

TOWN OF ADDIS MINUTES  
JANUARY 14, 2025 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, January 14, 2025, at the Addis Municipal Center. The Pledge to the flag was led by Councilor Hebert. A moment of silence was held for Officer Adam Gillis and all families involved in the tragic vehicle accident that occurred on January 10<sup>th</sup>.

**ROLL CALL**

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, Dustin Hebert  
Absent: None

**MINUTES:**

The minutes of December 10, 2024, regular meeting were approved on a motion by Councilor Hebert; seconded by Councilor Kelley and adopted unanimously. The minutes of December 17, 2024, special meeting were approved on a motion by Councilor Kelley; seconded by Councilor Bernard and adopted unanimously.

**ADDITIONS TO AGENDA**

A motion to amend the agenda to add the appointment of the Public Works Director, was made by Councilor LeBlanc; seconded by Councilor Parrish and adopted unanimously.

**PUBLIC COMMENTS**

None

**CORRESPONDENCE**

**62<sup>ND</sup> ANNUAL ADDIS FIREMEN'S MARDI GRAS PARADE:** Mayor Toups advised that the 62<sup>nd</sup> Annual Parade is scheduled for Saturday, February 22<sup>nd</sup> at 1:00 pm. If anyone is interested in participating, please contact Mary Tullier at 225-362-4028 or by email at marymagruder113@yahoo.com.

**ADDIS MARDI GRAS MAMBO & MARKET:** Mayor Toups advised that in addition to the annual parade, the Town of Addis along with Amber Gatlin, owner of Oak & Clay Co., is planning the first Mardi Gras Mambo & Market event. The event will include a vendor market from 10:00 am to 3:00 pm as well as live music by John Foster Benoit from 2:30 pm to 5:30 pm.

**SPRING ROCKIN' ON THE RAILROAD:** Mayor Toups advised that the Spring 2025 dates are Friday, April 25<sup>th</sup> and Friday, May 9<sup>th</sup>.

**LMA MID WINTER CONFERENCE:** Mayor Toups advised that he is planning to attend the conference. Councilor Hebert stated that he will attend also.

**OLD BUSINESS**

None

**NEW BUSINESS**

**DUTIES OF ELECTED OFFICIALS:** Town Attorney, Mr. Dana Larpenteur reported the duties of the Mayor, Police Chief and Council.

**ELECT MAYOR PRO TEMPORE:** After brief discussion, a motion to elect Russell "Rusty" Parrish to serve as Mayor Pro Tempore for the Town of Addis, was made by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

**AUTHORIZE MAYOR TO REVISE SIGNERS ON BANK BUSINESS AS NEEDED:** Mayor Toups stated that since Councilor Parrish was re-elected to serve as Mayo Pro tempore, then no action is needed as signers do not need to be revised.

**APPOINT TOWN ATTORNEY:** Mayor Toups made a recommendation to appoint Mr. Dana Larpenteur as the Town Attorney. A motion to appoint Mr. Dana Larpenteur as Attorney for the Town of Addis was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

**APPOINT TOWN CLERK:** Mayor Toups made a recommendation to appoint Jade Simpson as the Town Clerk. A motion to appoint Mrs. Jade Simpson as the Town Clerk for the Town of Addis was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously.

**APPOINT PUBLIC WORKS DIRECTOR:** Mayor Toups made a recommendation to appoint Travis Bourgoyne as the Public Works Director. A motion to appoint Travis Bourgoyne as the Public Works Director for the Town of Addis was made by Councilor Hebert; seconded by Councilor LeBlanc and adopted unanimously.

**BAXLEY & ASSOCIATES, LLC. – 2024 AUDIT ENGAGEMENT:** The 2024 audit engagement for Baxley & Associates, LLC. was reviewed and approved on a motion by Councilor LeBlanc; seconded by Councilor Kelley and adopted unanimously.

**2024 ADDIS ROAD REHAB PROJECT:**

- **Change Order No. 2:** A motion to ratify Mayor Toups signature and approve Change Order No. 2, decreasing the contract amount by \$19,123.30, which brings the contract price to \$584,206.60, was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.
- **Pay Application No. 1:** A motion to ratify Mayor Toups signature and approve pay app no. 1 in the amount of \$554,996.27 was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously.
- **Substantial Completion:** A motion to ratify Mayor Toups signature and approve the Substantial Completion for the 2024 Addis Road Rehab Project, was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

**ARPA PROJECT PHASE I (LIFT STATION IMPROVEMENTS) – PAY APPLICATION NO. 1:** A motion to approve pay app no. 1 in the amount of \$214,884.00 for First Street Pump Station and pay app no. 1 in the amount of \$194,130.00 for Addis Lane Pump Station, was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously.

**SUGAR MILL DRAINAGE FAILURE REPAIRS – COST PROPOSALS:** Mayor Toups advised that Travis Bourgoyne contacted three companies to obtain quotes for the project. Tullier Services was unable to provide a quote. The two quotes obtained were reviewed. After further discussion, a motion to approve the proposal from Southern Underground of Louisiana LLC for a total project cost not to exceed \$246,610.00 based on the identified issues and required scope of work, was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

**POLICE SURPLUS PROPERTY – RESOLUTION 2025-1:** Councilor Hebert moved the following resolution, seconded by Councilor LeBlanc:

WHEREAS the Town of Addis owns the following movable property which is no longer needed for public purposes:

DESCRIPTION	VIN/MODEL NO.	BRAND	DEPARTMENT
2014 CHEVY TAHOE – BROWN (SSV)	1GNLC2EC4FR294405	CHEVROLET	POLICE
2015 CHEVY TAHOE – SILVER (PPV)	1GNSK2E04DR30109	CHEVROLET	POLICE

WHEREAS, the moveable property will be assigned to the LPS Municipal Surplus Property Program, 6767 Perkins Rd., Baton Rouge, LA 70808 to be listed and auctioned/sold online "as is; where is" at

<https://lamats.net/surplus>, at the highest bid which shall be subject to acceptance or rejection by the Town of Addis said bidding to last a minimum of 7 days, commencing 15 days after publication of an advertisement in the municipal journal of record. The items may be prelisted online prior to the official newspaper publication, The Advocate.

WHEREAS, the Town of Addis reserves the right to reject all bids that are not deemed to represent the fair market value of the surplus item at the time sold, and to relist same online until sold or withdrawn;

THEREFORE, BE IT FURTHER RESOLVED, that the Town of Addis has hereby declared the above-mentioned movable property as surplus, to be sold through online auction at <https://lamats.net/surplus>.

THE FOREGOING RESOLUTION HAVING BEEN READ SECTION BY SECTION, at a regular meeting of the Addis Town Council on the 14<sup>th</sup> day of January 2025, was adopted by the following yea and nay votes on the roll call: YEAS: Bernard, LeBlanc, Kelley, Hebert, Parrish; NAYS: None; ABSENT: None

### **MONTHLY REPORTS**

**Engineer Report:** No report.

**Planning & Zoning Commission:** No business.

**Parish Council Report:** No report.

**Police Report:** The December 2024 police report, given by Chief Langlois, consisted of 123 traffic citations issued; 189 calls for service; 6 misdemeanor arrests; 2 felony arrests; and 15 auto accidents. The felony arrest was for Narcotics/AGG Flight from an Officer. A review of the current Firework ordinance was also discussed.

**Public Works and Sewer Report:** The December 2024 sewer report, given by Mayor Toups, included 42 residential and commercial equipment calls; 33 residential and commercial tank issues; 5 collection system issues; 1 sewer plant issue; 2 new inspections and 50 one-call tickets completed.

### **PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES**

None

### **INTRODUCTION OF ORDINANCES**

**ORDINANCE 2025-1 (MAYOR TOUPS 2025 SALARY):** A motion to introduce Ordinance 2025-1, "AN ORDINANCE ESTABLISHING THE YEARLY SALARY FOR DAVID H. TOUPS, MAYOR OF THE TOWN OF ADDIS FOR 2025 AT A FOUR (4%) PERCENT INCREASE FROM HIS 2024 SALARY AND COMMENCING JANUARY 1, 2025", was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

**ORDINANCE 2025-2 (CHIEF OF POLICE 2025 SALARY):** A motion to introduce Ordinance 2025-2, "AN ORDINANCE ESTABLISHING THE YEARLY SALARY FOR JASON P. LANGLOIS, CHIEF OF POLICE OF THE TOWN OF ADDIS FOR 2025 AT A FOUR (4%) PERCENT INCREASE FROM HIS 2024 SALARY AND COMMENCING JANUARY 1, 2025", was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

### **COMMITTEE REPORTS**

#### **FINANCE:**

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor Hebert and adopted unanimously.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

**POLICE:** No report.

**PERSONNEL:** No report.

**SEWER:** No report.

**DRAINAGE:** No report.

**BUILDINGS:** A reminder was given about the building tour taking place at The First Bank annex building on Wednesday, January 15<sup>th</sup>.

**STREETS AND ROADS:** Mayor Toups reported that the Town of Addis was featured in the 2024 issue of Build A Better Mousetrap, a National Recognition Program for Transportation Innovation magazine. The Town of Addis received the Smart Transformation Honorable Mention award for our use of Roadway Management Technologies (RMT) system in our fleet vehicles.

**EXECUTIVE SESSION**

A motion to go into executive session to discuss police personnel and pending litigation was made by Councilor Kelley; seconded by Councilor Hebert and adopted unanimously. A motion to return to regular session was made by Councilor Kelley; seconded by Councilor Bernard and adopted unanimously. As a result of the executive session and recommendation by Chief Langlois, a motion to promote Ray Lejeune to Captain with the title of Assistant Chief and a \$2,400 annual salary increase, was made by Councilor Hebert; seconded by Councilor LeBlanc and adopted unanimously.

**ANY OTHER BUSINESS**

A citizen brought up a concern with speeding on Foret Street. A suggestion was made to move the speed trailer to that area.

**ADJOURN**

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Hebert and adopted unanimously by those present.

/s/ Jade V. Simpson  
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups  
DAVID H. TOUPS, MAYOR