

**CHARTER TOWNSHIP OF OXFORD
BOARD OF TRUSTEES REGULAR MEETING**

NOTICE AND AGENDA

Date: Wednesday, June 14, 2023

Time: 6:00 p.m.

Place: Oxford Township Meeting Room
300 Dunlap Road, Oxford, MI 48371

1. Call to order
2. Respects to the flag
3. Noting of roll
4. Approval of the agenda
5. PURPOSE:

OPEN SESSION: To meet in Open Session to entertain a motion and take a Roll Call vote (2/3 majority needed) regarding calling a Closed Session for the following purposes:

To consider a confidential legal opinion in accordance with MCL 15.268(h).

OPEN SESSION: Motion to return to Open Session for the purpose of possible Board action with regard to the above Closed Session item.

6. Approval of the consent agenda
 - Approval of Regular Township Board Meeting Minutes May 10, 2023
 - Approval of Treasurer Report for March 2023
 - Approval of Clerk Report for March 2023
 - Approval of Regular Bills through June 9, 2023
 - Approval of Consultant Bills through June 9, 2023
 - McLaren Development Agreement Approval
 - Committee Reports
7. Presentation: 2022 Audited Financial Report – Rana Emmons, PSLZ CPAs
8. Public comment on items not on the agenda
9. Public Hearing:
 - a. To Consider the Establishment of a Special Assessment District to Eradicate and Control Aquatic Weeds in Paint Lake Canal

10. Second Reading:
 - a. Zoning Ordinance 67A.031 - Amendments to Zoning Ordinance to Authorize Existing Medical Marihuana Retailer Facilities to Operate as Adult-Use Marihuana Retailers
11. Fire Department
 - a.
12. Sharpe Engineering Report
13. Unfinished Business
 - a. Paint (f.k.a.” Squaw”) Lake Canal Special Assessment District Request Resolution #4 – Clerk Wright
14. New Business
 - a. CDBG Resolution – Treasurer Ferrari
 - b. Parking Lot Bid Award – Supervisor Curtis
 - c. Proposed Zoning Map Amendment for parcel 04-21-200-002 and 04-21-200-005 – Trustee Nold
 - d. July 3, 2023 Township Closure – Supervisor Curtis
 - e. Development Agreement Waiver for 411 North Oxford Road – Clerk Wright
 - f. Safety Path Committee Action Items – Treasurer Ferrari
 - i) Safety Path Easement Acquisition for P-04-22-200-021 (Chase Bank)
 - ii) Future Safety Path Cash in Lieu of Agreements
 - iii) Safety Path Final Design and Bidding out for construction of the Lakeville Road Safety Path from Chinkapin Rill to Barr Road
15. Items Removed from Consent Agenda for Action or Discussion
16. Public Comment
17. Board of Trustees Comments
18. Adjournment

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling Curtis W. Wright, Township Clerk at 248-628-9787 as soon as possible to allow the Township sufficient time to have available the aids and services.

Charter Township of Oxford Clerk, Curtis W. Wright
300 Dunlap Road, Oxford, MI 48371 (248)628-9787

Oxford Cable Commission re-broadcasts of Oxford Township Board Regular Meetings are on Wednesdays at 7:00 p.m.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MAY 10, 2023

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, May 10, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

Members Present: Wright, Curtis, Nold, Ferrari, Payne, Colvin, Charles

Members Absent: None

Also Present: Township Attorney Dan Kelly, Township Engineer Jim Sharpe, Fire Chief Matt Majestic, Parks and Recreation Director Phil Castonia, Recording Secretary Susan McCullough, Communications and Grants Manager C.J. Carnacchio, one camera person (OCTV), and approximately 41 guests.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the May 10, 2023 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0
Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the May 10, 2023 Consent Agenda including the following:

1. The regular Township Board meeting minutes of April 12, 2023;
2. The regular bills through May 5, 2023;
3. The consultant bills through May 5, 2023;
4. Capital Improvement Project List Update.

Roll call:

Ayes: Charles, Nold, Payne, Colvin, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No citizens spoke during this portion of public comment.

FIRST READING

Zoning Ordinance 67A.031 – Amendments to Zoning Ordinance to Authorize Existing Medical Marihuana Retailer Facilities to Operate as Adult-Use Marihuana Retailers

Supervisor Curtis moved, Trustee Payne seconded, to accept the recommendation of the Charter Township of Oxford Planning Commission and approve the First Reading of the Amendments to the Oxford Charter Township's Zoning Ordinance 67A, Sections 2.2; 3.4(O); 3.5(J); and 5.35 (A) through (D) and direct the Township Clerk to publish said

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Ordinance in accordance with state law and hereby set the Second Reading of said ordinance amendments for June 14, 2023.

Roll call:

Ayes: Colvin, Charles, Nold, Payne, Curtis

Nays: Ferrari, Wright

Absent: None

Motion Carried.

SECOND READING

Zoning Ordinance 67A.030 – Text Amendments

Treasurer Ferrari moved, Trustee Payne seconded, to adopt the amendments to:

Article 3 Section 3.7 Footnotes to the Schedule of District Regulations;

Article 3 Section 3.8 Additional Regulations;

Article 6 Section 6.1 Application;

Article 6 Section 6.2 Accessory Buildings and Structures;

Article 12 Section 12.3 Site Plan Required;

Article 12 Section 12.6 Site Plan Review Process;

Article 12 Section 12.9 Site Plan Information;

Article 13 Section 13.5 Site Condominiums;

Article 14 Section 14.2 Authority;

Article 14 Section 14.3 Qualifying Conditions;

Article 14 Section 14.6 Design Standards;

Article 14 Section 14.12 Amendments;

Article 16 Administration and Enforcement

and the addition of:

Article 8 Section 8.11 Address Posting;

Article 8 Section 8.12 Residential Driveways;

Article 12 Section 12.9(H)(16) Additional Information for Commercial Planning Unit Developments;

Article 14A Commercial Planned Unit Developments;

Article 16 Section 16.20 Planned Unit Development Committee

to the Charter Township of Oxford Zoning Ordinance 67A as presented.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright

Nays: Charles

Absent: None

Motion Carried.

FIRE DEPARTMENT

Donation of Fire Engine 3 to William D. Ford Career Technical Center of the Wayne/Westland School District

Treasurer Ferrari moved, Trustee Charles seconded, to authorize the donation of a 1996 Pierce fire engine, VIN #1FV6JLCB7TH693231, to the Wayne-Westland School District, and to approve the Bill of Sale for the Donation of Used Equipment and authorize Fire Chief Matthew Majestic to sign the Bill of Sale on behalf of the Oxford Fire Department and the Charter Township of Oxford.

Roll call:

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Ayes: Curtis, Wright, Ferrari, Nold, Payne, Colvin, Charles

Nays: None

Absent: None

Motion Carried.

Purchase of New Ventilators for EMS Units

Treasurer Ferrari moved, Trustee Payne seconded, to approve Quote Q-38943 from ZOLL Medical Corporation dated April 28, 2023 in the amount of \$52,627.60 for the purchase of four (4) Z Vent Portable Ventilators, four (4) Eagle II Ventilator Carriers, and four (4) years of PM, and authorize Fire Chief Matthew Majestic to sign the quote on behalf of the Oxford Fire Department.

Roll call:

Ayes: Ferrari, Charles, Curtis, Wright, Payne, Colvin, Nold

Nays: None

Absent: None

Motion Carried.

Purchase of a New Grass Fire Skid Unit

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Quote from Darley in the amount of \$16,595.00 for the purchase of a FAST ATTACK 2 Option 1 Grass Fire Skid Unit, and authorize Fire Chief Matthew Majestic to sign any necessary documents for the purchase on behalf of the Oxford Fire Department.

Roll call:

Ayes: Nold, Colvin, Charles, Wright, Curtis, Ferrari, Payne

Nays: None

Absent: None

Motion Carried.

Fire Station #3 – Lapeer Road Improvements Bid Award

Treasurer Ferrari moved, Trustee Charles seconded to award the Oxford Fire Station #3 – Lapeer Road Improvements project to Great Lakes Contracting Solutions at the base bid price of \$192,945.00. This \$192,945.00 amount to be paid with American Rescue Plan Act funds.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

UNFINISHED BUSINESS

Paint (f/k/a “Squaw”) Lake Canal Special Assessment District Request Resolution #3

Clerk Wright moved, Treasurer Ferrari seconded, to approve Resolution No. 3, Preparation of Proposed Paint Lake Special Assessment Roll and Scheduling of Public Hearing, to implement an Aquatic Weed Control Special Assessment District program for Paint Lake

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Canal and schedule a public hearing for the Oxford Township Board of Trustees regular meeting on Wednesday, June 14, 2023 at 6:30 p.m. or soon thereafter to hear and consider any oral or written objections submitted by any interested persons with respect to the Special Assessment roll.

Roll call:

Ayes: Wright, Ferrari, Curtis, Colvin, Nold, Payne, Charles

Nays: None

Absent: None

Motion Carried.

American Rescue Plan Act Update/Recommendation

Treasurer Ferrari moved, Trustee Nold seconded, to allocate American Rescue Plan Act funds for the following:

- \$225,000.00 for Lapeer Road driveway improvements, DTE pole relocation, and well drilling for proposed Fire Station #3.

Roll call:

Ayes: Payne, Nold, Wright, Colvin, Charles, Curtis, Ferrari

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Proposed Oxford Township Logo

Supervisor Curtis moved, Trustee Nold seconded, to adopt the attached logo, created by Oxford High School junior Cole Dienes, as the Charter Township of Oxford's new official logo and authorize the payment of \$250.00 to Mr. Dienes for his fine work. The money is to come from Public Relations account no. 101-267-880.000.

Roll call:

Ayes: Wright, Curtis, Nold, Payne, Colvin, Ferrari

Nays: Charles

Absent: None

Motion Carried.

Oxford Addison Youth Assistance Appointments

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution as presented to appoint Linda Moran and Brendan Westenbarger to the Oxford-Addison Youth Assistance Board of Directors as requested in the Oxford-Addison Youth Assistance letter dated April 4, 2023.

Roll call:

Ayes: Colvin, Nold, Curtis, Charles, Wright, Ferrari, Payne

Nays: None

Absent: None

Motion Carried.

Seymour Celebration Fireworks

Treasurer Ferrari moved, Trustee Nold seconded, to approve the 2023 American Fireworks Company contract for the annual Seymour Celebration for the dates of Friday, June 9, 2023

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and Saturday, June 10, 2023; further, the Oxford Township Parks & Recreation Department will continue to work closely with the Oxford Fire Department and Oakland County Sheriff's Office to ensure all safety and health regulations are followed as it pertains to the Seymour Celebration fireworks event.

Roll call:

Ayes: Wright, Ferrari, Curtis, Colvin, Charles, Payne, Nold

Nays: None

Absent: None

Motion Carried.

Camp Oakland Sanitary Sewer Pump Station Bid Award

Treasurer Ferrari moved, Trustee Nold seconded, to award the Camp Oakland Sanitary Sewer Pump Station project to Trojan Development Company, Inc. in the base bid price of \$768,283.00. This \$768,283.00 amount to be paid from the Sewer Fund.

Roll call:

Ayes: Curtis, Nold, Wright, Ferrari, Charles, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

Seymour Lake Road Safety Path Engineering Design Approval

Treasurer Ferrari moved, Trustee Payne seconded, to authorize Sharpe Engineering to proceed with engineering design for the construction of a safety path along Seymour Lake Road from Sanders Road to Seymour Lake Park at a cost not to exceed \$128,900.00. This \$128,900.00 amount to be expensed to the Safety Path Fund Account 297-852-821.000.

Roll call:

Ayes: Ferrari, Payne, Wright, Nold, Charles, Curtis, Colvin

Nays: None

Absent: None

Motion Carried.

Township Parking Lot – Authorization to Solicit Bids

Treasurer Ferrari moved, Trustee Colvin seconded, to authorize the Oxford Township Capital Improvement Committee to solicit bids for improvements to the Oxford Township Hall parking lot and driveways and provide a recommendation to award a bid at a future Charter Township of Oxford Board of Trustees meeting.

Roll call:

Ayes: Colvin, Nold, Curtis, Ferrari, Payne, Charles, Wright

Nays: None

Absent: None

Motion Carried.

Cleaning Services Bid

Treasurer Ferrari moved, Trustee Nold seconded, to authorize Supervisor Jack Curtis to solicit bids for janitorial services for the Charter Township of Oxford offices and the Oakland County Sheriff's Office sub-station, and authorize Supervisor Jack Curtis to provide a

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recommendation from the bids received at a future Charter Township of Oxford Board of Trustees meeting.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Committee Protocol

Supervisor Curtis moved, Clerk Wright seconded, to request that the Compensation and Performance Evaluation Committee (Trustee Colvin, Clerk Wright, Supervisor Curtis) research and prepare a recommendation for compensation for committees.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Oxford Village Summer Tax Collection Posting Agreement

Treasurer Ferrari moved, Trustee Nold seconded, to authorize Treasurer Joseph G. Ferrari to execute the Agreement for Oxford Village tax BS&A postings as presented and attach the formal agreement to the minutes.

Roll call:

Ayes: Ferrari, Colvin, Payne, Nold, Wright, Curtis

Nays: Charles

Absent: None

Motion Carried.

Township I.T., Audiovisual, and Key Card Entry Bids

Treasurer Ferrari moved, Trustee Charles seconded, to authorize Supervisor Jack Curtis to solicit bids for Information Technology services, including key card entry, audiovisual updates to the Board Room and Meeting/Conference Room, and security cameras, and authorize Supervisor Jack Curtis to provide a recommendation from the bids received from qualified suppliers at a future Charter Township of Oxford Board of Trustees meeting.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Approval for Architectural Quote for Oakland County Sheriff's Office Sub-Station Expansion

Supervisor Curtis moved, Trustee Charles seconded, to waive the Procurement Policy Bid Process and approve the Letter of Understanding from Auger Klein Aller Architects, Inc. dated May 2, 2023 to develop a design concept for the expansion of the Oakland County Sheriff's Office sub-station and the remaining floor area of the lower level of the Oxford Township Hall at an amount not to exceed \$9,600.00, and authorize Supervisor Jack Curtis to sign the Letter of Understanding on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Colvin, Charles, Payne, Nold, Ferrari, Wright, Curtis

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Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

No residents spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Supervisor stated that he attended “Correctional Officers Day” at the Oakland County jail today. He also stated that Firefighter Shawn Goldie was laid to rest last Thursday.

Supervisor Curtis stated that MTA was huge success, and many good networking connections were made.

Supervisor Curtis also shared that Administrative Assistant to the OCSO substation, Lori Collier, lost her daughter earlier in the week. Services will be held at Modetz Funeral Home in Orion Township with visitation on Friday from 3:00 p.m. to 8:00 p.m. and the funeral on Saturday at 11:00 a.m.

Trustee Charles stated that he attended the DDA Main Street Oakland County awards last week. The Oxford DDA won three awards.

Treasurer Ferrari thanked everyone involved in preparing the agenda and the packet for the meeting, which allows everyone to be well-informed and prepared.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 8:16 p.m.

Ayes: 7

Nays: 0

Absent: 0

Motion Carried.

Jack Curtis, Supervisor

Curtis Wright, Clerk

Approved:

/smm

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 03/01/2023 TO 03/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 03/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2023
100	GENERAL CLEARING FUND	3,738.49	825,891.70	1,538,597.47	(708,967.28)
101	GENERAL FUND	6,903,238.06	2,147,427.72	1,533,893.73	7,516,772.05
151	CEMETERY TRUST FUND	28,000.00	0.00	0.00	28,000.00
204	ROAD FUND	38,405.47	145.86	0.00	38,551.33
206	OXFORD FIRE DEPARTMENT FUND	5,012,261.98	3,984,494.65	2,599,914.82	6,396,841.81
207	POLICE CONTRACTING (OCSO) FUND	4,914,516.02	2,600,879.90	1,327,827.71	6,187,568.21
208	PARKS & RECREATION FUND	1,273,261.81	491,753.17	516,433.78	1,248,581.20
209	CEMETERY MAINTENANCE FUND	87,724.89	1,359.58	0.00	89,084.47
210	ADVANCE LIFE SUPPORT FUND	0.00	0.00	0.00	0.00
211	FIRE & EMS OPERATING FUND	820.00	0.00	0.00	820.00
239	TELECOMMUNICATION FUND	35,067.65	2.22	0.00	35,069.87
249	BUILDING DEPARTMENT FUND	1,029,620.18	132,810.02	96,018.09	1,066,412.11
296	CABLE TV FUND	296,355.42	42,355.97	65,367.75	273,343.64
297	SAFETY PATH FUND	319,814.55	2,316.45	1,410.00	320,721.00
298	POLLY ANN TRAIL FUND	238,660.41	4,138.70	7,570.97	235,228.14
308	PARKS DEBT FUND	164,438.51	380,339.67	526,340.00	18,438.18
371	LIBRARY DEBT SERVICE	0.00	0.00	0.00	0.00
396	FIRE DEBT FUND	0.00	0.00	0.00	0.00
431	PARKS CONSTRUCTION BOND FUND	(6.91)	0.00	0.00	(6.91)
470	MUNICIPAL BUILDING FUND	0.00	0.00	0.00	0.00
590	SEWER FUND	2,096,551.53	592,855.83	603,988.98	2,085,418.38
591	WATER FUND	3,382,593.83	918,858.40	1,398,970.50	2,902,481.73
699	PAYROLL FUND	123.51	138,903.76	138,903.04	124.23
701	TRUST & AGENCY FUND	1,070,133.55	178,344.14	266,487.59	981,990.10
703	TAX FUND	414,768.60	941,915.64	1,308,198.21	48,486.03
	TOTAL - ALL FUNDS	27,310,087.55	13,384,793.38	11,929,922.64	28,764,958.29



Clerk's Report MARCH 2023

FUND BUDGET SUMMARY

Updated: June 1, 2023

<u>Fund</u>	<u>*Fund Equity</u>	<u>Monthly Revenue</u>	<u>Monthly Expenses</u>	<u>Monthly Var</u>	<u>YTD Revenue</u>	<u>YTD Expenses</u>	<u>TYD Var</u>
	<u>Account # 391.000</u>						
101 - General	\$ 3,443,804.00	\$ 790,138.30	\$ 178,784.53	\$ 611,353.77	\$ 1,871,312.89	\$ 998,033.51	\$ 873,279.38
204 - Road	\$ 199,504.00	\$ 145.86	\$ -	\$ 145.86	\$ 409.52	\$ -	\$ 409.52
206 - Oxford Fire Dept.	\$ 2,471,070.00	\$ 1,787,221.02	\$ 402,802.50	\$ 1,384,418.52	\$ 4,749,986.28	\$ 1,594,509.71	\$ 3,155,476.57
207 - Police Contracting	\$ 2,493,947.00	\$ 1,310,879.90	\$ 37,827.71	\$ 1,273,052.19	\$ 3,447,627.43	\$ 349,486.72	\$ 3,098,140.71
208 - Parks & Rec	\$ 811,700.00	\$ 125,769.43	\$ 150,457.84	\$ (24,688.41)	\$ 1,208,694.41	\$ 567,602.08	\$ 641,092.33
209 - Cemetery	\$ 3,214.00	\$ 1,359.58	\$ -	\$ 1,359.58	\$ 1,482.35	\$ -	\$ 1,482.35
239 - Telecommunications	\$ 38,886.00	\$ 2.22	\$ -	\$ 2.22	\$ 6.65	\$ 15,100.00	\$ (15,093.35)
249 - Building Dept	\$ 1,809,949.00	\$ 79,939.02	\$ 43,147.09	\$ 36,791.93	\$ 144,993.92	\$ 120,583.90	\$ 24,410.02
296 - Cable	\$ 307,985.00	\$ 6,376.88	\$ 29,267.42	\$ (22,890.54)	\$ 83,529.84	\$ 80,124.98	\$ 3,404.86
297 - Safety Path	\$ 288,211.00	\$ 1,316.45	\$ 410.00	\$ 906.45	\$ 3,706.93	\$ 2,231.44	\$ 1,475.49
298 - Polly Ann Trail	\$ 111,553.00	\$ 1,138.70	\$ 4,570.97	\$ (3,432.27)	\$ 60,344.35	\$ 16,678.54	\$ 43,665.81
308 - Parks Debt Fund	\$ 27,127.00	\$ 78,529.67	\$ 224,540.00	\$ (146,010.33)	\$ 209,844.05	\$ 224,540.00	\$ (14,695.95)
590 - Sewer	\$ 2,029,516.00	\$ 774,801.54	\$ 149,791.67	\$ 625,009.87	\$ 817,470.90	\$ 706,738.26	\$ 110,732.64
591 - Water	\$ 2,449,221.00	\$ 83,348.40	\$ 560,060.50	\$ (476,712.10)	\$ 390,391.46	\$ 655,072.93	\$ (264,681.47)
	\$ 16,485,687.00	\$ 5,040,966.97	\$ 1,781,660.23	\$ 3,259,306.74	\$ 12,989,800.98	\$ 5,330,702.07	\$ 7,659,098.91

*Per 2021 Audit

MEMO

TO: BOARD OF TRUSTEES
 FROM: CURTIS W. WRIGHT, CLERK
 DATE: 06/08/23
 RE: TOTAL MONTHLY BILLS - May



		Pre Paid	To be paid
101	General Fund	\$ 69,879.72	\$ 18,337.50
204	Road Fund	\$ 37,672.00	\$ -
206	Oxford Fire Dept.	\$ 108,273.01	\$ -
207	Police (OCSO)	\$ 270,137.06	\$ 2,500.00
208	Parks & Recreation	\$ 95,123.25	\$ -
209	Cemetery Maintenance	\$ 1,758.00	\$ -
239	Telecommunications	\$ -	\$ -
249	Building Department	\$ 7,635.56	\$ 18,516.75
296	Cable TV	\$ 6,866.26	\$ 197.82
297	Safety Path	\$ 1,216.44	\$ 3,832.50
298	Polly Ann Trail	\$ 3,682.84	\$ 2,500.00
308	Parks Debt Fund	\$ -	\$ -
590	Sewer	\$ 169,656.22	\$ 10,515.00
591	Water	\$ 3,682.17	\$ 3,135.00
701	Trust & Agency	\$ 37,552.00	\$ 19,440.00
703	Tax	\$ -	\$ -
	Payroll, May (Twp.)	\$ 73,291.73	\$ -
	Payroll, May (Fire Dept.)	\$ 169,018.23	\$ -
	Payroll, May (Parks & Rec)	\$ 44,848.97	\$ -
	Payroll, May (Cable)	\$ 18,231.11	\$ -
	Total	\$ 1,118,524.57	\$ 78,974.57

CURRENT AGENDA ITEM

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
05/15/2023	CD	S	112313	SUMMARY CD 05/15/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		579,633.72
100-000-084.101			DUE FROM GENERAL FUND	26,134.81	
100-000-084.204			DUE FROM ROAD FUND	37,672.00	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	31,313.97	
100-000-084.207			DUE FROM POLICE	268,437.84	
100-000-084.208			DUE FROM PARKS & REC	33,028.40	
100-000-084.209			DUE FROM CEMETERY MAINTENANCE	1,758.00	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	1,944.39	
100-000-084.296			DUE FROM CABLE	1,095.80	
100-000-084.297			DUE FROM SAFETY PATH	30.00	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	3,682.84	
100-000-084.590			DUE FROM SEWER	165,635.67	
100-000-084.701			DUE FROM TRUST & AGENCY	8,900.00	
101-000-202.000			ACCOUNTS PAYABLE	26,134.81	
101-000-215.000			DUE TO		26,134.81
204-000-202.000			ACCOUNTS PAYABLE	37,672.00	
204-000-215.000			DUE TO CLEARING FUND		37,672.00
206-000-202.000			ACCOUNTS PAYABLE	31,313.97	
206-000-215.000			DUE TO CLEARING FUND		31,313.97
207-000-202.000			ACCOUNTS PAYABLE	268,437.84	
207-000-215.000			DUE TO CLEARING FUND		268,437.84
208-000-202.000			ACCOUNTS PAYABLE	33,028.40	
208-000-215.000			DUE TO CLEARING FUND		33,028.40
209-000-202.000			ACCOUNTS PAYABLE	1,758.00	
209-000-215.000			DUE TO CLEARING FUND		1,758.00
249-000-202.000			ACCOUNTS PAYABLE	1,944.39	
249-000-215.000			DUE TO CLEARING FUND		1,944.39
296-000-202.000			ACCOUNTS PAYABLE	1,095.80	
296-000-215.000			DUE TO CLEARING FUND		1,095.80
297-000-202.000			ACCOUNTS PAYABLE	30.00	
297-000-215.000			DUE TO CLEARING FUND		30.00
298-000-202.000			ACCOUNTS PAYABLE	3,682.84	
298-000-215.000			DUE TO CLEARING FUND		3,682.84
590-000-202.000			ACCOUNTS PAYABLE	165,635.67	
590-000-215.000			DUE TO CLEARING FUND		165,635.67
701-000-202.000			ACCOUNTS PAYABLE	8,900.00	
701-000-215.000			DUE TO OTHER FUNDS		8,900.00
				<u>1,159,267.44</u>	<u>1,159,267.44</u>
				<u>1,159,267.44</u>	<u>1,159,267.44</u>

PREPAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/15/2023	029	68034	AARON'S LAWN IN ORDER LLC	MAINTENANCE SAFETY PATH	933.297	231	5,000.00
05/15/2023	029	68035	ADKISON, NEED & ALLEN, & RENTROP	LEGAL FEES	826.000	257	87.50
05/15/2023	029	68039*#	AMAZON CAPITAL SERVICES	MISCELLANEOUS	962.000	253	124.26
				OFFICE SUPPLIES	728.000	262	59.64
				OFFICE SUPPLIES	728.000	267	19.59
				MISCELLANEOUS	962.000	267	209.94
				CHECK 029 68039 TOTAL FOR FUND 101:			<u>413.43</u>
05/15/2023	029	68043	APPLIED INNOVATION	MAINTENANCE EQUIPMENT	933.000	267	102.05
05/15/2023	029	68044	AQUA-WEED CONTROL INC	MISC LAKE MICKELSON SAD (2016)	962.017	572	2,736.00
05/15/2023	029	68045	AQUA-WEED CONTROL INC	SQUAW LAKE CANAL S.A.D.	962.019	572	204.00
05/15/2023	029	68053*#	CARDMEMBER SERVICE	DUE FROM OC-WEST NILE VIR	072.006	000	968.00
				MEALS/LODGING EXPENSE	860.001	101	1,513.56
				MISCELLANEOUS	962.000	101	7.50
				MEALS/LODGING EXPENSE	860.001	171	2,131.73
				MEALS/LODGING EXPENSE	860.001	171	136.97
				MEALS/LODGING EXPENSE	860.001	215	791.40
				MEALS/LODGING EXPENSE	860.001	215	586.88
				MEALS/LODGING EXPENSE	860.001	253	92.33
				MEALS/LODGING EXPENSE	860.001	253	65.00
				INTERNET FEES	970.004	265	33.90
				POSTAGE	730.000	267	134.30
				MISCELLANEOUS	962.000	267	19.99
				CHECK 029 68053 TOTAL FOR FUND 101:			<u>6,481.56</u>
05/15/2023	029	68056	CHARLOTTE WARNKE	MILEAGE/MEALS ON WHEELS	860.002	695	87.13
05/15/2023	029	68059	CHRISTOPHER CARNACCHIO	MISCELLANEOUS	962.000	171	19.99
05/15/2023	029	68061	CIVICPLUS LLC	MAINTENANCE EQUIPMENT	933.000	267	350.00
05/15/2023	029	68063	COLE DIENES	PUBLIC RELATIONS RELATIONS	880.000	267	250.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/15/2023	029	68064*#	COUNTY WASTE	TRASH DISPOSAL	929.000	265	164.00
05/15/2023	029	68070*#	DTE ENERGY	UTILITIES STREET LIGHTS	926.000	448	1,132.92
05/15/2023	029	68075*#	FALCON LAWN SPRINKLER, INC.	MAINTENANCE GENERAL	932.000	567	234.25
05/15/2023	029	68077	FOREST GREEN LAWN SERVICES INC	MAINTENANCE GROUNDS	932.001	265	400.00
05/15/2023	029	68078	FP FINANCE PROGRAM	POSTAGE	730.000	267	336.50
05/15/2023	029	68082	HI-HILL LAWN SERVICE	MAINTENANCE GROUNDS	932.001	265	239.58
05/15/2023	029	68088*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	270	44.46
05/15/2023	029	68089*#	J & T ELECTRICAL SUPPLY, INC.	MAINTENANCE GROUNDS	932.001	265	250.00
05/15/2023	029	68090	JACK CURTIS	MILEAGE EXPENSE	860.000	171	276.42
				MEALS/LODGING EXPENSE	860.001	171	26.50
				MEALS/LODGING EXPENSE	860.001	171	43.37
				CHECK 029 68090 TOTAL FOR FUND 101:			<u>346.29</u>
05/15/2023	029	68095	JOSEPH G. FERRARI	MILEAGE EXPENSE	860.000	253	46.51
05/15/2023	029	68100	MARGARET PAYNE	MILEAGE EXPENSE	860.000	101	281.65
05/15/2023	029	68104	MIKE IAFRATE	MILEAGE EXPENSE	860.000	701	264.62
05/15/2023	029	68105	NES PLUMBING, LLC	MAINTENANCE EQUIPMENT	933.000	265	2,000.00
05/15/2023	029	68114	OXFORD TWP PARKS AND RECREATION	MAINTENANCE SAFETY PATH	933.297	231	162.00
05/15/2023	029	68116	PIONEER DOOR CO	MAINTENANCE BLDG/GROUNDS	931.000	265	247.50
05/15/2023	029	68117	POSTAL PRODUCTS UNLIMITED, INC	EQUIPMENT ACQUISTION	977.000	262	565.50
05/15/2023	029	68121	QUILL	OFFICE SUPPLIES	728.000	267	168.96
05/15/2023	029	68124*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	265	658.23

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/15/2023	029	68129#	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	728.000	262	159.89
				OFFICE SUPPLIES	728.000	267	31.37
				OFFICE SUPPLIES	728.000	267	87.98
				CONTRIBUTIONS YOUTH ASSISTANCE	881.002	695	117.02
				CHECK 029 68129 TOTAL FOR FUND 101:			<u>396.26</u>
05/15/2023	029	68132	SUPERIOR FIRE PROTECTION	MAINTENANCE BLDG/GROUNDS	931.000	265	600.00
05/15/2023	029	68133#	SUSAN MCCULLOUGH	RECORDING SECRETARY	827.000	101	140.00
				RECORDING SECRETARY	827.000	701	140.00
				RECORDING SECRETARY	827.000	702	140.00
				CHECK 029 68133 TOTAL FOR FUND 101:			<u>420.00</u>
05/15/2023	029	68138	TRACY DEVEREAUX	MILEAGE EXPENSE	860.000	253	133.10
05/15/2023	029	68144*#	VIEW NEWSPAPER GROUP	SQUAW LAKE CANAL S.A.D.	962.019	572	165.90
				LEGAL NOTICES	903.000	701	118.50
				CHECK 029 68144 TOTAL FOR FUND 101:			<u>284.40</u>
05/15/2023	029	68146	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP	231.040	000	1,026.42
				Total for fund 101 GENERAL FUND			26,134.81
Fund: 204 ROAD FUND							
05/15/2023	029	68125	ROAD COMMISSION FOR OAK COUNTY	HWY/RD MAINTENANCE CONTR	969.000	440	37,672.00
				Total for fund 204 ROAD FUND			37,672.00
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
05/15/2023	029	68036	AFLAC	INSURANCE MEDICAL	716.000	357	107.54
05/15/2023	029	68039*#	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	728.000	357	10.49
				OFFICE SUPPLIES	728.000	357	65.09
				OFFICE SUPPLIES	728.000	357	169.99
				OFFICE SUPPLIES	728.000	357	15.59
				OFFICE SUPPLIES	728.000	357	7.98
				OFFICE SUPPLIES	728.000	357	19.88
				OFFICE SUPPLIES	728.000	357	28.29
				OFFICE SUPPLIES	728.000	357	206.71

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				OFFICE SUPPLIES	728.000	357	49.97
				OFFICE SUPPLIES	728.000	357	36.30
				OFFICE SUPPLIES	728.000	357	9.99
				OPERATING SUPPLIES-FIRE	742.001	357	27.89
				OPERATING SUPPLIES-FIRE	742.001	357	36.99
				OPERATING SUPPLIES-FIRE	742.001	357	204.97
				OPERATING SUPPLIES-FIRE	742.001	357	16.95
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	42.82
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	69.55
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	24.78
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	130.97
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	14.99
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	91.97
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	7.99
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	20.47
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	68.37
				CHECK 029 68039 TOTAL FOR FUND 206:			<u>1,378.99</u>
05/15/2023	029	68040	AMERICAN GENERATORS SALES & SERV	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	183.13
				BUILDING MAINTENANCE - LABOR	748.001	357	347.50
				CHECK 029 68040 TOTAL FOR FUND 206:			<u>530.63</u>
05/15/2023	029	68042	ANTHONY ASBURY	UNIFORM EXPENSE UNIFORMS	731.000	357	37.05
05/15/2023	029	68046	BATTERY WORLD	OPERATING SUPPLIES-MEDICAL	742.000	357	35.76
05/15/2023	029	68048	BOUND TREE MEDICAL, LLC	UNIFORM EXPENSE UNIFORMS	731.000	357	551.76
				UNIFORM EXPENSE UNIFORMS	731.000	357	85.05
				OPERATING SUPPLIES-MEDICAL	742.000	357	51.65
				OPERATING SUPPLIES-MEDICAL	742.000	357	54.36
				OPERATING SUPPLIES-MEDICAL	742.000	357	18.12
				OPERATING SUPPLIES-MEDICAL	742.000	357	308.92
				UNIFORMS-PAID ON CALL	754.000	357	40.95
				UNIFORMS-PAID ON CALL	754.000	357	113.40
				CHECK 029 68048 TOTAL FOR FUND 206:			<u>1,224.21</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
05/15/2023	029	68049	BOWMAN CHEVROLET	VEHICLE MAINTENANCE-MEDICAL	791.003	357	212.24
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	855.47
				CHECK 029 68049 TOTAL FOR FUND 206:			<u>1,067.71</u>
05/15/2023	029	68057*#	CHARTER COMMUNICATIONS	TELEPHONE	853.000	357	389.94
05/15/2023	029	68064*#	COUNTY WASTE	TRASH DISPOSAL	929.000	357	200.00
05/15/2023	029	68067	DARIN BALINSKI	UNIFORM EXPENSE UNIFORMS	731.000	357	247.98
05/15/2023	029	68073	EMERGENCY VEHICLES PLUS	VEHICLE MAINTENANCE (LABOR)	934.001	357	1,168.02
05/15/2023	029	68076	FIRESTONE COMPLETE AUTO CARE	VEHICLE MAINTENANCE-FIRE	791.001	357	1.83
				VEHICLE MAINTENANCE (LABOR)	934.001	357	16.56
				CHECK 029 68076 TOTAL FOR FUND 206:			<u>18.39</u>
05/15/2023	029	68080*#	GUARDIAN ALARM	BUILDING MAINTENANCE - LABOR	748.001	357	30.00
05/15/2023	029	68084	HOME DEPOT CREDIT SERVICES	TOOLS	752.000	357	214.61
05/15/2023	029	68085	IMPERIALDADE	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	70.40
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	178.04
				CHECK 029 68085 TOTAL FOR FUND 206:			<u>248.44</u>
05/15/2023	029	68087	INGERSOLL-RAND INDUSTRIAL U.S.,	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	343.54
05/15/2023	029	68088*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	336	98.28
				INSURANCE MEDICAL	716.000	357	14.04
				CHECK 029 68088 TOTAL FOR FUND 206:			<u>112.32</u>
05/15/2023	029	68096	KELLY KILGORE	MILEAGE EXPENSE	860.000	357	345.19
05/15/2023	029	68097	KEVIN SNELL	EDUCATION TRAINING	957.001	357	3,588.00
05/15/2023	029	68103	MICHIGAN LAUNDRY MACHINERY SERVI	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	179.80
				BUILDING MAINTENANCE - LABOR	748.001	357	362.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
CHECK 029 68103 TOTAL FOR FUND 206:							542.30
05/15/2023	029	68106	NYE UNIFORM	UNIFORM EXPENSE UNIFORMS	731.000	357	39.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	533.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	477.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	78.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	171.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	56.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	56.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	90.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	73.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	58.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	610.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	226.00
				UNIFORMS-PAID ON CALL	754.000	357	9.50
				UNIFORMS-PAID ON CALL	754.000	357	298.00
				UNIFORMS-PAID ON CALL	754.000	357	495.00
				UNIFORMS-PAID ON CALL	754.000	357	560.36
				UNIFORMS-PAID ON CALL	754.000	357	573.05
				UNIFORMS-PAID ON CALL	754.000	357	388.00
CHECK 029 68106 TOTAL FOR FUND 206:							4,793.41
05/15/2023	029	68107	OAKLAND COMMUNITY COLLEGE	EDUCATION TRAINING	957.001	357	1,383.55
05/15/2023	029	68109	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	324.58
05/15/2023	029	68118	PREMIER OCCUPATIONAL HEALTH	PHYSICALS	836.000	357	428.00
				PHYSICALS	836.000	357	70.00
CHECK 029 68118 TOTAL FOR FUND 206:							498.00
05/15/2023	029	68119	PRESSURE VESSEL TESTING	OPERATING SUPPLIES-FIRE	742.001	357	2,958.00
05/15/2023	029	68123	RICOH USA INC	PRINTING & PUBLISHING	729.000	357	309.83
05/15/2023	029	68130*#	STEVE'S OXFORD AUTOMOTIVE	TOOLS	752.000	357	38.68
				VEHICLE MAINTENANCE-FIRE	791.001	357	29.38
				VEHICLE MAINTENANCE-FIRE	791.001	357	23.59

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	5.29
				CHECK 029 68130 TOTAL FOR FUND 206:			<u>96.94</u>
05/15/2023	029	68131*#	STONES ACE OF OXFORD	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	71.29
05/15/2023	029	68134	THE ACCUMED GROUP	UNALLOCATED COST RECOVERY BILLING	802.001	357	5,238.86
05/15/2023	029	68136*#	TOOL SPORT & SIGN CO, INC	UNIFORM EXPENSE UNIFORMS	731.000	357	16.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	283.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	36.00
				UNIFORMS-PAID ON CALL	754.000	357	368.50
				CHECK 029 68136 TOTAL FOR FUND 206:			<u>704.00</u>
05/15/2023	029	68139	TRUGREEN	GROUNDS MAINTENANCE	932.001	357	164.69
				GROUNDS MAINTENANCE	932.001	357	139.16
				CHECK 029 68139 TOTAL FOR FUND 206:			<u>303.85</u>
05/15/2023	029	68140	TURNOUT MANAGEMENT	TURN-OUT GEAR	743.000	357	455.80
05/15/2023	029	68143*#	VERIZON WIRELESS	CELL PHONES	854.000	357	90.12
				CELL PHONES	854.000	357	125.10
				CHECK 029 68143 TOTAL FOR FUND 206:			<u>215.22</u>
05/15/2023	029	68145	VILLAGE OF OXFORD	UTILITIES SEWER/WATER	927.000	357	191.83
				UTILITIES WATER	927.001	357	249.28
				CHECK 029 68145 TOTAL FOR FUND 206:			<u>441.11</u>
05/15/2023	029	68147	WONDER CLEANERS	DRY CLEANING	723.000	357	456.00
05/15/2023	029	68148	ZOLL MEDICAL CORPORATION	SUBSCRIPTIONS	732.000	357	1,232.91
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			31,313.97
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
05/15/2023	029	68053*#	CARDMEMBER SERVICE	MAINTENANCE BLDG/GROUNDS	931.000	302	229.49

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
05/15/2023	029	68088*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	302	4.68
05/15/2023	029	68108*#	OAKLAND COUNTY TREASURER	WAGES OVERTIME	709.001	302	21,445.53
				CONTRACT O.C.S.D.	711.001	302	246,511.24
				CHECK 029 68108 TOTAL FOR FUND 207:			<u>267,956.77</u>
05/15/2023	029	68124*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	302	246.90
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			268,437.84
Fund: 208 PARKS & RECREATION FUND							
05/15/2023	029	68037	AIRGAS USA, LLC	RENTAL FEES EQUIPMENT SEYMOUR LAKE PA	943.661	757	30.08
05/15/2023	029	68047	BIANCO TOURS	PROF/CONT TRAVEL	816.671	758	2,160.12
				PROF/CONT TRAVEL	816.671	758	915.00
				CHECK 029 68047 TOTAL FOR FUND 208:			<u>3,075.12</u>
05/15/2023	029	68051	CARDCONNECT	RENTAL FEES LEASED OFFICE EQUIPMENT	943.001	751	25.00
05/15/2023	029	68054	CARLISLE/WORTMAN ASSOCIATES	PLANNER/PROF SERVICES- MASTER PLAN	801.001	751	1,087.50
05/15/2023	029	68057*#	CHARTER COMMUNICATIONS	TELEPHONE	853.000	751	159.98
				TELEPHONE SEYMOUR LAKE PARK	853.661	757	129.98
				CHECK 029 68057 TOTAL FOR FUND 208:			<u>289.96</u>
05/15/2023	029	68065	DAFOE'S FEED	CAPITAL OUTLAY	970.001	751	640.00
05/15/2023	029	68066	DANIELLE SMITH	RECORDING SECRETARY	827.000	751	140.00
05/15/2023	029	68069	DONNA MARTIN	PROF/CONT SENIOR LIFE SKILLS	816.404	758	204.00
05/15/2023	029	68070*#	DTE ENERGY	UTILITIES - ELECTRIC - SEYMOUR LAKE P	921.661	767	19.45
05/15/2023	029	68071	DWAYNE MARCHIO	SENIOR ATHLETICS SUPPLIES	728.401	758	616.00
05/15/2023	029	68072	EDW. C. LEVY CO.	CAPITAL OUTLAY	970.001	751	6,561.60
05/15/2023	029	68079	GABRIELA ORZA	PROF/CONT ART	816.650	752	336.00
05/15/2023	029	68083	HOME DEPOT CREDIT SERVICES	OPER. SUPPLIES MISC. SPECIAL EVENTS	740.610	752	119.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
05/15/2023	029	68086	INDEPENDENCE TWP PARKS/REC/SENIO	PROF/CONT TRAVEL	816.671	758	8,500.00
05/15/2023	029	68088*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	757	4.68
05/15/2023	029	68089*#	J & T ELECTRICAL SUPPLY, INC.	CAPITAL OUTLAY	970.001	751	683.23
05/15/2023	029	68091	JAY'S SEPTIC TANK SERVICE	RENTAL FEES EQUIPMENT POWELL LAKE PAR	943.662	757	105.00
05/15/2023	029	68093	JORDAN ACKERMAN	PROF/CONT SEYMOUR CELEBRATION	816.620	752	600.00
05/15/2023	029	68099	LISA CAMPBELL	REFUND TRAVEL TRIPS	964.671	758	1,390.00
05/15/2023	029	68108*#	OAKLAND COUNTY TREASURER	MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	72.00
05/15/2023	029	68110	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	728.000	751	164.58
05/15/2023	029	68111	ORION TOWNSHIP	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	108.00
05/15/2023	029	68112	OTC BRANDS, INC	OPER. SUPPLIES SUMMER CAMP	740.550	752	195.75
				OPER. SUPPLIES SUMMER CAMP	740.550	752	221.65
				OPER. SUPPLIES SUMMER CAMP	740.550	752	241.54
				CHECK 029 68112 TOTAL FOR FUND 208:			<u>658.94</u>
05/15/2023	029	68113	OXFORD FIRE DEPARTMENT	PROF/CONT SAFETY CLASSES	816.651	752	252.00
05/15/2023	029	68120	PRIORITY WASTE, LLC	TRASH DISPOSAL-STONY	929.660	757	258.49
				TRASH DISPOSAL-SEYMOUR	929.661	757	117.11
				TRASH DISPOSAL-SEYMOUR	929.661	757	81.98
				CHECK 029 68120 TOTAL FOR FUND 208:			<u>457.58</u>
05/15/2023	029	68128	SPENCER OIL CO	GAS/DIESEL SEYMOUR	934.661	757	249.77
				GAS/DIESEL SEYMOUR	934.661	757	998.82
				CHECK 029 68128 TOTAL FOR FUND 208:			<u>1,248.59</u>
05/15/2023	029	68130*#	STEVE'S OXFORD AUTOMOTIVE	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	11.59

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
05/15/2023	029	68131*#	STONES ACE OF OXFORD	SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	17.98
				SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	12.53
				CHECK 029 68131 TOTAL FOR FUND 208:			<u>30.51</u>
05/15/2023	029	68136*#	TOOL SPORT & SIGN CO, INC	OPER. SUPPLIES ADULT VOLLEYBALL	740.604	752	175.00
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	540.00
				OPER. SUPPLIES YOUTH SOCCER	740.625	752	1,280.00
				OPER. SUPPLIES YOUTH SPORTS MISC.	740.633	752	16.50
				OPER. SUPPLIES YOUTH SPORTS MISC.	740.633	752	94.75
				CHECK 029 68136 TOTAL FOR FUND 208:			<u>2,106.25</u>
05/15/2023	029	68137	TRACTOR SUPPLY CREDIT PLAN	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	29.12
05/15/2023	029	68141	U.S. BANK EQUIPMENT FINANCE	RENTAL FEES LEASED OFFICE EQUIPMENT	943.001	751	229.22
05/15/2023	029	68142	UNITED FACILITY SUPPLIES	FACILITY PRODUCTS/SUPPLIES	744.001	757	1,282.58
05/15/2023	029	68143*#	VERIZON WIRELESS	CELL PHONES	854.000	752	102.87
				CELL PHONES	854.000	757	102.10
				CELL PHONES	854.000	758	51.05
				CHECK 029 68143 TOTAL FOR FUND 208:			<u>256.02</u>
05/15/2023	029	68144*#	VIEW NEWSPAPER GROUP	POSTAGE FOR BROCHURE	730.675	751	1,194.80
				BROCHURE PRINTING	900.000	751	500.00
				CHECK 029 68144 TOTAL FOR FUND 208:			<u>1,694.80</u>
				Total for fund 208 PARKS & RECREATION FUND			33,028.40
Fund: 209 CEMETERY MAINTENANCE FUND							
05/15/2023	029	68075*#	FALCON LAWN SPRINKLER, INC.	MAINTENANCE GENERAL	932.000	276	1,758.00
				Total for fund 209 CEMETERY MAINTENANCE FUND			1,758.00
Fund: 249 BUILDING DEPARTMENT FUND							
05/15/2023	029	68039*#	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	728.000	289	599.98

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING DEPARTMENT FUND							
05/15/2023	029	68053*#	CARDMEMBER SERVICE	MEALS/LODGING EXPENSE	860.001	289	676.72
				EDUCATION WORKSHOPS AND CONFERENCES	957.000	289	100.00
				CHECK 029 68053 TOTAL FOR FUND 249:			<u>776.72</u>
05/15/2023	029	68088*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	289	11.70
05/15/2023	029	68135	TIM LONDON	MEALS/LODGING EXPENSE	860.001	289	555.99
				Total for fund 249 BUILDING DEPARTMENT FUND			1,944.39
Fund: 296 CABLE TV FUND							
05/15/2023	029	68038	ALVIN CAMPBELL	MILEAGE EXPENSE	860.000	296	21.62
05/15/2023	029	68053*#	CARDMEMBER SERVICE	MAINTENANCE/GAS VEHICLE	934.000	296	101.61
05/15/2023	029	68058	CHARTER COMMUNICATIONS	TELEPHONE WEB/ATT	853.001	296	693.70
05/15/2023	029	68068	DAVID F KENNY	MILEAGE EXPENSE	860.000	296	35.37
05/15/2023	029	68080*#	GUARDIAN ALARM	SERVICES PROFESSIONAL	819.001	296	70.57
05/15/2023	029	68094	JOSEPH CALHOUN	MILEAGE EXPENSE	860.000	296	22.93
05/15/2023	029	68102	METRO PC LLC DBA METRO TELECOM	SERVICES PROFESSIONAL	819.001	296	150.00
				Total for fund 296 CABLE TV FUND			1,095.80
Fund: 297 SAFETY PATH FUND							
05/15/2023	029	68053*#	CARDMEMBER SERVICE	EQUIPMENT ACQUISTION	977.000	852	30.00
				Total for fund 297 SAFETY PATH FUND			30.00
Fund: 298 POLLY ANN TRAIL FUND							
05/15/2023	029	68052	CARDMEMBER SERVICE	TELEPHONE	853.000	853	20.00
				MAINTENANCE OF GROUNDS	932.000	853	27.98
				EQUIPMENT AND HARDWARE	933.664	853	106.11
				EQUIPMENT AND HARDWARE	933.664	853	128.92
				MISC ADVERTISING AND WEB	962.011	853	19.83
				CHECK 029 68052 TOTAL FOR FUND 298:			<u>302.84</u>
05/15/2023	029	68098	LINDA MORAN SERVICES, LLC	CONTRACTED SERVICES PATC	824.000	853	2,500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 298 POLLY ANN TRAIL FUND							
05/15/2023	029	68122	RAY E. VAN TINE	UTILITIES-WATER	927.001	853	275.00
05/15/2023	029	68126	ROBERT BROOKS	MAINTENANCE OF GROUNDS	932.000	853	605.00
Total for fund 298 POLLY ANN TRAIL FUND							3,682.84
Fund: 590 SEWER FUND							
05/15/2023	029	68053*#	CARDMEMBER SERVICE	SEWER EXTENSIONS	973.002	527	210.00
05/15/2023	029	68108*#	OAKLAND COUNTY TREASURER	FEE COUNTY USAGE	800.003	527	127,171.02
				PRINCIPAL PAYMENT	991.000	527	23,596.52
				INTEREST PAYMENT	993.000	527	14,658.13
CHECK 029 68108 TOTAL FOR FUND 590:							165,425.67
Total for fund 590 SEWER FUND							165,635.67
Fund: 701 TRUST & AGENCY FUND							
05/15/2023	029	68041	Anthony & Lauren McKenzie	BC213-22 - PB22-0212	283.000	000	100.00
05/15/2023	029	68050	Brian & Linda Auge	BSER032-22 - PSE22-0020	283.000	000	600.00
				BSER112-22 - PSE22-0020	283.000	000	500.00
CHECK 029 68050 TOTAL FOR FUND 701:							1,100.00
05/15/2023	029	68055	Carr Custom Homes Inc.	BC089-20 - PB0080-20	283.000	000	200.00
05/15/2023	029	68060	CINADER, JACOB	BC171-22 - PB22-0171	283.000	000	100.00
05/15/2023	029	68062	CLEARVIEW HOMES, LLC	BSER071-22 - PSE22-0053	283.000	000	500.00
				BSER073-22 - PSE22-0054	283.000	000	500.00
				BC130-22 - PB22-0124	283.000	000	400.00
				BC128-22 - PB22-0122	283.000	000	500.00
CHECK 029 68062 TOTAL FOR FUND 701:							1,900.00
05/15/2023	029	68074	Enclaves of Woodbridge, LLC	BC177-21 - PB0172-21	283.000	000	400.00
				BSER109-21 - PSE0105-21	283.000	000	500.00
				BSER108-21 - PSE0104-21	283.000	000	500.00
				BSER085-21 - PSE0077-21	283.000	000	500.00
				BSER084-21 - PSE0076-21	283.000	000	500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
CHECK 029 68074 TOTAL FOR FUND 701:							2,400.00
05/15/2023	029	68081	Hardscape Landscape Construction	BC210-22 - PB22-0206	283.000	000	100.00
05/15/2023	029	68092	Jennifer Ziehl	BC190-19 - PB0196-19	283.000	000	100.00
05/15/2023	029	68101	Matthew Grech	BC206-22 - PB22-0204	283.000	000	200.00
05/15/2023	029	68115	Pamela Mackowski	BSER089-22 - PSE0071-21	283.000	000	500.00
05/15/2023	029	68127	SILVERADO CUSTOM HOMES INC	BC176-22 - PB22-0172	283.000	000	400.00
				BC175-22 - PB22-0174	283.000	000	400.00
				BC199-22 - PB22-0199	283.000	000	400.00
				BSER091-22 - PSE22-0072	283.000	000	500.00
				BSER104-22 - PSE22-0083	283.000	000	500.00
CHECK 029 68127 TOTAL FOR FUND 701:							2,200.00
Total for fund 701 TRUST & AGENCY FUND							8,900.00
TOTAL - ALL FUNDS							579,633.72

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
05/31/2023	CD	S	112736	SUMMARY CD 05/31/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		233,380.81
100-000-084.101			DUE FROM GENERAL FUND	43,624.91	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	76,959.04	
100-000-084.207			DUE FROM POLICE	1,699.22	
100-000-084.208			DUE FROM PARKS & REC	62,094.85	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	5,691.17	
100-000-084.296			DUE FROM CABLE	5,770.46	
100-000-084.297			DUE FROM SAFETY PATH	1,186.44	
100-000-084.590			DUE FROM SEWER	4,020.55	
100-000-084.591			DUE FROM WATER	3,682.17	
100-000-084.701			DUE FROM TRUST & AGENCY	28,652.00	
101-000-202.000			ACCOUNTS PAYABLE	43,624.91	
101-000-215.000			DUE TO		43,624.91
206-000-202.000			ACCOUNTS PAYABLE	76,959.04	
206-000-215.000			DUE TO CLEARING FUND		76,959.04
207-000-202.000			ACCOUNTS PAYABLE	1,699.22	
207-000-215.000			DUE TO CLEARING FUND		1,699.22
208-000-202.000			ACCOUNTS PAYABLE	62,094.85	
208-000-215.000			DUE TO CLEARING FUND		62,094.85
249-000-202.000			ACCOUNTS PAYABLE	5,691.17	
249-000-215.000			DUE TO CLEARING FUND		5,691.17
296-000-202.000			ACCOUNTS PAYABLE	5,770.46	
296-000-215.000			DUE TO CLEARING FUND		5,770.46
297-000-202.000			ACCOUNTS PAYABLE	1,186.44	
297-000-215.000			DUE TO CLEARING FUND		1,186.44
590-000-202.000			ACCOUNTS PAYABLE	4,020.55	
590-000-215.000			DUE TO CLEARING FUND		4,020.55
591-000-202.000			ACCOUNTS PAYABLE	3,682.17	
591-000-215.000			DUE TO CLEARING FUND		3,682.17
701-000-202.000			ACCOUNTS PAYABLE	28,652.00	
701-000-215.000			DUE TO OTHER FUNDS		28,652.00
				<u>466,761.62</u>	<u>466,761.62</u>
				<u>466,761.62</u>	<u>466,761.62</u>

PREPAIDS

CHECK DISBURSEMENT REPORT FOR OXFORD TOWNSHIP

CHECK NUMBER 68149 - 68251

Banks: 029

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/31/2023	029	68149	AARON'S LAWN IN ORDER LLC	CONTRACT CEMETERY MAINTENANCE	825.000	567	5,700.00
05/31/2023	029	68153	ANDY BOGDEN	MAINTENANCE BLDG/GROUNDS	931.000	265	600.00
05/31/2023	029	68159*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	270	17,577.03
				INSURANCE MEDICAL - OLD FIRE FUND	716.001	270	578.38
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	1,193.76
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	1,311.76
				CHECK 029 68159 TOTAL FOR FUND 101:			<u>20,660.93</u>
05/31/2023	029	68165	CHARLOTTE WARNKE	MILEAGE/MEALS ON WHEELS	860.002	695	89.76
05/31/2023	029	68168	CHRISTOPHER CARNACCHIO	MISCELLANEOUS	962.000	171	27.99
05/31/2023	029	68178	FALCON LAWN SPRINKLER, INC.	MAINTENANCE GENERAL	932.000	567	476.25
05/31/2023	029	68188*#	J.C. EHRLICH	MAINTENANCE BLDG/GROUNDS	931.000	265	84.52
05/31/2023	029	68189	JANICE GIBB	MILEAGE/MEALS ON WHEELS	860.002	695	32.11
05/31/2023	029	68198	JOSEPH G. FERRARI	MILEAGE EXPENSE	860.000	253	163.75
				MEALS/LODGING EXPENSE	860.001	253	5.18
				CHECK 029 68198 TOTAL FOR FUND 101:			<u>168.93</u>
05/31/2023	029	68199*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	270	376.08
05/31/2023	029	68210*#	MICHIGAN MUNICIPAL RISK MANAGEME	MISCELLANEOUS	962.000	262	181.24
				INSURANCE LIABILITY	955.000	267	6,926.89
				CHECK 029 68210 TOTAL FOR FUND 101:			<u>7,108.13</u>
05/31/2023	029	68211	MICHIGAN TOWNSHIPS ASSOCIATION	EDUCATION WORKSHOPS AND CONFERENCES	957.000	215	134.50
05/31/2023	029	68213*#	MISWITCH COMMUNICATIONS, INC	TELEPHONE	853.000	265	819.00
05/31/2023	029	68215	NES PLUMBING, LLC	MAINTENANCE BLDG/GROUNDS	931.000	265	487.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/31/2023	029	68217*#	O.C.W.R.C.	UTILITIES WATER	927.001	265	101.82
				UTILITIES WATER	927.001	265	247.89
				UTILITIES WATER	927.001	265	94.23
				CHECK 029 68217 TOTAL FOR FUND 101:			<u>443.94</u>
05/31/2023	029	68227	PLM LAKE & LAND MANAGEMENT	SQUAW LAKE/CLEAR LK S.A.D.	962.021	572	4,572.75
05/31/2023	029	68231	QUILL	OFFICE SUPPLIES	728.000	267	69.98
05/31/2023	029	68232	RICOH USA INC	MAINTENANCE EQUIPMENT	933.000	267	66.12
05/31/2023	029	68237	SHORELINE INVESTMENT SERVICES	MAINTENANCE BLDG/GROUNDS	931.000	265	130.00
05/31/2023	029	68249*#	VELLUCCI ELECTRIC, LLC	MAINTENANCE BLDG/GROUNDS	931.000	265	550.00
05/31/2023	029	68250	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP	231.040	000	1,026.42
				Total for fund 101 GENERAL FUND			43,624.91
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
05/31/2023	029	68151	AFLAC	INSURANCE MEDICAL	716.000	357	107.54
05/31/2023	029	68154	ANNALIA SCHOENHERR	SOFTWARE & SUPPORT	933.001	357	820.00
05/31/2023	029	68155	AT&T MOBILITY	TELEPHONE	853.000	357	21.25
05/31/2023	029	68156	BATTERY WORLD	OPERATING SUPPLIES-MEDICAL	742.000	357	89.76
05/31/2023	029	68159*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	357	45,110.20
05/31/2023	029	68160	BLUESTONE PSYCH	PHYSICALS	836.000	357	3,420.00
05/31/2023	029	68161	BOSTICK TRUCK CENTER LLC	VEHICLE MAINTENANCE-MEDICAL	791.003	357	2,271.15
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	1,200.00
				CHECK 029 68161 TOTAL FOR FUND 206:			<u>3,471.15</u>
05/31/2023	029	68163	BOUND TREE MEDICAL, LLC	UNIFORM EXPENSE UNIFORMS	731.000	357	75.57
				OPERATING SUPPLIES-MEDICAL	742.000	357	172.20
				OPERATING SUPPLIES-MEDICAL	742.000	357	471.00
				OPERATING SUPPLIES-MEDICAL	742.000	357	36.51

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				OPERATING SUPPLIES-MEDICAL	742.000	357	103.18
				OPERATING SUPPLIES-MEDICAL	742.000	357	116.80
				CPR SUPPLIES	742.002	357	73.62
				CHECK 029 68163 TOTAL FOR FUND 206:			<u>1,048.88</u>
05/31/2023	029	68166	CHARTER COMMUNICATIONS	TELEPHONE	853.000	357	299.97
05/31/2023	029	68169	CITY OF FARMINGTON HILLS	EDUCATION TRAINING	957.001	357	175.00
05/31/2023	029	68171	CYNERGY PRODUCTS	VEHICLE MAINTENANCE-MEDICAL	791.003	357	71.00
05/31/2023	029	68179*#	FIRSTNET - AT&T MOBILITY	TELEPHONE	853.000	357	325.27
05/31/2023	029	68181	GEARGRID	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	2,662.00
05/31/2023	029	68185	IMPERIALDADE	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	107.72
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	52.54
				CHECK 029 68185 TOTAL FOR FUND 206:			<u>160.26</u>
05/31/2023	029	68188*#	J.C. EHRlich	BUILDING MAINTENANCE - LABOR	748.001	357	51.98
				BUILDING MAINTENANCE - LABOR	748.001	357	51.98
				CHECK 029 68188 TOTAL FOR FUND 206:			<u>103.96</u>
05/31/2023	029	68195	JIM VOWELL	OPERATING SUPPLIES-FIRE	742.001	357	305.28
05/31/2023	029	68202	LINDE GAS & EQUIPMENT INC	OPERATING SUPPLIES-MEDICAL	742.000	357	123.49
				OPERATING SUPPLIES-MEDICAL	742.000	357	75.97
				CHECK 029 68202 TOTAL FOR FUND 206:			<u>199.46</u>
05/31/2023	029	68203	LINDSAY J YOUNG	MILEAGE EXPENSE	860.000	357	164.41
05/31/2023	029	68205	MACQUEEN EMERGENCY	TURN-OUT GEAR	743.000	357	6,263.59
05/31/2023	029	68216	NYE UNIFORM	UNIFORM EXPENSE UNIFORMS	731.000	357	487.64
				UNIFORM EXPENSE UNIFORMS	731.000	357	473.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	248.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	44.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				UNIFORM EXPENSE UNIFORMS	731.000	357	98.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	149.40
				UNIFORMS-PAID ON CALL	754.000	357	530.51
				CHECK 029 68216 TOTAL FOR FUND 206:			<u>2,032.05</u>
05/31/2023	029	68217*#	O.C.W.R.C.	UTILITIES WATER	927.001	357	94.23
				UTILITIES WATER	927.001	357	151.16
				CHECK 029 68217 TOTAL FOR FUND 206:			<u>245.39</u>
05/31/2023	029	68218	OAKLAND COMMUNITY COLLEGE	EDUCATION TRAINING	957.001	357	916.39
05/31/2023	029	68220	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	1,150.68
				GAS DIESEL FUEL	780.010	357	2,058.37
				GAS DIESEL FUEL	780.010	357	1,591.73
				CHECK 029 68220 TOTAL FOR FUND 206:			<u>4,800.78</u>
05/31/2023	029	68221	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	728.000	357	216.50
05/31/2023	029	68228	PREMIER OCCUPATIONAL HEALTH	PHYSICALS	836.000	357	358.00
05/31/2023	029	68240	STANDARD INSURANCE COMPANY	INSURANCE MEDICAL	716.000	357	1,887.49
05/31/2023	029	68242	STEVE'S OXFORD AUTOMOTIVE	VEHICLE MAINTENANCE-FIRE	791.001	357	22.96
05/31/2023	029	68246*#	TOOL SPORT & SIGN CO, INC	UNIFORM EXPENSE UNIFORMS	731.000	357	36.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	48.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	853.50
				UNIFORMS-PAID ON CALL	754.000	357	96.00
				UNIFORMS-PAID ON CALL	754.000	357	577.00
				CHECK 029 68246 TOTAL FOR FUND 206:			<u>1,610.50</u>
05/31/2023	029	68251	XTREME SHREDS	OFFICE SUPPLIES	728.000	357	50.00
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			76,959.04
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
05/31/2023	029	68159*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	302	1,489.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
05/31/2023	029	68199*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	302	59.60
05/31/2023	029	68249*#	VELLUCCI ELECTRIC, LLC	MAINTENANCE BLDG/GROUNDS	931.000	302	150.00
Total for fund 207 POLICE CONTRACTING (OCSO) FU							1,699.22
Fund: 208 PARKS & RECREATION FUND							
05/31/2023	029	68157	BELSON OUTDOORS	EQUIPMENT PURCHASES	980.661	757	725.00
05/31/2023	029	68158	BIANCO TOURS	PROF/CONT TRAVEL	816.671	758	498.00
05/31/2023	029	68159*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	751	2,279.38
				INSURANCE MEDICAL	716.000	751	2,041.17
				INSURANCE MEDICAL	716.000	752	3,493.46
				INSURANCE MEDICAL	716.000	757	6,070.86
CHECK 029 68159 TOTAL FOR FUND 208:							13,884.87
05/31/2023	029	68162	BOULDER POINTE GOLF CLUB LLC	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	5,629.60
05/31/2023	029	68164	BRAD NOWACKI	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	480.00
05/31/2023	029	68172	DAFOE'S FEED	SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	364.00
05/31/2023	029	68173	DAN WAIT	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	800.00
05/31/2023	029	68175	DONNA MARTIN	PROF/CONT SENIOR LIFE SKILLS	816.404	758	192.00
05/31/2023	029	68176	EDW. C. LEVY CO.	CAPITAL OUTLAY	970.001	751	3,731.25
				CAPITAL OUTLAY	970.001	751	415.80
CHECK 029 68176 TOTAL FOR FUND 208:							4,147.05
05/31/2023	029	68179*#	FIRSTNET - AT&T MOBILITY	CELL PHONES	854.000	751	47.31
				OPER. SUPPLIES SUMMER CAMP	740.550	752	22.41
				CELL PHONES	854.000	757	22.42
CHECK 029 68179 TOTAL FOR FUND 208:							92.14
05/31/2023	029	68183	HARMON GLASS DOCTOR	VEHICLE MAINTENANCE (LABOR)	934.001	757	520.00
05/31/2023	029	68184	HELLEBUYCK PRINTING	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	67.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
05/31/2023	029	68186	INDEPENDENCE TWP PARKS/REC/SENIO	PROF/CONT TRAVEL	816.671	758	40.60
05/31/2023	029	68187	INDEPENDENCE VILLAGE OF OXFORD	SENIOR ENRICHMENT SUPPLIES	728.402	758	600.00
05/31/2023	029	68190	JASON BAILEY	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	782.00
05/31/2023	029	68191	JEFF KINASZ	MAINTENANCE UNIFORMS	936.000	757	48.97
05/31/2023	029	68192	JEFF LIJANA	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	800.00
05/31/2023	029	68194	JIM GIBBONS AUDIO VIDEO SERVICES	PROF/CONT SEYMOUR CELEBRATION	816.620	752	2,100.00
05/31/2023	029	68196	JORDAN ACKERMAN	PROF/CONT SEYMOUR CELEBRATION	816.620	752	600.00
05/31/2023	029	68200	KEN DUDEK - LOVE JUNKIES	PROF/CONT SEYMOUR CELEBRATION	816.620	752	950.00
05/31/2023	029	68206	MADISON MACY	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	1,350.00
05/31/2023	029	68207	MARY ROWLEY	WAGES & FEES COMMUNITY GARDEN	710.666	757	300.00
05/31/2023	029	68208	MATT BRACCI	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	39.00
05/31/2023	029	68209	MICHAEL FINE	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	800.00
05/31/2023	029	68210*#	MICHIGAN MUNICIPAL RISK MANAGEME	INSURANCE LIABILITY	955.000	751	7,352.44
05/31/2023	029	68212	MIKE SANCHEZ	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	800.00
05/31/2023	029	68213*#	MISWITCH COMMUNICATIONS, INC	TELEPHONE	853.000	751	190.90
05/31/2023	029	68214	NAEIR	FACILITY PRODUCTS/SUPPLIES	744.001	757	204.25
05/31/2023	029	68219	OAKLAND COUNTY PARKS AND RECREAT	OAKLAND COUNTY PARK PASSES	805.648	751	480.00
05/31/2023	029	68222	OXFORD FIRE DEPARTMENT	OPER. SUPPLIES SUMMER CAMP	740.550	752	360.00
05/31/2023	029	68223	OXFORD TWP PARKS AND RECREATION	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	6,140.00
05/31/2023	029	68224	PATRICIA JANKOWSKI	PROF/CONT YOUTH LIFE SKILL CLASSES	816.639	752	94.50
05/31/2023	029	68226	PITNEY BOWES BANK, INC RESERVE A	POSTAGE	730.000	751	500.00
05/31/2023	029	68229	PROGRESSIVE PLUMBING SUPPLY CO	MAINTENANCE BUILDINGS - STONY	931.660	757	246.98

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
05/31/2023	029	68234	RZADKO'S 10 MINUTE OIL CHANGE	VEHICLE MAINTENANCE (LABOR)	934.001	757	94.96
05/31/2023	029	68239	SPENCER OIL CO	GAS/DIESEL SEYMOUR	934.661	757	1,279.90
				GAS/DIESEL SEYMOUR	934.661	757	179.92
				CHECK 029 68239 TOTAL FOR FUND 208:			<u>1,459.82</u>
05/31/2023	029	68241	STANDISH CRUSHERS	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	400.00
05/31/2023	029	68243	SULLY CLEANING COMPANY	JANITORIAL SERVICE	831.000	751	1,125.00
05/31/2023	029	68245	TOM DECKER	PROF/CONT SENIOR ATHLETICS	816.401	758	196.00
				PROF/CONT SENIOR ATHLETICS	816.401	758	707.00
				CHECK 029 68245 TOTAL FOR FUND 208:			<u>903.00</u>
05/31/2023	029	68246*#	TOOL SPORT & SIGN CO, INC	OPER. SUPPLIES SEYMOUR CELEBRATION	740.620	752	574.15
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	360.00
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	487.50
				OPER. SUPPLIES SPLASH PARK	740.800	757	268.50
				CHECK 029 68246 TOTAL FOR FUND 208:			<u>1,690.15</u>
05/31/2023	029	68248	VC3, INC	COMPUTER PROGRAMMING	970.003	751	4,242.12
				Total for fund 208 PARKS & RECREATION FUND			62,094.85
Fund: 249 BUILDING DEPARTMENT FUND							
05/31/2023	029	68159*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	289	3,970.91
05/31/2023	029	68167	CHERYL LOTAN	MILEAGE EXPENSE	860.000	289	82.53
05/31/2023	029	68180	G & G CEMENT LLC	REIMBURSEMENT INSURANCE	688.000	000	95.00
05/31/2023	029	68199*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	289	142.73
05/31/2023	029	68225	PATRICK H PAYNE	MILEAGE EXPENSE	860.000	289	350.00
05/31/2023	029	68233	ROBERT GERDS	MILEAGE EXPENSE	860.000	289	700.00
05/31/2023	029	68244	TOM BERGER	MILEAGE EXPENSE	860.000	289	350.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING DEPARTMENT FUND							
Total for fund 249 BUILDING DEPARTMENT FUND							5,691.17
Fund: 296 CABLE TV FUND							
05/31/2023	029	68150	ADDISON TOWNSHIP	FEES ADDISON TWP. FRANCHISE FEES	800.001	296	5,576.30
05/31/2023	029	68152	ALVIN CAMPBELL	MILEAGE EXPENSE	860.000	296	20.31
05/31/2023	029	68174	DANIEL ZWIEZ	MILEAGE EXPENSE	860.000	296	31.44
05/31/2023	029	68197	JOSEPH CALHOUN	MILEAGE EXPENSE	860.000	296	21.62
05/31/2023	029	68201	KYLE SNAGE	MILEAGE EXPENSE	860.000	296	30.79
05/31/2023	029	68230	PURE WATER PARTNERS	OFFICE SUPPLIES	728.000	296	40.00
05/31/2023	029	68236	SARAH MACY	OFFICE SUPPLIES	728.000	296	50.00
Total for fund 296 CABLE TV FUND							5,770.46
Fund: 297 SAFETY PATH FUND							
05/31/2023	029	68210*#	MICHIGAN MUNICIPAL RISK MANAGEME	INSURANCE LIABILITY	955.000	852	1,186.44
Total for fund 297 SAFETY PATH FUND							1,186.44
Fund: 590 SEWER FUND							
05/31/2023	029	68182	GREAT LAKES WATER AUTHORITY	FEES COUNTY USAGE	800.003	527	1,050.73
05/31/2023	029	68210*#	MICHIGAN MUNICIPAL RISK MANAGEME	INSURANCE LIABILITY	955.000	527	2,969.82
Total for fund 590 SEWER FUND							4,020.55
Fund: 591 WATER FUND							
05/31/2023	029	68210*#	MICHIGAN MUNICIPAL RISK MANAGEME	INSURANCE LIABILITY	955.000	538	3,682.17
Total for fund 591 WATER FUND							3,682.17
Fund: 701 TRUST & AGENCY FUND							
05/31/2023	029	68170	CLEARVIEW HOMES, LLC	BC129-22 - PB22-0125	283.000	000	400.00
05/31/2023	029	68177	Enclaves of Woodbridge, LLC	BC172-21 - PB0168-21	283.000	000	400.00
				BC167-21 - PB0163-21	283.000	000	400.00
CHECK 029 68177 TOTAL FOR FUND 701:							800.00
05/31/2023	029	68193	Jeffery & Michele Michaels	BSER031-22 - PSE22-0004	283.000	000	600.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
05/31/2023	029	68204	Lise Spresser & Marie Diane Caul	BSER095-22 - PSE22-0073	283.000	000	600.00
				BSER017-23 - PSE22-0073	283.000	000	500.00
				CHECK 029 68204 TOTAL FOR FUND 701:			<u>1,100.00</u>
05/31/2023	029	68235	Sandra Allison	BSER002-22 - PSE0120-21	283.000	000	600.00
05/31/2023	029	68238	SILVERADO CUSTOM HOMES INC	BC159-22 - PB22-0157	283.000	000	100.00
				BSER025-23 - PZ22-0136	283.000	000	9,645.00
				BC154-22 - PB22-0153	283.000	000	500.00
				BC077-22 - PB22-0075	283.000	000	500.00
				BPER001-23 - PB22-0075	283.000	000	7,682.00
				BSER018-23 - PB22-0174	283.000	000	6,325.00
				CHECK 029 68238 TOTAL FOR FUND 701:			<u>24,752.00</u>
05/31/2023	029	68247	TROWBRIDGE HOMES CONSTRUCTION	BC055-14 - PB134-13	283.000	000	400.00
				Total for fund 701 TRUST & AGENCY FUND			28,652.00
			TOTAL - ALL FUNDS				<u>233,380.81</u>

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
05/31/2023	CD	S	112752		
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		
100-000-084.101			DUE FROM GENERAL FUND	120.00	120.00
101-000-202.000			ACCOUNTS PAYABLE	120.00	
101-000-215.000			DUE TO		120.00
				<u>240.00</u>	<u>240.00</u>
				<u>240.00</u>	<u>240.00</u>

PREPAIDS

06/08/2023 03:06 PM
User: SMCCULLOUGH
DB: Oxford Township

CHECK DISBURSEMENT REPORT FOR OXFORD TOWNSHIP
CHECK NUMBER 68252
Banks: 029

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/31/2023	029	68252	OAKLAND COUNTY CLERKS ASSOC	MEALS/LODGING EXPENSE	860.001	215	120.00
				Total for fund 101 GENERAL FUND			120.00
TOTAL - ALL FUNDS							120.00

Payroll Liability

Total Cash Required		\$35,262.08
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$24,872.01
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$10,390.07
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$35,262.08

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Payroll Liability

Total Cash Required		\$38,029.65
Debit for Checks (Net Pay)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$115.43
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$27,015.87
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$10,898.35
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$38,029.65

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes Status: Under Review
 Week#: 19 Pay Date: 05/11/2023 P/E Date: 05/06/2023
 Qtr/Year: 2/2023 Run Time/Date: 10:09:15 AM EDT 05/08/2023

Taxes Debited	Federal Income Tax	6,751.25		
	Earned Income Credit Advances	0.00		
	Social Security - EE	3,873.97		
	Social Security - ER	3,873.99	3,873.99	
	Social Security Adj - EE	0.00		
	Medicare - EE	906.00		
	Medicare - ER	906.01	906.01	
	Medicare Adj - EE	0.00	4,780.00	
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	Federal Unemployment Tax	0.00		
	FMLA-PSL Payments Credit	0.00		
	FMLA-PSL ER FICA Credit	0.00		
	FMLA-PSL Health Care Premium Credit	0.00		
	Employee Retention Qualified Payments Credit	0.00		
	Employee Retention Qualified Health Care Credit	0.00		
	COBRA Premium Assistance Payments	0.00		
	State Income Tax	2,345.54		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	39.69		
	State Family Leave Insurance - EE	0.00		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	0.00		
	State Medical Leave Insurance - ER	0.00		
	State Medical Leave Insurance Adj - EE	0.00		
	State Cares Fund - EE	0.00		
	Transit Tax - EE	0.00		
Workers' Benefit Fund Assessment - EE	0.00			
Workers' Benefit Fund Assessment - ER	0.00			
Local Income Tax	0.00			
School District Tax	0.00			
Total Taxes Debited		18,696.45		
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	44,779.56		
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	712.12		
	Total Amount Debited From Your Account		64,188.13	
Bank Debits & Other Liability	Checks	0.00	64,188.13	
	Adjustments/Prepay/Voids	0.00	64,188.13	
Taxes- Your Responsibility	None this payroll		64,188.13	

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes Status: Under Review
 Week#: 21 Pay Date: 05/25/2023 P/E Date: 05/20/2023
 Qtr/Year: 2/2023 Run Time/Date: 13:33:34 PM EDT 05/21/2023

Taxes Debited	Federal Income Tax	11,967.60	
	Earned Income Credit Advances	0.00	
	Social Security - EE	6,179.81	
	Social Security - ER	6,179.83	
	Social Security Adj - EE	0.00	
	Medicare - EE	1,445.29	
	Medicare - ER	1,445.28	
	Medicare Adj - EE	0.00	
	Medicare Surtax - EE	0.00	
	Medicare Surtax Adj - EE	0.00	
	Federal Unemployment Tax	0.00	
	FMLA-PSL Payments Credit	0.00	
	FMLA-PSL ER FICA Credit	0.00	
	FMLA-PSL Health Care Premium Credit	0.00	
	Employee Retention Qualified Payments Credit	0.00	
	Employee Retention Qualified Health Care Credit	0.00	
	COBRA Premium Assistance Payments	0.00	
	State Income Tax	3,877.89	
	Non Resident State Income Tax	0.00	
	State Unemployment Insurance - EE	0.00	
	State Unemployment Insurance Adj - EE	0.00	
	State Disability Insurance - EE	0.00	
	State Disability Insurance Adj - EE	0.00	
	State Unemployment/Disability Ins - ER	193.54	
	State Family Leave Insurance - EE	0.00	
	State Family Leave Insurance - ER	0.00	
	State Family Leave Insurance Adj - EE	0.00	
	State Medical Leave Insurance - EE	0.00	
	State Medical Leave Insurance - ER	0.00	
	State Medical Leave Insurance Adj - EE	0.00	
	State Cares Fund - EE	0.00	
	Transit Tax - EE	0.00	
	Workers' Benefit Fund Assessment - EE	0.00	
Workers' Benefit Fund Assessment - ER	0.00		
Local Income Tax	0.00		
School District Tax	0.00		
Total Taxes Debited	31,289.24		
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	72,774.11	
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	712.12	
	Total Amount Debited From Your Account		104,775.47
Bank Debits & Other Liability	Checks	54.63	104,830.10
	Adjustments/Prepay/Voids	0.00	104,830.10
Taxes- Your Responsibility	None this payroll		104,830.10

Payroll Liability

Total Cash Required		\$21,507.90
Debit for Checks (Net Pay)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$119.19
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$16,238.03
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$5,150.68
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$21,507.90

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

Total Cash Required		\$23,341.07
Debit for Checks (Net Pay)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$52.98
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$17,721.14
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$5,566.95
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$23,341.07

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

Total Cash Required		\$9,088.71
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$6,975.84
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$2,112.87
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976		\$9,088.71

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

CABLE

Payroll Liability

Total Cash Required		\$9,142.40
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$6,999.67
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$2,142.73
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976		\$9,142.40

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

CABLE

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
06/14/2023	CD	S	112974	SUMMARY CD 06/14/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		78,974.57
100-000-084.101			DUE FROM GENERAL FUND	18,337.50	
100-000-084.207			DUE FROM POLICE	2,500.00	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	18,516.75	
100-000-084.296			DUE FROM CABLE	197.82	
100-000-084.297			DUE FROM SAFETY PATH	3,832.50	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	2,500.00	
100-000-084.590			DUE FROM SEWER	10,515.00	
100-000-084.591			DUE FROM WATER	3,135.00	
100-000-084.701			DUE FROM TRUST & AGENCY	19,440.00	
101-000-202.000			ACCOUNTS PAYABLE	18,337.50	
101-000-215.000			DUE TO		18,337.50
207-000-202.000			ACCOUNTS PAYABLE	2,500.00	
207-000-215.000			DUE TO CLEARING FUND		2,500.00
249-000-202.000			ACCOUNTS PAYABLE	18,516.75	
249-000-215.000			DUE TO CLEARING FUND		18,516.75
296-000-202.000			ACCOUNTS PAYABLE	197.82	
296-000-215.000			DUE TO CLEARING FUND		197.82
297-000-202.000			ACCOUNTS PAYABLE	3,832.50	
297-000-215.000			DUE TO CLEARING FUND		3,832.50
298-000-202.000			ACCOUNTS PAYABLE	2,500.00	
298-000-215.000			DUE TO CLEARING FUND		2,500.00
590-000-202.000			ACCOUNTS PAYABLE	10,515.00	
590-000-215.000			DUE TO CLEARING FUND		10,515.00
591-000-202.000			ACCOUNTS PAYABLE	3,135.00	
591-000-215.000			DUE TO CLEARING FUND		3,135.00
701-000-202.000			ACCOUNTS PAYABLE	19,440.00	
701-000-215.000			DUE TO OTHER FUNDS		19,440.00
				<u>157,949.14</u>	<u>157,949.14</u>
				<u>157,949.14</u>	<u>157,949.14</u>

TO BE PAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/14/2023	029	68254*#	CARLISLE/WORTMAN ASSOCIATES	PLANNER/PROF. SERVICES PLANNER	801.000	701	285.00
				PLANNER/PROF. SERVICES PLANNER	801.000	701	1,700.00
				PLANNER/PROF. SERVICES	801.009	701	2,840.00
				PLANNER/PROF. SERVICES	801.009	701	3,230.00
				CHECK 029 68254 TOTAL FOR FUND 101:			<u>8,055.00</u>
06/14/2023	029	68261*#	SHARPE ENGINEERING	ENGINEERING FEES - PARKING LOTS	821.011	265	3,295.00
				ARPA EXPENSES	962.002	267	3,365.00
				ENGINEERING FEES - GENERAL	821.000	447	832.50
				ENGINEERING FEES - GENERAL	821.000	447	700.00
				ENGINEERING FEES - STORMWATER MGMT.	821.004	447	300.00
				CHECK 029 68261 TOTAL FOR FUND 101:			<u>8,492.50</u>
06/14/2023	029	68262*#	SHARPE ENGINEERING	ARPA EXPENSES	962.002	267	1,790.00
				Total for fund 101 GENERAL FUND			18,337.50
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
06/14/2023	029	68264	THE KELLY FIRM	LEGAL FEES	826.000	302	2,500.00
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			2,500.00
Fund: 249 BUILDING DEPARTMENT FUND							
06/14/2023	029	68258	PAYNE ELECTRIC LLC	FEES ELECTRIC INSPECTORS	712.001	289	2,430.00
				FEES BUILDING INSPECTOR	712.009	289	45.00
				FEES BUILDING INSPECTOR	712.009	289	215.75
				CHECK 029 68258 TOTAL FOR FUND 249:			<u>2,690.75</u>
06/14/2023	029	68259	RICHARD VELLUCCI	FEES ELECTRIC INSPECTORS	712.001	289	270.00
06/14/2023	029	68260*#	ROBERT GERDS	FEES HEATING INSPECTOR	712.002	289	450.00
				FEES HEATING INSPECTOR	712.002	289	2,115.00
				FEES PLUMBING INSPECTOR	712.004	289	1,665.00
				FEES BUILDING INSPECTOR	712.009	289	90.00
				FEES BUILDING INSPECTOR	712.009	289	431.50
				CHECK 029 68260 TOTAL FOR FUND 249:			<u>4,751.50</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING DEPARTMENT FUND							
06/14/2023	029	68261*#	SHARPE ENGINEERING	SOIL EROSION INSPECTOR	712.013	289	3,217.50
06/14/2023	029	68265	TOM BERGER	FEES BUILDING INSPECTOR	712.009	289	7,587.00
Total for fund 249 BUILDING DEPARTMENT FUND							18,516.75
Fund: 296 CABLE TV FUND							
06/14/2023	029	68253	ALVIN CAMPBELL	MILEAGE EXPENSE	860.000	296	20.96
06/14/2023	029	68255	DANIEL ZWIEZ	MILEAGE EXPENSE	860.000	296	39.30
06/14/2023	029	68256	KYLE SNAGE	MILEAGE EXPENSE	860.000	296	29.48
06/14/2023	029	68263	TERI STILES	MILEAGE EXPENSE	860.000	296	108.08
Total for fund 296 CABLE TV FUND							197.82
Fund: 297 SAFETY PATH FUND							
06/14/2023	029	68262*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	852	1,925.00
				ENGINEERING FEES - GENERAL	821.000	852	1,907.50
CHECK 029 68262 TOTAL FOR FUND 297:							3,832.50
Total for fund 297 SAFETY PATH FUND							3,832.50
Fund: 298 POLLY ANN TRAIL FUND							
06/14/2023	029	68257	LINDA MORAN SERVICES, LLC	CONTRACTED SERVICES PATC	824.000	853	2,500.00
Total for fund 298 POLLY ANN TRAIL FUND							2,500.00
Fund: 590 SEWER FUND							
06/14/2023	029	68260*#	ROBERT GERDS	INSPECTOR FEES	712.000	527	315.00
06/14/2023	029	68261*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	527	330.00
				ENGINEERING FEES - GENERAL	821.000	527	9,870.00
CHECK 029 68261 TOTAL FOR FUND 590:							10,200.00
Total for fund 590 SEWER FUND							10,515.00
Fund: 591 WATER FUND							
06/14/2023	029	68260*#	ROBERT GERDS	INSPECTOR FEES	712.000	538	315.00
06/14/2023	029	68261*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	538	2,820.00
Total for fund 591 WATER FUND							3,135.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
06/14/2023	029	68254*#	CARLISLE/WORTMAN ASSOCIATES	Consultation (Escrow)	283.001	000	47.50
				BTA22-0002	283.001	000	142.50
				Consultation (Escrow)	283.001	000	95.00
				BTA23-0001	283.001	000	95.00
				CHECK 029 68254 TOTAL FOR FUND 701:			<u>380.00</u>
06/14/2023	029	68261*#	SHARPE ENGINEERING	Consultation (Escrow)	283.001	000	2,072.50
				Consultation (Escrow)	283.001	000	4,077.50
				Consultation (Escrow)	283.001	000	6,920.00
				Consultation (Escrow)	283.001	000	760.00
				Consultation (Escrow)	283.001	000	187.50
				Consultation (Escrow)	283.001	000	1,245.00
				Consultation (Escrow)	283.001	000	107.50
				Consultation (Escrow)	283.001	000	1,440.00
				Consultant Fees	283.001	000	495.00
				BTA23-0001	283.001	000	1,755.00
				CHECK 029 68261 TOTAL FOR FUND 701:			<u>19,060.00</u>
				Total for fund 701 TRUST & AGENCY FUND			19,440.00
			TOTAL - ALL FUNDS				<u>78,974.57</u>

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

McLaren Development Agreement

DEVELOPMENT AGREEMENT
MCLAREN OAKLAND

This Development Agreement (the "Agreement") is made and entered into this 22nd day of May, 2023 (the "Effective Date"), by and between and McLaren Oakland, a Michigan Non-Profit Corporation, (the "Developer") with its principal offices located at 50 Perry St., Pontiac, MI 48342, and the Charter Township Of Oxford (the "Township"), a Michigan municipal corporation, whose address is 300 Dunlap Road, Oxford, MI 48371.

RECITATIONS:

WHEREAS, Developer owns the land in Oxford Township, Oakland County, Michigan, described on the attached **Exhibit A** (the "Property"); and

WHEREAS, Developer has proposed and submitted Plans and other materials to the Township Planning Commission to obtain final Site Plan approval (**Exhibit B: Site Plan**) to construct a Medical Clinic with Emergency Center (the "Development"), which is located within the O - Office District. The Township Planning Commission has found the Site Plan meets the applicable decision criteria of §12.10 Site Plan Decision Criteria and granted final site plan approval, contingent upon Developer's compliance with Township Ordinances, conditions placed on the approval by the Planning Commission on December 8, 2022 (**Exhibit C: Planning Commission Meeting Minutes**), and the approved final Site Plan.

WHEREAS, certain improvements within and for the Development have not yet been completed. Accordingly, the Developer has offered to provide, and the Township is willing to accept, in consideration for its granting building permits and other approvals, certain assurances to the Township that such improvements will be properly completed and maintained in compliance with the Township's Zoning Ordinance, Developer's approved Site Plan, and all conditions placed on approval by the Planning Commission. Such assurances include execution of this Agreement containing the provisions set forth below, providing for the completion and maintenance of the improvements for the Development.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

ARTICLE I
TERMS

Based upon the terms and conditions set forth herein and in consideration of the mutual promises and assurance provided herein, the Parties do hereby agree as follows:

1. Purpose. For the purpose of ensuring that certain improvement(s) for the Development will be completed and maintained pursuant to this Agreement in consideration for the Township's issuance of building permits and any other approvals, and that such completion and maintenance occur in accordance with the Township's Zoning Ordinance, Developer's approved Site Plan, and all conditions placed on approval by the Planning Commission.

2. Term. The term of this Agreement shall be from its Effective Date through the completion of all terms and conditions set forth herein unless terminated by mutual consent of the Parties hereto, in writing, or otherwise terminated pursuant to the terms of this Agreement. Notwithstanding the foregoing, if not otherwise previously terminated pursuant to this Agreement, the term of this Agreement shall automatically expire eighteen (18) months following the date the final certificate of occupancy has been issued for the Development.

3. The Property Subject to this Agreement. The Property subject to this Agreement includes the Property described in Exhibit "A," and all buildings and structures located thereon.

4. Approval. Developer agrees to obtain approval of this Agreement by, and where necessary obtain a Subordination Agreement from, any lienholder, finance lender, or any other individual or entity with an interest in the Property. Copies of such Agreement(s) shall be provided to the Township Planning and Zoning Department upon request.

5. Improvement and Use of the Property. Developer shall improve and/or develop the Property in accordance with the Township's Ordinances, including, but not limited to, the Zoning Ordinance (Ordinance 067A) and the Engineering Design Standards Ordinance (Ordinance 106A); in compliance with the drawings and specifications as set forth on the attached Site Plan, including all applicable infrastructures, streets, roads, sidewalks, landscaping, and other public utilities necessary for the operation of the Development on the Property and shall not request further variances of the Township's Zoning Ordinance (Ordinance 067A). By entering into this Agreement, to the extent not already reviewed and approved, the Township has not waived any review or approval of the drawings or specifications related to the proposed improvements, except as specifically set forth in this Agreement.

6. Ownership. Developer has represented to the Township, understanding that the Township is relying upon these representations as conditions for entering into this Agreement, that as of the date of execution of this Agreement, all of the land subject to this Development Agreement is owned solely and exclusively by Developer as set forth above.

7. Agreement. Developer shall comply with all Township Ordinances and obtain all appropriate approvals; the Township has agreed to approve the Final Site Plan (attached as *Exhibit*

B) with the following conditions which have been set forth in the consultant letters from the Township Attorney dated November 29, 2022, the Township Planner dated November 22, 2022, and the Township Engineer dated November 29, 2022. These conditions include, but are not limited to, the following which Developer shall comply with within one-hundred twenty (120) days of entering into this agreement, unless an alternative date is specifically set forth for an individual item below; however, the Supervisor may approve thirty (30) day extensions in writing:

- a. Developer shall submit a revised site plan that includes all of the following:
 - i. Addition of net lot area to the site plan;
 - ii. recalculation of the lot coverage using the net lot area;
 - iii. Amendment of the Gateway Drive right of way on the site plan;
 - iv. Addition of a turn-around or drive-through for large vehicles using Gateway Drive;
 - v. Reduction of radius for islands and bump-outs as noted by the Township Engineer along the inbound access drive to encourage reduced vehicular speeds;
 - vi. Addition of off-site stormwater easement information to final site plan.
 - vii. Adjust location of or otherwise shield fixtures to reduce light intensity along front lot line to 1 footcandle;
 - viii. limit color temperature of lighting to 2400k to 3500k;
 - ix. Add combined development parcel's legal description to plans;
 - x. Revise the Sanitary Sewer Basis of Design and the Water Supply Basis of Design to list the population factor per REU as 2.44;
 - xi. revise the final site plan to include the channel protection volume for the calculation of 100-year storage volume;
 - xii. revise the final site plan to replace the spillways on the south side of the building with catch basins that are directed to a pretreatment system to ensure that stormwater is properly pretreated before entering retention ponds;
 - xiii. revise the final site plan to note that, in order to comply with Oxford Township Standards, the propose inlet structure in the depressed Mobile MRI Dock will be made of concrete rather than plastic;
- b. Developer shall ensure that access and circulation are approved by Township Engineer and Fire Chief;
- c. Developer shall ensure that proposed parking satisfies Township Engineer and Township administration;
- d. Developer shall confirm to the satisfaction of Township administration whether lighting will remain active throughout nights or add detail about dimming or turning off lights;
- e. Developer shall confirm to the satisfaction of Township administration whether parcel segment immediately south of the westerly parcel's point of beginning is a line or a curve, if it is a curve, the final site plan shall be amended to reflect same;
- f. Developer shall ensure that it obtains all final engineering design approvals, MDOT and EGLE permits, and easements related to proposed site utilities, pavements, and grading prior to the commencement of any construction activities;
- g. Developer shall provide a final grading plan during the engineering review phase;

- h. Developer shall enter into a new roadway agreement for the second parcel to utilize Gateway Drive as a point of access within one-hundred twenty (120) days of entering into this Agreement;
- i. **Developer shall ensure that it receives approval of the proposed lot combination as depicted on the final site plan within one-hundred twenty (120) days of entering into this Agreement;**
- j. Developer and its successors and assigns are responsible for installing and maintaining improvements depicted on the site plan;
- k. Developer shall comply with engineering plans and secure permits as required by the Township;
- l. Developer shall comply with Township Ordinance and limit construction hours to 7:00 a.m. through 7:00 p.m. Monday through Saturday unless Developer receives special permission from the Township.

8. Law. Developer acknowledges and understands that by entering into this Agreement, the Township is not waiving any requirement of the Township's Ordinances, regulations, planning requirements, or other applicable State or local standards, other than those expressly set forth herein. Developer understands and agrees that the proposed drawings attached hereto do not constitute a waiver by the Township of any Township Ordinance, regulation, planning procedure, site plan review and approval, or any other federal, State, or local road commission, or other applicable law or standard. The Township has not waived any right or standard for its review of the future development of the McLaren Oakland Medical Building. Developer shall comply with all State laws and Township Ordinances in effect at the time of entering into this Agreement, and except to the extent already granted in any approved site plan and the drawings or specifications attached, there shall be no exceptions and/or variances therefrom, except as those which are expressly agreed to by the Parties, in writing, on approval of the respective boards and/or commissions that would have responsibility for any exceptions and/or variances from the requirements.

9. Development Permits, Inspections, and Approvals. Developer shall obtain from the Township and/or other governmental bodies all permits, inspections, and approvals that are necessary for the development of the Property. Any waiver of any permit, inspection, and/or approval requirements must be in writing and signed by the respective governmental unit issuing the permit, inspection, and/or approval.

10. Amendments to this Agreement. This Agreement may only be amended by the mutual consent of the Parties hereto or their successors in interest, in writing, signed by the Parties' authorized representatives.

11. Performance Guarantee. Developer shall post a performance guarantee in the amount of \$1,848,919.00. The Performance Guarantee shall be in the form of a Standby Letter of Credit.

12. Default. In the event Developer has failed to comply with this Agreement and provided the Township has given Developer thirty (30) days' written notice of default, and Developer has not come into compliance with the terms of this Agreement within thirty (30) days of receipt of such written notice or, if the required cure cannot reasonably be completed within

thirty (30) days, Developer has not taken good faith steps to cure such failure, the Township shall have the authority, but shall not have the legal obligation, to take one or more of the following actions:

- a. The Township may draw the funds from the Developer's posted performance guarantee and enter upon the Development through its officials, employees, agents, and/or contractors and complete and/or maintain the improvements, or to restore the Property or areas disturbed by the Development. In such event, all costs and expenses incurred, together with a Township Administrative Fee in an amount equivalent to twenty-five (25%) percent of all such costs and amounts incurred, shall be paid from the proceeds of the funds drawn on the Performance Guarantee. Any amounts of unused proceeds of the Performance Guarantee shall be returned to Developer, or otherwise be credited, as the case may be. Developer, and all of Developer's officers, employees, consultants, and agents, shall be obligated to act and work in cooperation with the Township to bring about completion and/or maintenance of the improvements as contemplated in this Agreement, or restoration, and shall provide the Township with all drawings, contracts, documentation, public correspondence, agreements, and other materials relating to any such improvements, restoration, and/or maintenance. Notwithstanding other provisions to the contrary, in the event the Township receives a notice of termination from Developer with regard to the Performance Guarantee, and the improvements itemized herein that have not been completed or fulfilled as required by this Agreement, the Township shall be entitled to immediately draw the funds from the Performance Guarantee, without notice to Developer, and proceed as specified in this paragraph.
- b. If any repair is necessary to be made at once to protect life and property, then and in that case, the Township may take immediate steps to repair or barricade such defects without notice to the Developer. In such accounting, the Township shall not be held to obtain the lowest figures for the doing of the work, or any part thereof, but all sums actually paid therefore shall be charged to the Developer.
- c. The Township may issue a stop work order as to any or all aspects of the Development, deny the issuance of any requested building permit or certificate of occupancy, and suspend further inspections of any or all aspects of the Development.

13. *Additional Liability.* Developer shall also be liable for any costs and expenses incurred by the Township in excess of Performance Guarantee posted by the Developer, as well as any costs and expenses, including reasonable attorney fees, incurred by the Township in any action and/or litigation to enforce or collect such funds and/or to otherwise secure completion and/or maintenance of the improvements itemized in Paragraph 5 above, or restoration, in accordance with the terms of this Agreement. The liability of Developer in such regard, if unpaid after thirty (30) days of a billing sent to Developer at its last known address, may be secured by the Township recording a lien on the Property, effective as of the date the Township is authorized to proceed with the completion and/or maintenance of improvements, or restoration, as provided in this Agreement, and all such unpaid amounts may be placed on the delinquent tax roll of the Township as to the Property, and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes according to the laws made and provided for the collection of delinquent real property taxes.

14. Indemnification. During the term of this Agreement, the Developer shall indemnify, defend, and save harmless the Township, and its agents, consultants, employees, and officers from all suits and actions for damages of every name and description brought or claimed against them for, or on account of, any injury or damage to person or property received or sustained by any party or parties, by or from any of the acts or omissions or through the negligence of said Developer, and its servants, agents, or employees, in the prosecution of the work, and from any and all claims arising under the Workman's Compensation Act of the State of Michigan; provided, however, Developer's obligations under this Section 14 shall not apply to any injury or damage caused by the negligence or intentional misconduct of the Township.

15. Building Permits and Certificates of Occupancy. The Township shall also have the right to withhold issuance of Building Permits and Certificates of Occupancy for any unit or units in the Development in the event of a failure to properly complete or maintain any improvement within or for the Development, regardless of whether the Developer is the named applicant for such permit or Certificate of Occupancy.

16. No Third-Party Beneficiary. The Agreement is not intended to, and does not confer, any rights or benefits on any third-party. During the term of this Agreement, upon the sale or transfer of the Property, Developer shall notify the Township of any sale or transfer and the Township reserves the right to terminate any and all approvals or other benefits contained herein, including termination of the Permit issued under Township Ordinance No. 067A.

17. Notices. Unless specifically provided otherwise by this Agreement, any notice, demand, request, consent, approval, or communication, in which a signatory party is required to, or may give to, the other signatory party hereunder, shall be in writing and shall be delivered or addressed to the other Party at their address set forth below or to such other address as such Party may, from time to time, direct by written notice given in the manner herein prescribed. Such notice or communication shall be deemed to have been given or made when communicated by personal delivery, by independent courier service, by facsimile, or by electronic communication, or if by mail, on the fifth (5th) business day after the deposit thereof in the U.S. Mail, postage prepaid, registered, or certified, addressed as hereinafter provided. The Parties shall make reasonable inquiries to determine whether the name or titles of the persons listed in this Agreement should be substituted with the name of the listed person's successor.

All notices, demands, requests, consents, approvals, or communications to Developer shall be addressed to:

McLaren Oakland
50 Perry St.
Pontiac, MI 48342
Attn: Tracey Franovich, CEO

With a required copy to:
Austin M. Holcomb, P.E.
Director of Corporate Construction Management
McLaren Health Care Corp.
One McLaren Parkway
Grand Blanc, Michigan 48439

All notices, demands, requests, consents, approvals, or communications to the Township shall be addressed to:

Supervisor
Charter Township of Oxford
300 Dunlap Rd.
Oxford, MI 48371

18. Entire Agreement; Recording. There are no promises, agreements, conditions, or understandings, oral or written, expressed or implied, among these Parties relative to the matters addressed herein, other than those set forth in this Agreement or the Exhibits hereto. The parties agree that this Agreement shall not be recorded; provided, however the Township may record a memorandum of development agreement to provide record notice of the existence of this Agreement.

19. Delay in Enforcement. A delay in enforcement of any provision of this Agreement shall not be construed as a waiver or estoppel of the Township's right to eventually enforce, or take action to enforce, the terms of this Agreement.

20. Construction. The Parties agree that each Party and its respective counsel have reviewed this Agreement and agree that the general rule of contract construction that ambiguities are to be resolved against the drafting Party shall not apply in the interpretation of this Agreement or any amendments or Exhibits thereto.

21. Assignment. Except as specifically provided herein, neither Party to this Agreement may assign its respective rights and responsibilities hereunder to any other individual or entity without the express written consent of the other Parties, provided, however, with respect to any sale of the Property there shall be no consent required with respect to the Purchaser of all or any portion thereof, but the assurances and obligations contained herein shall continue as to the new Purchaser and said assurances and obligations contained herein shall run with the land, until satisfactorily completed.

22. Governing Law. This Agreement shall be governed by the laws of the State of Michigan.

23. Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original as such counterparts shall constitute one and the same instrument.

24. Termination. This Agreement shall terminate only by operation of the provisions of this Agreement.

25. No Deemed Waiver. Failure of a Party to exercise any right under this Agreement shall not be deemed a waiver of such right and shall not affect the right of such Party to exercise at a future time, said right or any other right it may have thereunder.

26. Severability. If any term or provision hereof shall be judicially determined to be void or of no effect, such determination shall not affect the validity of the remaining terms and provisions. The Parties agree that if any provision of this Agreement is judicially determined to be invalid because it is inconsistent with the provisions of State or federal law, this Agreement shall be amended to the extent necessary to make it consistent with State or federal law and the balance of the Agreement shall remain in full force and effect.

27. Authority. Each Party confirms that it has undertaken all actions necessary for approval of this Agreement and that the person signing this Agreement has the absolute authority to bind Developer and the Township.

28. Governmental Immunity. Nothing in this Agreement shall be construed as a waiver by the Township of governmental immunity or any other applicable legal or equitable defense to any claims brought against the Township by any person or entity whatsoever, arising from the terms of this Development Agreement or Developers' use or occupancy of the Property.

[SIGNATURE PAGE TO FOLLOW]

SIGNED:

CHARTER TOWNSHIP OF OXFORD

Jack R. Curtis
By: Jack Curtis
Its: Supervisor

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 23 day of May, 2023, by Jack Curtis, Supervisor for the Charter Township of Oxford, a Michigan municipal corporation, to me known to be the person described herein and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

DANIELLE SMITH
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Apr 13, 2029
ACTING IN COUNTY OF Oakland

Danielle Smith
Danielle Smith, Notary Public
Oakland County, Michigan
My Commission Expires: 4-13-29
Acting in Oakland County, Michigan

SIGNED:

MCLAREN OAKLAND
a Michigan Non-Profit Corporation

Tracey Franovich
By: Tracey Franovich
Its: CEO

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 19th day of May, 2023, by Tracey Franovich, the CEO of McLaren Oakland, a Michigan Non-Profit Corporation, to me known to be the person described herein and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

JILL LANDRUM
Notary Public, State of Michigan
County of Oakland
My Commission Expires Dec. 09, 2025
Acting in the County of Oakland

Jill Landrum, Notary Public
Oakland County, Michigan
My Commission Expires: 12-9-2025
Acting in Oakland County, Michigan

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 8, 2022

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, December 8, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

The meeting was called to order by Chairman Berger at 7:00 p.m.

RESPECTS TO THE FLAG

ROLL CALL

Members Present: **Jon Nold, Korey Bailey, Justin Ballard, Robert Turner, Ed Hunwick, Tom Berger**

Members Absent: Michael Spisz

Also Present: Township Planner Zach Michels, Township Engineer Jim Sharpe, Fire Chief Pete Scholz, Recording Secretary Smith, one OCTV camera operator and 3 guests.

APPROVAL OF AGENDA

Commissioner Nold moved, Commissioner Hunwick seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, December 8, 2022 as presented.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

APPROVAL OF THE MINUTES

Planning Commission Regular Meeting – October 27, 2022

Commissioner Nold moved, Commissioner Hunwick seconded, to approve the regular Planning Commission meeting minutes for October 27, 2022 as presented.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA

Public comment began at 7:02 p.m.

There being no public comment on non-agenda items, public comment ended at 7:02 p.m.

COMMISSIONERS' COMMENTS

None.

PUBLIC HEARING(S)

None.

UNFINISHED BUSINESS

None.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 8, 2022

NEW BUSINESS

PC22-011 - Final Site Plan. Applicant: McLaren Oakland Medical Building, 50 Perry Street, Pontiac, MI 48342

The applicant is requesting final site plan approval for a new medical clinic building. The project will include a new building, parking, and landscaping at 385 N. Lapeer Road (P-04-22-301-017 and P-04-22-326-001).

James Butler, PEA Group, 1849 Pond Run, Auburn Hills, MI 48326, representing McLaren Oakland, was available to answer any questions of the Commission.

Planner Michels presented The Carlisle|Wortman review letter dated November 22, 2022.

Engineer Sharpe presented the Sharpe Engineering review letter dated November 29, 2022.

Fire Chief Scholz presented the Oxford Fire Department review letter dated October 13, 2022.

Fire Marshal Franz' letter, dated December 8, 2022, approving the final site plan was reviewed.

The Kelly Firm letter, dated November 29, 2022 and written by Attorney Ellis, was reviewed.

No residents spoke during public comment.

Commissioner Bailey moved, Commissioner Nold seconded, to approve the Resolution to grant final site plan approval for PC File number PC22-011, known by the project name "McLaren Oakland Medical Building Final Site Plan Review," conditioned upon the following being completed by Applicant: 1) Applicant providing the information required by the Township Zoning Ordinance as set forth in the reports submitted by Township Consultants, the Township Fire Department, and Township Administration; and 2) Applicant submittal of revised plans, addressing stated deficiencies in reports submitted by Township Consultants, the Township Fire Department, and Township Administration; and 3) approval of the proposed lot combination as depicted on the final site plan.

Roll Call:

Ayes: Bailey, Hunwick, Ballard, Turner, Nold, Berger

Nays: None

Absent: Spisz

Motion Carried.

2023 Schedule of Meetings

It was the consensus of the Commission to approve the 2023 Schedule of Meetings.

COMMUNICATIONS AND/OR COMMITTEE REPORTS

Economic Development Committee

None.

Ordinance Review Committee

Planner Michels provided an update regarding ongoing projects of the ORC.

PLANNER/ENGINEER REPORTS

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 8, 2022

Planner – Carlisle|Wortman

Planner Michels provided an update regarding ongoing and upcoming projects.

Engineer – Sharpe Engineering

Engineer Sharpe provided an update regarding ongoing and upcoming projects.

**COMMISSIONERS' COMMENTS, COMMENTS FROM BUILDING OFFICIAL AND/OR
ZONING ADMINISTRATOR, COMMENTS AND INFORMATION FROM RECORDING
SECRETARY**

None

ADJOURNMENT

Chairman Berger adjourned the meeting at 8:01 p.m.

Tom Berger, Chairman

Ed Hunwick, Secretary

Date approved: December 22, 2022

ds



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

November 22, 2022

Final Site Plan Review for Oxford Township, Michigan

Applicant:	McLaren Oakland (c/o James Proctor)
Project Name:	McLaren Oakland Medical Building
Plan Date:	November 10, 2022
Location:	385 North Lapeer/M-24 (04-22-301-017, 04-22-326-001) <i>New parcel id would be issued following combination of parcels</i>
Action Requested:	Final site plan approval

PROJECT NARRATIVE

The applicant is requesting final site plan approval for a new medical clinic building, which is a permitted use in the O Office zoning district, provided there is no overnight stay for patients. Preliminary site plan approval was granted on October 27, 2022.

The proposed project site includes 2 parcels. The eastern parcel is the site of the current McLaren Health building, including parking and landscaping. The western parcel is undeveloped, but it has an access easement for the Gateway Drive cul-de-sac.

The applicant proposes a multiple-phase project. The first phase would include construction of a new building, temporary parking, and a portion of the permanent parking. The second phase would include demolition of the existing building and construction of the remaining permanent parking.

The purpose of final site plan review is to determine if the proposed use and site are consistent with Township ordinances and other applicable county, state, and federal laws and regulations and to identify reasonable conditions that may be necessary to mitigate potential negative impacts to surrounding properties and the community.

The Planning Commission is the review and approval authority for site plans. This site plan is not forwarded to the Township Board, but the Township Board is responsible for approving a development agreement or waiving the requirement to have a development agreement.

Richard K. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Vice President*
David Scurto, *Principal* Benjamin R. Carlisle, *Principal* Sally M. Elmiger, *Principal* Craig Strong, *Principal* R. Donald Wortman, *Principal*
Laura K. Kreps, *Senior Associate* Paul Montagno, *Senior Associate*, Megan Masson-Minock, *Senior Associate*

SITE DESCRIPTION

Lot Area:	8.96 acres (gross) 390,456 square feet (gross)
Frontage:	384 feet and 66 feet along North Lapeer/M-24 66+ feet along Gateway
Current Use:	Medical clinics, vacant

The proposed site is currently 2 separate parcels. The parcels would be combined into a single parcel if the site plan is approved.

Aerial image of the site



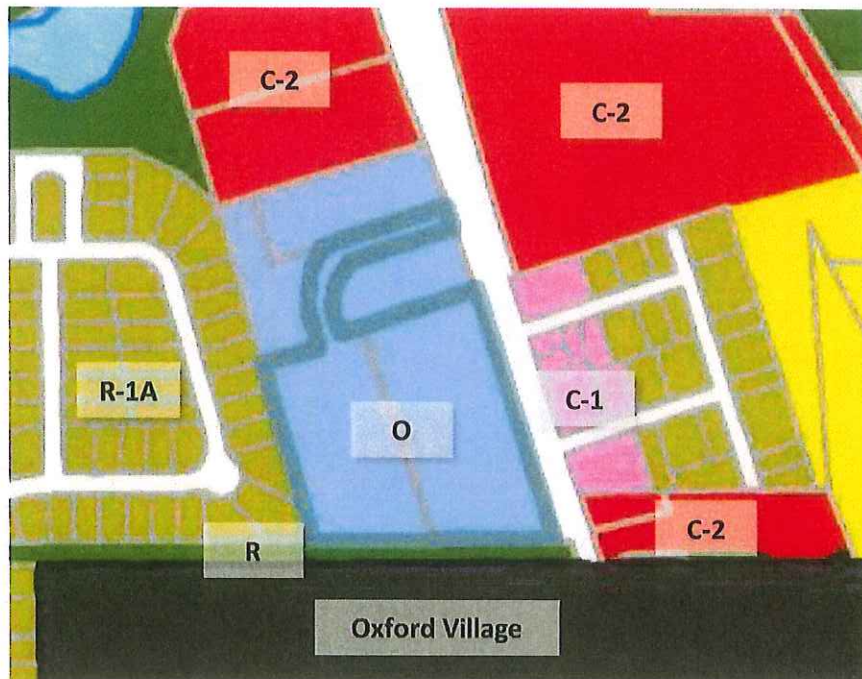
	North	East	South	West
Surrounding Zoning	O Office	C-1 Local Commercial, C-2 General Commercial, MP Marihuana Provisioning Overlay	R Recreation	R-1A Single Family Residential

Surrounding Land Uses	Banks, Preschool/daycare	Small commercial, Vacant (medical marihuana provisioning center approved)	Electrical transmission corridor	Single-family houses
Future Land-Use Map	Office/ Service	Village Mixed-Use	Private Park/ Conservation	Village Residential (9,000 sf)

"Surrounding properties" taken from the proposed, combined site.

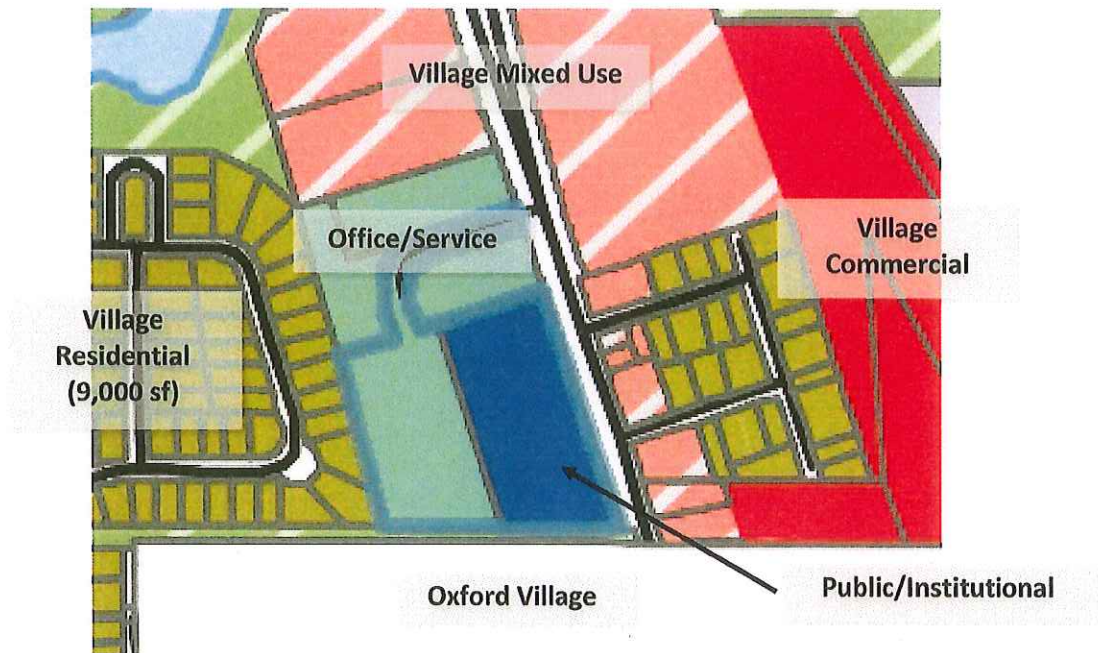
Current Zoning	<p>O Office</p> <p>The intent of the Office districts is to provide locations in the Township for professional offices and related uses of a lower-intensity nature than those found in the Township's commercial and industrial districts, developed in a fashion that is compatible with neighboring land uses. Such districts shall serve as zones of transition between commercial/industrial districts and residential areas. It is intended that such uses have access to major thoroughfares and centralized sewer and water facilities.</p>
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Current Zoning Map



Future Land Use	<p>Public/Institutional (eastern portion of site) <i>The Public/Institutional designation covers a wide spectrum of public and quasi-public uses, including municipal buildings, utilities, police and fire facilities, schools, churches, and related institutional uses. Treatment of these areas should be sensitive to adjacent uses, particularly residential.</i></p> <p>Office/Service (western portion of site) <i>The Office/Service designation is meant to include existing and future sites for general and professional offices, banking and financial establishments, and other similar uses. As with the Village Commercial designation, new office and service buildings should have a strong relationship to the sidewalk and road and utilize architectural styles compatible with those found within the Village of Oxford. Parking should generally be placed at the side or rear.</i></p>
------------------------	--

Future Land Use Map



Items to be Addressed: None.

NATURAL RESOURCES

- Topography:** The site is generally flat, but the area along the southern lot line is several feet higher than the rest of the site.
- Wetlands:** Wetlands are not present on the site.
- Woodland:** There are existing trees on the site, including a small wooded area in the southeastern portion of the site that would be removed.

Soils: According to the USDA Web Soil Survey, the principal soil on the site is Undulating Updipsamments. The southeastern portion of the site is Urban Land/Sprinks Complex. Both soil types are generally suitable for development.

Water: There are no waterbodies on the site.

Items to be Addressed: None.

AREA, WIDTH, HEIGHT, SETBACKS

Existing and proposed building envelopes are shown on the final site plan. The existing structures would be removed.

Developmental standards for the current zoning district and proposed developmental standards are outlined below.

O Office District Developmental Standards

	Required: O	Proposed:	Complies
Lot Standards			
Minimum Lot Area	10,000 sf	8.96 acres ¹	Yes
Minimum Lot Width	100 feet	384 feet	Yes
Maximum Lot Coverage	30 percent	6.9 percent ¹	Yes
Setbacks			
Front	35 feet	83.1 feet	Yes
Side	20 feet	429.5 feet (north) 53.4 feet (south)	Yes Yes
Rear	25 feet	301.6 feet	Yes
Natural Features	25 feet	n/a	-
Building Height			
	45 feet	28.7 feet	Yes
	3 stories	2 stories	Yes

1) Lot area and maximum lot coverage appear to be calculated with the private road access easement area.

The proposed site and building are consistent with the developmental standards for the O Office zoning district.

Items to be Addressed: 1) Net lot area (gross lot area minus private road access easements) added to site plan. 2) Lot coverage recalculated using net lot area.

ACCESS & CIRCULATION

The proposed site will have access through 2 existing driveways from Lapeer/M-24 to the east. The northern driveway will remain ingress only, and the southern driveway will remain egress only. These are existing driveways that will not be changed as part of the proposed project.

Another access will be provided from Gateway to the north, which ultimately connects with Lapeer/M-24. Vehicles entering the site at this location must turn left or right because of the alignment of the road and the proposed internal circulation and islands.

Gateway is a private drive, and a portion of the road right-of-way, including the area for the cul-de-sac, is located within the northwestern portion of the site. This right-of-way will have to be amended or vacated to allow for improvements. Additionally, an access easement may have to be granted to allow larger vehicles the ability to exit Gateway through the proposed parking lot to Lapeer/M-24 or to turn around and reenter Gateway. We defer additional comments to the Township Attorney and Township Engineer.

Internal vehicular circulation within the proposed site would be with maneuvering lanes between parking and with dedicated circulation lanes. The proposed circulation meets the dimensional standards, and the proposed islands appear to manage and direct the flow of traffic. To encourage reduced speeds, the radius for some of the islands or bumpouts could be reduced. For example, some of the 15 foot radius curbs on the southern side of the inbound access drive could be reduced to 5 foot radius.

Vehicular circulation is provided around the building.

A safety path currently exists within the right-of-way to the east of the site along Lapeer/M-24. The project calls for replacing this with a new asphalt safety path. If possible, removing some of the curves and better leveling the safety path would make it easier to use. We defer additional comments to the Township Engineer.

A sidewalk is proposed from the safety path to the building. Pedestrian circulation is not proposed to Gateway.

Bicycle parking with 3 double-sided racks is proposed near the main entrance.

We defer to the Township Engineer and the Fire Chief on other comments related to site access and circulation.

Items to be Addressed: 1) The Gateway Drive right-of-way must be amended. 2) Consideration for turn around or drive through for large vehicles using Gateway Drive. 3) Radius for some islands and bumpouts along the inbound access drive reduced to encourage reduced vehicular speeds. 4) Access and circulation approval by the Township Engineer and Fire Chief.

PARKING & LOADING

The site plan calls for 267 parking spaces, including 16 barrier free spaces, and 2 loading/unloading spaces. The site plan also calls for 53 temporary parking spaces to be used during construction.

The number of proposed parking spaces is 33 percent greater than the 200 required parking spaces. The number of proposed loading/unloading spaces appears to be adequate for the medical clinic use.

The proposed parking meets the required setbacks and is located outside of the required 20-foot-deep landscaping buffers.

The typical proposed parking spaces are 10 feet wide by 20 feet deep. End spaces are slightly wider, at 10.5 feet. Parking spaces along the edges of the parking lot have a proposed depth of 18.5 feet. The Zoning Ordinance allows the Planning Commission to reduce parking space depth by up to 2 feet (*18 feet length*) when the vehicles can overhang curbs without impacting adjacent landscaping or reducing sidewalk depth to less than 5 feet. It appears that all of the proposed parking would meet those criteria.

Items to be Addressed: 1) Applicant should consider deferred installation of some of the proposed parking spaces. 2) Planning Commission determination if reduced parking space depth of 18.5 feet rather than 20 feet is appropriate.

ESSENTIAL SERVICES & UTILITIES

The project will be connected to public water and sanitary sewer systems. The public water would be provided by a new loop connecting existing water mains at the end of Gateway and along Lapeer/M-24. The sanitary sewer would connect to the east to an existing sanitary sewer line along Lapeer/M-24.

Existing overhead electrical distribution lines run along the eastern, southern, and western sides of the site. Service to the proposed building will be buried. The electrical transformer and a backup generator are shown along the eastern side of the building in a location that meets the front-yard setback with screening proposed.

It does not appear that there will be any conflict between the proposed utilities and proposed landscaping. It may be beneficial to move some of the proposed trees along the eastern and northern property lines inwards to provide additional distance from existing overhead electrical lines.

Stormwater would be collected through catch basins in the parking lot. A portion of the stormwater runoff will be directed to an existing retention basin on another property, north of the Goddard school. The remaining stormwater runoff will be directed to a new retention basin along the southern lot line.

The proposed dumpster enclosure is located to the southeast of the proposed building. The enclosure will be constructed with similar masonry materials as the building and will be screened with landscaping.

We defer additional comments on essential services, utilities, and stormwater management to the Township Engineer.

Items to be Addressed: 1) Off-site stormwater easement information to be added to final site plan. 2) Utilities and stormwater management approval by the Township Engineer.

LANDSCAPING & SCREENING

The landscaping plan calls for removing existing trees, preserving 10 existing trees, and planting 78 deciduous shade and ornamental trees, 35 coniferous trees, 126 shrubs, and other vegetation.

The calculations for proposed plantings appear to be consistent with the Zoning Ordinance.

The proposed plantings include a variety of different species with planting locations that have been better integrated from the preliminary site plan.

Robust screening is required when a commercial use is adjacent to a residential use. Most of the residential properties to the west of the site already have evergreen screening. The final site plan calls for planting evergreen screening along the full length of this lot line.

Items to be Addressed: None.

LIGHTING

A photometric plan and specification sheet for lighting fixtures are included on Sheet ES-100 and ES-200. Sheet C-3.0 of the site plan shows the potential location for several freestanding light poles in the parking lot.

The maximum lighting intensity throughout the site and along lot lines meets the lighting standards except for the southern portion of the eastern lot line along Lapeer/M-24. The maximum lighting intensity along non-residential lot lines is 1 footcandle, but there are some spots showing up to 3.2 footcandles.

The proposed fixtures will have LED bulbs. Although the language in the Zoning Ordinance does not allow for LED bulbs, the Planning Commission has previously allowed LED fixtures that have had similar color temperatures to the approved bulb types, which would be 2400K to 3500K.

The lighting plan does not include information about dimming or turning lights off after 11:00 pm. Exterior lighting can remain at full intensity as long as the site remains in active use.

Items to be Addressed: 1) Fixture location adjusted or shielding added to reduce light intensity along front lot line to 1 footcandle. 2) Color temperature limited to 2400K to 3500K, with a note added to final site plan. 3) Applicant to confirm use will remain active throughout nights or add details about dimming or turning off lights.

SIGNAGE

The site plan shows a free-standing monument sign along Lapper/M-24 between the two access points. The location meets the required setback. Additional details, such as height and sign area, are not included.

The building façade elevations show several building-mounted signs facing Lapeer/M-24 and the main parking lot. Additional details, such as sign area, are not included.

The site plan also shows the location for various traffic control signs, such as no parking fire lane, authorized vehicles only, barrier free parking, do not enter, pedestrian crosswalk, and stop signs.

There are not enough details to confirm if the proposed monument sign or wall signs meet all of the standards of the Zoning Ordinance, but those details could be provided for separate review as part of a sign permit.

Items to be Addressed: None.

SITE PLAN REVIEW CRITERIA

Information required for final site plans is outlined in §12.9(H) Site Plan Data. Criteria used to review site plans are outlined in §12.10 Site Plan Decision Criteria.

Comments below are intended to aid the Planning Commission's review. Additional comments may become available before or during the public meeting.

Required Information. Except as otherwise noted in this review and other reviews, the application is generally complete or missing information does not impact the ability to review the application.

Health, Safety, and Welfare. The proposed site and use do not appear to have a detrimental impact on the health, safety, or welfare of the Township in general or the surrounding area. Changes have been made from previous versions that improve buffering/screening. The redeveloped site would generate more trips than it currently does, but it is along a major thoroughfare with multiple access points.

Ordinances and Master Plan. The proposed site and use appear to be consistent with applicable laws and the Master Plan. The site is consistent with the developmental standards or would be with modifications. The use is consistent with the O Office district. The proposed design with

the building closer to the street is consistent with the Master Plan's goal of this area having a similar character to the adjacent areas in the village.

Organization and Surrounding Uses. The site appears to have an appropriate layout. The character of the building is consistent with commercial buildings in the area. The site plan call for having landscaping/buffering along adjacent residential areas.

Road Capacity and Access. The redevelopment of the site will generate additional trips from its current state. Lapeer/M-24 is only 4 lanes at this location, which could cause delays for turns or conflicting traffic movements. However, the site will continue to use the separate existing ingress and egress drives and will have an additional access from Gateway. The site appears to provide adequate emergency access within and around the site.

Circulation. The proposed circulation is consistent with current conditions and improves conditions by providing an additional access from Gateway. Internal circulation appears appropriate for motor vehicles and pedestrians.

Landscaping. The proposed landscaping is consistent with the standards and provides screening and buffering to adjacent properties and public spaces. Several existing trees on the site are preserved.

Stormwater. A portion of the stormwater will be retained on site and infiltrated in a new retention pond; a portion of the stormwater will be directed to an existing off-site retention pond. We defer additional comment to the Township Engineer.

Utilities and Public Services. It appears that the site and use will be provided with adequate utilities, and we are unaware of any additional burden that would likely be placed on public services.

Development Agreement. Final site plans require approval of a development agreement or waiver of that requirement by the Township Board, as outlined in §16.19 Development Agreement. Development agreements may be waived for minor projects of a limited nature and when the lack of a development agreement would not cause harm to surrounding properties or the Township.

The proposed development is of a limited nature, when compared to a site condominium, and the Township should have other mechanisms available to ensure that the site is developed and improved in a manner consistent with the approved site plan. We defer additional comment to the Township Attorney.

Items to be Addressed: 1) Planning Commission determination that the final site plan is consistent with the decision criteria in §12.10 Site Plan Decision Criteria. 2) Recommendation to the Township Board to require or waive the requirement for a development agreement.

SUMMARY

The final site plan appears to be generally complete, except as otherwise noted in this report.

The Planning Commission could grant approval, with or without conditions, if it determines decision criteria and developmental standards are met or would be met with conditions.

The Planning Commission could postpone action if it determines missing information is necessary for its review or there are significant or too many changes or conditions that would be necessary to grant approval at this time. If this is the case, it should direct the applicant to prepare revisions based on its review and provide guidance as to what additional information or changes would be necessary.

The Planning Commission could deny approval if it determines decision criteria and developmental standards are not met or could not easily be met with changes or conditions.

Planning Commission Decisions/Determinations/Findings

The list below identifies items that require Planning Commission decision, determination, or finding.

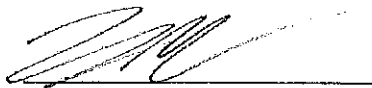
1. *Determination if reduced parking space depth of 18.5 feet rather than 20 feet is appropriate.*
2. *Determination if the final site plan is consistent with the decision criteria in §12.10 Site Plan Decision Criteria.*
3. *Recommendation to the Township Board to require or waive the requirement for a development agreement.*

Potential Conditions

The list below includes potential conditions of approval for the Planning Commission to consider. Additional potential conditions could also be identified at the Planning Commission meeting.

1. *Net lot area (gross lot area minus private road access easements) added to site plan.*
 2. *Lot coverage recalculated using net lot area.*
 3. *The Gateway Drive right-of-way must be amended.*
 4. *Consideration for turn around or drive through for large vehicles using Gateway Drive.*
 5. *Radius for some islands and bumpouts along the inbound access drive reduced to encourage reduced vehicular speeds.*
 6. *Access and circulation approval by the Township Engineer and Fire Chief.*
 7. *Applicant should consider deferred installation of some of the proposed parking spaces.*
-

8. *Off-site stormwater easement information to be added to final site plan.*
9. *Utilities and stormwater management approval by the Township Engineer.*
10. *Fixture location adjusted or shielding added to reduce light intensity along front lot line to 1 footcandle.*
11. *Color temperature limited to 2400K to 3500K, with a note added to final site plan.*
12. *Applicant to confirm use will remain active throughout nights or add details about dimming or turning off lights.*
13. *Final site plan revised to address other issues noted in reviews.*



CARLISLE/WORTMAN ASSOC., INC.
Zach Michels, AICP
Planner



SHARPE ENGINEERING

101 N. WASHINGTON • OXFORD, MI 48877
P. 248.477.2402 • SHARPEENGINEERING.COM

Project Name: McLaren Oakland – Oxford Medical
Review Phase: Final Site Plan

Date of Review: November 29, 2022 Oxford Twp T&A Acct: **PL0017-22**
Date Received: November 10, 2022 SE Project # **014.56.01**

Parcels: 04-22-301-017 & 04-22-326-001

Documents Reviewed: PEA Group plans dated November 10, 2022 (Sheets Cover, C1.0, C3.0-4.0, C6.0, C9.1-9.2, L1.0)

Review Action: **Recommend Approval as Noted**

Dear Ms. Lotan,

We have reviewed the submitted final site plan documents pertaining to the above-referenced project pursuant to the applicable engineering related Township Ordinances and Engineering Design Standards. The comments within this review letter apply to site-related engineering aspects for the Planning Commission's consideration in determining whether or not to grant final site plan approval of this proposed development.

It is our opinion that the documents submitted are sufficient for final site plan approval as they relate to engineering aspects as long as the comments noted in this review letter, along with those of the Oxford Township's fire department, planner, attorney, and representatives are addressed by the applicant and included in subsequent final site plan documents for administrative review.

If there are any questions regarding this review letter, please contact our office to discuss.

Respectfully,

Jim Sharpe
President

cc (via email): Tom Berger – Oxford Twp PC Chairman
Pete Scholz – Oxford Fire Chief
Zach Michels – Carlisle/Wortman
Brittney Ellis – Kelly Firm
Mike Morgan – Kramer Management Group
James Butler – PEA Group

GENERAL INFORMATION

The proposed development will be located on two existing parcels located on the west side of M-24, north of the Oxford Village limits and south of the Flagstar Bank facility. One parcel is occupied by the current McLaren Oakland medical care facility. The second parcel to the west is currently vacant. The plan proposes a 2-story, 50,000 square-foot medical office building on the combined 8.96-acre parcel. The existing medical building will be demolished and become part of the parking lot that will support the new medical building.

GENERAL

1. The boundary callout on the plan for the parcel segment immediately south of the westerly parcel's point of beginning labels it as a line, while the legal description calls it out as a curve. If this is a curve, the full curve information shall be added to the plan.
2. Final engineering design approvals, MDOT and EGLE permits, and easements related to the proposed site utilities, pavements, and grading will be required prior to the commencement of any construction activities.
3. A parcel combination will be required should the proposed development be approved. The combined development parcel's legal description shall be added to the plans.

SITE GRADING

4. A grading plan has been provided and is sufficient for site plan purposes. A final grading plan shall be provided during the engineering review phase.

SANITARY SEWER

5. The applicant is proposing to install a new private 6" sanitary sewer lead with a monitoring manhole, a clean out, and a decontamination tank to service the proposed building. The existing 10" sanitary sewer to which the proposed building lead will connect has sufficient capacity to support this proposed development.
6. The population factor per REU is 2.44 for the Clinton-Oakland Sewage Disposal System. The Sanitary Sewer Basis of Design shall be revised accordingly with the final engineering plans.

WATER DISTRIBUTION

7. The applicant is proposing to connect to the existing 12" water main on the west side of M-24 using a 12" x 12" tapping sleeve gate valve and well. The onsite water main is proposed to loop along the south, east, and west sides of the proposed building and connect into an existing 8" stub at Gateway Drive. The proposed water main layout meets the Township requirements.
8. A new domestic water service and separate fire suppression lead will service the proposed building via the new 12" onsite water main. The existing water supply system to which the proposed building will connect to has sufficient capacity to support this proposed development.
9. The population factor per REU is 2.44 for the Clinton-Oakland Sewage Disposal System. The Water Supply Basis of Design shall be revised accordingly with the final engineering plans.

10. We defer to the Oxford Fire Department for comments regarding hydrant accessibility, emergency vehicle access and circulation throughout the site, and internal fire suppression requirements.

STORM SEWER

11. Storm water runoff from the site is proposed to drain to two different retention areas using underground storm sewer piping and catch basins.
 - A. The westerly portion of the site is being directed to a pipe that was constructed as part of the Goddard School project and leads to an existing retention pond that was created as a part of Gateway Drive. The approved Goddard School construction plans dated 8/11/08 indicate that "the available capacity (of the existing retention pond) can be utilized by the remaining undeveloped and tributary property, known as parcel "C", which is currently approximately 4.846 acres in size." Parcel "C" is the vacant and westerly parcel of the proposed development, and only 4.15 acres is shown to drain to the existing pond, thus the existing retention pond is adequately sized to handle 100-year flows from this 4.15-acre tributary area.
 - B. The easterly portion of the site is being directed to a new proposed retention pond on the south side of the property. The provided stormwater calculations show that the proposed retention pond is adequately sized to handle 100-year flows from the 4.81-acre tributary area. However, the calculations do not include what the channel protection volume which is a required value in calculating the required 100-year storage volume.
12. The outlet of the proposed retention ponds is by way of infiltration through the existing soil in the bottom of the basin. The plans reference a geotechnical investigation report prepared by G2 for the infiltration rate, however the geotechnical investigation does not actually provide the infiltration rate of the soils. The calculations assume the infiltration rate at the bottom of the basin is between 613 to 1030 gallons per day per square foot, which reflects the same infiltration rate range used in the approved Goddard School construction plans. The provided calculations use 500 gallons per day per square foot to be conservative, which appears to be acceptable given that this development is adjacent to the Goddard School development.
13. Stormwater is required to be pre-treated for both tributary areas before entering the retention ponds. This requirement can be met either by sediment forebay or mechanical pre-treatment structure. The spillways on the south side of the building should be replaced with catch basins that are directed to a pretreatment system.
14. All drainage structures located in pavement areas must be concrete structures. The proposed plastic inlet structure in the depressed Mobile MRI Dock does not meet Oxford Township Standards.

PAVEMENTS, SIDEWALKS, AND CURBING

15. The applicant is proposing to construct an asphalt parking lot with concrete curb and gutter around the perimeter and landscape islands. Both standard and heavy-duty asphalt pavements are proposed. The proposed cross-sections for all pavement and curbing meet Oxford Township requirements.
16. Access to the site is accomplished from three different locations. Two are from existing approaches to Lapeer Road with the existing northerly approach proposed as ingress only and the southerly approach proposed as egress only. The third access point is

proposed to utilize Gateway Drive, which is a private road and currently terminates in a temporary cul-de-sac. The westerly parcel of this development was included in the private roadway agreement for Gateway Drive. However, the easterly parcel containing the existing medical facility was not. A new roadway agreement should be established to allow this development to utilize Gateway Drive as a point of access.

17. A dumpster enclosure and concrete pad are proposed in the southeast corner of the development, attached to the fire lane. The proposed dumpster detail and pad cross section meets Oxford Township standards.
18. Portions of the existing safety path along the frontage of the development were replaced by MDOT during the 2020 Lapeer Road project. The plan proposes new asphalt safety path in the areas between the newly installed MDOT sections. The plan also proposes to connect a new sidewalk from the building to the new safety path.

LANDSCAPE PLAN

19. The proposed landscape plan does not appear to have conflicts with the site utilities.

PROJECT SUMMARY

Based on the information provided, we have no objections in the Planning Commission granting final site plan approval for this proposed development project as long as the applicant addresses the comments noted above along with those of the Township's fire department, planner, attorney, and representatives of the Township for a final administrative approval.



OXFORD FIRE DEPARTMENT

96 N. Washington St. • Oxford, Michigan, 48371
Ph. (248) 969-9483 • Fax. (248) 969-9489

October 13, 2022

Re: Plan review
Site Plan – Proposed New building
McLaren Oakland Oxford Medical
385 N Lapeer
OXFORD, MI 48371

The Oxford Fire Department has received and reviewed the plans that have been submitted for the above address. The plans are Approved with the following comments.

- The Address Shall be legible and placed in a position that is visible from the street.
- A Knox Box will be required to be mounted to right or left side of the main entrance to the building

Please forward further questions to Fire Marshal Frantz

BJ Frantz

Fire Marshal
Office: 248 969-9483
Cell: 248 916-8600



Cheryl Lotan

From: Benjamin Frantz <bjfrantz@oxfordfiredept.com>
Sent: Wednesday, November 30, 2022 4:18 PM
To: Cheryl Lotan
Subject: 385 N Lapeer

Follow Up Flag: Follow up
Flag Status: Flagged

Cheryl,

The Fire department approves of the final site plan for the new building at 385 N Lapeer.

Fire Marshal
B.J. Frantz
Office: 248 969-9483
Cell: 248 916-8600



American Rescue Plan Act Committee Report

Date: June 14, 2023

To: Board of Trustees

From: American Rescue Plan Act ("ARPA") Committee
(Jon Nold, Margie Payne, Danielle Smith, Curtis Wright)

Re: ARPA Update

Dear Board Members:

The ARPA Committee continues to discuss potential uses of the remaining ARPA funds.

To provide you an update:

- Attached is a breakdown of ARPA Funds allocated to date, funds expended, and the remaining balances of the approved projects.
- \$673,364.94 ARPA funds remain to be allocated.
- \$25,000.00 ARPA funds were approved for cemetery restoration projects.
- \$225,000.00 ARPA funds were approved for DTE pole relocation, drilling a new well, and driveway entrances installation and M-24 crossover.
- The Annual ARPA report was submitted prior to the April 30, 2023 deadline.

American Rescue Plan Act ("ARPA") - Use of Funds				
ARPA funds approved	Expenses	Remaining Balance		Last Edit Date
\$100,000	\$79,685.00	\$20,315.00	Camp Oakland Sanitary Sewer Pump Station Engineering Design funds (approved by the Township Board October 13, 2021)	April 26, 2023
\$300,000	\$51,062.50	\$248,937.50	M-24 Sewer Line north of Harriet Street allocation (approved by the Township Board January 12, 2022) (a.k.a. North Area Sanitary Sewer SAD)	February 20, 2023
\$89,594.50	\$89,594.50	\$0.00	Fire Radios and funding for proposed Fire Station #3 (approved by the Township Board February 9, 2022). The remaining \$10,405.50 balance was transferred to the Proposed Fire Station #3 account resulting in a \$0.00 balance in this project account and is considered completed (approved by the Township Board April 12, 2023).	April 24, 2023
\$125,000	\$39,290.74	\$85,709.26	Cemetery Maintenance improvements including drainage, paving, and tree planting (\$100,000 approved by the Township Board February 9, 2022). An additional \$25,000.00 was approved by the Township Board at the April 12, 2023 Meeting.	April 24, 2023
\$150,000	\$0.00	\$150,000.00	Ray Road Safety Path Construction (approved by the Township Board February 9, 2022)	December 2, 2022
\$435,405.50	\$167,473.25	\$267,932.25	Proposed Fire Station #3 (\$200,000 approved by the Township Board March 9, 2022). Well bid approved at the March 8, 2023 Board Meeting in the amount of \$41,794.00. It was rescinded at the April 12, 2023 Board Meeting and approved a bid from Layman in an amount NTE \$48,000.00. Also, transferred the \$10,405.50 remaining funds from the fire radios account to this account. Also, charged the \$4,143.13 DTE pole relocation to this account (payment to be made in the near future). (\$225,000 approved by the Township Board May 10, 2023.)	April 24, 2023
\$50,000	\$50,000.00	\$0.00	Polly Ann Trail for pooling of funds with Orion Township (\$82,000) and Addison Township (\$30,000) to apply for a future resurfacing Grant. (approved by the Township Board June 8, 2022) (Payment posted October 7, 2022)	December 2, 2022
\$100,000	\$100,000.00	\$0.00	Contribution to Parks and Recreation toward the construction of a Farmers Market (approved by the Township Board September 14, 2022)(Payment posted November 30, 2022)	December 7, 2022
\$8,000	\$4,490.00	\$3,510.00	Legal Fees (approved by the Township Board March 9, 2022)	December 6, 2022
\$1,358,000.00	\$581,595.99	\$776,404.01	TOTALS	
\$1,015,694.03	= ARPA Funds first installment received in 2021			
<u>\$1,015,670.91</u>	= ARPA Funds second installment received in 2022			
\$2,031,364.94	= Total ARPA Funds received			
\$673,364.94	= Remaining ARPA Funds to be allocated			

CEMETERY COMMITTEE REPORT

Date: June 14, 2023

To: Board of Trustees

From: Cemetery Committee
(*Jack Curtis; Curtis Wright*)

Re: Oxford Township Cemetery
North Oxford Cemetery
Mt. Pleasant Cemetery

Dear Board Members:

- A Request for Proposal was listed on the Michigan Intergovernmental Trade Network site on April 26, 2023. Only one (1) Bid was received.
- An additional \$25,000.00 ARPA funds were approved for cemetery restoration/improvement projects.
- Paving the North side of Oxford Cemetery is being considered as a future project.
- A new sign for Mt. Pleasant Cemetery is being considered as a future project.
- Two (2) large pine trees reportedly struck by lightning several years ago were removed in the Mt. Pleasant Cemetery in April.
- An additional \$25,000 ARPA funds have been allocated to assist in the cost to complete some of the above projects.
- \$85,709.26 in American Rescue Plan Act funds remain for funding some of the above proposed projects.

ELECTION COMMISSION

Date: June 14, 2023

To: Board of Trustees

From: Election Commission
(*Rod Charles; Jonathan Nold; Curtis Wright*)

Re: Election Commission Report

Dear Board Members:

- The Election Commission met on March 29, 2023 and created a new voting precinct that includes the total Lake Orion School District boundary located in Oxford Township. This new district does not create another voting precinct. The boundaries for Precincts 3,4,5, and 6 have been adjusted.
- There are currently no elections scheduled for August 8, 2023 or November 7, 2023.
- No Election Commission Meetings are scheduled.

HIGHWAY AND ROADS COMMITTEE

Date: June 14, 2023

To: Board of Trustees

From: Highway and Roads Committee
(*Jack Curtis; Joseph Ferrari; Curtis Wright*)

Re: Highway and Roads

Dear Board Members:

- The Highway and Roads Committee met with Road Commission for Oakland County officials Dennis Kolar, Managing Director, Gary Pietrowicz, Deputy Managing Director, Brad Knight, and T.J. Connolly regarding road issues facing Oxford Township.
- West Drahner Road will be paved in 2023 from M-24 Highway to west of Sanders Roads.
- Funding has been approved to pave Dunlap Road from Seymour Lake Road to M-24 Highway.

June 6 2023

To: Board of Trustees

From: Ordinance Review Committee

(Tom Berger, Ed Huinwick, Jonathan Nold and Megan Masson-Minock)

The Committee is focusing on the approved schedule.

The committee plans to review a draft Sign Ordinance on June 8 2023

The Township Board will see Zoning Ordinances changes soon such as noise regarding household generators.



OXFORD – ADDISON YOUTH ASSISTANCE
1420 Lakeville Road Oxford, MI 48371
TEL: (248) 460-7011 - E-MAIL: oxfordaddisonya@gmail.com

**Oxford – Addison Youth Assistance
Board Meeting Agenda**

Date: May 23, 2023

Time: 5:00 P.M.

Location: Village of Oxford

Board Members: Todd Barlass, Pauline Bennett, Rod Charles, Lori Collier, Patti Durr, Robyn Holzbaugh, Linda Moran, Mike Solwold, Judy Verse, Brendan Westenbarger, and Stacy Williams

1. Approval of Agenda
2. Minutes from April 25, 2023
3. Public Comment
4. Treasurer's Reports
 - A. Bills for April 2023
 - B. Budget Adjustment – Youth Rec & Special Projects
5. Guest Speaker – Brittany Kalso, Mentors Plus Caseworker
6. Caseworker Report
 - A. Caseload/Trends
 - B. OCYA Update
 - C. Office Update
7. Events/Project Reports
 - A. Youth Recognition
8. Discussion/Action Items
 - A. Oxford Bank Checking account signers
 - B. Oxford Bank CD account signers
 - C. Concerts in the park
 - D. PR Items (Table Cover, Folding Table and Polo Shirts)
 - E. Condolences for Lori Collier and Family
 - F. Approval to request funds from Sponsors for Fiscal year ending 2024
 - i. Oxford Township, Village of Oxford, Oxford Community Schools, Village of Leonard, & Addison Township
9. Active Core Programs
 - A. Mentors Plus (Chair: Open)
 - B. Skill Building (Chair: Pauline Bennett)
 - C. Youth Recognition (Chair: Open)
 - D. Annual Meeting (Chair: Open) Report
 - E. PR/Fundraising (Chair: Open)
 - F. Camp (Chair: Open)
 - G. Family Education (Chair: Open)
 - H. Website – oxfordaddisonya.org (Chair: Open)
 - I. Membership Committee (Chair: Open)
10. Board Member Comments
11. Adjournment

Next Board of Directors Meeting — August 22, 2023, at 5:00 p.m. at Oxford Village Offices, Community Room

“Oxford – Addison’s Prevention Leader - Prevention Through Community Involvement”

Oxford-Addison Youth Assistance Board

Meeting Minutes

Tuesday, April 25, 2023

Call to Order @ 5:05 pm

Roll Call: Judy Verse, Mike Solwold, Patti Durr, Pauline Bennett, Brendan Westenbarger, Rod Charles, Todd Barlass, Stacy Williams and Robyn Holzbaugh were in attendance. Absent were: Linda Moran and Lori Collier.

- 1.) Judy Verse moved to approve agenda, Robyn Holzbaugh 2nd, all ayes: approved.
- 2.) Pauline Bennett moved to approve corrected minutes, Judy Verse 2nd, All ayes: approved.
- 3.) No public comments
- 4.) Pauline Bennett moved to approve bills for March 2023, Patti Durr 2nd, roll call approved.
- 5.) Casework report from Stacy Williams.
- 6.) Events/Projects:
 - a. Annual meeting
 1. Discuss donation to LPCC – Mike Solwold move to pay \$200.00 to LPCC, Rod Charles 2nd, Roll call approved
 2. Discuss tip for food service for luncheon, Judy Verse moved to do a donuts and coffee delivery, Rod Charles 2nd, roll call approved.
 - b. Bottle Drive is complete, OAYA earned \$2,147.00 with their half of the share with PolyAnn Trail partnership.
 - c. Shoplifting prevention program was completed in March.
- 7.) More discussion of Youth Recognition and goodie donations:
 - a. Issue with cotton candy supplier . . . Pauline Bennett moved to approve up to \$400.00 for 2 hours with a minimum of 125 people with cotton candy as the first choice but to be open to other "treat" options if cotton candy vendors can't do it, Mike Solwold 2nd, roll call approved.
- 8.) Mike Solwold moved to approve donating a \$25.00 gift card from Sick Pizza plus an additional \$75.00 in gift cards or gifts for a raffle basket for the June 1st Health and Wellness event for Oxford Schools staff, Robyn Holzbaugh 2nd, roll call approved.
- 9.) Board Comments: Rod Charles talked about Concerts in the Park. Todd Barlass said he appreciated and the school sent compliments on the Annual Meeting.

Rod moved to adjourn and Pauline Bennett 2nd, all ayes: Meeting adjourned @ 6:05

Revenue & Expenses April 2023

OAYA Expenses - April 2023 Checks - Paid Out

Date	Check#	Written to	Amount	Notes
4/3/23	3922	Oakland Schools PP&G	\$65.17	Annual meeting invites
4/3/23	3923	Village of Oxford	\$852.98	Invoice #801 (\$784, FICA- \$59.98, Admin \$9)
4/3/23	3924	Stacy Williams - reimbursement	\$1,664.74	Special - reimbursement for 4imprint promo items
4/12/23	3925	Village of Oxford	\$723.80	Invoice #802 Pay \$664, FICA \$50.80, Fee \$9.
4/13/23	3926	Oxford Community Schools	\$60.00	Annual Meeting - Box of chocolate from Band
4/25/23	3927	LakePoint Community Church	\$200.00	Annual Meeting Donation
4/25/23	3928	Oxford Schools Food Service	\$350.00	Annual Meeting Luncheon
4/27/23	3929	Stacy Williams	\$37.99	Youth Rec - Reimbursement for Amazon order
4/27/23	3930	Village of Oxford	\$930.48	Invoice #806, Payroll \$856, fee \$9, Fica \$65.48
Total			\$4,885.16	

OAYA - 2023 RECEIVABLES

Deposit					
Date	Check#	Written from	Amount	Notes	Check Date
4/26/23	3383185	Frontstream	\$97.03		3/27/2023
4/26/23	61911	United Way % Frontstream	\$50.00		3/15/2023
4/26/23	64426	United Way % Frontstream	\$50.00		4/13/2023
4/30/23		Bank Interest	\$5.89		
Total			\$202.92		



OXFORD – ADDISON YOUTH ASSISTANCE

1420 Lakeville Road Oxford, MI 48371

TEL: (248) 969-5074 E-MAIL: oxfordaddisonya@gmail.com

Oxford - Addison Youth Assistance

Caseworker Report

May 23, 2023

1) Stat Report

- a) See attached YTD Stat Report as of April
 - i) 11 new referrals
 - 2 - Educational Neglect
 - 1- School Incurrigibility – Vape Related
 - 8- Prevention
 - ii) Total YTD: 50 Referrals

2) Oakland County Youth Assistance

- a) Secretary Luncheon will be held on Tuesday, June 6, 2023 from 11:30 a.m. to 1:00 p.m. at Hess Hathaway Park in Waterford. Lunch is \$25.00 dollars.
- b) Oakland County YA Coordinating Council once again is working with Jim Huttenlocher for our insurance package. A \$500.00 Opt-In Deposit will be submitted.
- c) Mentors Plus Program needs Volunteers. Brittany Kalso the new caseworker is looking for agencies or places to do presentations to recruit mentors in our area as well as a Mentors Plus Chairperson. Please send me any leads or contacts you may have. We currently have 2 male youth waiting to be matched.

3) Office Update

- a) Stacy and Judy will be setting up a table at NOCC's presentation The Magic of Hope, a professional mental health presenter, Anthony Grupido. He combines magic and his personal experience with anxiety and depression to make the stigma surrounding mental health disappear.
- b) Overnight Camp Opportunities for caseload youth
 - i) Camp Skyline – 2 youth will be attending June 25-30. \$500 per camper for a Total of \$1000.00
 - ii) Camp Copneconic – 3 youth will be attending July 9-14. \$350.00 per camper. Total Cost: \$1050.00
 - iii) Total Cost of Camp for 2023: \$2,050.00

STATISTICAL REPORT

2023		April	SCHOOL DISTRICT	OXFORD
------	--	-------	-----------------	--------

TRANSFER IN

NAME:	
NAME:	
NAME:	

TRANSFER OUT

NAME:	
NAME:	
NAME:	

II. INFORMATION AND REFERRAL

TOTAL	CWR*	GWR**
1	1	

III. AGE	TOTAL	MALE	FEMALE
0-5 YEARS	0	0	0
6 YEARS	0	0	0
7 YEARS	1	1	0
8 YEARS	2	2	0
9 YEARS	2	2	0
10 YEARS	3	2	1
11 YEARS	1	1	0
12 YEARS	0	0	0
13 YEARS	0	0	0
14 YEARS	1	0	1
15 YEARS	0	0	0
16 YEARS	1	1	0
17 YEARS	0	0	0
TOTALS	11	9	2
YEAR TO DATE	50	29	21

	TOTAL	MALE	FEMALE
CLOSURES	10	6	4
YEAR TO DATE	39	21	18

IV. REFERRAL

REASON	TOTAL	MALE	FEMALE
Assault & Battery	0		
Breaking & Entering	0		
Destruction of Property	0		
Ed. Neglect	2	1	1
Home Incurigibility	0		
Home Truancy	0		
Marijuana Possession	0		
School Threat	0		
Prevention	8	7	1
Retail Fraud	0		
School Incurigibility	1	1	0
School Incurr. - Alcohol	0		
School Incurr. - Vape	0		
School Truancy	0		
Sexting/Obscene Matl / Computer Misuse	0		
Sex - Related	0		
Trespassing	0		
Threatening Behavior	0		
Weapons Possession	0		
Other (*See Below)	0		
TOTALS	11	9	2
YEAR TO DATE	50	28	22

V. REFERRAL SOURCE	CURRENT MONTH		
	TOTAL	MALE	FEMALE
Police	0		
School	11	9	2
Parent	0		
*Other (MDHHS ,court)	0		
TOTALS	11	9	2
YEAR TO DATE	50	28	22

VI. COMMUNITY SERVICE DATA	CURRENT MONTH		
	TOTAL	MALE	FEMALE
A. Clients Screened			
B. Placements Completed			
C. Total Hours Completed			

Youth Recognition 2023 – Finances & Stats

May 12, 2023
4:30 p.m. to 7:30 p.m.
Seymour Lake Park

RSVP: 200
Attended: 149

Expenses:

OTPR -Seymour Lake Park (Laidler Pavilion)	\$0.00
Your Food Dude Food Truck	\$2,425.00
Spun Sugar Detroit (Cotton Candy)	\$375.00
Dollar Tree – activities and supplies	\$37.50
Gordan Foods – Table Clothes	\$55.10
Meijer – Candy	\$21.98
Office Depot – Clip Binder	\$26.91
Amazon - Certificate Folders	\$37.99
Program Books (100)	\$145.20
OAYA Certificates (34)	<u>\$6.02</u>
Total:	\$ 3,130.70

In-Kind Expenses

Seymour Lake Park Laidler Pavilion In-Kind Value:	\$150.00
Oxford Township Parks and Recreation Yard Games Value:	\$ 50.00
Yard Games provided by Volunteers and BOD	\$300.00

34 Items provided In-Kind by the following businesses.

Oxford Chamber of Commerce - Pen and Curtis Insurance Agency Pouch	\$100.00
Culvers - free single Scoop of Fresh Frozen Custard (\$2.99 per scoop)	\$102.00
McDonalds - Free Any Size Soft Drink or small McCafe Beverage (\$1.79)	\$61.00
Rainforest Cafe - Free Appetizer or Kids Meal plus priority seating (\$8.99)	\$306.00
Tim Horton - Free Medium Coffee(2.25) and Free Donut (\$1.59)	\$131.00
OPD - Detroit Tiger Baseball Schedule	\$35.00
Mr. Zeros Cafe - 5 dollar Play On Gift certificate and bracelet	\$205.00
Tropical Smoothie - Buy One get One Free Smoothie (\$8.00)	\$272.00
Urban Air - 1 Free Basic Pass (\$29.99) and arcade card (\$2.00)	\$1,100.00
Genisys Credit Union- Bag (\$.69) and Beach Ball (\$1.65)	<u>\$80.00</u>
Total:	\$2, 892.00

Market and Concert Dates

Sign up sheet

Market Times: 4pm - 7pm

6/22 Market 4-7pm

1. _____

2. _____

6/29 Market 4-7pm

1. _____

2. _____

7/6 Market 4-7pm

1. _____

2. _____

7/13 Market 4-7pm

1. _____

2. _____

7/20 Market 4-7pm

1. _____

2. _____

7/27 Market 4-7pm

1. _____

2. _____

8/6 Market 4-7pm

1. _____

2. _____

8/10 Market 4-7pm

1. _____

2. _____

8/17 Market 4-7pm

1. _____

2. _____

Concert times: 6 - 9 PM

6/22 - Uptown Allstars 6-9PM

1. _____

2. _____

6/29 - Rock On Entertainment's Dueling Pianos!

1. _____

2. _____

7/6 - Kids Night with Ava Swiss!

1. _____

2. _____

7/13 - Alan Turner!

1. _____

2. _____

7/20 - Toppermost- a Beatles tribute band!

1. _____

2. _____

7/27- The O'Dwyer Brothers- an Irish Folk band!

1. _____

2. _____

8/6- SiXft Apart!

1. _____

2. _____

8/10 - One Love- Reggae Band!

1. _____

2. _____

8/17- Detroit Social Club- Motown Hits!

1. _____

2. _____



SPRING UPDATE 2023

Welcome to SPRING... finally!

We currently have 26 active matches and are growing.

Thank you to all our mentors that continue to pour time and energy into their mentee, children are the future!

We have amazing partnerships with museums and sports teams in the community, please continue to reach out if there is an experience your mentee is interested in. We are also working on new partnerships... stay tuned!

I look forward to planning the Annual Mentors Plus Picnic, for the end of the summer. If you are interested in assisting with the planning, I'd be delighted to have your help!

Please continue to submit your activity log and report form. This can be via email kalsob@oakgov.com or standard mail. If there are any questions or ways that I can support you further, don't hesitate to reach out.

Fondly,

Brittany Kalso



May 6 & 7

FREE admission to
Oakland County Parks!

May 13

Food Trucks & FREE
Family Fun
Village of Rochester Hills

May 20

Thomas the Train
The Henry Ford

*Must have name at will call.

May 27

Art Fair FREE
Kensington Metro Park
Milford

BRITTANY KALSO
VOLUNTEER COORDINATOR
kalsob@oakgov.com

1200 N. Telegraph Rd.
Pontiac, MI
48341

248-858-0045 office
248-736-5473 cell

June 6 2023

To: Board of Trustees

From: Oxford Township Planning Commission
(Jonathan Nold Oxford Township Board Representative)

The last Planning Commission Meeting was held on May 25 2023, where a zoning map amendment (rezoning) – Oxford Township Parked and Recreation was reviewed.

The Township Board is welcome to attend any Oxford Township Planning Commission meetings. They are held in the Oxford Township Meeting Room the 2nd and 4th Thursday of each month at 7:00 pm.

POLLY ANN TRAIL

Date: March 8, 2023

To: Board of Trustees

From: Polly Ann Trailway Management Council ("*Council*") Representatives
(*Jonathan Nold; Curtis Wright*)

Re: Polly Ann Trail

Dear Board Members:

- Koenig Materials has installed a fence along their property. Their property abuts the Polly Ann Trail for approximately 1.7 miles.
- The vault restroom to be placed at Water Depot (*Clarkston Road and Joslyn Road*) is still on schedule to be installed in 2023.
- The Polly Ann Trail Website is close to completion.
- The beverage container drive is during the month of March 2023 in coordination with Oxford Addison Youth Assistance totaled \$4,294.00.
- The Council received a \$50,000.00 Design and Access Grant award from the Ralph C. Wilson Jr. Legacy Fund.
- Five (5) Kiosk message boards have been approved. They will be installed in various locations along the Polly Ann Trail.
- The second annual Wade Sullivan Brown Bag Lunch Ride took place on the Polly Ann Trail on May 13, 2023 and continues to grow in popularity.
- The Council has applied for an Oakland County Parks and Recreation Grant and an MDNR SPARK Grant to assist in funding future improvements to the Polly Ann Trail.

SAFETY PATH COMMITTEE

Date: June 14, 2023

To: Board of Trustees

From: Safety Path Committee
(*Joseph Ferrari; Margie Payne; Curtis Wright*)

Re: Safety Paths

Dear Board Members:

- Aaron's Lawn in Order has completed the safety path maintenance.
- The Safety Path Committee is still considering recommending to place a safety path millage or bond question on the November 2024 Election ballot.
- The Safety Path Ordinance is being reviewed for amendments.
- The Seymour Lake Road Engineering Design has been approved at a cost not to exceed \$128,900.00 from Sanders Road to Seymour Lake Park.
- The Safety Path Committee Meeting authorized Sharpe Engineering to proceed with the staking of the safety path easement along Lakeville Road from Chinkapin Rill to Barr Road.

June 6 2023

To: Board of Trustees

From: Single Waste Hauler Committee
(Jonathan Nold, Margie Payne, and Curtis Wright)

The Committee held a meeting on Wednesday May 24, 2023 to review the Designated Waste Hauler Collections Regulation Ordinance. The Ordinance was sent to the Kelly firm for review. Once completed the new ordinance will be available for Township Board Review.

SPONGY MOTH COMMITTEE

Date: June 14, 2023

To: Board of Trustees

From: Spongy Moth Committee
(*Rod Charles; Curtis Wright*)

Re: Spongy Moths

Dear Board Members:

- No spraying occurred in 2023.
- Oxford Township was reimbursed by Oakland County for the field surveying expenses of which 50% was paid by the Oakland County Moth Suppression Grant Program.

June 6 2023

To: Board of Trustees

From: Village of Oxford Planning Commission
(Jonathan Nold Oxford Township Representative)

The Village of Oxford Planning Commission will review new business on June 6 2023 regarding Closets by Design additions to the rear of the existing building (500 S. Glaspie St.)

The Township Board is welcome to attend any Village of Oxford Planning Commission meetings. They are held at the Council Chambers – 22 W. Burdick St., Oxford Michigan on the 1st and 3rd Tuesday of each month as schedule permits. Meetings are held at 7:00 p.m.

WATER AND SEWER COMMITTEE

Date: June 14, 2023

To: Board of Trustees

From: Water and Sewer Committee
(*Jack Curtis; Jonathan Nold; Curtis Wright*)

Re: Water and Sewer System

Dear Board Members:

The Water and Sewer Committee ("Committee") has been busy.

Several of these items were also listed on the March 8, 2023 Committee Report update:

- The Special Assessment District ("SAD") with property owners continues in progress to create an M-24 sewer district where the property owners would participate in the cost of extending the new 18" sanitary sewer line north to service their properties and the opportunity to service the Brabb Dewey Subdivision. Construction is optimistically scheduled for 2023. \$300,000 in ARPA Funds have been allocated, and grant funding is being pursued for the project. A permit remains to be obtained from MDOT in order for the project to begin.
- Research continues on another new wellfield location on the east side of M-24 Highway. The Michigan Department of Environment, Great Lakes, and Energy will be involved in the process.
- The Camp Oakland Sewer Pump Station project was awarded to Trojan Development in the amount of \$768,283.00. It is expected to be completed in 2023.
- The East Draher Road Water Main project has been completed and it is in service.
- The fourth (4th) water vessel refurbishing is expected to be back in service this month (*June 2023*).
- Several sewer Bonds will be issued soon. The Committee is reviewing the financial ability of the Sewer Fund for making these future Bond payments.

Date: June 14, 2023

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Closed Session Meeting

Dear Board Members:

A Closed Session meeting is proposed for discussion with Township attorney Morgan McAtamney.

The following motion is offered for consideration:

I move to meet in Open Session to entertain a motion and take a Roll Call vote regarding calling a Closed Session for the purpose:

“to consider a confidential legal opinion in accordance with MCL 15.268(h)”

with attendance to include the Charter Township of Oxford Board of Trustees, Attorney Morgan McAtamney, and Recording Secretary Susan McCullough.

Date: June 14, 2023

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: 2022 Audited Financial Report

Dear Board Members:

Rana Emmons, Partner with PSLZ, CPA's is scheduled to present the 2022 Audited Financial Report for the Charter Township of Oxford at the June 14, 2023 Board Meeting.

A copy of the 2022 Audited Financial Report is attached for your review.

The following motion is offered for your consideration:

I move to receive and file the Charter Township of Oxford Audited Financial Report for the Fiscal Year Ended December 31, 2022 as presented.

**CHARTER TOWNSHIP OF OXFORD
Oakland County, Michigan**

AUDITED FINANCIAL REPORT

**For the Fiscal Year Ended
December 31, 2022**

CHARTER TOWNSHIP OF OXFORD
For the Year Ended December 31, 2022

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CHARTER TOWNSHIP OF OXFORD
For the Year Ended December 31, 2022

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PSLZ PLLC

Certified Public Accountants

19500 Victor Parkway
Suite 460
Livonia, MI 48152

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Rana M. Emmons, C.P.A.
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Dennis M. Siegner, C.V.A.
Kaitlin J. McDuff, C.P.A.
Kevin F. Kurkie, C.P.A.
Chanelle Owens, C.P.A.

Independent Auditor's Report

To the Board of Trustees
Charter Township of Oxford, Michigan

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate of all remaining fund information of the Charter Township of Oxford, Michigan, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate of all remaining fund information of the Charter Township of Oxford, Michigan, as of December 31, 2022, and the respective changes in its financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Township and to meet our ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplemental information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter Township of Oxford's basic financial statements. The other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information, as identified in the table of contents is fairly stated in all material respects in relation to the basic financial statements as a whole.

Respectfully,



PSLZ PLLC
Certified Public Accountants

June 6, 2023

Management's Discussion and Analysis

As management of Charter Township of Oxford, we offer readers of Charter Township of Oxford's financial statements this narrative overview and analysis of the financial activities of Charter Township of Oxford for the fiscal year ended December 31, 2022.

Financial Highlights

- The assets of Charter Township of Oxford exceeded its liabilities at the close of the most recent fiscal year by \$48,274,959 (*net position*). Of this amount, \$10,780,582 (*unrestricted net position*) may be used to meet the government's ongoing obligations to citizens and creditors.
- As of the close of the current fiscal year, Charter Township of Oxford's governmental funds reported combined ending fund balances of \$14,856,788, an increase of \$1,400,046 in comparison with the prior year. Approximately 36 percent of this amount, \$5,283,560 is *available for spending* at the government's discretion (*unrestricted fund balance*).
- Charter Township of Oxford's total long-term debt increased by \$64,134, which reflects additional Oakland Macomb Interceptor Drain debt less annual debt service payments made during the current year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Charter Township of Oxford's basic financial statements. Charter Township of Oxford's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of Charter Township of Oxford's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of Charter Township of Oxford's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of Charter Township of Oxford is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of Charter Township of Oxford that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of Charter Township of Oxford include general government, public safety, planning and zoning, public works, and recreation and culture. The business-type activities of Charter Township of Oxford include the water and sewer system. The government-wide financial statements can be found on pages 11-12 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Charter Township of Oxford, like other state and local governments, used fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Charter Township of Oxford can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Charter Township of Oxford maintains 13 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Police Contracting Fund, Parks and Recreation Fund, Fire Fund, and Library Fund all of which are considered to be major funds. Data from the other governmental funds are combined into aggregated presentations by fund type. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

A budgetary comparison statement has been provided for the General, Police Contracting, Parks and Recreation, Fire, and Library Funds to demonstrate compliance with the annual appropriated budget.

Proprietary funds. Charter Township of Oxford maintains two proprietary funds which are classified as an enterprise fund type. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. Charter Township of Oxford used enterprise funds to account for its water and sewer system.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer system, both of which are considered to be major funds of Charter Township of Oxford.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support Charter Township of Oxford's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. The combining statements referred to earlier in connection with the nonmajor governmental funds are presented immediately following the required supplementary information. Combining and individual fund statements and schedules can be found on pages 58-67 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of Charter Township of Oxford, assets exceeded liabilities by \$48,274,959 at the close of the most recent fiscal year.

A significant portion of Charter Township of Oxford's net position (58 percent) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. Charter Township of Oxford used these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although Charter Township of Oxford's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Charter Township of Oxford's Net Position

	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Current and Other Assets	\$ 28,596,559	\$ 26,229,450	\$ 5,883,739	\$ 5,070,805	\$ 34,480,298	\$ 31,300,255
Capital Assets	14,785,664	15,500,320	20,999,714	20,694,852	35,785,378	36,195,172
Total Assets	<u>43,382,223</u>	<u>41,729,770</u>	<u>26,883,453</u>	<u>25,765,657</u>	<u>70,265,676</u>	<u>67,495,427</u>
Deferred Outflows	<u>1,595,625</u>	<u>1,368,385</u>	-	-	<u>1,595,625</u>	<u>1,368,385</u>
Long-term Liabilities						
Outstanding	2,381,340	3,329,310	6,964,229	6,690,095	9,345,569	10,019,405
Other Liabilities	2,426,925	925,091	386,002	462,693	2,812,927	1,387,784
Total Liabilities	<u>4,808,265</u>	<u>4,254,401</u>	<u>7,350,231</u>	<u>7,152,788</u>	<u>12,158,496</u>	<u>11,407,189</u>
Deferred Inflows	<u>11,312,846</u>	<u>10,835,996</u>	<u>115,000</u>	<u>129,375</u>	<u>11,427,846</u>	<u>10,965,371</u>
Net Position:						
Net Investment in						
Capital Assets	13,885,664	14,390,320	14,035,485	14,004,757	27,921,149	28,395,077
Restricted	9,573,228	10,012,938	-	-	9,573,228	10,012,938
Unrestricted	<u>5,397,845</u>	<u>2,592,879</u>	<u>5,382,737</u>	<u>4,478,737</u>	<u>10,780,582</u>	<u>7,071,616</u>
Total Net Position	<u>\$ 28,856,737</u>	<u>\$ 26,996,137</u>	<u>\$ 19,418,222</u>	<u>\$ 18,483,494</u>	<u>\$ 48,274,959</u>	<u>\$ 45,479,631</u>

An additional portion of Charter Township of Oxford's net position (20 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* (\$10,780,582) may be used to meet the government's ongoing obligations to citizens and creditors.

The governmental net position increased by \$1,785,938 during the current fiscal year and the business-type net position increased by \$934,728, as presented:

	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Program Revenues:						
Charges for Services	\$ 3,024,423	\$ 2,097,043	\$ 3,661,422	\$ 3,629,680	\$ 6,685,845	\$ 5,726,723
Operating Grants & Contrib.	707,055	870,900	-	-	707,055	870,900
Capital Grants & Contrib.	133,882	141,490	689,134	708,291	823,016	849,781
General Revenues:						
Property Taxes	10,839,663	10,600,955	-	-	10,839,663	10,600,955
State Shared Revenues	2,626,261	1,868,814	-	-	2,626,261	1,868,814
Investment Earnings	190,261	110,057	50,957	20,513	241,218	130,570
Other	322,810	296,463	-	-	322,810	296,463
Total Revenues	<u>17,844,355</u>	<u>15,985,722</u>	<u>4,401,513</u>	<u>4,358,484</u>	<u>22,245,868</u>	<u>20,344,206</u>
Program Expenses:						
General Government	2,756,520	2,120,832	-	-	2,756,520	2,120,832
Public Safety	9,054,358	7,943,850	-	-	9,054,358	7,943,850
Planning and Zoning	155,780	82,124	-	-	155,780	82,124
Public Works	516,573	230,637	-	-	516,573	230,637
Recreation and Cultural	3,466,270	2,713,342	-	-	3,466,270	2,713,342
Other	88,104	107,314	-	-	88,104	107,314
Interest on Long-Term Debt	20,812	25,195	-	-	20,812	25,195
Water and Sewer	-	-	3,466,785	3,177,796	3,466,785	3,177,796
Total Expenses	<u>16,058,417</u>	<u>13,223,294</u>	<u>3,466,785</u>	<u>3,177,796</u>	<u>19,525,202</u>	<u>16,401,090</u>
Change in Net Position	<u>\$ 1,785,938</u>	<u>\$ 2,762,428</u>	<u>\$ 934,728</u>	<u>\$ 1,180,688</u>	<u>\$ 2,720,666</u>	<u>\$ 3,943,116</u>

Business-type activities. Business-type activities increased Charter Township of Oxford's net position by \$934,728, as compared to a \$1,180,688 increase in the prior year. The water fund had an operating loss of \$489,521 in the current year, as compared to an operating loss of \$451,775 in the prior year. The sewer fund had an operating loss of \$74,552 in 2022 as compared to operating income of \$129,513 in 2021. Also, water and sewer tap fee revenues decreased by \$119,157 over the prior year.

Financial Analysis of the Government's Funds

Governmental funds. The focus of Charter Township of Oxford's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing Charter Township of Oxford's financing requirements. In particular, *unrestricted fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of the end of the current fiscal year, Charter Township of Oxford's governmental funds reported combined ending fund balances of \$14,856,788, an increase of \$1,400,046 in comparison with the prior year. The *unrestricted fund balance*, which is the amount available for spending at the government's discretion, represents 36% of the total fund balance. The remainder of fund balance is *restricted* to indicate that it is not available for new spending because it has already been committed to uphold contracts or bond agreements.

The general fund is the chief operating fund of the Charter Township of Oxford. At the end of the current fiscal year, total fund balance was \$5,283,560. The fund balance of Charter Township of Oxford's general fund increased by \$1,839,756 during the current fiscal year, in comparison to a \$1,222,132 increase in the prior year. General Fund operating revenues increased \$1,201,872, which included additional state shared revenues of \$221,475 for the 2020 population adjustment and an increase of \$23,003 in interest earnings. Operating expenditures increased \$917,691 over the prior year. The General Fund also transferred \$85,000 to the Cemetery Maintenance Fund, \$24,200 to the Fire Fund, and \$56,357 to the Safety Path Fund. The Township received a total of \$2,031,365 of American Rescue Plan Act (ARPA) funds, of which \$439,082 was spent in 2022. The \$439,082 has been recorded in General Fund expenditures along with the respective revenues.

Proprietary funds. The Township's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the Water and Sewer Funds totaled \$5,382,737 at the end of the year, which is a \$934,728 increase in unrestricted net position. Water and sewer tap fees totaled \$589,134 which is a decrease of \$119,157 over the prior year. Other factors concerning the finances of this fund have already been addressed in the discussion of Charter Township of Oxford's business-type activities.

General Fund Budgetary Highlights

The differences between the beginning and final budgets represent an increase in budgeted revenues of \$894,312, which includes a \$912,960 increase for state shared revenues. Budgeted expenditures were increased \$950,486 including an increase of \$60,000 for safety path maintenance, \$126,733 for election expenditures, and \$392,000 for American Rescue Plan Act expenditures.

Capital assets. Charter Township of Oxford's investment in capital assets for its governmental and business type activities as of December 31, 2022, amounts to \$35,785,378 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system improvements, machinery and equipment, park facilities, and the water and sewer systems. The investment in fixed assets decreased by \$409,794 due to capital asset additions less annual depreciation expense.

Long-term debt. At the end of the current fiscal year, Charter Township of Oxford had total bonded debt outstanding of \$7,864,229, which consisted of \$900,000 Park General Obligation bonds, \$4,600,000 Water General Obligation bonds, and \$2,364,229 for the Oakland-Macomb Interceptor Drain Bonds. All of Charter Township of Oxford's debt represents general obligation debt backed by the full faith and credit of Charter Township of Oxford, subject to constitutional limit.

Additional information on Charter Township of Oxford's long-term debt can be found in note III. D. on pages 34-35 of this report.

Economic Factors and Next Year's Budgets and Rates

The Township anticipates a slight increase in property tax revenues based on projected increased taxable values and a slight increase in State shared revenue in 2023 based on current economic projections. The Township has adopted a balanced budget in the General Fund for fiscal year 2023 and anticipates the Township's finances to remain stable.

Requests for Information

This financial report is designed to provide a general overview of Charter Township of Oxford's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Township Supervisor, 300 Dunlap Road, Oxford, MI 48371.

BASIC FINANCIAL STATEMENTS

CHARTER TOWNSHIP OF OXFORD
Statement of Net Position
December 31, 2022

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 16,759,191	\$ 5,056,764	\$ 21,815,955	\$ 191,562
Receivables (net of allowance for uncollectibles):				
Accounts	524,522	826,975	1,351,497	-
Taxes	11,312,846	-	11,312,846	-
Capital Assets (net of Accumulated Depreciation)	14,785,664	20,999,714	35,785,378	16,626
Total Assets	<u>43,382,223</u>	<u>26,883,453</u>	<u>70,265,676</u>	<u>208,188</u>
<u>DEFERRED OUTFLOWS</u>				
Deferred Outflows related to Pensions	<u>1,595,625</u>	<u>-</u>	<u>1,595,625</u>	<u>-</u>
<u>LIABILITIES</u>				
Accounts Payable	834,642	386,002	1,220,644	-
Unearned Revenue-ARPA	1,592,283	-	1,592,283	-
Noncurrent Liabilities:				
Net Pension Liability	973,929	-	973,929	-
Other Postemployment Benefit Liability	310,975	-	310,975	-
Compensated Absences	196,436	-	196,436	-
Due within one year	215,000	654,931	869,931	-
Due in more than one year	685,000	6,309,298	6,994,298	-
Total Liabilities	<u>4,808,265</u>	<u>7,350,231</u>	<u>12,158,496</u>	<u>-</u>
<u>DEFERRED INFLOWS</u>				
Property Taxes Collected for the following year	11,312,846	-	11,312,846	-
Deferred Charge on Bond Refundings	-	115,000	115,000	-
Total Deferred Inflows	<u>11,312,846</u>	<u>115,000</u>	<u>11,427,846</u>	<u>-</u>
<u>NET POSITION</u>				
Net Investment in Capital Assets	13,885,664	14,035,485	27,921,149	16,626
Restricted	9,573,228	-	9,573,228	-
Unrestricted	5,397,845	5,382,737	10,780,582	191,562
Total Net Position	<u>\$ 28,856,737</u>	<u>\$ 19,418,222</u>	<u>\$ 48,274,959</u>	<u>\$ 208,188</u>

CHARTER TOWNSHIP OF OXFORD
Statement of Activities
For the Year Ended December 31, 2022

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes In Net Position			Component Unit
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total	
Governmental Activities:								
General Government	\$ 2,756,520	\$ 910,380	\$ 489,929	\$ -	\$ (1,356,211)	\$ -	\$ (1,356,211)	\$ -
Public Safety	9,054,358	1,363,188	82,265	-	(7,608,905)	-	(7,608,905)	-
Planning and Zoning	155,780	43,282	-	-	(112,498)	-	(112,498)	-
Public Works	516,573	269	-	77,432	(438,872)	-	(438,872)	-
Health and Welfare	88,104	-	-	-	(88,104)	-	(88,104)	-
Recreation and Cultural	3,466,270	707,304	134,861	56,450	(2,567,655)	-	(2,567,655)	-
Interest on Long-Term Debt	20,812	-	-	-	(20,812)	-	(20,812)	-
Total Governmental Activities	<u>16,058,417</u>	<u>3,024,423</u>	<u>707,055</u>	<u>133,882</u>	<u>(12,193,057)</u>	<u>-</u>	<u>(12,193,057)</u>	<u>-</u>
Business-type Activities:								
Water	668,919	1,015,513	-	299,134	-	645,728	645,728	-
Sewer	2,797,866	2,645,909	-	390,000	-	238,043	238,043	-
Total Business-type Activities	<u>3,466,785</u>	<u>3,661,422</u>	<u>-</u>	<u>689,134</u>	<u>-</u>	<u>883,771</u>	<u>883,771</u>	<u>-</u>
Total Primary Government	<u>\$ 19,525,202</u>	<u>\$ 6,685,845</u>	<u>\$ 707,055</u>	<u>\$ 823,016</u>	<u>(12,193,057)</u>	<u>883,771</u>	<u>(11,309,286)</u>	<u>-</u>
Component Unit - Trailway	<u>\$ 95,072</u>	<u>\$ -</u>	<u>\$ 77,610</u>	<u>\$ 88,983</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>71,521</u>
General Revenues:								
Property Taxes					10,839,663	-	10,839,663	-
State Shared Revenue					2,626,261	-	2,626,261	-
Franchise Fees					322,810	-	322,810	-
Unrestricted Investment Earnings					190,261	50,957	241,218	1,391
Total General Revenues					<u>13,978,995</u>	<u>50,957</u>	<u>14,029,952</u>	<u>1,391</u>
Change in Net Position					1,785,938	934,728	2,720,666	72,912
Net Position - Beginning, restated					<u>27,070,799</u>	<u>18,483,494</u>	<u>45,554,293</u>	<u>135,276</u>
Net Position - Ending					<u>\$ 28,856,737</u>	<u>\$ 19,418,222</u>	<u>\$ 48,274,959</u>	<u>\$ 208,188</u>

CHARTER TOWNSHIP OF OXFORD
Balance Sheet
Governmental Funds
December 31, 2022

<u>ASSETS</u>	General	Police Contracting	Parks and Recreation	Fire
Cash and Cash Equivalents	\$ 6,622,587	\$ 3,089,488	\$ 568,610	\$ 2,996,157
Receivables (net of allowance for uncollectibles):				
Accounts	368,728	1,913	43,572	42,514
Taxes	907,258	3,397,949	989,828	4,486,832
Total Assets	\$ 7,898,573	\$ 6,489,350	\$ 1,602,010	\$ 7,525,503
<u>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCE</u>				
Liabilities:				
Accounts Payable	\$ 115,472	\$ 543,708	\$ 54,518	\$ 103,365
Unearned Revenue-ARPA	1,592,283	-	-	-
Deferred Inflows:				
Deferred Tax Revenue	907,258	3,397,949	989,828	4,486,832
Total Liabilities and Deferred Inflows	2,615,013	3,941,657	1,044,346	4,590,197
Fund Balances:				
Restricted	-	2,547,693	557,664	2,935,306
Unrestricted:				
Unassigned	5,283,560	-	-	-
Total Fund Balances	5,283,560	2,547,693	557,664	2,935,306
Total Liabilities, Deferred Inflows and Fund Balances	\$ 7,898,573	\$ 6,489,350	\$ 1,602,010	\$ 7,525,503

Amounts reported for governmental activities in the statement of net position are different because:

- Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.
- Net Deferred Outflows and Inflows related to Pensions
- Net Pension Liabilities are not reported in the funds
- Net Other Post Employment Benefit Liability
- Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.

Net Position of Governmental Activities

<u>Library</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 1,588,336	\$ 1,894,013	\$ 16,759,191
-	67,795	524,522
<u>1,321,776</u>	<u>209,203</u>	<u>11,312,846</u>
\$ <u>2,910,112</u>	\$ <u>2,171,011</u>	\$ <u>28,596,559</u>

\$ -	\$ 17,579	\$ 834,642
-	-	1,592,283
<u>1,321,776</u>	<u>209,203</u>	<u>11,312,846</u>
<u>1,321,776</u>	<u>226,782</u>	<u>13,739,771</u>

1,588,336	1,944,229	9,573,228
-	-	5,283,560
<u>1,588,336</u>	<u>1,944,229</u>	<u>14,856,788</u>

\$ <u>2,910,112</u>	\$ <u>2,171,011</u>
---------------------	---------------------

14,785,664
1,595,625
(973,929)
(310,975)
<u>(1,096,436)</u>
\$ <u>28,856,737</u>

CHARTER TOWNSHIP OF OXFORD
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended December 31, 2022

	<u>General</u>	<u>Police Contracting</u>	<u>Parks and Recreation</u>	<u>Fire</u>
<u>Revenues</u>				
Property Taxes	\$ 876,077	\$ 3,240,499	\$ 946,450	\$ 4,290,752
Licenses and Permits	44,124	-	-	-
Intergovernmental:				
Federal, State and Local	2,794,472	108,402	59,391	162,683
Charges for Services	906,509	68,100	637,620	746,749
Fines and Forfeitures	-	49,492	-	-
Franchise Fees	-	-	-	-
Special Assessments	77,432	-	-	-
Interest	71,530	30,615	9,941	45,105
Other	58,980	-	32,915	99,151
Total Revenues	<u>4,829,124</u>	<u>3,497,108</u>	<u>1,686,317</u>	<u>5,344,440</u>
<u>Expenditures</u>				
Current:				
General Government	2,225,452	-	-	-
Public Safety	-	3,443,362	-	4,886,024
Planning and Zoning	155,780	-	-	-
Public Works	340,420	-	-	-
Health and Welfare	88,104	-	-	-
Recreation and Cultural	-	-	1,846,356	-
Other	14,055	-	-	-
Debt Service:				
Principal	-	-	-	-
Interest and Other Charges	-	-	-	-
Capital Outlay	-	-	93,997	18,380
Total Expenditures	<u>2,823,811</u>	<u>3,443,362</u>	<u>1,940,353</u>	<u>4,904,404</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>2,005,313</u>	<u>53,746</u>	<u>(254,036)</u>	<u>440,036</u>
<u>Other Financing Sources (Uses)</u>				
Transfers In	-	-	-	24,200
Transfers Out	(165,557)	-	-	-
Total Other Financing Sources (Uses)	<u>(165,557)</u>	<u>-</u>	<u>-</u>	<u>24,200</u>
Net Change in Fund Balances	1,839,756	53,746	(254,036)	464,236
Fund Balances - Beginning	<u>3,443,804</u>	<u>2,493,947</u>	<u>811,700</u>	<u>2,471,070</u>
Fund Balances - Ending	<u>\$ 5,283,560</u>	<u>\$ 2,547,693</u>	<u>\$ 557,664</u>	<u>\$ 2,935,306</u>

<u>Library</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 1,264,150	\$ 221,735	\$ 10,839,663
-	424,571	468,695
107,509	29,954	3,262,411
-	24,617	2,383,595
35,417	-	84,909
-	322,810	322,810
-	-	77,432
19,909	13,161	190,261
13,874	9,659	214,579
<u>1,440,859</u>	<u>1,046,507</u>	<u>17,844,355</u>
-	-	2,225,452
-	1,240,084	9,569,470
-	-	155,780
-	176,153	516,573
-	-	88,104
1,260,206	-	3,106,562
-	286,013	300,068
-	210,000	210,000
-	20,812	20,812
139,111	-	251,488
<u>1,399,317</u>	<u>1,933,062</u>	<u>16,444,309</u>
<u>41,542</u>	<u>(886,555)</u>	<u>1,400,046</u>
-	141,357	165,557
-	-	(165,557)
-	141,357	-
41,542	(745,198)	1,400,046
<u>1,546,794</u>	<u>2,689,427</u>	<u>13,456,742</u>
<u>\$ 1,588,336</u>	<u>\$ 1,944,229</u>	<u>\$ 14,856,788</u>

CHARTER TOWNSHIP OF OXFORD
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2022

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds \$ 1,400,046

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.

Capital Outlay	251,488
Depreciation Expense	(966,144)

The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Principal Repayments	210,000
Decrease in Compensated Absences	5,430

Change in Net Pension Liability 768,086

Change in Net Other Postemployment Benefit Liability 117,032

Change in net position in governmental activities \$ 1,785,938

CHARTER TOWNSHIP OF OXFORD
Statement of Net Position
Proprietary Funds
December 31, 2022

	Business-type Activities - Enterprise Funds		
	Sewer	Water	Total
<u>ASSETS</u>			
Current Assets:			
Cash	\$ 1,887,139	\$ 3,169,625	\$ 5,056,764
Accounts Receivable	826,975	-	826,975
Total Current Assets	2,714,114	3,169,625	5,883,739
Fixed Assets:			
Land	-	367,557	367,557
Water Mains	-	20,616,379	20,616,379
Sewer Mains	13,150,364	-	13,150,364
Accumulated Depreciation	(6,844,868)	(6,289,718)	(13,134,586)
Net Fixed Assets	6,305,496	14,694,218	20,999,714
Total Assets	9,019,610	17,863,843	26,883,453
<u>LIABILITIES</u>			
Current Liabilities:			
Accounts Payable	383,002	3,000	386,002
Bonds Payable	144,931	510,000	654,931
Total Current Liabilities	527,933	513,000	1,040,933
Noncurrent Liabilities:			
Bonds Payable	2,219,298	4,090,000	6,309,298
Total Liabilities	2,747,231	4,603,000	7,350,231
<u>DEFERRED INFLOWS</u>			
Deferred Charge on Refunding Bonds	-	115,000	115,000
<u>NET POSITION</u>			
Net Investment in Capital Assets	3,941,267	10,094,218	14,035,485
Unrestricted	2,331,112	3,051,625	5,382,737
Total Net Position	\$ 6,272,379	\$ 13,145,843	\$ 19,418,222

CHARTER TOWNSHIP OF OXFORD
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended December 31, 2022

	<u>Business-type Activities - Enterprise Funds</u>		
	<u>Sewer</u>	<u>Water</u>	<u>Total</u>
Operating Revenues:			
Charges for Services	\$ 2,645,909	\$ 5,273	\$ 2,651,182
Operating Expenses:			
Operations & Maintenance	2,517,987	77,420	2,595,407
Depreciation Expense	202,474	417,374	619,848
Total Operating Expenses	<u>2,720,461</u>	<u>494,794</u>	<u>3,215,255</u>
Operating Income (Loss)	<u>(74,552)</u>	<u>(489,521)</u>	<u>(564,073)</u>
Nonoperating Revenues (Expenses):			
Debt Surcharge	-	1,010,240	1,010,240
County Contribution	100,000	-	100,000
Interest Income	16,655	34,302	50,957
Interest Expense	<u>(77,405)</u>	<u>(174,125)</u>	<u>(251,530)</u>
Total Nonoperating Revenues (Expenses)	<u>39,250</u>	<u>870,417</u>	<u>909,667</u>
Income (Loss) Before Contributions	(35,302)	380,896	345,594
Capital Contributions	<u>290,000</u>	<u>299,134</u>	<u>589,134</u>
Net Income (Loss)	254,698	680,030	934,728
Net Position - January 1	<u>6,017,681</u>	<u>12,465,813</u>	<u>18,483,494</u>
Net Position - December 31	<u>\$ 6,272,379</u>	<u>\$ 13,145,843</u>	<u>\$ 19,418,222</u>

CHARTER TOWNSHIP OF OXFORD
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2022

	<u>Business-type Activities - Enterprise Funds</u>		
	<u>Sewer</u>	<u>Water</u>	<u>Total</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>			
Receipts from customers and users	\$ 2,655,716	\$ 5,273	\$ 2,660,989
Payments to suppliers	<u>(2,597,378)</u>	<u>(74,420)</u>	<u>(2,671,798)</u>
Net Cash Provided (Used) by Operating Activities	<u>58,338</u>	<u>(69,147)</u>	<u>(10,809)</u>
<u>CASH FLOWS FROM CAPITAL AND RELATED</u>			
<u>FINANCING ACTIVITIES</u>			
Capital Contributions	290,000	299,134	589,134
County Contribution	100,000	-	100,000
Debt Surcharge	-	1,010,240	1,010,240
Construction of Assets	(925,010)	-	(925,010)
Proceeds from Contract Debt	1,002,785	-	1,002,785
Principal Paid on Debt	(233,651)	(495,000)	(728,651)
Interest Paid on Debt	<u>(77,405)</u>	<u>(188,500)</u>	<u>(265,905)</u>
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>156,719</u>	<u>625,874</u>	<u>782,593</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>			
Interest Earned	<u>16,655</u>	<u>34,302</u>	<u>50,957</u>
Net Increase (Decrease) in Cash and Cash Equivalents	231,712	591,029	822,741
Cash and Cash Equivalents, Beginning	<u>1,655,427</u>	<u>2,578,596</u>	<u>4,234,023</u>
Cash and Cash Equivalents, Ending	<u>\$ 1,887,139</u>	<u>\$ 3,169,625</u>	<u>\$ 5,056,764</u>
<u>Reconciliation of Operating Income to Net Cash</u>			
<u>Provided (Used) by Operating Activities:</u>			
Operating Income (Loss)	\$ (74,552)	\$ (489,521)	\$ (564,073)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:			
Depreciation and Amortization Expense	202,474	417,374	619,848
(Increase) Decrease in Accounts Receivable	9,807	-	9,807
Increase (Decrease) in Accounts Payable	<u>(79,391)</u>	<u>3,000</u>	<u>(76,391)</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ 58,338</u>	<u>\$ (69,147)</u>	<u>\$ (10,809)</u>

CHARTER TOWNSHIP OF OXFORD
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2022

	<u>Custodial Funds</u>
ASSETS	
Cash	\$ <u>3,754,810</u>
LIABILITIES	
Due to Other Governmental Units	3,210,174
Deposits and Escrows	<u>544,636</u>
Total Liabilities	<u>3,754,810</u>
NET POSITION	\$ <u><u>-</u></u>

CHARTER TOWNSHIP OF OXFORD
Statement of Changes in Net Position
Fiduciary Funds
For the Year Ended December 31, 2022

	<u>Custodial Funds</u>
Additions:	
Deposits and Escrows Collected	\$ 377,019
Taxes Collected for Other Governments	<u>39,425,301</u>
Total Additions	<u>39,802,320</u>
Deductions:	
Deposits and Escrows Refunded	377,019
Payments of Taxes to Other Governments	<u>39,425,301</u>
Total Deductions	<u>39,802,320</u>
Change in Net Position	\$ <u><u>-</u></u>

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Oxford Township became a Charter Township by resolution of the Township Board. The Township is operated under a Board of Trustees form of government and provides the following services as authorized by law: public safety (police and fire), library, recreation, public improvements, building, planning and zoning, and general administrative services.

As required by generally accepted accounting principles, these financial statements present the Charter Township of Oxford and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the Township's operations and so data from these units is combined with data of the primary government. The Oxford Public Library is a blended component unit which is included in the Township's financial statements but does issue a separate report. Separate financial statements of the Library may be obtained at Oxford Public Library, 530 Pontiac Road, Oxford, Michigan 48371. The Library has a December 31 year end.

Discretely Presented Component Unit

The Polly Ann Trailway Management Council is a discretely presented component unit and is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the Township. The Council was created for the purpose of owning or leasing, exercising right of dominion over, developing, providing, maintaining, and operating certain non-motorized public trails for recreational use within the jurisdiction of member units, Addison Township, Orion Township, Oxford Township, Village of Leonard, and Village of Oxford. The Polly Ann Trailway Management Council has a December 31 year end.

B. Jointly Governed Organizations

North Oakland Transportation Authority

The Authority provides transportation services for the following six entities, the Charter Township of Oxford, the Charter Township of Orion, the Township of Addison, the Village of Lake Orion, the Village of Leonard and the Village of Oxford. The Authority's board consists of twelve members of which the Charter Township of Oxford appoints two. For the fiscal year ended December 31, 2022, the Charter Township of Oxford provided \$67,174 to the Authority. The North Oakland Transportation Authority is not considered a part of the reporting entity of the Charter Township of Oxford. Separate financial statements of the joint venture may be obtained at North Oakland Transportation Authority, 675 S. Gaspie Street, Suite A, Oxford, Michigan 48371.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

D. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Measurement Focus, Basis of Accounting and Financial Statement Presentation – Continued

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Township.

Governmental Funds

The Township reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Police Contracting, Parks and Recreation, Fire, and Library Funds are special revenue funds supported by voted operating tax levies.

In addition, the Township reports on the following fund types:

- The special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes.
- The capital project fund accounts for the construction of the new township administrative building.
- The permanent fund accounts for the perpetual care endowment of the Township cemetery.

Proprietary Funds

Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Proprietary funds include the following fund type:

Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Township has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The Township's enterprise funds are the Water and Sewer Funds, which are reported as major funds.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Measurement Focus, Basis of Accounting and Financial Statement Presentation – Continued

Fiduciary Funds

Fiduciary Funds account for assets held by the government in a trustee capacity by the Township or as an agent on behalf of others. Fiduciary funds include the custodial fund types.

Restricted Resources

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as needed.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

E. Assets, Liabilities and Net Position or Equity

1. Deposits and Investments

The Township's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. State statutes and the Township's adopted investment policy authorize the Township to invest in obligations of the U.S. Treasury, commercial paper of certain investment grades, and deposits of Michigan commercial banks.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade receivables are shown net of allowances for uncollectible accounts, which are recorded as follows:

	<u>Accounts Receivable Governmental</u>	<u>Accounts Receivable Enterprise</u>
Total	\$ 524,522	\$ 826,975
Less Allowance for Doubtful Accounts	-	-
Net Realizable Value	<u>\$ 524,522</u>	<u>\$ 826,975</u>

3. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

E. Assets, Liabilities and Net Position or Equity – Continued

3. Capital Assets – Continued

are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of capitalized value of the assets constructed.

Property, plant and equipment of the primary government, as well as the component units, is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	10-25
Equipment	5-15
Vehicles	5-20
Infrastructure	15-50

4. Compensated Absences

In accordance with contracts negotiated with the various employee groups of the Township, individual employees have vested rights upon termination of employment to receive payment for unused vacation and sick leave under formulas and conditions specified in the contracts. All sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only when they have matured or come due for payment. The long-term portion of compensated absences related to the governmental funds is a liability recorded in the Statement of Net Position.

5. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the Statement of Net Position.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

E. Assets, Liabilities and Net Position or Equity – Continued

5. Long-term Obligations – Continued

Long-term liabilities expected to be financed from proprietary funds are reported as liabilities in those funds.

6. Fund Equity

In the fund financial statements, governmental funds report the following components of fund balance:

Nonspendable – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.

Restricted – Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.

Committed – Amounts that have been formally set aside by the Board for use for a specific purpose. Commitments are made and can be rescinded only via resolution of the Township Board.

Assigned – Intent to spend resources on specific purposes expressed by the Township Board.

Unassigned – This is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The Township is legally subject to the budgetary control requirements of the State of Michigan P.A. 621 of 1978 (Uniform Budgeting Act). The following is a summary of the requirements of this act:

- a. Budgets must be adopted for the General and Special Revenue Funds.
- b. Budgets must be balanced.
- c. Budgets must be amended as necessary.
- d. Public hearings must be held prior to adoption.
- e. Expenditures cannot exceed budget appropriations.
- f. Expenditures must be authorized by a budget appropriation prior to being incurred.

The Township follows these procedures in establishing the budgetary data reflected in these financial statements:

1. In accordance with State law, prior to December 15, the Supervisor submits to the Township Board a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and means of financing them for the upcoming year. Detail line item budgets are included for administrative control. The level of control for the detail budgets is at the departmental basis.
2. Public hearings are conducted in September and October to obtain taxpayer comment.
3. Prior to December 15, the budget is legally enacted through passage of a budget resolution (general appropriation act).
4. Formal budgetary integration is employed as a management control device for the General and Special Revenue Funds. Budgets for these funds are prepared and adopted on a basis consistent with generally accepted accounting principles (GAAP).
5. Proprietary Fund budgets are prepared on a non-GAAP method.
6. Budget appropriations lapse at year end.
7. The Township does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds.
8. Budgeted amounts are reported as originally adopted and as amended by the Township Board. The budget was amended during fiscal year 2022.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY – Continued

B. Compliance with P.A. 621 of 1978

1. Deficit Fund Balance

None of the funds have a deficit fund balance as of December 31, 2022.

2. Excess of Expenditures Over Appropriations in Budgetary Funds

The budgets for the General and Special Revenue Funds are adopted at the activity level. There were no expenditures in excess of budget appropriations.

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Under State law, the Township is permitted to invest in deposits with Michigan commercial banks, savings and loans and credit unions, obligations of the U.S. Treasury, and corporate bonds and commercial paper with certain investment grades. The Township's investment policy does not further limit its investment choices.

The Township's cash and investments are subject to several types of risk, which are detailed below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Township's deposits may not be recovered. Neither State law nor the Township's investment policy requires consideration of custodial credit risk. As of December 31, 2022, the Township's book balance of its deposits was \$25,570,765. The bank balance was \$26,831,597 of which \$650,179 was FDIC insured.

The Township believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

At December 31, 2022, the carrying amount and bank balance of the component unit of the Charter Township of Oxford, the Polly Ann Trailway Management Council, was \$40,592, all of which is FDIC insured.

Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The Township's investment policy does not restrict investment maturities, other than commercial paper which can only be purchased with a 270-day maturity. At year end, the Township had the following investments:

	Fair Value	Weighted Average Maturity
Michigan CLASS Fund	\$ <u>23,618,381</u>	74 days
Oakland County Investment Pool	177,906	545 days

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Township's investment policy does not further limit its investment choices. As of year end, the credit quality ratings of debt securities are as follows:

	Fair Value	Rating
Michigan CLASS Fund	\$ <u>23,618,381</u>	AAAm
Oakland County Investment Pool	177,906	N/A

Concentration of Credit Risk

The Township places no limit on the amount it may invest in any one issuer. Approximately 88 percent of the Charter Township of Oxford's cash and investments are in the Michigan CLASS Fund Investment Pool. The fair value position in the pool is not the same as the value of the pool shares, since the pool does not meet the requirements under GASB 79 to report its value for financial reporting purposes at amortized costs.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

B. Capital Assets

Capital asset activity for the year ended December 31, 2022 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities:				
Capital Assets, not depreciated:				
Land	\$ 1,370,280	\$ -	\$ -	\$ 1,370,280
Capital Assets, being depreciated:				
Building and Land Improvements	18,882,512	233,108	-	19,115,620
Vehicles	3,734,848	-	-	3,734,848
Machinery and Equipment	3,097,048	18,380	-	3,115,428
Infrastructure	1,832,749	-	-	1,832,749
	<u>27,547,157</u>	<u>251,488</u>	<u>-</u>	<u>27,798,645</u>
Less: Accumulated Depreciation:				
Building and Land Improvements	(7,166,152)	(546,706)	-	(7,712,858)
Vehicles	(3,367,205)	(156,243)	-	(3,523,448)
Machinery and Equipment	(2,159,233)	(166,416)	-	(2,325,649)
Infrastructure	(724,527)	(96,779)	-	(821,306)
	<u>(13,417,117)</u>	<u>(966,144)</u>	<u>-</u>	<u>(14,383,261)</u>
Governmental Activities Capital Assets, net	<u>\$ 15,500,320</u>	<u>\$ (714,656)</u>	<u>\$ -</u>	<u>\$ 14,785,664</u>

Depreciated expense was charged to functions programs of the primary government as follows:

General Government	\$ 240,367
Public Safety	371,293
Recreation and Cultural	354,484
	<u>\$ 966,144</u>

	Beginning Balance	Additions	Deletions	Ending Balance
Business-type Activities:				
Capital Assets, not depreciated:				
Land	\$ 367,557	\$ -	\$ -	\$ 367,557
Capital Assets, being depreciated:				
Infrastructure	32,842,033	924,710	-	33,766,743
Less: Accumulated Depreciation:				
Infrastructure	(12,514,738)	(619,848)	-	(13,134,586)
Business-type Activities Capital Assets, net	<u>\$ 20,694,852</u>	<u>\$ 304,862</u>	<u>\$ -</u>	<u>\$ 20,999,714</u>

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

B. Capital Assets – Continued

<u>Component Unit-Polly Ann Trailway:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, not depreciated:				
Land	\$ 3,314	\$ -	\$ -	\$ 3,314
Capital Assets, being depreciated:				
Restroom	27,296	-	-	27,296
Parking Lot	35,000	-	-	35,000
Trailway Improvements	47,751	-	-	47,751
Less: Accumulated Depreciation	<u>(89,638)</u>	<u>(7,097)</u>	<u>-</u>	<u>(96,735)</u>
Component Unit, Capital Assets, net	<u>\$ 23,723</u>	<u>\$ (7,097)</u>	<u>\$ -</u>	<u>\$ 16,626</u>

C. Interfund Receivables, Payables and Transfers

<u>Transfers In</u>	<u>Transfers Out</u>	
Fire Fund	General Fund	\$ 24,200
Cemetery Maintenance Fund	General Fund	85,000
Safety Path Fund	General Fund	56,357
		<u>\$ 165,557</u>

Transfer from the General Fund to the Fire Fund for additional contribution to the fire pension plan.

Transfer from the General Fund to the Cemetery Maintenance Fund and Safety Path Fund are for capital projects.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

D. Long-Term Debt

The following is a summary of long-term debt transactions of the Township for the year ended December 31, 2022:

	<u>Balance</u> <u>Jan 1, 2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>Dec 31, 2022</u>	<u>Due Within</u> <u>One Year</u>
Governmental Activities:					
General Obligation Bonds	\$ 1,110,000	\$ -	\$ 210,000	\$ 900,000	\$ 215,000
Compensated Absences	201,866	-	5,430	196,436	-
	<u>\$ 1,311,866</u>	<u>\$ -</u>	<u>\$ 215,430</u>	<u>\$ 1,096,436</u>	<u>\$ 215,000</u>
Business Activities:					
General Obligation Bonds	\$ 5,095,000	\$ -	\$ 495,000	\$ 4,600,000	\$ 510,000
Interceptor Drain 2010A	354,537	-	31,560	322,977	32,407
Interceptor Drain 2010B	92,505	-	92,505	-	-
Interceptor Drain 2013A	1,148,053	-	78,213	1,069,840	79,737
Interceptor Drain 2019A	-	93,834	8,827	85,007	9,190
Interceptor Drain 2020A	-	908,951	22,546	886,405	23,597
	<u>\$ 6,690,095</u>	<u>\$ 1,002,785</u>	<u>\$ 728,651</u>	<u>\$ 6,964,229</u>	<u>\$ 654,931</u>

The following is a summary of general obligation debt outstanding of the Township as of December 31, 2022:

	<u>Number</u> <u>of Issues</u>	<u>Interest</u> <u>Rate</u>	<u>Maturing</u> <u>Through</u>	<u>Principal</u> <u>Outstanding</u>
Governmental Activities:				
General Obligation Bonds	1	2.12%	2026	<u>\$ 900,000</u>
Business Activities:				
General Obligation Bonds	1	2.00%-4.00%	2030	\$ 4,600,000
Interceptor Drain Bonds	4	1.85%-5.00%	2040	2,364,229
				<u>\$ 6,964,229</u>

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

D. Long-Term Debt – Continued

The annual debt service requirements to maturity for debt outstanding as of December 31, 2022 are as follows:

Year Ended	Governmental Activities		Business Activities	
	Principal	Interest	Principal	Interest
2023	\$ 215,000	\$ 16,801	\$ 654,931	\$ 233,510
2024	220,000	12,190	674,123	214,441
2025	230,000	7,420	693,067	194,799
2026	235,000	2,491	730,357	169,187
2027	-	-	755,237	141,997
2028-2032	-	-	2,776,123	293,241
2033-2037	-	-	489,438	43,408
2038-2040	-	-	190,953	7,690
	<u>\$ 900,000</u>	<u>\$ 38,902</u>	<u>\$ 6,964,229</u>	<u>\$ 1,298,273</u>

E. Deferred Inflows of Resources

1. Governmental funds report unearned revenue in connection with receivables for revenue that is not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. The deferred inflows in the governmental activities represents property taxes levied on December 1, 2021, but recognized revenue in the year ending December 31, 2022, when the proceeds of the levy are budgeted and available for financing operations. At the end of the current fiscal year, the various components of deferred inflows of resources are as follows:

Property taxes levied for 2023 \$11,312,846

2. In November 2014, the Township issued \$7,755,000 of limited tax general obligation refunding bonds, with a bond premium of \$230,000 which has been recorded as a deferred inflow of resources and is being amortized over the remaining life of the bond. The balance of unamortized bond premium at December 31, 2022 is \$115,000.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

F. Fund Balance Classifications

A detailed description of fund balance classifications (for all governmental fund types) at December 31, 2022, is presented below:

<u>Fund Balance</u>	<u>General</u> <u>Fund</u>	<u>Police</u> <u>Contracting</u>	<u>Parks and</u> <u>Recreation</u>	<u>Fire</u>	<u>Library</u>	<u>Other</u> <u>Nonmajor</u> <u>Governmental</u> <u>Funds</u>	<u>Total</u>
Restricted for:							
Police	\$ -	\$ 2,547,693	\$ -	\$ -	\$ -	\$ -	\$ 2,547,693
Parks & Recreation	-	-	557,664	-	-	-	557,664
Fire & EMS	-	-	-	2,935,306	-	-	2,935,306
Library	-	-	-	-	1,588,336	-	1,588,336
Debt Service	-	-	-	-	-	33,135	33,135
Building Dept.	-	-	-	-	-	1,024,827	1,024,827
Cable Television	-	-	-	-	-	337,862	337,862
Roads	-	-	-	-	-	63,986	63,986
Cemetery	-	-	-	-	-	115,602	115,602
Safety Path	-	-	-	-	-	318,754	318,754
Telecommunication	-	-	-	-	-	50,063	50,063
Total Restricted	-	2,547,693	557,664	2,935,306	1,588,336	1,944,229	9,573,228
Unassigned	5,283,560	-	-	-	-	-	5,283,560
Total Fund Balance	\$ 5,283,560	\$ 2,547,693	\$ 557,664	\$ 2,935,306	\$ 1,588,336	\$ 1,944,229	\$ 14,856,788

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

G. Property Taxes

Property taxes are assessed as of each December 31. The Township tax levy is billed on December 1 of the following year, and payable through February. Taxes are considered delinquent on March 1, at which time the applicable property is subject to lien and penalty and interest is assessed. The maximum authorized operating levies for the Township are detailed below for the 2021 tax roll:

<u>Purpose</u>	<u>Authorization</u>	<u>Rate Levied</u>
Operating	State Law	.8944
Police Services	Voter Approved	3.8461
Library	Voter Approved	1.3111
Parks and Rec.	Voter Approved	.9809
Fire	Voter Approved	4.4500
Parks Debt	Voter Approved	.2300

IV. OTHER INFORMATION

A. Defined Benefit Plan – Fire Department

Plan Description

The Township contributes to the Municipal Employees' Retirement System of Michigan (MERS), which is an agent multiple-employer defined benefit pension plan that covers all full time union employees of the Township fire department and the Fire Chief. MERS was established by the Michigan Legislature in 1945 and is administered by a nine member Retirement Board. MERS issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained at mersofmich.com.

Benefits Provided

The Plan provides retirement, disability, and death benefits to plan members and their beneficiaries, as established by Public Act 427 of 1984, as amended. The Plan covers all full-time union employees at the Township Fire Department as well as the Fire Chief. Benefits are calculated as 2.5 percent of the employee's five-year final average compensation times the employee's years of service with a maximum of 80 percent of final average compensation. Normal retirement age is 60. Deferred retirement benefits vest after 10 years of credited service but are not paid until the date retirement would have occurred if the member had remained an employee.

Benefit terms, within the guidelines established by MERS, are generally established and amended by authority of the Township Board, generally after negotiations of these terms with the affected union.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Plan – Fire Department – Continued

Employees Covered by Benefit Terms

At the December 31, 2021 measurement date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	16
Inactive plan members entitled to but not yet receiving benefits	2
Active Plan Members	<u>22</u>
Total Employees covered by MERS	<u>40</u>

Contributions

The State of Michigan Constitution, Article 9, Section 24, requires that financial benefits arising on account of employee services rendered in each year be funded during that year. Accordingly, MERS retains an independent actuary to determine the annual contribution.

The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees.

For the year ended December 31, 2022, the average active employee contribution rate was 2.5 percent of gross wages for all fire employees.

Net Pension Liability

The net pension liability reported at December 31, 2022 was determined using a measure of the total pension liability and the plan net position as of December 31, 2021. The December 31, 2021 total pension liability was determined by an actuarial valuation performed as of that date.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Plan – Fire Department – Continued

Changes in the net pension liability during the measurement year were as follows:

<u>Changes in Net Pension Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total Pension Liability</u>	<u>Plan Net Position</u>	<u>Net Pension Liability</u>
Balance at January 1, 2021	\$ 7,219,490	\$ 5,704,715	\$ 1,514,775
Service Cost	254,241	-	254,241
Interest	546,216	-	546,216
Contributions-Employer	-	704,544	(704,544)
Contributions-Employee	-	90,446	(90,446)
Net Investment Income	-	840,831	(840,831)
Differences between Expected and Actual Experience	(53,506)	-	(53,506)
Change in Assumptions	338,365	-	338,365
Benefit Payments, including refunds	(319,123)	(319,123)	-
Administrative Expenses	-	(9,659)	9,659
Net Changes	<u>766,193</u>	<u>1,307,039</u>	<u>(540,846)</u>
Balance at December 31, 2021	<u>\$ 7,985,683</u>	<u>\$ 7,011,754</u>	<u>\$ 973,929</u>

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Plan – Fire Department – Continued

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2022, the Township reported deferred outflows of resources related to pensions from the following sources:

Source	Deferred Outflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ 461,089
Differences between expected and actual experience	56,416
Differences in Assumptions	509,508
Employer contributions to the plan subsequent to the measurement date	568,612
Total	\$ 1,595,625

Amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows. These amounts are exclusive of the employer contributions to the plan made subsequent to the measurement date (\$568,612), which will impact the net pension liability in fiscal year 2023, rather than pension expense.

Years Ending December 31	Amount
2023	\$ 273,753
2024	340,343
2025	240,052
2026	125,388
2027	47,477

Actuarial Assumptions

The total pension liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.00%
Investment rate of return	7.00%

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Plan – Fire Department – Continued

Mortality rates were based on the RP=2014 Healthy Annuitant Mortality Tables of a 50 percent male and 50 percent female blend with rates multiplied by 105%. For disabled retirees, the 50% Male and 50% Female blend of the RP-2014 Disabled Retiree Mortality Tables.

The actuarial assumptions used in the December 31, 2021 valuation were based on the results of the most recent actuarial experience study from 2009-2013.

Discount Rate

The discount rate used to measure the total pension liability was 7.25 percent. The projection of cash flows used to determine the discount rate assumes that employee contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Projected Cash Flows

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a model in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return as of December 31, 2021, the measurement date, for each major asset class are summarized in the following table:

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Plan – Fire Department – Continued

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global Equity	60%	4.50%
Global Fixed Income	20%	2.00%
Private Investments	20%	7.00%

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Township, calculated using the discount rate of 7.25 percent, as well as what the Township's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease (6.25%)</u>	<u>Current Discount Rate (7.25%)</u>	<u>1% Increase (8.25%)</u>
Net Pension Liability	\$ <u>2,072,402</u>	\$ <u>973,929</u>	\$ <u>61,071</u>

Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in the separately issued MERS financial report. For the purposes of measuring the net pension liability, deferred outflows of resources, and deferred inflows of resources related to pension and pension expense, information about the plan's fiduciary net position and addition to/deduction from fiduciary net position have been determined on the same basis as they are reported by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

B. Defined Contribution Plans

The Township maintains three separate defined contribution pension plans for its elected officials and other qualified employees of the Township, Parks and Recreation, and Library. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees of the different plans are eligible to participate at varying dates of employment. The plans were established by Township ordinance, which may be revised by amendment of the ordinance. Additional information for each plan follows:

	<u>General & Fire</u>	<u>Parks and Recreation</u>	<u>Library</u>
Plan Administrator	John Hancock	John Hancock	American Funds
Vesting	Immediate	Immediate	Immediate
Contribution Base	Base Compensation	Base Compensation	Base Compensation
Employer Contribution Rate	10-15%	15%	5%
Employee Voluntary Contribution Rate	Up to 10%	Up to 10%	N/A
Numbered Participants	10	5	15
Employer Contribution	\$123,617	\$57,870	\$50,677
Employee Contribution	\$57,870	\$ 5,847	N/A

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits

Plan Description

The Township provides post-employment healthcare benefits to eligible employees upon retirement in accordance with contractual agreements. These benefits are provided by contractual agreement and are paid by the General Fund. Currently, 2 individuals are receiving benefits. At the fund level, the expense is recognized by the Township as the payments to the employees are made.

Benefits Provided

The Township provides healthcare, including prescription drug benefits for retirees and their spouses. Benefits are provided by a third-party insurer.

Employees Covered by Benefit Terms

At the December 31, 2022 valuation date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	2
Inactive plan members entitled to but not yet receiving benefits	-
Active Plan Members	<u>-</u>
Total	<u>2</u>

Contributions

Active service members are not required to make contributions to the plan. The Township has no obligation to make contributions in advance but are being financed on a "pay-as-you-go" basis.

Summary of Significant Accounting Policies

For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB (if applicable), and OPEB expenses, have been determined on the same basis as they are reported for the Township. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits - Continued

Changes in Net OPEB Liability

The components of the change in the net OPEB liability are summarized as follows:

<u>Changes in Net OPEB Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total OPEB Liability</u>	<u>Plan Net Position</u>	<u>Net OPEB Liability</u>
Balance at January 1, 2022	\$ 430,992	\$ 2,985	\$ 428,007
Service Cost	-	-	-
Interest Cost	9,538	-	9,538
Difference between expected and actual experience	(61)	-	(61)
Change in Assumptions	(112,756)	-	(112,756)
Net Investment Income	-	(370)	370
Employer Contributions	-	14,165	(14,165)
Benefit Payments	(14,165)	(14,165)	-
Administrative Expenses	-	(42)	42
Net Changes	<u>(117,444)</u>	<u>(412)</u>	<u>(117,032)</u>
Balance at December 31, 2022	<u>\$ 313,548</u>	<u>\$ 2,573</u>	<u>\$ 310,975</u>

Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation as of December 31, 2022. The following actuarial assumptions were applied:

Actuarial Cost Method	Entry-age normal
Discount Rate	4.31%
Investment Rate of Return	7.45%
Retirement Age Eligibility	Participation limited to 3 retirees (and one spouse) with grandfathered coverage. Two retirees pay 50% of the premium cost.
Mortality	Public General and Public Safety 2010 Healthy Retiree tables
Health care trend rates	Pre-65: 8.5% initially grading down .25% per year to 4.50% Post-65: 7.0% grading down .25% per year to 4.50%

Discount Rate

The discount rate used to measure the total OPEB liability was 4.31% based on the average effective rate consisting of long term return on assets and 20 year Aa Municipal Bond Rate.

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits - Continued

Investment Rate of Return

The long-term expected rate of return on OPEB plan investments was determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. Best estimates of arithmetic real rates of return as of the December 31, 2022 measurement date for each major asset class included in the OPEB plan's target asset allocation are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global Equity	64.0%	9.00%
Global Fixed Income	26.0%	4.70%
Private Investments	5.0%	6.40%
Diversifying Strategies	5.0%	3.00%

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Township, calculated using the discount rate of 4.31 percent, as well as what the Township's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
Net OPEB Liability	\$ <u>352,838</u>	\$ <u>310,975</u>	\$ <u>276,774</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the Township, as well as what the Township's net OPEB liability would be if it were calculated using healthcare trends rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rate</u>	<u>1% Increase</u>
Net OPEB Liability	\$ <u>273,964</u>	\$ <u>310,975</u>	\$ <u>355,586</u>

CHARTER TOWNSHIP OF OXFORD
Notes to Financial Statements
December 31, 2022

IV. OTHER INFORMATION – Continued

D. Risk Management

The Township is a member of the Michigan Township Participating Plan for its property and casualty insurance coverage and maintains commercial insurance coverage for workers compensation, and accidental death, dismemberment and disability liabilities. The Township believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceeded this coverage in any of the past three fiscal years.

E. Restatement

The Township's net other post-employment benefit (OPEB) liability opening balance has been restated to reflect the most recent actuarial study available to the Township. The net OPEB liability as of December 31, 2021 was previously calculated using the December 31, 2020 actuarial study. These amounts have been restated to reflect the December 31, 2021 actuarial report as follows:

	<u>Total OPEB Liability</u>	<u>Plan Net Position</u>	<u>Net OPEB Liability</u>
Balance at Dec. 31, 2021 previously reported	\$ 505,374	\$ 2,705	\$ 502,669
Restatement	(74,382)	280	(74,662)
Balance at Dec. 31, 2021 as restated	<u>\$ 430,992</u>	<u>\$ 2,985</u>	<u>\$ 428,007</u>

F. Upcoming Accounting Pronouncements

The Governmental Accounting Standards Board has issued Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITAs)*, which provides accounting and financial reporting for SBITAs by governments. This statement requires a government to recognize a subscription liability and an intangible right-to-use subscription asset for SBITAs. The Township is currently evaluating the impact this standard will have on the financial statements, if any, when adopted. This statement is effective for the Township's financial statements beginning with the fiscal year ending December 31, 2023.

The Governmental Accounting Standards Board has issued Statement No. 101, *Compensated Absences*, which updates the recognition and measurement guidance for compensated absences as well as the disclosure requirements. This statement requires that the compensated absence liability be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means. This statement is effective for the Township's financial statements beginning with the fiscal year ending December 31, 2024.

REQUIRED SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF OXFORD
Required Supplemental Information
Schedule of Changes in the Net Pension Liability and Related Ratios
Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 68)

	2022	2021	2020	2019	2018	2017	2016	2015
Total Pension Liability:								
Service Cost	\$ 254,241	\$ 180,708	\$ 167,519	\$ 149,629	\$ 143,676	\$ 123,853	\$ 110,653	\$ 116,095
Interest	546,216	492,368	469,990	438,153	416,107	389,203	365,955	350,644
Differences between actual and expected experience	(53,506)	72,190	84,248	119,961	14,370	102,349	63,650	-
Change in assumptions	338,365	247,050	198,273	-	-	-	207,240	-
Change in benefits	-	-	-	-	-	-	(37,112)	-
Benefit payments, including refunds	(319,123)	(322,004)	(323,956)	(313,459)	(289,655)	(288,400)	(287,121)	(269,797)
Net Change in Total Pension Liability	766,193	670,312	596,074	394,284	284,498	327,005	423,265	196,944
Total Pension Liability, Beginning of year	7,219,490	6,549,178	5,953,104	5,558,820	5,274,322	4,947,317	4,524,052	4,327,108
Total Pension Liability, End of year	\$ 7,985,683	\$ 7,219,490	\$ 6,549,178	\$ 5,953,104	\$ 5,558,820	\$ 5,274,322	\$ 4,947,317	\$ 4,524,052
Plan Fiduciary Net Position:								
Contributions - Employer	\$ 704,544	\$ 437,026	\$ 830,649	\$ 484,857	\$ 482,772	\$ 249,413	\$ 183,900	\$ 176,962
Contributions - Employee	90,446	76,027	69,721	61,556	59,169	57,372	24,632	24,918
Net Investment Income(Loss)	840,831	651,128	542,642	(149,003)	426,642	309,498	(41,537)	171,455
Administrative Expenses	(9,659)	(9,966)	(9,253)	(7,221)	(6,722)	(6,101)	(6,120)	(6,292)
Benefit payments, including refunds	(319,123)	(322,004)	(323,956)	(313,459)	(289,655)	(288,400)	(287,121)	(269,797)
Net Change in Plan Fiduciary Net Position	1,307,039	832,211	1,109,803	76,730	672,206	321,782	(126,246)	97,246
Plan Fiduciary Net Position, Beg. of year	5,704,715	4,872,504	3,762,701	3,685,971	3,013,765	2,691,983	2,818,229	2,720,983
Plan Fiduciary Net Position, End of year	\$ 7,011,754	\$ 5,704,715	\$ 4,872,504	\$ 3,762,701	\$ 3,685,971	\$ 3,013,765	\$ 2,691,983	\$ 2,818,229
Township's Net Pension Liability - Ending	\$ 973,929	\$ 1,514,775	\$ 1,676,674	\$ 2,190,403	\$ 1,872,849	\$ 2,260,557	\$ 2,255,334	\$ 1,705,823
Plan Fiduciary Net Position as a Percent of Total Pension Liability	87.8%	79.0%	74.4%	63.2%	66.3%	57.1%	54.4%	62.3%
Covered Employee Payroll	\$ 1,904,269	\$ 1,527,386	\$ 1,426,715	\$ 1,259,356	\$ 1,202,547	\$ 1,295,209	\$ 967,247	\$ 1,014,816
Township's Net Pension Liability as a Percent of Covered Employee Payroll	51.1%	99.2%	117.5%	173.9%	155.7%	174.5%	233.2%	168.1%

CHARTER TOWNSHIP OF OXFORD
Required Supplemental Information
Schedule of Township Pension Contributions
Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 544,412	\$ 427,543	\$ 284,964	\$ 250,033	\$ 239,221	\$ 270,672	\$ 226,491	\$ 186,263	\$ 181,601	\$ 149,148
Contributions in relation to the actuarially determined contribution	568,612	727,543	437,026	830,649	496,957	482,772	249,413	186,263	181,601	149,148
Contribution Excess (Deficiency)	\$ 24,200	\$ 300,000	\$ 152,062	\$ 580,616	\$ 257,736	\$ 212,100	\$ 22,922	\$ -	\$ -	\$ -
Covered Employee Payroll	\$ 1,665,041	\$ 1,527,386	\$ 1,426,715	\$ 1,259,356	\$ 1,202,547	\$ 1,128,865	\$ 1,295,209	\$ 1,054,378	\$ 1,014,816	\$ 917,312
Contributions as a Percentage of Covered Employee Payroll	34.2%	47.6%	30.6%	66.0%	41.3%	42.8%	19.3%	17.7%	17.9%	16.3%

Actuarial valuation information relative to the determination of contributions:

Valuation Date	Actuarially determined contribution rates are calculated as of December 31 each year, which is 12 months prior to the beginning of the fiscal year in which the contributions are required.
Methods and assumptions used to determine contribution rates:	
Actuarial Cost Method	Entry-age normal
Amortization Method	Level percentage of pay, open
Remaining Amortization Period	17 years
Asset Valuation Method	5 year smoothed market
Salary Increases	3.00% Including inflation
Investment Rate of Return	7.00%
Retirement Age	Experience based tables of rates that are specific to the type of eligibility condition
Mortality	50% Male - 50% Female blend of the RP-2014 Healthy Annuitant Mortality Tables, with rates multiplied by 105%; RP-2014 Employee Mortality Tables; and RP-2014 Juvenile Mortality Tables

CHARTER TOWNSHIP OF OXFORD
Required Supplemental Information
Schedule of Changes in the Net OPEB Liability and Related Ratios
Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 75)

	2022	2021	2020	2019	2018	2017
Total OPEB Liability:						
Service Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	9,538	9,591	13,843	17,696	17,976	18,014
Differences between expected and actual experience	(61)	(29,178)	(5,337)	(127,525)	-	-
Changes in actuarial assumptions	(112,756)	(37,905)	79,850	(5,227)	-	-
Benefit payments	(14,165)	(16,890)	(15,178)	(21,988)	(23,565)	(22,883)
Net Change in Total OPEB Liability	(117,444)	(74,382)	73,178	(137,044)	(5,589)	(4,869)
Total OPEB Liability, Beginning of year	430,992	505,374	432,196	569,240	574,829	579,698
Total OPEB Liability, End of year	<u>\$ 313,548</u>	<u>\$ 430,992</u>	<u>\$ 505,374</u>	<u>\$ 432,196</u>	<u>\$ 569,240</u>	<u>\$ 574,829</u>
Plan Fiduciary Net Position:						
Net Investment Income	\$ (370)	\$ 319	\$ 286	\$ 254	\$ -	\$ 302
Contributions - Employer	14,165	16,890	15,178	21,988	23,565	22,883
Benefit payments	(14,165)	(16,890)	(15,178)	(21,988)	(23,565)	(22,883)
Administrative Expenses	(42)	(39)	(37)	(24)	-	(10)
Net Change in Plan Fiduciary Net Position	(412)	280	249	230	-	292
Plan Fiduciary Net Position, Beginning of year	2,985	2,705	2,456	2,226	2,226	1,934
Plan Fiduciary Net Position, End of year	<u>\$ 2,573</u>	<u>\$ 2,985</u>	<u>\$ 2,705</u>	<u>\$ 2,456</u>	<u>\$ 2,226</u>	<u>\$ 2,226</u>
Township's Net OPEB Liability - Ending	<u>\$ 310,975</u>	<u>\$ 428,007</u>	<u>\$ 502,669</u>	<u>\$ 429,740</u>	<u>\$ 567,014</u>	<u>\$ 572,603</u>
Plan Fiduciary Net Position as a Percent of Total OPEB Liability	0.8%	0.7%	0.5%	0.6%	0.4%	0.4%
Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a
Township's Net OPEB Liability as a Percent of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a

CHARTER TOWNSHIP OF OXFORD
Required Supplemental Information
Schedule of Township OPEB Contributions
Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 29,625	\$ 33,323	\$ 30,696	\$ 34,990	\$ 32,890	\$ 36,597	\$ 42,916	\$ 42,916	\$ 42,916	\$ 42,916
Contributions in relation to the actuarially determined contribution	14,165	16,890	43,324	36,632	49,235	50,020	43,658	43,048	32,531	38,803
Contribution Excess (Deficiency)	\$ (15,460)	\$ (16,433)	\$ 12,628	\$ 1,642	\$ 16,345	\$ 13,423	\$ 742	\$ 132	\$ (10,385)	\$ (4,113)
Covered Employee Payroll	\$ n/a	\$ n/a	\$ n/a	\$ n/a	\$ n/a	\$ n/a	\$ n/a	\$ n/a	\$ n/a	\$ n/a
Contributions as a Percentage of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Actuarial valuation information relative to the determination of contributions:

Valuation Date Actuarially determined contribution rates are calculated as of December 31 each year.

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry-age normal (level percentage of compensation)
Asset Valuation Method	Market value
Discount Rate	1.93%
Investment Rate of Return	7.00%
Retirement Age	Participation limited to 3 retirees (and one spouse) with grandfathered coverage.
Mortality	Two retirees pay 50% of the premium cost.
Health care trend rates	Public Safety 2010 Healthy Retiree tables Pre-65: 8.5% initially grading down .5% per year to 4.5% Post-65: 7.0% grading down .25% per year to 4.5%

CHARTER TOWNSHIP OF OXFORD
General Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
Revenues:				
Property Taxes	\$ 864,200	\$ 876,077	\$ 876,077	\$ -
Licenses and Permits	26,500	28,400	44,124	15,724
Intergovernmental - Federal/CDBG	20,000	4,588	4,588	-
Intergovernmental - State	1,380,000	2,275,599	2,328,558	52,959
Grants	-	20,744	461,326	440,582
Charges for Services	166,700	163,363	906,509	743,146
Special Assessments	77,517	25,532	77,432	51,900
Interest	57,800	29,646	71,530	41,884
Other	4,000	67,080	58,980	(8,100)
Total Revenues	<u>2,596,717</u>	<u>3,491,029</u>	<u>4,829,124</u>	<u>1,338,095</u>
Expenditures:				
General Government:				
Township Board	50,800	57,800	54,105	3,695
Township Supervisor	239,300	250,300	210,794	39,506
Elections	86,200	212,933	71,920	141,013
Assessor	170,000	177,000	147,167	29,833
Professional Fees	77,500	77,500	60,635	16,865
Township Clerk	204,138	214,138	206,261	7,877
Board of Review	4,700	7,700	3,944	3,756
Township Treasurer	214,650	256,650	201,490	55,160
Human Resources	494,200	504,200	447,792	56,408
Township Hall Building	114,000	142,000	118,117	23,883
Cemetery	93,100	175,153	173,433	1,720
Other	290,650	774,350	529,794	244,556
Total General Government	<u>2,039,238</u>	<u>2,849,724</u>	<u>2,225,452</u>	<u>624,272</u>
Planning and Zoning:				
Planning Commission	168,500	211,500	148,270	63,230
Board of Appeals	12,300	12,300	7,510	4,790
Total Planning and Zoning	<u>180,800</u>	<u>223,800</u>	<u>155,780</u>	<u>68,020</u>
Public Works:				
Safety Path Maintenance	201,000	261,000	257,498	3,502
Street Lighting	10,000	10,000	11,547	(1,547)
Special Assessments	69,162	91,162	58,597	32,565
Engineering	14,000	25,000	12,778	12,222
Total Public Works	<u>294,162</u>	<u>387,162</u>	<u>340,420</u>	<u>46,742</u>
Health and Welfare:				
Citizen Programs/CDBG	20,000	20,000	5,410	14,590
Social Services	80,060	82,060	82,694	(634)
Total Health and Welfare	<u>100,060</u>	<u>102,060</u>	<u>88,104</u>	<u>13,956</u>
Contributions	<u>13,000</u>	<u>15,000</u>	<u>14,055</u>	<u>945</u>
Capital Outlay	<u>16,000</u>	<u>16,000</u>	<u>-</u>	<u>16,000</u>
Total Expenditures	<u>2,643,260</u>	<u>3,593,746</u>	<u>2,823,811</u>	<u>769,935</u>

(continued)

CHARTER TOWNSHIP OF OXFORD
General Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
Excess (Deficiency) of Revenues Over Expenditures	\$ (46,543)	\$ (102,717)	\$ 2,005,313	\$ 2,108,030
Other Financing Uses: Transfers Out	<u>(153,457)</u>	<u>(165,557)</u>	<u>(165,557)</u>	<u>-</u>
Net Change in Fund Balance	\$ <u>(200,000)</u>	\$ <u>(268,274)</u>	1,839,756	\$ <u>2,108,030</u>
Fund Balance - January 1			<u>3,443,804</u>	
Fund Balance - December 31			\$ <u>5,283,560</u>	

CHARTER TOWNSHIP OF OXFORD
Police Contracting Special Revenue Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Property Taxes	\$ 3,231,500	\$ 3,240,497	\$ 3,240,499	\$ 2
Intergovernmental-State	75,000	108,739	108,402	(337)
Charges for Services	63,400	135,884	68,100	(67,784)
Fines and Forfeitures	31,000	45,500	49,492	3,992
Interest	5,000	6,100	30,615	24,515
Total Revenues	<u>3,405,900</u>	<u>3,536,720</u>	<u>3,497,108</u>	<u>(39,612)</u>
Expenditures:				
Public Safety	<u>3,405,900</u>	<u>4,228,385</u>	<u>3,443,362</u>	<u>785,023</u>
Excess (Deficiency) of Revenue Over Expenditures	\$ <u>-</u>	\$ <u>(691,665)</u>	53,746	\$ <u>745,411</u>
Fund Balance - January 1			<u>2,493,947</u>	
Fund Balance - December 31			<u>\$ 2,547,693</u>	

CHARTER TOWNSHIP OF OXFORD
Parks and Recreation Special Revenue Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Property Taxes	\$ 935,500	\$ 935,500	\$ 946,450	\$ 10,950
Intergovernmental-State	5,000	5,000	59,391	54,391
Charges for Services	512,450	512,450	637,620	125,170
Interest	6,000	6,000	9,941	3,941
Other	4,050	4,050	32,915	28,865
Total Revenues	<u>1,463,000</u>	<u>1,463,000</u>	<u>1,686,317</u>	<u>223,317</u>
Expenditures:				
Recreation	1,343,000	1,343,000	1,846,356	(503,356)
Capital Outlay	120,000	120,000	93,997	26,003
Total Expenditures	<u>1,463,000</u>	<u>1,463,000</u>	<u>1,940,353</u>	<u>(477,353)</u>
Excess (Deficiency) of Revenue Over Expenditures	\$ <u> -</u>	\$ <u> -</u>	(254,036)	\$ <u>(254,036)</u>
Fund Balance - January 1			<u>811,700</u>	
Fund Balance - December 31			\$ <u>557,664</u>	

CHARTER TOWNSHIP OF OXFORD
Fire Special Revenue Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Property Taxes	\$ 4,282,000	\$ 4,290,752	\$ 4,290,752	\$ -
Intergovernmental-State	80,000	162,683	162,683	-
Charges for Services	528,500	718,394	746,749	28,355
Interest	30,000	34,000	45,105	11,105
Other	500	30,151	99,151	69,000
Total Revenues	<u>4,921,000</u>	<u>5,235,980</u>	<u>5,344,440</u>	<u>108,460</u>
Expenditures:				
Public Safety	5,116,323	5,332,198	4,886,024	446,174
Capital Outlay	625,000	1,000,380	18,380	982,000
Total Expenditures	<u>5,741,323</u>	<u>6,332,578</u>	<u>4,904,404</u>	<u>1,428,174</u>
Excess (Deficiency) of Revenue Over Expenditures	(820,323)	(1,096,598)	440,036	1,536,634
Other Financing Sources:				
Transfers In	12,100	24,200	24,200	-
Net Change in Fund Balance	<u>\$ (808,223)</u>	<u>\$ (1,072,398)</u>	464,236	<u>\$ 1,536,634</u>
Fund Balance - January 1			<u>2,471,070</u>	
Fund Balance - December 31			<u>\$ 2,935,306</u>	

CHARTER TOWNSHIP OF OXFORD
Library Special Revenue Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended December 31, 2022

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
Revenues:				
Property Taxes	\$ 1,225,000	\$ 1,264,150	\$ 1,264,150	\$ -
Intergovernmental-State	47,000	107,509	107,509	-
Fines	22,000	35,390	35,417	27
Grants and Donations	5,000	5,112	5,372	260
Interest	14,000	14,000	19,909	5,909
Other	4,001	8,170	8,502	332
Total Revenues	<u>1,317,001</u>	<u>1,434,331</u>	<u>1,440,859</u>	<u>6,528</u>
Expenditures:				
Operating	1,314,501	1,309,331	1,260,206	49,125
Capital Outlay	17,500	125,000	139,111	(14,111)
Total Expenditures	<u>1,332,001</u>	<u>1,434,331</u>	<u>1,399,317</u>	<u>35,014</u>
Net Change in Fund Balance	<u>\$ (15,000)</u>	<u>\$ -</u>	41,542	<u>\$ 41,542</u>
Fund Balance - January 1			<u>1,546,794</u>	
Fund Balance - December 31			<u>\$ 1,588,336</u>	

OTHER SUPPLEMENTARY INFORMATION

CHARTER TOWNSHIP OF OXFORD
Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2022

	<u>Special Revenue</u>	<u>Debt Service Park Bond</u>	<u>Permanent Fund- Cemetery</u>	<u>Total Nonmajor Governmental Funds</u>
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 1,832,878	\$ 33,135	\$ 28,000	\$ 1,894,013
Accounts Receivable	67,795	-	-	67,795
Taxes Receivable	-	209,203	-	209,203
Total Assets	<u>\$ 1,900,673</u>	<u>\$ 242,338</u>	<u>\$ 28,000</u>	<u>\$ 2,171,011</u>
<u>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCE</u>				
Liabilities:				
Accounts Payable	\$ 17,579	\$ -	\$ -	\$ 17,579
Deferred Inflows:				
Deferred Tax Revenue	-	209,203	-	209,203
Fund Balance:				
Restricted	1,883,094	33,135	28,000	1,944,229
Total Fund Balance	<u>1,883,094</u>	<u>33,135</u>	<u>28,000</u>	<u>1,944,229</u>
Total Liabilities and Fund Balance	<u>\$ 1,900,673</u>	<u>\$ 242,338</u>	<u>\$ 28,000</u>	<u>\$ 2,171,011</u>

CHARTER TOWNSHIP OF OXFORD
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended December 31, 2022

	Special Revenue	Debt Service- Park Bond	Permanent Fund- Cemetery	Total Nonmajor Governmental Funds
<u>Revenues:</u>				
Property Taxes	\$ -	\$ 221,735	\$ -	\$ 221,735
Licenses and Permits	424,571	-	-	424,571
Intergovernmental	15,124	14,830	-	29,954
Charges for Services	24,617	-	-	24,617
Franchise Fees	322,810	-	-	322,810
Interest	12,906	255	-	13,161
Other	9,659	-	-	9,659
Total Revenues	<u>809,687</u>	<u>236,820</u>	<u>-</u>	<u>1,046,507</u>
<u>Expenditures:</u>				
Public Safety	1,240,084	-	-	1,240,084
Public Works	176,153	-	-	176,153
Other	286,013	-	-	286,013
Debt Service:				
Principal	-	210,000	-	210,000
Interest and Other Charges	-	20,812	-	20,812
Total Expenditures	<u>1,702,250</u>	<u>230,812</u>	<u>-</u>	<u>1,933,062</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(892,563)</u>	<u>6,008</u>	<u>-</u>	<u>(886,555)</u>
Other Financing Sources(Uses): Transfers In	<u>141,357</u>	<u>-</u>	<u>-</u>	<u>141,357</u>
Net Change in Fund Balances	(751,206)	6,008	-	(745,198)
Fund Balances - January 1	<u>2,634,300</u>	<u>27,127</u>	<u>28,000</u>	<u>2,689,427</u>
Fund Balances - December 31	<u>\$ 1,883,094</u>	<u>\$ 33,135</u>	<u>\$ 28,000</u>	<u>\$ 1,944,229</u>

CHARTER TOWNSHIP OF OXFORD
Nonmajor Special Revenue Funds
Combining Balance Sheet
December 31, 2022

<u>ASSETS</u>	<u>Building</u>	<u>Cable Television</u>	<u>Road</u>
Cash	\$ 1,041,707	\$ 270,166	\$ 63,986
Accounts Receivable	<u>-</u>	<u>67,795</u>	<u>-</u>
Total Assets	<u>\$ 1,041,707</u>	<u>\$ 337,961</u>	<u>\$ 63,986</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
Liabilities:			
Accounts Payable	\$ 16,880	\$ 99	\$ -
Fund Balance:			
Restricted	<u>1,024,827</u>	<u>337,862</u>	<u>63,986</u>
Total Liabilities and Fund Balance	<u>\$ 1,041,707</u>	<u>\$ 337,961</u>	<u>\$ 63,986</u>

<u>Cemetery Maintenance</u>	<u>Safety Path</u>	<u>Telecom- munication</u>	<u>Total</u>
\$ 87,602	\$ 319,254	\$ 50,163	\$ 1,832,878
<u>-</u>	<u>-</u>	<u>-</u>	<u>67,795</u>
<u>\$ 87,602</u>	<u>\$ 319,254</u>	<u>\$ 50,163</u>	<u>\$ 1,900,673</u>
\$ -	\$ 500	\$ 100	\$ 17,579
<u>87,602</u>	<u>318,754</u>	<u>50,063</u>	<u>1,883,094</u>
<u>\$ 87,602</u>	<u>\$ 319,254</u>	<u>\$ 50,163</u>	<u>\$ 1,900,673</u>

CHARTER TOWNSHIP OF OXFORD
Nonmajor Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended December 31, 2022

	<u>Building</u>	<u>Cable Television</u>	<u>Road</u>
Revenues:			
Licenses and Permits	\$ 424,571	\$ -	\$ -
Intergovernmental	-	-	-
Charges for Services	24,617	-	-
Franchise Fees	-	322,810	-
Interest	8,172	2,240	380
Other	-	1,891	269
Total Revenues	<u>457,360</u>	<u>326,941</u>	<u>649</u>
Expenditures:			
Current:			
Public Safety	1,240,084	-	-
Public Works	-	-	136,167
Other	-	286,013	-
Total Expenditures	<u>1,240,084</u>	<u>286,013</u>	<u>136,167</u>
Excess (Deficiency) of Revenues Over Expenditures	(782,724)	40,928	(135,518)
Other Financing Sources:			
Transfers In	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	(782,724)	40,928	(135,518)
Fund Balance - January 1	<u>1,807,551</u>	<u>296,934</u>	<u>199,504</u>
Fund Balance - December 31	<u>\$ 1,024,827</u>	<u>\$ 337,862</u>	<u>\$ 63,986</u>

<u>Cemetery Maintenance</u>	<u>Safety Path</u>	<u>Telecom- munication</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ 424,571
-	-	15,124	15,124
-	-	-	24,617
-	-	-	322,810
5	2,076	33	12,906
<u>7,499</u>	<u>-</u>	<u>-</u>	<u>9,659</u>
<u>7,504</u>	<u>2,076</u>	<u>15,157</u>	<u>809,687</u>
-	-	-	1,240,084
8,116	27,890	3,980	176,153
-	-	-	286,013
<u>8,116</u>	<u>27,890</u>	<u>3,980</u>	<u>1,702,250</u>
(612)	(25,814)	11,177	(892,563)
<u>85,000</u>	<u>56,357</u>	<u>-</u>	<u>141,357</u>
84,388	30,543	11,177	(751,206)
<u>3,214</u>	<u>288,211</u>	<u>38,886</u>	<u>2,634,300</u>
<u>\$ 87,602</u>	<u>\$ 318,754</u>	<u>\$ 50,063</u>	<u>\$ 1,883,094</u>

CHARTER TOWNSHIP OF OXFORD
Component Unit - Polly Ann Trailway Management Council
Balance Sheet
December 31, 2022

Assets

Cash		\$ <u>191,562</u>
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Liabilities and Fund Balance

Liabilities:		
Accounts Payable		\$ -

Fund Balance		<u>191,562</u>
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Total Liabilities and Fund Balance		\$ <u>191,562</u>
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Reconciliation to Statement of Net Position (page 11):

Fund Balance at December 31, 2022		\$ 191,562
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Capital Assets used in governmental activities are not financial resources and therefore, are not reported in the funds.		<u>16,626</u>
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Net Position of Governmental Activities-Component Unit		\$ <u>208,188</u>
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CHARTER TOWNSHIP OF OXFORD
Component Unit - Polly Ann Trailway Management Council
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended December 31, 2022

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
Revenues				
Contributions - Orion Township	\$ 19,490	\$ 19,490	\$ 19,490	\$ -
Contributions - Oxford Township	14,055	14,055	14,055	-
Contributions - Village of Oxford	2,990	2,990	2,990	-
Contributions - Addison Township	11,070	11,070	11,070	-
Contributions - Village of Leonard	2,395	2,395	2,395	-
Grants	-	-	88,983	88,983
Donations	-	-	17,708	17,708
Interest Income	200	200	1,391	1,191
Other	-	-	9,902	9,902
Total Revenues	<u>50,200</u>	<u>50,200</u>	<u>167,984</u>	<u>117,784</u>
Expenditures				
Contracted Services	26,000	26,000	26,000	-
Professional Services	3,000	3,000	4,012	(1,012)
Insurance	3,000	3,000	2,176	824
Telephone	350	350	242	108
Utilities	1,200	1,200	889	311
Facilities	2,395	2,395	2,395	-
Grounds Maintenance	12,000	12,000	26,810	(14,810)
Equipment and Hardware	3,000	3,000	5,214	(2,214)
Advertising and Web	500	500	443	57
Grant Expenses	5,000	5,000	4,750	250
Miscellaneous	4,355	4,355	15,044	(10,689)
Total Expenditures	<u>60,800</u>	<u>60,800</u>	<u>87,975</u>	<u>(27,175)</u>
Net Change in Fund Balance	\$ <u>(10,600)</u>	\$ <u>(10,600)</u>	80,009	\$ <u>90,609</u>
Fund Balance - Beginning			<u>111,553</u>	
Fund Balance - Ending			<u>\$ 191,562</u>	

Reconciliation to Statement of Activities (pages 12):

Net Change in Fund Balance at December 31, 2022 \$ 80,009

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This amount represents capital outlay in excess of depreciation in the current period.

Capital Outlay	-
Depreciation Expense	<u>(7,097)</u>

Change in Net Position-Component Unit \$ 72,912

Date: June 14, 2023

To: Board of Trustees

From: Curtis Wright, Clerk

Re: Public Hearing #2 for Paint Lake Canal Special Assessment District

Dear Board Members:

Attached is the Public Hearing Notice regarding the establishment of a Special Assessment District (“SAD”) for the eradication and control of aquatic weeds for Paint Lake Canal.

The purpose of the Public Hearing is to hear objections to the Special Assessment Roll, and to correct any errors on the Special Assessment Roll.

The following motions are offered to open and close the Public Hearing:

To open the Public Hearing:

I move to open the Public Hearing at _____ p.m. to discuss the establishment of the Paint Lake Canal Special Assessment District to hear objections to the Special Assessment Roll, and to correct any errors on the Special Assessment Roll.

To Close the Public Hearing :

I move to close the Public Hearing to discuss the establishment of the Paint Lake Canal Special Assessment District to hear objections to the Special Assessment Roll, and to correct any errors on the Special Assessment Roll at _____ p.m.

CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN

NOTICE OF PUBLIC HEARING

Paint Lake Canal Special Assessment District

Notice is hereby given the Charter Township of Oxford ("Township") Board of Trustees will hold a Public Hearing on Wednesday, June 14, 2023 at 6:30 p.m., or soon thereafter as may be heard at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, MI 48371 on whether to establish a special assessment district for the eradication and control of aquatic weeds in the Paint Lake Canal.

The Township Clerk has received a petition for special assessment district to make the improvements from the record of owners of land constituting more than 50% of the total land area in the proposed special assessment district, which is described below. Any objections including written appeals to the petition shall be heard at the hearing.

The Township Board of Trustees intends to make the improvements in accordance with Act 188 of the Public Acts of Michigan of 1954, as amended. Preliminary plans and estimates of the cost for the improvements are on file with the Township Clerk for public examination. Annual redeterminations of costs may be necessary without a change in the special assessment district.

The proposed special assessment district is described as follows:

Beginning at the intersection of the easterly Sanders Road right-of-way and the southerly Harwood Drive right-of-way; thence in a easterly direction 1380.0 feet along the south right-of-way line of Harwood Drive to the northeast corner of Parcel 04-29-276-022; thence in a southerly direction 554.8 feet along the east property line of Parcel 04-29-276-022 to the southeast corner of said property, also located on the south side of Paint Lake Canal; thence westerly 294.0 feet and northwesterly 138.1 feet along the south line of Parcel 04-29-276-022; thence westerly 40.0 feet along the south line of Parcel 04-29-252-010; thence southerly 34.5 feet along the east line of Parcel 04-29-252-010 to a point on the northerly right-of-way of Squaw Lagoon Drive; thence westerly 1008.2 feet along the north right-of-way line of Squaw Lagoon Drive to the east right-of-way line of Sanders Road, said point also being the southwest corner of Parcel 04-29-252-001; thence northerly 300.0 feet along the east right-of-way line of Sanders Road to the point of beginning.

Second Reading

Zoning Ordinance 67A.031

Amendments to Zoning
Ordinance to Authorize Existing
Medical Marihuana Retailer
Facilities to Operate as Adult-
Use Marihuana Retailers

Exhibit A

- L. R, Recreation. The Recreation districts are intended to allow, with regulation, public and private recreational use of lands with such amenities as lakes, streams, pronounced topography, woodlands, wetlands, flood plains and similar natural features. It is further the intent of these districts that any use, improvement, or development of these lands should be designed to safeguard, preserve, and protect the natural features.

- M. PQP, Public/Quasi-Public. The Public/Quasi-Public districts are intended to recognize and accommodate public, quasi-public, and institutional uses, including, but not limited to municipal buildings, utilities, police and fire facilities, hospitals, schools, places of worship, and related institutional uses, and allow an alternative district for the location of such uses, increasing predictability, unless otherwise exempt from this Ordinance. It is intended to ensure that public, quasi-public, and institutional uses are in locations consistent with the Master Plan and to provide standards for the continued use and development of these uses, unless otherwise exempt from this Ordinance, while ensuring compatibility with and sensitivity to adjacent uses, especially residential uses.

- N. G, Gravel and Sand Overlay. The Gravel and Sand Overlay districts are intended for those lands that have significant gravel and/or sand deposits and which will be mined and reclaimed under the provisions of this Article in a manner that protects the public health, safety and welfare, and in accordance with a reclamation plan consistent with the underlying, principal zoning classification and the Township's adopted Master Plan for the particular geographic area. It is the intent of this district that all gravel and sand mining operations reclaim the mining sites in a fashion that preserves the value of the property and facilitates reuse of the land consistent with the Township's adopted Master Plan.

- O. MP, Marihuana Provisioning Overlay. The Marihuana Provisioning Overlay Districts are intended to allow, with reasonable regulations, the distribution of marihuana allowed by the Michigan Medical Marihuana Act (Initiated Law of 2008), the Michigan Medical Marihuana Facilities Act (PA 281 of 2016), [Michigan Regulation and Taxation of Marihuana Act, \(Initiated Law 1 of 2018, et seq.\)](#), and the Charter Township of Oxford Code of Ordinances. Confining provisioning centers [and Marihuana Retailers](#) to these overlay districts is intended to protect the health, safety, and general welfare of persons and property by limiting land uses related to distribution to those areas most compatible with the uses. By limiting provisioning centers [and Marihuana Retailers](#) to the overlay districts and maintaining distance between them, the Township intends to balance any adverse effect of such facilities by enabling the development and revitalization of underutilized and economically distressed areas of commercially zoned property within the Township. The overlay districts are intended to ensure that neighborhood character is preserved, and commercial retail viability and variety is enhanced by separating and spacing the geographic locations of the provisioning centers. Further, the location of these districts in high-

visibility areas along M-24 is intended to reduce the risk of criminal activity, particularly theft.

3.5 Schedule of Use Regulations. Permitted and special land uses by zoning district are set forth in the following tables. Uses, as denoted in the Schedule of Uses, are identified by the following letters or symbols:

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“P” identifies uses that are permitted. “S” identifies special land uses.

A hyphen (“-”) in a column indicates that the particular use is not permitted in that zoning district. Uses that are not listed are also not permitted unless otherwise permitted by state law or otherwise permitted pursuant to Section 3.6 of this Ordinance.

The symbol “§§*” is at the top of a column listing specific provision(s) of the Zoning Ordinance that a particular use must comply with, in addition to meeting other applicable general standards and provisions of this Ordinance and provisions of other Township ordinances.

A. Residential Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	R	PQP	G	§§*
1. Adult foster care congregate facility	-	-	-	-	S	S	-	-	S	-	-	-	-	-	-	-	-	S	-	5.16
2. Adult foster care small or large group home, serving 7 or more residents	S	S	S	S	S	S	S	S	S	-	-	-	-	-	-	-	-	-	-	5.16
3. Caretaker's quarters	P	P	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	5.7
4. Child caring institution, serving 7 or more children	-	-	-	-	S	S	-	-	S	-	-	-	-	-	-	-	-	-	-	5.16
5. Child or adult family day care home	P	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-	-	
6. Child or adult group day care home	P	P	P	P	S	S	S	S	S	-	-	-	-	-	-	-	-	-	-	5.15
7. Convalescent or nursing home	-	-	-	-	S	S	-	-	S	-	-	-	-	-	-	-	-	S	-	5.14

8. Manufactured housing community or mobile home park	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	3.8(C)
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Marihuana Definitions. Some of the words and phrases defined below are also defined in the Michigan Medical Marihuana Act ("MMMA"), MCL 333.26421 et seq.; the Michigan Medical Marihuana Facilities Licensing Act ("MMFLA"), MCL 333.27101 et seq.; and the Michigan Regulation of Taxation of Marihuana Act ("MRTMA"), MCL 333.27951 et seq. If a term is not defined below but is defined in the MMMA, MMFLA or MRTMA, then the definition in the MMMA, MMFLA, or MRTMA shall apply. The words and phrases below are defined as follows:

1. *Marihuana.* Means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106.
2. *Marihuana Cultivation Building.* Means a permanent freestanding building on one lot of record where more than twelve (12) marihuana plants are being grown in compliance with the MMMA or MMFLA.
- ~~3. *Marihuana Dispensary.* Means a building or part of a building where there is a transfer of marihuana between primary caregivers or between qualifying patients. This definition does not include a building in which the transfer of marihuana occurs between a primary caregiver and his or her qualifying patient.~~
- 4.3. *Medical Marihuana Facility.* Means a location at which a license holder is licensed to operate under the Medical Marihuana Facilities Licensing Act ("MMFLA"), the Michigan Regulation and Taxation of Marihuana Act ("MRTMA"), and the Township Code of Ordinances.
- 5.4. *Marihuana Grower or Grower.* Means a state operating license holder that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.
- 6.5. *Marihuana Operation Building.* Includes marihuana cultivation buildings, ~~and~~ medical marihuana facilities, and marihuana retailers.
7. *Marihuana Provisioning Center or Provisioning Center.* Means a state operating license holder that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to qualifying patients, directly or through the registered primary caregivers of patients. Provisioning center includes any commercial property where marihuana is sold at retail to qualifying patients or primary caregivers. A non-commercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through

the state's marihuana registration process in accordance with the Michigan Medical Marihuana Act, being MCL 333.26421 et seq., is not a provisioning center for purposes of this Ordinance.

6. "Marihuana Retailer-" as that term is defined under MRTMA Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended that may only operate in a location where a Medical Marihuana Provisioning Center has been approved by the State of Michigan and Oxford Township.

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~~8-7.~~ Marihuana Secure Transporter or Secure Transporter. Means a state operating license holder that is a commercial entity located in this state that stores marihuana and transports marihuana between medical marihuana facilities for a fee.

~~9-8.~~ Medical Use. Means the acquisition, possession, cultivation, manufacture, use, internal possession, delivery, transfer, or transportation of marihuana, marihuana infused products, or paraphernalia relating to the administration of marihuana to treat or alleviate a registered qualifying patient's debilitating medical condition or symptoms associated with the debilitating medical condition.

~~10-9.~~ Plant. Means any marihuana plant with not more than one readily observable root formation.

~~11-10.~~ Primary Caregiver. Means the term as defined by the Michigan Medical Marihuana Act ("MMMA"), being MCL 333.26421 et seq.

~~12-11.~~ Qualifying Patient. Means the term as defined by the Michigan Medical Marihuana Act ("MMMA"), being MCL 333.26421 et seq.

~~13-12.~~ Registry Identification Card. Means a document issued by the Michigan Marihuana Regulatory Agency that identifies a person as a registered qualifying patient or registered primary caregiver.

5.35 Marihuana Uses.

A. Purpose and Intent.

It is the intent of this section to provide reasonable conditions for the cultivation and distribution of marihuana allowed by the Michigan Medical Marihuana Act, MCL 333.26421 et seq. ~~and the~~ Michigan Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., and the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951, et seq., as amended ("MRTMA") These are unique land uses with ramifications not addressed by more traditional zoning. Although some specific uses of marihuana may not be prosecuted according to the Michigan Medical Marihuana Act, Michigan Medical Marihuana Facilities Licensing Act, or the Michigan Regulation of Taxation of Marihuana Act, marihuana continues to be classified as a Schedule 1 controlled substance under federal law making it unlawful under federal law to use, manufacture, distribute, or dispense, or possess with intent to manufacture, distribute, or dispense marihuana. By seeking local approval of a medical marihuana facility under this Ordinance, applicants acknowledge and accept that local approval, licensure, and regulation of marihuana facilities represents a new and evolving area of law that presents entrepreneurial risks and uncertainties, risks that the applicant fully acknowledges, accepts, and assumes.

It is the intent of this section to protect the health, safety, and general welfare of persons and property by limiting land uses related to marihuana cultivation and distribution to those districts that are most compatible with such uses. Additional regulations in this section are intended to provide reasonable restrictions within the districts so that the uses do not compromise the health, safety, and general welfare of persons in the district, or other uses allowed in the district.

B. Prohibited. The following marihuana uses are prohibited:

~~1.~~ Marihuana dispensaries;

~~2.1.~~ Marihuana facilities, as defined in the Michigan Medical Marihuana Facilities Licensing Act, except for growers, provisioning centers, and secured transporters licensed pursuant to the Township's Code of Ordinances and provided such uses are consistent with this Ordinance;

2. Marihuana establishments, as defined by the Michigan Regulation and Taxation of Marihuana Act, except for Marihuana Retailers pursuant to the Township's Code of Ordinances and provided such uses are consistent with this Ordinance;

~~4.~~ ; and

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2-3. Other marihuana uses not expressly permitted by this Ordinance.

4. The colocation of any medical marihuana facility,

3-5. The colocation of any adult-use marihuana facility.

C. Marihuana Growing.

1. The growing of more than twelve (12) marihuana plants shall only occur in a marihuana cultivation building.
2. Marihuana cultivation buildings shall have designated loading areas in which a secure transporter can make or receive deliveries.

D. Medical Marihuana Provisioning Centers and Marihuana Retailers.

1. Location and Access. Marihuana provisioning centers shall be located on property adjacent to, and with immediate access upon, M-24.
2. Spacing. There shall be a minimum distance of one thousand two hundred fifty (1,250) feet between marihuana provisioning centers located within the Township's zoning jurisdiction.
3. Freestanding. Marihuana provisioning centers shall exclusively occupy a freestanding structure, which, for purposes of this section, means a single use, single occupant, commercial stand-alone structure. By way of example, and not by limitation, duplexes, multi-tenant spaces, strip malls, and similar structures are not freestanding structures for purposes of this section.
4. Overlay. There shall be no more than one (1) marihuana provisioning center in any marihuana provisioning overlay district.

5. Any person or entity who has obtained all applicable licensing and approvals from the State of Michigan and obtained a permit under this Ordinance for the operation of a Medical Marihuana Provisioning Center may operate as a Marihuana Retailer on the same location approved for a Medical Marihuana Provisioning Center beginning on the effective date of this Ordinance, contingent upon the person or entity having obtained all other approvals from the State as required by MRTMA Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended or any other applicable State law to operate a Marihuana Retailer Facility. Such persons or entities shall not be required to obtain an additional permit from the Township. A Marihuana Retailer Facility may not operate on any other location other than a location where a Medical Marihuana Provisioning Center has been approved to operate prior to February 8, 2023.

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6. The authorization for persons or entities who have obtained state and local approval to operate a Medical Marihuana Provisioning Center in the Charter Township of Oxford to be construed as waiving the necessity for any person or entities who are eligible to operate as a Marihuana Retailer in the Charter Township of Oxford to comply with all applicable state law, including state law or regulations administered by the Cannabis Regulatory Agency (or any successor of that Department), and it is the burden of the licensed entity to investigate whether an additional license or permit is required under state law.

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E. Special Site Design Standards.

1. Visibility.

- a) Marihuana Cultivation Building. Growing operations shall not be visible from any point outside a marihuana cultivation building.
- b) Provisioning Center. No product offered for sale by a provisioning center shall be visible from outside the building nor shall any signs occupy any exterior windows of a provisioning center. Provisioning centers may have exterior windows for the purpose of providing natural light.

2. Drive-through. Drive-throughs shall be prohibited.

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3. Rooftops. Rooftop screening shall be complementary to the exterior of the marihuana cultivation building and all rooftop mechanical devices shall be screened from view.
- F. Performance Guarantee. The Township shall require the posting of a performance guarantee with respect to any improvements required to be completed as a condition of approval under this section.
- G. Access and Identification. A primary caregiver operating a marihuana cultivation building under the Michigan Medical Marihuana Act shall assign an identifying number to every person for whom the primary caregiver intends to grow and cultivate medical marihuana at the marihuana cultivation building including the primary caregiver if the primary caregiver is also a qualifying patient. The primary caregiver shall keep a list identifying the registry identification card of the persons to whom a number is assigned which shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant.
1. Separate Grow Areas. The primary caregiver shall keep the marihuana plants grown for a qualifying patient of the primary caregiver separate from the marihuana plants grown by the primary caregiver for other qualifying patients. Each qualifying patient's plants shall be kept in an enclosed locked facility to which only the primary caregiver has access. Upon each enclosed locked facility shall be prominently and permanently displayed the identifying number of the person for whom the medical marihuana is grown and cultivated.
 2. Access Log. The primary caregiver shall keep a written log including the identifying number, date and time of every person entering the marihuana cultivation building, which shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant. The primary caregiver shall also keep a written log including the date and time marihuana was removed from the enclosed locked facility and the amount of marihuana removed.
 3. The primary caregiver shall certify under oath that the written records kept are correct and accurate.
 4. A primary caregiver operating a marihuana cultivation building shall secure every entrance to the building.
- H. Inspections. A marihuana operation building shall be subject to the following inspections:
1. Initial Inspection. The marihuana operation building shall be subject to the same inspections as all other buildings as required by this Ordinance and the Charter Township of Oxford Code of Ordinances.

2. Annual Inspections. The marihuana operation building may be inspected annually by the Township Zoning Official to confirm that it is being operated in compliance with this Zoning Ordinance. The Township Zoning Official shall limit his inspection to only those issues associated with compliance with this Zoning Ordinance and shall not make inquiry into the identity of any qualifying patient. Marihuana cultivation buildings shall be available for inspection by the Township between the hours of 9:00 a.m. and 9:00 p.m. Eastern Time upon two (2) hours' notice.
- I. General. The following provisions apply to marihuana operation buildings.
 1. Marihuana operation buildings shall comply with all applicable state and local licensing regulations. Annual proof of such compliance shall be a condition of special land use approval.
 2. No smoking, inhalation, or consumption of marihuana shall take place on the premises, or inside, of a marihuana operation building.
 3. Retail sales of products customarily incidental and accessory to the use of marihuana is prohibited at marihuana operation buildings, except that products customarily incidental and accessory to the use of medical marihuana and which are allowed to be sold at retail under state law may be offered for retail sale at licensed provisioning centers.
 4. All activities associated with marihuana operation shall be conducted indoors including, but not limited to, the growing of all plants. This provision shall not apply to a secure transporter actively providing transport services.
 5. Outdoor storage is prohibited at marihuana operation buildings. The foregoing notwithstanding, a secure transporter may store vehicles used in the transport of medical marihuana outside as permitted by this Ordinance, state law, and consistent with any approved site plan.
 6. Marihuana operation buildings shall comply with all applicable provisions of this Ordinance, the Township Code of Ordinances, the Michigan Medical Marihuana Act, and the Medical Marihuana Facilities Licensing Act. This section preempts any other section of this Ordinance when there is a conflict between this section and another section. This section does not preempt the Michigan Medical Marihuana Act.

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7. Marihuana Plant Limits.
 - a) Plants grown pursuant to the Michigan Medical Marihuana Act. No more than seventy-two (72) plants shall be grown in any marihuana cultivation building unless the operator is a licensed grower under the Medical Marihuana Facilities License Act and the Township Code of Ordinances.
 - b) Plants grown pursuant to the Medical Marihuana Facilities Licensing Act. The maximum number of plants shall be limited to the maximum permitted by a grower's license issued pursuant to the Township Code of Ordinances, and otherwise compliant with this Ordinance.
 8. A security system shall be installed in each marihuana operation building which shall include monitoring cameras with audio capability. Recordings and data from the security system shall be kept a minimum of three hundred and sixty-five (365) days. The recordings shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant.
 9. Odors generated by marihuana cultivation in any marihuana operation building shall be contained within the marihuana operation building, or the portion of the building used for marihuana cultivation.
 10. Marihuana operation buildings shall not be open to anyone besides the applicable primary caregiver or licensed grower, provisioning center operator, or secure transporter, between the hours of 9:00 p.m. to 9:00 a.m. Eastern Time.
 11. No marihuana operation building may dispense, sell, or otherwise transfer tobacco or alcohol for consumption on or off the premises.
 12. Exterior signage or advertising is prohibited for all marihuana operation buildings except that provisioning centers may have wall signs and monument signs which satisfy the requirements of this Ordinance.
- J. Application Requirements and Review: The application for, and review of, a special land use permit for a marihuana operation building shall be made in accordance with Article 4 except that the following shall also be required:
1. A security plan and floor plan shall be submitted with the special land use application and site plan application for a marihuana operation building. The security plan shall:

- a) Identify the number and location of all monitoring cameras, the format in which all recordings are maintained, and where the recordings will be stored. The recording format shall be of a type capable of being reviewed by the Township.
 - b) The security plan shall, when applicable, identify the number of plants to be grown, the location of the secured locked facilities assigned to qualifying patients, the location where chemicals and fertilizers are stored, and the layout of the building which shall identify any other entities occupying the building. The security and floor plan shall be a confidential document kept by the Township and exempt from disclosure under the Freedom of Information Act.
2. A waste disposal plan shall be included with all applications for a marihuana cultivation building which shall detail plans for the disposal of chemicals and fertilizers and plans for plant waste disposal including the disposal of any excess marihuana grown at the marihuana cultivation building. The Township Building Official shall determine whether the waste disposal plan meets all Township requirements and may require the applicant to provide proof the disposal plan satisfies county and state requirements.
 3. Proof of an ownership or leasehold interest in the marihuana operation building by the applicant.
 4. Plans showing any building to house a provisioning center is either new construction or the redevelopment and rehabilitation of an existing freestanding building (as defined by this section). Any existing freestanding building to be redeveloped and revitalized must have been vacant for more than twelve (12) months prior to the date the application is made to meet the goal of revitalizing the underutilized and economically distressed overlay areas.

5.36 Biofuel Production Facilities. Biofuel production facilities shall meet the applicable requirements and standards outlined in MCL 125.3513 (PA 110 of 2006).

5.37 Farm Market Roadside Stand. Farm market roadside stands shall meet the standards outlined below, provided that to the extent any of these standards conflict with applicable Generally Accepted Agricultural and Management Practices adopted by the Michigan Department of Agriculture and Rural Development, the Generally Accepted Agricultural and Management Practices shall control.

- A. General. The following standards apply to all farm market roadside stands.
1. Location. Farm market roadside stands shall be located on a lot controlled or owned by the producer of the products offered for sale at the farm market roadside stand in zoning districts where agriculture uses are permitted or on a lot within the C-2 General Commercial district.
 2. Number. There shall be a maximum of one (1) farm market roadside stand per lot.
 3. Outdoor Display. Outdoor display of products shall be limited to an area of one thousand (1,000) square feet. This limit does not apply to fields where farm products are grown.
- B. Farm Market Roadside Stands on Agricultural Lands. Farm market roadside stands located in zoning districts where agriculture uses are permitted shall meet the following additional standards.
1. Setbacks. Farm market roadside stands, including structures and outdoor display areas, excluding fields where farm products are grown, shall be at least one hundred sixty-five (165) feet from dwellings on adjacent lots and shall meet the required setbacks for that district.
 2. Structures. Temporary structures shall have a total maximum enclosed floor area of less than two hundred (200) square feet and a maximum height of ten (10) feet. Temporary structures shall be removed within fifteen (15) days of the end of use or at the termination of the permitted period of use, whichever comes first. Permanent structures shall have a maximum floor area of four hundred (400) square feet used for sales or display.
 3. Driveway. Only one (1) new driveway may be established. The driveway shall be at least twenty (20) feet wide and shall be configured to allow vehicles to turn around before entering the street.
 4. Off-street Parking. Off-street parking may be located within required front-yard setbacks but shall not be located within the street right-of-way and shall be at least twenty-five (25) feet from adjacent lot lines. Parking and driveway surfaces may be vegetative, ground, pavement, or other suitable material.
 5. Products Offered. At least fifty (50) percent of the products offered must be produced on and by the affiliated farm, measured by retail floor space during peak production or fifty (50) percent of the average from sales for up to the previous five (5) years or as outlined in a business plan.

- C. Farm Market Roadside Stands in C-2 General Commercial. Farm market roadside stands located in C-2 General Commercial zoning districts shall meet the following additional standards.
1. Setbacks. Farm market roadside stands, including structures and outdoor display areas, shall meet the required setbacks for the C-2 General Commercial district.
 2. Structures. Only temporary structures may be used. Temporary structures shall have a total maximum enclosed floor area of less than two hundred (200) square feet and a maximum height of ten (10) feet. Temporary structures shall be removed within fifteen (15) days of the end of use or at the termination of the permitted period of use, whichever comes first.
 3. Driveway. Only existing driveways shall be used.
 4. Off-street Parking. Only existing off-street parking shall be used.
 5. Products Offered. All of the products offered must be farm products produced on and by a farm affiliated with the vendor.

5.38 Temporary Concrete Batch Plants. Temporary concrete batch plants shall meet the standards outlined below.

- A. Temporary Use. Temporary concrete batch plants are considered a temporary use and shall operate for a maximum of one hundred eighty (180) days. A single extension of up to one hundred eighty (180) days may be granted if the related project is progressing in a good-faith manner.
- B. Setbacks. Temporary concrete batch plants on site for less than one (1) month shall be at least fifty (50) feet from all lot lines and at least three hundred (300) feet from occupied dwellings. Temporary concrete batch plants on site for one (1) month or more shall be at least one hundred (100) feet from all lot lines and at least three hundred (300) feet from occupied dwellings.
- C. Material Storage. Storage of materials for the Temporary concrete batch plants shall be at least fifty (50) feet from all lot lines and at least two hundred (200) feet from occupied dwellings.
- D. Use. Temporary concrete batch plants shall only supply concrete to the specific development or project for which the temporary concrete batch plant is a temporary, accessory use. Batch plants used on site less than thirty (30) days may supply concrete to other developments or projects in the area upon a finding by the Zoning Administrator that such use would not have a negative impact on the adjacent properties or surrounding area.

- E. Dust, Noise, and Odor. Temporary concrete batch plants, trucks, and related equipment shall be operated and maintained in a manner that minimizes dust, noise, and odor and shall be subject to all applicable Township ordinances.
- F. Removal. Temporary concrete batch plants, related equipment, and stored materials shall be removed within thirty (30) days of the completion of use or the expiration of the zoning compliance permit, whichever comes first.
- G. Performance Guarantee. A performance guarantee may be required from the temporary concrete batch plant owner or operator or the property owner sufficient to ensure restoration of the lot and repair or replacement of damaged public improvements.

[End of Article 5.]

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I. Other Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	R	PQP	G	\$\$*	
2. Administration building for residential developments	-	-	-	-	-	-	-	-	P	P	-	-	-	-	-	-	-	-	-	-	
3. Day care center	-	-	-	-	S	S	S	S	S	S	S	P	S	-	S	S	-	P	-	-	5.15
4. Funeral home	-	-	-	-	-	-	-	-	-	-	S	P	-	-	-	-	-	-	-	-	
5. Hotel or motel	-	-	-	-	-	-	-	-	-	-	-	S	-	-	S	S	S	-	-	-	5.26
6. Kennel, Commercial	S	S	S	S	-	-	-	-	-	-	-	S	-	-	-	-	-	-	-	-	5.22
7. Kennel, Private	S	S	S	S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.22
8. Landfill	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	-	-	5.23
9. Mining of sand, gravel, or other stone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	5.25
10. Oil or gas extraction	-	S	S	S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
11. Private airport or heliport	S	S	S	S	-	-	S	-	-	-	-	-	-	-	S	S	-	-	-	S	
12. Radio TV broadcasting, transmitting, or receiving tower, excluding wireless communication facilities	S	S	S	S	-	-	-	-	-	-	-	S	P	-	S	S	P	-	-	-	
13. Wireless communication facility	-	-	See §5.32																	5.32	
14. Utility Scale WECS	S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6.25

J. Marihuana Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	R	PQP	G	MP	\$\$*
1. Marihuana cultivation building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	-	-	5.35, 6.26
2. Marihuana provisioning center <u>and Marihuana Retailer</u>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	5.35, 6.26
3. Marihuana secure transporter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	-	-	5.35, 6.26

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Article Amendments through August 2022

Exhibit B

- L. R, Recreation. The Recreation districts are intended to allow, with regulation, public and private recreational use of lands with such amenities as lakes, streams, pronounced topography, woodlands, wetlands, flood plains and similar natural features. It is further the intent of these districts that any use, improvement, or development of these lands should be designed to safeguard, preserve, and protect the natural features.
- M. PQP, Public/Quasi-Public. The Public/Quasi-Public districts are intended to recognize and accommodate public, quasi-public, and institutional uses, including, but not limited to municipal buildings, utilities, police and fire facilities, hospitals, schools, places of worship, and related institutional uses, and allow an alternative district for the location of such uses, increasing predictability, unless otherwise exempt from this Ordinance. It is intended to ensure that public, quasi-public, and institutional uses are in locations consistent with the Master Plan and to provide standards for the continued use and development of these uses, unless otherwise exempt from this Ordinance, while ensuring compatibility with and sensitivity to adjacent uses, especially residential uses.
- N. G, Gravel and Sand Overlay. The Gravel and Sand Overlay districts are intended for those lands that have significant gravel and/or sand deposits and which will be mined and reclaimed under the provisions of this Article in a manner that protects the public health, safety and welfare, and in accordance with a reclamation plan consistent with the underlying, principal zoning classification and the Township's adopted Master Plan for the particular geographic area. It is the intent of this district that all gravel and sand mining operations reclaim the mining sites in a fashion that preserves the value of the property and facilitates reuse of the land consistent with the Township's adopted Master Plan.
- O. MP, Marihuana Provisioning Overlay. The Marihuana Provisioning Overlay Districts are intended to allow, with reasonable regulations, the distribution of marihuana allowed by the Michigan Medical Marihuana Act (Initiated Law of 2008), the Michigan Medical Marihuana Facilities Act (PA 281 of 2016), Michigan Regulation and Taxation of Marihuana Act, (Initiated Law 1 of 2018, et seq.), and the Charter Township of Oxford Code of Ordinances. Confining provisioning centers and Marihuana Retailers to these overlay districts is intended to protect the health, safety, and general welfare of persons and property by limiting land uses related to distribution to those areas most compatible with the uses. By limiting provisioning centers and Marihuana Retailers to the overlay districts and maintaining distance between them, the Township intends to balance any adverse effect of such facilities by enabling the development and revitalization of underutilized and economically distressed areas of commercially zoned property within the Township. The overlay districts are intended to ensure that neighborhood character is preserved, and commercial retail viability and variety is enhanced by separating and spacing the geographic locations of the provisioning centers. Further, the location of these districts in high-

visibility areas along M-24 is intended to reduce the risk of criminal activity, particularly theft.

3.5 Schedule of Use Regulations. Permitted and special land uses by zoning district are set forth in the following tables. Uses, as denoted in the Schedule of Uses, are identified by the following letters or symbols:

“P” identifies uses that are permitted. “S” identifies special land uses.

A hyphen (“-”) in a column indicates that the particular use is not permitted in that zoning district. Uses that are not listed are also not permitted unless otherwise permitted by state law or otherwise permitted pursuant to Section 3.6 of this Ordinance.

The symbol “§§*” is at the top of a column listing specific provision(s) of the Zoning Ordinance that a particular use must comply with, in addition to meeting other applicable general standards and provisions of this Ordinance and provisions of other Township ordinances.

A. Residential Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	R	PQP	G	§§*
1. Adult foster care congregate facility	-	-	-	-	S	S	-	-	S	-	-	-	-	-	-	-	-	S	-	5.16
2. Adult foster care small or large group home, serving 7 or more residents	S	S	S	S	S	S	S	S	S	-	-	-	-	-	-	-	-	-	-	5.16
3. Caretaker's quarters	P	P	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	5.7
4. Child caring institution, serving 7 or more children	-	-	-	-	S	S	-	-	S	-	-	-	-	-	-	-	-	-	-	5.16
5. Child or adult family day care home	P	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-	-	
6. Child or adult group day care home	P	P	P	P	S	S	S	S	S		-	-	-	-	-	-	-	-	-	5.15
7. Convalescent or nursing home	-	-	-	-	S	S	-	-	S	-	-	-	-	-	-	-	-	S	-	5.14

8. Manufactured housing community or mobile home park	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	-	-	-	3.8(C)
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Marihuana Definitions. Some of the words and phrases defined below are also defined in the Michigan Medical Marihuana Act (“MMMA”), MCL 333.26421 et seq.; the Michigan Medical Marihuana Facilities Licensing Act (“MMFLA”), MCL 333.27101 et seq.; and the Michigan Regulation of Taxation of Marihuana Act (“MRTMA”), MCL 333.27951 et seq. If a term is not defined below but is defined in the MMMA, MMFLA or MRTMA, then the definition in the MMMA, MMFLA, or MRTMA shall apply. The words and phrases below are defined as follows:

1. *Marihuana.* Means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106.
2. *Marihuana Cultivation Building.* Means a permanent freestanding building on one lot of record where more than twelve (12) marihuana plants are being grown in compliance with the MMMA or MMFLA.
3. *Medical Marihuana Facility.* Means a location at which a license holder is licensed to operate under the Medical Marihuana Facilities Licensing Act (“MMFLA”), the Michigan Regulation and Taxation of Marihuana Act (“MRTMA”), and the Township Code of Ordinances.
4. *Marihuana Grower or Grower.* Means a state operating license holder that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.
5. *Marihuana Operation Building.* Includes marihuana cultivation buildings, medical marihuana facilities, and marihuana retailers.

Marihuana Provisioning Center or Provisioning Center. Means a state operating license holder that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to qualifying patients, directly or through the registered primary caregivers of patients. Provisioning center includes any commercial property where marihuana is sold at retail to qualifying patients or primary caregivers. A non-commercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the state's marihuana registration process in accordance with the Michigan Medical Marihuana Act, being MCL 333.26421 et seq., is not a provisioning center for purposes of this Ordinance.

6. “Marihuana Retailer” as that term is defined under MRTMA Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended that may only operate in a location where a Medical Marihuana Provisioning Center has been approved by the State of Michigan and Oxford Township.
7. *Marihuana Secure Transporter or Secure Transporter.* Means a state

operating license holder that is a commercial entity located in this state that stores marihuana and transports marihuana between medical marihuana facilities for a fee.

8. *Medical Use.* Means the acquisition, possession, cultivation, manufacture, use, internal possession, delivery, transfer, or transportation of marihuana, marihuana infused products, or paraphernalia relating to the administration of marihuana to treat or alleviate a registered qualifying patient's debilitating medical condition or symptoms associated with the debilitating medical condition.
9. *Plant.* Means any marihuana plant with not more than one readily observable root formation.
10. *Primary Caregiver.* Means the term as defined by the Michigan Medical Marihuana Act ("MMMA"), being MCL 333.26421 et seq.
11. *Qualifying Patient.* Means the term as defined by the Michigan Medical Marihuana Act ("MMMA"), being MCL 333.26421 et seq.
12. *Registry Identification Card.* Means a document issued by the Michigan Marihuana Regulatory Agency that identifies a person as a registered qualifying patient or registered primary caregiver.

5.35 Marihuana Uses.

A. Purpose and Intent.

It is the intent of this section to provide reasonable conditions for the cultivation and distribution of marihuana allowed by the Michigan Medical Marihuana Act, MCL 333.26421 *et seq.*, Michigan Medical Marihuana Facilities Licensing Act, MCL 333.27101 *et seq.*, and the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951, *et seq.*, as amended ("MRTMA") These are unique land uses with ramifications not addressed by more traditional zoning. Although some specific uses of marihuana may not be prosecuted according to the Michigan Medical Marihuana Act, Michigan Medical Marihuana Facilities Licensing Act, or the Michigan Regulation of Taxation of Marihuana Act, marihuana continues to be classified as a Schedule 1 controlled substance under federal law making it unlawful under federal law to use, manufacture, distribute, or dispense, or possess with intent to manufacture, distribute, or dispense marihuana. By seeking local approval of a medical marihuana facility under this Ordinance, applicants acknowledge and accept that local approval, licensure, and regulation of marihuana facilities represents a new and evolving area of law that presents entrepreneurial risks and uncertainties, risks that the applicant fully acknowledges, accepts, and assumes.

It is the intent of this section to protect the health, safety, and general welfare of persons and property by limiting land uses related to marihuana cultivation and distribution to those districts that are most compatible with such uses. Additional regulations in this section are intended to provide reasonable restrictions within the districts so that the uses do not compromise the health, safety, and general welfare of persons in the district, or other uses allowed in the district.

B. Prohibited. The following marihuana uses are prohibited:

1. Marihuana facilities, as defined in the Michigan Medical Marihuana Facilities Licensing Act, except for growers, provisioning centers, and secured transporters licensed pursuant to the Township's Code of Ordinances and provided such uses are consistent with this Ordinance;
2. Marihuana establishments, as defined by the Michigan Regulation and Taxation of Marihuana Act, except for Marihuana Retailers pursuant to the Township's Code of Ordinances and provided such uses are consistent with this Ordinance;

; and

3. Other marihuana uses not expressly permitted by this Ordinance.
 4. The colocation of any medical marihuana facility.
 5. The colocation of any adult-use marihuana facility.
- C. Marihuana Growing.
1. The growing of more than twelve (12) marihuana plants shall only occur in a marihuana cultivation building.
 2. Marihuana cultivation buildings shall have designated loading areas in which a secure transporter can make or receive deliveries.
- D. Medical Marihuana Provisioning Centers and Marihuana Retailers.
1. Location and Access. Marihuana provisioning centers shall be located on property adjacent to, and with immediate access upon, M-24.
 2. Spacing. There shall be a minimum distance of one thousand two hundred fifty (1,250) feet between marihuana provisioning centers located within the Township's zoning jurisdiction.
 3. Freestanding. Marihuana provisioning centers shall exclusively occupy a freestanding structure, which, for purposes of this section, means a single use, single occupant, commercial stand-alone structure. By way of example, and not by limitation, duplexes, multi-tenant spaces, strip malls, and similar structures are not freestanding structures for purposes of this section.
 4. Overlay. There shall be no more than one (1) marihuana provisioning center in any marihuana provisioning overlay district.
 5. Any person or entity who has obtained all applicable licensing and approvals from the State of Michigan and obtained a permit under this Ordinance for the operation of a Medical Marihuana Provisioning Center may operate as a Marihuana Retailer on the same location approved for a Medical Marihuana Provisioning Center beginning on the effective date of this Ordinance, contingent upon the person or entity having obtained all other approvals from the State as required by MRTMA Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended or any other applicable State law to operate a Marihuana Retailer Facility. Such persons or entities shall not be required to obtain an additional permit from the Township. A Marihuana Retailer Facility may not operate on any other location other than a location where a Medical Marihuana Provisioning Center has been approved to operate prior to February 8, 2023.

6. The authorization for persons or entities who have obtained state and local approval to operate a Medical Marihuana Provisioning Center in the Charter Township of Oxford to be construed as waiving the necessity for any person or entities who are eligible to operate as a Marihuana Retailer in the Charter Township of Oxford to comply with all applicable state law, including state law or regulations administered by the Cannabis Regulatory Agency (or any successor of that Department), and it is the burden of the licensed entity to investigate whether an additional license or permit is required under state law.

E. Special Site Design Standards.

1. Visibility.

- a) Marihuana Cultivation Building. Growing operations shall not be visible from any point outside a marihuana cultivation building.
- b) Provisioning Center. No product offered for sale by a provisioning center shall be visible from outside the building nor shall any signs occupy any exterior windows of a provisioning center. Provisioning centers may have exterior windows for the purpose of providing natural light.

2. Drive-through. Drive-throughs shall be prohibited.

3. Rooftops. Rooftop screening shall be complementary to the exterior of the marihuana cultivation building and all rooftop mechanical devices shall be screened from view.

F. Performance Guarantee. The Township shall require the posting of a performance guarantee with respect to any improvements required to be completed as a condition of approval under this section.

G. Access and Identification. A primary caregiver operating a marihuana cultivation building under the Michigan Medical Marihuana Act shall assign an identifying number to every person for whom the primary caregiver intends to grow and cultivate medical marihuana at the marihuana cultivation building including the primary caregiver if the primary caregiver is also a qualifying patient. The primary caregiver shall keep a list identifying the registry identification card of the persons to whom a number is assigned which shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant.

1. Separate Grow Areas. The primary caregiver shall keep the marihuana plants grown for a qualifying patient of the primary

caregiver separate from the marihuana plants grown by the primary caregiver for other qualifying patients. Each qualifying patient's plants shall be kept in an enclosed locked facility to which only the primary caregiver has access. Upon each enclosed locked facility shall be prominently and permanently displayed the identifying number of the person for whom the medical marihuana is grown and cultivated.

2. Access Log. The primary caregiver shall keep a written log including the identifying number, date and time of every person entering the marihuana cultivation building, which shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant. The primary caregiver shall also keep a written log including the date and time marihuana was removed from the enclosed locked facility and the amount of marihuana removed.
 3. The primary caregiver shall certify under oath that the written records kept are correct and accurate.
 4. A primary caregiver operating a marihuana cultivation building shall secure every entrance to the building.
- H. Inspections. A marihuana operation building shall be subject to the following inspections:
1. Initial Inspection. The marihuana operation building shall be subject to the same inspections as all other buildings as required by this Ordinance and the Charter Township of Oxford Code of Ordinances.

2. Annual Inspections. The marihuana operation building may be inspected annually by the Township Zoning Official to confirm that it is being operated in compliance with this Zoning Ordinance. The Township Zoning Official shall limit his inspection to only those issues associated with compliance with this Zoning Ordinance and shall not make inquiry into the identity of any qualifying patient. Marihuana cultivation buildings shall be available for inspection by the Township between the hours of 9:00 a.m. and 9:00 p.m. Eastern Time upon two (2) hours' notice.
- I. General. The following provisions apply to marihuana operation buildings.
 1. Marihuana operation buildings shall comply with all applicable state and local licensing regulations. Annual proof of such compliance shall be a condition of special land use approval.
 2. No smoking, inhalation, or consumption of marihuana shall take place on the premises, or inside, of a marihuana operation building.
 3. Retail sales of products customarily incidental and accessory to the use of marihuana is prohibited at marihuana operation buildings, except that products customarily incidental and accessory to the use of medical marihuana and which are allowed to be sold at retail under state law may be offered for retail sale at licensed provisioning centers.
 4. All activities associated with marihuana operation shall be conducted indoors including, but not limited to, the growing of all plants. This provision shall not apply to a secure transporter actively providing transport services.
 5. Outdoor storage is prohibited at marihuana operation buildings. The foregoing notwithstanding, a secure transporter may store vehicles used in the transport of medical marihuana outside as permitted by this Ordinance, state law, and consistent with any approved site plan.
 6. Marihuana operation buildings shall comply with all applicable provisions of this Ordinance, the Township Code of Ordinances, the Michigan Medical Marihuana Act, and the Medical Marihuana Facilities Licensing Act. This section preempts any other section of this Ordinance when there is a conflict between this section and another section. This section does not preempt the Michigan Medical Marihuana Act.

7. Marihuana Plant Limits.
 - a) Plants grown pursuant to the Michigan Medical Marihuana Act. No more than seventy-two (72) plants shall be grown in any marihuana cultivation building unless the operator is a licensed grower under the Medical Marihuana Facilities License Act and the Township Code of Ordinances.
 - b) Plants grown pursuant to the Medical Marihuana Facilities Licensing Act. The maximum number of plants shall be limited to the maximum permitted by a grower's license issued pursuant to the Township Code of Ordinances, and otherwise compliant with this Ordinance.
 8. A security system shall be installed in each marihuana operation building which shall include monitoring cameras with audio capability. Recordings and data from the security system shall be kept a minimum of three hundred and sixty-five (365) days. The recordings shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant.
 9. Odors generated by marihuana cultivation in any marihuana operation building shall be contained within the marihuana operation building, or the portion of the building used for marihuana cultivation.
 10. Marihuana operation buildings shall not be open to anyone besides the applicable primary caregiver or licensed grower, provisioning center operator, or secure transporter, between the hours of 9:00 p.m. to 9:00 a.m. Eastern Time.
 11. No marihuana operation building may dispense, sell, or otherwise transfer tobacco or alcohol for consumption on or off the premises.
 12. Exterior signage or advertising is prohibited for all marihuana operation buildings except that provisioning centers may have wall signs and monument signs which satisfy the requirements of this Ordinance.
- J. Application Requirements and Review: The application for, and review of, a special land use permit for a marihuana operation building shall be made in accordance with Article 4 except that the following shall also be required:
1. A security plan and floor plan shall be submitted with the special land use application and site plan application for a marihuana operation building. The security plan shall:

- a) Identify the number and location of all monitoring cameras, the format in which all recordings are maintained, and where the recordings will be stored. The recording format shall be of a type capable of being reviewed by the Township.
 - b) The security plan shall, when applicable, identify the number of plants to be grown, the location of the secured locked facilities assigned to qualifying patients, the location where chemicals and fertilizers are stored, and the layout of the building which shall identify any other entities occupying the building. The security and floor plan shall be a confidential document kept by the Township and exempt from disclosure under the Freedom of Information Act.
2. A waste disposal plan shall be included with all applications for a marihuana cultivation building which shall detail plans for the disposal of chemicals and fertilizers and plans for plant waste disposal including the disposal of any excess marihuana grown at the marihuana cultivation building. The Township Building Official shall determine whether the waste disposal plan meets all Township requirements and may require the applicant to provide proof the disposal plan satisfies county and state requirements.
 3. Proof of an ownership or leasehold interest in the marihuana operation building by the applicant.
 4. Plans showing any building to house a provisioning center is either new construction or the redevelopment and rehabilitation of an existing freestanding building (as defined by this section). Any existing freestanding building to be redeveloped and revitalized must have been vacant for more than twelve (12) months prior to the date the application is made to meet the goal of revitalizing the underutilized and economically distressed overlay areas.

5.36 Biofuel Production Facilities. Biofuel production facilities shall meet the applicable requirements and standards outlined in MCL 125.3513 (PA 110 of 2006).

5.37 Farm Market Roadside Stand. Farm market roadside stands shall meet the standards outlined below, provided that to the extent any of these standards conflict with applicable Generally Accepted Agricultural and Management Practices adopted by the Michigan Department of Agriculture and Rural Development, the Generally Accepted Agricultural and Management Practices shall control.

- A. General. The following standards apply to all farm market roadside stands.
1. Location. Farm market roadside stands shall be located on a lot controlled or owned by the producer of the products offered for sale at the farm market roadside stand in zoning districts where agriculture uses are permitted or on a lot within the C-2 General Commercial district.
 2. Number. There shall be a maximum of one (1) farm market roadside stand per lot.
 3. Outdoor Display. Outdoor display of products shall be limited to an area of one thousand (1,000) square feet. This limit does not apply to fields where farm products are grown.
- B. Farm Market Roadside Stands on Agricultural Lands. Farm market roadside stands located in zoning districts where agriculture uses are permitted shall meet the following additional standards.
1. Setbacks. Farm market roadside stands, including structures and outdoor display areas, excluding fields where farm products are grown, shall be at least one hundred sixty-five (165) feet from dwellings on adjacent lots and shall meet the required setbacks for that district.
 2. Structures. Temporary structures shall have a total maximum enclosed floor area of less than two hundred (200) square feet and a maximum height of ten (10) feet. Temporary structures shall be removed within fifteen (15) days of the end of use or at the termination of the permitted period of use, whichever comes first. Permanent structures shall have a maximum floor area of four hundred (400) square feet used for sales or display.
 3. Driveway. Only one (1) new driveway may be established. The driveway shall be at least twenty (20) feet wide and shall be configured to allow vehicles to turn around before entering the street.
 4. Off-street Parking. Off-street parking may be located within required front-yard setbacks but shall not be located within the street right-of-way and shall be at least twenty-five (25) feet from adjacent lot lines. Parking and driveway surfaces may be vegetative, ground, pavement, or other suitable material.
 5. Products Offered. At least fifty (50) percent of the products offered must be produced on and by the affiliated farm, measured by retail floor space during peak production or fifty (50) percent of the average from sales for up to the previous five (5) years or as outlined in a business plan.

- C. Farm Market Roadside Stands in C-2 General Commercial. Farm market roadside stands located in C-2 General Commercial zoning districts shall meet the following additional standards.
1. Setbacks. Farm market roadside stands, including structures and outdoor display areas, shall meet the required setbacks for the C-2 General Commercial district.
 2. Structures. Only temporary structures may be used. Temporary structures shall have a total maximum enclosed floor area of less than two hundred (200) square feet and a maximum height of ten (10) feet. Temporary structures shall be removed within fifteen (15) days of the end of use or at the termination of the permitted period of use, whichever comes first.
 3. Driveway. Only existing driveways shall be used.
 4. Off-street Parking. Only existing off-street parking shall be used.
 5. Products Offered. All of the products offered must be farm products produced on and by a farm affiliated with the vendor.

5.38 Temporary Concrete Batch Plants. Temporary concrete batch plants shall meet the standards outlined below.

- A. Temporary Use. Temporary concrete batch plants are considered a temporary use and shall operate for a maximum of one hundred eighty (180) days. A single extension of up to one hundred eighty (180) days may be granted if the related project is progressing in a good-faith manner.
- B. Setbacks. Temporary concrete batch plants on site for less than one (1) month shall be at least fifty (50) feet from all lot lines and at least three hundred (300) feet from occupied dwellings. Temporary concrete batch plants on site for one (1) month or more shall be at least one hundred (100) feet from all lot lines and at least three hundred (300) feet from occupied dwellings.
- C. Material Storage. Storage of materials for the Temporary concrete batch plants shall be at least fifty (50) feet from all lot lines and at least two hundred (200) feet from occupied dwellings.
- D. Use. Temporary concrete batch plants shall only supply concrete to the specific development or project for which the temporary concrete batch plant is a temporary, accessory use. Batch plants used on site less than thirty (30) days may supply concrete to other developments or projects in the area upon a finding by the Zoning Administrator that such use would not have a negative impact on the adjacent properties or surrounding area.

- E. Dust, Noise, and Odor. Temporary concrete batch plants, trucks, and related equipment shall be operated and maintained in a manner that minimizes dust, noise, and odor and shall be subject to all applicable Township ordinances.
- F. Removal. Temporary concrete batch plants, related equipment, and stored materials shall be removed within thirty (30) days of the completion of use or the expiration of the zoning compliance permit, whichever comes first.
- G. Performance Guarantee. A performance guarantee may be required from the temporary concrete batch plant owner or operator or the property owner sufficient to ensure restoration of the lot and repair or replacement of damaged public improvements.

[End of Article 5.]

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I. Other Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	R	PQP	G	\$\$*	
2. Administration building for residential developments	-	-	-	-	-	-	-	-	P	P	-	-	-	-	-	-	-	-	-	-	
3. Day care center	-	-	-	-	S	S	S	S	S	S	S	P	S	-	S	S	-	P	-	5.15	
4. Funeral home	-	-	-	-	-	-	-	-	-	-	S	P	-	-	-	-	-	-	-	-	
5. Hotel or motel	-	-	-	-	-	-	-	-	-	-	-	S	-	-	S	S	S	-	-	5.26	
6. Kennel, Commercial	S	S	S	S	-	-	-	-	-	-	-	S	-	-	-	-	-	-	-	5.22	
7. Kennel, Private	S	S	S	S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.22	
8. Landfill	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	-	5.23	
9. Mining of sand, gravel, or other stone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	5.25	
10. Oil or gas extraction	-	S	S	S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
11. Private airport or heliport	S	S	S	S	-	-	S	-	-	-	-	-	-	-	S	S	-	-	S	-	
12. Radio TV broadcasting, transmitting, or receiving tower, excluding wireless communication facilities	S	S	S	S	-	-	-	-	-	-	-	S	P	-	S	S	P	-	-	-	
13. Wireless communication facility	-	-	See §5.32																	5.32	
14. Utility Scale WECS	S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6.25

J. Marihuana Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	R	PQP	G	MP	\$\$*
1. Marihuana cultivation building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	-	-	5.35, 6.26
2. Marihuana provisioning center and Marihuana Retailer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	5.35, 6.26
3. Marihuana secure transporter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	-	-	5.35, 6.26

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Article Amendments through August 2022



Sharpe Engineering Report – June 2023

Oxford Township Municipal Projects

1. E. Drahner Water Main:
 - Contractor - Superior Excavating; Bid Amount: \$700,000
 - Project involves the installation of 2,300 feet of 16" water main and appurtenances.
 - Water Main installation completed and in service.
 - Lawn and driveway restoration completed.

2. North Area SAD:
 - Engineering design work complete.
 - EGLE & RCOC permits obtained. Dealing with MDOT to obtain permit.
 - Project will be bid once MDOT permit is received.
 - Finalize SAD process once bids are received.
 - Construction anticipated to begin late Summer 2023.

3. Camp Oakland Pump Station:
 - Engineering design work complete.
 - Still awaiting EGLE permit approval.
 - Contract awarded to Trojan Development.
 - Construction to begin in Summer 2023.

4. Ray Road Safety Path Project:
 - Engineering design work complete and permits obtained.
 - \$375,000 grant awarded to project.
 - Awaiting distribution of grant funds prior to bidding and construction of project.

5. Oxford Fire Station No.3:
 - Phase 1 land balancing and parking lot construction complete.
 - Phase 2 fire protection well bid awarded. Construction to begin this month
 - Phase 3 bids for M-24 work awarded to Great Lakes Contracting Solutions.
 - DTE on-board for electrical transformer and utility pole relocations.

6. Brabb-Dewey Engineering Design Grant:
 - \$100k design grant awarded. Awaiting funds.
 - Design work to be completed before December 31, 2023.

7. Township Hall Parking Lot:
 - Plans approved by CIP Committee.
 - Bids received on 6/1. On TB for consideration of Contractor.
 - Construction anticipated for summer 2023.

8. OXT Pocket Park Grant:
 - Grant awarded and funds received by Twp.
 - Construction scheduled to begin week of 6/12 and take 1 - 2 weeks to complete.



Oxford Township Private Development Projects

9. 1125 S. Lapeer Road (Kurativ):
 - Development of new medical marijuana dispensary.
 - Construction of underground utilities nearly complete.
 - Grand opening anticipated in November.

10. 653 S. Lapeer Road:
 - Development of new medical marijuana dispensary.
 - Site Plan and engineering drawings approved. Still need EGLE & MDOT permits.
 - Pre-construction meeting held 6/1. Building work to begin soon.

11. 280 N. Lapeer Road (Frequency Wellness):
 - Development of new medical marijuana dispensary.
 - Site Plan and engineering approved. Still need MDOT permit.
 - Pre-construction meeting held 6/1. Site utility work to begin week of 6/5.

12. Taco Bell:
 - Development of new restaurant facility adjacent to Chase Bank.
 - Construction began in late April.
 - Grand opening anticipated in November.

13. McLaren Urgent Care:
 - Redevelopment of the existing McLaren site with a 2-story, 50k square foot building.
 - Site plan and engineering design approved.
 - Applicant still in process of obtaining necessary EGLE & MDOT permits.
 - Pre-construction meeting held 6/1. Site grading work to begin week of 6/5.

14. Market Street Rezoning:
 - Rezoning of 2 properties on Market St near Independence Village.
 - Proposed rezonings recommended for denial by PC.
 - Proposed rezonings will be on 6/14 TB agenda.

15. 411 N. Oxford Road:
 - Upgrades to existing building and site at 411 N. Oxford Rd.
 - Site Plan and engineering plans approved.
 - Construction of underground utilities to begin this month.

16. Enclaves of Woodbridge – Phase 2:
 - Residential project consisting of 11 duplex buildings (22 units total)
 - Site Plan conditionally approved. Engineering drawings approved.
 - Applicant in process of obtaining necessary permits.
 - Construction anticipated for fall 2023.

Date: June 14, 2023

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: Paint Lake Canal Special Assessment District

Dear Board Members:

As a continuation in the establishment of a Special Assessment District for the eradication of weeds in Paint Lake Canal, Resolution No. 4 is attached for approval.

This Resolution No. 4 acknowledges:

1. Confirming the Special Assessment Roll;
2. To proceed with the Special Assessment District;
3. and to assess the costs of the Special Assessment District to the properties within the Paint Lake Canal Special Assessment District.

Also enclosed is a copy of the Public Hearing Notice.

The following motion is offered:

I move to approve Resolution No. 4, Approval of Special Assessment Roll for Paint Lake Canal Special Assessment District and the Special Assessment Roll attached as Exhibit 1 to Resolution No. 4, to implement an Aquatic Weed Control Special Assessment District program for Paint Lake Canal.

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN**

RESOLUTION NO. 4

**APPROVAL OF SPECIAL ASSESSMENT ROLL FOR
PAINT LAKE CANAL
SPECIAL ASSESSMENT DISTRICT**

WHEREAS, a petition to create a special assessment district (“SAD”) to be established in the Charter Township of Oxford (“Township”) for Paint Lake Canal for the eradication and control of aquatic weeds and plants under the authority of PA 188 of 1954, as amended (MCL 41.721 et seq.), has been received and approved by the Township Board of Trustees and filed with the Township Clerk; and

WHEREAS, as a result of the foregoing, the Township Board of Trustees believes that the project which results in the creation of a SAD to fund the aquatic weed control in Paint Lake Canal is in the best interests of the Township and of the SAD proposed to be established therefore; and

WHEREAS, plans, estimated cost, and the boundaries of the SAD were filed with the Township Clerk and approved by resolution of the Township Board of Trustees following a Public Hearing held on April 12, 2023; and

WHEREAS, the Township Supervisor has prepared, and reported to the Township Board a special assessment roll for the parcels of property to be benefitted that are located in the Paint Lake Canal SAD and are on file in the Township Clerk’s office; and

WHEREAS, the Township Board of Trustees has duly inspected the proposed special assessment roll and considered all comments and proposed amendments thereto and has found the proposed special assessment roll to be correct, just and reasonable.

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The petition received by the Township signed by the record owners of the land whose total percentage constitutes more than 50% of the total land area of the proposed SAD is hereby determined to be sufficient to proceed with the improvement;
2. The Special Assessment Roll for the Paint Lake Canal weed control SAD as prepared and reported to the Township Board of Trustees by the Township Supervisor shall be confirmed as the special assessment roll for the Paint Lake Canal SAD;
3. The Township Board of Trustees does hereby determine to proceed with the improvements and designate a SAD with the costs to be assessed on a lake front footage basis (attached as Exhibit 1) among the land owners abutting the Paint Lake Canal for a period of ten (10) years for the benefit of the following parcel identification numbers:

Parcel Number	Address
04-29-251-001	1987 Harwood Drive
04-29-251-002	1968 Harwood Drive
04-29-251-003	1954 Harwood Drive
04-29-251-004	1940 Harwood Drive

04-29-251-005	1889 Harwood Drive
04-29-251-006	1867 Harwood Drive
04-29-251-007	1845 Harwood Drive
04-29-251-008	1819 Harwood Drive
04-29-251-009	1801 Harwood Drive
04-29-251-013	1791 Harwood Drive
04-29-276-022	1715 Harwood Drive
04-29-252-001	425 Sanders Road
04-29-252-002	1954 Squaw Lagoon Drive
04-29-252-003	1932 Squaw Lagoon Drive
04-29-252-004	1936 Squaw Lagoon Drive
04-29-252-005	1888 Squaw Lagoon Drive
04-29-252-006	1866 Squaw Lagoon Drive
04-29-252-007	1844 Squaw Lagoon Drive
04-29-252-008	1822 Squaw Lagoon Drive
04-29-252-010	1800 Squaw Lagoon Drive

4. The Supervisor has made a special assessment roll assessing one hundred (100%) percent of the costs of the said improvement against the lands in the said SAD, on which the special assessment roll shall be entered and described all parcels of land to be assessed with the names of the respective land owners thereof, if known, and the total amount to be assessed against each parcel of land, which amount shall be the relative portion of the whole sum to be levied against all parcels of land in said SAD as the benefit to such parcel of land bears to the total benefit of all parcels of land in said SAD;

5. The Supervisor has affixed thereto his certificate to the special assessment roll, as required by law, and placed it on file with the Township's Clerk's office;

6. All costs as described on the special assessment roll (attached as Exhibit 1) shall be assessed on a lake front footage basis against each parcel of land in the Paint Lake Canal SAD and shall be due and payable in ten (10) annual installments, the first installment to be due on the 1st day of December, 2023, as part of the winter tax collection process and the nine (9) subsequent installments shall be due and payable annually from the December 1 due date of the first installment as part of the winter tax collection process. Any portion of an assessment which has not been paid on or before the 14th day of February shall be considered delinquent by the Township Treasurer and shall accrue a penalty of three (3%) percent **only** from February 15th through February 29th so long as the Township continues to assess that penalty. Any base amount, minus the Township 3% penalty, not paid by March 1st, shall be turned over to the Oakland County Treasurer for collection. The delinquent SAD amount will incur interest and penalties at the same rate as all other taxes turned over annually to the Oakland County Treasurer for collection.

7. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, and the Township Clerk shall deliver the said Special Assessment roll to said Treasurer with the warrant attached, commanding the Treasurer to collect such assessments in accordance with the direction of the Township Board of Trustees in accordance with PA 188 of 1954, as amended;

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded;

BE IT FINALLY RESOLVED, the Township Board of Trustees met and held a Public Hearing on Wednesday June 14, 2023 to hear and consider any objections submitted by any interested person(s) with respect to the special assessment roll. The Township Clerk gave notice of the Public Hearing by publishing a notice twice prior to the hearing in the Oxford Leader, a newspaper circulating in the Charter Township of Oxford, and also by mailing a copy of the notice, by first class mail, to each owner of, or party in interest in property located within the proposed SAD, whose name appears upon the last

Township tax assessment records. The first publication and the mailing of the notice took place prior to the date and time of the hearing.

MOVED:

SECONDED:

Ayes:

Nays:

Absent:

Adopted at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 14th day of June 2023.

Curtis W. Wright, Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, Curtis W. Wright, duly elected Clerk of the Charter Township of Oxford do hereby certify that the foregoing is a true copy of a Resolution adopted by the Charter Township of Oxford at a regular meeting of the Board of Trustees held on the 14th day of June 2023.

Curtis W. Wright, Clerk

Exhibit 1

2023

SPECIAL ASSESSMENT ROLL

CHARTER TOWNSHIP OF OXFORD

WEED CONTROL

Paint Lake Canal

Statement of Intent:

This Special Assessment District and Roll have been established under the authority of Public Act 188 of 1954, as amended (MCL 41.721 and 41.722), to collect \$ 36,602.26 over a ten (10) year period, beginning with the December, 2023 tax roll, for the purpose of eradication or control of weeds in the Paint Lake Canal within the Charter Township of Oxford.

The Special Assessment District includes twenty (20) Real Property parcels located on the Paint Lake Canal in the Charter Township of Oxford. The annual amount to be collected shall be divided amongst the twenty (20) parcels based on lake front footage with variables attributable to set-up costs and indexed contract costs.

SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY

<u>Year</u>	<u>Proposed</u>	<u>Actual</u>	Total Authorized for Special Assessment:	
2023 / 1st Year	\$4,916.26	\$4,916.26	<table border="1"><tr><td>\$36,602.26</td></tr></table>	\$36,602.26
\$36,602.26				
2024 / 2nd Year	\$3,254.00	\$3,254.00		
2025 / 3rd Year	\$3,254.00	\$3,254.00		
2026 / 4th Year	\$3,404.00	\$3,404.00		
2027 / 5th Year	\$3,404.00	\$3,404.00		
2028 / 6th Year	\$3,554.00	\$3,554.00		
2029 / 7th Year	\$3,554.00	\$3,554.00		
2030 / 8th Year	\$3,704.00	\$3,704.00		
2031 / 9th Year	\$3,704.00	\$3,704.00		
2032 / 10th Year	<u>\$3,854.00</u>	<u>\$3,854.00</u>		
Total:	\$36,602.26	\$36,602.26		

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2023-2032)

WC-23-1 SQUAW LAKE SPECIAL ASSESSMENT DISTRICT ROLL

CHARTER TOWNSHIP OF OXFORD

PARCEL NUMBER	PROPERTY ADDRESS	LAKE FEET	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
P -04-29-251-001	1987 HARWOOD DR	106	186.05	123.14	123.14	128.82	128.82	134.50	134.50	140.17	140.17	145.85	
P -04-29-251-002	1968 HARWOOD DR	107	187.80	124.30	124.30	130.03	130.03	135.77	135.77	141.50	141.50	147.23	
P -04-29-251-003	1954 HARWOOD DR	100	175.52	116.17	116.17	121.53	121.53	126.88	126.88	132.24	132.24	137.59	
P -04-29-251-004	1940 HARWOOD DR	100	175.52	116.17	116.17	121.53	121.53	126.88	126.88	132.24	132.24	137.59	
P -04-29-251-005	1889 HARWOOD DR	101	177.27	117.33	117.33	122.74	122.74	128.15	128.15	133.56	133.56	138.97	
P -04-29-251-006	1867 HARWOOD DR	100	175.52	116.17	116.17	121.53	121.53	126.88	126.88	132.24	132.24	137.59	
P -04-29-251-007	1845 HARWOOD DR	101	177.27	117.33	117.33	122.74	122.74	128.15	128.15	133.56	133.56	138.97	
P -04-29-251-008	1819 HARWOOD DR	101	177.27	117.33	117.33	122.74	122.74	128.15	128.15	133.56	133.56	138.97	
P -04-29-251-009	1801 HARWOOD DR	101	177.27	117.33	117.33	122.74	122.74	128.15	128.15	133.56	133.56	138.97	
P -04-29-251-013	1791 HARWOOD DR	141	247.48	163.80	163.80	171.35	171.35	178.91	178.91	186.46	186.46	194.01	
P -04-29-252-001	425 SANDERS RD	114	200.09	132.44	132.44	138.54	138.54	144.65	144.65	150.75	150.75	156.86	
P -04-29-252-002	1954 SQUAW LAGOON DR	100	175.52	116.17	116.17	121.53	121.53	126.88	126.88	132.24	132.24	137.59	
P -04-29-252-003	1932 SQUAW LAGOON DR	100	175.52	116.17	116.17	121.53	121.53	126.88	126.88	132.24	132.24	137.59	
P -04-29-252-004	1936 SQUAW LAGOON DR	100	175.52	116.17	116.17	121.53	121.53	126.88	126.88	132.24	132.24	137.59	
P -04-29-252-005	1888 SQUAW LAGOON DR	101	177.27	117.33	117.33	122.74	122.74	128.15	128.15	133.56	133.56	138.97	
P -04-29-252-006	1866 SQUAW LAGOON DR	100	175.52	116.17	116.17	121.53	121.53	126.88	126.88	132.24	132.24	137.59	
P -04-29-252-007	1844 SQUAW LAGOON DR	103	180.78	119.66	119.66	125.17	125.17	130.69	130.69	136.21	136.21	141.72	
P -04-29-252-008	1822 SQUAW LAGOON DR	102	179.03	118.50	118.50	123.96	123.96	129.42	129.42	134.88	134.88	140.35	
P -04-29-252-010	1800 SQUAW LAGOON DR	173	303.65	200.98	200.98	210.24	210.24	219.51	219.51	228.77	228.77	238.04	
P-04-29-276-022	1715 HARWOOD DR	750	1,316.39	871.30	871.30	911.46	911.46	951.62	951.62	991.79	991.79	1,031.95	
Lake Frontage TOTAL		2,801											
Annual Installment TOTAL			4,916.26	3,254.00	3,254.00	3,404.00	3,404.00	3,554.00	3,554.00	3,704.00	3,704.00	3,854.00	36,602.26

SAD Roll Set-up:	1,812.26	-	-	-	-	-	-	-	-	-	-	-
Contract for Lake Treatment:	2,850.00	3,000.00	3,000.00	3,150.00	3,150.00	3,300.00	3,300.00	3,450.00	3,450.00	3,600.00		
EGLE Annual Permit Fee:	204.00	204.00	204.00	204.00	204.00	204.00	204.00	204.00	204.00	204.00	204.00	204.00
Insurance Annual Fee:	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
TOTAL:	4,916.26	3,254.00	3,254.00	3,404.00	3,404.00	3,554.00	3,554.00	3,704.00	3,704.00	3,854.00	3,854.00	36,602.26

CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN

NOTICE OF PUBLIC HEARING

Paint Lake Canal Special Assessment District

Notice is hereby given the Charter Township of Oxford ("Township") Board of Trustees will hold a Public Hearing on Wednesday, June 14, 2023 at 6:30 p.m., or soon thereafter as may be heard at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, MI 48371 on whether to establish a special assessment district for the eradication and control of aquatic weeds in the Paint Lake Canal.

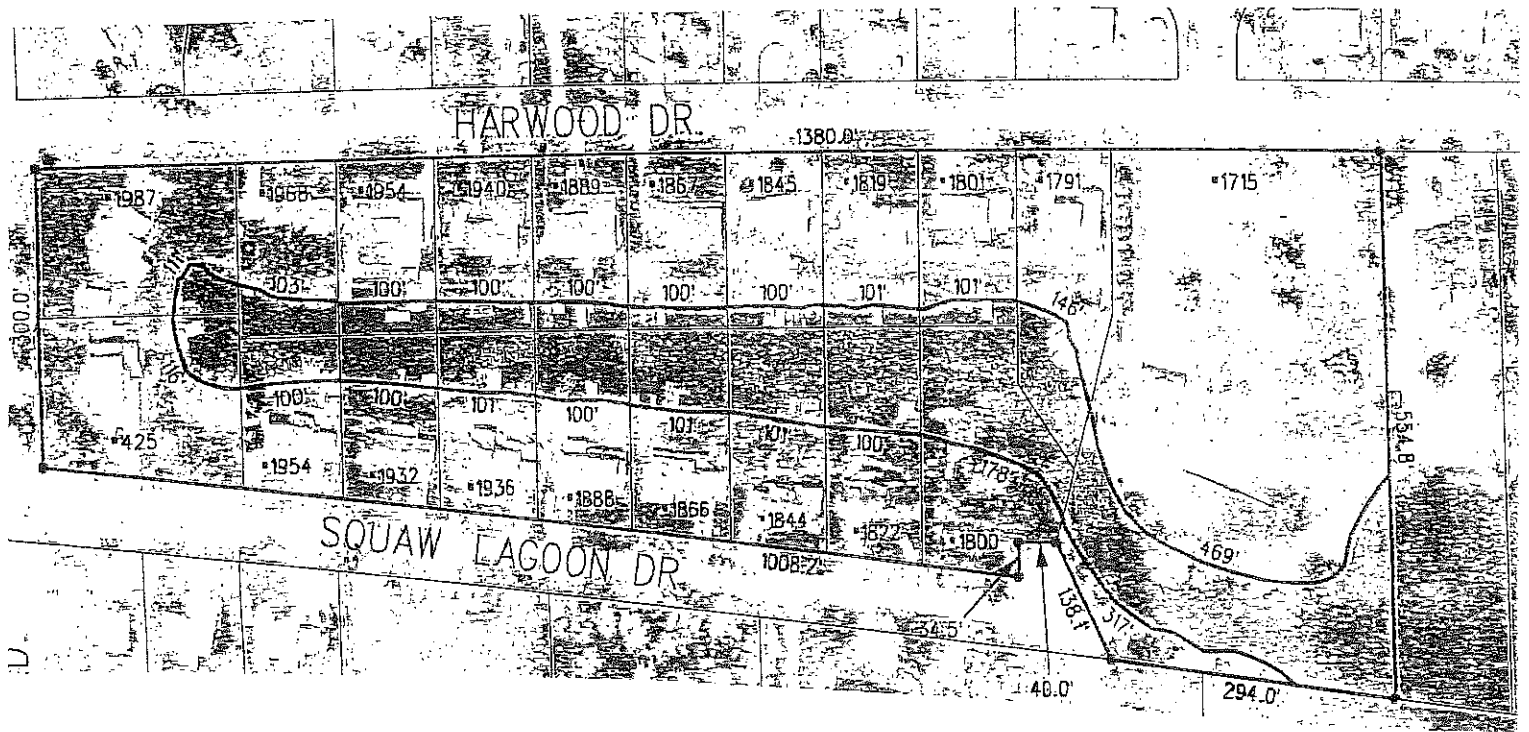
The Township Clerk has received a petition for special assessment district to make the improvements from the record of owners of land constituting more than 50% of the total land area in the proposed special assessment district, which is described below. Any objections including written appeals to the petition shall be heard at the hearing.

The Township Board of Trustees intends to make the improvements in accordance with Act 188 of the Public Acts of Michigan of 1954, as amended. Preliminary plans and estimates of the cost for the improvements are on file with the Township Clerk for public examination. Annual redeterminations of costs may be necessary without a change in the special assessment district.

The proposed special assessment district is described as follows:

Beginning at the intersection of the easterly Sanders Road right-of-way and the southerly Harwood Drive right-of-way; thence in a easterly direction 1380.0 feet along the south right-of-way line of Harwood Drive to the northeast corner of Parcel 04-29-276-022; thence in a southerly direction 554.8 feet along the east property line of Parcel 04-29-276-022 to the southeast corner of said property, also located on the south side of Paint Lake Canal; thence westerly 294.0 feet and northwesterly 138.1 feet along the south line of Parcel 04-29-276-022; thence westerly 40.0 feet along the south line of Parcel 04-29-252-010; thence southerly 34.5 feet along the east line of Parcel 04-29-252-010 to a point on the northerly right-of-way of Squaw Lagoon Drive; thence westerly 1008.2 feet along the north right-of-way line of Squaw Lagoon Drive to the east right-of-way line of Sanders Road, said point also being the southwest corner of Parcel 04-29-252-001; thence northerly 300.0 feet along the east right-of-way line of Sanders Road to the point of beginning.

Boundary Map of
Proposed Paint Lake Canal Special Assessment District



At this Public Hearing for which this Notice is given, an owner, or his or her agent, or other person having an interest in the real property within the above-described Paint Lake Canal Special Assessment District must file an appearance and protest at the Public Hearing on the special assessment roll in order to appeal the amount of their assessment to the Michigan Tax Tribunal. Appearance or protest may also be filed by letter and appearance shall not be necessary. Any appeal to the Michigan Tax Tribunal must be filed within 30 days after the date the special assessment roll is confirmed.

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling Curtis W. Wright, Township Clerk at 248-628-9787 as soon as possible to allow the Township sufficient time to have available the aids and services.

Charter Township of Oxford
Curtis W. Wright, Clerk

Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371-0003
(248)628-9787

Current Agenda Item
--Treasurer--

MEMO

TO: Oxford Township Board of Trustees

FROM: Joseph G. Ferrari, CDBG Coordinator

DATE: May 17, 2023

RE: 2024-2026 Cooperative Agreement

Oakland County Community Development Block Grant (CDBG) personnel recently sent a letter requesting the Township Board consider continuing with the CDBG program.

A sample motion has been prepared for your consideration, if the Township Board is in favor of continuing to participate in the CDBG program:

Motion By: _____ Seconded By: _____

That the Oxford Township Board of Trustees resolves to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the program years 2024, 2025 and 2026. Furthermore, Oxford Township resolves to remain in Oakland County's Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of Oxford Township to terminate the Cooperative Agreement.



OAKLAND COUNTY EXECUTIVE DAVID COULTER

NEIGHBORHOOD
& HOUSING DEVELOPMENT

Shane Bies, Manager
(248) 858-0493 | biess@oakgov.com

May 5, 2023

Jack L. Curtis, Supervisor
Township of Oxford
300 Dunlap Rd.
Oxford, MI 48371

RE: 2024-2026 Cooperation Agreement

Dear Supervisor Curtis:

We invite the Township of Oxford to continue to participate in the Oakland County urban county Community Development Block Grant (CDBG) program for program years 2024-2026. The Township has participated during the past three years. During this period, approximately \$91,616.00 has funded programs to address the needs of low-income residents.

The U. S. Department of Housing and Urban Development (HUD) requires the County to renew its Cooperation Agreement with participating communities every three years. Your participation is essential to the County and the other cities, townships and villages that combine demographics each year to achieve the highest level of federal funding for local projects. Participation in the urban county requires a three-year commitment and your community must remain in the program for the three-year duration. If your community chooses to remain with the urban county, it is ineligible to apply for grants under the State CDBG program while a part of the urban county. Besides the annual CDBG allocation, participating communities also benefit from the County's federally funded HOME Investment Partnerships and Emergency Solutions Grant (ESG) programs. HOME funds are combined with CDBG funds each year to improve local housing stock through our Home Improvement Program. HOME funds are also used to develop affordable rental and owner housing. ESG funds are used to meet the needs of the homeless through emergency shelters, rapid re-housing and homeless prevention activities.

As a current participant, there is a Cooperation Agreement between the Township of Oxford and Oakland County on file. This three-year Cooperation Agreement is automatically renewed for each three-year cycle unless an amendment is required by HUD. Your CDBG primary contact was provided a copy of the most current Cooperation Agreement and should have it on file. If you require a copy, please contact us.

In order to continue to participate in the Oakland County urban county program the Township must submit the following document to the County by **Monday, June 12, 2023:**

A resolution (see attached) specifically designed to meet HUD requirements. Please ensure that the original resolution is signed, dated and certified by the Township Clerk. Alternatively, the original resolution can be signed and dated by the Township Clerk and embossed with a seal. Please send us the original resolution and keep a copy for your records.

INTERESTED IN PARTICIPATING – RESOLUTION REQUIRED
Community Development Block Grant (CDBG) Program
Oakland County, Michigan
Urban County Qualification 2024-2026

Resolution Language

We resolve to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the program years 2024, 2025 and 2026. Furthermore, we resolve to remain in Oakland County's Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of the local Community to terminate the Cooperative Agreement.

NOTE: Please ensure that the above resolution is signed, dated and certified in the originals by the Clerk. Alternatively, the resolution can be signed and dated by the Clerk and embossed with a seal. Please keep a copy for your records.

Please send the original by Monday, June 12, 2023 to:
Samantha Ferguson, Grant Compliance Coordinator
Oakland County Neighborhood & Housing Development
250 Elizabeth Lake Road #1900
Pontiac, MI 48341-0414

Joseph Ferrari

From: Joseph Ferrari
Sent: Monday, May 8, 2023 4:05 PM
To: 'CDBG'
Cc: Jack Curtis; Curtis Wright
Subject: RE: 2024-2026 CDBG Cooperation Agreement

Thank you, Samantha. I will have this item placed on our June 14, 2023 meeting for Township Board consideration.

Joseph G. Ferrari, Treasurer
300 Dunlap Rd.
Oxford, MI 48371
248-628-9787, ext. 105 (work)
248-933-4183 (cell)
jferrari@oxfordtownship.org

From: CDBG <cdbg@oakgov.com>
Sent: Monday, May 8, 2023 4:02 PM
To: Joseph Ferrari <JFerrari@oxfordtownship.org>
Cc: Jack Curtis <JCurtis@oxfordtownship.org>
Subject: Re: 2024-2026 CDBG Cooperation Agreement

Hi.

Thank you for the update. We will accept an electronic notification following the meeting and will look to receive the official resolution or letter in the mail by June 19, 2023.

Respectfully,

Samantha Ferguson

Get [Outlook for iOS](#)

From: Joseph Ferrari <JFerrari@oxfordtownship.org>
Sent: Monday, May 8, 2023 2:47:40 PM
To: CDBG <cdbg@oakgov.com>
Cc: Jack Curtis <JCurtis@oxfordtownship.org>
Subject: 2024-2026 CDBG Cooperation Agreement

CAUTION: This message is from a sender outside of the Oakland County organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi-I just received a mailed copy of the 2024-2026 Cooperation Agreement request. Our next Oxford Twp. Board meeting is on June 14, 2023. Can this item wait until then?

Joseph G. Ferrari, Treasurer
300 Dunlap Rd.
Oxford, MI 48371

Date: June 14, 2023

To: Board of Trustees

From: Capital Improvement Committee
(*Catherine Colvin, Jack Curtis, Jonathan Nold*)

Re: Parking Lot Bid Award

Dear Board Members:

Seven (7) bids were received for the parking lot improvements at the Oxford Township Hall.

Attached is:

- Sharpe Engineering summary letter and recommendation of a contractor.
- The bid results sheet.
- The parking lot improvement plans.

If the Township Board is in favor, the following motion is offered for consideration:

I move to award the Oxford Township Parking Lot improvements project to True North Asphalt, LLC in the base bid price of \$134,935.00. This \$134,935.00 amount to be expensed to General Fund Account 101-265-976.000 Township Building Additions and Improvements.



SHARPE ENGINEERING

101 N. WASHINGTON • OXFORD MI 48371
P. 248.877.2102 • SHARPE-ENGINEERING.COM

June 8, 2023

SE Project # 013.12.02

Charter Township of Oxford
300 Dunlap
Oxford, MI 48371

**Re: Oxford Township Municipal Parking Lot Project
Bid Recommendation**

Board Members,

Please accept the following information to assist you in your decision pertaining to the award of a contract for the Oxford Township Municipal Parking Lot project.

Bids for the Oxford Township Municipal Parking Lot project were received on June 1, 2023 @ 10:00 am, were opened publicly and read aloud. A total of seven (7) bids were received ranging from \$134,935.00 to \$200,675.00 with the lowest priced bid being submitted by True North Asphalt, LLC. A copy of the bid results are attached for your reference.

References for projects representing similar work were requested by our office and supplied to us from the low-bid contractor. We were able to speak with several of the reference contacts, all of which indicated that the work performed under contract was completed satisfactorily and that they would recommend the contractor again should they be the low bidder on another one of their projects.

True North has neither performed work directly for Oxford Township, nor for private development projects within the Township, however their qualifications and references indicate that they do have the equipment, manpower, and similar related experience to complete the project as designed.

On the basis of their submitted bid, qualifications, and review of references, we recommend that the Oxford Township Municipal Parking Lot project be awarded to True North Asphalt at the base bid of \$134,935.00. Final payment will be based on the unit prices submitted on the Bid Form, final field measurements, and in accordance with the contract documents.

Please feel free to contact me if you have any questions.

Respectfully,

Jim Sharpe
President

Attachments: Bid Results

Cc via email: Sal Rizzo – True North Asphalt

**Bid Tabulation - Oxford Township Hall Parking Lot
Oxford Township, Oakland County, Michigan**

Bids received June 1, 2023 @ 10:00 a.m.
SE Project # 013.12.02

ITEM #	DESCRIPTION	UNIT	QUANTITY	True North Asphalt		Birmingham Sealcoat		Asphalt Specialists, Inc.	
				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	Catch Basin Filter	EA	5	\$225.00	\$1,125.00	\$75.00	\$375.00	\$130.00	\$650.00
2	Tree, rem	EA	3	\$1,200.00	\$3,600.00	\$1,100.00	\$3,300.00	\$1,500.00	\$4,500.00
3	Curb & Gutter (24" and integral), rem	LF	245	\$18.00	\$4,410.00	\$15.00	\$3,675.00	\$10.00	\$2,450.00
4	Pvmt, HMA, rem	SF	1,100	\$0.55	\$605.00	\$1.00	\$1,100.00	\$2.00	\$2,200.00
5	Pvmt, HMA, mill, 1.5"	SF	38,500	\$0.33	\$12,705.00	\$0.50	\$19,250.00	\$0.45	\$17,325.00
6	Sidewalk, conc, rem	SF	1,200	\$1.00	\$1,200.00	\$2.00	\$2,400.00	\$3.00	\$3,600.00
7	Sign, rem	EA	8	\$25.00	\$200.00	\$75.00	\$600.00	\$90.00	\$720.00
8	Aggregate Base, 21AA	TN	10	\$38.00	\$380.00	\$45.00	\$450.00	\$75.00	\$750.00
9	Curb & Gutter, conc, 24"	LF	165	\$35.00	\$5,775.00	\$50.00	\$8,250.00	\$38.00	\$6,270.00
10	Integral Curb, conc	LF	125	\$25.00	\$3,125.00	\$32.00	\$4,000.00	\$38.00	\$4,750.00
11	Sidewalk, conc, 4"	SF	1,050	\$8.50	\$8,925.00	\$7.00	\$7,350.00	\$10.00	\$10,500.00
12	ADA Ramp, 6"	SF	200	\$9.00	\$1,800.00	\$12.00	\$2,400.00	\$17.00	\$3,400.00
13	Leaching Basin	EA	1	\$5,500.00	\$5,500.00	\$3,000.00	\$3,000.00	\$4,800.00	\$4,800.00
14	Concrete Collar, 8"	SF	30	\$10.00	\$300.00	\$25.00	\$750.00	\$50.00	\$1,500.00
15	Full depth crack repairs, HMA	LF	250	\$2.00	\$500.00	\$2.00	\$500.00	\$16.50	\$4,125.00
16	HMA, 5E1, 1.5"	TN	400	\$129.00	\$51,600.00	\$147.00	\$58,800.00	\$170.00	\$68,000.00
17	HMA, 4E1, 2.5"	TN	40	\$149.00	\$5,960.00	\$147.00	\$5,880.00	\$165.00	\$6,600.00
18	Conduit, PVC, Schedule 40, 4"	LF	115	\$65.00	\$7,475.00	\$22.00	\$2,530.00	\$30.00	\$3,450.00
19	Protection Post	EA	2	\$850.00	\$1,700.00	\$850.00	\$1,700.00	\$100.00	\$200.00
20	Catch Basin / Structure Cleaning	EA	5	\$650.00	\$3,250.00	\$900.00	\$4,500.00	\$650.00	\$3,250.00
21	Parking Lot striping	LS	1	\$900.00	\$900.00	\$1,050.00	\$1,050.00	\$1,000.00	\$1,000.00
22	Handicap Parking sign	EA	4	\$1,200.00	\$4,800.00	\$725.00	\$2,900.00	\$1,000.00	\$4,000.00
23	Fire Lane sign	EA	4	\$1,200.00	\$4,800.00	\$725.00	\$2,900.00	\$1,000.00	\$4,000.00
24	Stop sign	EA	1	\$1,200.00	\$1,200.00	\$725.00	\$725.00	\$1,000.00	\$1,000.00
25	Landscape Restoration	LS	1	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$4,500.00	\$4,500.00
26	Inspection Days	EA	\$600.00	1	\$600.00	13	\$7,800.00	20	\$12,000.00
TOTAL PROJECT BID PRICE					\$134,935.00		\$147,185.00		\$175,540.00

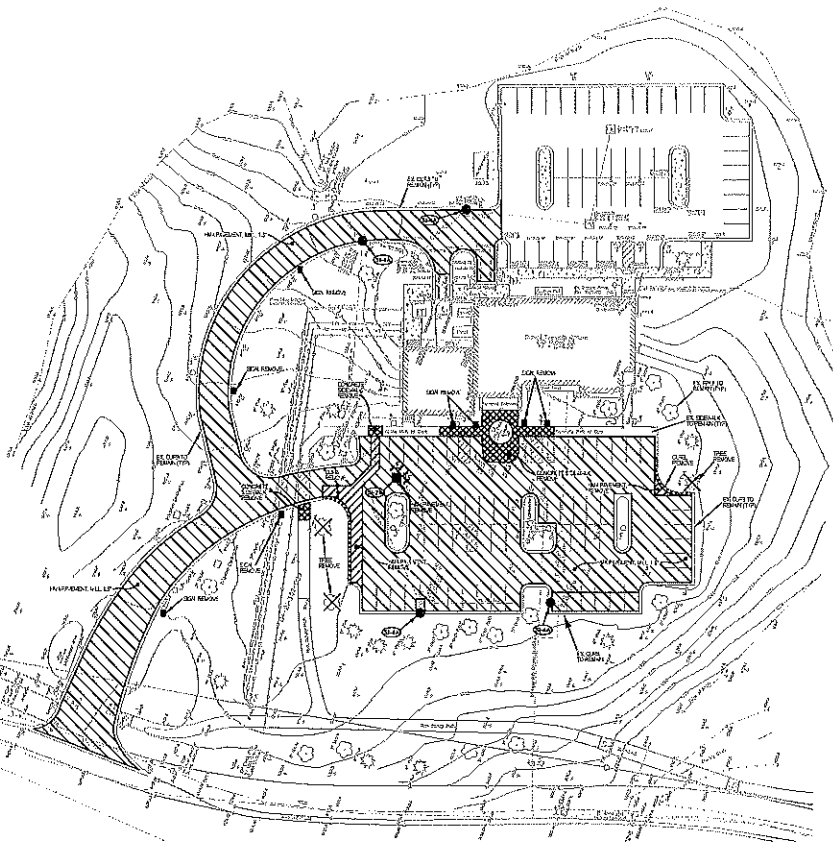
OTHER BIDDERS:	TOTAL PROJECT BID PRICE
Allied Construction	\$182,212.50
Best Asphalt	\$199,658.00
HG Sartor	\$199,970.00
Spartan Paving	\$200,675.00

REMOVAL AND DEMOLITION NOTES

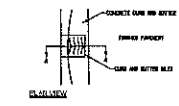
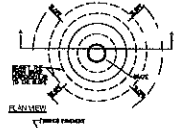
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EROSION CONTROL NOTES

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**DUNLAP ROAD
(66' WIDE RIGHT-OF-WAY)**



- DEMOLITION LEGEND**
- REMOVE CONCRETE SIDEWALK
 - REMOVE ASPHALT PAVEMENT
 - REMOVE CURB
 - REMOVE SIGN
 - REMOVE TREE
 - MILL ASPHALT, 1.5'
- SILT EROSION LEGEND**
- CATCH BASIN FILTER (PER ILLUSTRATION)

SE
SERRA ENGINEERING

WSS DIG SYSTEM
800-427-7711 or 813-947-1000

JAMES H. SHARP
REGISTERED ENGINEER
NO. 10000

DEMOLITION & SECC PLAN
DUNLAP TOWNSHIP HALL PARKING LOT

DATE: 05/28/23
SCALE: 1" = 30'
PROJECT: 05110



S&E
 ENGINEERING
 1000 W. 10TH ST.
 SUITE 100
 DENVER, CO 80202
 (303) 733-1111

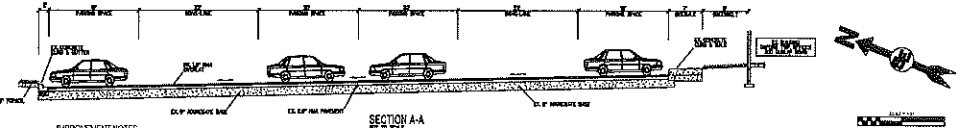
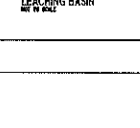
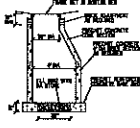
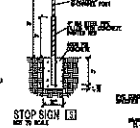
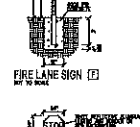
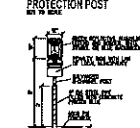
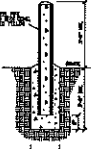
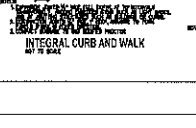
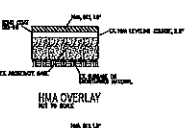
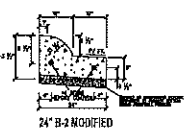
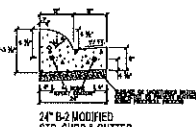
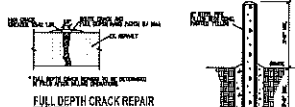
M&S DIG SYSTEM
 800-487-7771 OR 813
 800-487-7771
 1000 W. 10TH ST.
 SUITE 100
 DENVER, CO 80202



JAMES E. SHOVER
 PROFESSIONAL ENGINEER
 No. 100000000

FOR THE
 CHARTER TOWNSHIP
 OF DUNDAS
 COUNTY, COLORADO

IMPROVEMENT PLAN
 OXFORD TOWNSHIP HALL PARKING LOT

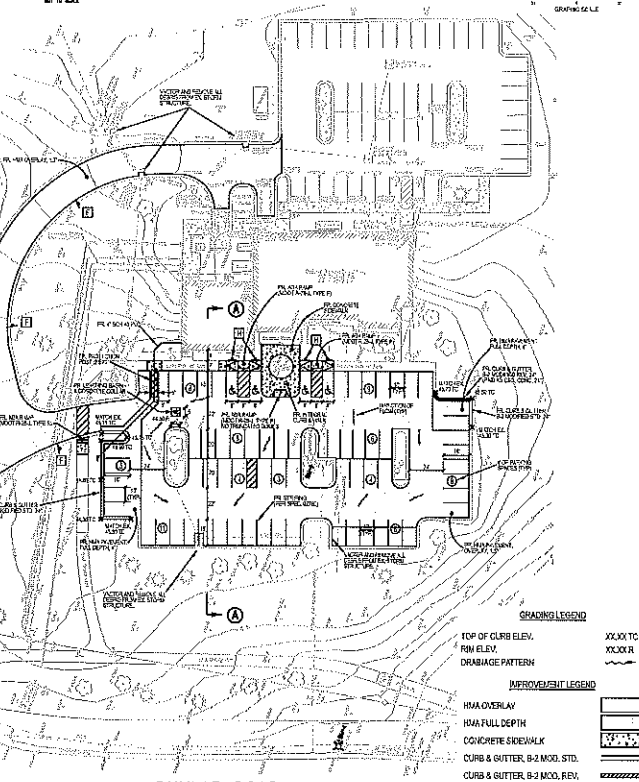


IMPROVEMENT NOTES

1. ALL WORKING IN EXISTING MATERIALS, UNLESS OTHERWISE SPECIFIED, SHALL BE LIMITED TO THE ORIGINAL CONTRACT DOCUMENTS AND SHALL BE PERFORMED BY THE CONTRACTOR.
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19. ALL WORKING IN EXISTING MATERIALS, UNLESS OTHERWISE SPECIFIED, SHALL BE PERFORMED BY THE CONTRACTOR.
20. ALL WORKING IN EXISTING MATERIALS, UNLESS OTHERWISE SPECIFIED, SHALL BE PERFORMED BY THE CONTRACTOR.

BENCHMARKS

- BM 44 - CORNER OF 10TH STREET & DUNDAS ROAD ELEV. = 10284.4
- BM 45 - CORNER OF 10TH STREET & DUNDAS ROAD ELEV. = 10284.4



DUNLAP ROAD
 (66' WIDE RIGHT-OF-WAY)

SHADING LEGEND

TOP OF CURB ELEV. XXXX TC
 FIN ELEV. XXXX R

IMPROVEMENT LEGEND

HMA OVERLAY
 HMA FULL DEPTH
 CONCRETE SIDEWALK
 CURB & GUTTER, 8-2 MOD. STD.
 CURB & GUTTER, 8-2 MOD. REV.
 SIGN

DATE 08/10/23
SCALE 1" = 30'
PROJECT 023

Proposed
Zoning Map Amendment
For
Parcel 04-21-200-002
and
Parcel 04-21-200-005

EXHIBIT A



Detroit Division
40950 Woodward Ave., Suite 203
Bloomfield Hills, MI 48304
248.221.5000

February 27, 2023

Ms. Cheryl Lotan
Planning and Zoning Coordinator
Charter Township of Oxford Planning Department
300 Dunlap Road
Oxford, Michigan 48371

RE: Rezoning Application
Parcels 04-21-200-002 and 04-21-200-005
Market Street between Stony Lake Drive & Cedar Street
Oxford Township, Oakland County, Michigan

Dear Ms. Lotan:

As you know, M/I Homes of Michigan, LLC has submitted an application to rezone the above parcels (collectively, the "Property") from C-1, Local Commercial, to RM, Multiple Family. As part of our rezoning application, M/I Homes offered certain conditions to our Rezoning Application, as described in our letter dated January 20, 2023.

The Rezoning Application was considered by the Oxford Township Planning Commission at their February 23, 2023 meeting. Based on the feedback we received from the residents and Planning Commission at the Planning Commission meeting, M/I Homes would like to supplement the conditions previously offered with our Rezoning Application.

In accordance with Section 18.5 of Oxford Township's Zoning Ordinance, M/I Homes hereby voluntarily offers and agrees to the following conditions regarding the use and development of the Property if our Rezoning Application is approved by the Township:

1. The Property may only be developed for residential townhomes and related accessory structures and amenities;
2. The maximum number of residential townhome units on the Property shall be forty-five (45) units;
3. The maximum height of buildings shall be thirty-five (35) feet;
3. No boat docks shall be installed on the Property; and




Detroit Division
40950 Woodward Ave., Suite 203
Bloomfield Hills, MI 48304
248.221.5000

4. Owners of residential townhome units within the Property, their residents and guests will be prohibited from using the Property as a means of access to Waterstone Lake for motorized or non-motorized boats or other watercraft of any kind. The foregoing prohibition will be contained in a master deed or other building and use restriction that is recorded with the Oakland County Register of Deeds.

M/I Homes is offering these conditions to its Rezoning Application to ensure that, if the Property is rezoned to RM, the Property will be developed and used in a manner that is compatible with surrounding properties.

We look forward to presenting our vision for the Property at the upcoming Planning Commission meeting. In the meantime, if anyone has any questions, please do not hesitate to contact me. Thank you.

M/I Homes of Michigan, LLC

By: 
Mike Kennedy
VP of Land Acquisition



Detroit Division
40950 Woodward Ave., Suite 203
Bloomfield Hills, MI 48304
248.221.5000

Owner Consent to Rezoning Conditions

The undersigned owner of the Property consented to the Rezoning Application that was filed by M/I Homes of Michigan, LLC with the Township and hereby consents to the above rezoning conditions offered by M/I Homes of Michigan, LLC, if the Property is rezoned to RM.

Sincerely,

Contour Development Group LLC
By: 
Its: MEMBER

EXHIBIT B

FACTORS FOR CONSIDERATION

Our Office has reviewed the Application and determined that it is substantially complete and in compliance with the requirements of Section 18.3 of the Township's Ordinance (which governs applications for rezonings). The standard of review for rezoning is set forth under Sec. 18.2(C), which states:

“In reviewing any petition for a zoning amendment, the Planning Commission shall evaluate all factors relevant to the petition and shall make its recommendations for disposition of the petition to the Township Board following the public hearing.”

While the Township Ordinance does not expressly set forth “factors relevant to the petition” for a rezoning, the following standards are recommended by our Office in evaluating any rezoning request. We have also included Applicant's response based on their Application to each factor set forth below. In our opinion, the following considerations represent best planning and zoning practices and are consistent with the intent of the Michigan Planning Enabling Act (MCL 125.3801, et seq):

(1) Consistency with the Master Plan's goals, policies, and Future Land Use Map, including planned timing or sequence of development.

Applicant states that by eliminating the excess commercial space dedicated in the Township's Master Plan and aligning the development with the two properties to the west, the goals and objectives of the Master Plan are being followed.

(2) Compatibility of all the potential uses allowed in the proposed zoning district(s) with the site's physical, geological, hydrological, and other environmental features.

The Applicant states that rezoning the properties from commercial (C-1) to residential (RM) will have less impact on the environment. The proposed rezoning to RM would allow the development to stay farther away from Market Street and the existing golf course and lake. Developing this parcel under the C-1 zoning would result in a development that is pushed to the outer limits of the parcels and have a greater impact on the surrounding environment.

(3) Compatibility of all the potential uses allowed in the proposed district(s) with surrounding uses and zoning in terms of suitability, intensity, traffic impacts, aesthetics, infrastructure, and potential influence on property values.

The Applicant states that this development would be in an area of similar residential developments and would maintain the aesthetic and feel of the surrounding community. See Sec. 5 below regarding traffic impacts.

4. The capacity of available utilities and public services to accommodate the uses permitted in the district(s) without compromising the health, safety, and welfare of the Township.

The Applicant states the existing public utilities are stubbed to, or are running through, the subject parcels and are adequately sized to service the proposed development under the proposed RM rezone.

(5) The capability of the road system to safely and efficiently accommodate the expected traffic generated by uses permitted in the zoning district(s).

The Applicant states Market Street is defined as a "Local Collector Road." Collector roads provide a connection between local streets and the arterial street system. Their primary function is to provide direct access to single-family residential properties.

(6) The apparent demand for the types of uses permitted in the district(s) in relation to the amount of land currently zoned and available in the Township to accommodate the demand.

The Applicant states there is an apparent demand in the Township for multiple-family dwelling units in relation to the amount of land in the city currently zoned and available to accommodate the demand.

(7) The requested rezoning will not create an isolated or incompatible zone in the area.

The Applicant states a multi-family development on the subject parcels is more compatible with the surrounding area when compared to constructing over 40,000 square feet of retail/restaurant space. Everything that surrounds the subject parcels is recreational via the Boulder Pointe Golf Course or residential in the style of single-family or multi-family developments.

(8) Other factors deemed appropriate by the Planning Commission and Township Board.

Based on the above, the Applicant has provided a complete Application as required by the Zoning Ordinance and, in our opinion, has provided adequate information for the Planning Commission to evaluate all factors relevant to the petition.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

April 26, 2023

**Zoning Map Amendment with Conditions
(Conditional Rezoning)
for
Oxford Township, Michigan**

PETITION INTRODUCTION

Applicant: M/I Homes Michigan (c/o John B. Thompson of PEA Group, Inc.)
Owner: Contour Development Group, LLC
Others with Interest: Unknown
Request: Zoning map amendment from C-1, Local Commercial to RM, Multiple-Family Residential

PETITION DESCRIPTION

The applicant has amended their zoning map amendment with voluntary conditions (also known as a conditional rezoning) of two vacant parcels (04-21-200-002 and 04-21-200-005) on the north and south sides of Market Street, east of Cedar Street and west of Stoney Lake Drive. The conditional map amendment review process has been as follows:

- The Planning Commission held a public hearing on this petition on February 23, 2023.
- At that meeting, the Planning Commission was unable to pass a motion to recommend denial or approval. Per the Planning Commission's bylaws, a recommendation for a rezoning of any type needs to be affirmed by a majority of the Planning Commission members, i.e., four (4) members.
- On February 27, 2023, the applicant submitted a letter to the Township Planning and Zoning Coordinator voluntarily offering additional conditions dealing with height, boat docks and lake access to the proposed rezoning.

Benjamin R. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Vice President*
David Scurto, *Principal* Sally M. Elmiger, *Principal* R. Donald Wortman, *Principal*
Paul Montagno, *Principal*, Megan Masson-Minock, *Principal*, Laura Kreps, *Senior Associate*
Richard K. Carlisle, *Past President/Senior Principal*

- At their March 8, 2023 meeting, the Township Board referred the conditional rezoning application back to the Planning Commission for a recommendation of approval or denial.

The request is for both properties to change from their current C-1, Local Commercial district to the RM, Multiple-Family Residential district, with the following conditions offered by the applicant, with the conditions offered after the public hearing in bold font (**example**):

- The property may only be developed for residential townhomes, related accessory structures and amenities;
- The maximum number of residential townhome units on the property shall be forty-five (45) units;
- **The maximum height of buildings shall be thirty-five (35) feet;**
- **No boat docks shall be installed on the Property; and**
- **Owners of residential townhome units within the Property, their residents and guests will be prohibited from using the Property as a means of access to Waterstone Lake for motorized or non-motorized boats or other watercraft of any kind. The foregoing prohibition will be contained in a master deed or other building and use restriction that is recorded with the Oakland County Register of Deeds.**

The petition is for a conditional zoning map amendment. Section 4.05 of the Michigan Zoning Enabling Act and Section 18.5 of the Township Zoning Ordinance allow for a conditional rezoning where the owner seeking a rezoning may voluntarily propose conditions regarding the use and/or development of the land as part of the rezoning request. The Planning Commission, after a public hearing, may recommend to the Township Board approval, approval with recommended changes, or denial of the conditional rezoning. However, unlike a site plan, Township officials cannot impose conditions on the application. Only the applicant, via an offer of conditions in writing, can impose conditions on the proposed conditional rezoning.

The applicant has submitted a development plan for the properties developed as multiple-family with forty-five (45) dwelling units shown in total. The applicant has also provided a parallel plan under the current zoning with 45,000 square feet of commercial and restaurant uses on the parcels in question. If the conditional rezoning is approved, the applicant would need to submit for site plan review, when a more detailed site plan would be reviewed by the Planning Commission.

PROPERTY INFORMATION

Location:	North and south of Market Street, between Cedar Street and Stoney Lake Drive
Parcel Numbers:	04-21-200-002 and 04-21-200-005
Lot Area:	7.2 acres total Parcel A, south of Market Street (04-21-200-005): 2.6 acres Parcel B, north of Market Street (04-21-200-002): 4.6 acres
Frontage:	Parcel A, south of Market Street (04-21-200-005): ~440 feet Parcel B, north of Market Street (04-21-200-002): ~827 feet
Existing Land Use:	Vacant

Figure 1- Aerial of the Site



Source: Oakland County Michigan Property Gateway

The properties in question are located in the water district as well as the sewer district. The Township Engineer, in their letter dated December 29, 2022, confirmed that the existing sewer and water systems have capacity to support a multiple family development similar to the one shown in the site plan sketch submitted with the original rezoning application.

The site has a few trees, does not have significant wetlands or woodlands on site and is relatively flat. In the southeast corner of Parcel B, there is a cluster of landscaping and an entrance monument sign for Stony Lake Village. The sign and landscaping are in an easement.

ZONING

A summary of the current and proposed zoning districts and the intent of those districts is below.

A map showing the existing and proposed zoning districts is included later in the Surrounding Properties section of this report.

Existing Zoning

C-1, Local Commercial

The Local Commercial districts are intended to provide a limited number of locations for clusters of retail stores and personal service establishments for the everyday convenience of the nearby residential neighborhoods. In order to protect nearby residential areas, all C-1 uses must be conducted within a completely enclosed building, except where otherwise expressly provided in this ordinance.

Proposed Zoning **RM, Multiple-Family Residential**
The intent of the Multiple-Family Residential district is to provide sites for two-family and multiple-family residential land use, along with those uses which are compatible with a multiple-family residential environment and are customarily accessory to or supportive of such uses. These districts are intended to serve the Township’s limited needs for higher density residential land use. Such districts shall serve as zones of transition between non-residential districts and lower density single-family districts, and shall have access to major thoroughfares and centralized sewer and water facilities. Certain other private and public uses are also intended for these districts, subject to conditions which will insure their compatibility with the main use and character of these districts

POTENTIAL USES

If the conditional zoning map amendment is approved, the site could be developed only as residential townhomes, related accessory structures and amenities. A summary of the potential permitted and special land uses in the current C-1, Local Commercial district is included below. The current zoning district allows a greater number of uses, including office, commercial, and automobile oriented uses. The proposed zoning district is primarily intended for residential uses and the conditions offered limit the uses to residential townhouses, related structures and amenities.

Conditional Rezoning *Residential Townhomes*
Proposed Uses *Related structures and amenities*

C-1 Permitted Principal Uses

- Administrative or professional office*
- Office of local, state, or federal government agency or nonprofit organization*
- Police, fire, or emergency medical services station*
- Post office or other similar governmental office serving nearby residential areas*
- Financial or business service establishment, such as banks or credit unions*
- Personal service establishment*
- Retail use of up to 10,000 square feet in gross floor area*
- Seasonal and temporary sales*
- Sit-down restaurant*
- Banquet hall, club, lodge hall, rental hall, or catering hall*
- Shooting range, indoor*
- Dry cleaning drop-off center*
- Laundromat*
- Essential Services*
- Polling place*
- Home occupation*

C-1 Permitted Accessory Uses *Accessory buildings, structures, or uses that are customarily incidental to those uses listed above*

C-1 Special Land Uses

- Day care center*
- Funeral Home*
- Medical or dental office, excluding veterinarian establishments and medical facilities permitting overnight patients*
- Technical training*

- C-1 Special Land Uses, continued**
- Upper-story residential*
 - Bar or lounge*
 - Carry-out restaurant or concession stand*
 - Drive-in restaurant*
 - Outdoor patio, excluding alcohol*
 - Health and fitness club*
 - Recreation, Indoor*
 - Recreation, Outdoor*
 - Automobile convenience mart*
 - Automobile service center*
 - Automobile service station*
 - Bulk propane sales and dispensing stations, subject to state licensing regulations*
 - Drive-in/drive-thru business associated with permitted use*

TRAFFIC GENERATION

Applying the Institute for Transportation Engineers (ITE) Trip Generation Manual, 11th Edition, for General Urban/Suburban and Rural Land Use, the proposed condition of no more than forty-five (45) townhomes or attached single-family housing units would likely generate significantly less traffic than the currently allowed commercial uses. The table below shows estimated traffic generation for the current zoning and the proposed conditions. We did not include the average daily trips estimated for the townhomes on Sundays, as that trip generation rate by dwelling unit was lower than both the weekday and Saturday rate for that use. The ITE Trip Generation Manual used did not provide daily trip generation based on square footage on Saturdays or Sundays for strip retail plazas.

Zoning	Use	Average Daily Rate	Estimated Vehicle Trips Per Day
C-1 (Current)	45,000 gross square feet in strip retail plazas	54.45 trips/1,000 square feet of gross leasable area on a weekday	2,460.25 trips on weekdays
RM (Proposed)	45 single-family attached dwelling units (townhomes)	7.20 trips/dwelling unit on a weekday	324 trips on weekdays
		8.76 trips/dwelling unit on a Saturday	394.2 trips on Saturdays

In their original proposal, the applicant provided slightly different traffic estimates: 1,200-2,500 trips per day for current zoning and 250 trips per day for the proposed zoning of RM.

ZONING

A summary of the developmental standards for the current and proposed zoning districts is below.

	C-1 (Current)	RM (Proposed)
Lot Area (min)	10,000 square feet	See Section 3.8(B)
Lot Width (min)	100 feet	200 feet

	C-1 (Current)	RM (Proposed)
Setbacks		
Front	35 feet	35 feet
Side	20 feet	20 feet
Rear	25 feet	40 feet
Maximum Lot Coverage	30%	40%
Building Height	35 feet, 2 stories	45 feet, 3 stories

Section 3.8(B) of the Zoning Ordinance determines the minimum lot area in the RM district based on the number and type of multiple-family units. Using the highest multiplier of 6,000 square feet for units with four (4) bedrooms or more, Parcel A and Parcel B exceed the minimum lot size for the number of dwelling units shown on the Site Plan Sketch and would conform with the proposed zoning. Under the conditions offered by the applicant, any proposed development would need to meet the setbacks for the RM zoning district shown in the above table.

MASTER PLAN

The following Goals, Objectives and Strategies from the 2019 Township Master Plan apply:

Residential Land Use Goal: The density, type and character of residential development in Oxford should meet the housing needs of Township residents while maintaining and enhancing the traditional village and resort-style of development found in the Oxford area.

Objective #1: Allow for a range of housing opportunities at different densities and styles while remaining consistent with the character of surrounding areas, and taking into consideration the availability of public utilities and the natural capacity of the land.

Strategy #1: Consolidate higher residential densities in areas adjacent to the Village and M-24 corridor, within the urban service boundary.

Strategy #6: Correspond higher residential densities with existing and planned utilities and existing and planned road capacity.

Strategy #7: Provide a variety of senior housing opportunities, ranging from independent, reduced-maintenance living to assisted living facilities to ensure that residents can continue to age in place within the Township.

Commercial Land Use Goal: Commercial development within Oxford Township should meet the needs of Township residents, while promoting Oxford’s unique character.

Strategy #3: Provide local/neighborhood commercial uses, where appropriate, to serve the convenience needs of local residents.

Strategy #4: Maintain physical and visual separation between commercial/office development and residential areas, while promoting pedestrian connections between them.

The site is located within the Village Commercial area and has been planned for that future land use designation since the 2005 Oxford Township Master Plan, if not longer. Properties to the north, east and south are within the Private Park/Conservation Area, associated with the Boulder Pointe Golf Club. The property abutting Parcel A to the west, is in the Multiple-Family High Density area. To the west of Parcel B, the property is in the Village Residential area, planned for single-family lots of nine thousand (9,000) square feet or more.

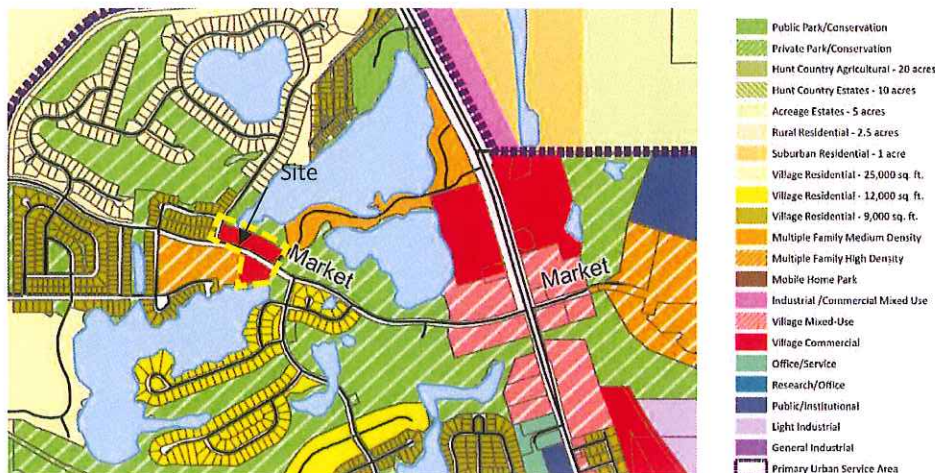
Future Land Use Map Village Commercial

The Village Commercial designation includes sites for existing or future commercial development compatible with the character of the Village of Oxford. To achieve this, commercial buildings should have a strong relationship to the sidewalk and road; parking should generally be placed at the side or rear. Village Commercial areas should primarily serve the day-to-day shopping and service needs of Township residents. As such, large-format retailers (“big-box” users over 65,000 sq. ft.) and regional shopping centers should be carefully regulated.

A guiding factor in the creation of the Future Land Use Map was the “Adequacy of Commercial and Industrial Land.” The section describing this factor stated, “While it is important to ensure that adequate commercial and industrial land is available to provide needed services, jobs, and tax revenue, it is equally important to avoid setting aside excessive acreage for future commercial and industrial uses. Excessive areas planned for commercial or industrial uses (beyond that which could be supported by the market) are likely to remain vacant or underutilized, and may negatively impact the overall character of the Township. For this reason, the Future Land Use Plan anticipates only the limited expansion of commercial uses outside of areas presently planned for commercial/industrial uses.”

The Planning Commission may recommend a land use that conflicts with the future land use designation if circumstances have significantly changed since the Master Plan was adopted. The subject properties have been planned for Village Commercial since 2005, if not longer. Since that time, the demand for commercial property has decreased in Oxford Township and in the nation overall with the increased options for shopping on-line due to changes in technology and in consumer behavior.

Map 1- Future Land Use Map



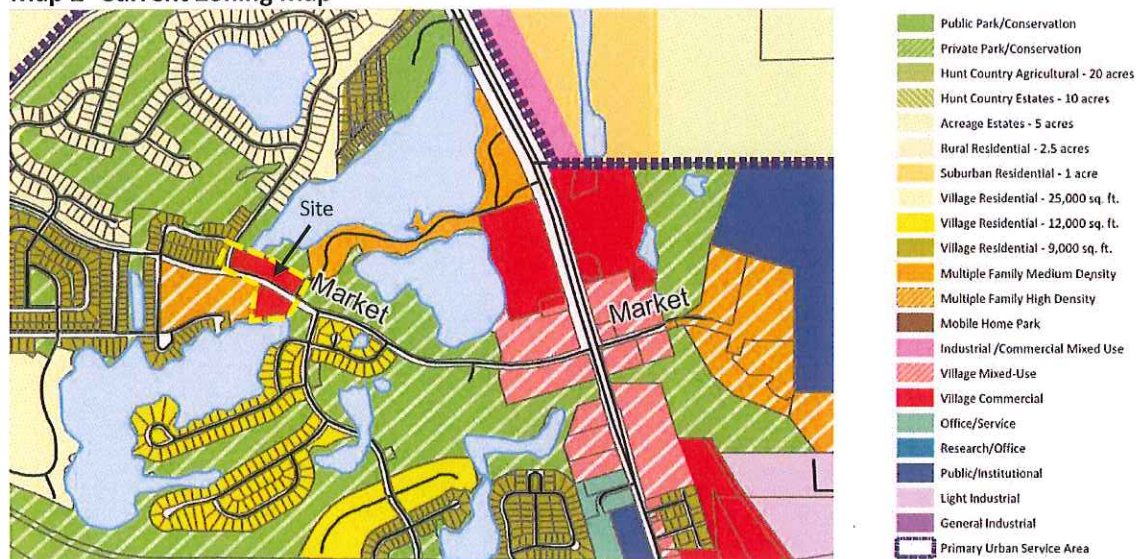
Source: 2019 Charter Township of Oxford

SURROUNDING PROPERTIES

The surrounding properties are a mix of residential and recreational uses, as noted below. A map showing the current zoning districts is below.

	North	East	South	West
Surrounding Zoning	R Recreation	R Recreation	None (Lake)	R-1A: Single Family (6,000 s.f. min.) RM, Multiple Family
Surrounding Land Uses	Golf course	Open space	Lake	Single-family residential Retirement apartments
Future Land-Use Map	Private Park/ Conservation	Private Park/ Conservation	Private Park/ Conservation	Village Residential- 9,000 sf Multiple-Family High Density

Map 2- Current Zoning Map



Source: Charter Township of Oxford Zoning Map

APPLICABLE LAND USE STANDARDS

Section 18.5 of the Zoning Ordinance outlines the process and procedure for a conditional rezoning. Sub-section C has the following requirements for conditional rezonings:

Requirement	Discussion
<i>The offer of conditions may not purport to authorize uses or developments not permitted in the requested Zoning District.</i>	Single-family attached dwellings, such as townhomes, are permitted uses in the proposed RM district. The requirement is met.

Requirement	Discussion
<p><i>The owner’s offer of conditions shall bear a reasonable and rational relationship to the property for which the conditional rezoning is requested</i></p>	<p>The owner’s offer to limit the density, height, and type of housing is reasonable and rational. Similar types of housing are nearby and the limitation on the number of units would limit impacts on adjacent properties, the road system and infrastructure.</p> <p>The owner’s offer to limit access to Waterstone Lake has a reasonable and rational relationship to the property in question, as these conditions limit access and, therefore, impacts to Waterstone Lake. However, enforcement may be difficult.</p>
<p><i>The Planning Commission and Township Board shall, at a minimum, consider all the review considerations contained in Section 18.2(C)</i></p>	<p>See the discussion below.</p>

Section 18.2 (C) of the Zoning Ordinance does not contain specific criteria for review. Rather it states that “the Planning Commission shall evaluate all factors relevant to the petition.” In general, conditional rezonings are reviewed for consistency with the goal, policies, and future land use map of the Master Plan, for compatibility of the site with the potential uses in the proposed zoning district, for compatibility with the surrounding area, and for potential impacts on infrastructure and public services. Our comments below address these areas.

1. Goals, Policies, and Future Land Use Map of the Master Plan. The requested conditional rezoning is consistent with the goals, policies, and future land use map of the master plan.

CWA Comment: *The requested conditional rezoning can be seen as consistent with the residential land use goal, objectives and strategies of the 2019 Charter Township of Oxford Master Plan. The residential land use goal states that “the density, type and character of residential development in Oxford should meet the housing needs of Township residents while maintaining and enhancing the traditional village and resort-style of development found in the Oxford area.” With Waterstone Lake to the south and the golf course to the north, townhomes that meet the housing need of Township residents could be built on the subject property in a resort-style development. An objective for residential development is that a range of housing opportunities and styles should be allowed while remaining consistent with the character of the surrounding areas. The 2019 Master Plan noted that multiple-family land uses increased by approximately 178.5%, between 2010 and 2015, but land dedicated to multiple-family uses accounted for less than 1% of total Township land area. The conditional rezoning of the subject properties to allow townhomes could be seen as fulfilling a housing need of Oxford Township residents.*

This site is planned for the Village Commercial area. The proposed conditional rezoning to the RM, Multiple-Family Residential district is not consistent with the future land use map, which calls for the site to be Village Commercial. The subject properties have been planned for Village Commercial since at least 2005. In order grant a rezoning, conditional or not, contrary to the Future Land Use Map, the Planning Commission would need to find that circumstances have changed to a point that justifies the proposed rezoning.

Since 2005, the demand for commercial land use has diminished in Oxford Township and nationally, due to increased availability of on-line commerce and subsequent changes in consumer behavior. The applicant submitted evidence of vacant commercial storefronts off of Lapeer Road. In addition, three of the four corners at the intersection of Market Road and Lapeer Road, land zoned C-1 and C-2, are vacant. The commercial land use goal, objectives and strategies in the 2019 Master Plan state that commercial uses should meet the needs of Township residents; be limited to M-24, near the Village of Oxford and along major thoroughfares for neighborhood shopping; and serve the convenience needs of local residents. The Planning Commission could find that due to a decrease in need of Oxford residents for local, brick and mortar storefronts to meet their convenience shopping needs that the Village Commercial designation is inappropriate for these properties.

2. Site Compatibility. Compatibility of the site's physical, geological, hydrological and other environmental features with the uses or special uses permitted in the proposed zoning district.

CWA Comment: *The site appears to generally be physically compatible for townhomes.*

3. Surrounding Area. The compatibility of all the potential uses allowed in the proposed zoning district with the surrounding area in terms of impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

CWA Comment: *The proposed townhomes appear to be generally consistent with other adjacent single-family and multiple-family residential areas, as well as the lake and golf course. The area is within the water and sewer districts. The proposed conditional rezoning would likely result in lower traffic impacts.*

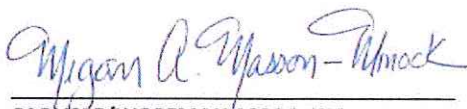
We defer to the Township Engineer for further comment on potential infrastructure impacts.

SUMMARY & COMMENTS

While the Master Plan calls for Village Commercial uses on these properties, those uses were planned almost twenty (20) years ago, when on-line shopping was limited and there was a greater anticipated demand for commercial land uses. The proposed conditional rezoning to RM, Multiple-Family Residential district with the conditions offered could be seen as in keeping with the residential land use goal, objectives and strategies of the 2019 Charter Township of Oxford Master Plan. If the Planning Commission chooses to recommend approval of the conditional rezoning to the Township Board, the Commission should make specific findings as to how circumstances have changed since 2005 and 2019 to justify a deviation from the Future Land Use Plan.

I will be in attendance at the May 11, 2023 Planning Commission meeting. In the meanwhile, we are happy to answer any questions.

Sincerely,



CARLISLE/WORTMAN ASSOC., INC

Megan Masson-Minock, AICP

Principal

July 3, 2023
Township Closure
Resolution

Exhibit A

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN**

**RESOLUTION
REGARDING JULY 3, 2023**

WHEREAS, the Charter Township of Oxford is closed on Tuesday, July 4, 2023, in observance of the Independence Day National Holiday; and

WHEREAS, staffing availability and business access necessity are projected to be reduced on the Monday preceding the national holiday; and

WHEREAS, the Township has the authority to determine days and hours of operation and related employee compensation.

NOW THEREFORE BE IT RESOLVED that the Township authorizes the suspension of business hours on Monday, July 3, 2023; and

IT IS FURTHER RESOLVED, the Board of Trustees authorizes holiday compensation for employees for regularly scheduled work hours for Monday, July 3, 2023.

MOVED: _____ SECONDED: _____

A roll call vote on the foregoing resolution was taken, the result of which is as follows:

Ayes:
Nays:
Absent:

Adopted at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 14th day of June, 2023.

Curtis W. Wright, Clerk

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

CERTIFICATION

I, Curtis W. Wright, duly elected Clerk of the Charter Township of Oxford, do hereby certify that the foregoing is a true copy of a resolution adopted by the Charter Township of Oxford Board of Trustees at a regular meeting held on the 14th day of June 2023, the original of which is on file in my office, and that such meeting was conducted and public notice thereof was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended, and that minutes of such meeting were kept and are available as required by such Act.

Curtis W. Wright
Township Clerk

Dated: June ____, 2023

Date: June 14, 2023

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: Development Agreement Waiver for 411 North Oxford Road

Dear Board Members:

The property located at 411 North Oxford Road is being renovated.

One of the requirements is an approval of a Development Agreement. The project was addressed at the April 13, 2023 Oxford Township Planning Commission Meeting.

Per the attached minutes, the Planning Commission is recommending waiving the requirement to provide a Development Agreement (*highlighted item 3 near the bottom of page two (2) of the attached minutes*).

If the Township Board is in favor, the following motion is offered for consideration:

I move to waive the requirement to provide a Development Agreement for the property located at 411 North Oxford Road as authorized in Section 16.19(C) of the Oxford Township Zoning Ordinance 67A.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, APRIL 13, 2023

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, April 13, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

The meeting was called to order by Secretary Hunwick at 7:00 p.m.

RESPECTS TO THE FLAG

ROLL CALL

Members Present: **Jon Nold, Korey Bailey, Robert Turner, Ed Hunwick**

Members Absent: Tom Berger, Michael Spisz, Justin Ballard

Also Present: Township Planner Megan Masson-Minock, Recording Secretary Susan McCullough, one OCTV camera operator, the applicant and no residents.

APPROVAL OF AGENDA

Commissioner Nold moved, Commissioner Bailey seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, April 13, 2023 as presented.

Ayes: 4 Nays: 0 Absent: 3

Motion Carried.

CONFLICTS OF INTEREST/EX-PARTE CONTACT

APPROVAL OF THE MINUTES

Planning Commission Regular Meeting – March 23, 2023

Commissioner Nold moved, Commissioner Turner seconded, to approve the regular Planning Commission meeting minutes for March 23, 2023 as presented.

Ayes: 4 Nays: 0 Absent: 3

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA

Public comment began at 7:04 p.m.

There being no public comment on non-agenda items, public comment ended at 7:04 p.m.

COMMISSIONERS' COMMENTS

None.

PUBLIC HEARING(S)

None.

UNFINISHED BUSINESS

PC 23-001 – 411 North Oxford Road (04-22-246-001). Applicant: Kemp Building and Development, 275 W. Girard Ave., Madison Heights, MI 48071.

The applicant is requesting a final site plan review for the renovation of an existing industrial building and expansion and improvements to the existing parking lot of more than 20 percent.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, APRIL 13, 2023

Ian Hurst, Kemp Building and Development, 275 W. Girard Ave., Madison Heights, MI 48071, was available to answer any questions of the Commission.

Planner Masson-Minock presented The Carlisle|Wortman review letter dated March 29, 2023.

The Oxford Fire Department review letter submitted by Fire Marshal Frantz and dated March 30, 2023 was included in the meeting packet.

The Sharpe Engineering review letter dated March 23, 2023 was included in the meeting packet.

No residents spoke during public comment.

Commissioner Nold moved, Commissioner Bailey seconded, to grant Final Site Plan approval for PC file number 23-001 for the proposed reconstruction and improvements to the industrial building located at 411 N. Oxford Road, conditioned upon the following: 1) Applicant providing the information required by the Township Zoning Ordinance as set forth in the reports submitted by Township consultants and Township administration; 2) Applicant submittal of revised plans, addressing stated deficiencies in reports submitted by Township consultants and Township administration; 3) Applicant's approval of a waiver of the requirement to enter in a development agreement from the Oxford Township Board of Trustees, consultant reports and reports generated by Township administration as referenced herein, with the exception of those subject to attorney-client privilege, shall be attached to the approved meeting minutes dated April 13, 2023; and 4) to limit the number of employees to 12 total.

Roll call:

Ayes: None

Nays: Bailey, Nold, Turner, Hunwick

Absent: Berger, Spisz, Ballard

Motion Failed.

Commissioner Nold moved, Commissioner Bailey seconded, to grant Final Site Plan approval for PC file number 23-001 for the proposed reconstruction and improvements to the industrial building located at 411 N. Oxford Road, conditioned upon the following: 1) Applicant providing the information required by the Township Zoning Ordinance as set forth in the reports submitted by Township consultants and Township administration; 2) Applicant submittal of revised plans, addressing stated deficiencies in reports submitted by Township consultants and Township administration; 3) The Planning Commission recommends to the Township Board a waiver of the requirement of a development agreement; 4) Applicant's approval of a waiver of the requirement to enter in a development agreement from the Oxford Township Board of Trustees; 5) Consultant reports and reports generated by Township administration as referenced herein, with the exception of those subject to attorney-client privilege, shall be attached to the approved meeting minutes dated April 13, 2023; and 6) to limit the number of employees to 12 total on location at any one time.

Roll call:

Ayes: Nold, Turner, Hunwick, Bailey

Nays: None

Absent: Berger, Spisz, Ballard

Motion Carried.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, APRIL 13, 2023

NEW BUSINESS

None.

COMMUNICATIONS AND/OR COMMITTEE REPORTS

Economic Development Committee

Commissioner Bailey stated that the Committee will be scheduling its first meeting soon.

Ordinance Review Committee

Commissioner Nold provided an update regarding upcoming projects.

PLANNER/ENGINEER REPORTS

Planner – Carlisle/Wortman

Planner Masson-Minock provided a brief update regarding ongoing and upcoming projects.

Engineer – Sharpe Engineering

None.

ADJOURNMENT

Secretary Hunwick adjourned the meeting at 7:29 p.m.

Tom Berger, Chairman

Ed Hunwick, Secretary

Date approved: May 11, 2023

smm

- E. Reinstatement. An approval that has been revoked shall be submitted for review and approval as a new application, subject to this Ordinance as it exists at the time of reapplication.

16.18 Review of Completeness. The Zoning Administrator shall review all applications for completeness. An application submitted for review or approval by the Planning Commission or Zoning Board of Appeals shall only be placed on the agenda and forwarded once the application has been determined to be administratively complete.

16.19 Development Agreement. A development agreement between the applicant and the Township shall be required for all final, combined, and amended site plans and planned unit developments in order to ensure compliance with the standards of this Ordinance and other local, county, state, and federal laws, ordinances, and regulations and to ensure orderly development while protecting the health, safety, and general welfare.

- A. Authority. The Township Board shall have the authority to approve or waive the requirement for a development agreement, unless otherwise noted.
- B. Minimum Information. Development agreements shall contain the following information, unless otherwise approved by the Township Board:
 - 1. Performance Guarantee. Summary of the performance guarantee, including money deposited and the terms of refund;
 - 2. Hours of Construction. Any limitations on the hours of construction;
 - 3. Improvements. Identification of what party is responsible for installing and maintaining improvements;
 - 4. Construction Routes. Identification of construction routes to be used and condition the roads will be maintained in;
 - 5. Refuse Removal. Description of removal of refuse and waste from the site during construction;
 - 6. Turnover. Description of turnover of responsibilities from the developer to an association;
 - 7. Turnover Notice. Confirmation that the Township will be notified of turnover to an association at least thirty (30) days before turnover;
 - 8. Inspections. Description of inspections to be conducted and approved before turnover;

9. Special Assessment District. Consent to create a special assessment district if it becomes necessary and the Township takes action to maintain any improvements; and
 10. Other. Other information determined necessary.
- C. Waiver. The Township Board may waive the requirement for a development agreement, excluding development agreements for planned unit developments, if it finds all of the following to be true:
1. Minor Project. The scope of the project shall be of such a limited nature that a development agreement is not necessary to ensure completion; and
 2. No Harm. The lack of a development agreement shall not cause harm to surrounding properties or the Township in general.
- D. Recording. The development agreement, following approval by the Township Board, shall be recorded with the Register of Deeds at the applicant's expense, with a copy provided to the Township.

[End of Article 16.]

Curtis Wright

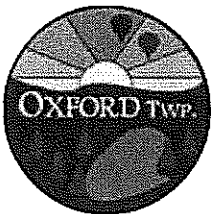
From: Cheryl Lotan
Sent: Wednesday, June 7, 2023 4:04 PM
To: Curtis Wright
Cc: Kelly Richter
Subject: Agenda item
Attachments: 04 13 2023 PC Minutes Highlighted to BOT.docx

Good Afternoon,

On April 13, 2023, the PC approved the final site plan for the proposed renovation of an existing building and improvements to the existing parking lot located at 411 North Oxford Road. Zoning Ordinance Section 16.19 (C) authorizes the Township Board to waive the requirement for a development agreement if it finds that the scope of the project is limited in nature and a development agreement is not necessary to ensure completion and that the lack of a development agreement shall not cause harm to surrounding properties or the Township in general. The PC is recommending the Development Agreement be waived by the Township Board as it meets the criteria outlined in the Zoning Ordinance.

Please place an item on the agenda to Waive a Development Agreement between Kemp Building and the Township for the renovation project at 411 North Oxford Road as recommended by the PC.

Thank you.



*Please consider the
environment before
printing this email.*

Cheryl Lotan
Planning & Zoning

(248) 628-9787 Ext. 101
clotan@oxfordtownship.org
300 Dunlap Rd.
Oxford, MI 48371
www.oxfordtownship.org

MEMO

To: Oxford Township Board of Trustees

From: Joseph G. Ferrari, Treasurer

Date: June 8, 2023

Re: Safety Path Easement Purchase for P-04-22-200-021

The Safety Path Committee met on June 8, 2023 and is recommending the purchase of the Chase Bank easement, along M-24 for \$3,676.00. After acquiring this easement, we will now have both necessary easements to loop the safety path from that section of M-24 to Ray Road. The Meijer easement was accepted by the Township Board at its April meeting and recorded shortly thereafter at the Oakland County Register of Deeds.

A sample motion has been prepared for your consideration.

Moved by: _____ Seconded by: _____

That the Oxford Township Board of Trustees purchases the permanent easement for a Safety Path from JP Morgan Chase Bank (P-04-22-200-021) as presented in the amount of \$3,676.00. These funds are to be expensed from 297-852-971.001.

GRANT OF PERMANENT EASEMENT FOR SAFETY PATH

KNOWN ALL PERSONS BY THESE PRESENTS, That **JPMORGAN CHASE BANK, NATIONAL ASSOCIATION**, whose business address is 237 Park Avenue, 12th Floor, Mail Code: NY1-R064, New York, New York 10017-3140, Attn: Owned Property Administration, hereinafter referred to as "Grantor", being title holder to the following described parcel of land ("Grantor's Property"), to wit:

Legal Description of Burdened Parcel

Tax Parcel Identification # 04-22-200-021

A PART OF THE NORTHWEST ¼ OF SECTION 22, T-5-N, R-10-E, OXFORD TOWNSHIP, OAKLAND COUNTY, MICHIGAN; MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE NORTH ¼ CORNER OF SECTION 22; THENCE S87°58'43"W 156.80 FEET; THENCE S18°24'11"E 34.40 FEET; THENCE S18°24'11"E 1096.60 FEET; THENCE S02°59'55"W 335.80 FEET; THENCE S71°35'49"W 252.46 FEET; THENCE N18°24'11"W 248.00 FEET; THENCE S71°35'49"W 560.00 FEET; THENCE N18°24'11"W 83.29 FEET TO THE POINT OF BEGINNING; THENCE N18°24'11"W 245.02 FEET; THENCE N71°35'49"E 161.10 FEET; THENCE S68°16'40"E 20.00 FEET; THENCE 148.96 FEET ALONG CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 180.00 FEET, CHORD BEARING S44°34'11"E 144.75 FEET; THENCE S18°45'39"E 115.15 FEET; THENCE 42.79 FEET ALONG CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 30.00 FEET, CHORD BEARING S20°56'48"W 39.25 FEET; THENCE S71°35'49"W 161.10 FEET; THENCE N18°24'11"W 43.29 FEET; THENCE S71°35'49"W 54.95 FEET TO THE POINT OF BEGINNING AND CONTAINING APPROXIMATELY 1.45 ACRES. (TAKEN FROM OAKLAND COUNTY RECORDS)

for and in consideration of the sum of THREE THOUSAND SIX HUNDRED SEVENTY-SIX AND 00/100 DOLLAR (\$3,676.00), receipt of which is hereby acknowledged, does hereby grant and convey to the CHARTER TOWNSHIP OF OXFORD, a Michigan Municipal Corporation, whose address is 300 Dunlap Road, Oxford, MI 48371, hereinafter referred to as "Grantee", the perpetual right to construct, operate, maintain, repair and/or replace a safety path upon, across, in, through, and under the following land located in the Charter Township of Oxford and described as:

Description of Permanent Safety Path Easement

THE WEST 15 FEET OF THE ABOVE DESCRIBED PARCEL OF LAND. SAID EASEMENT BEING ADJACENT TO THE LAPEER ROAD (M-24) RIGHT-OF-WAY.

and to enter upon sufficient land adjacent to said safety path easement for the purpose of exercising the rights and privileges granted herein.

1. The Grantor herewith agrees not to build or convey to others permission to build any permanent structures on the above described Easement Premises. Permanent structures include, but are not limited to, structures with footings, fixtures with

- foundations, decks, swimming pools, culverts, and similar non-removable features.
2. All trees, shrubbery, and landscaping within the Easement Premises can be removed and is not required to be replaced.
 3. Grantee agrees to keep Grantor's Property open at all times for ingress and egress purposes, allowing at all times free and unobstructed pedestrian and vehicular ingress and egress to Grantor's Property and its business facilities, parking, drive-through and walkway areas, and no construction vehicles or equipment shall be parked or stored on the Grantor's Property at any time.
 4. Once Grantee has commenced construction of the Improvements in the Easement Premises, Grantee shall diligently pursue such Improvements to completion. All Improvements in the Easement Premises shall be performed in a good and workmanlike manner. The Easement Premises so disturbed by reason of the exercise of any of the foregoing powers, rights, and privileges, shall be reasonably restored to its condition that existed prior to entering said Easement Premises by the Grantee except that the Grantee will in no case be responsible for replacing or paying for replacing any aesthetic plantings or improvements other than ordinary lawns or approved standard walks, roadways, driveways and parking lot surfacing which were required to be removed for the construction and/or replacement of said safety path.
 5. Grantor retains, reserves, and shall continue to use the Easement Premises for any and all purposes which do not interfere with, obstruct the use of, or prevent the use by the Grantee. Any unauthorized use or obstruction may be removed by the Grantee and not replaced.
 6. It is understood that the easement, rights, and privileges granted herein are nonexclusive, and Grantor reserves and retains the right to convey similar easements and rights to such other persons as Grantor may deem proper provided such similar easements do not affect Grantee's permanent easement.
 7. To the extent permitted by applicable law, Grantee for itself and its successors and assigns agrees to indemnify and defend Grantor against all claims, suits, liability, and expense on account of injury or death of persons or damage to property caused by or arising out of any negligent or otherwise wrongful acts or omissions of Grantee or any licensee, contractor, agent, or invitee of Grantee in connection with this Easement, and not caused or contributed to by the willful misconduct of Grantor.
 8. In order to facilitate coordination of the parties' respective uses of the property subject to the Easement and, to the extent practicable, minimize disruption of Grantor's business activities on that property, Grantee shall provide Grantor not less than forty-eight (48) hours written notice prior to any entry onto Grantor's property to conduct any activities that would result in disturbance of Grantor's use of the property, such notice to be provided to:

JPMorgan Chase Bank, National Association
c/o Wade B. Wilcox
Phone: (801) 481-5328
Email: wade.b.wilcox@jpmchase.com

JPMorgan Chase Bank, National Association
c/o Christine Kovalcik, Asset Manager
Phone: (810) 237-3969
Email: Christine.m.kovalcik@jpmachase.com

9. This instrument and the rights and obligations contained herein shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors, and assigns.
10. An Exhibit of the described easement is attached hereto and made a part thereof.
11. This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any modification of this Easement must be in writing and must be signed by the party to be charged.
12. This Easement shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan. The language of all parts of this Easement is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any party.
13. It is understood and agreed between the parties that the terms and conditions herein are contractual and are not a mere recital. No other agreements, understandings, contracts, or representations between Grantor and Grantee in any way related to the subject matter, except as expressly stated herein.
14. If any provision of this Easement or its application to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Easement shall not be affected and shall remain valid and enforceable to the fullest extent permitted by law.
15. It is understood and agreed between the parties that a failure by either party to fulfill the terms set forth in this Easement shall not result in extinguishment of the Easement rights granted herein or constitute a waiver of such terms.
16. The Grantor does not warrant title to the rights above granted or that the same are free and clear of all liens and encumbrances. Grantee hereby undertakes this easement solely at its own risk.

Current Agenda Item
--Treasurer--

MEMO

To: Oxford Township Board of Trustees

From: Joseph G. Ferrari, Treasurer

Date: June 8, 2023

Re: Future Safety Path Cash in Lieu of Agreements

The Safety Path Committee met on June 8, 2023 and is recommending that all future Safety Path Cash in Lieu of agreements shall also include the permanent dedication of the required easement as part of this process.

Oxford Township will be considering purchasing the Chase Bank easement, along M-24 for \$3,676.00. Back in December of 2009, Chase Bank paid Oxford Township \$3,031.25 as part of the cash in lieu of process (please see attached). If this proposed change had been in place, we would not have had to acquire the proposed original easement (and at a greater cost in terms of time and money).

A sample motion has been prepared for your consideration.

Moved by: _____ Seconded by: _____

That the Oxford Township Board of Trustees requires that all future Oxford Township Safety Path Cash in Lieu of Agreements also include language that dedicates the proposed easement to the Charter Township of Oxford as part of this process.

AGREEMENT BETWEEN CHARTER TOWNSHIP OF OXFORD AND JP MORGAN CHASE BANK , N. A.

This Agreement is made this 11th day of December, 2009 by and between the Charter Township of Oxford ("Township"), a Michigan Municipal Corporation, and JP Morgan Chase Bank, N. A., (the Developer"), (jointly, the "Parties").

WHEREAS, the Developer has an approved Final Site Plan for a development to be known as "JP Morgan Chase Bank N. A." 860 N. Lapeer Road, within the Township, located upon the land described in Exhibit A, attached; and

WHEREAS, the Township wishes to continue to develop a system of safety paths within the Township, and maintain a Safety Path Fund in furtherance of this goal; and

WHEREAS, the Developer has represented, in correspondence dated November 23-24, 2009 (attached), their wish to deviate from the Final Site Plan submitted to the Township, approved by the Planning Commission August 23, 2009, on page C-6 (Dimension and Paving Plan) by agreeing to contribute to Safety Path Fund in lieu of installation.

THEREFORE, in exchange for good and valuable consideration as herein provided and otherwise, the Parties agree as follows:

1. Developer agrees to pay \$3,031.25 into the Township's Safety Path Fund, with this amount derived by the calculation that Developer's share of the Safety Path system is 770 square feet, and that the cost per square foot of installing a Safety Path is estimated to be \$3.9367. The total amount of \$3,031.25 must be paid to the Township's Safety Path Fund prior to the Developer securing a permanent Certificate of Occupancy for JPMorgan Chase Bank, N.A. – at Meijers.
2. Pursuant to Section 5 (C) of Township Ordinance No. 117, the Township hereby waives the requirement of Section 5 (A) that the Developer provide for a safety path abutting JP Morgan Chase Bank, N. A. northerly from south entrance at Meijers, along M-24 (Lapeer Road), conditioned upon the Developer's compliance with Paragraph 1, above.
3. The obligation of Developer agreed to herein shall be binding upon the Developer's heirs, successors-in-title and assignees and shall run with the land as described in Exhibit A.

WITNESS:

Barbara M. Walkaus
BARBARA M. WALKAUS

Deanna K Burns
Deanna K Burns

Barbara M. Walkaus
BARBARA M. WALKAUS
Michelle Zells
MICHELLE ZELLS

CHARTER TOWNSHIP OF OXFORD

By: Joseph A. Ferrari
Joseph Ferrari

Its: Treasurer
Treasurer

JP MORGAN CHASE BANK, N. A.

By: JP Morgan Chase Bank, N. A.

By: Thomas Moffatt
Thomas Moffatt, Its Vice President

This instrument prepared by:

Joseph G. Ferrari
CHARTER TOWNSHIP OF OXFORD
300 Dunlap PO Box 3
Oxford MI 48371
248-628-9787 x 105

When recorded return to:

Joseph G. Ferrari
CHARTER TOWNSHIP OF OXFORD
300 Dunlap PO Box 3
Oxford MI 48371
248-628-9787 x 105

MEMO

Current Agenda Item
--Treasurer--

To: Oxford Township Board of Trustees

From: Joseph G. Ferrari, Treasurer

Date: June 8, 2023

Re: Safety Path Final Design and Letting of Bids for Lakeville Road Safety Path from Chinkapin Rill to Barr Road

The Safety Path Committee met on June 8, 2023 and a majority is recommending that the Oxford Township Board of Trustees approves the final design of the Lakeville Road Safety Path from Chinkapin Rill to Barr Road.

The required easements from Chinkapin Rill to Grampian Drive have been secured. It was decided to “angle” the pathway after Grampian Drive to the right of way and then over to Barr Road. The addition of this “sharrow” is acceptable to Road Commission for Oakland County (RCOC).

We are unsure of the final design costs for Sharpe Engineering to finish this work, but there are available funds in the Safety Path fund to complete that part of the project. Once the final design is complete, this project will be submitted for bids with the final bid tabulation and pricing coming before the Township Board for final consideration.

A sample motion has been prepared for your consideration.

Moved by: _____ Seconded by: _____

That the Oxford Township Board of Trustees authorizes Sharpe Engineering to proceed with the final engineering and design for the Lakeville Road Safety Path from Chinkapin Rill to Barr Road. Once that has been finalized, Sharpe Engineering is authorized to send this project out for bids and then to return to the Oxford Township Board of Trustees with a bid tabulation and recommendation. These funds are to be expensed to the Safety Path Fund.



SHARPE ENGINEERING

101 N. WASHINGTON • OXFORD MI 48371
P. 248.877.2102 • SHARPE-ENGINEERING.COM

LAKEVILLE ROAD SAFETY PATH CHINKAPIN RILL TO BARR ROAD

Project: 017.05.02

Date: Updated 6/8/23

Description: 1,500 LF of Safety Path to be a combination of HMA Safety Path, Boardwalk, HMA Road Widening

CONSTRUCTION ITEM	QUANTITY	UNIT	UNIT PRICE	ESTIMATE
SITE CLEARING				
Clearing	1	AC	\$2,500.00	\$2,500.00
Rem trees 19"-36" dia.	3	EA	\$1,600.00	\$4,800.00
Rem trees 6"-18" dia.	2	EA	\$600.00	\$1,200.00
SUBTOTAL - SITE CLEARING				\$8,500
DEMOLITION				
Sawcut pvmt	70	LF	\$5.00	\$350.00
Rem HMA pvmt	700	SF	\$3.00	\$2,100.00
Rem gravel	300	SY	\$10.00	\$3,000.00
SUBTOTAL - DEMOLITION				\$5,450
EARTHWORK				
Topsoil stripping and removal	200	CY	\$15.00	\$3,000.00
Station grading, safety path	12	STA	\$2,000.00	\$24,000.00
Safety Path Base, MDOT 21AA, CIP	240	CY	\$25.00	\$6,000.00
Roadway Shoulder Widening	350	SY	\$20.00	\$7,000.00
SUBTOTAL - EARTHWORK				\$40,000
SOIL EROSION SEDIMENT CONTROL				
Sediment control fence	500	LF	\$2.50	\$1,250.00
SUBTOTAL - SOIL EROSION SEDIMENT CONTROL				\$1,250
CURB AND SIDEWALK				
Conc. curb and gutter (hand)	20	LF	\$100.00	\$2,000.00
6" Conc. sidewalk ADA ramp	120	SF	\$15.00	\$1,800.00
SUBTOTAL - CURB AND SIDEWALKS				\$3,800
HOT MIX ASPHALT PAVEMENT				
HMA, 5E1, Roadway	30	TN	\$175.00	\$5,250.00
HMA, 4E1, Roadway	50	TN	\$175.00	\$8,750.00
HMA, 5E1, Safety Path	100	TN	\$150.00	\$15,000.00
HMA, 4E1, Safety Path	150	TN	\$150.00	\$22,500.00
SUBTOTAL - HOT MIX ASPHALT PAVEMENT				\$37,500



SHARPE ENGINEERING

101 N. WASHINGTON • OXFORD MI 48371
P. 248.877.2102 • SHARPE-ENGINEERING.COM

TRAFFIC CONTROL AND STRIPING

Traffic Control	1	LS	\$15,000.00	\$15,000.00
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SUBTOTAL - TRAFFIC CONTROL AND STRIPING

\$15,000

LANDSCAPING

Seeding with 2" topsoil	1000	SY	\$4.00	\$4,000.00
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SUBTOTAL - LANDSCAPING

\$4,000

MISCELLANEOUS

Boardwalk	280	LF	\$300.00	\$84,000.00
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Mailbox, Relocate	1	EA	\$100.00	\$100.00
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Sign, Relocate	2	EA	\$200.00	\$400.00
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SUBTOTAL - MISCELLANEOUS

\$84,500

SUBTOTAL - CONSTRUCTION COSTS

\$200,000

FEES AND SERVICES

MUNICIPAL FEES

RCOC Permits & Inspections		1.00%	\$2,000.00
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SUBTOTAL - MUNICIPAL FEES

\$2,000

PROFESSIONAL SERVICES

DESIGN

Topographical survey		2.00%	\$4,000.00
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Engineering design		7.50%	\$15,000.00
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Bidding		2.00%	\$4,000.00
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Geotechnical / Soil borings		2.00%	\$4,000.00
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SUBTOTAL - PROFESSIONAL SERVICES

\$27,000

SUBTOTAL - FEES AND SERVICES

\$29,000

SUBTOTAL - CONSTRUCTION COSTS

\$200,000

CONSTRUCTION CONTINGENCY

15% \$30,000

SUBTOTAL - FEES AND SERVICES

\$29,000

TOTAL ESTIMATED PROJECT COST

\$259,000

This estimate should only be used for reference. We have no control over material prices, labor rates, or Contractor's methods of constructing the proposed infrastructure improvements. The above listed unit prices are based on previous experience, anticipated construction conditions, and our best projections as to what future prices may be. This is not a binding maximum price for the project.



DATE:	
SCALE:	
PROJECT:	
DRAWN BY:	
CHECKED BY:	
APPROVED BY:	

MISS DIG SYSTEM
 800-482-7171 OR 811
 CONTACT THE MISS DIG SYSTEM 3 BUSINESS DAYS IN ADVANCE

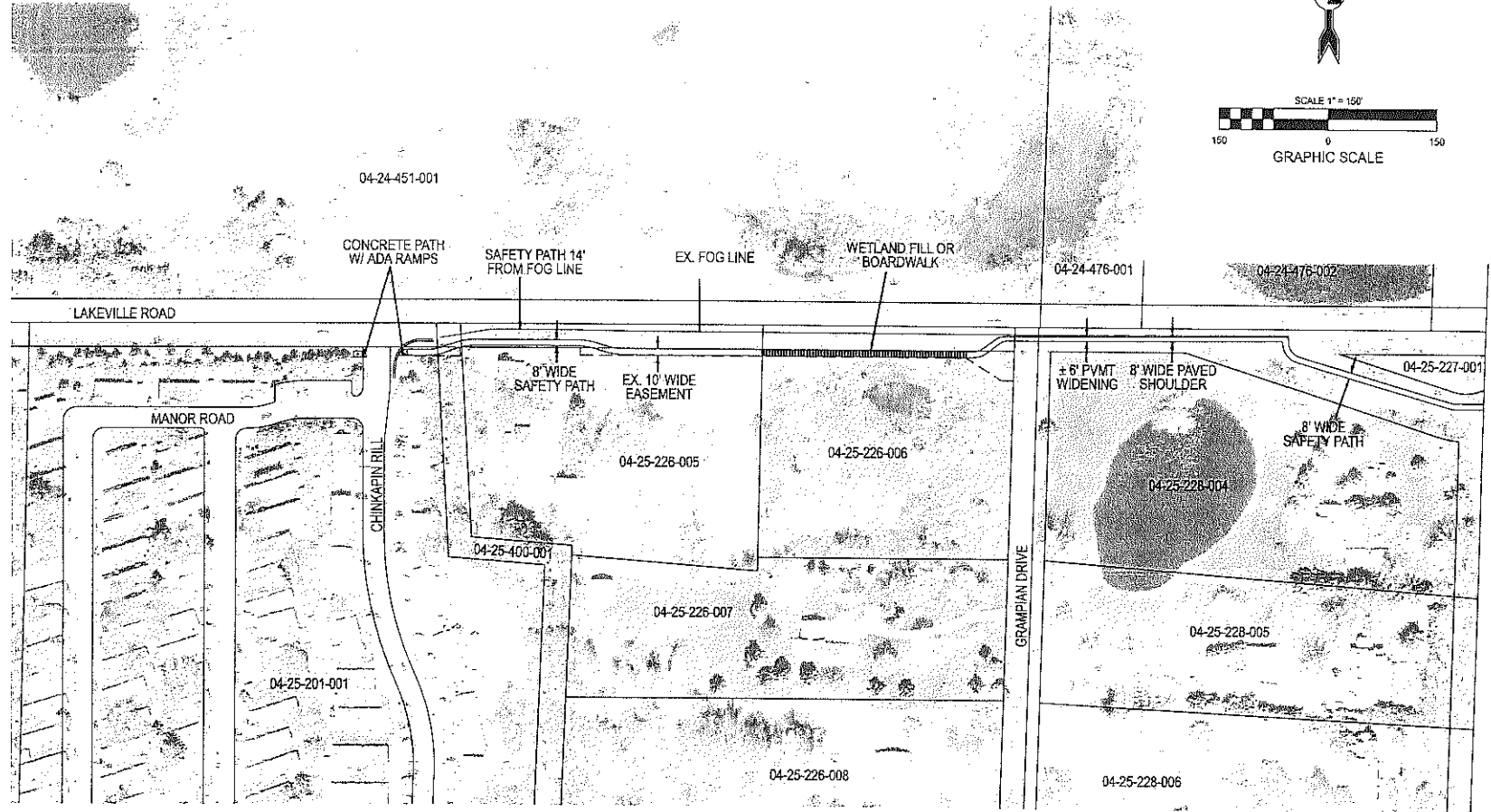
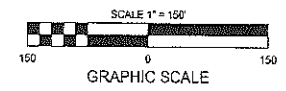
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RECORDED FOR:
 CHARTER TOWNSHIP OF OXFORD
 300 DUNLAP ROAD
 OXFORD, MASSACHUSETTS
 01468-9787

SITE PLAN
 LAKEVILLE ROAD (CHINKAPIN HILL TO BARRY)

CITY: OXFORD TWP
 COUNTY: GAVELAND
 SECTION: 23
 T-5-N-R-10-E

DATE SUBMITTED: 06/08/23
 DATE REVISION: 06/08/23
 SCALE: 1" = 60'
 SHEET: 3
 PROJECT: 017.05.02



04-24-451-001

CONCRETE PATH
W/ ADA RAMPS

SAFETY PATH 14'
FROM FOG LINE

EX. FOG LINE

WETLAND FILL OR
BOARDWALK

04-24-476-001

04-24-476-002

LAKEVILLE ROAD

MANOR ROAD

CHINKAPIN HILL

GRAMPAIN DRIVE

8' WIDE
SAFETY PATH

EX. 10' WIDE
EASEMENT

± 6' PVMT
WIDENING

8' WIDE PAVED
SHOULDER

8' WIDE
SAFETY PATH

04-25-226-005

04-25-226-006

04-25-228-004

04-25-227-001

04-25-400-001

04-25-226-007

04-25-228-005

04-25-201-001

04-25-226-008

04-25-228-006