

Eagles Mere Borough

AGENDA

February 6, 2023
Regular Monthly Meeting
Time: 7:00 pm
Location: Borough Hall

William Feese, Louise Middleton, Dennis Craig, Tom Graff, Jim Way, Kathy McCorkle, and Richard Liebert. Mayor John Brownback. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore.

(For those wishing to participate by phone, the Dial-in access number is 1 605 562 8400 and the Participant access code is 8026073#. Please let the Secretary know if you plan to dial in so the call can be set up.)
Per PA Statutes for Boroughs, a quorum consists of only those Council members in the room but Council members attending by Conference Phone may vote once a quorum is established.

In the Gallery:

Call to Order-Regular Monthly Meeting: (President of Council presiding)

Pledge of Allegiance:

Moment of Silence in Honor of Tim Borges: Tim Borges, a Council Member from 2004 to 2014, died on January 24, 2023.

Motion to Revise the Published Agenda: (if needed)

Public Issues & Comments: Agenda email item submitted by resident Susan Dahm re: dog wastes. See email attached (blue paper).

Minutes: Approve the draft of the January 2, 2023 Regular Meeting minutes. A copy of the document is included with the Agenda.

Treasurer's Report:

- Interim reports are sent with agendas. Reports are through January 31, 2023.

Open Records/Right to Know Officer:

- No requests

Zoning & Ordinance Officer report:

- No new requests received. There have been preliminary consultations on several potential projects.

Street Superintendent Report:

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Mayor's Report:

Emergency Management Coordinator's report:

Points of Interest and Information from the Secretary:

- There was one Real Estate transfer in December generating \$5,390.00 in transfer taxes. Ecker > Caviston.
- PSAB has called to our attention that Eagles Mere Borough will celebrate the 125th Anniversary of its incorporation on April 1, 1898. They have offered a plaque from PSAB to honor this occasion and I have accepted. Should the Borough undertake any other celebration or recognition during this anniversary year?
- Sullivan County Conservation District has provided final payment for the Clay Ave Phase I project in their Dirt Gravel and Low Volume Road program. (Certificate attached) Combined with their initial payment, this makes their contribution \$42,498.50 toward Phase I of Clay Ave. project. We have also received an initial \$22,933.36 toward the Clay Ave Phase II project which is partially complete but on hiatus for the winter. An application for Phase III will be completed when the Conservation District is ready to receive it.
- PSAB has published the initial announcement of the 2023 Annual Conference (Attached). It will be June 4-7, 2023 at the Hershey Lodge. This is a week later than the traditional time. Unfortunately, our June Council meeting is scheduled for June 5, 2023. If several Council Members in addition to the Secretary Treasurer are interested, we may want to reschedule the June Council meeting.
- The President of the Ambulance Association has incurred a work-related injury to her right shoulder while responding to an ambulance call. (Her previous injury in Aug, 2020 was to her left shoulder). This has been reported to the Borough's Workers Comp insurance carrier. (Ambulance Assoc. personnel are on the Borough's W/C policy. The State Workers Insurance Fund covers Fire Company personnel only.) She is expected to have surgery in the near future and be unavailable for ambulance calls for six months.

Committees:

Appointment renewals by President Feese- List of appointments and meeting times is attached.

Finance-

- Interim financial reports through January 31, 2022, are attached to this Agenda.

Infrastructure-

Museum-

- The Museum is now closed until Spring (or by appointment).
- The Museum Board is looking for a business manager to replace Gavin Siegfried who has resigned, effective January 31, 2023.

Ordinance- No Activity

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Personnel- Annual reviews are in progress.

Website- Updates continue to be made by Kase Moore as needed.

Continued Business: None known

New Business:

- Annual reports for the Fire Company and the Ambulance Association:
 - o Action needed to Accept the Report (enclosed), and to approve the list of scheduled non-emergency events of both the Fire Company and the Ambulance Association. (Yellow paper)
 - o Action needed to approve Operation Support Activities of the Fire Company (draft attached) requested by State Workers Insurance Fund.
- Borough Appointments for 2023 are needed. The following is a list of positions and incumbents which need to be revised or renewed:

President Pro Tempore	Rick Liebert
Vacancy Board	Suzanne Lee
SulCo Council of Governments	Dave Carson
Eagles Mere Borough Authority (3 year term)	Cathy Coniff
Emergency Management Coordinator	TBD
Emergency Liaison	Mayor John Brownback
Museum Board	Jill Johnson, Karen Gardner, Betsy Lingenheld, Joe Laurie, Kathy McCorkle, Patrick Lacon
 	Julie Adams
Zoning Hearing Board	J. David Smith, Esq., McCormick Law Firm
Borough Solicitor	Eric Casanave, PE, Stiffler McGraw
 	Brian Walheim
Borough Engineer	Lee Middleton
 	Dave Carson
EMAA 4 th of July Commissioner	
SulCo Tax Committee	
Zoning and Ordinance Officer	
- A new home (Stall) is being built on Prospect Ave. The buried electrical conduit in that area is not acceptable to Penelec and they require an easement to run their power cables under Prospect Ave through new conduit installed by others. Paperwork for the easement is in process. The Borough will need to sign the easement papers when they are complete. The Borough will incur no costs in this process. Authority to sign the documents is requested.

Payment of Bills- Approval to pay the bills (as reviewed) for the Borough and Museum is requested. (Includes bill from M.R. Dirt, LLC for \$80,125.30 for Clay Ave Phase I)

Adjourn the meeting at _____ pm.