

Village of Schuylerville
February 22, 2026
Schuylerville Budget Meeting Two

Present:

Mayor Carpenter
Trustee Baker
Trustee Campbell
Trustee Colvin
Treasurer Heyman

Present Via Phone

Trustee LeBaron

1. Call to Order / Opening Discussion

The meeting opened with a review of the general budget, focusing on remaining discussion items and final balancing adjustments. The primary outstanding topic identified was potential parking enforcement changes, though no immediate budget action was taken on that matter.

2. General Budget Review

Tax Levy and Reporting

- The allowable tax levy limit was confirmed at approximately \$601,124.**
- Current levy level discussed at approximately \$585,000.**

Budget Balancing Adjustment

- Budget initially showed approximately \$5,000 excess revenue.**
- Board agreed to:**
 - o Reduce planned use of fund balance accordingly.**
 - o Adjust fund balance usage from roughly \$54,000 to \$49,221.97.**
- Budget confirmed balanced after adjustment.**

Salt Budget

- Additional funds were included for road salt due to uncertainty in winter supply and pricing.**
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3. Parking Enforcement Discussion (Policy – No Budget Action)

Discussion included:

- **Transitioning from towing enforcement toward a ticket-based parking enforcement model.**
- **Use of a constable issuing tickets rather than towing vehicles.**
- **Town Court would have jurisdiction due to absence of a village court.**

Key considerations identified:

- **Parking violations would require prosecution by a licensed attorney.**
- **Additional costs could include:**
 - **Prosecutor compensation**
 - **Court surcharges mandated by New York State**
- **Revenue sharing and cost recovery mechanisms would need legal review.**

Outcome:

- **Matter tabled for future discussion; not included in current budget cycle.**
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5. Road Conditions and Capital Planning

- **Severe winter conditions caused significant roadway deterioration.**
 - **Board discussed:**
 - **Potential use of year-end surplus funds for road repairs.**
 - **Obtaining estimates before allocating surplus funds.**
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6. Sewer Fund Budget Review

CPI Adjustment Issue

- **CPI data missing one month due to government shutdown.**
- **Agreement reached to calculate increase using 11 months of available data.**
- **Difference estimated at approximately \$200. Treasurer Heyman will reach out to the Victory Administration for their input on this matter.**

Health Insurance

- **Updated actual costs obtained following provider change.**

- Annualized health insurance expense adjusted to approximately \$28,921.

Budget Status

- Sewer fund projected:
 - Revenues exceeding expenses by roughly \$3,700.
 - Board approved allocating surplus into the equipment/contractual line as contingency.
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7. Wastewater Operations and Capital Needs

Equipment and Infrastructure Priorities Discussed

- Pump replacement vs. repair:
 - Repair estimate near \$19,000.
 - Replacement estimated near \$25,000 (pending quote).
- Drying bed roof repairs needed due to wind damage.
- Possible installation of fans to improve drying efficiency.
- Climate control improvements for office/lab/SCADA areas.
- Evaluation of heating alternatives to reduce electric costs.

Budget Guidance to Operator

- Board encouraged proactive use of allocated budget funds.
- Emphasis placed on preventative maintenance and operational efficiency.
- Operator instructed to:
 - Obtain at least three quotes for projects.
 - Use purchase orders (POs) before fiscal year end to reserve funds if work is delayed.

Financial Clarification

- Unspent funds without a PO revert to fund balance.
 - Approved POs allow funds to carry forward for committed projects.
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8. Wastewater Operational Notes

- Electric costs increased due to continuous blower operation during winter.

- **Annualized spending projections indicate expenses remain within budget.**
 - **Discussion held regarding grease impacts and seasonal system loads.**
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10. Budget Adoption Timeline

Agreed schedule:

March 2 workshop, Preparation and filing of tentative budget, the board will hand the tentative budget to the clerk

March 9 regular meeting, presentation of tentative budget to board by clerk and announcement of the public hearing on the tentative budget for the April regular meeting

April 13 regular meeting and Public hearing on the tentative budget and presentation for adoption by the board of trustees

11. Adjournment

Trustee Baker made the motion to adjourn, Trustee Campbell seconded the motion, all in favor, meeting adjourned.