

TOWN OF ADDIS MINUTES
SEPTEMBER 9, 2025 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, September 9, 2025, at the Addis Municipal Center. The Pledge to the flag was led by Dana Larpenteur.

ROLL CALL

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, Dustin Hebert
Absent: None

MINUTES:

The August 12, 2025, regular meeting minutes were approved on a motion by Councilor Kelley; seconded by Councilor Hebert and adopted unanimously.

ADDITIONS TO AGENDA

None

PUBLIC COMMENTS

None

CORRESPONDENCE

BOO-GIE BASH & BAZAAR: Mayor Toups reminded everyone of the upcoming BOO-GIE BASH & BAZAAR on Saturday, October 4th. It's a family-friendly Halloween themed shopping market with live music; kids zone and much more. Event will be held at the Addis Railroad Park from 11am to 7pm.

ROCKIN' ON THE RAILROAD: Mayor Toups reminded everyone of the upcoming ROCKIN' ON THE RAILROAD events scheduled for Friday, October 17th with music by Tuxedo Speedo and Friday, November 7th with music by Ryan Foret & Foret Tradition.

OLD BUSINESS

None

NEW BUSINESS

ARPA PROJECT PHASE I – TULLIER SERVICES (ADDIS LANE & FIRST STREET) PAY APP NO. 3: A motion to approve Tullier Services Application for Payment No. 3 in the amount of \$246,478.50 for First Street sewer pump station improvements was made by Councilor Kelley, seconded by Councilor Parrish and adopted unanimously. A motion to approve Tullier Services Application for Payment No. 3 in the amount of \$89,608.50 for Addis Lane sewer pump station improvements was made by Councilmember Bernard, seconded by Councilmember LeBlanc and adopted unanimously.

ARPA PROJECT PHASE II – BARKER BROTHERS PAY APP NO. 3: A motion to approve Barker Brothers Application for Payment No. 3 in the amount of \$31,741.89 for Addis Back-up Pumps project was made by Councilmember Kelley, seconded by Councilmember Hebert and adopted unanimously.

APPOINTMENT OF TOWN ATTORNEY: Mayor Toups announced that long-serving Town Attorney Dana Larpenteur will be retiring from the position, and this meeting marks his last serving in that capacity. Members of the Council expressed their gratitude for his professionalism, legal expertise, and commitment to the Town of Addis throughout the years. Mayor Toups then recommended the appointment of Karen White as the new Town Attorney for the Town of Addis. He advised that Mrs. White, formerly of the Louisiana Municipal Association, brings extensive experience in municipal law and governance. A motion to appoint Karen White as Town Attorney was made by Councilmember LeBlanc, seconded by Councilmember Bernard, and adopted unanimously.

APPOINTMENT OF MAGISTRATE: Mayor Toups discussed the direction of the Addis Mayor's Court and noted that he believes it is time to establish a magistrate position. He recommended appointing Dana Larpenteur as the

Town Magistrate at a rate of \$500 per month. A motion to create the magistrate court was made by Councilmember Hebert, seconded by Councilmember Kelley. A motion to appoint Dana Larpenteur as the Magistrate for the Town of Addis at \$500 per month was then made by Councilmember Bernard, seconded by Councilmember Kelley, and carried unanimously.

2025 ADDIS ROAD REHAB PROJECT – REVIEW OF CONSTRUCTION PLANS & COST ESTIMATE: Jason Ellis with Novus Reb Engineering presented the construction plans and cost estimate for the 2025 Road Rehabilitation Project. The project includes improvements to 14 streets within the Town of Addis: Union Drive, Bayou Plantation Drive, Clarkland Blvd. West, Clarkland Blvd. East, Belle Vue Drive, Little Hope Drive, Old Highway 1, West Frontage Road, Bird Heights Avenue, Myhand Street, Peter Messina Road, Molaison Street, Mary Street, and George Bookish Drive. Improvements will vary by location, ranging from minor pothole repairs to full reconstruction of roads with extensive wear and deterioration. The total estimated construction cost, including Base Bid and Alternate No. 1 with a 10% contingency, is \$880,059.56. Mr. Ellis will submit the bid advertisement to The Advocate, with the bid opening scheduled for Wednesday, October 15th. Mayor Toups advised that he would like the reclaimed asphalt pavement (RAP) from the project to be kept and stored for use in a future project. Mr. Ellis stated that he would add that to the plans. The construction plans and cost estimate were reviewed and approved on a motion by Councilmember LeBlanc, seconded by Councilmember Hebert, and adopted unanimously.

NOVEMBER 2025 COUNCIL MEETING – CONSIDERATION OF RESCHEDULING: A motion to reschedule the November 2025 Council meeting to Monday, November 10th, due to the Veterans Day holiday, was made by Councilmember Kelley, seconded by Councilmember Hebert, and adopted unanimously.

MONTHLY REPORTS

ENGINEER: Mayor Toups stated that at the last meeting he announced that, through Act 2 of the 2025 Regular Session – Capital Outlay Appropriations for Fiscal Year 2025–2026, the Town of Addis had secured funding from the Louisiana Office of Facility Planning and Control for two important community projects: Town Hall Planning and Construction – \$2,900,000 (Priority 5) and Peter Messina Road Extension Project – \$7,600,500 (\$760,000 Priority 2 and \$6,840,500 Priority 5). He asked Jason Ellis with Novus Reb Engineering to provide additional details about the proposed Peter Messina Road Extension, which would continue on the east side of the railroad tracks and extend north to the back of Sugar Mill Subdivision. The approximately 6,200-foot extension is intended to provide an alternative route for residents between the two Peter Messina crossings, including Sugar Hollow Subdivision and Acadian Crossing Subdivision, improving safety and emergency access when rail yard operations block crossings for extended periods. The Town would have to allocate approximately \$2.2 million as a local match, with part of that potentially covered using land already donated within the Sugar Mill area. The estimated five-year project timeline includes potential wetland permitting delays, drainage crossings requiring parish approval, property acquisition from private landowners, and coordination with the railroad. Next steps include activating the Priority 2 funding through the State Bond Commission within the next two months to begin preliminary surveys, environmental studies, and property negotiations, with construction funding (Priority 5) anticipated later.

PLANNING & ZONING COMMISSION:

- I. **PUBLIC HEARING | SUBDIVISION OF PROPERTY REQUEST:** Steve LeBlanc represented property owners Blayze Olano, Sandi Gunnels, Jennifer Drinkwater, Donald Drinkwater, Brennon Hebert, and Skylar Bass, who applied for Subdivision of Property with a Variance. The request involves an 11.2-acre lot to be divided into four smaller lots: three (3) lots of 2.5 acres each and one (1) lot of 3.7 acres. The larger lot contains an Entergy utility servitude with overhead electrical wires, under which a 225-foot area cannot be developed, limiting full use of the fourth lot. Access to the proposed lots would be from Georgette Street via a 35-foot access road. Mayor Toups opened the public hearing. After hearing comments from the public, the hearing was closed and turned over to the Council for review and discussion. Councilmember Hebert, who attended the Planning & Zoning meeting, stated that he does not believe the subdivision would negatively impact existing homes in the area. Councilmember LeBlanc noted that the property owners would need to install modular sewer systems, as the Town does not have sewer infrastructure in this area. It was also recommended that the property owners establish a private road agreement. A motion to approve the Preliminary Plat for the Subdivision of Property Request with variance, increasing the servitude from 35 feet to 50 feet and requiring the

proper filing of a private access agreement, was made by Councilmember Bernard, seconded by Councilmember Hebert, and adopted unanimously.

PARISH COUNCIL: No report

POLICE: The August 2025 police report, given by Assistant Chief Ray Lejeune, consisted of 181 traffic citations issued; 177 calls for service; 6 misdemeanor arrests; 4 felony arrests; and 14 auto accidents

PUBLIC WORKS & WASTEWATER: During the month of August 2025, the Public Works and Sewer Department addressed a total of 43 residential and commercial control panel issues, 36 residential and commercial tank issues, 32 collection system issues, 7 jammed pump issues at Myhand Park, 1 sewer plant issue, 6 new inspections, and 81 Dottie tickets. Regarding the sewer system, Ditch #2 South Rotor remained down while bearings were installed, and Addis Machine Shop worked on the shaft portion of the rotor. Ditch #2 North Rotor had a failing bearing, which was pulled from service; a temporary aeration system using a rented air jammer was implemented until the rotor was returned to service on August 22nd. At the First Street Lift Station, demolition of the old station was completed, and fencing is expected to be completed within two weeks. The Addis Lane Station remains in progress, with updates provided verbally. Bypass pumps have been set at Peter Messina, Sugar Mill 1, and Sugar Mill 2 stations, and piping has been ordered by the contractor. Additionally, a scrap dumpster was delivered, loaded, and shipped out to Louisiana Scrap. Public Works activities for the month included trash pickup, grass cutting, weed spraying, and placement of digital speed signs on Peter Messina, Ed Lejeune, and a replacement sign on First Street.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

None

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

FINANCE:

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilmember Parrish; seconded by Councilmember Hebert and adopted unanimously by those present.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: None

PERSONNEL: Mrs. Simpson informed the Council that she is reviewing potential dates to hold the Annual Employee Meeting, considering the week before Thanksgiving, and will coordinate with staff to determine the most suitable date. A motion to expend funds for the meeting was made by Councilmember LeBlanc, seconded by Councilmember Kelley, and adopted unanimously.

SEWER: None

DRAINAGE: None

BUILDINGS: None

STREETS AND ROADS: None

EXECUTIVE SESSION

A motion to go into an executive session to discuss police personnel was made by Councilmember Hebert; seconded by Councilmember Parrish and adopted unanimously. A motion to return to regular session was made by Councilmember Kelley; seconded by Councilmember LeBlanc and adopted unanimously. As a result of Executive Session and upon the recommendation of Chief Langlois, a motion was made by Councilor Hebert, seconded by Councilor Parrish, to accept the resignation of Officer Alycia Primus effective July 22, 2025. The motion was adopted unanimously.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor LeBlanc and adopted unanimously.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR