

## Eagles Mere Borough

# AGENDA

**October 3, 2022**  
Regular Monthly Meeting  
**Time: 7:00 pm**  
**Location: Borough Hall**

William Feese, Louise Middleton, Dennis Craig, Tom Graff, Doug Smith, Jim Way, and Richard Liebert. Mayor John Brownback. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore.

(For those wishing to participate by phone, the Dial-in access number is 1 605 562 8400 and the Participant access code is 8026073#. Please let the Secretary know if you plan to dial in so the call can be set up.)  
Per PA Statutes for Boroughs, a quorum consists of only those Council members in the room but Council members attending by Conference Phone may vote once a quorum is established.

### **In the Gallery:**

**Call to Order-Regular Monthly Meeting:** (President of Council presiding)

**Motion to Revise the Published Agenda:** (if needed)

### **Public Issues & Comments:**

**Minutes:** Approve the draft of the September 6, 2022 Regular Meeting minutes. A copy of document is included with the Agenda.

### **Treasurer's Report:**

- Interim reports sent with agendas. Reports are through September 28, 2022.

### **Open Records/Right to Know Officer:**

- The Borough has received a RTK request from resident Jay Wilkinson. The request includes multiple questions and a copy is attached to Council Members' agenda for their information. Response is typically required in five days but a 30 day extension has been filed. In addition, portions of the request will be denied because the records requested do not exist.

### **Zoning & Ordinance Officer report:**

- The Zoning Officer has reviewed a request to rebuild a garage, (original removed at the request of the Borough as being unsafe) at the rear of 57 Mary Ave. The size and location of this structure has been approved.

### **Street Superintendent Report:**

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### **Mayor's Report:**

### **Emergency Management Coordinator's report:**

### **Points of Interest and Information from the Secretary:**

- There were four Real Estate transfers in August generating \$6,046.60 in transfer taxes. Hansen>Sheedy, Dewire>Meier, Mehl>Hammond, and Rea> Johnson.
- The Borough's Sewage Enforcement Officer, Paul Baran, has approved an application to replace an on-lot septic tank (Writt).
- The Borough has received the annual payment from the State Treasurer of \$7457.05 designated for the Firefighter Relief Association. These funds will be transferred to the Eagles Mere Firefighter Relief Association.
- The second (and last) distribution, in the amount of \$5932.51, from the federal America Rescue Plan Act has been received.
- The Borough has received the semiannual payment from the LCB of \$150.00 for a liquor license in the Borough.
- The Joanne Wise estate has appealed the assessed value of the property at 582 Eagles Mere Ave and the Board of Assessment Revision has lowered the value by \$156,500.

### **Committees:**

#### **Finance-**

- Interim financial reports through September 28, 2022 are attached to this Agenda.
- The Finance Committee continues to work on a plan for input of all financial data, exclusive of payroll, into the Borough's financial accounting system. Hardware (including a second computer) to allow multiple concurrent access to programs and data has been partially installed on September 29, 2022. Remote access capabilities will be implemented in the future.

#### **Infrastructure-**

- The committee has approved a budget request to paint fog lines on Mt. View Lane. Signs warning of pedestrian traffic on lower Laporte Ave have been ordered. The Committee also discussed seeking grants for Phase 2 of the Clay Ave. project. The committee decided to not follow through with Phase 2 in the 2023 budget and to hold continuation of this project until future budget years. Potential budget requests of 2023 have also been reviewed.

#### **Museum-**

- The Museum is now open each Saturday and Sunday, 11:00 am to 4:00 pm.
- The Museum Board wishes to submit individuals to be reappointed to a second 3-year term ending December 31, 2025: Betsy Lingenheld, Karen Gardner, Joe Lurie, and Patrick Lacon.
- The Museum Board wishes to submit individuals to be initially appointed to a 3-year term ending December 31, 2025: Kathy McCorkle, Laurie Burkholder, and Judith Moore. The Board also request the authority to include these new members immediately even though their term does not begin until January 1, 2023.

#### **Ordinance-** No actions

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**Personnel-** No activity

**Website-** Updates continue to be made by Kase Moore as needed.

### **Continued Business:**

- The Solicitor for the Zoning Hearing Board acknowledges that she missed the deadline for submitting a written notice of the decision of the Zoning Hearing Board on the Appeal of the Zoning Officer's determination that the lot adjoining 422 Pennsylvania was not buildable. The owner and his Counsel were present during the discussion and voting and were very aware of the result. The property owner's Counsel has asserted that the appeal is deemed to be approved because of the oversight of not sending a written notice. An appeal to his assertion is being prepared and will be timely submitted at no charge to the ZHB/Borough. As additional information, there is a signed contract for the purchase of the entire property which will likely lead to the sale of the house and the adjoining lot in question, which will make the issue moot. This is follow-up information and no action is required at this time.

### **New Business:**

- A citizen of the Borough has filed a petition with the Court of Common Pleas asking that a Referendum be placed on the November ballot to say "*Should the total number of members of council for the borough of Eagles Mere be reduced from seven(7) to three(3)?*". It was moved at the meeting of September 6, 2002 to notify borough electors about this referendum. In accordance with that motion, a letter has been sent to 115 registers voters in the Borough. The September 6 motion included the authority for the Borough to incur expenses in this regard. During the preparation, and review of the letter, Council members felt that out-of-pocket expenses should be covered by contributions from the Council rather than the Borough. Members have made contributions to cover the expenses of this a future mailing and a notice was included on the letter that it was not mailed at taxpayer expense. Ratification of the letter, as mailed, and of the change in funding for this endeavor is needed.
- With the delivery and use of the 2022 Ford F550 dump truck and plow, the 2009 Ford F350 is now surplus. A request for sealed bids has been advertised and they are ready to be opened and accepted or rejected. A motion for appropriate action on those bids after opening is needed.

### **Workshops/Conferences-**

- None scheduled

**Payment of Bills-** Approval to pay the bills (as reviewed) for the Borough and Museum is requested.

**Adjourn the meeting at \_\_\_\_\_ pm.**