

Eagles Mere Borough

AGENDA

March 7, 2022
Regular Monthly Meeting
Time: 7:00 pm

William Feese, Louise Middleton, Dennis Craig, Tom Graff, Doug Smith, Jim Way, and Richard Liebert. Mayor John Brownback. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore and Emergency Management Coordinator: Wendy Hastings.

(For those wishing to participate by phone, the Dial-in access number is 1 605 562 8400 and the Participant access code is 8026073#. Please let the Secretary know if you plan to dial in so the call can be set up.)
Per PA Statutes for Boroughs, a quorum consists of only those Council members in the room but Council members attending by Conference Phone may vote once a quorum is established.

In the Gallery:

Call to Order-Regular Monthly Meeting: (President of Council presiding)

Motion to Revise the Published Agenda: (if needed)

Public Issues & Comments:

Minutes: Approve February 7, 2021 Regular Meeting minutes as included with Agenda.

Treasurer's Report:

- Interim reports sent with agendas. Reports are through February 28, 2022.

Open Records/Right to Know Officer:

- The Appeal period of a RTK request, filed by Sallie McLain on October 19, 2021, has expired so no further action can be taken.

Zoning & Ordinance Officer report:

- An application for approval of a 1470 square foot addition to the Greene home on Ridge Ave was reviewed and approved.
- An application for approval of a screened porch to be added to the rear of the Petricoin home on Prospect Ave. was reviewed and approved.

Street Superintendent Report:

Mayor's Report:

Emergency Management Coordinator's report:

Points of Interest and Information from the Secretary:

- The Borough Solicitor has provided guidance on the procedures needed to properly vacate an unopened Borough Street. Abutting property owners must petition the Borough asking that the street be vacated. Council must advertise, with 15 days advance notice, the meeting when the petition will be discussed. If in favor, council will authorize the advertisement for two consecutive weeks of a potential Ordinance to vacate the street. The second

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advertisement must be at least 10 but not more than 30 days before the meeting scheduled for enactment of the Ordinance. Once approved, a 30-day appeal period begins. Following that date, the Borough may execute deeds conveying to the abutting property owners their respective interests in the vacated street.

Committees:

Finance-

- Interim financial reports through February 28, 2022 are attached to this Agenda.
- Report on search for an Auditor.

Infrastructure- No Activity

Museum-

- The Museum is now closed until the Spring except by appointment.
- Gavin Siegfried, previously a shop clerk at the Museum, has begun his employment as Secretary and Assistant Treasurer at the Museum. He will go through a process of training and orientation. An application of Surety Bond has been filed and Lisa Frey's bond has been canceled.

Ordinance- No activity

Personnel-

- The Committee has received several applications for the Office Assistant position and will begin interviewing shortly.

Website- Updates continue to be made by Kase Moore as needed.

Continued Business:

- The Eagles Mere Fire Company has submitted their report of incident responses for the Fire Company and for the Ambulance Association for 2021 for review and acceptance by Council.
- The Fire Company and Ambulance Association have also submitted a list of their proposed activities for 2022 in addition to regularly scheduled meetings and responses to emergency calls and fires. This also is for review and acceptance by Council.
- Approve reimbursement of health insurance costs, which are part of provided coverages for other employees but incurred personally by the Secretary, going forward from April, 2022. (January through March reimbursement previously approved) (Retroactive reimbursement from October, 2018 through Dec, 2021 to be considered with the 2023 budget).

New Business: None known

Workshops/Conferences-

- The 110th PSAB Conference and Exhibition is scheduled for Hershey Lodge on May 22-25, 2022. Please contact the Secretary if you are interested in attending.

Payment of Bills- Approval to pay the bills (as reviewed) for the Borough and Museum is requested.

Adjourn the meeting at _____ pm.