

THURSDAY, MARCH 12, 2026

- I. PLEDGE OF ALLEGIANCE TO THE FLAG
- II. CALL TO ORDER
- III. PUBLIC COMMENT ( any item on or off the agenda)
- IV. COUNTY BUSINESS

a. NEW BUSINESS

1. Motion to Amend Agenda
2. Public Comment on Agenda Amendment Only
3. Personnel Actions:

Motion to approve the following hires and transfers:

Transfer Kennedra Dixon to Chief Deputy Prothonotary, effective March 3, 2026.

Transfer Dakota Johnston to Administrative Assistant III, effective March 19, 2026.

Hire Douglas Freeman to 911 Dispatcher I, effective March 20, 2026.

Transfer Ethan Sheets to part-time Dispatcher II, effective April 1, 2026.

Transfer Angela Davidson to Administrative Assistant I, from probationary status to regular status, effective December 27, 2025.

Rate adjustment Jacqueline Robert, County Caseworker II, Children & Youth, effective October 1, 2025.

Rate adjustment Mikayla Hallett, County Caseworker II, Children & Youth, effective October 1, 2025.

Rate adjustment Heather Baker-McAllister, County Caseworker II, Children & Youth, effective October 1, 2025.

Rate adjustment Alexandra Bricek, County Caseworker II, Children & Youth, effective October 1, 2025.

Rate adjustment Makenzie Lantz, County Caseworker II, Children & Youth, effective October 1, 2025.

4. Contracts and other business:

Proclaim March 15-21, 2026, as PA 4-H Week in Bradford County.

Authorize the Chief Clerk to legally advertise for bids for paving the Courthouse parking lot.

Authorize the Chief Clerk to legally advertise for the Community Development Block Grant (CDBG) Entitlement Program Modification Request.

Approve an agreement with Clearfield Jefferson Primary Care Associates for Medical Services at the Bradford County Correctional Facility.

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Approve the renewal of the lease with First Choice for the postage machine at Bradford County Human Services at a fee of \$250 quarterly.

Approve the annual Hazardous Materials Emergency Response Preparedness Report (HMERP).

Approve the Bradford County Local Emergency Planning Committee (LEPC) Membership Roster.

Approve an agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect, LLC for yearly inspection of the Cooks Pond Dam for the fee of \$1,200.00.

Approve a lease with Verizon Wireless authorizing use of tower space for a monthly payment of \$2,250.00.

Resolution 2026-05 A Resolution of the Bradford County Commissioners Committing the use of Opioid Settlement Funds for staff positions with the Bradford/Sullivan Single County Authority.

Approve a Letter of Support for Endless Mountains Heritage Region to the Department of Conservation and Natural Resources for the Community Conservation Partnerships Program grant.

Approve an agreement with Emergency Insight Group LLC to modernize and strengthen training, onboarding, and operational documentation within the Bradford County Department of Public Safety 911.

Bradford County Children & Youth Services and Merakey Pennsylvania for professional services.

Bradford/Sullivan County Early Intervention and the following providers for professional services:

**Jill Cole**  
**Just 4 Kids**  
**Melinda Russell**  
**Patricia Harkness**  
**Sara Culver**  
**Sarah Tice**  
**Trisha Weinhardt**

b. OLD BUSINESS

Consider amending the minutes of February 26, 2026, to reflect the correction of the start date to July 1, 2025, on the following agreements:

**Amy Geiser**  
**Donna Klinger**  
**Elizabeth Chappell**  
**Enrichment Therapy Services**  
**Jessica Pepper**  
**Julie Schloser**  
**Laura Strainiere**  
**Lisa Hamm**  
**Melinda Godshall**  
**Peak to Peak Therapies, LLC**  
**Rebecca Walters**  
**Therapy Source, Inc.**

Consider approving the minutes of February 26, 2026.

c. OTHER

Henry Farley and Matt Carl, America250PA Bradford County. Video premiere of Sullivan's March.

Kali's Mission information.

Brady Bourne has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Assistant I for the Court of Common Pleas, effective March 10, 2026.

Rebecca Dziak has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III, for the Domestic Relations Office, Court of Common Pleas, effective March 10, 2026.

SALARY BOARD

UNFINISHED BUSINESS

Consider amending the minutes of February 26, 2026, to include the omission of:

Kensy Miller, Probation Officer Trainee Effective February 17, 2026	\$18.00
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NEW BUSINESS

Consider approving the following salaries;

Kennedra Dixon, Chief Deputy Prothonotary Effective March 3, 2026	G18 \$17.38
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Dakota Johnston, Administrative Assistant III Effective March 19, 2026	G15 \$16.24
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Douglas Freeman, 911 Dispatcher I Effective March 20, 2026	G18PSC \$17.24
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Ethan Sheets, PT Dispatcher II Effective April 1, 2026	G19PSC \$21.62
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Brady Bourne, Administrative Assistant I Effective March 10, 2026	G18 \$16.40
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Rebecca Dziak, Administrative Clerk III Effective March 10, 2026	G16 \$15.77
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Angela Davidson, Administrative Assistant I Effective December 27, 2025	G18HS \$17.06
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Jacqueline Robert, County Caseworker II Effective October 1, 2025	G26HS \$23.80
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Mikayla Hallett, County Caseworker II Effective October 1, 2025	G26HS \$23.80
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Heather Baker-McAllister, County Caseworker II Effective October 1, 2025	G26HS \$23.80
Alexandra Bricek, County Caseworker II Effective October 1, 2025	G26HS \$23.80
Makenzie Lantz, County Caseworker II Effective October 1, 2025	G26HS \$23.80

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

Consider approving the following for tax exemption;

William E. McBride  
4365 Pelton Hill Road  
New Albany, PA 18834  
**Veterans Exemption – New**  
Parcel#: 26-134.02-024-000-000  
Effective: December 16, 2025

Barry J. Chaffee  
32000 Route 187  
Rome, PA 18837  
**Veterans Exemption – New**  
Parcel#: 27.050.00-007-000-000  
Effective: January 21, 2026

Robert Plouse, Jr.  
157 Randall Road  
Gillett, PA 16925  
**Veterans Exemption – New**  
Parcel#: 30-004.00-086-001-000  
Effective: December 13, 2025

Benjamin B. Snyder  
2866 Mud Creek Road  
Troy, PA 16947  
**Veterans Exemption – New**  
Parcel#: 53.082.00-032-000-000  
Effective: October 29, 2025

Kenneth W. Capwell  
234 Geiger Road  
Sayre, PA 18840  
**Veterans Exemption – New**  
Parcel#: 23-008.00-040-002-000  
Effective: November 24, 2025

Melvin W. Wingier  
30449 Route 187  
Rome, PA 18837  
**Veterans Exemption – Renew**  
Parcel#: 32-049.00-109-000-000  
Effective: February 10, 2026

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ELECTION BOARD

UNFINISHED BUSINESS

NEW BUSINESS

Consider accepting or rejecting a Petition for a ballot referendum granting of liquor licenses in Rome Borough.

Consider accepting or rejecting a Petition for a ballot referendum granting of liquor licenses in Leraysville Borough.

V. MOTION TO ADJOURN