

Eagles Mere Borough

AGENDA

March 6, 2023

Regular Monthly Meeting

Time: 7:00 pm

Location: Borough Hall

William Feese, Louise Middleton, Dennis Craig, Tom Graff, Jim Way, Kathy McCorkle, and Richard Liebert. Mayor John Brownback. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore.

(For those wishing to participate by phone, the Dial-in access number is 1 605 562 8400 and the Participant access code is 8026073#. Please let the Secretary know if you plan to dial in so the call can be set up.)

Per PA Statutes for Boroughs, a quorum consists of only those Council members in the room but Council members attending by Conference Phone may vote once a quorum is established.

In the Gallery:

Call to Order-Regular Monthly Meeting: (President of Council presiding)

Pledge of Allegiance:

Motion to Revise the Published Agenda: (if needed)

Public Issues & Comments:

Minutes: Approve the draft of the February 6, 2023 Regular Meeting minutes. A copy of the document is included with the Agenda.

Treasurer's Report:

- Interim reports are sent with agendas. Reports are through February 28, 2023.

Open Records/Right to Know Officer:

- No requests

Zoning & Ordinance Officer report:

- No new zoning requests received. There have been preliminary consultations on several potential projects.
- A letter has been sent to Benjamin Freeman of Happy Hill Lane from the Zoning Officer stating that he has built an addition to his house without Zoning review or approval. Likewise, Code Inspections, Inc. has sent a letter of violation that he has built an addition without a proper building permit and therefore without proper inspections. The outcome of these violations is yet to be determined.

Street Superintendent Report:

- Three pieces of road maintenance equipment that are no longer used have been placed on Municibid auction as previously approved by Council. It is hoped that the proceeds

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from these sales will cover the costs of a grapple attachment on the front bucket of the John Deere tractor for handling shrubs and downed limbs

- Advertisements and bid packages for planned improvements on Sullivan Ave have been prepared and reviewed and will be released if the project is approved in New Business.

Mayor's Report:

Emergency Management Coordinator's report:

- A candidate for appointment to this position has been interviewed. Action is included under Continued Business.

Points of Interest and Information from the Secretary:

- There were real estate transfers in January generating \$2401.00 in transfer taxes. Conn > Pulliam, and Northern Trust Co. > David Werner.
- Marion Klopp, President of the EM Ambulance Association, is now receiving Worker's Compensation as a result of a right shoulder injury incurred while on duty. She will require rotator surgery and will be off for about six months. In accordance with State Worker's Comp regulations, she will be paid by our insurance carrier during this time.
- Sullivan County Assessment Office has determined that the Commonwealth Telephone Co. property is assessed at \$54,100 for payment in lieu of taxes program.

Committees:

Finance-

- Interim financial reports through January 31, 2022, are attached to this Agenda.
- Larson – Kellett, our Auditors, are working on the finishing touches for our 2021 audit. They are prepared to begin our 2022 audit as soon as 2021 is complete.

Infrastructure- No Activity

Museum-

- The Museum is now closed until Spring with the exception of Easter Saturday, April 8, 2023. (or by appointment in the interim).
- The Museum Board has approved the hiring of Karen Miller of Millville as business manager at a rate of \$18 per hour. She replaces Gavin Siegfried who has resigned, effective January 31, 2023. Council approval of this hire is requested.

Ordinance- No Activity

Personnel- No Activity.

Website- Updates continue to be made by Kase Moore as needed.

Continued Business:

- President Feese has proposed the establishment of an Emergency Response Committee to assist the President and the Emergency Management Coordinator at times when emergency decisions and actions are needed. He proposes the following

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persons for this committee: Mayor John Brownback, President Bill Feese, Emergency Management Coordinator TBD, Liz Johnson, Cathy Wise, and Mike Scarry.

- Wendy Hastings has indicated her desire to retire from her Emergency Management Coordinator position. The opening of this voluntary position has been advertised, both informally and formally. A candidate has responded as a result and has been interviewed by Bill Feese, Rick Liebert, and Wendy Hastings. He is an Eagles Mere property owner and lives permanently within 30 minutes. He has worked in the emergency planning and response field professionally. President Feese asks for confirmation to appoint Doug Steck to the position.

New Business:

- Council has discussed Borough road projects for 2023 and included funds in the 2023 budget for such work. The project to improve drainage on Sullivan Ave followed by repaving the street from Jones Ave to Geyelin Ave has been reviewed by the Infrastructure Committee and by PennDoT. Our PennDoT representative has drawn up the specs and materials required and prepared bid documents. Approval to proceed with this project and to advertise for bids, to be opened at the April 3, 2023 meeting, is requested. Funds offered by a resident will cover the paving portion of the project and the Borough will be responsible for the drainage correction and improvement portion. If approved, the advertisement will appear in the March 15, 2023 issue of the Sullivan Review.

Payment of Bills- Approval to pay the bills (as reviewed) for the Borough and Museum is requested.

Adjourn the meeting at _____ pm.