

Eagles Mere Borough

AGENDA

April 3, 2023

Regular Monthly Meeting

Time: 7:00 pm

Location: Borough Hall

William Feese, Louise Middleton, Dennis Craig, Tom Graff, Jim Way, Kathy McCorkle, and Richard Liebert. Mayor John Brownback. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore.

(For those wishing to participate by phone, the Dial-in access number is 1 605 562 8400 and the Participant access code is 8026073#. Please let the Secretary know if you plan to dial in so the call can be set up.)

Per PA Statutes for Boroughs, a quorum consists of only those Council members in the room but Council members attending by Conference Phone may vote once a quorum is established.

In the Gallery:

Call to Order-Regular Monthly Meeting: (President of Council presiding)

Pledge of Allegiance:

Motion to Revise the Published Agenda: (if needed)

Public Issues & Comments:

Minutes: Approve the draft of the March 6, 2023 Regular Meeting minutes. A copy of the document is included with the Agenda.

Treasurer's Report:

- Interim reports are sent with agendas. Reports are through March 30, 2023.

Open Records/Right to Know Officer:

- No requests

Zoning & Ordinance Officer report:

- Zoning applications have been received as follows:
 - Haenn - build 3 story house and garage on foundation of recently demoed house.
 - Hunger – build garage behind existing house.
 - Davis, Robt – enlarge and replace deck
 - Craig, Dennis & Ruth – build bedroom additionAll applications met Zoning Ordinances and have been approved.
- Benjamin Freeman has submitted a proper Zoning Application for the deck he built without applying. The deck only has been approved as it complies with Zoning Ordinances. The status of the ramp is under review and has not been approved. Freeman is also working with Code Inspections, Inc. to satisfy their requirements.
- Zoning Permit fees are above budget with 40% of the annual total already received.

Eagles Mere Borough AGENDA

Street Superintendent Report:

- Three pieces of road maintenance equipment were placed on Municibid auction as previously approved by Council. The road broom sold for the minimum bid of \$600. The back blade and the sickle bar mower did not receive bids. Options are being investigated.
- Advertisements and bid packages for planned improvements on Sullivan Ave have been distributed and bids received. They will be opened under Continuing Business

Mayor's Report:

Emergency Management Coordinator's report:

- The Application for Doug Steck to be Emergency Management Coordinator has been sent to Joe Carpenter, County EMC, for his approval and for forwarding to the Governor's Office.

Points of Interest and Information from the Secretary:

- There were no real estate transfers in February.
- A letter has been written to Shrewsbury Township supervisors requesting their annual contribution toward Worker's Compensation insurance for the Fire Company on a pro rata basis calculated on the number of properties served in each municipality.
- Real Estate tax revenue for 2023 has begun to be received.

Committees:

Finance-

- Interim financial reports through March 30, 2022, are attached to this Agenda.
- Larson – Kellett, our Auditors, are continuing to work on our 2021 audit. They are prepared to begin our 2022 audit as soon as 2021 is complete.

Infrastructure- No Activity

Museum-

- The Museum is now closed until Spring with the exception of Easter Saturday, April 8, 2023. (or by appointment in the interim).
- Karen Miller, Business Manager, is working to learn about and update the Museum's files.

Ordinance- No Activity

Personnel- No Activity.

Website- Updates continue to be made by Kase Moore as needed.

Continued Business:

**Eagles Mere Borough
AGENDA**

- The proposed road project for this year has been advertised for bid with bids received to be opened at this meeting. The project is to improve drainage on Sullivan Ave followed by repaving the street from Jones Ave to Geyelin Ave. Bid packages have been advertised, as required, and have been sent to known contractors likely to be interested. After the bids are opened, read, and reviewed, the winning bid should be accepted so the contractor can be notified.

New Business:

- Finance Chair Dennis Craig has made the following motion be placed on the table: MOVED that the amount included in the Borough 2023 budget in support of the Eagles Mere Museum shall NOT be paid until such time as the Eagles Mere Museum provides the Council with the financial records and Quick Book files in support of those financial records for the period January 1, 2020 through the present.

Workshops/Conferences-

- PSAB Annual Conference June 4-7, 2023. Planned attendance by Lee Middleton (Sunday and Monday only), Dave Carson (Sunday and Monday only), and Kathy McCorkle (Sunday Boot Camp only)

Payment of Bills- Approval to pay the bills (as reviewed) for the Borough is requested.

Adjourn the meeting at _____ pm.