

- e) Request that the City Council authorize the Mayor and City Administrator to execute the contract amendment between the City of Oakdale and RES Great Lakes, LLC for City Project P2023-06 for an amount not to exceed \$24,048.50.
- f) Request that the City Council authorize the City Administrator to sign the proposal from S.E.H. for the preliminary engineering survey for Greenway Avenue North Sidewalk/Trail.
- g) Request that the City Council waive reading and adopt Resolution 2024-49, Amending the Drinking Water Settlement Capital Improvement Plan, Approving the revised 2024-2028 related Capital Improvement Plan, and Initiating the 2024 Projects.
- h) Request that the City Council acknowledge receipt of the 2023 Annual Comprehensive Financial Report.
- i) Request that the City Council authorize the Mayor and City Administrator to execute the Cooperative Agreement between Washington County and the City of Oakdale for maintenance of County State Aid Highway (CSAH) 13.
- j) Request that the City Council approve the renewal of the Secondhand Goods Dealer license to Guitar Center #394 at 8316 3rd St N and Golf Carts of MN, LLC at 6060 50th St N, for the license period of one year from the issuance date.
- k) Request that the City Council waive reading and adopt Resolution 2024-47, Accepting the South Washington Watershed District in the amount of \$74,000.00 for the Oakdale Brine Maker Project; and authorize the City Administrator to execute the SWWD grant agreement.
- l) Request that the City Council waive reading and adopt Resolution 2024-46, Accepting the Ramsey-Washington Metro Watershed District Grant in the amount of \$74,000.00 for the Oakdale Brine Marker Project; and authorize the City Administrator to execute the RWMWD grant agreement.

ADVISORY BOARDS AND COMMISSIONS

Economic Development Commission (met on 6/5/24, Council Liaison Her)

Environmental Management Commission (no meeting, Council Liaison Zabel)

Planning Commission (met on 6/6/24, Council Liaison Ingebrigtsen)

Parks and Recreation Commission (no meeting, Council Liaison Morcomb)

Tree Board (no meeting, Council Liaison Willenbring)

AWARD OF BIDS

STAFF REPORTS

COMMUNITY DEVELOPMENT

- a) Charging Smart Bronze Designation – Recognition (**Recommendation: No formal action needed**).

- b) **Moratorium for Land Use Applications in the Oakdale Marketplace and Oakdale Station Planned Unit Developments (Recommendation: Waive reading and adopt Ordinance No. 926, An Interim Ordinance Establishing a Moratorium on Development in the Oakdale Marketplace and Oakdale Station Planned Unit Developments).**

(Recommendation: Waive reading and adopt Resolution 2024-48, Authorizing Publication of Ordinance No. 926 by Title and Summary). *(Motion requires a 4/5 majority vote).*

CITY ATTORNEY

ADMINISTRATOR'S REPORT

- a) **Donation to the City – Appreciation for Oakdale’s EMS (Recommendation: Waive reading and adopt Resolution 2024-50, accepting a donation from Mark Vortman in the amount of \$100).** *(Motion requires a 2/3’s vote to pass).*

COUNCIL PRESENTATIONS

CLAIMS (Recommendation: Approve Claims for the period May 29, 2024 to June 11, 2024 in the amount of \$1,688,743.31).

ADJOURNMENT

***Members of the public are invited to make comments to the Council during the open forum section. Up to three minutes shall be allowed for each speaker. No action will be taken by the Council on items raised during the public comment period unless the item appears as an agenda item for action.**

**WORKSHOP MINUTES
OAKDALE CITY COUNCIL
MAY 28, 2024**

The City Council held a workshop on Tuesday, May 28, 2024 at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting began at 5:00 PM.

Present: Mayor Kevin Zabel

Council Members: Noah Her
Jake Ingebrigtsen
Andy Morcomb
Susan Willenbring

City Staff Members: Christina Volkers, City Administrator
Sara Ludwig, City Clerk
Brian Bachmeier, Consulting City Engineer
Andy Gitzlaff, Community Development Director
Melanie Lee, Human Resources Director
Max Lohse, Community Development Specialist
Luke McClanahan, City Planner
Nick Newton, Police Chief
Lori Pulkrabek, Communications Manager
John Stark, Special Projects Manager
Kyle Stasica, Finance Director
Julie Williams, Recreation Superintendent
Kevin Wold, Fire Chief

Others Present: Jeff Miller, Associate, HKGi
Dallas Pierson, Planning Commission Chair
Beth Richmond, Planner, HKGi

ZONING AND SUBDIVISION ORDINANCE PROJECT UPDATE

City Planner Luke McClanahan explained the scope of the Code update, the reason for the Code update, the objectives of the project, and the four-phased approach of the project.

Jeff Miller, Associate with HKGi, provided background information about HKGi. He went over the current types of zoning districts within the City, issues with and improvements for residential districts, improvements for business districts, suggested changes to infrastructure/open space districts, and the various types of planned unit developments (PUDs) within the City.

In response to Mayor Zabel's question about how the base PUD differs from residential districts such as R1, R2, R3, etc., specifically as it relates to why some residential neighborhoods are zoned PUDs, Mr. McClanahan explained that the residential areas that have been zoned as PUDs were to accommodate smaller lot sizes than traditional residential

zoning allows. As part of this project, the lot restrictions for certain zoning districts can be revisited and revised for rezoning purposes.

Beth Richmond, Planner with HKGi, reviewed the feedback received from the Planning Commission during their May 2 meeting regarding the key building and performance standards like exterior building materials, parking, signage, etc., within the current city code.

Mayor Zabel asked if residential parking standards will be reviewed as well. Ms. Richmond confirmed.

Ms. Richmond presented the community engagement plan which includes meetings with stakeholder groups, an online survey, and public engagement at community events.

Mayor Zabel suggested getting feedback from past applicants, specifically residents, who have used the current city code process to obtain various approvals and permits. Mr. Miller stated that would be a good thing to consider. Council Member Morcomb added that due to the increase in home occupations it would make sense to obtain feedback from these residents.

Ms. Richmond provided the next steps of the project and opened it up for Council discussion.

In response to Council Member Ingebrigtson's question about addressing tax increment financing (TIF) in City Code, Mayor Zabel stated that is a fiscal policy matter.

In response to Mayor Zabel's question about the need for six residential districts, Mr. Miller agreed that the number of residential districts should be streamlined and could be reduced to three or four. Additionally, current State Statute does not require a separate mobile home zoning district.

In response to Mayor Zabel's question about consolidating the various business districts, Ms. Richmond stated that will be reviewed as part of the project. Mr. Miller added that there are no mixed-use districts in the current city code.

Mayor Zabel suggested distinguishing warehouse versus office under industrial business districts.

It was requested to change the color of the industrial/office business districts on the map as it is hard to see light gray on a mostly gray map.

Council Member Morcomb was supportive of consolidating districts when it makes sense. In regards to signage, he suggested allowing more flexibility for business owners. Council Member Ingebrigtson agreed.

In response to Council Member Morcomb's question about standards in the current city code that restrict redevelopment, Mr. McClanahan stated that is the case for some projects.

Community Development Director Andy Gitzlaff added that as part of this project, flexibility for development and redevelopment projects will be built into the city code.

In response to Mayor Zabel's question about different mixed-use districts based on various factors, Mr. Miller stated that this is a possibility.

As far as next steps, Mr. Miller offered to send the completed city code diagnosis to staff for distribution to the Council for additional feedback.

DRINKING WATER SETTLEMENT CAPITAL IMPROVEMENT PLAN

City Administrator Chris Volkens stated that she and Consulting City Engineer Brian Bachmeier attended a meeting earlier this month with the Minnesota Pollution Control Agency (MPCA) and the Minnesota Department of Natural Resources (DNR), the Co-Trustees of the 3M Drinking Water Settlement Fund, in which project costs, funding projections, and future reallocations were discussed. A follow-up meeting with the Co-Trustees, Ms. Volkens, and Mr. Bachmeier is scheduled for June 12th. Ms. Volkens noted that the Co-Trustees received a semi-final project list from the City last year, and an updated list earlier this year. She added that Mr. Bachmeier has identified projects within the Capital Improvement Plan (CIP) that could and should be moved up to secure the necessary funding.

In response to Mayor Zabel's question about how these identified projects will be moved up, Ms. Volkens stated that the mechanism will be a change to the CIP.

In response to Council Member Willenbring's question about who is representing the Co-Trustees, Ms. Volkens noted that it is the two State agencies.

In regards to why two large Washington County cities have obtained a good majority of the funding, Mayor Zabel pointed out that he believes they have the highest identified need for applicable projects.

Mr. Bachmeier went over the projects by current CIP year and by proposed CIP year, highlighting the ones that should be accelerated. He recommended submitting the grant applications now for all future projects; and suggested not pursuing the replacement of Well and Treatment Facility 7, but rather leaving it as a permanent site.

In response to Mayor Zabel's question about the ability of Well 7 to be a permanent facility, Mr. Bachmeier confirmed that it is capable.

Mr. Bachmeier recommended submitting an application for a planning grant to assist with the scheduling order of the identified projects. Additionally, he recommended that the grant applications be submitted in two phases for each project, such that the preliminary design and cost estimating can be completed the year prior to the project.

Council Member Morcomb asked for clarification on the 2007 Settlement Agreement and Consent Order. Mr. Bachmeier explained that it is an agreement between the MPCA and 3M to provide funding for treatment of private wells, remediation of contaminated sites, and funding for treatment within affected cities.

In response to Council Member Morcomb's question about moving forward with the Decommission of Well 1 and converting the Well 1 Building to an electronic pressure relief valve without knowing if those projects will be funded by the settlement money, Mr. Bachmeier indicated those grant applications have been submitted and require additional follow up with the MPCA.

In response to Mayor Zabel's question about the process to initiate and start the projects, Mr. Bachmeier explained that once the planning grant is secured and the projects are scheduled, the City Council will authorize the preparation of a task order for a cost estimate and preliminary design. The City will submit the grant application for the project based on that task order. Once the grant is awarded then the City will move forward by executing the task order.

In response to Council Member Her's question about how this shift in the CIP and related process will affect the current City's budget, Ms. Volkers stated that the grant will cover staff and other related costs so there should not be an impact, assuming there are enough 3M settlement funds remaining for Oakdale's need and previously communicated projects.

Council Member Morcomb recommended having a blanket approval statement for staff to move forward throughout this process without formal Council approval at each step. Ms. Volkers noted that this language likely already exists, but she will check to make sure. Mayor Zabel stated that the adjustment to the CIP will require Council approval.

2023 CANNABIS LEGISLATION AND ITS IMPACT ON OAKDALE

Special Projects Manager John Stark reviewed the 2023 legislation related to the legalization of cannabis, establishment of the Office of Cannabis Management (OCM), authorization of commerce of cannabis products, the regulation of retail sales of cannabis, the definition of "Social Equity Applicants," and the ability for municipal sales of cannabis.

Mr. Stark went over the unique issues in regards to retail sales including that it is a cash-based business, the product on-hand is highly valuable, and property insurance is possibly unavailable.

Currently, the State statute requires that each municipal cannabis retailer has a board of directors, made up of the entire City Council, and each member of the board is subject to an extensive background check.

In response to Council Member Her's question about the extensive background check, Police Chief Nick Newton stated that it is likely along the same lines of a liquor license background check.

Other issues identified by Mr. Stark include high employee turnover and the time and money required to explore a municipal cannabis retail store.

In response to Council Member Ingebrigtsen's question about where the presented statistics came from, Mr. Stark noted that they were gathered from multiple reputable sources.

Mr. Stark reviewed the retail store sales revenues and the taxation of cannabis sales.

In response to Mayor Zabel's question about whether the sales tax is calculated on a state-wide level or by municipality, Mr. Stark clarified that it is on a state-wide level with a portion being kept by the State, a percentage given to the counties, and the remainder divided out amongst cities based on number of retailers.

Mr. Stark reported that the State has set a limit of 75 retailers statewide which will be reevaluated after July 1, 2026. This reevaluation will likely involve a recommendation from the OCM.

In response to Council Member Morcomb's question about whether that is 75 physical locations versus 75 licenses, Mr. Stark clarified it is 75 physical locations. He noted that municipal retailers do not have to compete with social equity applicants for a license as they do not count against the municipal's cap. There is a narrow timeframe for social equity applicants to apply which begins and ends later this summer. Mr. Stark added that there are grants and funding available for social equity applicants.

Mayor Zabel shared his opinion that he was not supportive of a municipal cannabis retail store due to the fact that marijuana has not been legalized on the federal level so any City government employee working in the store would be breaking a federal law by selling the product.

Council Member Morcomb would like to know how a municipal cannabis retail store would affect the City's credit/bond rating as he would like to remain fiscally responsible with taxpayer dollars.

In response to Council Member Willenbring's question about the timeframe for municipalities to move forward with a municipal cannabis retail store, Mayor Zabel noted that because the municipality does not count against the city's cap, there is not technically a timeframe.

Council Member Her liked the tax revenue potential, but was hesitant given the impact that a municipal cannabis retail store could have on the City's credit rating. He was supportive of holding off for a while to see if any new federal legislation comes forward, but overall would move forward with the information at hand.

Council Member Willenbring noted that retailers in other states are able to work with banks and accept other forms of payment outside of solely cash. Mayor Zabel was hesitant as the funds may not be FDIC insured.

In response to Council Member Her's question about how municipal cannabis retail stores compare to privately-owned retailers in relation to compliance checks, Chief Newton said that all compliance checks would be conducted the same, but he does not have personal experience in this regard.

Council Member Willenbring clarified that the employees of the municipal cannabis retail store would be on the City's payroll.

In response to Mayor Zabel's question about how the store would be set up from an operations perspective, Mr. Stark stated it would be an enterprise fund situation.

In response to Council Member Ingebrigtsen's question about whether a City can partner with a separate entity, Mr. Stark was unsure, but said it was likely.

Council Member Ingebrigtsen was supportive of moving forward with a municipal cannabis retail store, and would like to explore the possibility of partnering with a private entity.

Council Member Willenbring expressed the need for more information to make a firm decision, however, was comfortable moving forward unless new information comes about that causes her to pause and reevaluate.

Council Member Willenbring pointed out a concern with the required background checks for future elected officials.

Mayor Zabel was not comfortable with a municipality essentially taking customers from a local business by having their own municipal cannabis retail store.

Next steps include determining reasonable local controls (setbacks from schools, placement in commercial districts, etc.), deciding on a cap for the number of non-municipal retail stores within the City, and sending additional questions to staff for follow-up.

Council Member Willenbring requested that if the City chooses to have a municipal cannabis retail store, a portion of the proceeds is designated for treatment programs.

In response to Council Member Ingebrigtsen's question about whether counties can open a cannabis retail store, Mr. Stark confirmed that it is possible in townships that do not have their own zoning ordinance.

Staff will bring back additional information and relevant updates as they become available and require Council feedback.

REVIEW LONG TERM FINANCIAL PLAN MODEL – WORKSHOP CONTINUATION

Finance Director Kyle Stasica explained that as a continuation from the last workshop, staff re-evaluated the two percent (2%) annual market value inflation rate and worked to incorporate the lag between when construction begins and full market value is realized.

In response to Mayor Zabel's question about how the new construction phase in will occur, Mr. Gitzlaff stated that the phase in model does not distinguish between single-family homes and multi-family homes.

As a follow up, Mayor Zabel asked if the same theory was applied to the population phase in model to account for the lag between permits being issued through construction and occupancy. Mikaela Huot, Principal with Baker Tilly, explained that the model factors in roughly a fifty percent lag across all unit types between when the building construction begins and when it would be completed. Mayor Zabel was unsure that this model accurately reflects the population growth as it relates to multi family units. Ms. Huot agreed that more consideration could be given around the model for population growth.

Mr. Stasica noted that the Housing Study to be conducted later in 2024, will analyze changing household sizes and other factors that may influence future population growth assumptions. Along this same line, there should be an annual review of the model presented to the City Council. As part of that review, the model will be adjusted to reflect "real-world" data as well as any large projects that occur. Mr. Stasica stated that he is looking into the local government aid funds to incorporate into the model.

Mr. Gitzlaff reviewed the annual assessed value increases stating that the projections within the model for future taxable value growth have been adjusted to three percent (3%) based on a review of average historic value growth within the County for all property types and anticipated future inflationary growth assumptions.

Moving on to the absorption of new housing units, Mr. Gitzlaff noted that the estimated taxable value is based on County input on assessed value for each housing type.

In response to Mayor Zabel's question about accurately reflecting the estimated taxable value given permits are pulled late into the year, but construction may not be completed for an entire year, Ms. Huot said staff is trying to balance inflationary growth, new growth, and any lag due to development within the model.

Mr. Gitzlaff stated that the annual absorption of population growth is fifty percent as an average of the permit/construction year and fifty percent as an average in the following year, but staff can look into separating single family and multi family development for the model.

Ms. Huot pointed out that greater clarity has been added to the following tables: projected growth projections and changes in property tax base to understand the inflow and basis of the data.

WORKSHOP RECESSED FOR REGULAR MEETING AT 6:52 PM

WORKSHOP RECONVENED AT 7:44 PM after the Regular City Council Meeting

REVIEW LONG TERM FINANCIAL PLAN MODEL – WORKSHOP CONTINUATION, CONTINUED

Mr. Stasica reviewed the General Fund Revenues table, noting that funds will be updated with actual information as it becomes available.

Mr. Stasica then went over the General Fund Summary table, stating that the majority of the revenue comes from property taxes.

In response to Mayor Zabel's question about whether the property tax revenue (on tax capacity) assumes the current tax capacity rate is maintained, Mr. Stasica explained that the assumption is set up to meet the gap between revenues and expenditures, but a specific rate could be set up for modeling purposes.

Mr. Stasica presented on the data in the property tax base table including the taxes levied by tax capacity broken down by General Fund, Capital Fund, and Debt Service Fund.

Mayor Zabel asked about where the model lives as he wants to ensure that this public data is not misconstrued as inaccurate information. Ms. Volkens suggested adding a disclaimer to each piece of information.

Ms. Huot explained how the net change in fund balance and minimum fund balance target percentage affects the property tax levy percentage.

Mr. Gitzlaff pointed out that the model would likely be updated once the budget is adopted.

In response to Mayor Zabel's question about why all new construction value was lumped together into appreciation of existing base for years 2023 and 2024 versus calling it out in future years, Mr. Stasica stated that the growth data would have to begin in 2021 to model it that way. Currently, the growth data being pulled in begins with 2023 data. Ms. Huot added that the value of new construction data could be added for the years prior to 2026 in the table.

Council Member Morcomb was supportive of the model as it helps forecast for future budgeting.

Mayor Zabel said the changes made to the model were incredibly helpful.

Ms. Volkens thanked staff for their hard work on this project that has taken over a year to get to its current state.

MANAGEMENT DISCUSSION – CHIEF OF POLICE

Chief Newton went over the current overall policing profession job market forecast and shared ways the Police Department is working to attract and retain police officers.

In response to Council Member Morcomb's question about why current police officers are leaving, Chief Newton explained that the Police Department does not have the ability to offer growth into specialized areas due to its size such as k-9 officers and participation in various task forces.

Council Member Ingebrigtson predicted that police officers will be among the highest paid municipal positions within the next ten years. Chief Newton added that other cities have already increased their wages for this position.

In response to Mayor Zabel's question about the possibility of a regional public safety model, Chief Newton stated that if the staffing trend continues then this will likely happen in the future.

Chief Newton mentioned that the Police Department has been looking for various grants that are available, and recently applied for a federal grant for staffing and equipment costs related to a behavioral health coordinated response unit.

In reference to compliance checks and licensing, Chief Newton said the Police Department will continue to focus on education as the primary goal while leveraging administrative fines for violations and criminal enforcement, which is not something that is taken lightly. This will also be the first year that staff will do low-potency hemp compliance checks.

Chief Newton reported that two of the four squad cars ordered in October 2022 just arrived last week. Two other squad cars are in the possession of the Bureau of Criminal Apprehension due to an ongoing investigation, and will not be released for another month or two.

In regards to the upcoming budget process, Chief Newton will be requesting ballistic shields that stop rifle rounds.

Mayor Zabel asked for an update on Oakdale's school resource officer. Chief Newton said things are going well at Tartan High School, but there are some things to work through with Skyview Middle School.

Mayor Zabel also asked about Community Affairs Specialist Bill Fetsch since he transitioned out of the school resource officer position. Chief Newton stated that he is handling all of the background checks for licensing and is involved in community engagement activities.

Mayor Zabel requested more proactive and earlier promotion for Night to Unite to try to get more community involvement.

UTILITY RATE STUDY

Mr. Stasica explained that a utility rate study was conducted in 2020, however, the assumptions and data used for that study are now outdated. For 2021 and 2022, the utility rates from the study were used, but starting in 2023, staff have used other determining factors to develop the annual utility rates. Mr. Stasica noted that he has received estimates from several consultants if the Council would like to pursue an updated utility rate study.

Mayor Zabel was not opposed to a rate study, but he would like to determine the expenditures within the Capital Improvement Plan prior to moving forward to ensure the rate study is based on the most accurate data.

Council Member Ingebrigtsen was unsure about the benefit of a rate study at this time due to the uncertainty of economic circumstances.

In response to Council Member Her's question about the state of the current schedule of funding and expenditures related to the Utility System Replacement Fund (USRF), Mayor Zabel noted things have changed since developing the schedule years ago.

Mayor Zabel stated that it would make sense to patch a street versus completely replace it if the water main underneath it does not need to be replaced yet. The Council agreed.

Ms. Volkens confirmed that an analysis of street and utility infrastructure conditions needs to be done, but will take time.

Related to the timeline of a potential utility rate study, Mr. Stasica said that only one consultant could guarantee a completed rate study, with updated CIP information, by December 2024.

Mr. Stasica mentioned that City staff cannot locate the model that was used to complete the 2020 utility rate study. It could be that the City only purchased the report, not the model, but Baker Tilly staff is looking into it.

In response to Council Member Her's question about what the current utility rate revenue will cover in terms of expenses, Mr. Stasica directed him to the 2024-2028 USRF attachment.

Council Member Her would like to avoid another ten percent water rate increase and be able to find a steady rate that could cover necessary infrastructure improvements and inflation rates, but also plan for future projects.

Ms. Volkens stated that Mr. Stasica and Mr. Bachmeier could work on developing a model based on the budget determinations that will happen in the next few months.

In response to Council Member Willenbring's question about if other cities raise their utility rates annually, Ms. Volkens confirmed.

Mayor Zabel stated that as part of a policy determination, the Council could choose to implement a tiered usage system or use an averaged calculation.

In response to Council Member Willenbring's question about why staff diverted from the rate study in 2023, Mayor Zabel explained that due to Council direction related to the property tax levy, staff had to determine the rates accordingly. He added that past practice has always been to make a reactionary decision, but going forward, the hope is Council and staff can be more proactive.

Council Member Her asked about the cost to run the utility system in the City. Mr. Stasica said the 2023 expenditures were \$3 million and net change in Cash was a decrease of \$230,000.

Council Member Willenbring pointed out that the increase in fees for residents can add up quickly and have a huge impact on their monthly household expenses.

STRATEGIC PLANNING UPDATE

Ms. Volkens discussed potential dates for the two-day strategic planning retreat. Ms. Volkens will send a calendar invite once the dates are finalized.

ADMINISTRATOR UPDATE

Ms. Volkens handed out a sample of the Summerfest 50th Anniversary logo and banner. She asked if more banners should be ordered and hung on Hadley Ave N near City Hall. The Council was supportive, but asked that a majority of that intersection (Hadley Ave N and 10th St N) be reserved for the Oakdale Summerfest Community Organization sponsorship banners.

Council Member Her suggested swapping out the banners throughout the year.

Ms. Volkens will send a photo to the Council of the sample banner that has been hung up on 10th St N.

Additionally, Ms. Volkens stated there will be a large banner celebrating Oakdale's 50th anniversary hanging from the bandshell during Summerfest that will move to the front of City Hall once Summerfest is over.

In reference to seasonal workers for the Northdale ice rink warming house, Ms. Volkens reported that there is almost no interest in working there, on top of little resident use, and she suggested not using Northdale ice rink this coming season. Mayor Zabel requested that this amenity be added to the Park System Plan Update for review.

Ms. Volkens stated she is drafting an agreement with the Oakdale Athletic Association for the previously agreed-upon improvements and cost share of the OAA building maintenance. The agreement will be executed prior to June 30th.

COUNCIL TOPICS

Council Member Her reported that he will not be seeking re-election in the upcoming election.

Council Member Her asked for an update on the hiring of the Assistant City Administrator. Ms. Volkers noted that the job posting will be opened this week.

Mayor Zabel asked for an overall update on the full-time employee hires for 2024. Ms. Volkers stated she will send an update.

Council Member Morcomb brought up the previous Parks and Recreation Commission meeting in which the members voted to recommend to move their start time from 7:00 PM to 6:00 PM. Mayor Zabel suggested making this topic part of the larger advisory body discussion that will take place at a future workshop.

Council Member Her noted that he received a call from a resident regarding the updated chicken ordinance and her business. Ms. Volkers confirmed that staff is handling this situation.

ADJOURNMENT

The workshop was adjourned at 9:10 PM.

Respectfully submitted,

Sara Ludwig, City Clerk

**REGULAR MEETING MINUTES
OAKDALE CITY COUNCIL
May 28, 2024**

CALL TO ORDER

A regular meeting of the City Council of the City of Oakdale was held on May 28, 2024 at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting was called to order by Mayor Kevin Zabel at 6:59 PM.

ROLL CALL

On a call of roll, the following were present:

Mayor Kevin Zabel

Council Members: Noah Her
Jake Ingebrigtsen
Andy Morcomb
Susan Willenbring

Staff Present: Christina Volkers, City Administrator
Sara Ludwig, City Clerk
Rachel Tierney, Assistant City Attorney
Brian Bachmeier, Consulting City Engineer
Andy Gitzlaff, Community Development Director
Nick Newton, Police Chief
Lori Pulkrabek, Communications Manager
Kyle Stasica, Finance Director
Kevin Wold, Fire Chief/Acting Public Works Director

Others Present: Ken Francois, Construction Project Manager, Kraus-Anderson Construction Company
Matt Lysne, Principal, HCM Architects
Don Theisen, Owner's Representative, Don Theisen Consulting

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

a) Approve Appointment of Police Officer Caleb Mitchell

Police Chief Nick Newton addressed the Council by introducing Caleb Mitchell. Caleb grew up in White Bear Lake and just graduated from the University of Minnesota Crookston with a Bachelor's Degree in Criminal Justice. This is his first job in law enforcement.

A MOTION WAS MADE BY COUNCIL MEMBER HER, SECONDED BY COUNCIL MEMBER INGEBRIGTSON TO APPOINT CALEB MITCHELL AS FULL-TIME PROBATIONARY POLICE OFFICER EFFECTIVE MAY 29, 2024 AT A RATE OF PAY CONSISTENT WITH THE CITY BASE PAY SCHEDULE.

5 AYES

Mayor Zabel performed the Oath of Office to Mr. Mitchell.

APPROVAL OF THE AGENDA

Mayor Zabel stated that the agenda was slightly amended.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER MORCOMB TO APPROVE THE AGENDA AS AMENDED FOR THE MEETING OF MAY 28, 2024.

5 AYES

APPROVAL OF THE MINUTES: Workshop, May 14, 2024
 Regular Meeting, May 14, 2024

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER WILLENBRING TO APPROVE THE WORKSHOP MEETING MINUTES OF MAY 14, 2024.

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER WILLENBRING TO APPROVE THE REGULAR MEETING MINUTES OF MAY 14, 2024.

5 AYES

PUBLIC HEARING

None

OPEN FORUM

Mayor Zabel invited comments from the audience. No comments were heard.

CONSENSUS MOTIONS

- a) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Yewande Odeleye as full-time probationary Accounting Technician effective June 3, 2024 at a rate of pay consistent with the City base pay schedule.
- b) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Josh Bell, Eric Campbell, Reese Everson, Sarah Jorgenson, Ella Lenard, Henry Piepgras, Noah Piepgras, Anthony Turner, Tyler Williams, and Carter Wippler, and correct the pay of Jack Schoenecker as Seasonal Workers.
- c) Request that the City Council approve the renewal of the Secondhand Goods Dealer license to Game Related, LLC at 5685 Geneva Avenue North, for the license period of one year from the issuance date.
- d) Request that the City Council waive reading and adopt Resolution 2024-45, Approving Memorandum of Understanding between the City of Oakdale and the International Union of Operating Engineers, Local 49, Relating to Employees Working a Specific and Unique Seasonal

Work Schedule in 2024.

- e) Request that the City Council waive reading and adopt Resolution 2024-44, relating to the issuance of conduit revenue bonds to finance the costs of a multifamily rental housing facility and under Minnesota Statutes, Chapter 462C, as amended; granting preliminary approval thereto; calling for a public hearing; establishing compliance with certain reimbursement regulations under the internal revenue code of 1986, as amended; and taking certain other actions with respect thereto (METIS Portfolio Project).

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER WILLENBRING TO APPROVE CONSENSUS MOTIONS A-E, AS PRESENTED.

5 AYES

ADVISORY BOARDS AND COMMISSIONS

Economic Development Commission (no meeting, Council Liaison Her)

Environmental Management Commission (met on 5/20/24, Council Liaison Zabel)

Mayor Zabel stated that the Commission went through training with City staff.

Planning Commission (met on 5/2/24, Council Liaison Ingebrigtsen)

Council Member Ingebrigtsen stated that a presentation was given by consultants from HKGi on the Zoning Ordinance updates which was very similar to what was shared at the workshop tonight.

Parks and Recreation Commission (met on 5/21/24, Council Liaison Morcomb)

Council Member Morcomb stated that the commissioners took assignments for various recreational opportunities during the summer to increase visibility with residents, He also shared that there is a lot of excitement about Summerfest.

Tree Board (no meeting, Council Liaison Willenbring)

AWARD OF BIDS

None

STAFF REPORTS

None

CITY ATTORNEY

None

ADMINISTRATOR'S REPORT

- a) Approval to Bid for City Project B2024-01 (Construction of New Public Works Facility)

City Administrator Chris Volkens introduced Don Theisen, Owner’s Representative for the new Public Works facility, who is leading the project on the City’s behalf.

Mr. Theisen introduced HCM Architect Matt Lysne and Kraus-Anderson Principal Ken Francois, and presented an overview of the project. Mr. Lysne reviewed renderings of the new facility inside and out. Mr. Theisen then provided an overview of the project schedule and budget. Bids are set to open June 20, 2024 at 2:00 p.m. Construction is to begin in October 2024 and opening of the new Public Works facility is slated for October 2025.

Council Member Morcomb inquired about equipment that is currently stored outside due to lack of space, and Mr. Theisen confirmed there will be indoor storage space for them in the new facility.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER HER TO AUTHORIZE THE ADVERTISEMENT FOR AND COLLECTION OF BIDS FOR CITY PROJECT B2024-01 (CONSTRUCTION OF NEW PUBLIC WORKS FACILITY).

5 AYES

COUNCIL PRESENTATIONS

Mayor Zabel made announcements about the following:

- The first Oakdale Farmers Market of the season will be held on Wednesday, June 5th from 2:00 – 6:00 PM in the City Hall parking lot.
- Nominations are open for the Oakdale Acorn Award for outdoor landscapes/gardens. Categories include residential, business/commercial, and public. Complete the online nomination form on the City website by June 30th.
- The City is offering discounted Home Energy Squad visits to a limited number of Oakdale residents that are CenterPoint Energy and Xcel Energy customers. Home Energy Squad offers two types of visits, the Energy Saver visit for newer homes and the Energy Planner visit for older homes. Thanks to the City discount, the Energy Saver visit is only \$35, and the Energy Planner visit is only \$50. Free visits are also available to income-qualified households. For more information, visit the City website.
- Oakdale Summerfest is just one month away. Mark your calendars for June 24th to 29th, and check out the full schedule of events on oakdalesummerfest.com.
- A big congratulations to all the graduating seniors at Tartan and North High Schools.

CLAIMS

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER MORCOMB TO APPROVE CLAIMS FOR THE PERIOD MAY 15, 2024 TO MAY 28, 2024 IN THE AMOUNT OF \$834,450.10.

5 AYES

ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER HER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF MAY 28, 2024, AT 7:31 PM.

5 AYES

Respectfully submitted, Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024				
Requestor: KR CA Approval: CV	Advisory Board/Commission	<input type="checkbox"/>	Open Forum	<input type="checkbox"/>
	Award of Bid	<input type="checkbox"/>	Other:	<input type="checkbox"/>
	Consensus Motions	a <input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>
	Department:			<input type="checkbox"/>
Title: THC Sales License Renewals				

BACKGROUND

The following businesses have applied to renew their THC Sales License.

Business Name	Address	Violations
East Gate Tobacco	6970 33 rd Street North	N/A
Lee's Liquor	6988 33 rd Street North	10/20/23 - Oakdale PD conducted inspection and advised to cease THC sales until license has been approved.
Oak Smoke	1807 Geneva Avenue North	Last Compliance Violations in 2021
Releaf Plus	6050 50 th Street North	February 2024 - DOR Cigarette/Tobacco Seized Product February 2024 - Citation from City of \$500.00

The City of Oakdale City Code of Ordinances states:

Chapter 9, Article 17, Sec. 9-172. License Required. No person shall sell or offer to sell licensed products without first having obtained a license to do so from the city. All licenses issued under this article shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid.

Chapter 9, Article 17, Sec. 9-173. Application Procedures. 2. Background Investigation. The background investigation fee is applied to the city's costs of the background investigation of the retail establishment and all persons or entities that have at least a five percent financial interest in the retail establishment, and the manager of the retail establishment. The property must be in compliance with all applicable laws and ordinances. The police department shall conduct the background investigation before consideration by the city.

The City's background investigation process is every other year (per individual), unless significant violations have occurred and/or Oakdale PD requests. All applicants have passed their most recent background investigations. Community Diversion Coordinator Bill Fetsch continues to review all THC applications and found no disqualifying factors for these current applications.

Chapter 9, Article 17, Sec 9-173. Application Procedures. 4. License Location. c. Proximity to other youth-oriented activities. No license will be issued if its location is within 500 feet of any school, licensed child care center, active youth recreation area, playground, or any other youth-oriented facility.

All establishments stated above do meet the proximity requirement.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council approve the THC Sales License renewals for the above stated businesses for the term of July 1, 2024 – June 30, 2025.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: NN CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input checked="" type="checkbox"/> b	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Approve Recommended Promotion of Ryan Stuart as Police Captain		

BACKGROUND

Following a recent internal promotion process, the City is pleased to recommend the appointment of Ryan Stuart to fill the full-time Police Captain position.

Ryan Stuart started his career in Oakdale as a Community Service Officer in 2005 and has served as a Sergeant since 2020. He has held specialty assignments as Community Affairs Officer and as a detective on the East Metro Sex Trafficking Task Force.

The City Administrator is recommending Ryan Stuart as Police Captain with the following key provisions:

- Promotion date of June 12, 2024
- Pay rate of \$66.04 (Grade 22, Step 4 of 2024 Oakdale Base Pay Schedule)
- One-year probation

STAFF RECOMMENDATION

The City Administrator recommends the following hire per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c):

Ryan Stuart as full-time probationary Police Captain effective June 12, 2024, at a rate of pay consistent with the City base pay schedule.

It is appropriate for the City Council to make such appointments.

CITY COUNCIL ACTION REQUESTED

It is requested per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Ryan Stuart as full-time probationary Police Captain effective June 12, 2024, at a rate of pay consistent with the City base pay schedule.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: NN CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input checked="" type="checkbox"/> c	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Approve Recommended Promotion of Nicholas Koethe as Police Sergeant		

BACKGROUND

Following a recent internal promotion process, the City is pleased to recommend the appointment of Nicholas Koethe to fill the full-time Police Sergeant position.

Nicholas Koethe has nearly 10 years of experience in policing and has strong skills in the areas of leadership, use of force and tactical skills, and criminal investigation. Nick is currently a member of the Washington County SWAT team and he is a tactics and use of force instructor for the department; he was previously on the Washing County Mobile Field Force team.

The City Administrator is recommending Nicholas Koethe as Police Sergeant with the following key provisions:

- Promotion date of June 12, 2024
- Pay rate of \$51.53 (Grade 19, Step 1 of 2024 Oakdale Base Pay Schedule)
- One-year probation

STAFF RECOMMENDATION

The City Administrator recommends the following hire per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c):

Nicholas Koethe as full-time probationary Police Sergeant effective June 12, 2024, at a rate of pay consistent with the City base pay schedule.

It is appropriate for the City Council to make such appointments.

CITY COUNCIL ACTION REQUESTED

It is requested per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Nicholas Koethe as full-time probationary Police Sergeant effective June 12, 2024, at a rate of pay consistent with the City base pay schedule.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: AG CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Approve Recommended Appointment of Community Development Intern		

BACKGROUND

The Community Development Department recently interviewed a young professional for an internship opportunity. This intern would provide foundational support to the City Planner and Community Development staff while also gaining valuable skills in local government land use, planning, and regulations.

The City Administrator is recommending that Hayden Lacher be hired as a temporary Intern with the following key provisions:

- Starting date of June 12, 2024
- Hourly rate of \$18.00
- Temporary position up to three months in length

STAFF RECOMMENDATION

The City Administrator recommends the following hire per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c):

Hayden Lacher as Community Development Intern.

It is appropriate for the City Council to make such appointments.

CITY COUNCIL ACTION REQUESTED

It is requested per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Hayden Lacher as Community Development Intern.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: HD CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Contract Amendment for City Project P2023-06; Willowbrooke Open Space		

BACKGROUND

At the September 12, 2023 regular meeting, the City Council approved RES Great Lakes' proposal for restoration services for City Project P2023-06 (Willowbrooke Open Space). As part of the contract, RES Great Lakes is responsible for the design, site preparation, installation, and maintenance of open space in Outlots G, B, and C in the Willowbrooke neighborhood. The scope of the project expanded following RES Great Lakes' recommendation to include Outlot G wetlands. The contract amendment to include ~3.2 wetland acres was presented to and approved by Council at their March 12, 2024 regular meeting.

Expansion of the project scope is again being recommended, which will require another amendment for two additional tasks.

- **Task 1 (Soil Preparation in Outlots B and C):** Because the soil in Outlots B and C is compacted from heavy equipment, additional work is needed to prepare the ground prior to native seeding. This involves complete ripping of compacted soils, disking, and cover crop/straw mulch placement for erosion control. If the soil is not properly prepared, water will perch on the confining soil layer and vegetation will be stressed by saturated soils or roots will struggle to penetrate the soil. This would result in extra work to establish the prairie and require more maintenance.
- **Task 2 (Temporary Erosion Control in Outlot G):** Topsoil for wetland and pond embankments in Outlot G will be furnished and installed by the Willowbrooke Commons general contractor, Veit & Company, and billed back to the developer. The topsoil needs to be stabilized with a cover crop of oats or erosion control blanket after spreading for Stormwater Pollution Prevention Plan (SWPPP) compliance.

FINANCIAL CONSIDERATION

The amendment will revise the contract with RES Great Lakes, LLC as follows:

Original Contract and Amendment 1 Amounts	Amendment Amount	Revised Contract Amount
Original Contract: \$98,240.60 Amendment 1: \$33,224.00	\$9,211.00 (Task 1) \$9,837.50 (Task 2) \$5,000 (Contingency)	\$155,513.10
TOTAL \$131,464.60	TOTAL \$24,048.50	

The 2023-2027 Capital Improvement Plan included \$100,000 in FY2023 for open space restoration services. The City intends to use these budgeted funds for the original contract amount. The 2024-2028 Capital Improvement Plan includes \$200,000 in FY2024 for open space restoration services. The City will use these budgeted funds for the first amendment approved in March 2024 and for this second amendment.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council authorize the Mayor and City Administrator to execute the contract amendment between the City of Oakdale and RES Great Lakes, LLC for City Project P2023-06 for an amount not to exceed \$24,048.50.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: BB CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions f <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Approve Preliminary Engineering Survey for Greenway Avenue North Sidewalk/Trail		

BACKGROUND

The City applied for, and was awarded, a federal grant to cover a portion of the costs to construct a sidewalk/trail along Greenway Avenue N from Hudson Boulevard N to 7th Street N. The grant has prerequisite conditions that require the completion of an environmental review and certification of right of way before completion of the plans. The federal process associated with the grant is rather onerous and prescriptive. To minimize the obligations associated with the grant, it is preferable to separate the trail from the roadway improvement project. It is being proposed that the street project and the trail project will be two separate, but parallel construction projects.

It would be appropriate for the City Council to authorize the Mayor and City Administrator to sign a preliminary survey agreement, which authorizes this work.

STAFF RECOMMENDATION

To meet this schedule, staff is requesting the City Council’s consideration to authorize a preliminary right of way survey to assess the trail feasibility along Greenway Avenue N. This study will identify the extent of easements that will be needed to construct the trail and retaining walls along the project corridor.

FINANCIAL CONSIDERATIONS

The 2024 street final design proposal included preliminary engineering for the Greenway Avenue N sidewalk/trail to provide public engagement and completion of the MNDOT Project Memorandum. The preliminary survey agreement costs could also be covered by the 2024 Street Improvement budget. This represents less than 0.5% of the amended budget for the 2024 Street Improvement Project.

S.E.H. Inc. has provided an estimate of \$15,300 to complete the preliminary survey.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council authorize the City Administrator to sign the proposal from S.E.H. for the preliminary engineering survey for Greenway Avenue North Sidewalk/Trail.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024			
Requester: BB CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>	
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>	
	Consensus Motions g <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>	
	Department:	<input type="checkbox"/>	
Title: Amend the Drinking Water Settlement Capital Improvement Plan (CIP)			

BACKGROUND

At the May 28, 2024 City Council workshop, staff reviewed the discussions from the most recent 3M Drinking Water Settlement working groups meeting which was held on May 9, 2024. At that meeting, the Minnesota Pollution Control Agency (MPCA) and the Minnesota Department of Natural Resources (MN DNR), the Co-Trustees of the 3M Drinking Water Settlement Fund, reviewed recently awarded projects, anticipated projects, and those impacts to the drinking water fund. The projections indicate the capital projects will exceed the available funding.

STAFF RECOMMENDATION

The Co-Trustees need to reevaluate how the funds are distributed, as it is now obvious that the needs exceed the available funding. The Co-Trustees need to consider a more equitable allocation of the funds instead of continuing to distribute the funds on a first come, first serve basis. It would be appropriate for the City to consider initiating and submitting applications for the projects as soon as possible to allow the Co-Trustees to consider options for preserving funds for critical projects on a more equitable basis, and/or for pursuing additional funding through the 2007 Settlement Agreement and Consent Order.

It is recommended the City's Drinking Water Capital Improvement Plan (CIP) be revised to allow grant applications to be submitted in two phases for each project, such that the preliminary design and cost estimating can be completed prior to the construction project. The revised schedule is as follows (green indicates advancing the project schedule from the current CIP schedule):

Current CIP Year	Initiate Design	Proposed CIP Year	Project Name
2024	2024	2024	Decommission Well 1
2024	2024	2024	Convert Well 1 Building to Electronic PRV
Not In Program	2024	2025	Replace Well 1 & 2
2025	2024	2025	Raw Water Transmission Lines from New Wells
2025	2024	2025	Decommission Well 8
2025	2024	2025	Convert Well 8 Building to Electronic PRV
2026		Don't Pursue	Acquire Site for Well 7
2026		Don't Pursue	Replace Well 7
2026	2024	2025	Decommission Well 2
2026	2024	2026	Water Treatment Facility Sewer Connection
2026	2024	2026	Modifications to Wells 5 & 9 and SCADA Upgrades
2026	2024	2026	Demolition of Public Works Facility
2026	2024	2026	Expansion of Public Works Treatment Plant
2026	2024	2026	Stormwater Management for Plant & Transmission Lines
2027		Don't Pursue	Decommission Well 7 Temporary Treatment Plant
2027		Don't Pursue	Decommission Well 7

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2024-49, Amending the Drinking Water Settlement Capital Improvement Plan, Approving the revised 2024-2028 related Capital Improvement Plan, and Initiating the 2024 Projects.

Attachment

Resolution 2024-49

**City of Oakdale
RESOLUTION 2024-49**

**AMENDING THE DRINKING WATER SETTLEMENT CAPITAL IMPROVEMENT PLAN, APPROVING THE
2024-2028 CAPITAL IMPROVEMENT PLAN, AND INITIATING THE 2024 PROJECTS**

At a meeting of the City Council of the City of Oakdale held on Tuesday, June 11, 2024, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Noah Her, Jake Ingebrigtsen, Andy Morcomb, and Susan Willenbring; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, the Capital Improvement Plan (CIP) is a comprehensive document that ranks the priority of those major improvements deemed necessary and desirable to meet the needs of the community over a five-year period and determines the annual level and method of financing needed each year; and

WHEREAS, the City's Drinking Water Capital Improvement Plan needs to be revised to allow grant applications to be submitted for each project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakdale hereby amends the Drinking Water Settlement Capital Improvement Plan, approves the revised 2024-2028 related CIP plan, and initiates the 2024 projects.

Voting in Favor: Mayor Zabel, Council Members Her, Ingebrigtsen, Morcomb, and Willenbring;

Voting Against: None.

Resolution duly seconded and passed this 11th day of June, 2024.

Attest:

Kevin Zabel, Mayor

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: KS CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions h <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Acknowledge Receipt of the 2023 Annual Comprehensive Financial Report (ACFR)		

BACKGROUND

Minnesota Statutes require that cities issue an annual financial report prepared in accordance with generally accepted accounting principles (GAAP), and audited in accordance with those principles by a firm of licensed certified public accountants or the Office of the State Auditor.

This report consists of management’s representations concerning the finances of the City. Consequently, management assumes full responsibility for the completeness and reliability of all of the financial information presented in this report.

The City of Oakdale’s financial statements have been audited by Malloy, Montague, Karnowski, Radosevich & Co. P.A. (MMKR), a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City for the fiscal year ended December 31, 2023 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent audit has issued an unmodified (“clean”) opinion on the City of Oakdale’s financial statements for the year ended December 31, 2023.

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its Annual Comprehensive Financial Report for the year ended December 31, 2022. This was the 33rd consecutive year that the City has achieved this prestigious award. To be awarded a Certificate of Achievement, the City published an easily readable and efficiently organized report. Staff believes this year’s report will satisfy the requirements as well, and will submit the finished Annual Comprehensive Financial Report to the GFOA for consideration.

The Annual Comprehensive Financial Report for fiscal year ending December 31, 2023 can be found under the [“City Budget & Financial Reports”](#) on the City’s Finance Department webpage.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council acknowledge receipt of the 2023 Annual Comprehensive Financial Report.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: BB CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions i <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Approval of Cooperative Agreement Between Washington County, and the City of Oakdale for Maintenance of the County State Aid Highway (CSAH) 13 (50th St N) Multi-Use Trail		

BACKGROUND

The County is reconstructing CSAH 13 (Hadley Avenue N/50th Street N) from the Trunk Highway 36 Interchange to Olson Lake Trail, including the multi-use trail as part of their street resurfacing project.

There are not any maintenance agreements for the existing trail improvements that were constructed in multiple projects by either the County or the City. The County is requesting a comprehensive maintenance agreement be established for this trail. The proposed agreement is consistent with current maintenance responsibility practices between the City and County with the intent to memorialize responsibilities.

Trail Maintenance

The agreement identifies the maintenance responsibilities between the County and the City.

The County is responsible for major maintenance of sidewalks, trails, pedestrian ramps, and failing trail segments. The County will maintain curb/gutter on its County right-of-way. The County will mow the boulevards (minimum of twice/year), maintain the storm sewers, catch basins, and culverts on the County right-of-way existing or constructed under this project, and maintain all traffic barrier/guardrail and gutter on the County's right-of-way.

The City is responsible for crosswalk and pavement markings, corridor boulevards, and maintain curb and gutter on the City's right-of-way existing or constructed under this project. The City will also be responsible for minor maintenance of the trail, including sweeping, plowing, debris removal, patching, and crack repair.

FINANCIAL CONSIDERATIONS

The maintenance terms within this agreement are consistent with the County's cost participation policy, and recent maintenance agreements between the County and the City.

The City Attorney has reviewed the agreement and concludes the form of the agreement is suitable for City Council consideration.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council authorize the Mayor and City Administrator to execute the Cooperative Agreement between Washington County and the City of Oakdale for maintenance of County State Aid Highway (CSAH) 13.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: JK CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions j <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department:	<input type="checkbox"/>
Title: Secondhand Goods Dealer – Guitar Center #394 and Golf Carts of MN, LLC License Renewals		

BACKGROUND

The following businesses have requested to renew their Secondhand Goods Dealer license:

Business Name	Address
Guitar Center #394	8316 3 rd St N
Golf Carts of MN, LLC	6060 50 th St N

The renewed term would be one year from the date of issuance. All required background checks have been cleared by the Police Department.

The City of Oakdale Code of Ordinances states:

Chapter 9, Article I, Sec. 9-03a. License Required. No person shall exercise, carry-on, or be engaged in the trade or business of pawnbroker, precious metal dealer, or secondhand goods dealer within the city unless such person is currently licensed under this Chapter. No pawnbroker, precious metal dealer, or secondhand goods dealer license may be transferred to a different location or a different person.

Chapter 9, Article I, Sec. 9-08. Renewal Application. All licenses issued under this Chapter shall be effective for one (1) year from the date of approval by the City Council. An application for the renewal of an existing license shall be made prior to the expiration date of the license and shall be made in such form as the issuing authority requires. If, in the judgment of the City Council, good and sufficient cause is shown by an applicant for the applicant's failure to submit a renewal application before the expiration of the existing license, the City Council may, if the other provisions of this Chapter are complied with, grant the renewal application.

Guitar Center #394 and Golf Carts of MN, LLC both have a current one-year license expiring 6/13/2024.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council approve the renewal of the Secondhand Goods Dealer license to Guitar Center #394 at 8316 3rd St N and Golf Carts of MN, LLC at 6060 50th St N, for the license period of one year from the issuance date.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: KW CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions k <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department:	<input type="checkbox"/>
Title: South Washington Watershed District Grant Acceptance for the Oakdale Brine Maker Project (Stormwater Device)		

BACKGROUND

The City of Oakdale received a grant from South Washington Watershed District (SWWD) on April 9, 2024 for the Oakdale Brine Maker Project.

The project (Stormwater Device) was approved for 50% funding of the cost of materials and labor incurred, up to \$74,000 cost share maximum from SWWD.

The Oakdale Brine Maker is critical for the City’s liquid de-icing program. Owning a brine maker allows the City to take full control of the snow and ice control program and greatly reduce costs and availability of road deicer solutions. The grant expires on December 31, 2026.

FINANCIAL CONSIDERATIONS

Because the Brine Maker Project is tied to City Project B2024-01 (Construction of New Public Works Facility), the associated budget amendment will be approved as part of the overall B2024-01 budget approval.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2024-47, Accepting the South Washington Watershed District in the amount of \$74,000.00 for the Oakdale Brine Maker Project; and authorize the City Administrator to execute the SWWD grant agreement.

Attachment

Resolution 2024-47

**City of Oakdale
RESOLUTION 2024-47**

**ACCEPTING THE SOUTH WASHINGTON WATERSHED DISTRICT GRANT IN THE AMOUNT OF
\$74,000.00 FOR THE OAKDALE BRINE MAKER PROJECT**

At a meeting of the City Council of the City of Oakdale held on Tuesday, June 11, 2024, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Noah Her, Jake Ingebrigtsen, Andy Morcomb, and Susan Willenbring; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, the City of Oakdale (“City”) was awarded a grant for the purpose of funding to support the Oakdale Brine Maker Project; and

WHEREAS, South Washington Watershed District selected the City to receive grant funding of \$74,000.00; and

WHEREAS, Minnesota Statute §465.03 requires a City to accept grants by resolution expressing the terms prescribed by the donor in full; and

WHEREAS, the terms of the grant include submission of receipts relating to materials, labor incurred, and any other collected data by December 31, 2026, to the South Washington Watershed District.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oakdale that acceptance of the 2024 South Washington Watershed District grant to the City of Oakdale is hereby authorized in accordance with the terms set forth herein.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Oakdale to authorize the City Administrator to execute the SWWD grant agreement.

Voting in Favor: Mayor Zabel, Council Members Her, Ingebrigtsen, Morcomb, and Willenbring;

Voting Against: None.

Resolution duly seconded and passed this 11th day of June, 2024.

Attest:

Kevin Zabel, Mayor

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: KW CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions I <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Ramsey-Washington Metro Watershed District Grant Acceptance for the Oakdale Brine Maker Project (Stormwater Device)		

BACKGROUND

The City of Oakdale received a grant from Ramsey-Washington Metro Watershed District (RWMWD) on April 5, 2024 for the Oakdale Brine Maker Project.

The project (Stormwater Device) was approved for 50% funding of the cost of materials and labor incurred, up to \$74,000 cost share maximum from RWMWD.

The Oakdale Brine Maker is critical for the City’s liquid de-icing program. Owning a brine maker allows the City to take full control of the snow and ice control program and greatly reduces costs and availability of road deicer solutions. The grant expires on April 3, 2025.

FINANCIAL CONSIDERATIONS

Because the Brine Maker Project is tied to City Project B2024-01 (Construction of New Public Works Facility), the associated budget amendment will be approved as part of the overall B2024-01 budget approval.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2024-46, Accepting the Ramsey-Washington Metro Watershed District Grant in the amount of \$74,000.00 for the Oakdale Brine Maker Project; and authorize the City Administrator to execute the RWMWD grant agreement.

Attachment

Resolution 2024-46

**City of Oakdale
RESOLUTION 2024-46**

**ACCEPTING THE RAMSEY-WASHINGTON METRO WATERSHED DISTRICT GRANT IN THE AMOUNT
OF \$74,000.00 FOR THE OAKDALE BRINE MAKER PROJECT**

At a meeting of the City Council of the City of Oakdale held on Tuesday, June 11, 2024, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Noah Her, Jake Ingebrigtsen, Andy Morcomb, and Susan Willenbring; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, the City of Oakdale (“City”) was awarded a grant for the purpose of funding to support the Oakdale Brine Maker Project; and

WHEREAS, Ramsey-Washington Metro Watershed District selected the City to receive grant funding of \$74,000.00; and

WHEREAS, Minnesota Statute §465.03 requires a City to accept grants by resolution expressing the terms prescribed by the donor in full; and

WHEREAS, the terms of the grant include submission of receipts relating to materials, labor incurred, and any other collected data by April 3, 2025, to the Ramsey-Washington Metro Watershed District.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oakdale that acceptance of the 2024 Ramsey-Washington Metro Watershed District grant to the City of Oakdale is hereby authorized in accordance with the terms set forth herein.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Oakdale to authorize the City Administrator to execute the RWMWD grant agreement.

Voting in Favor: Mayor Zabel, Council Members Her, Ingebrigtsen, Morcomb, and Willenbring;

Voting Against: None.

Resolution duly seconded and passed this 11th day of June, 2024.

Attest:

Kevin Zabel, Mayor

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: HD CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: Community Development a <input checked="" type="checkbox"/>	
Title: Charging Smart Bronze Designation - Recognition		

BACKGROUND

The City of Oakdale joined the Charging Smart program (formerly branded as EV Smart) in spring 2023. This new designation program funded by the U.S. Department of Energy Vehicle Technologies Office and led by the Interstate Renewable Energy Council, with Great Plains Institute serving as a lead partner, prepares and recognizes communities for electric vehicle (EV) readiness. The City was part of a cohort of 30 cities across Minnesota that spent the past year working to accelerate EV readiness by following a best-practice framework.

Prior to joining the Charging Smart program, the City had accomplished a number of actions to advance EV readiness such as adopting an ordinance that incorporates requirements for EV charging infrastructure, completing the [EV-Ready Community Study](#), hosting EV owners at a Touch A Truck event, and initiating an analysis to identify opportunities to incorporate electric vehicles into the fleet. During the program, Oakdale staff met with other cohort participants to exchange knowledge and ideas, continued to complete EV-ready actions such as streamlining charging infrastructure online permitting, and received technical support and resources from experts.

Through Charging Smart, communities can attain three levels of designation – bronze, silver, and gold – by creating EV-friendly policies and completing certain activities. Actions and best practices are divided into six EV-readiness categories: planning, regulation, utility engagement, education and incentives, government operations, and shared mobility. Oakdale received a **Bronze designation** for achieving policies that facilitate the equitable expansion of EVs and EV charging infrastructure. The City was one of nine Minnesota communities that were the first in the nation to be designated. During a celebration event in April, City staff was presented with a framed certificate.

Earning Bronze designation is due to the significant amount of work done by past and present City Council Members, Environmental Management Commissioners, and staff.

CITY COUNCIL ACTION REQUESTED

Acknowledgement and recognition of award to City. No formal action needed.



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: LM CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: Community Development b <input checked="" type="checkbox"/>	
Title: Moratorium for Land Use Applications in the Oakdale Marketplace and Oakdale Station Planned Unit Developments		

BACKGROUND

In response to renewed development interest in the Oakdale Marketplace Planned Unit Development (PUD) and Oakdale Station PUD, the City of Oakdale initiated a study of the area in December 2023. The study area is bounded to the north by 34th St N, to the east by Ideal Ave N, to the south by the Union Pacific railroad, and to the west by I-694. The City has worked with a consultant, WSB, to prepare the study and develop recommendations for potential amendments to the two PUDs. The project team discussed the study with the City Council at a workshop on March 12, 2024 and obtained informal direction on next steps. City staff is currently finalizing the PUD amendments, which will be brought forward to the Planning Commission and City Council for consideration in the coming months.

Several developers have recently indicated their interest in this area, including proceeding with formal land use applications. Additional time is needed, however, for the City to process the PUD amendments that are recommended from the study. Enacting a moratorium for all land use applications (i.e., subdivision and zoning requests) located on property within the two PUDs would allow the City sufficient time to make informed decisions on the PUD amendments that will provide better guidance to developers.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Ordinance No. 926, An Interim Ordinance Establishing a Moratorium on Development in the Oakdale Marketplace and Oakdale Station Planned Unit Developments.

It is requested that the City Council waive reading and adopt Resolution 2024-48, Authorizing Publication of Ordinance No. 926 by Title and Summary. (*Motion requires a 4/5 majority vote*).

Attachments

Proposed Ordinance No. 926, An Interim Ordinance Establishing a Moratorium on Development in the Oakdale Marketplace and Oakdale Station Planned Unit Developments
Resolution 2024-48

CITY OF OADKALE
ORDINANCE NO. 926

AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM ON
DEVELOPMENT IN THE OAKDALE MARKETPLACE AND OAKDALE STATION PLANNED UNIT
DEVELOPMENTS

The City Council of the City of Oakdale ordains:

Section 1. Background. The City is presently conducting a study (“Study”) relating to the appropriate land uses that should be allowed in the Oakdale Marketplace and Oakdale Station Planned Unit Developments. The Study is being conducted in response to direction given by the City Council in late 2023. Minnesota Statutes, Section 462.355, subd. 4 allows the City to adopt an interim ordinance for the purpose of protecting the planning process and the health, safety, and welfare of its citizens.

Section 2. Findings.

2.01. The City Council finds that it is necessary to complete the Study to address the types of development and land uses that are appropriate in the Oakdale Marketplace and Oakdale Station Planned Unit Developments. The Study might also identify appropriate changes, if any, that should be made to the City’s official land use controls, including, but not limited to, the City’s Zoning Ordinance and Comprehensive Plan.

2.02. While the Study is being conducted, the City Council finds that there is a need to adopt a moratorium on all development, including new building construction and building expansion, on the property described in the attached Exhibit A (the “Moratorium Area”).

2.03. To ensure that no new construction or expansion within the Moratorium Area occurs that might be inconsistent with any potential future changes in the City’s official controls resulting from the Study, the City Council finds that the moratorium established by this ordinance should apply to all applications for development, including new building construction and expansion, within the Moratorium Area, including those that are pending with the City as of the effective date of this ordinance. The City Council further finds that, except as otherwise provided in this ordinance, no new land use or zoning applications or building permits applicable to the Moratorium Area shall be reviewed by City staff after the effective date of this ordinance.

Section 3. Planning and Zoning Study; Moratorium

3.01. Pending the completion of the Study and the adoption of any amendments to the City's official controls, a moratorium is established on the acceptance, processing, or issuance of any development applications or approvals, including but not limited to preliminary plats, re-zonings, variances, conditional use permits, site plans, PUDs, and permits for the construction or expansion of buildings, pertaining to any property located within the Moratorium Area. The moratorium does not apply to any application or approval that seeks only to rehabilitate or maintain, without expanding, an existing building.

3.02. During the period of the moratorium, applications for any permits or approvals related to development in the Moratorium Area shall not be accepted, processed, or issued by the City nor shall the Planning Commission nor the City Council consider or grant approval of any such application. However, the City, including the Planning Commission and the City Council, may accept, process, or issue applications for permits or approvals that seek only to rehabilitate or maintain, without expanding, an existing building.

Section 4. Enforcement. The City may enforce this ordinance by mandamus, injunction, or any other appropriate civil remedy in any court of competent jurisdiction.

Section 5. Separability. Every section, provision, or part of this ordinance is declared separable from every other section, provision, or part of this ordinance. If any section, provision, or part of this ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision, or part of this ordinance.

Section 6. Term. Unless repealed earlier by the City Council, this ordinance shall remain in effect for a period of six months after its effective date.

This Ordinance shall take effect and be in full force from and after its adoption and publication, as provided by law.

Voting For: Mayor Zabel, Council Members Her, Ingebrigtson, Morcomb, and Willenbring;

Voting Against: None.

Adopted this 11th day of June, 2024 by the Oakdale City Council.

Kevin Zabel, Mayor

Attest:

Sara Ludwig, City Clerk

Exhibit A

Description of the Moratorium Area

- Oakdale Station
- Oakdale Marketplace
- Oakdale Marketplace Second Addition
- Oakdale Marketplace Third Addition
- Oakdale Marketplace Fourth Addition
- Oakdale Marketplace Fifth Addition
- Oakdale Marketplace Sixth Addition

**CITY OF OAKDALE
RESOLUTION 2024-48**

AUTHORIZING PUBLICATION OF ORDINANCE NO. 926 BY TITLE AND SUMMARY

WHEREAS, the City Council of the City of Oakdale on June 11, 2024 adopted Ordinance No. 926; and

WHEREAS, Minnesota Statutes, section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oakdale that the City Clerk shall cause the following summary of Ordinance No. 926 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

On June 11, 2024, the City Council of the City of Oakdale adopted Ordinance No. 926, which has the following title:

AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM ON DEVELOPMENT IN THE
OAKDALE MARKETPLACE AND OAKDALE STATION PLANNED UNIT DEVELOPMENTS

The above-captioned interim ordinance, a moratorium, relates to all land use applications for property located in the Oakdale Marketplace and Oakdale Station Planned Unit Developments.

The full text of the ordinance is available for inspection at Oakdale City Hall during regular business hours and has been posted to the City's website.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Oakdale that the City Clerk keep a copy of the ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance on the City's website and in a public place in city hall.

Voting in Favor: Mayor Zabel, Council Members Her, Ingebrigtson, Morcomb,
and Willenbring;

Voting Against: None.

Resolution duly seconded and passed this 11th day of June, 2024.

Kevin Zabel, Mayor

Attest:

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: June 11, 2024		
Requester: CV CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: Administrator's Report <input checked="" type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Donation to the City – Appreciation for Oakdale's EMS		

BACKGROUND

Recently, the City received a donation from Mark Vortman to show appreciation for Oakdale's EMS.

Pursuant to Minnesota State Statutes, provided below, the City must accept all donations by Resolution that can only be approved by 2/3's vote of the Council.

***465.03 GIFTS TO MUNICIPALITIES.** Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.*

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2024-50, accepting a donation from Mark Vortman in the amount of \$100. (*Motion requires a 2/3's vote to pass*).

Attachment

Resolution 2024-50

**CITY OF OAKDALE
RESOLUTION 2024-50**

ACCEPTING A DONATION FROM MARK VORTMAN IN THE AMOUNT OF \$100

At a meeting of the City Council of the City of Oakdale held on Tuesday, June 11, 2024, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Noah Her, Jake Ingebriktson, Andy Morcomb, and Susan Willenbring; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, the City of Oakdale is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes, Section 465.03, et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, Mark Vortman has offered to make a donation to the City, in the amount of \$100; and

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakdale hereby accepts the above described donation.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Oakdale hereby directs the City Clerk to issue a receipt to the donor acknowledging receipt of the donor's donation.

Voting in Favor: Mayor Zabel, Council Members Her, Ingebriktson, Morcomb, and Willenbring;

Voting Against: None.

Resolution duly seconded and passed this 11th day of June, 2024.

Kevin Zabel, Mayor

Attest:

Sara Ludwig, City Clerk



Summary of Claims
City of Oakdale, Minnesota
05/29/2024 - 06/11/2024

Packet	Check No.	Amount
PYPKT01234	Direct Deposit	\$ 339,173.82
APPKT00724	Bank Draft	224,935.50
	Payroll Subtotal	<u>564,109.32</u>
APPKT00725	Bank Draft	8,607.57
APPKT00727	Bank Draft	1,854.78
APPKT00729	Bank Draft	14,182.89
APPKT00734	100677 - 100769	1,099,988.75
	AP Subtotal	<u>1,124,633.99</u>
	Grand Total	<u><u>\$ 1,688,743.31</u></u>



Packet: PYPKT01234 - PE052424
Payroll Set: City of Oakdale - 01

Payroll Check Register Report Summary

Pay Period: 5/11/2024-5/24/2024

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	158	339,173.82
Total	158	339,173.82



Payment Register

APPKT00724 - PYPKT01234 - PE052424

01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name					Total Vendor Amount
FEDERA	FEDERAL PAYROLL TAXES					94,539.74
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT004238			05/31/2024	27,898.44	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0002010	SOCIAL SECURITY WITHHELD	05/31/2024	05/31/2024	0.00	27,898.44	
Bank Draft	DFT004239			05/31/2024	52,715.88	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0002011	FEDERAL INCOME TAX WITHHELD	05/31/2024	05/31/2024	0.00	52,715.88	
Bank Draft	DFT004241			05/31/2024	13,925.42	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0002013	MEDICARE WITHHELD	05/31/2024	05/31/2024	0.00	13,925.42	

Vendor Number	Vendor Name					Total Vendor Amount
PERA	P.E.R.A.					106,230.44
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT004236			05/31/2024	30,947.19	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0002008	PERA COORDINATED PAYABLE	05/31/2024	05/31/2024	0.00	30,947.19	
Bank Draft	DFT004237			05/31/2024	75,283.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0002009	PERA POLICE & FIRE PAYABLE	05/31/2024	05/31/2024	0.00	75,283.25	

Vendor Number	Vendor Name					Total Vendor Amount
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE					24,165.32
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT004235			05/31/2024	787.17	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0002007	STATE WAGE WITHHOLDING	05/31/2024	05/31/2024	0.00	787.17	
Bank Draft	DFT004240			05/31/2024	23,378.15	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0002012	STATE INCOME TAX WITHHELD	05/31/2024	05/31/2024	0.00	23,378.15	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	7	7	0.00	224,935.50
	Packet Totals:	7	7	0.00	224,935.50

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-224,935.50
Packet Totals:		-224,935.50



Payment Register

APPKT00725 - MAR 2024 ELAN MW

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name					Total Vendor Amount
ELAN	ELAN					8,607.57
Payment Type	Payment Number		Payment Date	Payment Amount		
Bank Draft	DFT004242		04/23/2024	8,607.57		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
APR 2024	MAR 2024 CREDIT CARD TRANSACTIONS	04/23/2024	04/23/2024	0.00	8,607.57	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	1	1	0.00	8,607.57
	Packet Totals:	1	1	0.00	8,607.57

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-8,607.57
Packet Totals:		<u>-8,607.57</u>



Payment Register

APPKT00727 - 06/11/2024 CLAIMS 1 MW

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name					Total Vendor Amount
MEDSUR	MEDSURETY					1,544.29
Payment Type	Payment Number				Payment Date	Payment Amount
Bank Draft	DFT004264				05/24/2024	1,544.29
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
20240522	05/22/2024 DEPENDENT CARE CLAIMS	05/22/2024	06/11/2024	0.00		1,544.29

Vendor Number	Vendor Name					Total Vendor Amount
SAMCLU	SAMS CLUB					60.10
Payment Type	Payment Number				Payment Date	Payment Amount
Bank Draft	DFT004263				06/05/2024	60.10
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
MAY 2024	MAY 2024 CREDIT CARD TRANSACTIONS	05/17/2024	06/11/2024	0.00		60.10

Vendor Number	Vendor Name					Total Vendor Amount
TDSMET	TDS LONG DISTANCE CORPORATION					250.39
Payment Type	Payment Number				Payment Date	Payment Amount
Bank Draft	DFT004262				06/03/2024	250.39
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
6517399448-05/24	MAY 2024 PHONE SERVICE	05/13/2024	06/11/2024	0.00		250.39

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	3	3	0.00	1,854.78
	Packet Totals:	3	3	0.00	1,854.78

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-1,854.78
Packet Totals:		-1,854.78



Payment Register

APPKT00729 - 06/11/2024 CLAIMS 3 YO

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name						Total Vendor Amount
CENLIN	CENTURY LINK						761.24
Payment Type	Payment Number				Payment Date	Payment Amount	
Bank Draft	DFT004253				06/04/2024	179.55	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
3338616028-05/24	MAY 2024 SERVICE/DISCOVERY CENTER	05/16/2024	06/11/2024	0.00	179.55		
Bank Draft	DFT004254				06/04/2024	128.20	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
333867705-05/24	MAY 2024 SERVICE/FIRE DEPARTMENT	05/19/2024	06/11/2024	0.00	128.20		
Bank Draft	DFT004255				06/04/2024	268.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
333951068-05/24	MAY 2024 SERVICE/FIRE DEPARTMENT	05/10/2024	06/11/2024	0.00	268.50		
Bank Draft	DFT004256				06/04/2024	184.99	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
334036299-05/24	MAY 2024 SERVICE/TANNERS	05/16/2024	06/11/2024	0.00	184.99		
Vendor Number	Vendor Name						Total Vendor Amount
COMCAS	COMCAST						96.72
Payment Type	Payment Number				Payment Date	Payment Amount	
Bank Draft	DFT004257				06/04/2024	10.80	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0028328-06/24	JUN 2024 HD SERVICE/CITY HALL	06/05/2024	06/11/2024	0.00	10.80		
Bank Draft	DFT004258				06/04/2024	21.21	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0103774-05/24	MAY 2024 HD SERVICE/6633 15TH ST N/FIRE DEPARTMEN	05/12/2024	06/11/2024	0.00	21.21		
Bank Draft	DFT004259				06/04/2024	2.35	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0120844-05/24	MAY 2024 HD SERVICE/DISCOVERY CENTER	05/14/2024	06/11/2024	0.00	2.35		
Bank Draft	DFT004260				06/04/2024	62.36	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0140842-04/24	APR 2024 HD SERVICE/5000 HADLEY/FIRE DEPARTMENT	04/30/2024	06/11/2024	0.00	62.36		
Vendor Number	Vendor Name						Total Vendor Amount
VERWIR	VERIZON WIRELESS						175.16
Payment Type	Payment Number				Payment Date	Payment Amount	
Bank Draft	DFT004261				06/04/2024	175.16	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
9963993466	MAY 2024 WATER METER PILOT PROJECT/PUBLIC WORKS	05/30/2024	06/11/2024	0.00	175.16		
Vendor Number	Vendor Name						Total Vendor Amount
XCEL	XCEL						13,149.77
Payment Type	Payment Number				Payment Date	Payment Amount	
Bank Draft	DFT004244				06/03/2024	11,000.98	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
876022459	APR 2024 ELECTRIC/STREET LIGHTS	04/30/2024	06/11/2024	0.00	11,000.98		
Bank Draft	DFT004245				06/04/2024	218.53	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
878031253	MAY 2024 NAT GAS WATER TREATMENT FACILITY 1	05/20/2024	06/11/2024	0.00	218.53		
Bank Draft	DFT004246				06/04/2024	1,544.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
878142085	MAY 2024 ELECTRIC - STREET LIGHTS	05/20/2024	06/11/2024	0.00	1,544.03		

Payment Register

APPKT00729 - 06/11/2024 CLAIMS 3 YO

Bank Draft	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
DFT004247	878192294	MAY 2024 ELECTRIC TOWER 3	05/20/2024	06/11/2024	0.00	129.93
Bank Draft	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
DFT004248	878477706	MAY 2024 STREET LIGHTS/3405 HIGH POINT DR N	05/21/2024	06/11/2024	0.00	39.34
Bank Draft	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
DFT004249	878504416	MAY 2024 STREET LIGHT/2741 HELMO AVE N	05/21/2024	06/11/2024	0.00	50.88
Bank Draft	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
DFT004250	878514765	MAY 2024 STREET LIGHT/7885 UPPER 16TH ST N	05/21/2024	06/11/2024	0.00	35.58
Bank Draft	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
DFT004251	878519342	MAY 2024 STREET LIGHT/3520 HAYWARD AVE N	05/21/2024	06/11/2024	0.00	19.97
Bank Draft	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
DFT004252	878727105	MAY 2024 STREET LIGHT/7470 40TH ST N	05/22/2024	06/11/2024	0.00	110.53

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	18	18	0.00	14,182.89
	Packet Totals:	18	18	0.00	14,182.89

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-14,182.89
Packet Totals:		<u>-14,182.89</u>



Payment Register

APPKT00734 - 06/11/2024 CLAIMS MW

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name					Total Vendor Amount
	Void					0.00
Payment Type	Payment Number			Payment Date		Payment Amount
**Void Check	100690			06/11/2024		0.00
**Void Check	100691			06/11/2024		0.00
Vendor Number	Vendor Name					Total Vendor Amount
DUPADR	ADRIAN DUPRE					3,580.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check	100677			06/11/2024		3,580.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1031	05/06/24 - 05/19/24/CLEAN RESTROOMS	05/19/2024	06/11/2024	0.00	990.00	
1032	05/20/24 - 06/02/24/CLEAN RESTROOMS	06/02/2024	06/11/2024	0.00	990.00	
2020	MAY 2024 CLEANING/PUBLIC WORKS BUILDING	05/31/2024	06/11/2024	0.00	1,600.00	
Vendor Number	Vendor Name					Total Vendor Amount
ALEAIR	ALEX AIR APPARATUS, INC.					909.91
Payment Type	Payment Number			Payment Date		Payment Amount
Check	100678			06/11/2024		909.91
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
8301	ANNUAL COMPRESSOR AIR QUALITY TEST/5000 HADLEY /	05/16/2024	06/11/2024	0.00	909.91	
Vendor Number	Vendor Name					Total Vendor Amount
ALTUSP	ALTUS POWER LLC					3,632.67
Payment Type	Payment Number			Payment Date		Payment Amount
Check	100679			06/11/2024		3,632.67
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2404-8020C	APR 2024 SOLAR GARDEN	04/30/2024	06/11/2024	0.00	3,632.67	
Vendor Number	Vendor Name					Total Vendor Amount
AMACAP	AMAZON CAPITAL SERVICES					180.57
Payment Type	Payment Number			Payment Date		Payment Amount
Check	100680			06/11/2024		180.57
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1DLY-GHT9-K9TR	INDEX CARD STOCK	05/10/2024	06/11/2024	0.00	19.27	
1KFN-MPRY-QJDF	BELT CLIP PHONE HOLSTER/PUBLIC WORKS	05/21/2024	06/11/2024	0.00	26.54	
1KK4-MHJD-CGXY	WATER/COFFEE	05/18/2024	06/11/2024	0.00	97.77	
1P9G-FD1N-PJ7T	VERIZON WIRELESS JETPACK/ BUILDING INSPECTIONS	05/15/2024	06/11/2024	0.00	36.99	
Vendor Number	Vendor Name					Total Vendor Amount
ASPMIL	ASPEN MILLS					395.10
Payment Type	Payment Number			Payment Date		Payment Amount
Check	100681			06/11/2024		395.10
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
333015	COTTON HATS/MESH BACK HATS/FIRE DEPARTMENT	05/17/2024	06/11/2024	0.00	395.10	
Vendor Number	Vendor Name					Total Vendor Amount
ATTMOB	AT & T MOBILITY					70.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check	100682			06/11/2024		70.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
512568	LEA TRACKING/3924950/OD24005723	05/21/2024	06/11/2024	0.00	70.00	

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Vendor Number BAKTIL	Vendor Name BAKER TILLY MUNICIPAL ADVISORS, LLC					Total Vendor Amount 4,985.85
Payment Type Check	Payment Number 100683				Payment Date 06/11/2024	Payment Amount 4,985.85
Payable Number BTMA24294	Description MIF LOAN CREDIT REVIEW/94-000838	Payable Date 02/21/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 4,985.85	

Vendor Number BATPLU	Vendor Name BATTERIES PLUS BULBS					Total Vendor Amount 128.63
Payment Type Check	Payment Number 100684				Payment Date 06/11/2024	Payment Amount 128.63
Payable Number CMP72554570	Description RETURN BACK UP 120V BATTERY/PUBLIC WORKS UTILITY	Payable Date 05/08/2024	Due Date 05/08/2024	Discount Amount 0.00	Payable Amount -88.22	
P72743449	BATTERIES FOR PUBLIC WORK	05/15/2024	06/11/2024	0.00	16.68	
P72763406	BACK UP 120V BATTERY/PUBLIC WORKS UTILITY	05/16/2024	05/28/2024	0.00	88.22	
P72808348	BATTERIES FOR PUBLIC WORK	05/17/2024	06/11/2024	0.00	107.95	
P72808468	BATERIES FOR PUBLIC WORK	05/17/2024	06/11/2024	0.00	4.00	

Vendor Number BOLMEN	Vendor Name BOLTON & MENK, INC.					Total Vendor Amount 47,203.50
Payment Type Check	Payment Number 100685				Payment Date 06/11/2024	Payment Amount 47,203.50
Payable Number 0336246	Description R2024-01 APR 2024 ENGINEERING	Payable Date 04/12/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 322.50	
0336247	APR 2024 ENGINEERING/4FRONT COMMERCIAL DEVELOP	04/26/2024	06/11/2024	0.00	430.00	
0336255	APR 2024 GENERAL ENGINEERING	04/26/2024	06/11/2024	0.00	25,428.50	
0336259	APR 2024 ENGINEERING/WILLOWBROOKE 2ND ADDTN	04/17/2024	06/11/2024	0.00	1,361.00	
0336260	APR 2024 ENGINEERING/4FRONT	04/15/2024	06/11/2024	0.00	1,864.50	
0336261	APR 2024 ENGINEERING/NORHART	04/26/2024	06/11/2024	0.00	8,496.00	
0336262	APR 2024 ENGINEERING/MARKET PLACE APARTMENTS	04/11/2024	06/11/2024	0.00	397.50	
0336263	APR 2024 ENGINEERING/MWF APARTMENTS	04/16/2024	06/11/2024	0.00	501.00	
0336264	APR 2024 ENGINEERING/MPCA 3M SETTLEMENT	04/22/2024	06/11/2024	0.00	1,223.50	
0336265	APR 2024 ENGINEERING/WILLOWBROOKE 10TH ADDTN	04/12/2024	06/11/2024	0.00	322.50	
0336266	APR 2024 ENGINEERING/WILLOWBROOKE 6TH LENNAR	04/26/2024	06/11/2024	0.00	2,581.00	
0336267	APR 2024 ENGINEERING/WILLOWBROOK 7TH ADDTN	04/26/2024	06/11/2024	0.00	1,827.00	
0336268	APR 2024 ENGINEERING/WILLOWBROOKE 8TH ADDTN	04/18/2024	06/11/2024	0.00	1,294.50	
0336269	APR 2024 ENGINEERING/WILLOWBROOK 9TH ADDTN	04/26/2024	06/11/2024	0.00	1,154.00	

Vendor Number BOUTRE	Vendor Name BOUND TREE MEDICAL, LLC					Total Vendor Amount 1,863.94
Payment Type Check	Payment Number 100686				Payment Date 06/11/2024	Payment Amount 1,863.94
Payable Number 85345078	Description SHEARS/DECOMPRESSION KIT/NASOPHAYNGEAL AIRWAY	Payable Date 05/13/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 572.78	
85345079	BAG PEDIATRIC PACK / FIRE DEPARTMENT	05/13/2024	06/11/2024	0.00	331.98	
85345080	CURAPLEX/BANDAGE ROLL/ SMART CAPNOLINE/ PRESSUI	05/13/2024	06/11/2024	0.00	959.18	

Vendor Number BRAINT	Vendor Name BRAUN INTERTEC CORPORATION					Total Vendor Amount 19,218.30
Payment Type Check	Payment Number 100687				Payment Date 06/11/2024	Payment Amount 19,218.30
Payable Number B378744	Description B2024-01 EARTHWORK OVERSIGHT/NEW PUBLIC WORK E	Payable Date 03/08/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 6,895.50	
B381071	B2024-01 EARTHWORK OVERSIGHT/NEW PUBLIC WORK E	03/29/2024	06/11/2024	0.00	3,806.50	
B383923	B2024-01 EARTHWORK OVERSIGHT/NEW PUBLIC WORK E	04/26/2024	06/11/2024	0.00	8,516.30	

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Vendor Number	Vendor Name					Total Vendor Amount
BUSINE	BUSINESS ESSENTIALS					462.26
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100688				06/11/2024	462.26
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
WO-1298062-1	DISHWASHER PODS/TOWELS/ CLEASER / FIRE DEPARTME	05/21/2024	06/11/2024	0.00	462.26	
Vendor Number	Vendor Name					Total Vendor Amount
CINCOR	CINTAS CORPORATION					1,710.68
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100689				06/11/2024	1,710.68
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4193474416	MATS / FIRE DEPARTMENT	05/22/2024	06/11/2024	0.00	47.11	
4193474454	MATS / DISCOVERY CENTER	05/22/2024	06/11/2024	0.00	57.59	
4193474490	SHOP TOWELS/AIR SVC/SCREEN SVC	05/22/2024	06/11/2024	0.00	97.80	
4193474865	UNIFORMS/MATS/SHOP TOWELS/PUBLIC WORKS	05/22/2024	06/11/2024	0.00	579.98	
4194289259	MATS/ DISCOVERY CENTER	05/30/2024	06/11/2024	0.00	57.59	
4194289361	MATS / CITY HALL	05/30/2024	06/11/2024	0.00	29.45	
4194289438	SHOP TOWELS/AIR SVC/SCREEN SVC/PUBLIC WORKS	05/30/2024	06/11/2024	0.00	97.80	
4194289983	UNIFORMS/MATS/SHOP TOWELS/PUBLIC WORKS	05/30/2024	06/11/2024	0.00	743.36	
Vendor Number	Vendor Name					Total Vendor Amount
CLEANI	CLEANING SOLUTIONS SERVICES LLC					4,258.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100692				06/11/2024	4,258.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1424	MAY 2024 CLEANING/CITY HALL/POLICE DEPARTMENT	05/01/2024	06/11/2024	0.00	3,100.00	
1425	MAY 2024 CLEANING/DISCOVERY CENTER	05/01/2024	06/11/2024	0.00	630.00	
1426	MAY 2024 CLEANING/FIRE STATION/NORTH & SOUTH	05/01/2024	06/11/2024	0.00	528.00	
Vendor Number	Vendor Name					Total Vendor Amount
COMANI	COMPANION ANIMAL CONTROL					963.69
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100693				06/11/2024	963.69
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
MAY 2024	MAY 2024 ANIMAL CONTROL	05/31/2024	06/11/2024	0.00	963.69	
Vendor Number	Vendor Name					Total Vendor Amount
MINPIP	CORE & MAIN					3,983.46
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100694				06/11/2024	3,983.46
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
U850548	GRASS TRAIL PIPE REPLACEMENT/STORM WATER	05/08/2024	06/11/2024	0.00	2,699.63	
U874366	SOCKETTITE/WATER DEPARTMENT	05/13/2024	06/11/2024	0.00	392.63	
U928331	GRASS TRAIL PIPE REPLACEMENT/NATURE PRESERVE	05/21/2024	06/11/2024	0.00	891.20	
Vendor Number	Vendor Name					Total Vendor Amount
CUMNPO	CUMMINS SALES AND SERVICE					517.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100695				06/11/2024	517.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
E4-52601	REPAIR TO SPEED AND SENSITIVITY/POLICE TRAILER	05/17/2024	06/11/2024	0.00	517.50	
Vendor Number	Vendor Name					Total Vendor Amount
DATPRI	DATAPRINT SERVICES, LLC					359.42
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100696				06/11/2024	359.42
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
102575	MAY 2024 CYCLE 1 STATEMENT	05/09/2024	06/11/2024	0.00	359.42	

Payment Register

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Vendor Number	Vendor Name					Total Vendor Amount
DELTOO	DELEGARD TOOL COMPANY					45.82
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100697			06/11/2024	45.82	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
393626/1	GLOVES/SHOP	05/29/2024	06/11/2024	0.00	45.82	
Vendor Number	Vendor Name					Total Vendor Amount
DELMAR	DELL MARKETING LP					1,540.54
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100698			06/11/2024	1,540.54	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
10749990282	SYSTEM BASE/MONITOR/FOR NEW ACCOUNTING TECHN	05/22/2024	06/11/2024	0.00	1,540.54	
Vendor Number	Vendor Name					Total Vendor Amount
DONALD	DONALD THEISEN					7,000.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100699			06/11/2024	7,000.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2024-5	B2024-01 MAY 2024 OWNER REPRESENTATIVE SERVICES	05/31/2024	06/11/2024	0.00	7,000.00	
Vendor Number	Vendor Name					Total Vendor Amount
ANDEAR	EARL F. ANDERSEN, INC.					2,078.35
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100700			06/11/2024	2,078.35	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0136265-IN	SIGN/SPEED LIMIT/DIRECTIONAL	05/22/2024	06/11/2024	0.00	2,078.35	
Vendor Number	Vendor Name					Total Vendor Amount
FACMOT	FACTORY MOTOR PARTS COMPANY					94.92
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100701			06/11/2024	94.92	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
159-Z13117	BATTERY TRUCK Q81/PUBLIC WORK	05/02/2024	06/11/2024	0.00	40.14	
1-9726776	OIL FILTER/SHOP	05/20/2024	06/11/2024	0.00	143.94	
1-X06944	BATTERY TRUCK Q81	05/15/2024	05/15/2024	0.00	-107.19	
74-333151	AIR FILTER PANEL/CABIN FILTER	05/20/2024	06/11/2024	0.00	18.03	
Vendor Number	Vendor Name					Total Vendor Amount
FAELSE	FAE LSE 6, LLC					29,297.61
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100702			06/11/2024	29,297.61	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3303	APRIL 2024 SOLAR GARDEN	04/30/2024	06/11/2024	0.00	29,297.61	
Vendor Number	Vendor Name					Total Vendor Amount
FERWAT	FERGUSON WATERWORKS #2518					10,565.08
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100703			06/11/2024	10,565.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0529326	WATER METER	05/23/2024	06/11/2024	0.00	8,204.58	
0529326-1	WATER METER	05/31/2024	06/11/2024	0.00	2,360.50	
Vendor Number	Vendor Name					Total Vendor Amount
FLAHOQ	FLAHERTY & HOOD, P. A.					4,481.25
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100704			06/11/2024	4,481.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
21247	APR 2024 LABOR LEGAL SERVICES	04/30/2024	06/11/2024	0.00	4,481.25	

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Vendor Number	Vendor Name					Total Vendor Amount
GERGRE	GERTEN GREENHOUSES					23.85
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100705			06/11/2024	23.85	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2356/13	STRAY BALES FOR GRASS TRAIL AT NATURE PRESERVE	05/28/2024	06/11/2024	0.00	23.85	
Vendor Number	Vendor Name					Total Vendor Amount
GORMAN	GORMAN SURVEYING INC					1,622.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100706			06/11/2024	1,622.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
13278	B2024-01 FIELD SURVEY	05/16/2024	06/11/2024	0.00	1,622.50	
Vendor Number	Vendor Name					Total Vendor Amount
GRASHO	GRAFIX SHOPPE					450.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100707			06/11/2024	450.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
157225	TAHOES & TRAVERSE GRAPHICS	05/21/2024	06/11/2024	0.00	450.00	
Vendor Number	Vendor Name					Total Vendor Amount
HAGCHR	HAGEN, CHRISTENSEN & MCILWAIN ARCHITECTS					151,107.90
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100708			06/11/2024	151,107.90	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2314-15	B2024-01 APR 2024 ARCHITECTURAL SERVICES	04/30/2024	06/11/2024	0.00	151,107.90	
Vendor Number	Vendor Name					Total Vendor Amount
HOISIN	HOISINGTON KOEGLER GROUP INC					7,466.25
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100709			06/11/2024	7,466.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
024-011-2	APR 2024 ZONING ORDINACE	04/30/2024	06/11/2024	0.00	6,551.25	
024-019-1	APR 2024 PLANNING SERVICE/94-000861	04/30/2024	06/11/2024	0.00	915.00	
Vendor Number	Vendor Name					Total Vendor Amount
HOTMIN	HOTSY MINNESOTA					416.20
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100710			06/11/2024	416.20	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
21249	CAR WASH BULK SOAP/GLOSS/FIRE DEPARTMENT	05/23/2024	06/11/2024	0.00	416.20	
Vendor Number	Vendor Name					Total Vendor Amount
INTDET	INTERSTATE POWERSYSTEMS					385.60
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100711			06/11/2024	385.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
C001206134 01	100 W HEATER TANK/LIFT STATIONS	05/30/2024	06/11/2024	0.00	385.60	
Vendor Number	Vendor Name					Total Vendor Amount
IALEFI	INTL ASSOC OF LAW ENFORCEMENT					50.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100712			06/11/2024	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
E3006	MASTER INSTRUCTOR DEVELOPEMENT PROGRAM/ POLIC	05/24/2024	06/11/2024	0.00	50.00	

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Vendor Number	Vendor Name					Total Vendor Amount
JUDIEM	JUDIE MAAS					293.70
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100713			06/11/2024	293.70	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
SPRING 2024	SPRING 2024 EDUCATION REIMBURSEMENT	05/03/2024	06/11/2024	0.00	293.70	
Vendor Number	Vendor Name					Total Vendor Amount
KAMCOM	KAMCO MANUFACTURING					2,150.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100714			06/11/2024	2,150.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5273	TREE REMOVAL/6532 49TH ST N	04/25/2024	06/11/2024	0.00	2,150.00	
Vendor Number	Vendor Name					Total Vendor Amount
AWARDS	KAP EDUCATION, INC					214.20
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100715			06/11/2024	214.20	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
17103	CITIZEN LIFE SAVING AWARD/LASERING/LOGO/POLICE DE	05/28/2024	06/11/2024	0.00	214.20	
Vendor Number	Vendor Name					Total Vendor Amount
KENGRA	KENNEDY & GRAVEN CHARTERED					20,003.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100716			06/11/2024	20,003.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
181294	APR 2024 LEGAL SERVICES	04/30/2024	06/11/2024	0.00	3,135.00	
181677	APR 2024 LEGAL SERVICES	04/30/2024	06/11/2024	0.00	16,868.50	
Vendor Number	Vendor Name					Total Vendor Amount
KILELE	KILLMER ELECTRIC CO INC					717.70
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100717			06/11/2024	717.70	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
W22940	STREET LIGHT REPAIR/GRANITE AVE CIRLE N OAKDALE	05/24/2024	06/11/2024	0.00	265.10	
W22941	REMOVE & INSTALL NEW FIXTURE/ 41ST ST N OAKDALE	05/24/2024	06/11/2024	0.00	187.50	
W22945	STREET LIGHT REPAIR/3582 GRENADIER PLACE OAKDALE	05/24/2024	06/11/2024	0.00	265.10	
Vendor Number	Vendor Name					Total Vendor Amount
LEAMIN	LEAGUE OF MINNESOTA CITIES INS TRUST					983.98
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100718			06/11/2024	983.98	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
22480	00501385/PUDUL	04/02/2024	06/11/2024	0.00	983.98	
Vendor Number	Vendor Name					Total Vendor Amount
LOFCOM	LOFFLER COMPANIES - 131511					52.38
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100719			06/11/2024	52.38	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4702135	MAY 2024 COPIER/FIRE DEPARTMENT	05/26/2024	06/11/2024	0.00	52.38	
Vendor Number	Vendor Name					Total Vendor Amount
MMKRCCO	MALLOY MONTAGUE KARNOWSKI RADOSEVICH & CO.,					6,480.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100720			06/11/2024	6,480.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
56231	2023 FINANCIAL AUDIT PROGRESS BILLING/APRIL 2024	04/30/2024	06/11/2024	0.00	6,480.00	

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Vendor Number RIDMAR	Vendor Name MARIE RIDGEWAY LICSW, LLC					Total Vendor Amount 160.00
Payment Type Check	Payment Number 100721				Payment Date 06/11/2024	Payment Amount 160.00
Payable Number 2756	Description 05/01/2024 THERAPY SESSION	Payable Date 05/31/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 160.00	

Vendor Number MENARD	Vendor Name MENARDS					Total Vendor Amount 388.33
Payment Type Check	Payment Number 100722				Payment Date 06/11/2024	Payment Amount 388.33
Payable Number 87088	Description LEAF RAKES/POST DRIVER/FORRESTRY	Payable Date 05/17/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 61.97	
87293	POWER GRAP/CITY HALL	05/21/2024	06/11/2024	0.00	32.97	
87345	CRIMP RING/ MIP PEX ELBOW/TUBING/WATER	05/22/2024	06/11/2024	0.00	30.91	
87385	CLIP BOXES/POLICE DEPARTMENT	05/23/2024	06/11/2024	0.00	46.57	
87391	PARK/HOT SHOT/ HYDRO FOUNT/CITY HALL	05/23/2024	06/11/2024	0.00	75.71	
87395	EXTENTION CORD FOR BUBBLERS/CITY HALL	05/23/2024	06/11/2024	0.00	6.24	
87650	HOSE/ WASHER/STORM WATER SUPPLIES	05/28/2024	06/11/2024	0.00	14.08	
87738	COTTAGE/CITY HALL	05/29/2024	06/11/2024	0.00	74.97	
87802	CABLE/WIRE/STORM	05/30/2024	06/11/2024	0.00	44.91	

Vendor Number METPR1	Vendor Name METRO PRODUCTS INC.					Total Vendor Amount 82.57
Payment Type Check	Payment Number 100723				Payment Date 06/11/2024	Payment Amount 82.57
Payable Number 180603	Description FLATWASHERS/LOCKWAHER/HEX NUT/BLACK PIPE	Payable Date 05/22/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 82.57	

Vendor Number ROSEVI	Vendor Name METRO-INET					Total Vendor Amount 35,369.00
Payment Type Check	Payment Number 100724				Payment Date 06/11/2024	Payment Amount 35,369.00
Payable Number 1906	Description MAY 2024 JOINT POWER AGREEMENT	Payable Date 05/31/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 34,445.00	
1939	NET MOTION LICENSES/JACKIE/MAXWELL/CHRIS/HANNA	05/17/2024	06/11/2024	0.00	924.00	

Vendor Number METCO1	Vendor Name METROPOLITAN COUNCIL ENV SVC					Total Vendor Amount 44,282.70
Payment Type Check	Payment Number 100725				Payment Date 06/11/2024	Payment Amount 44,282.70
Payable Number MAY 2024	Description MAY 2024 SEWER AVAILABILITY CHARGE	Payable Date 05/31/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 44,282.70	

Vendor Number METCO2	Vendor Name METROPOLITAN COUNCIL ENV SVC					Total Vendor Amount 212,606.46
Payment Type Check	Payment Number 100726				Payment Date 06/11/2024	Payment Amount 212,606.46
Payable Number 0001173692	Description JUL 2024 WASTE WATER SERVICES	Payable Date 06/03/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 212,606.46	

Vendor Number MIDWAY	Vendor Name MIDWAY FORD COMPANY					Total Vendor Amount 1,329.90
Payment Type Check	Payment Number 100727				Payment Date 06/11/2024	Payment Amount 1,329.90
Payable Number 831399	Description MUFFLER FOR VEHICLE #2079	Payable Date 05/21/2024	Due Date 06/11/2024	Discount Amount 0.00	Payable Amount 1,329.90	

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Vendor Number	Vendor Name					Total Vendor Amount
MIKLPG	MIKES LP GAS & RV SERVICE					51.46
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100728			06/11/2024	51.46	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20240524	PROPANE FOR PUBLIC WORKS	05/24/2024	06/11/2024	0.00	51.46	
Vendor Number	Vendor Name					Total Vendor Amount
MINNCL	MINNESOTA CLERKS AND FINANCE OFFICERS ASSOCIAT					25.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100729			06/11/2024	25.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20240611	06/11/2024 MCFOA REGION IV WORKSHOP/LUDWIG	06/11/2024	06/11/2024	0.00	25.00	
Vendor Number	Vendor Name					Total Vendor Amount
MINST3	MINNESOTA STATE TREASURER					3,373.80
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100730			06/11/2024	3,373.80	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
MAY 2024 2	MAY 2024 BUILDING PERMIT SURCHARGE REPORT	05/31/2024	06/11/2024	0.00	3,373.80	
Vendor Number	Vendor Name					Total Vendor Amount
MINVA1	MINNESOTA VALLEY TESTING LABORATORIES, INC					54.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100731			06/11/2024	54.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1254763	05/30/2024 WATER TESTING/TANNERS BEACH	05/30/2024	06/11/2024	0.00	54.00	
Vendor Number	Vendor Name					Total Vendor Amount
MOTCO	MOTOROLA SOLUTIONS, INC.					13,088.16
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100732			06/11/2024	13,088.16	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
8281895805	CAMERA MOUNT/LOCKING MOLLE/POLICE DEPARTMENT	05/18/2024	06/11/2024	0.00	316.00	
8281897963	PORTABLE/ANTENNA/ESSENTIAL SERVICE/RUGGED RADIC	05/22/2024	06/11/2024	0.00	12,772.16	
Vendor Number	Vendor Name					Total Vendor Amount
MEDLIN	MOZART HOLDINGS LP					248.08
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100733			06/11/2024	248.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2320226029	GLOVES/EXAM/ NITRILE/FIRE AMBULANCE	05/24/2024	06/11/2024	0.00	248.08	
Vendor Number	Vendor Name					Total Vendor Amount
XCEENE	NICOLLET PROJECTS I LLC					13,688.34
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100734			06/11/2024	11,960.42	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
003545	APR 2024 SOLAR GARDEN	04/30/2024	06/11/2024	0.00	11,960.42	
Check	100735			06/11/2024	1,727.92	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
003518	APR 2024 SOLAR GARDEN/5000 HADLEY AVE	04/30/2024	06/11/2024	0.00	1,727.92	
Vendor Number	Vendor Name					Total Vendor Amount
NORPO1	NORTHWESTERN POWER EQUIPMENT CO., INC.					1,044.91
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100736			06/11/2024	1,044.91	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
240220DJ	CHECK VALVE/REPAIR KIT	05/16/2024	06/11/2024	0.00	1,044.91	

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Vendor Number	Vendor Name					Total Vendor Amount
NYS PUB	NYSTROM PUBLISHING COMPANY					1,048.34
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100737				06/11/2024	1,048.34
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
47797	2024 POSTAGE/HOME ENERGY SQUAD POSTCARD	05/23/2024	06/11/2024	0.00	1,048.34	
Vendor Number	Vendor Name					Total Vendor Amount
OREAUT	O'REILLY AUTO PARTS					121.92
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100738				06/11/2024	121.92
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3256-485431	AIR FILTER/CABIN FILTER/SHOP	05/20/2024	06/11/2024	0.00	31.66	
3256-485454	BATTERY/CORE CHARGE/PUBLIC WORKS	05/20/2024	05/20/2024	0.00	-100.72	
3256-486503	CAPSULE/1903/PUBLIC WORK	05/29/2024	06/11/2024	0.00	190.98	
Vendor Number	Vendor Name					Total Vendor Amount
PAINTI	PAINTING NO LIMIT, LLC					3,920.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100739				06/11/2024	3,920.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
05/31/2024	REFINISHED FRONT TRELIS/NATURE CENTER	05/31/2024	06/11/2024	0.00	3,920.00	
Vendor Number	Vendor Name					Total Vendor Amount
PARSON	PEC SOLUTIONS LLC					3,195.46
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100740				06/11/2024	3,195.46
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
S0006350051	INSTALL 15AMP RECEPTACLE IN TANK HEATER STATION #	05/30/2024	06/11/2024	0.00	299.93	
S0006450052	TROUBLESHOOT AND INSTALL WIRING FOR WELL #7	05/30/2024	06/11/2024	0.00	262.00	
S0006550053	INSTALL 15AMP RECEPTACLE IN TANK HEATER STATION #	05/30/2024	06/11/2024	0.00	369.59	
S0006550054	INSTALL 15AMP RECEPTACLE IN TANK HEATER STATION #	05/30/2024	06/11/2024	0.00	358.58	
S0006550055	INSTALL 15AMP RECEPTACLE IN TANK HEATER STATION #	05/30/2024	06/11/2024	0.00	341.79	
S0006550056	INSTALL 15AMP RECEPTACLE IN TANK HEATER STATION#1	05/30/2024	06/11/2024	0.00	357.39	
S0006550057	INSTALL 15AMP RECEPTACLE IN TANK HEATER STATION#1	05/30/2024	06/11/2024	0.00	473.08	
S0006550058	INSTALL 15AMP RECEPTACLE IN TANK HEATER STATION#1	05/30/2024	06/11/2024	0.00	348.11	
S0006550059	INSTALL 15AMP RECEPTACLE IN TANK HEATER STATION#1	05/30/2024	06/11/2024	0.00	384.99	
Vendor Number	Vendor Name					Total Vendor Amount
PRAMOO	PRAIRIE MOON NURSERY					421.26
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100741				06/11/2024	421.26
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2406145600	LANDSCAPING MATERIAL/PUBLIC WORK	05/28/2024	06/11/2024	0.00	421.26	
Vendor Number	Vendor Name					Total Vendor Amount
PREMOB	PRECISE MOBILE RESOURCE MANAGEMENT					330.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100742				06/11/2024	330.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN200-1049107	APR 2024 DATA PLAN/PUBLIC WORKS	04/30/2024	06/11/2024	0.00	330.00	
Vendor Number	Vendor Name					Total Vendor Amount
PREVOL	PREVOLV INC					7,117.59
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100743				06/11/2024	7,117.59
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
560290	OFFICE FURNITURE/ASSISTANT CITY ADMINISTRATOR	05/22/2024	06/11/2024	0.00	7,117.59	

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Vendor Number	Vendor Name					Total Vendor Amount
PROSOU	PROSOURCE SPECIALTIES LLC					537.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100744			06/11/2024	537.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
42220TL-1	POLICE CAR STRESS BALLS/POLICE DEPARTMENT	03/05/2024	06/11/2024	0.00	537.50	
Vendor Number	Vendor Name					Total Vendor Amount
RACHCO	RACHEL CONTRACTING LLC					74,215.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100745			06/11/2024	74,215.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20240508	B2024-01 PUBLIC WORKS BUILDING SITE EXCAVATION	05/08/2024	06/11/2024	0.00	74,215.00	
Vendor Number	Vendor Name					Total Vendor Amount
RADTRU	RADCO TRUCK ACCESSORY CENTER					305.95
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100746			06/11/2024	305.95	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
OAK-1020563-01	TIGER TOUGH BLACK/#3501	05/24/2024	06/11/2024	0.00	305.95	
Vendor Number	Vendor Name					Total Vendor Amount
HAGROL	ROLF E HAGLAND					9.07
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100747			06/11/2024	9.07	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
C24010	RANGE SUPPLIES REIMBURSEMENT/SPRAY PAINT	05/12/2024	06/11/2024	0.00	9.07	
Vendor Number	Vendor Name					Total Vendor Amount
SAFFAS	SAFE-FAST, INC.					244.80
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100748			06/11/2024	244.80	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV291056	LOCATING PAINT/UTILITIES	05/24/2024	06/11/2024	0.00	244.80	
Vendor Number	Vendor Name					Total Vendor Amount
SARALU	SARA LUDWIG					5.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100749			06/11/2024	5.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20240528	MILEAGE REIMBURSEMENT/VILLAGE PIZZA	05/28/2024	06/11/2024	0.00	5.50	
Vendor Number	Vendor Name					Total Vendor Amount
SAWTOO	SAWTOOTH HOLDINGS					31,722.98
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100750			06/11/2024	31,722.98	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
F22712	P2023-04 PICNIC TABLES/WILLOWBROOKE COMMONS PA	05/20/2024	06/11/2024	0.00	31,722.98	
Vendor Number	Vendor Name					Total Vendor Amount
SEH	SEH					20,725.71
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100751			06/11/2024	20,725.71	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
465854	P2023-03 APR 2024 ENGINEERING	04/27/2024	06/11/2024	0.00	822.21	
465855	R2023-01 APR 2024 ENGINEERING	04/27/2024	06/11/2024	0.00	417.00	
466014	R2024-01 APR 2024 ENGINEERING	04/27/2024	06/11/2024	0.00	19,486.50	

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Vendor Number	Vendor Name					Total Vendor Amount
SHRRIG	SHRED RIGHT OR ROHN INDUSTRIES, INC.					26.85
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100752				06/11/2024	26.85
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0024489	05/16/2024 DOCUMENT DESTRUCTION	05/16/2024	06/11/2024	0.00	26.85	
SRFCON	SRF CONSULTING GROUP, INC.					34,144.63
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100753				06/11/2024	34,144.63
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
16312.00-15	P2023-04 APR 2024 CONSULTING SERVICES/COMMONS P	04/30/2024	06/11/2024	0.00	13,990.32	
17281.00-4	APR 2024 OAKDALE PARK SYSTEM PLAN UPDATE	04/30/2024	06/11/2024	0.00	20,154.31	
STACON	STANTEC CONSULTING SERVICES INC.					638.72
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100754				06/11/2024	638.72
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2233875	MAY 2024 COMMUNITY DEVELOPMENT SERVICES	05/17/2024	06/11/2024	0.00	638.72	
STAADV	STAPLES BUSINESS ADVANTAGE					2,328.99
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100755				06/11/2024	2,328.99
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6003143124	PAPER COPY/TISSUE	05/25/2024	06/11/2024	0.00	58.32	
6003143125	PAPER PLATE/EXPO CHISEL STARTER SET	05/25/2024	06/11/2024	0.00	38.60	
6003143126	PAPER/MOUSE/POST IT	05/25/2024	06/11/2024	0.00	274.68	
6003143127	COPY/STAPLER	05/25/2024	06/11/2024	0.00	57.39	
6003143128	COLOR TONER	05/25/2024	06/11/2024	0.00	587.00	
6003143129	PAPER	05/25/2024	06/11/2024	0.00	75.32	
6003143130	LOGITECH/ZEBRA G-301	05/25/2024	06/11/2024	0.00	286.48	
6003143131	TONER/POLICE DEPARTMENT	05/25/2024	06/11/2024	0.00	951.20	
TECTAA	TECTA AMERICA, INC					889.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100756				06/11/2024	889.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
S510126158	REPAIRS TO CIRCUIT ALARMS/CITY H ALL	05/23/2024	06/11/2024	0.00	889.00	
TENCOU	TENNIS COURT DOCTOR					5,850.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100757				06/11/2024	5,850.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
05/31/2024	STRIPING/TANNERS LAKE PARK/EASTSIDE PARK	05/31/2024	06/11/2024	0.00	5,850.00	
TENROL	TENNIS SANITATION, L.L.C.					657.78
Payment Type	Payment Number				Payment Date	Payment Amount
Check	100758				06/11/2024	657.78
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3946409	MAY 2024 TRASH REMOVAL/NATURE CENTER	05/30/2024	06/11/2024	0.00	62.39	
3946410	MAY 2024 TRASH REMOVAL/TANNERS PARK	05/30/2024	06/11/2024	0.00	44.86	
3946411	MAY 2024 TRASH REMOVAL/CITY GARAGE	05/30/2024	06/11/2024	0.00	313.74	
3946412	MAY 2024 TRASH REMOVAL/CITY HALL	05/30/2024	06/11/2024	0.00	63.13	
3946413	MAY 2024 TRASH REMOVAL/WALTON PARK	05/30/2024	06/11/2024	0.00	45.54	
3946430	MAY 2024 TRASH REMOVAL/6633 15TH/FIRE DEPARTMEI	05/30/2024	06/11/2024	0.00	64.06	

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3946431	MAY 2024 TRASH REMOVAL/5000 HADLEY/FIRE DEPARTM	05/30/2024	06/11/2024	0.00	64.06		
Vendor Number	Vendor Name					Total Vendor Amount	
MULFAC	THE MULCH FACTORY					2,520.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	100759			06/11/2024	2,520.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
115947	110 YARDS HARDWOOD MULCH	05/21/2024	06/11/2024	0.00	2,520.00		
Vendor Number	Vendor Name					Total Vendor Amount	
TMOBIL	T-MOBILE US, INC.					1,162.22	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	100760			06/11/2024	1,162.22		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
995998188-05/24	MAY 2024 CELL PHONE/POLICE DEPARTMENT	05/21/2024	06/11/2024	0.00	1,162.22		
Vendor Number	Vendor Name					Total Vendor Amount	
TOODES	TOOLE DESIGN GROUP, LLC					336.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	100761			06/11/2024	336.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0A0105.02_16	NOV 2023 BICYCLE/PEDESTRIAN PLAN	01/01/2024	06/11/2024	0.00	36.50		
A0105.02_17F	DEC 2023 BICYCLE/PEDESTRAIN PLAN	01/16/2024	06/11/2024	0.00	299.50		
Vendor Number	Vendor Name					Total Vendor Amount	
STPAPI	TWIN CITIES PIONEER PRESS					18.72	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	100762			06/11/2024	18.72		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0424572524	APR 2024 PUBLIC NOTICES/VENDOR STRAPING	04/30/2024	06/11/2024	0.00	18.72		
Vendor Number	Vendor Name					Total Vendor Amount	
TCHARD	TWIN CITY HARDWARE					151.36	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	100763			06/11/2024	151.36		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
PSI2257793	STANDARD TRACK ARM/DISCOVERY CENTER	04/05/2024	06/11/2024	0.00	151.36		
Vendor Number	Vendor Name					Total Vendor Amount	
VEITCO	VEIT & COMPANY INC					85,966.68	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	100764			06/11/2024	85,966.68		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
240075-1	P2023-04 WILLOWBROOKE COMMONS PARK IMPROVEM	05/23/2024	06/11/2024	0.00	85,966.68		
Vendor Number	Vendor Name					Total Vendor Amount	
VIKIND	VIKING INDUSTRIAL CENTER					450.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	100765			06/11/2024	450.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
3288759	SAFETY EQUIPMENT/STORM WATER	05/10/2024	06/11/2024	0.00	450.00		
Vendor Number	Vendor Name					Total Vendor Amount	
WASASS	WASHINGTON COUNTY ASSESSORS OFFICE					153,030.10	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	100766			06/11/2024	153,030.10		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
223150	2024 ASSESSMENT FEES	05/29/2024	06/11/2024	0.00	153,030.10		

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Vendor Number	Vendor Name					Total Vendor Amount
WASHEA	WASHINGTON COUNTY DEPT OF PUBLIC HEALTH					63.10
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100767			06/11/2024	63.10	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
APR 2024	APR 2024 TRASH HAULERS DISPOSAL CHARGE	04/30/2024	06/11/2024	0.00	63.10	
Vendor Number	Vendor Name					Total Vendor Amount
WASREC	WASHINGTON COUNTY RECORDER/REGISTRAR					46.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100768			06/11/2024	46.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4434857	IMPACT APARTMENT LLC/94-000231	05/02/2024	06/11/2024	0.00	46.00	
Vendor Number	Vendor Name					Total Vendor Amount
WAYNES	WAYNE SCANLAN					50.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	100769			06/11/2024	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
247206	MAY 2024 ANIMAL CONTROL	05/14/2024	06/11/2024	0.00	50.00	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Check	78	45	0.00	636,575.00
AP	Voided **Void Check	0	1	0.00	0.00
AP	Check	95	46	0.00	463,413.75
AP	Voided **Void Check	0	1	0.00	0.00
Packet Totals:		173	93	0.00	1,099,988.75

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-1,099,988.75
Packet Totals:		-1,099,988.75