

Crawford County Board of Commissioners

Regular Board Meeting of January 28, 2021

The Regular Virtual Zoom Meeting of the Crawford County Board of Commissioners was called to order by Chairperson, Shelly Pinkelman at 10:02 a.m. at Crawford County Building, Grayling, Michigan the 28th day of January, 2021

Invocation by Commissioner Jansen.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Jamison, Jansen, McClain, Priebe, Powers and Lewis.

Absent – None.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Joe Hemming, Dr. Bryan Burroughs, Dr. David Stockman, Dr. Russell Bush, Randy Place, Karen Harrison, Gretchen Blum, Julia Darnton, Angela Cook, Hannah Dysinger and Caleb Casey.

Approval of the Regular Board Minutes

Motion by Priebe, second by Jamison, to approve the Minutes for the December 10, 2020 Regular Board Meeting as presented. Roll Call: Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Motion Carried.

Approval of the Special Board Minutes

Motion by Jamison, second by Priebe, to approve the Minutes for the December 30, 2020 Special Board Meeting as presented. Roll Call: Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Motion Carried.

Approval of the Agenda

Motion by McClain, second by Powers, to accept the agenda as presented. Roll Call: Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye, Motion Carried.

Conflict of Interest to Declare – None.

Brief Public Comment – None.

Anglers of the AuSable/Fish Hatchery Assessment & Evaluation

Joe Hemming, Anglers of the AuSable President appeared with Dr. Brian Burroughs from Michigan Trout Unlimited advised the purpose of the survey and report, was to preliminarily assess the elevations and water flow through the Grayling hatchery and river, in order to better understand and identify possible alternatives and feasibility of actions that could lead to fish passage past the hatchery site. The area was surveyed by Trout Unlimited and Anglers of the AuSable and board members reviewed the preliminary plans and are ready to proceed, at no cost to the county. Anglers of the AuSable are looking to pursue funding to allow for a rigorous, formal engineering analysis and evaluation. They will accept responsibility for administration, coordination and oversight of it, and ensure the County's involvement in the process for the mainstream extent the county desires. Anglers will pursue funding, to develop project management and oversight frameworks with appropriate representatives.

Commissioner Priebe inquired on the impact of whirling disease. Dr. Burrough advised the parasite is generally in all rivers and our river has a low enough level that it will not cause problems for our fish community.

Commissioner Jansen questioned the overall need for fish to get back and forth in the river. Fish experts want to invest in our high-quality river, the more species the greater needs of habitat for survival, spawning, the juvenile and older fish are vital to our river. It was noted the sand trap needs to be cleaned out to improve passageway.

Motion by Jansen, second by Jamison, to authorize Anglers of the AuSable to proceed with assessment a feasibility study for additional fish passage improvement projects at no expense to the county. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye, Lewis - aye, Motion Carried.

Michigan Institute of Forensic Science & Medicine (MIFSM)

Dr. David Stockman introduced himself with Dr. Russell Bush, Medical Examiner and Randy Pfau, Liaison for MIFSM to offer death investigative services for small counties. Dr. Bush advised MIFSM has comprehensive ME services in eight (8) counties and are looking to expand with potential costs savings to the county through a regional center. MIFSM offered to put together a proposal for board consideration at a later date. No action was taken and the Controller advised there are no issues with our current service.

MSU Extension Service Update

Julie Darnton, MSU Extension Director appeared with Angela Cook Program Director to thank commissioners for the FY 2021 funding for County MSU Extension Services. Program Director Angela Cook showcased her program offered through the Crawford Partnership for Substance Abuse Prevention. Ms. Cook has designed activity kits to strengthen family development and connections while they are home bound during the pandemic. The Kits are being distributed at Head Start and River House Shelter and they now have face book subscribers interested. All kits are free of charge and MSU Extension is receiving great reviews. They will have self-esteem journals in February and DIY Mazes for life skill decision making in March. All participation fees are waived for 2021.

Approval Correspondence

Motion by Jansen, second by McClain, to accept the correspondence as presented.
Roll Call: Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Motion Carried.

Correspondence

1. Medical Examiners Report – November and December 2020.
2. Enbridge Response to Rejection Notice with Press Release.
3. Crawford AuSable Excellence in Education Foundation – Request for Funding.
4. Grand Traverse County Board – Pandemic Resolution.
5. Wexford County Board – Resolution in Support of Local Businesses.
6. Kalkaska County Board – Pandemic Resolution.
7. Animal Control Report – October – December, 2020.
8. Congressman Jack Bergman – Press release regarding Opposition of Pro-Life Protection.
9. Antrim County Board - Resolution in Support of Local Business.
10. Houghton County Board – Resolution in Support of Local Business.

Motion by Priebe, second by Powers, to adopt a Resolution to encourage County residents to support Local Businesses at all times, but particularly during this global pandemic. Roll Call: Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Motion Carried.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Jamison, to authorize payment of the following claims:

General Fund:		Remonumentation Fund	
Prepaid Invoices	\$513,278.78	Prepaid Invoices	\$9,366.94
Gross Payroll	\$291,813.72	Gross Payroll	\$2,807.00
Total General Fund	\$805,092.50	Total Remonumentation Fund	\$9,366.94
Millage/Road Patrol Fund		MSU Cooperative Extension Fund	
Prepaid Invoices	\$6,044.76	Prepaid Invoices	\$10,259.00
Gross Payroll	\$48,541.61	Gross Payroll	\$0.00
Total Road Patrol fund	\$54,586.37	Total MSU fund	\$10,259.00
Tri-County 46th Trial Court		Indigent Defense Fund	
Prepaid Invoices	\$6,133.03	Prepaid Invoices	\$70,192.35
Gross Payroll	\$19,904.71	Gross Payroll	\$3,284.78
Total Tri-County Court	\$26,037.74	Total Indigent Defense Fund	\$73,477.13
Friend of the Court		Central Dispatch Fund	
Prepaid Invoices	\$2,529.12	Prepaid Invoices	\$5,665.71
Gross Payroll	\$31,582.87	Gross Payroll	\$33,827.75
Total Friend of the Court	\$34,111.99	Total Central Dispatch Fund	\$39,493.46

Family Counseling Fund		Courthouse Preservation Fund	
Prepaid Invoices	\$1,722.50	Prepaid Invoices	\$18,426.71
Total Family Counseling Fund	<u>\$1,722.50</u>	Total Courthouse Preservation Fund	<u>\$18,426.71</u>
Sports Complex Fund		Law Library Fund	
Prepaid Invoices	\$145.11	Prepaid Invoices	\$1,040.06
Total Sports Complex fund	<u>\$145.11</u>	Total Law Library Fund	<u>\$1,040.06</u>
Airport Fund		Homeland Security Fund	
Prepaid Invoices	\$5,548.46	Prepaid Invoices	\$17,600.00
Gross Payroll	\$80.95	Total HSGP Fund	\$17,600.00
Total Airport Fund	<u>\$5,629.41</u>		
 		Social Services Fund	
DHD#10 Fund		Prepaid Invoices	\$105.00
Prepaid Invoices	\$814.26	Total Social Services Fund	\$105.00
Total DHD#10 Fund	<u>\$814.26</u>		
 		Housing Program	
Landfill/Maintenance Fund		Prepaid Invoices	
Prepaid Invoices	\$4,075.66	Gross Payroll	\$4,756.46
Gross Payroll	\$4,451.68	Total Housing Program	<u>\$4,756.46</u>
Total Landfill/Maintenance fund	<u>\$8,527.34</u>		
 		Family/Probate Court	
STING/SRO Fund		Prepaid Invoices	\$18,240.02
Prepaid Invoices	\$418.51	Gross Payroll	\$15,872.02
Gross Payroll	\$14,557.43	Total Family/Probate Court	<u>\$34,112.04</u>
Total STING/SRO Fund	<u>\$14,975.94</u>		
 		Veterans Service Fund	
Concealed Pistol License Fund		Prepaid Invoices	\$4,721.06
Prepaid Invoices	\$287.00	Gross Payroll	\$4,707.16
Gross Payroll	\$783.67	Total Veterans Service Fund	<u>\$9,428.22</u>
Total Concealed Pistol License Fund	<u>\$1,070.67</u>		
 		GIS Fund	
Building & Zoning Fund		Prepaid Invoices	\$1,288.13
Prepaid Invoices	\$4,022.65	Total GIS Fund	<u>\$1,288.13</u>
Gross Payroll	\$8,726.10		
Total Building & Zoning Fund	<u>\$12,748.75</u>	Inmate Commissary Fund	
		Prepaid Invoices	\$6,171.63
		Total Inmate Commissary Fund	<u>\$6,171.63</u>

Roll Call: Powers – aye, Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

Budget Performance Report

The Budget Performance Report for the period ending December 31, 2020 was distributed for review. Revenues are 13.40% and Expenses are 29.96%. Revenues are slightly behind last year during this time.

Unfinished Business

Crawford Veteran Cemetery Grant Program

Motion by Jansen, second by Priebe, to authorize the Chairperson to sign a letter to Governor Whitmer in support of a state-owned Veteran Cemetery in Crawford County. Roll Call: Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Motion Carried.

Department Reports

Emergency Manager Report

Emergency Manager, Doug Pratt indicated he is working with District Health for drive-thru CoVid clinics. Both locations of Grayling Twp/City Fire Department and Frederic Township have schedule administration of shots and encouraged those living with someone over the age of 80 to get the vaccine immediately. Grayling Munson Hospital is holding a clinic at the Hospital for 65 and older on Saturdays. They are now starting round two for the second shot series. EM Pratt advised the Local Emergency Planning Committee (LEPC) met last week and the Hazard Mitigation Plan has expired and FEMA has denied all applications. There are no funds available for Section 19 Funds (disaster relief reimbursement). FEMA is working on Oscoda

county and once approved, they will start the process over. Most of Northern Michigan through NEMCOG is waiting approval.

Sheriff Report

Sheriff Shawn Kraycs advised about half of the Sheriff employees have received round one of the CoVid vaccine and the Jail is now CoVid-19 free. The Sheriff remarked Domestic Violence seems to be on the rise.

Housing Report

Housing Director Hannah Dysinger advised she has applied for the Neighborhood Enhancement Program Grant for \$75,000 for the City and Frederic Township. The City is requesting public amenity improvements to give enhancement to the park pavilion and Frederic is requesting a Splash Pad for their Township Park. The program offers a homeowner rehabilitation for rental properties within both the City and Frederic Township. 50 – 60 applications have been made. The Director should know within the next few weeks if the \$75,000 grant has been awarded to the County. Housing Director advised that CDBG-CV reimbursement requests are coming in, however, she is still missing requests from the Townships. Programs for diversion programs has ended. Yesterday she learned that MEDC is receiving \$25,000,000,000 Grant from the Treasury Dept for rental assistance for communities in Michigan to pay for 12 months retro past-due rents and utilities and to pay 3 months ahead, if needed.

Controller Report

MERS Defined Benefit Contribution Plan Adoption (3 Divisions)

The Controller advised last month we did the DB Adoption Agreement and now need to adopt the addendums for three (3) separate divisions (106115, 106389 & 106390) of MERS.

Motion by Jamison, second by McClain, to authorize the Chairperson to sign the MERS Addendum for 3 separate divisions (106115, 106389 & 106390). Roll Call: Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Motion Carried.

Agreement for MSU Extension Services

Controller Compo advised the Audit Committee met January 7th and recommended MSU Extension fulfill the county assessment for February 1, 2021 through September 30, 2021 in the amount of \$27,357 plus \$10,259 for a total of \$37,616.

Motion by Powers, second by Jamison, to authorize the Chairperson to sign the Agreement for Extension Services with the Board of Trustees of Michigan State University (MSU) for February 1, 2021 through September 30, 2021 for a total assessment amount of \$37,616. Roll Call: Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye Motion Carried.

Non-Represented Wage Increases

Controller Compo advised most employees received a 1.5% increase and recommended the non-represented group receive an additional .75% increase effective next pay.

Motion by Jansen, second by McClain, not to exceed \$5,000 for the non-represented group to bring them up to other bargaining unit employees. McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

Professional Services Agreement with Northern Michigan Children's Assessment Center

Controller Paul Compo advised the professional services agreement between the Northern Michigan Children's Assessment Center is a county annual expense.

Motion by Jansen, second by Lewis, to approve the Northern Michigan Children's Assessment Center Professional Services Agreement from January 1, 2021 through December 31, 2021. Roll Call: Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Motion Carried.

CoVid 19 Sick Leave Policy Statement

The Controller advised the CoVid 19 Acts/Benefits ended on December 31, 2020 and the County had five (5) employees diagnosed with CoVid. Since the County needs to adhere to the guideline put out by DHD10 the Controller recommended the county reimburse them 50% of leave time used because of their CoVid diagnosis. The sick leave policy to be from January 1, 2021 until March 31, 2021 and the employee needs to seek vaccination to qualify.

Motion by Jansen, second by Lewis, to implement the CoVid 19 Sick Leave Policy Statement from January 1, 2021 until March 31, 2021 as presented. Roll Call: Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Motion Carried.

Duty Rifle Purchase Policy Statement

The Controller indicated the bargaining unit has requested this policy and he believes there are enough safe guards built into the policy to insulate the county from any negative exposure.

Motion by Priebe, second by McClain, to implement the following Duty Rifle Purchase Policy Statement for employees that have been employed for a minimum of one year, successfully completed their probationary period and been certified to use the weapon by the Sheriff’s office. Roll Call: Powers – aye, Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

Sheriff Employee Mediation

The Controller advised a former corrections employee demonstrated poor judgment on two occasions over the past year and the Sheriff sent the employee for a fitness duty exam. Employee was found unfit for duty and after consulting our Attorney the employee was terminated. A grievance was been filed and Mediation is scheduled for February 9th.

The Controller advised the Audit has been done 100% facilitated remotely.

Controller Compo indicated a company has offered to help with our GIS program for mapping on website. The price is much more reasonable and townships are interested in cost sharing so we are moving forward.

Commissioner’s Report

Commissioner Jamison – The Commissioner reported the Collaborative board had low attendance and will meet again in February.

Commissioner Priebe - The Commissioner advised Hanson Hills is having a spectacular year with 800 tubers on the hill and taking in about \$30,000 per weekend. Hanson Hills has purchased igloos and heaters for rental usage. The Hills are wanting to still get the restrooms rehabbed. Commissioner Jansen inquired on Blizzard Fest and the possibility of getting a magic carpet event.

Commissioner Pinkelman – The Commissioner reported health numbers from District 10. The Commissioner announced there will be a PFAS meeting tonight from 6:30 – 7:30. Frederic Township has a new Eagle Mascot that will be a permanent structure at Eagle Park in the Spring.

Commissioner McClain –The Commissioner reminded DHHS met and COA meets next week.

Commissioner Jansen – The Commissioner advised the airport meet. The Commissioner is interested in starting a recycling task force and one (1) member from each township. Members discussed the townships can choose a representative of their choice, can meet quarterly and will fall under our county per diem schedule.

Commissioner Powers – The Commissioner reported Family Against Narcotics (FAN) has a Facebook site now and can be reached at 989-590-2755. FAN will meet tomorrow.

Commissioner Lewis – The Commissioner advised the board of health meet.

New Business

Animal Control Ordinance

Controller Compo advised the Animal Control Ordinance has not been updated since October 2004 and needs updated. It now has added language to authorize ACO to write tickets for failure to vaccinate; Defined Accredited Veterinarian; Added Poultry; Closed loophole in licensing in January and February; and Fixed various typos. The Prosecutor has approved and signed off.

Motion by Jamison, second by Priebe, to amend the Animal Control Ordinance as presented. Roll Call: Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Motion Carried.

Commissioner Lewis excused at 12:02 p.m.

Resolution Authorizing Addendum to Series 2020 Note for COA Project

Controller Compo advised the COA bond is moving slower than anticipated, the Note matures March 1st and needs to be extended until September 1st with same terms. COA is still planning on Re-Funding (Re-Financing) our MERS Bond with estimated savings of \$200,000 and will continue to evaluate cost savings. The Resolution allows the County to issue bonds under the provision of Act 118 for COA.

Motion by Jamison, second by Priebe, to adopt the Resolution Authorizing Addendum to Series 2020 Note for the Commission on Aging facilities as presented. Roll Call: Jansen – aye, Lewis - absent, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Motion Carried.

Resolution Authorizing the Issuance of not to exceed \$5,365,000 General Obligation Limited Tax Pension Obligation Refunding Bonds, Series 2021

Controller Compo advised the Resolution allows the County to issue bonds under the provision of Act 118 for the Commission on Aging.

Motion by Jamison, second by McClain, to adopt the Resolution Authorizing Addendum to Series 2020 Note for the Commission on Aging facilities of not to exceed \$5,365,000. Roll Call: Lewis - absent, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Jamison – aye, Jansen – aye, Motion Carried.

Extended Public Comment – None.

Announcements – None.

Adjournment

Motion by McClain, second by Jansen, to adjourn at 12:10 p.m. Roll Call: McClain – aye, Pinkelman – aye, Priebe -aye, Powers - aye, Jamison – aye, Jansen – aye, Lewis – absent, Motion Carried.

Shelly Pinkelman, Chairperson
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds