

SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY
MEETING MINUTES
April 10, 2025

Being a quorum present, the meeting was called to order by Authority Chairman, Steve Morrison with the Pledge of Allegiance promptly at 7:00 PM in the Tidioute Borough Office located at 129 Main Street. Those in attendance were:

Steve Morrison, Chairman
David Manning
David Paulmier

Robert Konkle
Ryan Williams, Maintenance
Amanda Mesel, Borough Manager

Public: No public was present.

Minutes: A motion was made to approve the minutes from the March 2025 meeting by Robert Konkle and seconded by David Paulmier. The motion passed unanimously.

Treasurer's Report: David Paulmier moved to approve the Treasurer's Report and pay monthly bills, seconded by David Manning. The motion passed unanimously.

Maintenance Report: A maintenance report handout was provided to the Authority board.

- David Paulmier asked Ryan Williams, Maintenance, about the LB Water demonstration that occurred with a new valve wrench. Ryan Williams explained the details of the demonstration and the wrench to the Authority board.
- Ryan Williams, Maintenance explained to the Authority board that the RAFA system at the water plant stopped sending the graph reports to the computer. RAFA completed an upgrade, a new router and power supply unit during the service call to restore the system.
- Ryan Williams, Maintenance explained that Ram Industries will be visiting the sewer plant on Friday, April 18, 2025, to give a quote for the lift station valve replacement.
- Authority board President, Steve Morrison questioned if the condition of Water Street had changed. Ryan Williams reported not much change has occurred, but the maintenance staff did take the leak detecting device down to check for a leak again. No leak was detected in that area.
- David Paulmier questioned about the PennDOT project in Limestone Township in which the Authority had to provide maps. Amanda Mesel explained it a paving project on Route 62 and the utility involvement forms have to be filled out prior to the project begins.
- Ryan Williams explained that the Authority still has 133 meters at the garage for installation or replacement.

New Business:

1. David Paulmier and Steve Morrison reported on the discussion at the personnel committee meeting and the suggestion to hire a part time seasonal maintenance laborer. Tidioute Borough Council approved the hire of the part time seasonal employee at the April 8, 2025, meeting. After discussion, a motion was made by David Manning and seconded by Jeremy Nicholson approving advertising the open maintenance position. The motion passed unanimously.
2. Amanda Mesel, Borough Manager, reported that a meeting with Forester, Mike McKain was had to discuss the upcoming 2025 Timber sales. It was reported that the Authority board needed to review the 2025 Timber Sale. The sale will take place on approximately

eighty acres in Deerfield township. The sale is for 156,972 board feet which is 477 trees. Amanda Mesel explained that in the past the Authority asked for a ten percent deposit with the bid. The new bidder contract would state fifty percent would be due within thirty days, at the contract signing, and the addition fifty percent is due in ninety days. The Authority agreed to not require ten percent deposit when potential bidder place a bid. The Authority board discussed electronic bidding, and it was determined not to offer electronic bidding. The sealed bids will be received until May 8, 2025, at 7:00pm, in which the bids will be open at the Authority board meeting. David Paulmier made a motion to approve the advertisement and place the 2025 timber sale out for bid. The motion was seconded by Robert Konkle and passed unanimously.

Old Business:

1. Amanda Mesel, Borough Manager, informed the Authority board that the office contacted the property owner at 326 Main Street. At this time the owner is unsure what he plans to do with the property once the trailer is removed. The Authority board agreed to leave the meter and meter pit on the property.
2. Amanda Mesel, Borough Manager, reported an update to the Authority board that the March payment had not been made per the agreement for the water connection at 277 Main Street. It was reported that the solicitor had been in contact with the owners due to nonpayment. The owners were asking for an extension until April 11, 2025, to make the five hundred dollar payment along with the monthly water bill payment. The board made a motion to give the residents until Friday, April 11, 2025, to receive the payments. If the payment is not received upon arriving at the office of Monday, April 14, 2025, the Authority requested that Amanda Mesel contact the solicitor to begin the process of placing the lien on the property per the agreement, the motion was made by David Paulmier and seconded by David Manning, passing unanimously.
3. Amanda Mesel, Borough Manager, stated all Authority boards members have completed and returned the 2025 Statement of Financial Interests.
4. Amanda Mesel, Borough Manager, reported that the owner of 145 Main Street had contacted the office about the stormwater issue. The owner informed the office the stormwater is now diverted back into the drainage on Main Street. The Authority board was in agreement that was compliant with the issue.
5. Amanda Mesel, Borough Manager, reported that the office still has not heard from Mr. Perkins in regard to the agreement letter that was mailed seeking access to the SWCMA property for timber removal.
6. Amanda Mesel, Borough Manager, there is still no update on the property of 268 Main Street. The Authority elected to revisit this case in the spring.
7. Amanda Mesel, Borough Manager, stated that there is still no update regarding the Civil Lawsuit Nichole M. Boger vs Defendants.
8. Amanda Mesel, Borough Manager, stated that the SWCMA policies and regulations still need to be reviewed and updated when time permits. At this time, no policies were updated.
9. Amanda Mesel, Borough Manager, reported that there have been no updates regarding the Department of Environmental Protection inspection notice of violations from September 7, 2023. CWM Environmental is working with Ryan Willams, Maintenance to finish the filter bed evaluation.

Correspondence: All correspondences were reviewed by the Authority. David Manning questioned whether the water plant needs to have flood insurance. The borough manager, Amanda Mesel, will inquire about flood insurance. David Paulmier also reviewed the two

reports that were completed and filed with the Department of Environmental Protection by CWM Environmental.

Members reviewed the delinquent public utility customer list.

A motion to adjourn was made by Jeremy Nicholson and seconded by Robert Konkle. The motion passed unanimously. The meeting was adjourned at 8:00 pm.

Respectfully submitted:

Amanda Mesel, Borough Manager

Approved: May 8 ,2025