

**Regular Monthly Meeting
Avon Town Board
February 26, 2026**

The Regular Meeting of the Town Board of the Town of Avon was held February 26, 2026, with a start time of 6:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee St, Avon, NY 14414.

Supervisor LeFeber called the meeting to order and led in the Pledge of Allegiance.

PRESENT: Supervisor David LeFeber
Councilman Paul Drozdziel
Councilman Malachy Coyne
Councilman Collin Hayes
Town Clerk Faye Beshures

OTHERS: Attorney Jim Campbell and Code Enforcement Officer Brian Shannon

ABSENT: Deputy Supervisor Thomas Mairs and Dave Willard MRB

ATTENDEES FROM SIGN-IN SHEET: Jim Harrington, Jeff Schweitzer, Kitty Bressington, and Colleen Walsh-Williams

VISITOR COMMENTS:

Jim Harrington inquired whether the Watershed Grant funding was structured as a 75/25 split. Supervisor LeFeber confirmed that the Natural Resources Conservation Service (NRCS) will provide 75% of the project funding, with the Town responsible for the remaining 25%, which may be satisfied through in-kind services.

Mr. Harrington further asked why only certain roads were being repaired rather than all those that sustained damage. Supervisor LeFeber explained that when representatives from the NRCS conducted their site visit, he identified all five locations requiring repair. After evaluating the sites, the NRCS selected the three locations they determined to be in the greatest need of repair at this time.

Mr. Harrington also questioned why a particular candidate, whom he felt was the most qualified, was not appointed to the Planning Board. A brief discussion followed. Supervisor LeFeber stated that he and the two individuals who conducted the interviews collectively determined which candidate they believed would best serve in the role, and the Board agreed with that decision.

Jeff Schweitzer asked for clarification regarding the parameters of the Watershed Grant that was awarded. Supervisor LeFeber explained that the NRCS intends to stabilize and rechanneling the affected areas to help prevent recurring water damage. Mr. Schweitzer then asked whether the grant funds would be applied to all five damaged locations. Supervisor LeFeber clarified that funding is limited to the three road sites approved by the federal government under the grant.

Mr. Schweitzer further asked whether, if additional funds were secured, the remaining two roads could also be addressed. Supervisor LeFeber responded that it may be possible should the Town to receive the additional \$50,000 grant currently being pursued. Attorney Campbell and Supervisor LeFeber also explained that while the NRCS awards the grant funding, it strictly defines how those funds may be used.

Mr. Schweitzer asked whether the Town intended to hire contractors for the work. Supervisor LeFeber stated that if feasible, the Town would complete portions of the work in coordination with contractors and apply those efforts toward its in-kind contribution.

Kitty Bressington asked if the approved road work was completed under budget, whether any remaining funds could be reallocated to other damaged roads. Supervisor LeFeber explained that the funds must be used solely for the purposes and locations specified in the grant agreement. He further noted that if project costs exceed the awarded amount, the Town may request additional funding, which would remain subject to the same 75/25 cost-share structure.

RESOLUTION 41-2026

APPROVAL OF FEBRUARY 12, 2026 MINUTES

On motion of Supervisor David LeFeber seconded by Councilman Coyne the following resolution was ADOPTED – Aye – LeFeber, Drozdzial, Coyne, Hayes Nay – 0 Absent – Mairs

RESOLVED, that the minutes of February 12, 2026 be approved as presented and request they be published to the Town of Avon’s website at www.avon-ny.gov.

JIM CAMPBELL – ATTORNEY

Attorney Jim Campbell updated the Board on the following:

- The Attorney reported that he has been working on the Anderson Farm Water Supply Agreement. He noted that several minor changes were made to the agreement since the last meeting. Attorney Campbell revised the language in the proposed Water Supply Agreement accordingly. The updated draft has been forwarded to Dave Willard and Eric from MRB for final review. Upon completion of their review, the agreement will be sent to the engineer representing Anderson Farms for distribution to their team for consideration.
- The Attorney also reported on the Lake Road Solar (Gary Wheat) project. He stated that an issue arose regarding the Road Use Bond, which had been canceled and must be replaced. A copy of the new bond was submitted via email; however, Attorney Campbell advised that an electronically signed copy is not sufficient and that the Town requires the original bond with ink signatures. Additionally, Attorney Campbell informed the Board that it is time to renew the Decommissioning Bond. He noted that Zurich, the company that issued the previous Decommissioning Bond, has indicated it will not be renewing the bond. There was brief discussion between Councilman Coyne and Attorney Campbell regarding the property and the applicable bonding requirements.
- Attorney Campbell informed the Board that he is reviewing all active projects to monitor upcoming renewals and ensure compliance with required agreements and bonding.

BRIAN SHANNON – CODE ENFORCEMENT

Code Enforcement Officer Brian Shannon updated the Board on the following:

- Continued work on permit processing and review.
- No complaints have been received since the last meeting.
- The former Stratford Motel, located at 6076 East Avon–Lima Road, is nearing completion.
- The dispensary is currently working on installation of its fire alarm system.
- Inspections have been conducted at Twin Cedars for new home footer installations.
- Construction of retention ponds on Route 15, south of the truck stop, is progressing.
- Will be attending a meeting at the Firehouse on March 12 and will provide notes prior to the meeting.

- Will be attending the annual Finger Lakes Building Officials Association Codes Conference at the RIT Inn and Conference Center from March 9–12.

THOMAS CRYE – HIGHWAY DEPARTMENT

Clerk Beshures had a handwritten report from Highway Superintendent Thomas Crye updated the Board on the following:

- The Highway Crew has been actively engaged in snow removal operations throughout the winter season.
- Maintenance and repair work has been ongoing at the Town Highway Department shop.
- The Water Department has continued performing routine daily maintenance and required water sampling.
- Replacement of water meters is ongoing.

DEPARTMENT REPORTS

ENGINEERING REPORT – SUPERVISOR LEFEBER

Supervisor LeFeber gave the Board Dave Willard of MRB Group's report (due to him being absent) on the following items:

- Supervisor LeFeber reported that he met earlier in the day with MRB Group engineer Dave Willard to discuss the status of the joint water tank project. The project is nearing the stage of going out to bid. Although the Village will be administering the project, there was discussion that the Town Board should also formally approve the bid for the Town's portion. It was further discussed that once the Village pays its share of the project costs, the Town would then submit payment for its portion.
- Discussion was also held regarding Aqualogics and the responsibilities of the Town in relation to their services. It was noted that the majority of Aqualogics' involvement in this joint project will be coordinated through the Village.
- Supervisor LeFeber stated that a meeting is being scheduled with the Town of Lima on Friday, March 13th. The purpose of the meeting will be to confirm that the Town of Lima can supply the volume of water needed by Avon during the approximately three-week period when the Town's water tank will be taken offline for repairs. This led to discussion that the Town's water tank will likely be repaired first, followed by the Village reservoir.
- Supervisor LeFeber also noted that during the earlier meeting there was considerable discussion with the Fire Department to ensure adequate water supply for emergency situations during the repair period and to determine contingency plans if needed.
- Attorney Campbell advised that the Town's engineer from MRB Group, along with the engineer from the Town of Lima, will conduct preliminary testing to determine what impact the additional draw will have on Lima's water system. Supervisor LeFeber added that the Town can also implement conservative water usage measures if necessary during that time.
- Additionally, Dave Willard informed Supervisor LeFeber that he anticipates presenting proposals at the first meeting in March for the Pole Bridge Road and Sackett Road projects, including the scope of work, cost estimates, and details regarding the \$50,000 grant.
- There was brief discussion regarding CNY Feeds and Peter Bruckel's water usage at Exit 9 and how it would be structured. The Board and Attorney Campbell also reviewed and briefly discussed the plans submitted by Peter Bruckel to the Board

FAYE BESHURES – TOWN CLERK’S

Town Clerk Faye Beshures presented the following report to the Board:

As of this date, the total 2026 Tax Warrant is **\$7,030,177.89**. To date, Clerk Beshures reported that she has collected **93%**, totaling **\$6,504,215.83**, which includes **\$1,909.69** in late fees collected.

The remaining uncollected balance is **\$524,283.78**, representing **153 properties**. Second notices will be mailed tomorrow afternoon in an effort to collect additional outstanding payments prior to the close of the collection period.

In addition to tax collection activities, the following services have been completed since the last Board meeting:

- 1 Fishing License
- 2 Marriage Certificate copies
- 1 One-Day Officiant License
- 16 Dog Licenses issued
- 2 Building Permits processed

These services generated a total of **\$400.80**, of which **\$353.18** was retained by the Town.

Dog license renewal reminders for April will also be mailed tomorrow to encourage timely renewals.

Clerk Beshures reported that she has been actively organizing the office and becoming more familiar with records and procedures to improve overall efficiency and workflow. There continues to be steady activity in the office, with residents visiting the Assessor, paying water bills, meeting with Court staff, and stopping in with general inquiries.

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>	
A1255	Conservation	Conservation	1	1.38	
	Minor Sales	Certified Copies - Marriage	2	20.00	
	One Day Officiant License	One Day Officiant License	1	25.00	
			Sub-Total:	\$46.38	
A2544	Dog Licensing	Female, Spayed	5	45.00	
		Female, Unspayed	1	12.00	
		Male, Neutered	7	63.00	
		Male, Unneutered	3	36.00	
			Sub-Total:	\$156.00	
B2555	Permits	Building Permit	2	150.80	
			Sub-Total:	\$150.80	
				Total Local Shares Remitted:	\$353.18
Amount paid to: NYS Ag. & Markets for spay/neuter program				24.00	
Amount paid to: NYS Environmental Conservation				23.62	
Total State, County & Local Revenues:		\$400.80	Total Non-Local Revenues:		\$47.62

SUPERVISOR'S ITEMS – SUPERVISOR DAVID LEFEBER

DISCUSSION – JOINT PLANNING BOARD/ZBA MEETING - MARCH 16

Supervisor LeFeber announced we would be having a special meeting of the Town Board along with the Planning Board/ZBA Board on March 16th. At 6:00 P.M. A legal notice will be placed in the Livingston County Newspaper, the town website, and on the Town Board bulletin board.

RESOLUTION 42-2026

APPROVAL FOR A JOINT MEETING BETWEEN PLANNING BOARD/ZBA AND THE TOWN BOARD

On motion of Supervisor LeFeber seconded by Councilman Hayes the following resolution was ADOPTED – Aye – LeFeber, Drozdziel, Coyne, Hayes Nay – 0 Absent – Mairs

RESOLVED, that on March 16th at 6:00 P.M. there will be a joint meeting with the Planning Board/ZBA and the Town Board.

DISCUSSION –AUDIT FOR TOWN CLERK/TAX COLLECTOR/JUSTICES

Supervisor LeFeber let the Board know that Deputy Supervisor Mairs performed an audit of both courts and of the Town Clerk and the tax collection for the fiscal year of 2025, and that the results to be in compliance and they were filed.

RESOLUTION 43-2026

APPROVAL OF JUDGE TORREGIANO'S AUDIT FOR 2025

On motion of Councilman Hayes seconded by Councilman Drozdziel the following resolution was ADOPTED – Aye – LeFeber, Drozdziel, Coyne, Hayes Nay – 0 Absent – Mairs

RESOLVED, that the Town Board accepts the Audit of Judge Torregiano for 2025 conducted by Deputy Supervisor Mairs.

RESOLUTION 44-2026

APPROVAL OF JUDGE HOFFMAN'S AUDIT FOR 2025

On motion of Supervisor LeFeber seconded by Councilman Coyne the following resolution was ADOPTED – Aye – LeFeber, Drozdziel, Coyne, Hayes Nay – 0 Absent – Mairs

RESOLVED, that the Town Board accepts the Audit of Judge Hoffman for 2025 conducted by Deputy Supervisor Mairs.

RESOLUTION 45-2026

APPROVAL OF TOWN CLERK AUDIT FOR 2025

On motion of Councilman Coyne seconded by Councilman Hayes the following resolution was ADOPTED – Aye – LeFeber, Drozdziel, Coyne, Hayes Nay – 0 Absent – Mairs

RESOLVED, that the Town Board accepts the Town Clerk Audit for 2025 conducted by Deputy Supervisor Mairs.

RESOLUTION 46-2026

APPROVAL OF TAX COLLECTOR AUDIT FOR 2025

On motion of Councilman Drozdziel seconded by Councilman Coyne the following resolution was ADOPTED – Aye – LeFeber, Drozdziel, Coyne, Hayes Nay – 0 Absent – Mairs

RESOLVED, that the Town Board accepts the Tax Collector's Audit for 2025 conducted by Deputy Supervisor Mairs.

DISCUSSION – NEW LETTERHEAD APPROVAL

Councilman Hayes presented the Board with a proposed new letterhead design. After discussion, the Board approved the new letterhead contingent upon a modification to adjust the size of the logo.

RESOLUTION 47-2026

APPROVAL OF NEW TOWN OF AVON LETTERHEAD

On motion of Supervisor LeFeber seconded by Councilman Drozdziel the following resolution was ADOPTED – Aye – LeFeber, Drozdziel, Coyne, Hayes Nay – 0 Absent – Mairs

RESOLVED, that the following be adopted as the official letterhead for the Town of Avon:

DAVID LEFEBER Supervisor MALACHY COYNE Councilman COLLIN HAYES Councilman TAMI SNYDER Assessor THOMAS CRYE Highway/Water Superintendent		THOMAS MAIRS Deputy Supervisor PAUL DROZDZIEL Councilman FAYE BESHURES Town Clerk CLARA MULLIGAN Historian BRIAN SHANNON Code Enforcement Officer
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RESOLUTION 48-2026

ACCEPTANCE OF CLAIMS & PAYMENT OF BILLS

On motion of Supervisor LeFeber seconded by Councilman Drozdziel the following resolution was ADOPTED – Aye – LeFeber, Drozdziel, Coyne, Hayes Nay – 0 Absent – Mairs

RESOLVED, that the bills be paid in the following amounts:

Fund	Amount
General Fund	\$ 362,503.25
Highway Fund	\$ 205,273.76
Water Fund	\$ 4,570.00
Cemetery Fund	No Voucher
Opera Block Capital Improvement	No Voucher
Royal Springs Lighting	No Voucher
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town of Avon Fire Protection	No Voucher
Rte. 39 Water SW2	No Voucher
Town of Avon Fire District	\$ 925,000.00

OPEN ITEMS – TOWN BOARD MEMBERS

DISCUSSION – ELECTRIC RATES

Supervisor LeFeber informed the Board that he continues to monitor the electric rates on an ongoing basis.

DISCUSSION – SPEED LIMIT

Supervisor LeFeber referenced prior discussion regarding the speed zone on Route 5 & 20 from Dutch Hollow to the DEC. He reported that he spoke with Tim Walsh at the DEC and discussed the possibility of adding a turning lane near the DEC entrance.

Mr. Walsh will be compiling supporting documentation, and Supervisor LeFeber stated that the Town will also gather its own materials. Additionally, the owner of Dutch Hollow may provide documentation as well. Combining these efforts is intended to strengthen the request and improve the likelihood of a favorable outcome.

VISITOR COMMENTS:

Jeff Schweitzer asked whether the project that received the grant funding would still be required to follow the standard bidding process. Supervisor LeFeber and Attorney Campbell both confirmed that it would. Supervisor LeFeber added that he does not anticipate the Town completing the entire project on its own. Mr. Schweitzer noted that the DEC's position on the project may be different than expected, which led to further brief discussion. Councilman Hayes asked whether the DEC might request to act as lead agency on a project of this nature, and Attorney Campbell responded that while it is possible, it is unlikely.

Kitty Bressington stated that several months have passed since job descriptions were discussed and asked for an update on their progress. Supervisor LeFeber replied that work is still ongoing. Ms. Bressington acknowledged the update and indicated she would continue to follow up.

Jim Harrington asked how many solar companies are not yet connected to the grid. It was reported that two solar companies are currently not hooked up.

On motion of Supervisor LeFeber, seconded by Councilman Drozdzziel and carried unanimously, the meeting was adjourned at 7:29 p.m.

Respectfully submitted,

Faye Beshures
Town Clerk