

ROSEVILLE VETERANS MEMORIAL HALL
Meeting Agenda
January 5, 2026 at 10:00 AM
110 Park Drive, Roseville, CA

Board of Trustees

Harold Hayek (Secretary)
FRA Branch 230

Bill Hanzel
FRA Branch 230

Richard Hipkins
American Legion Post 169

Daniel Briggs (President)
American Legion Post 169

Selso Cavasos
VFW Post 1487

Bonnie Gore
Board of Supervisors

Alternates

Michael Scott
American Legion Post 169

Bob Lightfield
FRA Branch 230

Raquel Gonzalez Micalizzi
VFW Post 1487

Landon Wolf
Board of Supervisors

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes**
 - a. Minutes from November 3, 2025 (Attachment).
5. **Public Comment**
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under public comment. Agenda Items should be submitted at least three weeks in advance for consideration to the Hall Coordinator at RosevilleHall@placer.ca.gov.
6. **Information / Non Action Items**
 - a. Review Work Order / Custodial Hours Report (Attachment).
 - b. Discuss Blue Line Arts Mural Project.
7. **Action Items**
 - a. Review / Modify / Ratify Building Maintenance Project List (Attachment).
8. **Reports**
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
9. **Announcement**
 - a. Next regularly scheduled meeting date March 2, 2026 at 1000 hours.
10. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact Facilities via the below methods. Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.

Roseville Veterans Memorial Hall Board Minutes November 3, 2025

1. **Call Meeting to Order:**
 - a. Meeting called to order at 1000 hrs. by Selso Cavasos (VFW Post 1487)

2. **Pledge of Allegiance:**
 - a. The Pledge of Allegiance was recited and led by Selso Cavasos (VFW Post 1487)

3. **Roll Call:**
 - a. **Trustees Present:** Harold Hayek (FRA 230), Selso Cavasos (VFW 1487), Daniel Briggs (AL 169), Bonnie Gore (Placer County Board of Supervisors), Richard Hipkins (AL 169)
 - b. **Alternates:** Mike Scott (AL 169)
 - c. **Guests Present:** Sheryse Lewis (Placer County Hall Coordinator), Duane Espinoza (Placer County Facilities Management), John Joosten (Troop 11, Roseville), Bonnie Brewster (Mavericks), Jan Warren (Mavericks), David Briggs (Whirl-A-Ways)

4. **Election of Officers:**
 - a. Recommended Rotation for 2025-2026 is American Legion (Daniel Briggs) for President and FRA (Harold Hayek) for Secretary.
 - b. Motion made by Bonnie Gore to accept the recommended rotation of officers. Second by Daniel Briggs. Motion passed.
 - c. The gavel was turned over to Daniel Briggs for the remainder of the meeting.

5. **Approval of Minutes:**
 - a. Corrections as follows:
 - i. 3c: John Joosted should be John Joosten.
 - ii. 7ci: John Joosted should be John Joosten.
 - iii. 8bi1: Calvery Seminary should be Calvery Cemetery.
 - b. Motion made by Selso Cavasos to accept the minutes as corrected. Second by Bonnie Gore. Motion passed.

6. **Public Comment:**
 - a. None

7. **Information / Non-Action Items:**
 - a. Review Work Order / Custodial Hours Report:
 - i. Michael Scott if the lift going to the veteran's area had been repaired. He did not see it on the work order list. Duane said it was not on the list because it was repaired by the vendor.
 - ii. Duane reported that the code for the padlock on the dumpster has been changed. We have notified the regular users and updated the sign in the hall. We were seeing a lot of regular home trash and piece of furniture.
 - b. Review 2026 Hall Calendar
 - i. Duane reported the 2026 hall calendar has now been posted for on the Roseville Hall website for the public.
 - c. Review Blue Line Arts Scope of Work:

- i. Bonnie Gore reported we have received a proposed Memorandum of Understanding from Blue Line Arts. The MOU was forwarded to facilities for their input. We are still waiting on county council for their feedback. Bonnie made some changes to include some things Blue Line Arts said they would do that were not included in the MOU they sent. Hopefully we will have an updated MOU soon so we can proceed with fundraising. Bonnie will follow up with county council try to have an answer by our next meeting.

8. Action Items:

- a. Review / Modify / Ratify Building Maintenance Project List.
 - i. Duane reported all the projects on the list are complete. They are still working on the drapery cleaning project. Once he gets some pricing for the drapery cleaning, he will add it to the list.
 - ii. Michael Scott asked about the security cameras project. Duane said we are waiting for some follow up before we can proceed.

9. Reports:

- a. Late-arriving correspondence:
 - i. None
- b. Veterans Reports.
 - i. American Legion: Daniel Briggs reporting
 1. We will be hosting the Veteran's Day ceremony here on the 11th. There will be numerous speakers and the John Adams Academy Choir will be performing.
 2. We will participate in the Veteran's Day parade.
 3. The Boy Scouts will be placing a Toys-for-Tots box in the hall soon.
 4. The Boy Scout pancake breakfast is scheduled for the Saturday, December 13th here in the hall.
 5. The Boy Scout's hall cleanup project will be on November 15th. Duane will put a trailer out to collect the items being disposed of. Each group is encouraged to tag anything they want to get rid of and place it in the staging area in the basement. Items should be marked with blue tape.
 6. John Joosten reported they have a scout who is considering a updating the letter boards on the monument in front of the hall as an Eagle Scout project.
 - ii. VFW: Selso Cavazos reporting
 1. The VFW will be in the community doing their bi-annual Buddy Poppies in front of Raley's on Douglas and Safeway on College. We will be doing it for three days, Friday, Saturday and Sunday.
 - iii. FRA: Harold Hayek reporting
 1. We are still accepting entries for our essay contest through December 1st. More information is available on the FRA website at www.fra.org.

10. Announcement:

- a. Next regularly scheduled meeting date January 5, 2026 at 1000 hours.

11. Adjournment:

- a. Meeting adjourned at 1038 hours.

Date	Request ID	Original Message	Sub Type	Status	Priority	Date Closed	Labor Hours
10/16/2025	202397	Broken main line behind the RP. Needs repaired as soon as possible.	Other	Closed	High 1 Day	10/23/25	
10/20/2025	202434	Received a call at 8:13am about no water to the building. After arriving on site, I noticed a broken pipe and called Tomas for help. We ended up cutting out the broken pipe and replaced the whole section. Then turned on the water to the building.	Building Exterior	Closed	Low 1-10 Days	11/3/25	
10/22/2025	202548	We will need tables and chairs set up for a written examination. The examination will take place 11/6/25 at Roseville Veteran's Memorial Hall in the large auditorium. We will need the auditorium set up by 7:00am. We will have 2 sessions consisting of approximately 125 applicants. Please seat applicants as needed to fit in the room with as much physical distancing between tables as can be accommodated. Please arrange tables so they face the stage. Please set up two tables and four chairs by the entrance for check in. Please also have the microphone available. We will also need an additional portable PA system as backup, in the event we have any issues with the sound system. Please contact Erica Priddle at 530.886.4656 or epriddle@placer.ca.gov or myself, Lindsay Baer at 530.886.4667 or lbaer@placer.ca.gov with any questions. Thank you very much!	Tables and Chairs	Closed	Low 1-10 Days	11/17/25	

10/27/2025	202669	Please color match the paint on the far basement wall (With Boy Scout closet door) and provide 2 gallons of matched paint, rollers and 1/2" covers, trays, brushes, 2' resin paper masking, and painters tape. Boy Scout volunteers will be moving items, painting end wall section, and installing display case where bar currently sits. See Duane with any questions.	Interior Painting	Closed	Low 1-10 Days	11/17/25	
11/1/2025	160728	CUSTODIAL ROSEVILLE MEMORIAL HALL MMP MMP Maintenance Work	Custodial MMP	Closed	Scheduled 30 Day	11/25/25	34
11/3/2025	160719	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	11/4/25	0
11/3/2025	160720	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	11/4/25	0
11/3/2025	160721	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	11/4/25	0
11/3/2025	160722	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	11/4/25	0
11/3/2025	160723	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	11/4/25	0
11/3/2025	160724	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	11/4/25	0
11/3/2025	160725	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	11/4/25	0
11/3/2025	160726	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	11/4/25	0
11/3/2025	160727	Perform preventive maintenance as per procedure details PM-Equipment	Custodial Routine PM	Closed	Scheduled 30 Day	11/5/25	0.5
11/12/2025	204262	Left heater spring timer stuck on. Replace timer on both units	Heating / Cooling Unit Issue	Closed	Low 1-10 Days	12/2/25	
12/1/2025	162023	Perform preventive maintenance as per procedure details PM-Fire/Life Safety	BM Routine PM	In Progress	Scheduled 30 Day		0
12/1/2025	162022	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	12/2/25	0

12/1/2025	162025	CUSTODIAL ROSEVILLE MEMORIAL HALL MMP MMP Maintenance Work	Custodial MMP	In Progress	Scheduled 30 Day		16.5
12/1/2025	204747	Call from renter. Unable to access dumpster. A new lock was on the dumpster. Removed lock with bolt cutters. Please install new lock	CLBK/CLHM	Closed	Low 1-10 Days	12/3/25	
12/1/2025	162024	Perform preventive maintenance as per procedure details PM-Lock	BM Routine PM	Closed	Scheduled 30 Day	12/8/25	
12/2/2025	205656	Please create a new dumpster code sign to put on the wall above the lockbox instructions. (Or update existing sign with new code) New code is: 0576	Identification Signs	Closed	Low 1-10 Days	12/5/25	0
12/2/2025	205660	We will need tables and chairs set up for a written examination. The examination will take place Tuesday, 12/16/2025 at Roseville Veteran's Memorial Hall in the large auditorium. We will need the auditorium set up by 7:00am. We will have 2 sessions consisting of approximately 125 applicants. Please seat applicants as needed to fit in the room with as much physical distancing between tables as can be accommodated. Please arrange tables so they face the stage. Please set up two tables and four chairs by the entrance for check in. Please also have the microphone available. We will also need an additional portable PA system as backup, in the event we have any issues with the sound system. Please contact Erica Priddle at 530.886.4656 or epriddle@placer.ca.gov or myself, Lindsay Baer at 530.886.4667 or lbaer@placer.ca.gov with any questions. Thank you very much!	Tables and Chairs	In Progress	Low 1-10 Days		0

12/2/2025	205661	<p>We will need tables and chairs set up for a written examination. The examination will take place Wednesday, 12/17/2025 at Roseville Veteran's Memorial Hall in the large auditorium. We will need the auditorium set up by 7:30am. We will have 1 sessions consisting of approximately 100 applicants. Please seat applicants as needed to fit in the room with as much physical distancing between tables as can be accommodated. Please arrange tables so they face the stage. Please set up two tables and four chairs by the entrance for check in. Please also have the microphone available. We will also need an additional portable PA system as backup, in the event we have any issues with the sound system. Please contact Jed Stephenson at jstephen@placer.ca.gov or myself, Lindsay Baer at 530.886.4667 or lbaer@placer.ca.gov with any questions. Thank you very much!</p>	Tables and Chairs	In Progress	Low 1-10 Days		0
12/5/2025	205813	<p>basement evaporative cooler inlet needs cover installed for the winter.</p>	Window Unit	In Progress	Low 1-10 Days		0

Allocation Budget Year

(Multiple Items)

Roseville Memorial Hall Allocated Funds

	Column Labels Complete	In Progress	Grand Total
PJ01227			
PJ01227 BM GF Memorial Hall Improvements - Roseville		(15,447.68)	(15,447.68)
-			
PJ01227 BM GF Roseville Hall - Add Shelving Options to Display Cabinets 3/25/25 installation has begun.	2,100.00		2,100.00
PJ01227 BM GF Roseville Hall - Add Telemedia Cart to Veteran Room 3-25-25 Cart parts have been received. Installation scheduled for Friday Morning, 3-28-25	1,700.00		1,700.00
PJ01227 BM GF Roseville Hall - Purchase AED Pads and Battery 8/27/25 I have received all items. Will be delivered to Harold Hayek (Navy League Rep) during next hall board meeting 9/8/25	230.00		230.00
PJ01227 Total	4,030.00	(15,447.68)	(11,417.68)