

Eagles Mere Borough

Minutes

May 1, 2023

Regular Monthly Meeting

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by Council President Bill Feese with the following Council members in attendance in the room: V.P. Lee Middleton, Tom Graff, Dennis Craig, Jim Way and Kathy McCorkle, Rick Liebert by conference phone. Also present were Mayor John Brownback, Street Superintendent Jeremy Moore and Secretary/Treasurer Dave Carson.

In the Gallery: Jay Wilkinson, Brian Smith, Liz Johnson, Kase Moore, George Watson, Julie Savage, Mr. & Mrs. Swinick, Karen Gardner, Dave McCorkle.

Pledge of Allegiance was recited by all in attendance.

Quorum Present: Council President Feese declared that a Quorum was present based on Council Members in the room. Therefore, votes from Members on the phone, if any, will count as if present.

Executive Session: a short recess was called by the president to discuss personnel issues.

The meeting was reconvened and the following was approved effective immediately:

Secretary/Treasurer David Carson's resignation was accepted on a motion from Mr. Craig, seconded by Mr. Way.

Julie Norton was appointed as Secretary/Treasurer on a motion from Ms. Middleton, seconded by Mr. Craig at \$26 per hour.

Kay Wilson was hired to assist with the changeover as an independent contractor at \$26 per hour.

Approved on a motion from Ms. McCorkle, seconded by Mr. Graff.

Mallory Machi was appointed Zoning Officer @\$8476 annually on a motion from Mr. Graff, seconded by Ms. McCorkle. Ms. Norton and Ms. Machi are approved to attend the zoning training @\$60-80 per course.

Temporary hours were approved from 2-4pm until Ms. Norton could assume regular hours.

Public Issues and Comments - None

Minutes- A motion to approve the minutes of the April 3, 2023 regular meeting was made by Ms. McCorkle and seconded by Mr. Graff. The motion was approved.

Treasurer's Report –reports through April 28, 2023 as presented. It was motioned by Mr. Craig to defer approval of the monthly financial report until the Auditor completes the audit. Seconded by Ms. Middleton, the motion passed.

Open Records/Right to Know Officer: No requests received.

Zoning & Ordinance Officer report: the following applications have been received:

Caviston-enlarge and existing deck and include outdoor fireplace(Mt. View Ln)

Olsen- and outdoor spa/hot tub to existing construction.

Freeman- remove portions and revise portions of a ramp/walkway off an existing deck subject to review and approval of work by Code Inspections, Inc. All applications met zoning ordinances and have been approved by Dave Carson,(Zoning Officer).

Street Superintendent Report: M.R. Dirt has returned to finish work on Clay Ave. This is under Low Volume Road Grant. Uncontracted work has been completed by the Street dept to improve drainage

and esthetics. A grant for phase III to include work near the village parking lot is expected to be open for application in July of this year. Street helpers have been working since April 24th. Edgemere parking lot needs work. Sediment problem would be solved if it was paved. It was approved to gravel it for the time being. Construction vehicles are distributing a lot of mud on the Borough's streets. The street cleaner is coming on this week and would like not to have to redo the work. Ataraxia will be contacted to see what they can do to eliminate this problem. It will be posted on Nextdoor that the streets will be cleaned on May 4 and ask that folks not park on the streets that day. Estimate received for line painting on Mt. View Lane for \$3900.00. It was approved on a motion from Mr. Craig, seconded by Mr. Graff.

Mayor's Report: None

Emergency Management Coordinator's report: No Report, but paperwork hasn't been received from the governor to approve the appointment of Mr. Steck. Follow up was suggested to see where this is.

Points of Interest and Information:

- One real estate transfer was made in March for Eagles Edge Preserve, LLC to ARCOLA Investments, LLC.
- Borough Computer and Quick books has been enhanced to allow remote access as needed and appropriate. Mr. Craig can now access Quickbooks directly.
- Dumpster weekend will be the 3rd weekend in June as usual.

Committees:

Finance:

- Liquid Fuels has been deposited to the PLIGIT Account.
- Larson-Kellet. Auditors are continuing work on the 2021 audit and will start on 2022 when finished.
- Interim finance reports through April 29, 2023 have been deferred until such time as the audit is completed.

Museum:

- Museum meeting will be held May 8, 2023 at 9AM.
- Kay Wilson has updated and reconciled the books through the end of 2022 with minor adjustments.
- 70 visitors were received over Easter week-end.
- Karen Miller, the new manager, updating the museum's current accounts and files.

Infrastructure:

- It was suggested that Lake and Clay Avenue be posted one way for the entire summer season. No decision or action was taken at this time.

Ordinance: No activity

Personnel: see results listed under Executive Session results.

Website: Updates continue to be made as needed.

New Business: In order for the Tennis Center and Fred Mulford's new home to have a 911 number assigned the spur leading to these buildings needs to have name in order for County EMS to process the requests. Mr. Mulford has suggested Crestmont Court and it has been approved by the Council and Condo Asso. and the EMAA. This is not, and will not, be consideration to make this drive a Borough Street.

Workshops/Conferences-

- PSAB Annual Conference June 4-7. Ms. Middleton will attend the entire conference, Ms. McCorkle will attend Sunday Boot Camp only.

Payment of Bills- Approval of the reviewed bills for the Borough and Museum was moved by Mr. Craig and seconded by Ms. McCorkle. The motion passed.

Adjournment- The meeting was adjourned by the President at 7.37 pm.

Respectfully Submitted,

Kay Wilson, Acting
Secretary/Treasurer