

**13 August 2025-Summary Meeting Minutes**

A regularly scheduled meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on 13 August 2025 via Microsoft Teams.

**MEMBERS/DESIGNEES PRESENT**

William Smith	Virtual
Craig Cottrell	Virtual
Jamie Beauvais	Virtual
Michael Branham	Virtual
Renee Hamblin	Virtual
Michael Fusco	Virtual
Shawn Alexander	Virtual
Kimberly Campbell	Virtual
Tom Covington	Virtual

**LEPC Support Staff**

- Joseph Cruz, LEPC Coordinator – Maricopa County Emergency Management

**Agenda Items:**

**1. Call Meeting to Order:**

**LEPC Chair**

- a. At 10:09 am Chair Mike Fusco called the meeting to order. Members and guests were asked to introduce themselves.

**2. Old Business:**

**LEPC  
Chair/Coord**

- a. Vote to approve meeting minutes from 04/11/2025.
  - i. M. Fusco made a motion to approve.
  - ii. M. Branham was the 2<sup>nd</sup>.
  - iii. None opposed.
  - iv. Motion carried.

**3. New Business:**

**LEPC  
Chair/Coord**

- a. LEPC Membership updates:
  - i. Adding voting members:
    1. Mark Dietrich (City of Peoria Office of Emergency Management)
    2. Lillian Wright (Veolia North America)
      - a. M. Branham made a motion to approve.
      - b. K. Campbell was the 2<sup>nd</sup>.
      - c. None opposed.

- d. Motions carried.
- ii. Removed Jeffery Sheps (City of Phoenix Fire Department) and Jonathan Patneau (Kinder Morgan) as voting members.
  - a. M. Branham made a motion to approve
  - b. R. Hamblin was the 2<sup>nd</sup>.
  - c. None opposed.
  - d. Motions carried.
- b. The Committee reviewed the NRC reports from April 11<sup>th</sup> to August 18<sup>th</sup>. Reports will be made available to the committee for additional review via email.
- c. Renee Hamblin reviewed her experience working with a Tolleson business to get their Cooling System updated.
  - i. The facility cooperated eventually to make sure that the Anhydrous Ammonia System was updated to current code standards.
  - ii. The Department of Agriculture was very helpful in getting leftover produce disposed of.
  - iii. The County LEPC Coordinator emphasized working together on these types of issues to get a resolution.
- d. With the Chairman's permission we moved the vote on the LEPC Plan forward in the agenda to get it approved. Routine plan maintenance was done by the County and AZDEQ was added to the abbreviations list in the plan.
  - i. R. Hamblin made a motion to approve.
  - ii. J. Beauvais was the 2<sup>nd</sup>.
  - iii. None opposed.
  - iv. Motion Carried.
  - v. The plan will be submitted to AZDEQ after the Tabletop Exercise on September 18<sup>th</sup>.
- e. The Committee discussed the Tier II reports and how the committee should address the workload. The decision was made to form a subcommittee to address the issues. The Subcommittee will include the following members, but are not limited to:
  - i. AZDEQ ERU
  - ii. Renee Hamblin
  - iii. Mark Dietrich
  - iv. William Smith
- f. Provided an overview of the LEPC Exercise on September 18<sup>th</sup> with AzChair.

**4. Good of the Order:**

**LEPC Chair**

- a. J. Cruz opened the meeting to the Committee to bring anything before the Committee.
  - i. The LEPC Coordinator will work on lobbying the AZ Fire Chief's Association to push the Tier II issue with all fire departments.
  - ii. The LEPC Coordinator will work with the Subcommittee to get

training out to all MyDEQ users.

**5. Call to the Public:**

**LEPC Chair**

- a. The meeting was then opened to the public.
- b. There was nothing brought before the Committee by the public.

**6. Adjournment**

**LEPC Chair**

- a. T. Covington made a motion to adjourn at 11:10 am.
- b. T. Templeton was the 2<sup>nd</sup>.
- c. None Opposed.
- d. Motion carried.
- e. Meeting was adjourned.

**Meeting Minutes taken by: J. Cruz**

**Meeting Date: 08.13.25**

**Meeting Start Time: 1009**

**Meeting End Time: 1110**