



**Beverly Hills City Council Liaison / Recreation and Parks Commission Committee will conduct a Special Meeting, at the following time and place, and will address the agenda listed below:**

**CITY OF BEVERLY HILLS  
455 N. Rexford Drive  
Room 280A  
Beverly Hills, CA 90210**

**IN-PERSON / TELEPHONIC / VIDEO CONFERENCE MEETING**

**Beverly Hills Liaison Meeting  
[www.beverlyhills.org/MyCommittee](http://www.beverlyhills.org/MyCommittee)  
Meeting ID: 516 191 2424  
**Passcode: 90210****

**You can also dial in by phone:  
+1 669 900 9128 US  
+1 833 548 0282 (Toll-Free)**

**One tap mobile  
+16699009128,,5161912424# US  
+18335480282,,5161912424# US (Toll-Free)**

**Thursday, December 18, 2025  
12:30 PM**

***Please be advised that pre-entry metal detector screening requirements are now in place in City Hall. Members of the public are requested to plan visits accordingly.***

*In the interest of maintaining appropriate social distancing, members of the public can view this meeting through live webcast at [www.beverlyhills.org/live](http://www.beverlyhills.org/live) and on BH Channel 10 or Channel 35 on Spectrum Cable, and can participate in the teleconference/video conference by using the link above. Written comments may be emailed to [mayorandcitycouncil@beverlyhills.org](mailto:mayorandcitycouncil@beverlyhills.org) and will also be taken during the meeting when the topic is being reviewed by the Beverly Hills City Council Liaison / Recreation and Parks Commission Committee. Beverly Hills Liaison meetings will be in-person at City Hall.*

**AGENDA**

- 1) Public Comment
  - a. Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.
  
- 2) Arnaz Mini Park – Playground Equipment Update
  
- 3) Greystone Reforestation Project

- 4) Review of the City Council and Recreation and Parks Commission Priorities for Fiscal Year 2025-26.
- 5) Adjournment



**Huma Ahmed**  
City Clerk

**Posted: December 16, 2025**

**A DETAILED LIAISON AGENDA PACKET IS AVAILABLE FOR REVIEW AT  
[WWW.BEVERLYHILLS.ORG](http://WWW.BEVERLYHILLS.ORG)**



Pursuant to the Americans with Disabilities Act, the City of Beverly Hills will make reasonable efforts to accommodate persons with disabilities. If you require special assistance, please call (310) 285-1014 (voice) or (310) 285-6881 (TTY). Providing at least twenty-four (24) hours advance notice will help to ensure availability of services. City Hall, including Room 280A is wheelchair accessible.



## STAFF REPORT

**Meeting Date:** December 18, 2025

**To:** Recreation and Parks Council Liaisons Mayor Nazarian and Councilmember Wells

**From:** Mandana Motahari, City Architect  
Adrine Ovasapyan, Recreation Services Manager

**Subject:** Arnaz Mini Park – Playground Improvements Project

**Attachments:** Concept Renderings

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### **INTRODUCTION**

This item provides the Recreation and Parks Council Liaisons with an outline of the discussion points for today's meeting.

### **BACKGROUND**

Deeded to City in 1925, Arnaz Park is one of the City's 7 Public Mini Parks. The concept of mini parks in Beverly Hills was initiated by Edward E. Tufte who was a resident of Beverly Hills for 41 years and served the City as City Engineer and Public Works Director from 1959 to 1976. Mr. Tufte persuaded City Council to buy small, scattered parcels of land and transform them into beautifully landscaped public parks. Arnaz Park underwent major improvements and was rededicated in 2008.

### **DISCUSSION**

The 7,500 square foot park includes hardscape and landscape areas with mature trees, a water feature, a small picnic area, and a 475 square feet playground. As part of the 2008 improvements, a fire engine play equipment was installed and has been serving as the only play equipment at this playground. While regular maintenance has been performed on this apparatus, it has reached its useful life and is due for replacement.

On December 16, 2024, and January 28, 2025, the Recreation and Parks Commission were presented with a conceptual design for upgrading the existing playground equipment at Arnaz Mini Park. The new playground will replace the existing fire engine on the oval shaped safety surface, new design includes play equipment in the form of colorful cubes suitable for climbing in, on, and through, creating play experience in small spaces, the interior of cubes includes tactile play amenities. The selected equipment provides increased play value.

Meeting Date: December 18, 2025

Framing the playground environment are freestanding colorful poles with oversized butterfly shapes on top creating whimsical elements and creating butterflies' shade patterns on the ground. All proposed changes are designed to work within the limited area of existing safety surface geometry.

The poured-in-place safety rubber surface is ADA accessible and relatively new. Surfaces will only be replaced where the new play equipment is situated in a pattern that is compatible and complementary with existing design.

**FISCAL IMPACT**

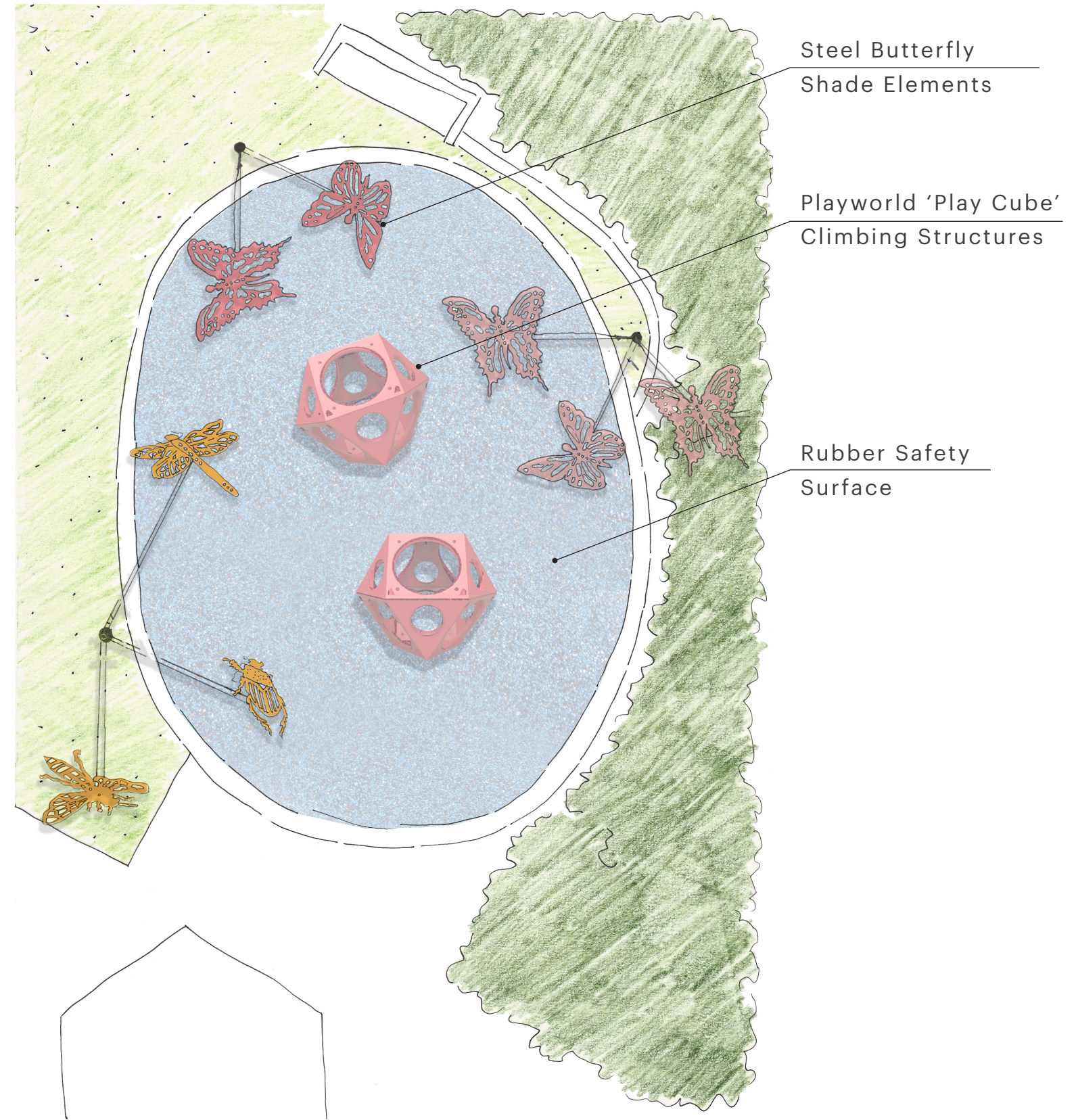
No financial impact at this time.

**RECOMMENDATION**

Staff is seeking the City Council Liaison's input on the information and conceptual renderings shared. The approved design will be presented to the full City Council.

Stephanie Harris,  
Director of Community Services  
\_\_\_\_\_  
Approved By

# **ATTACHMENT 1**

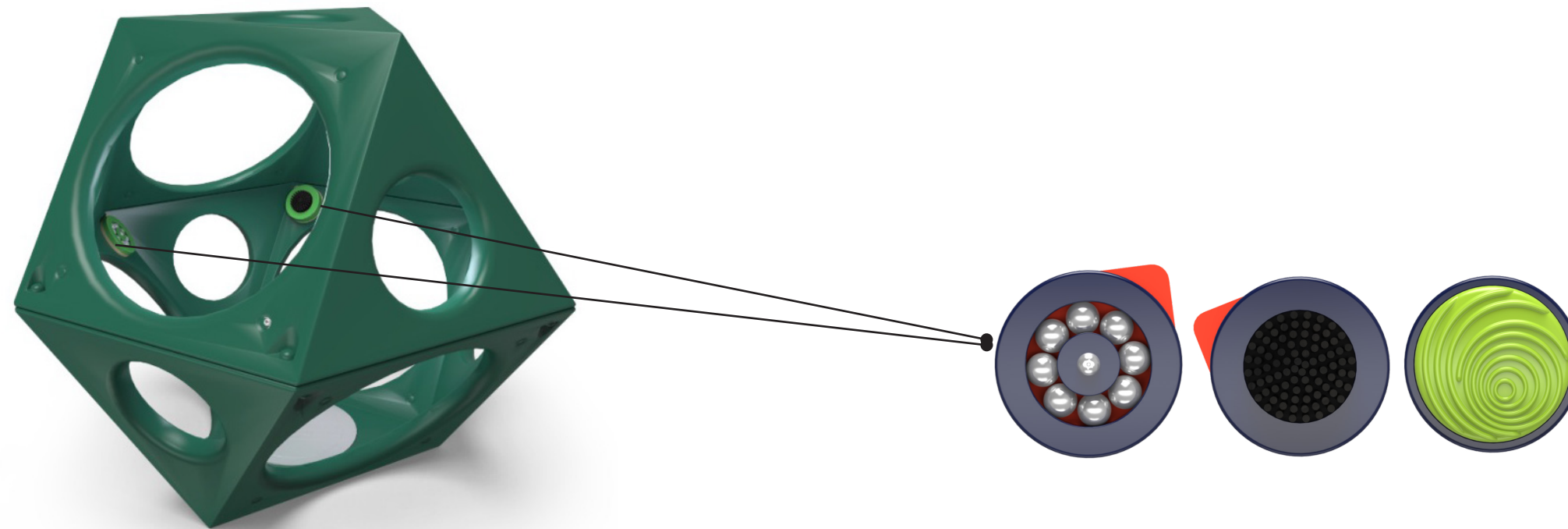


PLAY CUBE STRUCTURES + BUTTERFLY SHADE CANOPIES

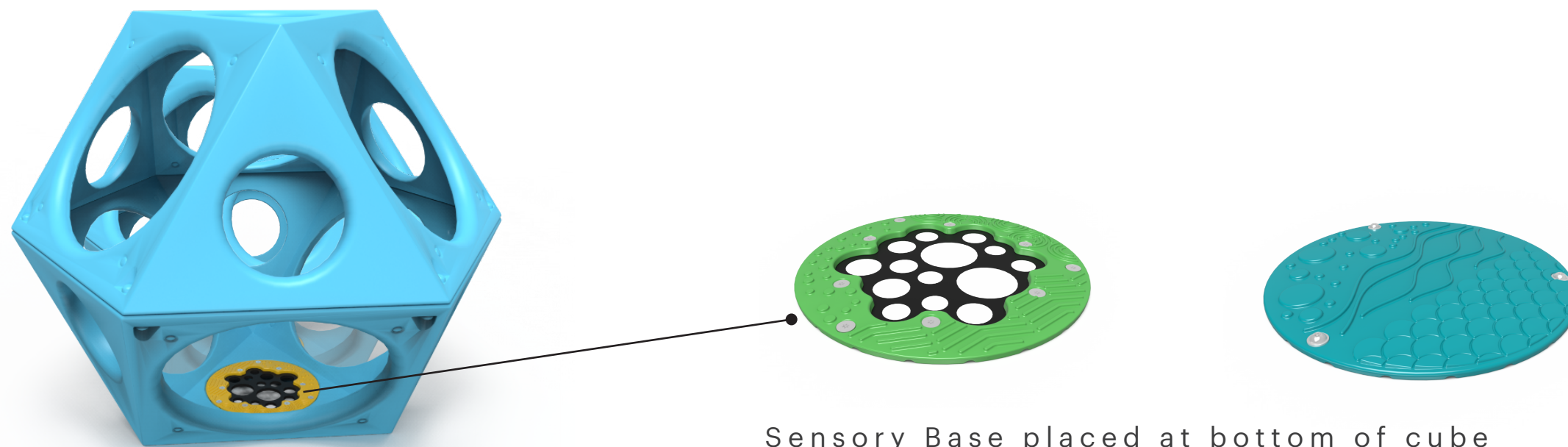
ARNAZ MINI PARK | DECEMBER 13, 2024

Mark Tessier  
— Landscape  
Architecture Inc





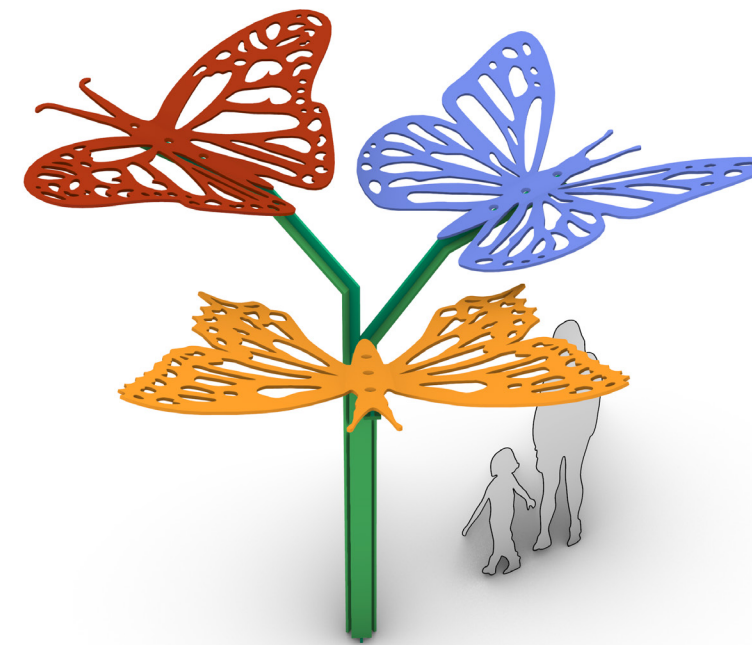
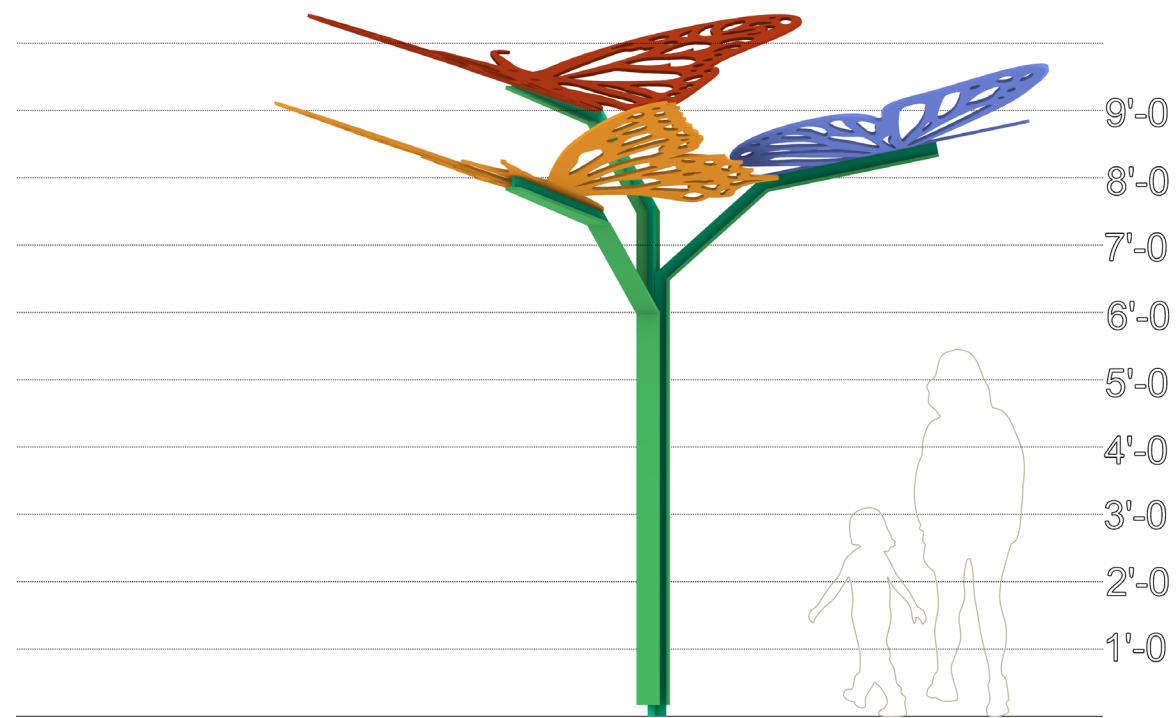
Sensory Kit placed inside cube



Sensory Base placed at bottom of cube

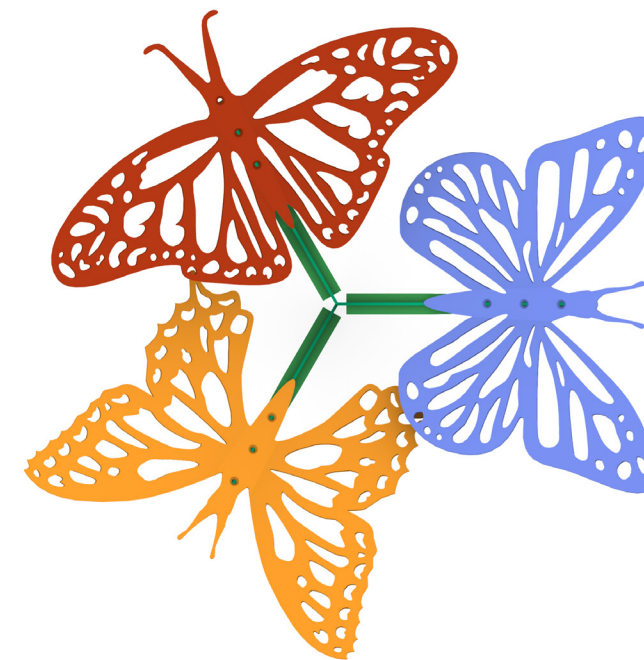
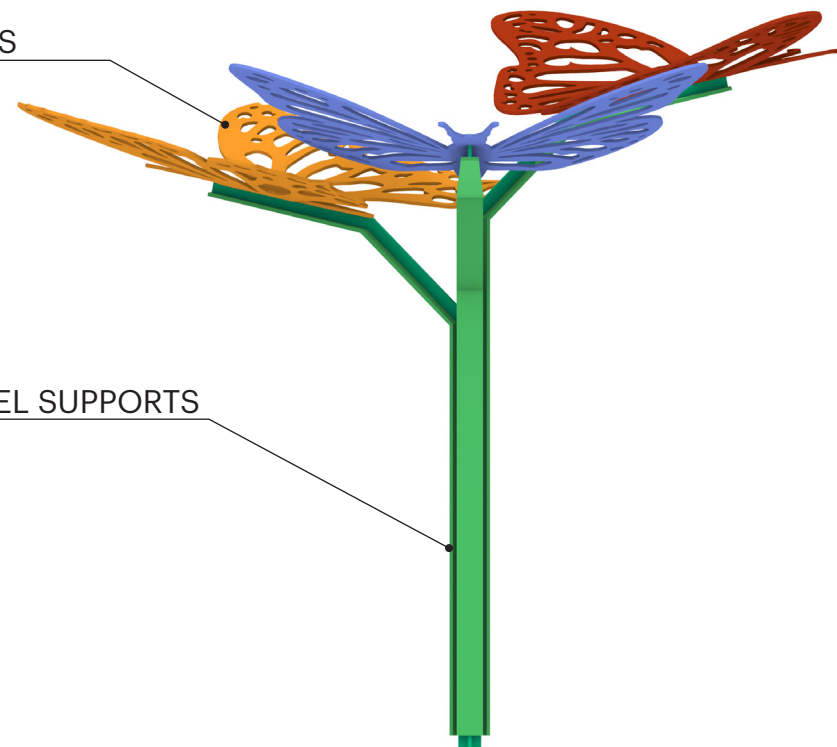
PLAY CUBE SENSORY ELEMENTS + ACCESSORIES

ARNAZ MINI PARK | DECEMBER 13, 2024



STEEL BUTTERFLY CANOPIES  
FROM STUDIO BOLOZ

PAINTED STEEL SUPPORTS



BUTTERFLY SHADE CANOPIES

ARNAZ MINI PARK | DECEMBER 13, 2024

Mark Tessier  
— Landscape  
Architecture Inc





## STAFF REPORT

**Meeting Date:** December 18, 2025

**To:** Recreation and Parks Council Liaisons Mayor Nazarian and Councilmember Wells

**From:** Mandana Motahari, City Architect  
Teresa Revis, Associate Project Manager  
Adrine Ovasapyan, Recreation Services Manager

**Subject:** Greystone Reforestation Project

**Attachments:** Presentation

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### **INTRODUCTION**

This item provides the Council Liaisons assigned to the Recreation and Parks Commission with an update and preliminary design concept for the Greystone Reforestation Project.

### **BACKGROUND**

On March 26, 2024, Public Works Department staff presented the Greystone Reforestation Project to the Recreation and Parks Commission. This project supports the City Council's tree canopy improvement goals as outlined in the Urban Forest Management Plan (UFMP) and the Climate Action and Adaptation Plan (CAAP). The City was also approached by Moet-Hennessy to initiate and be involved in a Tiny Forest project. The necessary spacing between plants, required irrigation and requirements for maintenance have led to a reforestation project instead of a Tiny Forest.

The conceptual design plans have been shared with the contact at Moet-Hennessy and we are awaiting their feedback as well as their requested level and type of involvement. We are currently moving forward with the assumption that they are no longer involved but will let the City Council know if they show interest in being involved.

The design was presented to the Recreation and Parks Commission on April 22, 2025 and later shared with the Trousdale Homeowners Association. Initial feedback from the Beverly Hills Fire Department (BHFD) has also been addressed and included.

**DISCUSSION**

The preliminary landscape plans for the south slope at Greystone Mansion has been prepared and will be presented today by Landscape Architect Kari Brooner of KMB Architects.

The concept creates three different native plant communities based on the existing terrain and slope, Conifer Forest, Oak Woodland, and Seasonal Meadow. These planting zones incorporate the healthy existing trees and add new canopy trees, understory trees, shrubs and ground covers at fire conscious spacing. The design does include removal of oversized palm trees that can no longer be maintained, invasive shrubs/ grasses and trees that are not healthy or safely spaced.

The reforestation project will increase canopy of trees, and includes native planting, reducing invasive species and plant zone communities that will act as a demonstration area for residences in the Very High Fire Hazard Severity Zone (VHFHSZ).

**FISCAL IMPACT**

Staff has developed a rough estimate for the project, including, design, installation, maintenance, and informative signage which will be shared at the meeting.

**RECOMMENDATION**

Staff is seeking City Council Liaisons' input on the information and conceptual design shared. The approved design concept will be presented to the full City Council.

Stephanie Harris,  
Director of Community Services  
\_\_\_\_\_  
Approved By

# **ATTACHMENT 1**



# CITY OF BEVERLY HILLS GREYSTONE MANSION REFORESTATION

Concept Design Development  
City of Beverly Hills - Community Services Meeting  
November 3, 2025



# Greystone Mansion

Significance of Greystone Mansion in Comparison to other Historic Properties across the United States

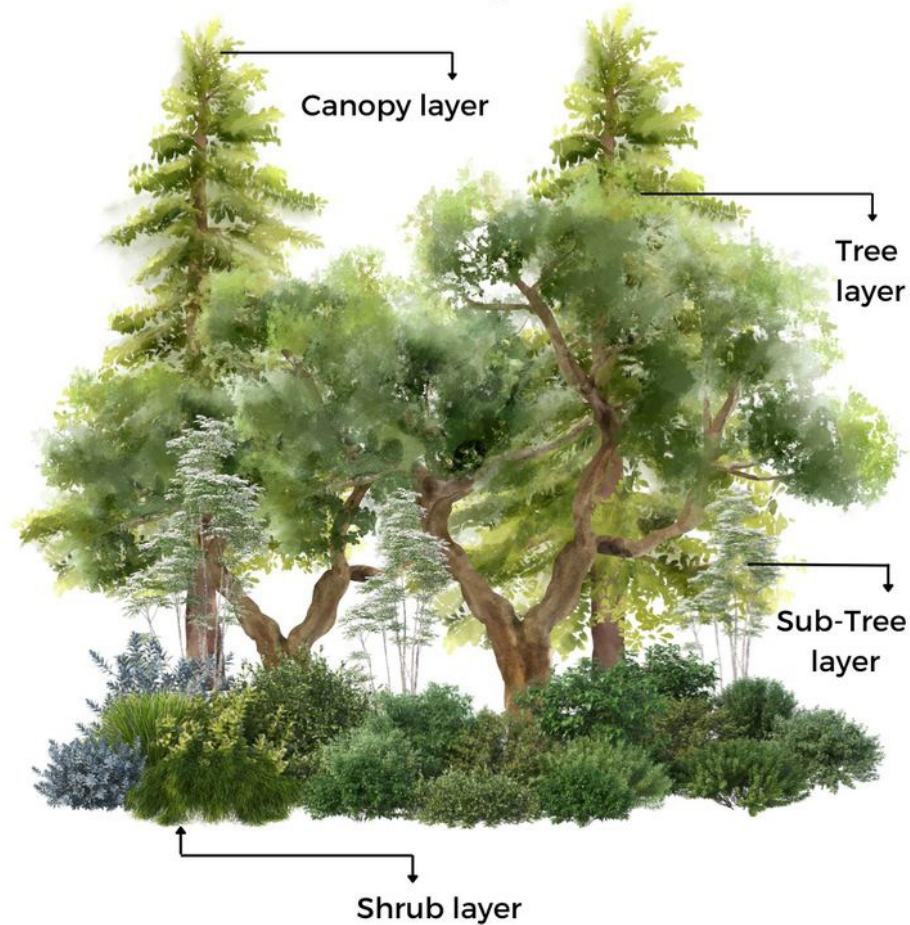
- Magnolia House and Gardens, late 17th Century to 1871
- Longwood Estate and Gardens, 1700's to 1906
- Biltmore Estate, 1889-1895
- Virginia Robinson Gardens, 1911
- Hearst Castle, 1919-1947
- Historic Greystone Mansion, 1927-1930
- Descanso Garden's and Ranch, 1930's



# Greystone Mansion Project Area



Diverse vegetation is planted closely together to encourage rapid growth and generate higher humidity levels that help to provide water to the lower layers



# Preserving Greystone's History by two Approaches

## Tiny Forest Approach

**What is a Tiny Forest?** A "tiny forest" is a small, densely planted woodland that mimics the structure of a natural forest by utilizing a high diversity of native tree and shrub species, designed to quickly grow and provide significant ecological benefits in urban areas.

Benefits of the Tiny Forest Approach:

- Prevent Soil Erosion and Encourage Soil Biodiversity
- Reduce Environmental Impact and Heat Island Effect
- Promote Groundwater Recharge
- Improve Air Quality and Provide Oxygen
- Community Enrichment and Education

## Arboreta and Botanical Garden Approach

**What is a Arboreta?** Arboreta are botanical gardens that specialize in trees and shrubs.

- Establishing an Arboretum type planting in Southern California is beneficial because it provides a space to showcase and study a diverse range of plants adaptable to the region's climate, offering educational opportunities for the community, promoting plant conservation, and creating a beautiful outdoor space for recreation while highlighting the unique flora of Southern California.

- Benefits of Arboretum - Botanical Garden:

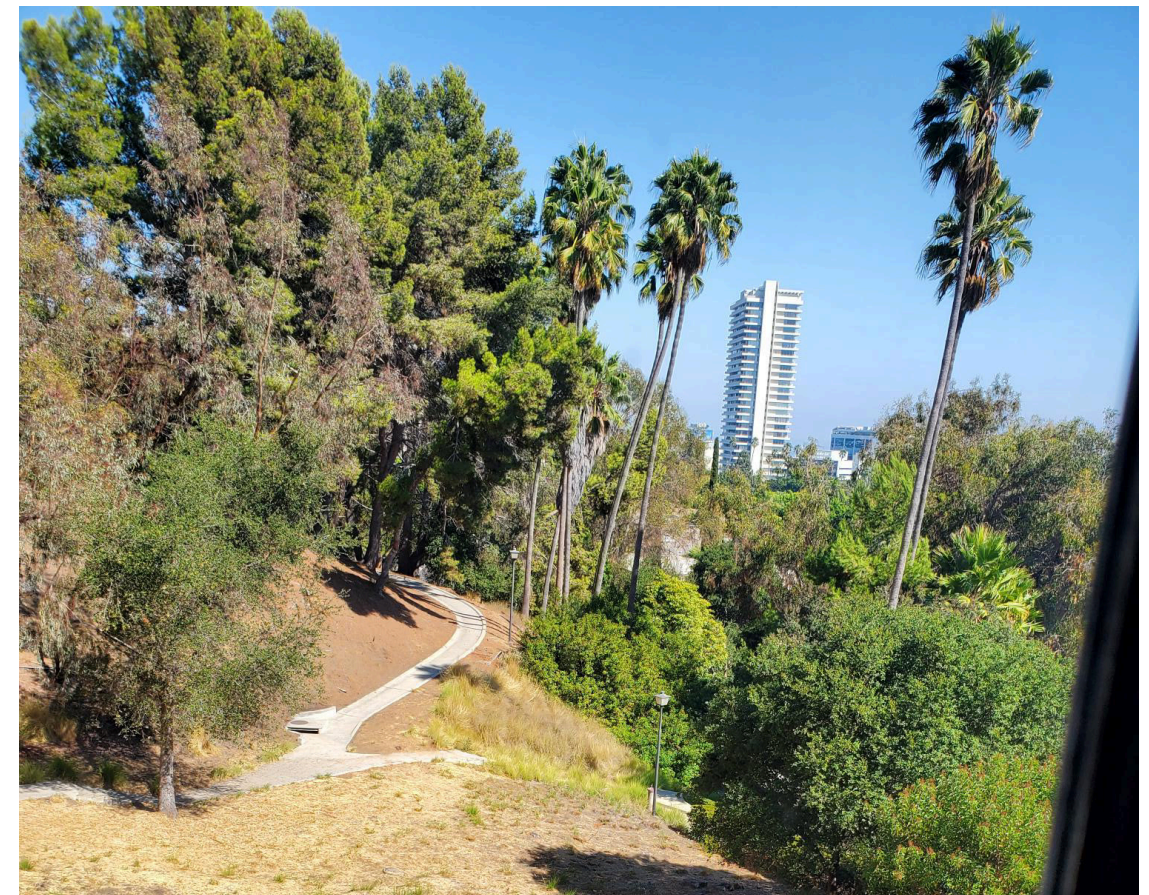
- Educationally teach about plant species, horticulture
- Highlight Native Plants and promote conservation
- Foster Connection between the Community and the environment



# Existing Conditions

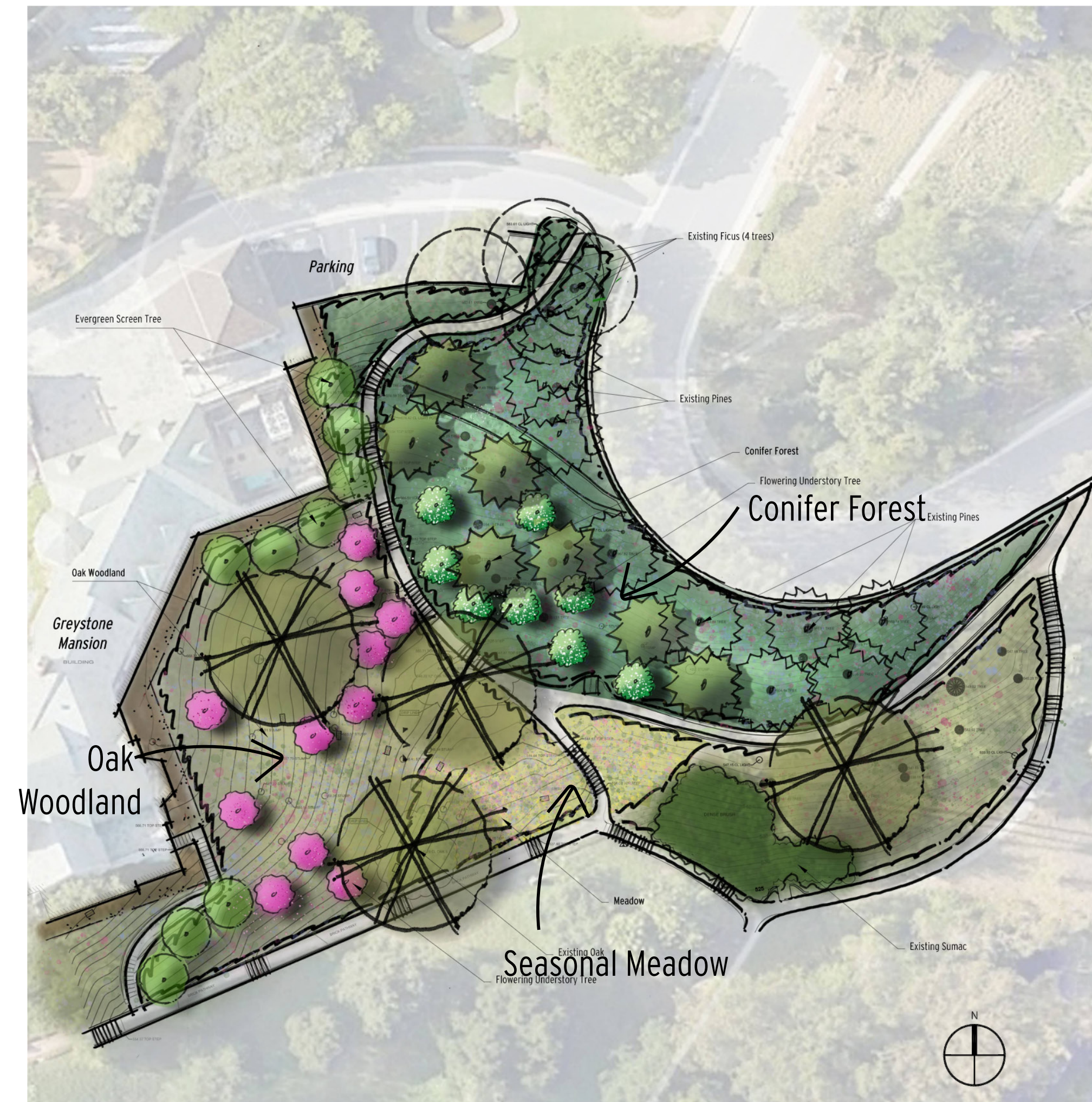


# Views from Mansion



# CONCEPT: TINY FOREST REGIONS

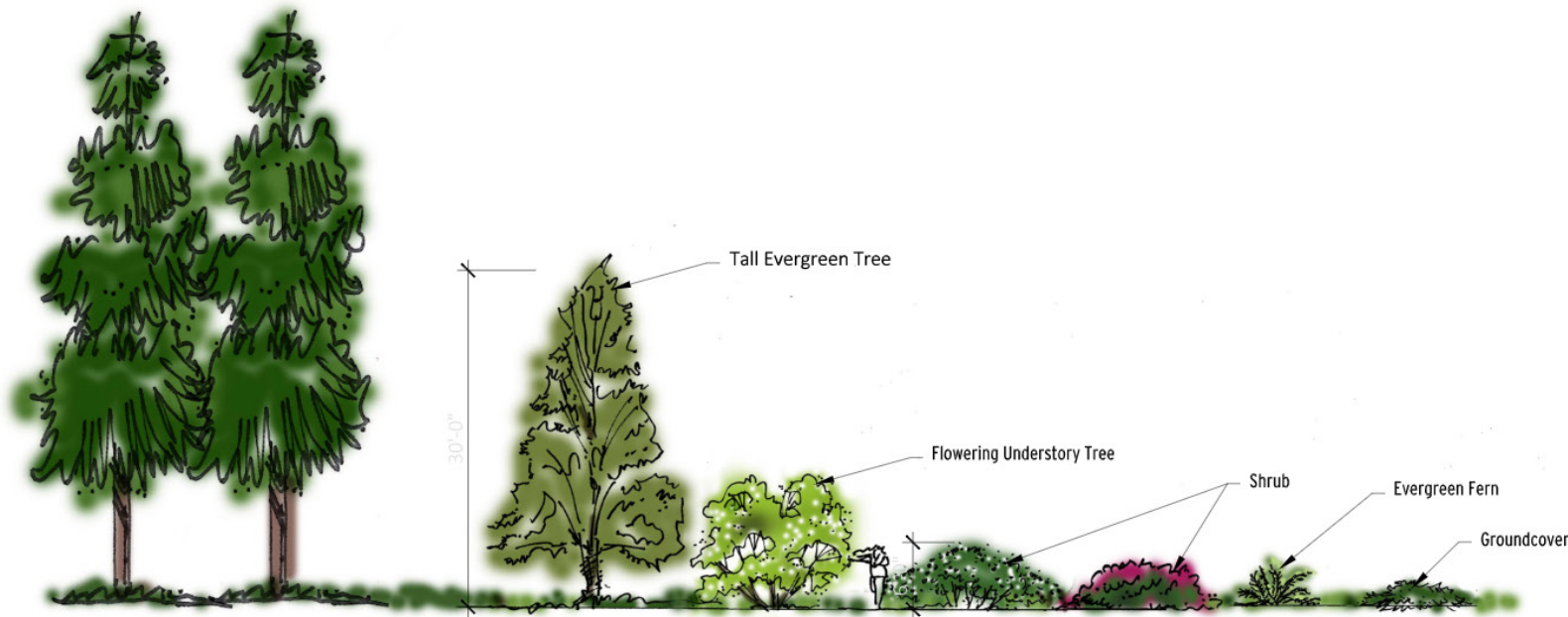
- **Conifer Forest**
  - Evergreen Forest with Flowering Understory Trees, adapted to shade canopy and acid loving plants.
  - Combining Natives with Existing Tree Canopy of Pine and Ficus
  - Existing Eucalyptus trees to be removed.\*
- **Oak Woodland**
  - California Native Woodland slope planting with Oaks and Flowering Deciduous trees, evergreen flowering sub shrubs and perennials
- **Seasonal Meadow**
  - California Native Meadow with Natives Grasses, Perennials, and bulbs that can also tolerate seasonal precipitation
  - Existing Palm Trees to be removed.\*



CONCEPT SITE PLAN



# Historic Preservation and Reforestation through Plant Regions Native to Southern California



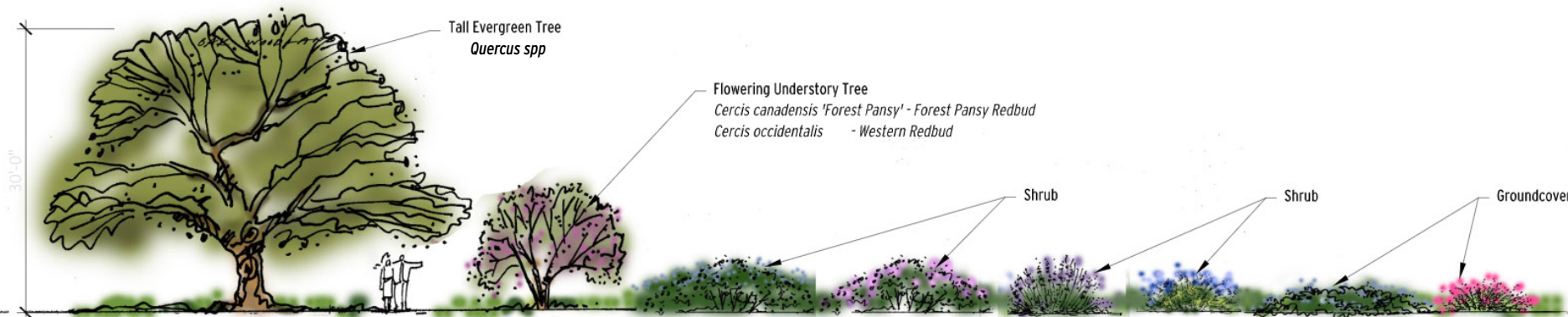
**Conifer Forest**  
Scale= 1" = 10'

## Region 1: Conifer Forest

- *Lyonothamnus floribundus* ssp. *asplendifolius* *Santa Cruz Island Ironwood*
- *Hakea drupacea* *Sweet Hakea*
- *Magnolia* ssp. *Magnolia stellata*, *Genie Magnolia*
- *Michelia yunnanensis* 'Inspiration' *Inspiration Yunnan Michelia*

## Region 2: Oak Woodland

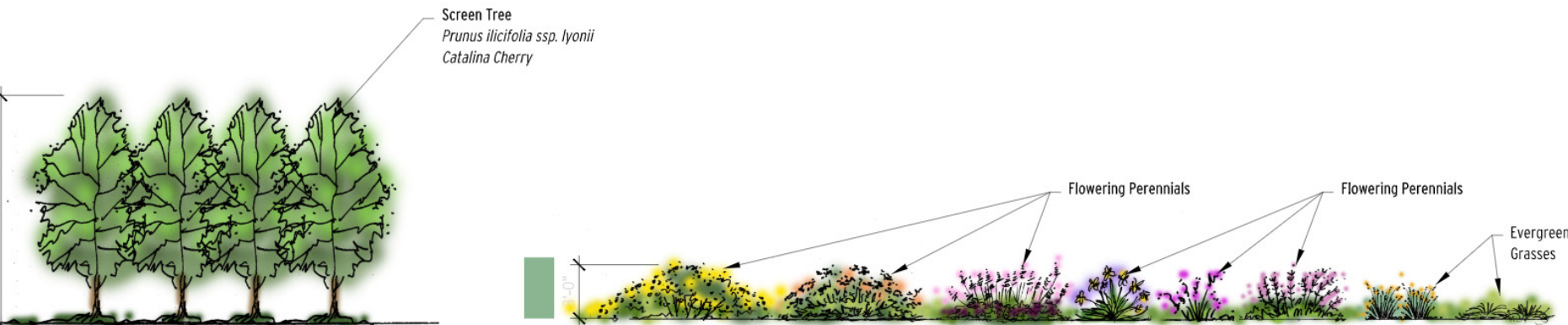
- *Quercus rugosa* *Netleaf Oak*
- *Quercus tomentella* *Island Oak*
- *Quercus wislizeni* *Interior Live Oak*
- *Cercis canadensis* 'Forest Pansy' *Forest Pansy Redbud*
- *Cercis occidentalis* *Western Redbud*



**Oak Woodland**  
Scale= 1" = 10'

## Region 3: Seasonal Meadow

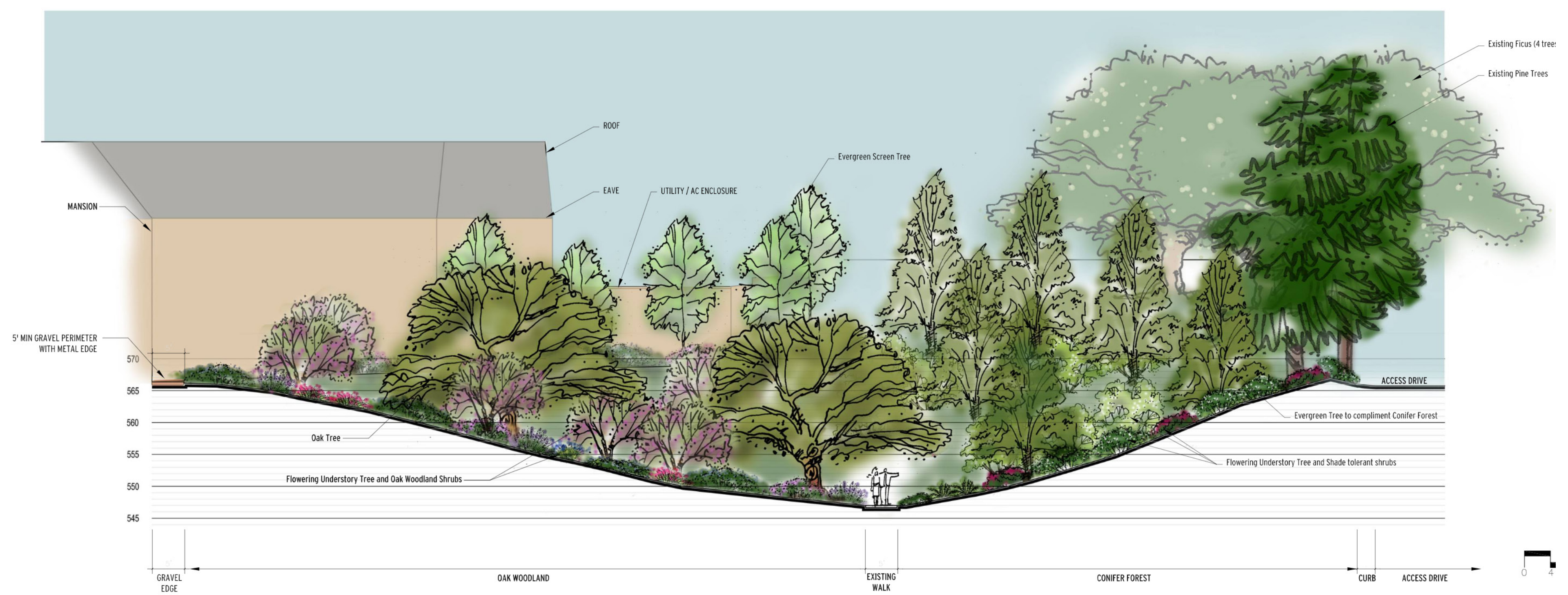
- Perennials
- Native Grasses
- Bulbs



**Evergreen Screen Tree**  
Scale= 1" = 10'

**MEADOW**

SECTION ELEVATION



SECTION ELEVATION A



# SECTION ELEVATION

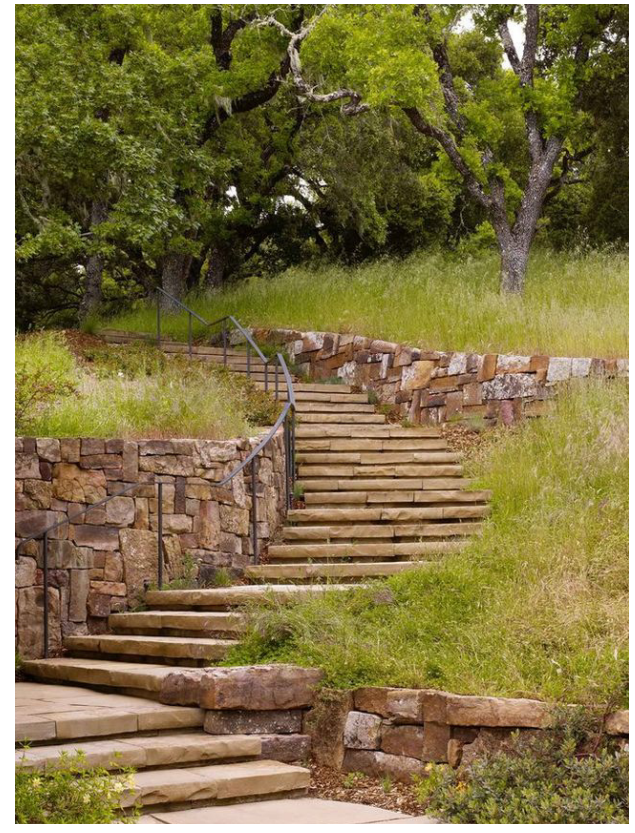


# East Slope transitioning to Native Oak Woodland

*EXISTING CONDITIONS*



*PROPOSED CONDITIONS*

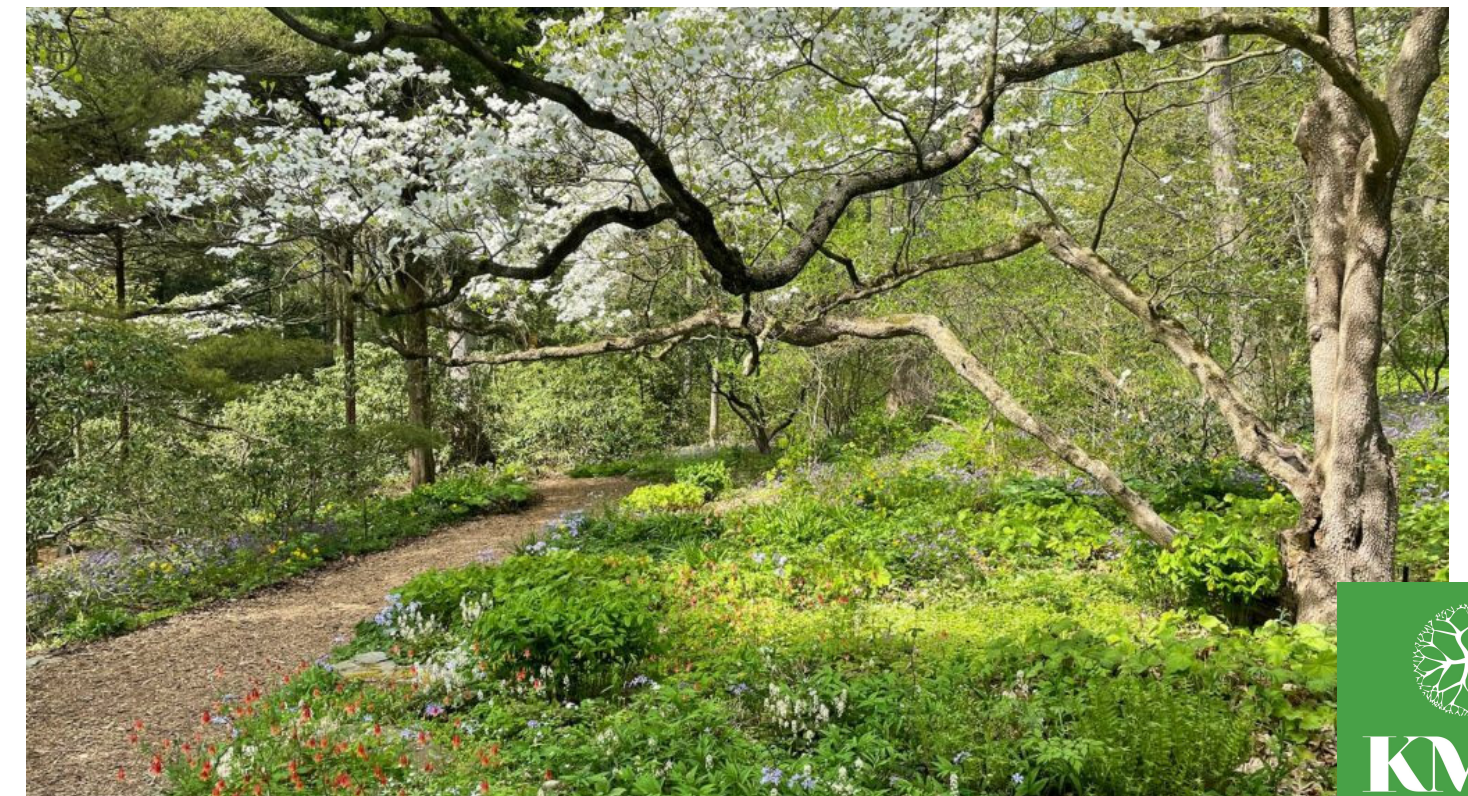
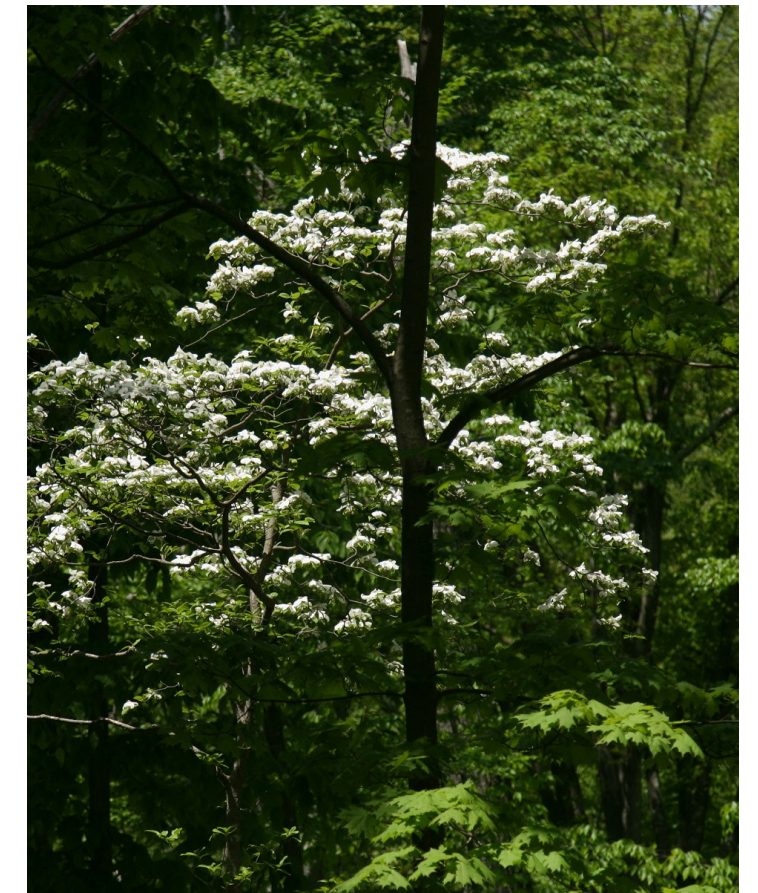


# Ficus Eucalyptus Pine Slope transitioning to Conifer Forest

*EXISTING CONDITIONS*



*PROPOSED CONDITIONS*



# Invasive Grass Slope transitioning to Seasonal Meadow

*EXISTING CONDITIONS*



*PROPOSED CONDITIONS*



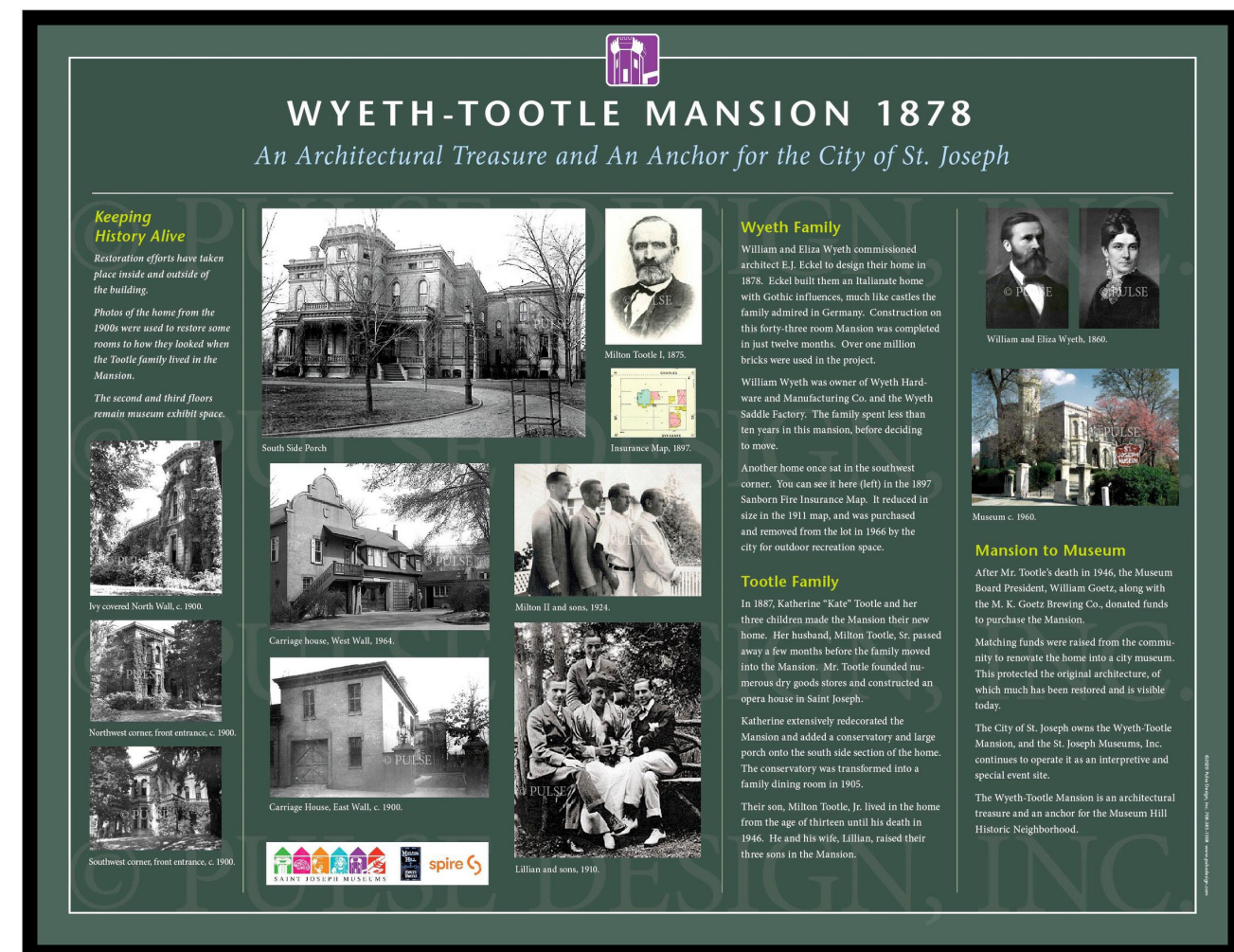
# Educational Opportunities

- Outdoor Interpretive Trail Signs Highlight
  - Importance of Historic Preservation
  - History of the Greystone Mansion
  - Reforestation Areas
  - California Plant Regions, Drought Tolerance and Fire Safety



## Interpretive Trail Signs by Pulse Design

- Customizable Signage
- UV Resistant, graffiti resistant, burn resistant panels
- Shatterproof
- Graphics will not delaminate
- 100% Post-consumer recycled core panels
- Powder-coated aluminum sign pedestals and frames



# TRAIL SIGNAGE & EDUCATION







## STAFF REPORT

**Meeting Date:** December 18, 2025

**To:** Recreation and Parks Council Liaisons Mayor Nazarian and Councilmember Wells

**From:** Adrine Ovasapyan, Recreation Services Manager

**Subject:** Review of the City Council and Recreation and Parks Commission Priorities for Fiscal Year 2025-26

**Attachments:** 1. June 17, 2025, City Council Report

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### INTRODUCTION

At the June 17, 2025, City Council meeting, Council adopted the final City Council Priorities and Commission Work Plans for fiscal year 2025–26, which included Recreation and Parks Commission Work Plan items. These work plan items include the following projects:

1. La Cienega Park Playground Restoration (WP4.3.1)
2. Large Park Signage & Rules including Park Safety
3. Pickleball Pilot Program
4. Digital Display Review
5. July Parks Make Life Better – July 4th Community Picnic
6. Farmers' Market Programming
7. Farmers' Market Rebranding
8. Library Program Collaboration with BHUSD
9. Coffee/DJ Program
10. Collaboration with AYSO/BHLL
11. Adopt-a-Tree Program

As outlined at the May 20, 2025 City Council meeting, a revised process was approved for establishing priorities for City commissions with broader discretion in their core responsibilities, including the Recreation and Parks Commission. Commission work plans

are now brought before City Council for consideration alongside annual Council priorities. The City Manager may make recommendations on these work plans, and Council provides feedback and direction.

Following adoption, City Council Liaisons meet with the Chair and Vice Chair of each commission in June or July to review the work plans. After these meetings, staff begins implementation of the assigned work plans. Council Liaisons will also hold mid-year check-ins with commissions in December or January to review progress and provide additional feedback.

The Recreation and Parks Commission will begin that process for their FY 2025–26 work plan today, in discussion with Council Liaisons, Mayor Sharona Nazarian and Councilmember Mary Wells, and Recreation and Parks Commission Chair Termeie and Vice Chair Dzubak.

## **DISCUSSION**

Within each of the projects listed as part of the draft Recreation and Parks Commission Work Plan items, a description is included providing some additional clarification of intent, as it relates to each project.

### ***La Cienega Park Playground Restoration (WP4.3.1)***

La Cienega Park remains one of the City's most active and historic recreational spaces. The La Cienega Park Playground Improvements project includes the renovation and replacement of aging play equipment with inclusive, ADA-accessible features. The final design was approved by City Council on September 16, 2025, and the project is advancing toward bidding and construction.

### ***Large Park Signage & Rules including Park Safety***

This initiative focuses on updating signage and posted rules across large parks to improve visibility, reflect current standards, provide consistency, and enhance safety. Outdated regulations will be replaced with clear, accessible messaging that supports positive park experiences. Staff are reviewing existing signage and preparing recommendations for phase updates.

### ***Pickleball Pilot Program***

The Pickleball Pilot Program includes finalizing permanent court installations at La Cienega and Roxbury parks, following City Council approval on August 5, 2025. Resurfacing of the courts has been completed and the reservation software is being implemented.

### ***Digital Display Review***

The Digital Display Review project includes expanding the use of digital displays (monitors) at recreation facilities to improve communication and reduce printed materials. Monitors are active at Roxbury and La Cienega parks.

### ***July Parks Make Life Better – July 4th Community Picnic***

Parks Make Life Better Month is a statewide initiative led by the California Park & Recreation Society to raise awareness about the essential role parks and recreation play in enhancing quality of life. It highlights the value of public spaces in promoting health, community connection, environmental stewardship, and lifelong learning.

The July Parks Make Life Better project includes producing a series of inclusive, intergenerational events in celebration of Parks Make Life Better Month. Programming was completed throughout July 2025 and included the addition of a Community Picnic on 4<sup>th</sup> of July, concerts, community gatherings, and themed activities.

### **Farmers' Market Programming**

The Farmers' Market Programming project includes developing new seasonal and educational programming to enhance engagement. Staff are coordinating with vendors and community partners to identify opportunities for expanded offerings.

### **Farmers' Market Rebranding**

In tandem with programming enhancements, the Commission will support a rebranding effort for the Beverly Hills Farmers' Market. This includes updated visuals, signage, and messaging to refresh the market's identity and attract broader participation.

### **Library Program Collaboration with BHUSD**

The Library Program Collaboration project includes expanding library-based programming in partnership with Beverly Hills Unified School District. Staff are reviewing current offerings and identifying opportunities for joint initiatives.

### **Coffee/DJ Program**

The Coffee/DJ Program includes piloting casual music-infused gatherings in City parks in partnership with the Mayor's Innovation Circle. As part of this discussion today, the commission seeks further feedback and discussion on this direction.

### **Collaboration with AYSO/BHLL**

The Commission will explore collaborative opportunities between the Mayor's Innovation Circle and youth sports organizations such as AYSO and Beverly Hills Little League. This may include shared programming, facility coordination, and community-building events.

### **Adopt-a-Tree Program**

In coordination with the Public Works Commission, the Recreation and Parks Commission will explore the development of an Adopt-a-Tree program. This initiative would encourage residents to support and care for public trees, promoting environmental stewardship and urban forestry awareness. As part of this discussion today, the commission seeks further feedback and discussion on this direction.

### **FISCAL IMPACT**

All Recreation and Parks Commission Work Plan items will be funded through the available Community Services operating budget for FY 2025–26. Capital improvements, including court resurfacing, and La Cienega Playground, have been approved through the FY 2025–26 Capital Improvement Budget.

### **RECOMMENDATION**

The Recreation and Parks Commission and staff are seeking additional direction and feedback from the Recreation and Parks Council Liaisons on the established commission work plans for the 2025-26 fiscal year, ensuring continued alignment with City Council priorities.

Stephanie Harris,  
Director of Community Services  

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Approved By

# **Attachment 1**



## AGENDA REPORT

**Meeting Date:** June 17, 2025  
**Item Number:** E-9  
**To:** Honorable Mayor & City Council  
**From:** Nancy Hunt-Coffey, City Manager  
**Subject:** FINAL CITY COUNCIL AND COMMISSION PRIORITIES FOR FISCAL YEAR 2025-26  
**Attachments:**

1. FINAL Fiscal Year 2025-26 City of Beverly Hills Strategic Priorities, Goals and Work Plans--REDLINE
2. FINAL Fiscal Year 2025-26 City of Beverly Hills Strategic Priorities, Goals and Work Plans--CLEAN
3. FINAL Fiscal Year 2025-26 City of Beverly Hills Commission Priorities

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### **RECOMMENDATION**

Staff recommends that the City Council adopt the final City Council and Commission priorities for fiscal year 2025-26.

### **INTRODUCTION**

On May 6, 2025 the City Council provided final feedback and direction on the City Council priorities, and on May 20<sup>th</sup> the Council provided guidance on the priorities for the various City commissions. Staff has incorporated this feedback into the attached documents and asks that the City Council approve the finalized priorities for fiscal year 2025-26

### **DISCUSSION**

After substantial work by the Priority Setting ad hoc (Mayor Nazarian and Councilmember Corman), the draft and proposed final City Council priorities were brought to the Council for feedback and direction. Most recently the priorities were shared with the Council on May 6<sup>th</sup>. Additionally, the City Council provided direction on certain priorities through the budget process. For example, some budget enhancements were approved, so the associated priority can move forward. In one case, the budget enhancement for the expansion of the Early Childhood Center was not approved, so that work plan item has been placed on hold. Staff has attempted to incorporate the feedback and direction provided at these meetings and asks that the Council approve the attached final City Council priorities list. Attachment 1 is a redline version of the priorities that

capture City Council's direction and feedback. Attachment 2 is a clean version. Staff feels that the items that are highlighted on the clean version of the document will be completed by the end of the first quarter of fiscal year 2025-26. Staff has also indicated in red where additional funding may be needed for a project to be completed.

On May 20<sup>th</sup> the City Council approved a revised process for establishing priorities for the City commissions that have more discretion in their responsibilities. The process involves bringing the proposed commission priorities to the City Council at the same time as the Council priorities are discussed. The City Manager is allowed to make recommendations to the City Council on these priorities and the Council then provides direction and feedback on them. The City Council liaisons then meet with their respective commissions (Chair/Vice Chair) in June/July to convey the City Council's priorities to the commissioners. The commissions will then work with staff on carrying out the priorities as established by City Council, and the liaisons will then hold check-in meetings in December/January with the Chair and Vice Chair to discuss progress and provide any further direction/feedback.

At the May 20<sup>th</sup> meeting, feedback was received on the commission priorities from the City Council which has been incorporated into the attached commission priorities. There were numerous recommendations and changes, so a clean version of the commission priorities is attached. City staff has begun coordinating the June/July Commission liaison meeting dates so that the liaisons may share with the commission representatives their priorities for the new fiscal year.

**FISCAL IMPACT**

Unless otherwise indicated, each of the City Council and Commission priorities that are listed has funding available in the operating or capital improvement budgets to complete the item.

Nancy Hunt-Coffey,  
City Manager  
\_\_\_\_\_  
Approved By

# **Attachment 1**

**FINAL Fiscal Year 2025-26**  
**City of Beverly Hills**  
**Strategic Priorities, Goals and Work Plans--REDLINE**

**Will be complete by September 30, 2025**

- **SP1: Enhance Community Safety and Health**
  - G1.1: Prepare for opening of Metro stations
    - WP1.1.1: ~~Pending City Council CIP-BEF consideration~~ Complete Beverly Hills Police Department (BHPD) Public Safety Center at La Cienega Metro Station. (PW/PD) Also recommended as a priority of the Public Works Commission.
      - MS 1: Construction Documents
      - MS 2: Bidding/Contracts
      - MS 3: Construction
    - WP1.1.2: Implement BHPD sworn staffing model for La Cienega Metro Station. (PD)
      - MS 1: Finalize policing and deployment model with partner agencies
      - MS 2: Establish MOA with partner agencies for station policing and cost recovery
      - MS 3: Implement supplemental officer for surrounding station area
    - WP1.1.3: ~~Pending City Council BEF consideration~~ Study use of nonsworn Community Service Officers (CSO) for Metro Public Safety Center. (PD/HR)
      - MS 1: Finalize initial staffing model for metro Public Safety Center
      - MS 2: Complete job descriptions
      - MS 3: Training and deployment of Metro Public Safety Center staff
    - WP1.1.4: Build out security model for Beverly Metro Station. (PD)  
Additional funding will be required for construction of Public Safety Kiosk at Beverly Station and any additional public safety deployment beyond what is in the Metro MOA.
      - MS 1: Secure MOA for Public Safety Kiosk
      - MS 2: Finalize policing and deployment model with partner agencies
      - MS 3: Update MOA with partner agencies for multi-station policing model and cost recovery
  - G1.2: Implement new technologies to support public safety

- WP1.2.1: ~~Pending City Council BEF consideration~~ Cloud Migration/upgrade and eRecords Management System (RMS) upgrade for BHPD and BHFD. (PD/IT/FD)
  - MS 1: Develop scope of work
  - MS 2: Begin implementation
  - MS 3: Launch Phase I of project
- WP1.2.2: Pilot Drone Coverage Expansion Options. (PD)
  - MS 1: Pilot drone-in-a-box (DIAB) initiative
  - MS 2: RFP for vendors to provide DIAB service
  - MS 3: Agreement and vendor award
  - MS 4: Install DIAB and test system with Remote Pilot in Charge coverage
- WP1.2.3 Continue to expand number of closed-circuit television (CCTV) cameras and automated license plate readers (ALPRs). (IT, PW, PD) Also recommended as a priority of the Public Works Commission.
  - MS 1: Develop comprehensive plan for Southwest enhancement, wireless camera upgrades, Pon network camera expansion, and priority intersection cameras
  - MS 2: Engineer, configure and deploy prioritized cameras within timeframes defined in the plan
  - MS 3: Deploy 3.5 petabyte storage array
- WP1.2.4: Expand and enhance public safety technology to include training and digital forensics software, e.g. Force Metrics Datamir. (PD/IT)
  - MS 1: Launch Force Metrics and expand training to key staff
  - MS 2: Expand use of Datamir's A/I real-time threat monitoring to key personnel
- WP1.2.5: Expand automated vehicle location (AVL) system for real time vehicle location for BHPD and BHFD. Allows for dispatch of closest resource. (PD/IT)
  - MS 1: Confirm all police and fire vehicles have AVL
  - MS 2: Ensure FUSUS can track all police and fire vehicles
  - MS 3: Upgrade front-line Fire apparatus with state-of-the-art wireless data modems
  - MS 4: Upgrade replacement PD vehicles with state-of-the-art wireless data modems
  - MS 5: Test Proximity dispatch capabilities and modify procedures as appropriate
- WP1.2.6: Pilot use of artificial intelligence (A/I) based public safety applications particularly related to video searching (IT/PD)
  - MS 1: Evaluate Veritone A/I-based video management offerings for inclusion into Video security program

- MS 2: Conduct best-of-breed analysis for video analytics software and expand utilization with public safety operations
  - MS 3: Deploy BHPD Live Link to provide real time updates to the community on response and service Note: This is also a Mayor's initiative.
  - MS 4: Pilot Blue Scribe AI to assist with report writing and getting officers back on the street quickly Note: This is also a Mayor's initiative. **Post pilot adoption will require a budget enhancement.**
- WP1.2.7: Expand cyber security posture by expanding National Institute of Standards & Technology (NIST) cyber security standards and expand information technology asset management (ITAM) best practices and provide end-user best-practices training. (IT)
  - MS 1: Implement enterprise ITAM inventory and software management tool and ensure sound patch management
  - MS 2: Complete revisions to cyber security disaster recovery plans that meet NIST standards
  - MS 3: Establish end-user cyber security training program that includes ongoing awareness training
- WP1.2.8: Complete upgrade of technology in Emergency Operations Center and examine location of the EOC. (IT/FD/PD)
  - MS 1: Upgrade end-of-life audio visual equipment and technology **(focus on equipment that can be relocated in the future)**
  - MS 2: Study different EOC layout/setup formations for best practices
  - ~~• MS 3: Survey alternate locations for viability~~
  - MS ~~34~~: Upgrade EOC computing infrastructure
- G1.3: Increase pedestrian safety
  - WP1.3.1: Study additional safety measures on certain streets. (PW/PD) Also recommended as a priority of the Traffic and Parking Commission.
    - **MS 1: Conduct traffic studies, identify locations where improvements are merited and where traffic enforcement is needed.**
    - MS 2: Develop designs
    - MS 3: Bidding & Council award contract
  - WP1.3.2 Carry out Phase 2 of the Rodeo Dr. bollards project. (PW/PM)
    - **MS 1: Design**
    - MS 2: Bidding/Contracts
    - MS 3: Construction
  - **WP1.3.3 Study permanent security solutions for Lily Pond block**
- G1.4: Continue emergency preparations (FD)
  - WP1.4.1: Improve emergency communications and planning
    - **MS 1: Explore emergency communication alert and warning tools**

- MS 2: Explore adverse weather planning capabilities
  - MS 3: Explore communications for community members with disabilities
  - MS 4: Pilot BH Fire Watch to provide early detection of potential fires.
  - MS 5: Conduct citywide evacuation drill in conjunction with siren test.
- WP1.4.2: Adopt and implement the 2025 Very High Fire Hazard Severity Zone (VHFHSZ) map from the California Department of Forestry and Fire Protection.
  - MS 1 – Adopt through ordinance the inclusion of the VHFHSZ map into the BHMC
  - MS 2 – Update Brush Clearance Flyer to reflect the changes to the map.
  - MS 3 – Develop a public education effort to inform on all requirements associated with adoption of the map
  - MS 4 – Manage and conduct additional brush inspections as required by BHMC.
- WP1.4.3: Revise Information Technology business continuity plans to include updating and standardizing critical documentation. (IT)
  - MS 1: Update business continuity run-book using best practices
  - MS 2: Conduct city-wide impact analysis of core applications
  - MS 3: Conduct formal tests of business continuity plans
- G1.5: Work with partner agencies regarding to improve public safety and reduce crime
  - WP1.5.2: Partner with businesses and their security/guards, particularly around the holidays. (PD)
    - MS 1: Plan outreach to businesses via the organized retail theft grant under the community outreach provisions.
  - WP1.5.3: Gain permission from the District Attorney to prosecute misdemeanor violations. (CA)
    - MS 1: Determine precedence and process for establishing permission to prosecute misdemeanor violations
    - MS 2: Draft letter of agreement between the City and District Attorney’s Office (County)

**- SP2: Practice Effective and Transparent Governance**

- G2.1: Ensure effective transition of Council responsibilities
  - WP2.1.1: Install new Mayor/Vice Mayor in April 2026. (PM)
    - MS 1: Work with incoming Mayor to plan for installation
    - MS 2: Complete installation preparations
    - MS 3: Carry out installation

- WP2.1.2: Conduct municipal election in June 2026 for three Councilmembers and City Treasurer (CCO/PM)
  - MS 1: Process election materials in January 2026
  - MS 2: Conduct municipal election in June 2026
  - MS 2: Install newly elected Council/City Treasurer in July 2026
- WP2.1.3: Carry out Mayor initiatives (PM) Also see WP 1.2.6, WP 4.1.3, WP4.2.7, WP4.2.4, WP 4.2.6
  - MS 1: Complete monthly Straight Talk with Sharona programs
  - MS 2: Complete Spotlight with Sharona programs
  - MS 3: Activate Sister Cities/Evening of Unity/Unity Film Festival
  - MS 4: Create Sharona’s Innovation circle
  - MS 5: Sunday Socials with Sharona (youth and seniors)
  - MS 6: Carry out Never Again is Now activities
- G2.2: Expand public-facing eGov offerings
  - WP2.2.1: Automate paper-based counter transactions including fire department-related permits, planning application submissions, special events, and forms automation. (IT/FD/CD)
    - MS 1: Establish business requirements
    - MS 2: IT development of systems
    - MS 3: Testing and implementation
  - WP2.2.2: Upgrade customer relations management (CRM) and call-center software offerings to support AskBH and departments with customer service operations. The call center software provides internal reporting on performance and stability for the phone system. The CRM improves self-service functionality and usability for the community. (PW/IT) Also recommended as a priority of the Public Works Commission.
    - MS 1: Design, configure, train, and launch customer service CRM system
    - MS 2: Design, configure, train and launch call center software
    - MS 3: Ensure integration between call center software and CRM
    - MS 4: Develop core business reporting
  - WP2.2.3: Improve online permitting capabilities through updates to existing system, e.g. Citysmart and begin examining possible replacement system. Explore the possible use of AI to facilitate and expedite the permitting process. (CD/IT)
    - MS 1: Establish business requirements
    - MS 2: Develop new feature sets to address business need
    - MS 3: Test and implement
    - MS 4: Conduct evaluation of alternative permitting systems emphasizing inclusion into existing ERP system
  - WP2.2.4: Expand A/I-based software offerings, including a customer service chat bot, productivity tools (e.g. CoPilot, staff report automation),

and development-records search. Ensure that any use of AI would be reviewed by staff before information is made available to the public. (IT)

- MS 1: Design, configure, train, and launch pilot staff report software
- MS 2: Expand functionality of customer-service chatbot and launch within AskBH environment
- MS 3: Develop citywide A/I policy for appropriate use
- WP2.2.5: Upgrade and expand customer-facing applications including library systems, recreation and park reservation system, and water management systems /utility billing and property information system. Also recommended as a priority of the Public Works Commission related to MS 3. (IT/CS/PW/FIN/PM)
  - MS 1: Migrate the City's integrated library system to the cloud (includes novel functionality)
  - MS 2: Develop plan to upgrade Rec and Park public-facing software systems, and implement Phase I of software deployment
  - MS 3: Promote and gain adoption of customer-facing water consumption application that is integrated with online payment system (Watersmart)
- WP2.2.6: Upgrade and expand internal efficiency software, including agenda automation, Public Records Act request (PRA) facilitation, lobbyist registration management and financial reporting. (IT/CCO/FIN)
  - MS 1: Configure and launch purpose-built PRA software management software
  - MS 2: Examine agenda automation software options
  - MS 3: Launch updated lobbyist management application
  - MS 4: Develop, and distribute automated core reporting to stake holders
- WP2.2.7: Examine online legislative lobbyist form to determine if additional/different information should be gathered. (CCO/IT)
  - MS 1: Incorporate past public feedback and inter-department recommendations into lobbyist form to improve usability and transparency
  - MS 2: Launch revised form onto City website
- G2.3: Adjust the work/configuration of City commissions
  - WP2.3.1: Initiate semi-annual reviews of commission work plans by City Council commission liaisons to facilitate alignment with the City Council goals. (PM/all)
    - MS 1: As part of the spring priority setting with Council, bring forward Commission work plan items
    - MS 2: Commission liaisons meet to discuss work plan items
    - MS 3: Commissions carry out the work

- MS 4: Commission liaisons meet to receive update and provide guidance on workplan items
    - MS 5: Report to City Council on prior year's commission work plans
  - WP2.3.2: Complete any work related to the commission reconfiguration efforts. (PM/CA)
    - MS 1: Facilitate any outstanding commission reconfiguration conversations with the Council
    - MS 2: Draft any needed ordinances that combine or sunset commissions and bring them to Council
- **SP3: Ensure Financial Stability and Economic Viability**
  - G3.1: Ensure responsible fiscal stewardship by implementing cost saving measures and revenue enhancement ideas proposed by the Blue-Ribbon Committee/Audit & Finance Committee (CM/FIN)
    - WP3.1.1: Conduct business tax analysis (CM/FIN)
      - MS 1: Finalize and release RFP for consulting services to review business tax municipal code and calculations
      - MS 2: Review business tax consultant RFP and award contract
      - MS 3: Conduct business tax municipal code and calculation analysis
    - WP3.1.2: Conduct RFP to select a consultant to carryout and develop comprehensive Citywide Fee Study
      - MS 1: Develop RFP
      - MS 2: Open RFP, review proposals
      - MS 3: Award agreement to consultant for work in FY2026-27  
**Funding will be needed to carry out the study in 26-27**
    - WP3.1.3: ~~Pending City Council BEF consideration~~ Conduct Explore conducting nexus studies and the development of impact fees. (CD/FIN)
      - MS 1: Issue RFP and select consultant
      - MS 2: Prepare development forecasts
      - MS 3: Work with all departments to prepare capital needs forecasts
      - MS 4: Assist consultant with analysis and review completed analysis
      - MS 5: Public comment and public hearing process
    - WP3.1.4: Enhance Community Charitable Foundations' (CCF) role to include soliciting donations for projects and events. (FIN/PM)
      - MS 1: Update CCF website to accept additional forms of donations (e-check, etc.)
      - MS 2: Solicit donations for the October 7<sup>th</sup> Memorial

- WP3.1.5: Conduct off street and on street parking rate study for City parking structures and meters. (PW/FIN) Also recommended as a priority of the Traffic and Parking Commission.
  - MS 1: Issue Request for Proposals
  - MS 2: Evaluate proposals and conduct interviews
  - MS 3: Council award contract
- WP3.1.6: Complete updated appraisal of the City's art collection. (CS)
  - MS 1: Execute Agreement
  - MS 2: Conduct appraisal
  - MS 3: Share report with City Council
- WP3.1.7: Document and explore best use of City real estate and assets. (PM)
  - MS 1: Complete inventory and assessment of real estate
  - MS 2: Discuss and develop recommendations with Subcommittee
  - MS 3: Finalize policy recommendations with full City Council
- WP3.1.8: Carry out zero based budget exercise for Capital Improvement Program (CIP) (FIN/PW/PM)
  - MS 1: Review existing CIPs and designate as either ongoing maintenance or capital projects related.
  - MS 2: Review and prioritize/rank projects included in the 5-year CIP. Require zero-based justifications for each existing CIP and establish any necessary sub-CIPs.
  - MS 3: Establish new CIP budget enhancement process for additions to the CIP plan or to add/remove a new CIP.
  - MS 4: Review CIP and obtain feedback on priorities from the Audit & Finance Committee and forward to City Council for final direction.
- WP3.1.9: Conduct a residential and commercial solid waste rate study to fund the Solid Waste Utility. (PW/FIN) ~~Note: This item was added recently.~~ Also recommended as a priority of the Public Works Commission.
  - MS 1: Prop 218 process/community outreach
  - MS 2: Public hearing (1<sup>st</sup> reading)
  - MS 3: Public hearing (2<sup>nd</sup> reading)

- **SP4: Augment Community Quality of Life**

- G4.1: Provide programs and services that respond to the needs of the community
  - WP4.1.1: Complete restructure of Community Assistance Grant Fund Program. (FD/CS)
    - MS 12: Transition all cultural programming grants recipients to Community Services Department for all future management and oversight

- MS 23: Transition identified critical and community services providers from grants to yearly not-to-exceed contracts
  - MS 34: Develop an evaluation and oversight system to monitor contractual compliance
  - MS 45: Annual comprehensive review of all services provided to determine if services adequately meet current community needs
- WP4.1.2: Begin negotiation of Joint Powers Agreement with Beverly Hills Unified School District (CS)
  - MS 1: Meet with BHUSD staff to review agreement.
  - MS 2: Present to City Council/BHUSD Board liaisons
  - MS 3: Present recommendations to City Council
- WP4.1.3: Pilot BHFD Wellness Network. The Wellness Network is a program that minimizes the risk of incurring out-of-pocket expenses for eligible Paramedic and Nurse Practitioner services. Note: this is also a Mayor's initiative.
  - MS 1: create and submit for approval a program which allows residents / patients to offset costs related to paramedic & nurse practitioner service
  - MS 2: receive MediCal accreditation from CA DHCS
  - MS 3: submit both to Medicare and MediCal claims for nurse practitioner services and receive correlating benefit
- G4.2: Provide programs and spaces that benefit the residents of the City
  - ~~WP4.2.1: Pending City Council BEF consideration Work with school district to further develop Early Childhood Education Center at Hawthorne School. (CS)~~
    - ~~MS 1: Meet with BHUSD staff to review the logistics of the Hawthorne Campus~~
    - ~~MS 2: Meet with City Council Liaisons to provide updates on the space and programming ideas and request staffing and budget~~
    - ~~MS 3: Present recommendations to City Council~~
    - ~~MS 4: Begin implementation of 1<sup>st</sup> phase of the Early Childhood Center Budget enhancement submitted to expand contract classes. Additional funds would be needed for expansion of preschool classrooms.~~
  - WP4.2.12: Evaluate City events. Note: MS 2 and MS 3 are also Mayor's initiatives. (PM/CS)
    - MS 1: Evaluate existing programs to determine if they should be changed, eliminated or integrated with other City events.
    - MS 2: Consider new programming that bring the community together in celebration of various federal holidays
    - MS 3: Expand programming that unifies the community around the cultural celebration of the Nowruz holiday in 2026.

- WP4.2.23: Prepare for 2028 Olympics related to security, transportation, programming, etc. Determine if the Olympics marathon race can come through Beverly Hills. (PM/PD/PW/CS) Note: this is also a Mayor's initiative
  - Attend regional planning meetings
  - Determine scope of impact on Beverly Hills
  - Begin planning for impact
  - Coordinate with LA 28 regarding the possibility of marathon race
- WP4.2.34: Hold groundbreaking ceremony for 10/7 permanent memorial (PM/CS) Note: this is also a Mayor's initiative
  - MS 1: Work with ad hoc to develop event
  - MS 2: Prepare any necessary agreements
  - MS 3: Carry out event
- G4.3: Improve Public Spaces
  - WP4.3.1: Review design, approve and complete renovation and replacement of play equipment at La Cienega playground. (CS/PW) Also recommended as a priority of the Recreation and Parks Commission.
    - MS 1: Present design plans to Recreation and Parks Commission
    - MS 2: Present recommendations to Council Liaisons and Full City Council
    - MS 3: Construction Documents and Bid
    - MS 4: Award Agreement and begin construction
  - WP4.3.2: Complete Paley Center for Media archive move in at Beverly Hills Public Library. (CS)
    - MS 1: Begin partnership programming with Paley

- **SP5: Maintain and Develop Infrastructure and Facilities**

- G5.1: Maintain Public Facilities & Infrastructure
  - WP5.1.1: Replace Civic Center chilled water line. Improve chilled water distribution system so the Heating Ventilation Air Conditioning (HVAC) system operates more effectively. (PW)
    - MS 1: Bidding/ Contracts
    - MS 2: Construction
  - WP5.1.2: Complete improvements to Library fire alarm. (PW)
    - MS 1: Design
    - MS 2: Bidding/Contracts
    - MS 3: Construction
  - WP5.1.3: Complete reconstruction of Will Rogers Park restroom and upgrade the water feature. (PW/CS)
    - MS 1: Complete construction
  - WP5.1.4: Complete partial roof replacement Phase 2 at 439 N. Canon Dr. Rd. Building. (PW)
    - MS 1: Design

- MS 2: Bidding/ Contracts
  - MS 3: Construction
- WP5.1.5: Complete plans for aesthetic and seismic upgrades to Bedford parking structure, seismic phase 2 upgrade to Camden lot, and initiate plans for Beverly Dr. structure. (PW/PM) **Have funding for Bedford and Beverly seismic designs. Have funding for Camden phase 2 seismic upgrade.**
  - MS 1: Facade Design
  - MS 1: Seismic Upgrade Design
- WP5.1.6: Complete Coldwater Cañon Drive restoration and restriping. (PW)
  - MS 1: Complete construction
- WP5.1.7: Complete lower Greystone drainage & access road reconstruction. (PW/CS)
  - MS 1: Design
  - MS 2: Bidding/ Contracts
  - MS 3: Construction
- ~~• WP5.1.8: Develop preliminary plan for **Create a Council ad hoc to study police station improvements and funding mechanism.** (PD, PW, FIN) Have funding for preliminary plan.~~
  - ~~• MS1: Develop initial station Master Plan remodel with Public Works~~
  - ~~• MS 2: Hire architect to design remodeled station, plan stages of execution, and provide cost estimate~~
  - ~~• MS 3: Work with Finance to find funding for remodel~~
- WP5.1.9: Replace IT data center heating, ventilation, and air conditioning (HVAC) and uninterruptible power supply (UPS) Systems. (IT/PW) Full funding in CIP.
  - MS 1: Design
  - MS 2: Bidding/Contracts
  - MS 3: Construction
- WP5.1.10: Renovate Planning Department offices to reduce overcrowding and improve functionality. ~~(City Clerk's renovation moving to 5.1.15)~~ (CD/PW) Full funding in CIP.
  - MS 1: Design
  - MS 2: Bidding
  - MS 3: Construction
- WP5.1.11: Expand Fire station #2 to include 2 new individual bedrooms to accommodate personnel assigned to the Station. (FD/PW) Full funding in CIP.
  - MS 1: Construction Documents
  - MS 2: Bidding/ Contracts

- MS 3: Construction
- WP5.1.12: Expand wireless data networks to support public safety needs at events and to benefit the public. (IT)
  - MS 1: Conduct discovery with Departments and define scope
  - MS 2: Develop project sequencing and timelines
  - MS 3: Complete implementation
- WP5.1.13: Street resurfacing associated with Metro projects, including Wilshire Blvd. and residential areas affected by dewatering wells and/or haul route violations. (PW) Also recommended as a priority of the Public Works Commission.
  - MS1: Identify street segments
    - MS2: Develop designs
    - MS3: Bidding & Council award contract
- WP5.1.14: Develop plans to renovate public first floor library restrooms. (CS/PW) **Have funding for preliminary plan.**
  - MS 1: Design
- WP5.1.15: ~~Re-evaluate plans and budget to renovate~~ Address short and long term document storage needs in City Clerk's office. (CC/PW) **Have funding for preliminary plan.**
- G5.2: *Develop New Facilities*
  - WP5.2.1: Install new Automatic Transfer Switch at Main Point of Entry at City Hall bridge for emergency power. (PW) Full funding in CIP.
    - MS 1: Design
    - MS 2: Bidding/Contracts
    - MS 3: Construction
  - WP5.2.2: Evaluate implementation of streetscape enhancements per Connect BH on Wilshire and La Cienega Blvds., including new or enhanced crosswalks, and transit shelters (PW) Have partial funding. Also recommended as a priority of the Traffic and Parking Commission.
    - MS 1: Begin implementing streetscape standards through Metro project restoration
  - WP5.2.3: Initiate October 7<sup>th</sup> permanent memorial. (PM/PW/CS) **Will need to evaluate if have funding for full project. \$500k allocated, Charitable Foundation will raise funds.**
    - MS 1: Bid Documents
    - MS 2: Bidding/ Contracts
    - MS 3: Application
  - ~~• WP5.2.4: Explore use of City Hall tower spaces (PM/PW) Funding available for Phase 1, tenant improvements, 5<sup>th</sup> floor and roof terrace, however City Council placed project on hold for 2024-25.~~
    - ~~• MS 1: Construction Documents~~
    - ~~• MS 2: Bidding/Contracts~~

- MS 3: Construction

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- G5.3: Upgrade key IT infrastructure
  - WP5.3.1: Upgrade cable television back-end infrastructure by streamlining and centralizing audio, video, and control systems in Council Chambers, Room A, Gallery, and Studio 331 control room. (IT)
    - **MS 1: Finalize RFP and contracting process**
    - MS 2: Make progress on construction
  - WP5.3.2: Upgrade end-of-life network and server infrastructure. (IT)
    - MS 1: Developed prioritized phased project plan and timeline for upgrades
    - MS 2: Perform upgrades per the plan that minimizes outages
  - WP5.3.3: Upgrade and enhance enterprise software including Infor asset management modules, access control systems (including mobile phone access), finance system migration, meter reading infrastructure, customer management system, call center software, and document management software. (IT/FIN/PW)
    - MS 1: Upgrade access control systems and incorporate access management best practices. Augment system to allow key access points to operate via mobile device
    - MS 2: Develop project plan and comprehensive scope of work for ERP system upgrade and migration to the cloud
    - MS 3: Begin Phase I of automatic meter reader migration
    - MS 4: Launch new asset management modules
    - MS 5: Develop roadmap for document management software
- G5.4: Ensure safe buildings
  - WP5.4.1: Complete triennial building code update (to be effective 1/1/26) (CD)
    - **MS 1: Preparation and initial review of the new codes**
    - MS 2: Drafting the new amendments, ordinance, and resolution of findings for the proposed amendments in collaboration with Fire Department
    - MS 3: Public Hearing and City Council Meetings
    - MS 4: Filing the Ordinance and Resolution of Findings with CA Building Standards Commission

- **SP6: Accomplish City Housing Goals**

- G6.1: Create Opportunities for Affordable Housing/Maintain a Certified Housing Element
  - WP6.1.1: Per the certified housing element, enter into an agreement with a development partner and create a development plan for affordable

housing at Gale Dr. and Wilshire Blvd. including at least 125 units of affordable lower income housing. (PM/CD)

- MS 1: Enter into agreement with affordable housing developer to develop affordable housing units on the Gale Yard site and ensure that temporary construction use of site by Metro is discontinued by 2026
- WP6.1.2: Per the certified housing element, complete project entitlements for a senior affordable housing project. (PM/CD)
  - MS 1: Identify appropriate properties
  - MS 2: Perform due diligence and development feasibility analysis with affordable housing developer
  - MS 3: Develop plans and specifications
- WP6.1.3: Per the certified housing element, complete a study of the Mixed-Use Overlay Zone, including the southeast area, to recommend changes to expand and facilitate affordable housing opportunities and continue to study opportunities for transit-adjacent affordable housing. (CD)
  - MS 1: Prepare and present initial findings to Planning Commission and City Council
  - MS 2: Conduct second round of outreach meetings (development community focus group meeting, internal staff meeting, and community meeting)
  - MS 3: Present final recommendations and study analysis to Planning Commission and City Council
- G6.2: Improve/maintain multifamily stock
  - WP6.2.1: Per the certified housing element, re-establish the home repair and improvement grant program for lower income households or alternatively partner with a local organization to provide such a program. (CD)
    - MS 1: Draft program parameters for a reimbursement plan for certain limited improvements completed on multi-family residential units occupied by lower-income households
    - MS 2: Review program internally and determine source of funding for program
    - MS 3: Launch and advertise program and target to serve 5 households with the program annually
    - MS 4: Administer program and process reimbursements on an ongoing basis throughout planning period (2029)
  - WP6.2.2: Study implementation of a proactive rental unit inspection program. (CD)
    - MS 1: Prepare proposed program framework and preliminary estimate of resource needs based on RSC recommendations

- MS 2: Present to City Council for direction (including committee as appropriate)
- MS 3: Fully develop program and resource needs based on City Council direction
- MS 4: Conduct public outreach with property owners and tenants
- MS 5: Finalize proposed program and prepare ordinance for City Council approval
- ~~WP6.2.3: Implement a means tested rent subsidy program. (CD)~~
  - ~~MS 1: Prepare proposed program framework and funding source based on RSC recommendations~~
  - ~~MS 2: Present to City Council for direction (including committee as appropriate)~~
  - ~~MS 3: Fully develop program based on City Council direction including tentative agreement with service provider~~
  - ~~MS 4: Conduct public outreach with property owners and tenants~~
  - ~~MS 5: Finalize proposed program and service provider agreement for City Council approval~~
- G6.3: Continue to Manage the Character of the Community in light of State mandates
  - ~~WP6.3.1: Pending City Council BEF consideration.~~ Per the certified housing element, complete and adopt objective design standards for residential and mixed-use development, including a streamlined Architectural Review process. (CD)
    - MS 1: Review and discuss draft interim objective design standards with Planning Commission (PC) and Architectural and Design Review Commission (ADC), and a joint ad hoc committee
    - MS 2: Present draft ordinance of interim objective design standards to PC and ADC for recommendation to City Council, and present to City Council for adoption
    - MS 3: Conduct comprehensive objective design standard study with consultant for all multi-family and mixed-use residential projects
    - MS 4: Present draft ordinance of interim objective design standards to PC and ADC for recommendation to City Council, and present to City Council for adoption
  - WP6.3.2: Conduct long range planning discussions regarding the future character of the City, to include the review of the results of the Southeast Taskforce, the Urban Forest Master Plan, etc. (CD/PW) Also recommended as a priority of the Public Works Commission.
    - MS 1: Assemble and review unimplemented recommendations from existing documents
    - MS 2: Develop recommendations based on prior plans and studies

- MS 3: Present to City Council and seek direction on next steps
- WP6.3.3: Lobby Sacramento elected representatives and work with other local cities to develop realistic goals for housing development. (PM)

- **SP7: Practice Environmental Stewardship**

- G7.1: Increase Mobility Options and Improvements
  - WP7.1.1: Pilot ongoing on-demand transit service (e.g. turnkey transit services, VIA, Waymo, etc.) Ensure that offerings by autonomous vehicle providers are considered. (PW) Also recommended as a priority of the Traffic and Parking Commission.
    - MS 1: Evaluate proposals and conduct interviews
    - MS 2: Recommendation to Council/TPC Liaison
    - MS 3: If approved by CC, negotiate contract terms
  - ~~WP7.1.2: Have~~ 2: Have the option to consider implementation of Complete Streets Plan. Some new projects include crosswalks at the six-way intersection, Le Doux and Wilshire, and on Coldwater as well as safety measures, such as a High intensity Activated crossWalk HAWK at Wetherly/Almont and Gregory/Robertson. In addition, mid-block crossings at La Cienega Park on La Cienega and on La Cienega north of Wilshire being considered between Wilshire and Clifton.
  - (PW) Also recommended as a priority of the Traffic and Parking Commission.
    - MS 1: Develop designs
    - MS 2: Bidding & Council award contracts
    - MS 3: Construction
- G7.2: Reduce carbon emissions
  - WP7.2.1: ~~Expand~~ Install level 2 EV chargers in City parking structures as needed. -Ensure there is power capacity.- (PW) Also recommended as a priority of the Public Works and Traffic and Parking Commissions.
    - MS 1: Complete design
    - MS 2: Bidding/Contracts
    - MS 3: Construction
  - WP7.2.2: Implement elements of the Climate Action and Adaptation Plan as outlined in the milestones below. (CAAP) (PW)
  - Also recommended as a priority of the Public Works Commission.
    - MS 1: Host a Community Sustainability Event quarterly
    - MS 2: Implement the City's Electrical Resiliency Pilot Program
    - MS 3: Implement an Environmental Preferred Purchasing (EPP) policy for municipal procurement
    - MS 4: Implement an Energy Reach Code for new construction

- WP7.2.3: After evaluating power capacity, ensure compliance with State mandated Advanced Clean Fleets (ACF) Rule for vehicle replacement and installation of DC Fast Chargers. (PW) Also recommended as a priority of the Public Works Commission.
  - MS 1: Purchase and register zero emission vehicles for ACF qualifying vehicles up for replacement in FY 2025-26.
  - MS 2: Develop protocols for future mandated quarterly inspections of zero emissions vehicles.
  - MS 3: Install two fleet specific DC Fast Chargers in the Public Works campus area.
  - MS 4: Install additional fleet specific Level 2 EV Chargers in designated department areas.
  - WP7.2.3: After
- WP7.2.4: Continue to review and address electrical grid maintenance and capacity.
- G7.3: Increase water resilience
  - WP7.3.1: Implement Cabrillo pump station and forebay project to enhance and increase emergency pumping capacity and redundancy. (PW) Also recommended as a priority of the Public Works Commission.
    - MS 1: Complete final design and environmental review.
  - WP7.3.2: Implement citywide automated water meter multi-year replacement project. (PW/IT/FIN) Also recommended as a priority of the Public Works Commission.
    - MS 1: Select Vendor
    - MS 2: Council to award bid
    - MS 3: Begin implementation process



# **Attachment 2**

**FINAL Fiscal Year 2025-26**  
**City of Beverly Hills**  
**Strategic Priorities, Goals and Work Plans--CLEAN**

**Will be complete by September 30, 2025**

- **SP1: Enhance Community Safety and Health**
  - G1.1: Prepare for opening of Metro stations
    - WP1.1.1: Complete Beverly Hills Police Department (BHPD) Public Safety Center at La Cienega Metro Station. (PW/PD) Also recommended as a priority of the Public Works Commission.
      - MS 1: Construction Documents
      - MS 2: Bidding/Contracts
      - MS 3: Construction
    - WP1.1.2: Implement BHPD sworn staffing model for La Cienega Metro Station. (PD)
      - MS 1: Finalize policing and deployment model with partner agencies
      - MS 2: Establish MOA with partner agencies for station policing and cost recovery
      - MS 3: Implement supplemental officer for surrounding station area
    - WP1.1.3: Study use of nonsworn Community Service Officers (CSO) for Metro Public Safety Center. (PD/HR)
      - MS 1: Finalize initial staffing model for metro Public Safety Center
      - MS 2: Complete job descriptions
      - MS 3: Training and deployment of Metro Public Safety Center staff
    - WP1.1.4: Build out security model for Beverly Metro Station. (PD)  
**Additional funding will be required for construction of Public Safety Kiosk at Beverly Station and any additional public safety deployment beyond what is in the Metro MOA.**
      - MS 1: Secure MOA for Public Safety Kiosk
      - MS 2: Finalize policing and deployment model with partner agencies
      - MS 3: Update MOA with partner agencies for multi-station policing model and cost recovery
  - G1.2: Implement new technologies to support public safety
    - WP1.2.1: Cloud Migration/upgrade and eRecords Management System (RMS) upgrade for BHPD and BHFD. (PD/IT/FD)

- MS 1: Develop scope of work
  - MS 2: Begin implementation
  - MS 3: Launch Phase I of project
- WP1.2.2: Pilot Drone Coverage Expansion Options. (PD)
  - MS 1: Pilot drone-in-a-box (DIAB) initiative
  - MS 2: RFP for vendors to provide DIAB service
  - MS 3: Agreement and vendor award
  - MS 4: Install DIAB and test system with Remote Pilot in Charge coverage
- WP1.2.3 Continue to expand number of closed-circuit television (CCTV) cameras and automated license plate readers (ALPRs). (IT, PW, PD) Also recommended as a priority of the Public Works Commission.
  - MS 1: Develop comprehensive plan for Southwest enhancement, wireless camera upgrades, Pon network camera expansion, and priority intersection cameras
  - MS 2: Engineer, configure and deploy prioritized cameras within timeframes defined in the plan
  - MS 3: Deploy 3.5 petabyte storage array
- WP1.2.4: Expand and enhance public safety technology to include training and digital forensics software, e.g. Force Metrics Datamir. (PD/IT)
  - MS 1: Launch Force Metrics and expand training to key staff
  - MS 2: Expand use of Datamir's A/I real-time threat monitoring to key personnel
- WP1.2.5: Expand automated vehicle location (AVL) system for real time vehicle location for BHPD and BHFD. Allows for dispatch of closest resource. (PD/IT)
  - MS 1: Confirm all police and fire vehicles have AVL
  - MS 2: Ensure FUSUS can track all police and fire vehicles
  - MS 3: Upgrade front-line Fire apparatus with state-of-the-art wireless data modems
  - MS 4: Upgrade replacement PD vehicles with state-of-the-art wireless data modems
  - MS 5: Test Proximity dispatch capabilities and modify procedures as appropriate
- WP1.2.6: Pilot use of artificial intelligence (A/I) based public safety applications particularly related to video searching (IT/PD)
  - MS 1: Evaluate Veritone A/I-based video management offerings for inclusion into Video security program
  - MS 2: Conduct best-of-breed analysis for video analytics software and expand utilization with public safety operations

- MS 3: Deploy BHPD Live Link to provide real time updates to the community on response and service Note: This is also a Mayor’s initiative.
    - MS 4: Pilot Blue Scribe AI to assist with report writing and getting officers back on the street quickly Note: This is also a Mayor’s initiative. **Post pilot adoption will require a budget enhancement.**
  - WP1.2.7: Expand cyber security posture by expanding National Institute of Standards & Technology (NIST) cyber security standards and expand information technology asset management (ITAM) best practices and provide end-user best-practices training. (IT)
    - MS 1: Implement enterprise ITAM inventory and software management tool and ensure sound patch management
    - MS 2: Complete revisions to cyber security disaster recovery plans that meet NIST standards
    - MS 3: Establish end-user cyber security training program that includes ongoing awareness training
  - WP1.2.8: Complete upgrade of technology in Emergency Operations Center. (IT/FD/PD)
    - MS 1: Upgrade end-of-life audio visual equipment and technology (focus on equipment that can be relocated in the future)
    - MS 2: Study different EOC layout/setup formations for best practices
    - MS 3: Upgrade EOC computing infrastructure
- G1.3: Increase pedestrian safety
  - WP1.3.1: Study additional safety measures on certain streets. (PW/PD) Also recommended as a priority of the Traffic and Parking Commission.
    - **MS 1: Conduct traffic studies, identify locations where improvements are merited and where traffic enforcement is needed.**
    - MS 2: Develop designs
    - MS 3: Bidding & Council award contract
  - WP1.3.2 Carry out Phase 2 of the Rodeo Dr. bollards project. (PW/PM)
    - **MS 1: Design**
    - MS 2: Bidding/Contracts
    - MS 3: Construction
  - WP1.3.3 Study permanent security solutions for Lily Pond block
- G1.4: Continue emergency preparations (FD)
  - WP1.4.1: Improve emergency communications and planning
    - **MS 1: Explore emergency communication alert and warning tools**
    - **MS 2: Explore adverse weather planning capabilities**
    - MS 3: Explore communications for community members with disabilities

- MS 4: Pilot BH Fire Watch to provide early detection of potential fires.
  - MS 5: Conduct citywide evacuation drill in conjunction with siren test.
- WP1.4.2: Adopt and implement the 2025 Very High Fire Hazard Severity Zone (VHFHSZ) map from the California Department of Forestry and Fire Protection.
  - MS 1 – Adopt through ordinance the inclusion of the VHFHSZ map into the BHMC
  - MS 2 – Update Brush Clearance Flyer to reflect the changes to the map.
  - MS 3 – Develop a public education effort to inform on all requirements associated with adoption of the map
  - MS 4 – Manage and conduct additional brush inspections as required by BHMC.
- WP1.4.3: Revise Information Technology business continuity plans to include updating and standardizing critical documentation. (IT)
  - MS 1: Update business continuity run-book using best practices
  - MS 2: Conduct city-wide impact analysis of core applications
  - MS 3: Conduct formal tests of business continuity plans
- G1.5: Work with partner agencies regarding to improve public safety and reduce crime
  - WP1.5.2: Partner with businesses and their security/guards, particularly around the holidays. (PD)
    - MS 1: Plan outreach to businesses via the organized retail theft grant under the community outreach provisions.
  - WP1.5.3: Gain permission from the District Attorney to prosecute misdemeanor violations. (CA)
    - MS 1: Determine precedence and process for establishing permission to prosecute misdemeanor violations
    - MS 2: Draft letter of agreement between the City and District Attorney’s Office (County)

**- SP2: Practice Effective and Transparent Governance**

- G2.1: Ensure effective transition of Council responsibilities
  - WP2.1.1: Install new Mayor/Vice Mayor in April 2026. (PM)
    - MS 1: Work with incoming Mayor to plan for installation
    - MS 2: Complete installation preparations
    - MS 3: Carry out installation
  - WP2.1.2: Conduct municipal election in June 2026 for three Councilmembers and City Treasurer (CCO/PM)
    - MS 1: Process election materials in January 2026
    - MS 2: Conduct municipal election in June 2026

- MS 2: Install newly elected Council/City Treasurer in July 2026
- WP2.1.3: Carry out Mayor initiatives (PM) Also see WP 1.2.6, WP 4.1.3, WP4.2.7, WP4.2.4, WP 4.2.6
  - MS 1: Complete monthly Straight Talk with Sharona programs
  - MS 2: Complete Spotlight with Sharona programs
  - MS 3: Activate Sister Cities/Evening of Unity/Unity Film Festival
  - MS 4: Create Sharona’s Innovation circle
  - MS 5: Sunday Socials with Sharona (youth and seniors)
  - MS 6: Carry out Never Again is Now activities
- G2.2: Expand public-facing eGov offerings
  - WP2.2.1: Automate paper-based counter transactions including fire department-related permits, planning application submissions, special events, and forms automation. (IT/FD/CD)
    - MS 1: Establish business requirements
    - MS 2: IT development of systems
    - MS 3: Testing and implementation
  - WP2.2.2: Upgrade customer relations management (CRM) and call-center software offerings to support AskBH and departments with customer service operations. The call center software provides internal reporting on performance and stability for the phone system. The CRM improves self-service functionality and usability for the community. (PW/IT) Also recommended as a priority of the Public Works Commission.
    - MS 1: Design, configure, train, and launch customer service CRM system
    - MS 2: Design, configure, train and launch call center software
    - MS 3: Ensure integration between call center software and CRM
    - MS 4: Develop core business reporting
  - WP2.2.3: Improve online permitting capabilities through updates to existing system, e.g. Citysmart and begin examining possible replacement system. Explore the possible use of AI to facilitate and expedite the permitting process. (CD/IT)
    - MS 1: Establish business requirements
    - MS 2: Develop new feature sets to address business need
    - MS 3: Test and implement
    - MS 4: Conduct evaluation of alternative permitting systems emphasizing inclusion into existing ERP system
  - WP2.2.4: Expand A/I-based software offerings, including a customer service chat bot, productivity tools (e.g. CoPilot, staff report automation), and development-records search. Ensure that any use of AI would be reviewed by staff before information is made available to the public. (IT)
    - MS 1: Design, configure, train, and launch pilot staff report software

- MS 2: Expand functionality of customer-service chatbot and launch within AskBH environment
    - MS 3: Develop citywide A/I policy for appropriate use
  - WP2.2.5: Upgrade and expand customer-facing applications including library systems, recreation and park reservation system, and water management systems /utility billing and property information system. Also recommended as a priority of the Public Works Commission related to MS 3. (IT/CS/PW/FIN/PM)
    - MS 1: Migrate the City's integrated library system to the cloud (includes novel functionality)
    - MS 2: Develop plan to upgrade Rec and Park public-facing software systems, and implement Phase I of software deployment
    - MS 3: Promote and gain adoption of customer-facing water consumption application that is integrated with online payment system (Watersmart)
  - WP2.2.6: Upgrade and expand internal efficiency software, including agenda automation, Public Records Act request (PRA) facilitation, lobbyist registration management and financial reporting. (IT/CCO/FIN)
    - MS 1: Configure and launch purpose-built PRA software management software
    - MS 2: Examine agenda automation software options
    - MS 3: Launch updated lobbyist management application
    - MS 4: Develop, and distribute automated core reporting to stake holders
  - WP2.2.7: Examine online legislative lobbyist form to determine if additional/different information should be gathered. (CCO/IT)
    - MS 1: Incorporate past public feedback and inter-department recommendations into lobbyist form to improve usability and transparency
    - MS 2: Launch revised form onto City website
- G2.3: Adjust the work/configuration of City commissions
  - WP2.3.1: Initiate semi-annual reviews of commission work plans by City Council commission liaisons to facilitate alignment with the City Council goals. (PM/all)
    - MS 1: As part of the spring priority setting with Council, bring forward Commission work plan items
    - MS 2: Commission liaisons meet to discuss work plan items
    - MS 3: Commissions carry out the work
    - MS 4: Commission liaisons meet to receive update and provide guidance on workplan items
    - MS 5: Report to City Council on prior year's commission work plans

- WP2.3.2: Complete any work related to the commission reconfiguration efforts. (PM/CA)
  - MS 1: Facilitate any outstanding commission reconfiguration conversations with the Council
  - MS 2: Draft any needed ordinances that combine or sunset commissions and bring them to Council
  
- **SP3: Ensure Financial Stability and Economic Viability**
  - G3.1: Ensure responsible fiscal stewardship by implementing cost saving measures and revenue enhancement ideas proposed by the Blue-Ribbon Committee/Audit & Finance Committee (CM/FIN)
    - WP3.1.1: Conduct business tax analysis (CM/FIN)
      - MS 1: Finalize and release RFP for consulting services to review business tax municipal code and calculations
      - MS 2: Review business tax consultant RFP and award contract
      - MS 3: Conduct business tax municipal code and calculation analysis
    - WP3.1.2: Conduct RFP to select a consultant to carryout and develop comprehensive Citywide Fee Study
      - MS 1: Develop RFP
      - MS 2: Open RFP, review proposals
      - MS 3: Award agreement to consultant for work in FY2026-27  
Funding will be needed to carry out the study in 26-27
    - WP3.1.3: Explore conducting nexus studies and the development of impact fees. (CD/FIN)
      - MS 1: Issue RFP and select consultant
      - MS 2: Prepare development forecasts
      - MS 3: Work with all departments to prepare capital needs forecasts
      - MS 4: Assist consultant with analysis and review completed analysis
      - MS 5: Public comment and public hearing process
    - WP3.1.4: Enhance Community Charitable Foundations' (CCF) role to include soliciting donations for projects and events. (FIN/PM)
      - MS 1: Update CCF website to accept additional forms of donations (e-check, etc.)
      - MS 2: Solicit donations for the October 7<sup>th</sup> Memorial
    - WP3.1.5: Conduct off street and on street parking rate study for City parking structures and meters. (PW/FIN) Also recommended as a priority of the Traffic and Parking Commission.
      - MS 1: Issue Request for Proposals
      - MS 2: Evaluate proposals and conduct interviews
      - MS 3: Council award contract

- WP3.1.6: Complete updated appraisal of the City’s art collection. (CS)
  - MS 1: Execute Agreement
  - MS 2: Conduct appraisal
  - MS 3: Share report with City Council
- WP3.1.7: Document and explore best use of City real estate and assets. (PM)
  - MS 1: Complete inventory and assessment of real estate
  - MS 2: Discuss and develop recommendations with Subcommittee
  - MS 3: Finalize policy recommendations with full City Council
- WP3.1.8: Carry out zero based budget exercise for Capital Improvement Program (CIP) (FIN/PW/PM)
  - MS 1: Review existing CIPs and designate as either ongoing maintenance or capital projects related.
  - MS 2: Review and prioritize/rank projects included in the 5-year CIP. Require zero-based justifications for each existing CIP and establish any necessary sub-CIPs.
  - MS 3: Establish new CIP budget enhancement process for additions to the CIP plan or to add/remove a new CIP.
  - MS 4: Review CIP and obtain feedback on priorities from the Audit & Finance Committee and forward to City Council for final direction.
- WP3.1.9: Conduct a residential and commercial solid waste rate study to fund the Solid Waste Utility. (PW/FIN) Also recommended as a priority of the Public Works Commission.
  - MS 1: Prop 218 process/community outreach
  - MS 2: Public hearing (1<sup>st</sup> reading)
  - MS 3: Public hearing (2<sup>nd</sup> reading)

- **SP4: Augment Community Quality of Life**

- G4.1: Provide programs and services that respond to the needs of the community
  - WP4.1.1: Complete restructure of Community Assistance Grant Fund Program. (FD/CS)
    - MS 1: Transition all cultural programming grants recipients to Community Services Department for all future management and oversight
    - MS 2: Transition identified critical and community services providers from grants to yearly not-to-exceed contracts
    - MS 3: Develop an evaluation and oversight system to monitor contractual compliance
    - MS 4: Annual comprehensive review of all services provided to determine if services adequately meet current community needs

- WP4.1.2: Begin negotiation of Joint Powers Agreement with Beverly Hills Unified School District (CS)
  - MS 1: Meet with BHUSD staff to review agreement.
  - MS 2: Present to City Council/BHUSD Board liaisons
  - MS 3: Present recommendations to City Council
- WP4.1.3: Pilot BHFD Wellness Network. The Wellness Network is a program that minimizes the risk of incurring out-of-pocket expenses for eligible Paramedic and Nurse Practitioner services. Note: this is also a Mayor's initiative.
  - MS 1: create and submit for approval a program which allows residents / patients to offset costs related to paramedic & nurse practitioner service
  - MS 2: receive MediCal accreditation from CA DHCS
  - MS 3: submit both to Medicare and MediCal claims for nurse practitioner services and receive correlating benefit
- G4.2: Provide programs and spaces that benefit the residents of the City
  - WP4.2.1: Evaluate City events. Note: MS 2 and MS 3 are also Mayor's initiatives. (PM/CS)
    - MS 1: Evaluate existing programs to determine if they should be changed, eliminated or integrated with other City events.
    - MS 2: Consider new programming that bring the community together in celebration of various federal holidays
    - MS 3: Expand programming that unifies the community around the cultural celebration of the Nowruz holiday in 2026.
  - WP4.2.2: Prepare for 2028 Olympics related to security, transportation, programming, etc. Determine if the Olympics marathon race can come through Beverly Hills. (PM/PD/PW/CS) Note: this is also a Mayor's initiative
    - Attend regional planning meetings
    - Determine scope of impact on Beverly Hills
    - Begin planning for impact
    - Coordinate with LA 28 regarding the possibility of marathon race
  - WP4.2.3: Hold groundbreaking ceremony for 10/7 permanent memorial (PM/CS) Note: this is also a Mayor's initiative
    - MS 1: Work with ad hoc to develop event
    - MS 2: Prepare any necessary agreements
    - MS 3: Carry out event
- G4.3: Improve Public Spaces
  - WP4.3.1: Review design, approve and complete renovation and replacement of play equipment at La Cienega playground. (CS/PW) Also recommended as a priority of the Recreation and Parks Commission.
    - MS 1: Present design plans to Recreation and Parks Commission

- MS 2: Present recommendations to Council Liaisons and Full City Council
    - MS 3: Construction Documents and Bid
    - MS 4: Award Agreement and begin construction
  - WP4.3.2: Complete Paley Center for Media archive move in at Beverly Hills Public Library. (CS)
    - MS 1: Begin partnership programming with Paley
- **SP5: Maintain and Develop Infrastructure and Facilities**
  - G5.1: Maintain Public Facilities & Infrastructure
    - WP5.1.1: Replace Civic Center chilled water line. Improve chilled water distribution system so the Heating Ventilation Air Conditioning (HVAC) system operates more effectively. (PW)
      - MS 1: Bidding/ Contracts
      - MS 2: Construction
    - WP5.1.2: Complete improvements to Library fire alarm. (PW)
      - MS 1: Design
      - MS 2: Bidding/Contracts
      - MS 3: Construction
    - WP5.1.3: Complete reconstruction of Will Rogers Park restroom and upgrade the water feature. (PW/CS)
      - MS 1: Complete construction
    - WP5.1.4: Complete partial roof replacement Phase 2 at 439 N. Canon Dr. Rd. Building. (PW)
      - MS 1: Design
      - MS 2: Bidding/ Contracts
      - MS 3: Construction
    - WP5.1.5: Complete plans for aesthetic and seismic upgrades to Bedford parking structure, seismic phase 2 upgrade to Camden lot, and initiate plans for Beverly Dr. structure. (PW/PM) **Have funding for Bedford and Beverly seismic designs. Have funding for Camden phase 2 seismic upgrade.**
      - MS 1: Facade Design
      - MS 1: Seismic Upgrade Design
    - WP5.1.6: Complete Coldwater Cañon Drive restoration and restriping. (PW)
      - MS 1: Complete construction
    - WP5.1.7: Complete lower Greystone drainage & access road reconstruction. (PW/CS)
      - MS 1: Design
      - MS 2: Bidding/ Contracts
      - MS 3: Construction

- WP5.1.8: Create a Council ad hoc to study police station improvements and funding mechanism. (PD, PW, FIN)
- WP5.1.9: Replace IT data center heating, ventilation, and air conditioning (HVAC) and uninterruptible power supply (UPS) Systems. (IT/PW) Full funding in CIP.
  - MS 1: Design
  - MS 2: Bidding/Contracts
  - MS 3: Construction
- WP5.1.10: Renovate Planning Department offices to reduce overcrowding and improve functionality. (CD/PW) Full funding in CIP.
  - MS 1: Design
  - MS 2: Bidding
  - MS 3: Construction
- WP5.1.11: Expand Fire station #2 to include 2 new individual bedrooms to accommodate personnel assigned to the Station. (FD/PW) Full funding in CIP.
  - MS 1: Construction Documents
  - MS 2: Bidding/ Contracts
  - MS 3: Construction
- WP5.1.12: Expand wireless data networks to support public safety needs at events and to benefit the public. (IT)
  - MS 1: Conduct discovery with Departments and define scope
  - MS 2: Develop project sequencing and timelines
  - MS 3: Complete implementation
- WP5.1.13: Street resurfacing associated with Metro projects, including Wilshire Blvd. and residential areas affected by dewatering wells and/or haul route violations. (PW) Also recommended as a priority of the Public Works Commission.
  - MS1: Identify street segments
  - MS2: Develop designs
  - MS3: Bidding & Council award contract
- WP5.1.14: Develop plans to renovate public first floor library restrooms. (CS/PW) **Have funding for preliminary plan.**
  - MS 1: Design
- WP5.1.15: Address short and long term document storage needs in City Clerk's office. (CC/PW) **Have funding for preliminary plan.**
- G5.2: *Develop New Facilities*
  - WP5.2.1: Install new Automatic Transfer Switch at Main Point of Entry at City Hall bridge for emergency power. (PW) Full funding in CIP.
    - MS 1: Design
    - MS 2: Bidding/Contracts

- MS 3: Construction
- WP5.2.2: Evaluate implementation of streetscape enhancements per Connect BH on Wilshire and La Cienega Blvds., including new or enhanced crosswalks, and transit shelters (PW) Have partial funding. Also recommended as a priority of the Traffic and Parking Commission.
  - MS 1: Begin implementing streetscape standards through Metro project restoration
- WP5.2.3: Initiate October 7<sup>th</sup> permanent memorial. (PM/PW/CS) **Will need to evaluate if have funding for full project. \$500k allocated, Charitable Foundation will raise funds.**
  - MS 1: Bid Documents
  - MS 2: Bidding/ Contracts
  - MS 3: Application
- G5.3: Upgrade key IT infrastructure
  - WP5.3.1: Upgrade cable television back-end infrastructure by streamlining and centralizing audio, video, and control systems in Council Chambers, Room A, Gallery, and Studio 331 control room. (IT)
    - MS 1: Finalize RFP and contracting process
    - MS 2: Make progress on construction
  - WP5.3.2: Upgrade end-of-life network and server infrastructure. (IT)
    - MS 1: Developed prioritized phased project plan and timeline for upgrades
    - MS 2: Perform upgrades per the plan that minimizes outages
  - WP5.3.3: Upgrade and enhance enterprise software including Infor asset management modules, access control systems (including mobile phone access), finance system migration, meter reading infrastructure, customer management system, call center software, and document management software. (IT/FIN/PW)
    - MS 1: Upgrade access control systems and incorporate access management best practices. Augment system to allow key access points to operate via mobile device
    - MS 2: Develop project plan and comprehensive scope of work for ERP system upgrade and migration to the cloud
    - MS 3: Begin Phase I of automatic meter reader migration
    - MS 4: Launch new asset management modules
    - MS 5: Develop roadmap for document management software
- G5.4: Ensure safe buildings
  - WP5.4.1: Complete triennial building code update (to be effective 1/1/26) (CD)
    - MS 1: Preparation and initial review of the new codes

- MS 2: Drafting the new amendments, ordinance, and resolution of findings for the proposed amendments in collaboration with Fire Department
  - MS 3: Public Hearing and City Council Meetings
  - MS 4: Filing the Ordinance and Resolution of Findings with CA Building Standards Commission
  
- **SP6: Accomplish City Housing Goals**
  - G6.1: Create Opportunities for Affordable Housing/Maintain a Certified Housing Element
    - WP6.1.1: Per the certified housing element, enter into an agreement with a development partner and create a development plan for affordable housing at Gale Dr. and Wilshire Blvd. including at least 125 units of affordable lower income housing. (PM/CD)
      - MS 1: Enter into agreement with affordable housing developer to develop affordable housing units on the Gale Yard site and ensure that temporary construction use of site by Metro is discontinued by 2026
    - WP6.1.2: Per the certified housing element, complete project entitlements for a senior affordable housing project. (PM/CD)
      - MS 1: Identify appropriate properties
      - MS 2: Perform due diligence and development feasibility analysis with affordable housing developer
      - MS 3: Develop plans and specifications
    - WP6.1.3: Per the certified housing element, complete a study of the Mixed-Use Overlay Zone, including the southeast area, to recommend changes to expand and facilitate affordable housing opportunities and continue to study opportunities for transit-adjacent affordable housing. (CD)
      - MS 1: Prepare and present initial findings to Planning Commission and City Council
      - MS 2: Conduct second round of outreach meetings (development community focus group meeting, internal staff meeting, and community meeting)
      - MS 3: Present final recommendations and study analysis to Planning Commission and City Council
  - G6.2: Improve/maintain multifamily stock
    - WP6.2.1: Per the certified housing element, re-establish the home repair and improvement grant program for lower income households or alternatively partner with a local organization to provide such a program. (CD)

- MS 1: Draft program parameters for a reimbursement plan for certain limited improvements completed on multi-family residential units occupied by lower-income households
  - MS 2: Review program internally and determine source of funding for program
  - MS 3: Launch and advertise program and target to serve 5 households with the program annually
  - MS 4: Administer program and process reimbursements on an ongoing basis throughout planning period (2029)
- WP6.2.2: Study implementation of a proactive rental unit inspection program. (CD)
  - MS 1: Prepare proposed program framework and preliminary estimate of resource needs based on RSC recommendations
  - MS 2: Present to City Council for direction (including committee as appropriate)
  - MS 3: Fully develop program and resource needs based on City Council direction
  - MS 4: Conduct public outreach with property owners and tenants
  - MS 5: Finalize proposed program and prepare ordinance for City Council approval
- G6.3: Continue to Manage the Character of the Community in light of State mandates
  - WP6.3.1: Per the certified housing element, complete and adopt objective design standards for residential and mixed-use development, including a streamlined Architectural Review process. (CD)
    - MS 1: Review and discuss draft interim objective design standards with Planning Commission (PC) and Architectural and Design Review Commission (ADC), and a joint ad hoc committee
    - MS 2: Present draft ordinance of interim objective design standards to PC and ADC for recommendation to City Council, and present to City Council for adoption
    - MS 3: Conduct comprehensive objective design standard study with consultant for all multi-family and mixed-use residential projects
    - MS 4: Present draft ordinance of interim objective design standards to PC and ADC for recommendation to City Council, and present to City Council for adoption
  - WP6.3.2: Conduct long range planning discussions regarding the future character of the City, to include the review of the results of the Southeast Taskforce, the Urban Forest Master Plan, etc. (CD/PW) Also recommended as a priority of the Public Works Commission.

- MS 1: Assemble and review unimplemented recommendations from existing documents
- MS 2: Develop recommendations based on prior plans and studies
- MS 3: Present to City Council and seek direction on next steps
- WP6.3.3: Lobby Sacramento elected representatives and work with other local cities to develop realistic goals for housing development. (PM)

- **SP7: Practice Environmental Stewardship**

- G7.1: Increase Mobility Options and Improvements
  - WP7.1.1: Pilot ongoing on-demand transit service (e.g. turnkey transit services, VIA, Waymo, etc.) Ensure that offerings by autonomous vehicle providers are considered. (PW) Also recommended as a priority of the Traffic and Parking Commission.
    - MS 1: Evaluate proposals and conduct interviews
    - MS 2: Recommendation to Council/TPC Liaison
    - MS 3: If approved by CC, negotiate contract terms
  - WP7.1.2: Have the option to consider implementation of Complete Streets Plan. Some new projects include crosswalks at the six-way intersection, Le Doux and Wilshire, and on Coldwater as well as safety measures, such as a High intensity Activated crossWalk HAWK at Wetherly/Almont and Gregory/Robertson. In addition, mid-block crossings at La Cienega Park on La Cienega and on La Cienega north of Wilshire being considered between Wilshire and Clifton.
  - (PW) Also recommended as a priority of the Traffic and Parking Commission.
    - MS 1: Develop designs
    - MS 2: Bidding & Council award contracts
    - MS 3: Construction
- G7.2: Reduce carbon emissions
  - WP7.2.1: Install level 2 EV chargers in City parking structures as needed. Ensure there is power capacity. (PW) Also recommended as a priority of the Public Works and Traffic and Parking Commissions.
    - MS 1: Complete design
    - MS 2: Bidding/Contracts
    - MS 3: Construction
  - WP7.2.2: Implement elements of the Climate Action and Adaptation Plan as outlined in the milestones below. (CAAP) (PW)
  - Also recommended as a priority of the Public Works Commission.
    - MS 1: Host a Community Sustainability Event quarterly
    - MS 2: Implement the City's Electrical Resiliency Pilot Program

- MS 3: Implement an Environmental Preferred Purchasing (EPP) policy for municipal procurement
    - MS 4: Implement an Energy Reach Code for new construction
  - WP7.2.3: After evaluating power capacity, ensure compliance with State mandated Advanced Clean Fleets (ACF) Rule for vehicle replacement and installation of DC Fast Chargers. (PW) Also recommended as a priority of the Public Works Commission.
    - MS 1: Purchase and register zero emission vehicles for ACF qualifying vehicles up for replacement in FY 2025-26.
    - MS 2: Develop protocols for future mandated quarterly inspections of zero emissions vehicles.
    - MS 3: Install two fleet specific DC Fast Chargers in the Public Works campus area.
    - MS 4: Install additional fleet specific Level 2 EV Chargers in designated department areas.
    - WP7.2.3: After
  - WP7.2.4: Continue to review and address electrical grid maintenance and capacity.
- G7.3: Increase water resilience
  - WP7.3.1: Implement Cabrillo pump station and forebay project to enhance and increase emergency pumping capacity and redundancy. (PW) Also recommended as a priority of the Public Works Commission.
    - MS 1: Complete final design and environmental review.
  - WP7.3.2: Implement citywide automated water meter multi-year replacement project. (PW/IT/FIN) Also recommended as a priority of the Public Works Commission.
    - MS 1: Select Vendor
    - MS 2: Council to award bid
    - MS 3: Begin implementation process

# **Attachment 3**

**FINAL Fiscal Year 2025-26  
City of Beverly Hills  
Commission Priorities**

**DRAFT Recreation and Parks Work Plan Items**

<b>Project</b>	<b>Description</b>
Review design, approve and complete renovation and replacement of play equipment at La Cienega playground. (City Council work plan WP4.3.1)	The La Cienega Park Playground Restoration is a City Council priority that remains on the work plan until completion.
Large Park Signage & Rules including Park Safety	This item aims to update signage and rules to enhance visibility and ensure they reflect current standards. The updates will focus on park safety, removing outdated rules and replacing them with relevant, up-to-date information.
Pickleball Pilot Program	The Commission's focus will be to conclude the Pickleball Pilot Program and finalize the permanent installation of designated courts, pending approval from the City Council.
Signage	Make more extensive use of existing digital signage in the community centers and reevaluate digital signage for fy 26-27.
July Parks Make Life Better	Focus on July 4 <sup>th</sup> community picnic. Reevaluate need for additional programming as part of WP4.2.2
Farmer's Market Programming	Work with staff to develop new Farmers' Market programming
Rebranding of Farmer's Market	Work with staff to develop rebranding of Beverly Hills Farmers' Market

<p>Library Program Collaboration with BHUSD</p>	<p>Work with staff to expand Library programs and collaboration with BHUSD</p>
<p>Coffee/DJ Program</p>	<p>Partner with Mayor’s Innovation Circle on coffee/DJ in the park program</p>
<p>Collaboration with AYSO/BHLL</p>	<p>Explore collaboration between Mayor’s Innovation Circle and AYSO/Little League</p>
<p>Develop an Adopt a Tree Program</p>	<p>Work with Public Works Commission to explore establishing an Adopt a Tree program</p>

**DRAFT Human Relations Commission Work Plan Items**

<b>Project</b>	<b>Description</b>
BH Reads	Community read and author discussion in conjunction with BHHS AP and Honors English program. Do 1 BH Reads this calendar year (BHHS book has already been announced). Evaluate program as part of WP4.2.2.
Day of Wellness	Created in 2023, this event was a joint collaboration between Human Relations Commission and Health & Safety Commission to bring various wellness providers to the community at Roxbury Park. Evaluate program as part of WP4.2.2
Commission Integration	Focus on integration with Health and Safety Commission
Kindness/Civility Programming	Consider additional programming around civility and combine Kindness Week and Civility Month activities/program

### **DRAFT Health and Safety Commission Work Plan Items**

Currently the Health and Safety Commission does not have formal priorities except for Day of Wellness.

<b>Project</b>	<b>Description</b>
Day of Wellness	Created in 2023, this event was a joint collaboration between Human Relations Commission and Health & Safety Commission to bring various wellness providers to the community at Roxbury Park. Evaluate program as part of WP4.2.2
Commission Integration	Focus on integration with Health and Safety Commission
Emergency Preparedness Programming	Consider additional programming around emergency preparedness

## DRAFT Arts and Culture Commission Work Plan Items

Project	Description
Fine Art Acquisition	<p>The acquisition, installation, and dedication of Judy Chicago's <i>Trinity</i>. Return and dedication of Yayoi Kusama's <i>Hymn of Life: Tulips</i>, restoration work and return of Carol Bove, <i>IO</i>.</p> <p>Recommend this be the focus of the commission's work until completion. Note: Judy Chicago's agreement requires City Council approval.</p>
Festival Beverly Hills	<p>Community Arts and Culture festival which includes stage performances and diverse cultural workshops.</p> <p>Proceed for fy 25-26. Evaluate program as part of WP4.2.2. Consider combining with Unity/Nowruz celebration in March.</p>
Artwalk	<p>Monthly docent led walking tours highlighting Beverly Hills' world class Fine and Public Art collection</p>
Concerts on Canon Performer Selection Criteria	<p>Work with staff to develop criteria for selection of performers at Concerts on Canon</p>
Developer Owned Art	<p>Consider proposed developer owned art, as needed</p>
Inspect Developer Owned Art	<p>Validate developer owned art collection for location, condition, etc.</p>
Art Acquisition	<p>Propose Fine Art for acquisition once outstanding pieces have been installed</p>
Arts Education	<p>Produce ongoing arts education around the City's collection including developer owned artwork</p>
Programming for World Cup & Olympics	<p>In preparation for the World Cup &amp; Olympics start looking at programming related to arts/events.</p>

**DRAFT Cultural Heritage Commission Work Plan Items**

<b>Project</b>	<b>Description</b>
<p>Golden Shield Cultural Recognition Program (existing/ongoing)</p>	<p>Golden Shield plaques are embedded in the sidewalk to recognize important buildings and businesses in Beverly Hills history. Golden Shields are selected and recommended by the commission and approved by the City Council. Funding for this program is included in the department budget for FY 24-25 and is proposed for FY 25-26.</p> <p>Continue existing program with budgeted funds.</p> <p>Note: Council requests to be invited when shields are installed.</p>
<p>Historic Landmark Plaque Program (existing/ongoing)</p>	<p>Owners of previously landmarked properties may request a historic landmark plaque to mount on the façade of their building. While typically owner-initiated, the commission occasionally reaches out to property owners to solicit interest in requesting a plaque. Property owners are responsible for the cost of producing and mounting the plaque and there is no cost to the City aside from minimal use of staff resources.</p> <p>Continue existing program at no cost to the City.</p> <p>Note: Council requests to be invited when plaques are installed.</p>
<p>Historic Preservation Awards Program and Reception (proposed)</p>	<p>The commission has developed a proposed Historic Preservation Awards program to recognize people and places that made a significant contribution to preserving the history of Beverly Hills. Award recipients would be nominated by the public and the commission and selected by the commission. Awards would be given out at an annual reception. The commission has recommended funding the program using a portion of the Golden Shield program budget by reducing the number of Golden Shields awarded each year. No additional funding is requested.</p> <p>Proceed with implementation of new program for Fiscal Year 25-26 using a portion of the funds appropriated for the Golden Shield program.</p>
<p>Programming for World Cup &amp; Olympics</p>	<p>In preparation for the World Cup &amp; Olympics start looking at programming related to the City’s rich cultural heritage.</p>

**DRAFT Public Works Commission Work Plan Items**

<b>Project</b>	<b>Description</b>
Expand public-facing eGov offerings (City Council work plan WP2.2.5)	Launch customer-facing water consumption application that is integrated with online payment system.
Upgrade and expand customer-facing applications (City Council work plan WP2.2.2)	Upgrade customer relations management (CRM) and call-center software offerings to support AskBH and departments with customer service operations.
Maintain Public Facilities and Infrastructure (City Council work plan WP5.1.13)	Street resurfacing associated with Metro projects, including Wilshire Blvd. and residential areas affected by dewatering wells and/or haul route violations.
Continue to Manage the Character of the Community in light of State mandates (City Council work plan WP6.3.2)	Conduct long range planning discussions regarding the future character of the City, to include the review of the results the Urban Forest Master Plan.
Ensure Financial Stability and Economic Viability (New item, added as City Council work plan WP3.1.9)	Conduct a residential and commercial solid waste rate study to fund the Solid Waste Utility.
Reduce Carbon Emissions (City Council work plan WP7.2.1)	Expand level 2 EV chargers in City parking structures.  Note per City Council: install as needed, ensure there is capacity.
Reduce Carbon Emissions (City Council work plan WP7.2.2)	Implement Selected Projects from Climate Action and Adaptation Plan (CAAP).  Note per City Council: Implement CAAP items as delineated in WP7.2.2 only and check in periodically with the City Council on progress.
Reduce Carbon Emissions (City Council work plan WP7.2.3)	Ensure compliance with the Advanced Clean Fleets Rule.
Increase Water Resilience (City Council work plan WP7.3.1)	Implement Cabrillo pump station and forebay project to enhance and increase emergency pumping capacity and redundancy.

Increase Water Resilience (City Council work plan WP7.3.2)	Implement citywide automated water meter multi-year replacement project.
Develop an Adopt a Tree Program	Work with Recreation and Parks Commission to explore establishing an Adopt a Tree program
Awareness and Reporting Program	Explore commissioner-based program to identify and report potential trip and fall hazards and cleanliness issues related to City trees.

**DRAFT Traffic and Parking Commission Work Plan Items**

<b>Project</b>	<b>Description</b>
Increase Pedestrian Safety (City Council work plan WP1.3.1)	Study additional safety measures on certain streets.
Ensure Financial Stability and Economic Viability (City Council work plan WP3.1.5)	Conduct off street and on street parking rate study for City parking structures and meters.
Develop New Facilities (City Council work plan WP5.2.2)	Evaluate implementation of streetscape enhancements per Connect BH on Wilshire and La Cienega Blvds., including new or enhanced crosswalks, and transit shelters
Increase Mobility Options and Improvements (City Council work plan WP7.1.1)	<p>Pilot ongoing on-demand transit service (e.g. turnkey transit services, VIA, Waymo, etc.) Ensure that offerings by autonomous vehicle providers are considered.</p> <p>Note: have funding for 18-month pilot, not for permanent program.</p>
Increase Mobility Options and Improvements (City Council work plan WP7.1.2)	<p>Have the option to consider implementation of Complete Streets Plan. Some new projects include crosswalks at the six-way intersection, Le Doux and Wilshire, and on Coldwater as well as safety measures, such as a High intensity Activated crossWalk HAWK at Wetherly/Almont and Gregory/Robertson. In addition, mid-block crossings at La Cienega Park on La Cienega and on La Cienega north of Wilshire being considered between Wilshire and Clifton.</p>
Reduce Carbon Emissions (City Council work plan WP7.2.1)	<p>Expand level 2 EV chargers in City parking structures.</p> <p>Note per City Council: install as needed, ensure there is capacity.</p>