

PLACER COUNTY PARKS COMMISSION

3091 County Center Drive
Planning Commission Room
January 15, 2026, 5:30 pm

MEETING MINUTES

MEETING CALLED TO ORDER: Chair Anne Carpenter called the meeting to order -
5:30pm

MEMBERS PRESENT: Anne Carpenter (Seat 1), Richard Capp (Seat 2), Vacant (Seat 3), Virgil Anderson (Seat 4) James Ricker (Seat 5), Gordon Shaw (Seat 6), Jeremy McCollam (Seat 7)

PARKS STAFF PRESENT: Dan Fonner, Marc Henry, Tracy Hodgson, Erika Seward, Kyle Smith, Ryan Whitman

- 1) Flag Salute
- 2) Approval of the Agenda for January 15, 2026. Commissioner Anderson moved to approve the agenda; Commissioner Ricker seconded the motion – **Minute :54**
MOTION: Anderson/Ricker/Unanimous vote 6:0
AYES: Carpenter, Capp, Anderson, Ricker, Shaw, McCollam
NOES:
- 3) Approval of Meeting Minutes from November 20, 2025. Commissioner McCollam moved to approve meeting minutes; Commissioner Ricker seconded the motion – **Minute 1:15**
MOTION: McCollam/Ricker/Unanimous vote 5:0
AYES: Capp, Anderson, Ricker, Shaw, McCollam
NOES:
ABSTAIN: Carpenter
- 4) Public Comment – Persons may address the Commission on items, not on this agenda. Public Comment is limited to 15 minutes so please limit comments to 3 minutes per person. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular meeting. The Commission is not permitted to take any action on items addressed under Public Comment **None**
- 5) Report from the Parks Administrator – Parks Administrator Erika Seward discussed Board of Supervisors action(s) and progress on items heard by the Parks

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Commission, upcoming events, and future agenda scheduling, staffing, fiscal, and operational issues of the Parks, Trails, and Open Space Division – **Minute 2:02**

6) Park Impact Fee and Fund Analysis Reports – Kyle Smith – **Minute 18:33**

7) Informational Items – **Minute 20:46**

- a. Planning & Development – Kyle Smith, Principal Planner
- b. Operations & Maintenance – Dan Fonner, Parks Superintendent

8) Action Items – **None**

9) Commissioner Comments – **Minute 48:23**

10) Election of 2026 Parks Commission Officers. Commissioner Anderson moved to retain officers elected in 2025; Commissioner Capp seconded the motion – **Minute 48:34**

MOTION: Anderson/Capp/Unanimous vote 6:0

AYES: Carpenter, Capp, Anderson, Ricker, Shaw, McCollam

NOES:

11) Next Parks Commission Meeting(s) for Discussion / Confirmation – **Minute 49:08**

12) Adjournment – **6:19**