

MT VERNON TOWNSHIP Road District

700 George St, Mount Vernon, IL 62864

PHONE: 618-244-0045

PERMIT # _____

Approved with outlined conditions

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Applicant Name & Phone: _____

Applicant Address: _____

Utility Owner & Address: _____

Owner Contact Person & Phone: _____

Permission is hereby requested to the Mt. Vernon Township Road District to perform the following work on

Township Highway: _____

Location Site: _____

Work Description (Size, Type, Nature and Extent): _____

Contractor Name & Address: _____

Contractor Contact Person & Phone: _____

Estimated start date: _____ Estimated completion date: _____

Application Fee: _____ Highway Permit Fee: _____ Traffic Control Fee: _____

Submitted by: (signature & title) _____

By initialing in this box, the applicant confirms he/she has contacted the property owners referenced in Condition #13 below and has met the requirements of 605 ILCS 5/9-113. During the contact with the property owners, it is highly advised the applicant discuss with the property owner the possible existence and location of existing underground facilities including underground drainage tiles which may not be included as part of a JULIE request. If existing underground facilities are damaged during work covered by this permit, the applicant shall be responsible for all costs to repair damages to those existing facilities.

Drawings are to be submitted and must include location(s), work description(s), utility marker post(s), proposed utility depth, location offsets from ROW, centerline, edge of pavement, and other related items with this application.

Number of drawing pages included with permit application _____.

CONDITIONS:

PERMIT # _____

- 1) All underground utilities are required to be trenched in the back slope as near to the right-of-way line as terrain and existing utilities will reasonably allow, and shall be buried and maintained at a minimum depth of 36". Natural gas and fiber optic lines shall be buried and maintained at a minimum depth of 48". The placement of water main shall not be closer than 5 feet from hard surface of roadway/shoulder. Slope shall be protected. The placement of any new above ground pedestal will require a 5 foot above ground orange or red marker to be installed and maintained at the ROW placement site to aid visibility.
- 2) No open cutting of roadways, underground utilities must be either directional bored or jacked.
- 3) All disturbed right-of-way areas by applicant must be restored to their previous condition. The Highway Commissioner or his agent shall be the final and solo decision maker as to whether said roadway has been restored to a condition similar or equal to that existing before the commencement of said work. No equipment in the opinion of the Highway Commissioner that may be detrimental to the roadway or the road surface may be used. The applicant shall reimburse the Township at contract rates for any repairs the Township deems necessary to the existing roadway on account of said work in case of emergency or neglect by said applicant.
- 4) The applicant shall at all times provide for the protection of workers, the traveling public and the work area. All traffic control provisions of the Manual on Uniform Traffic Control Devices must be adhered to. All traffic control devices utilized shall be in accordance with the current MUTCD. The applicant shall assume all risk and liability for accidents and damages that may accrue to persons or property on account of this work. The applicant further agrees to indemnify and hold harmless the Mt Vernon Township Road District, or any of its agents, employees, or the like, against any and all damages to property, or injuries to or death of any person or persons, from any and all claims, demands, or suits, actions or proceedings of any kind or nature, including workman's compensation claims, of or by anyone whomsoever compensation claims, and any resulting from or arising out of the operations in connection herewith, including operations of subcontractors, and acts or omissions of the applicant, his agent, employees or assigns. Once installed, the applicant agrees to hold the Township harmless for any damage caused to their equipment from the Road District's routine maintenance of the right-of-way, to include mowing.
- 5) Any future adjustment necessary to the utility line as a result of the reconstruction or relocation of the Township Roadway shall be at the sole expense of the utility company.
- 6) All bore pits shall be a minimum of 5 feet off the edge of pavement.
- 7) This agreement is binding not only on the applicant but also on the applicant's employees, successor, assigns, subcontractor or any other person who funds or assists in the funding of the proposed installation or assumes the responsibility for the care and maintenance of the proposed installation after its completion. The applicant agrees that he/she has a mandatory duty to inform their employer, successor, assigns or any person who subsequently assumes responsibility for the care and maintenance of said completed installation of the existence of this agreement.
- 8) If the utility needs to be exposed in conjunction with any Highway Department work, the Utility shall be responsible for hand digging their own utility.

- 9) The applicant shall be responsible for repairs caused by settling due to the disturbance of the embankment including when underground utilities must be bored or jacked under the roadway. The entire area between the casing and the pipe shall be grouted in accordance with IDOT specifications.
- 10) Additional Permittee Responsibilities: Obtaining a Right-of-Way Permit does not relieve Permittee of its duty to obtain all other necessary permits, licenses, and authority to enter upon the property and to pay all fees required by other applicable rule, law or regulation. A Permittee shall perform all work in conformance with all applicable codes and established rules and regulations, and is responsible for all work done in the Right-of-Way pursuant to its permit, regardless of who does the work.
- 11) Utilities that are approved for aerial installation will be placed on poles at heights specified by Title 92, Chapter 1, subchapter f, Part 530, section 530.450 of the Illinois Administrative Code (minimum vertical line clearance over conventional highways, driveways and all field entrances of 18 feet).
- 12) **As built drawings shall be submitted within 60 days of completion**, detailing actual installation depth, location offsets of ROW, centerline and edge of pavement.
- 13) Based on the proposed drawings and records available to the Mt Vernon Township Highway Department:
There are _____ parcels directly impacted by the proposed work in which the highway authority (Mt Vernon Township) does not have fee ownership of the public road right of way and the underlying ground is owned by the adjacent parcel owner. (The number of parcels is to be completed by the applicant and then verified by Mt Vernon Township Highway Department).
- 14) Mt Vernon Township Highway Department is not responsible for any damage to Utilities due to work within the Township ROW.

Comments by Highway Commissioner:

PERMIT # _____

Approved with above conditions as outlined

Date _____

Permit expires one year from approval date.

Kenny Hayes
Mt Vernon Township Highway
Commissioner

**ITEMS TO INCLUDE ON SUBMITTED DRAWINGS
FOR UTILITY PERMIT APPLICATION
Mt Vernon Township Highway Department**

- New installations are to be in the back slope, within 1ft as near to the right of way line - as terrain and existing utilities will reasonable allow.
- State what type of utility – Telephone, Cable TV, Electric, Gas, Fiber Optic or other
- Provide Key & Scale.
- State & label on drawings whether underground facilities will be bored or plowed.
- List all revision drawing dates.
- Include roadway stationing to provide reference points for project limits.
- Label location offsets from ROW, C/L, and optional EOP (edge of pavement not shoulder).
- Label existing & proposed: C/L, EOP, HH-Hand Holes, Pedestals, Power Poles, Traffic Signals, Traffic control boxes.
- Show lane lines, turn lanes and lane arrows.
- Provide ROW on side of road where work is proposed.
- Show driveway entrances and sidewalks on proposed side.
- Show buried & maintained minimum depths on each page.
- Label offset and stationing for proposed facilities and in relation to which road if near an intersection.
- Label if a utility easement is present beside the roadway right of way.
- Label start & end of proposed work and indicate existing and proposed future connections.
- If not using arrows to label pedestals or HH, Label R or L of C/L when listing offset and station.
- For new installations, the utility company should get a design Julie locate to determine in advance where conflicts from other utilities will occur.
- Label and verify depth of potholes, specify backfill material, potholes cannot be placed in roadway pavement or shoulder.
- Include in General Notes or add text box on all drawing pages: Any conflicts that arise in the field which require modifications of drawings, need to be pre-approved by the Highway Commissioner, call 618-244-0045 or C618-316-0508.
- If replacing an existing facility, state whether the existing facility will be removed or abandoned.