



# Ontario County

## Board of Supervisors

Andrew Wickham, Vice-Chair  
Kristin A. Voss, Clerk  
Diane R. Foster, Deputy Clerk

Todd D. Campbell, Chairman  
Ontario County Municipal Building  
20 Ontario Street  
Canandaigua, New York 14424

Phone: 585-396-4447  
E-Mail: BOS@ontariocountyny.gov

### REGULAR BOARD MEETING October 26, 2023 6:30 PM

*Room 218, 2nd Floor  
74 Ontario Street, Canandaigua, NY 14424  
and Via WebEx <https://ontariocountyny.webex.com>  
Access Code 2335 252 6025 Password: BOS2023  
Alternatively, you can call into the meeting at: 1-408-418-9388*



#### ***Regular Meeting Called to Order***

#### ***Pledge of Allegiance:***

- Led By Supervisor James Kennedy, City Of Geneva

#### ***Roll Call:***

#### ***Approval of Minutes:***

- Minutes Of The Preceding Session Shall Be Approved Without Being Read, Unless The Reading Thereof Is Called For By A Member Of The Board.

#### ***Public Hearing:***

1. Regarding The Proposed Capital Improvement Plan 2024-2029
2. Regarding The Tentative Budget For The Fiscal Year Beginning January 1, 2024

#### ***Reports of County Officials:***

- County Administrator Chris Debolt

#### ***Privilege of the Floor: (Speakers will be limited to three minutes):***

#### ***Communications and Reports on File with the Board Clerk's Office:***

3. Approved Minutes Of The Health & Human Services Committee Meeting Held On September 25, 2023
4. Approved Minutes Of The Planning & Environmental Quality Committee Meeting Held On September 25, 2023.

5. Approved Minutes Of The Public Works Committee Meeting Held On September 25, 2023
6. Approved Minutes Of The Public Safety Committee Meeting Held On September 27, 2023.
7. Approved Minutes Of The Governmental Operations And Insurance Committee Held On September 27, 2023.
8. Approved Minutes Of The Ways And Means Committee Meeting Held On September 27, 2023.
9. Finger Lakes Visitors Connection Board Of Directors Meeting Held On July 6, 2023
10. Finger Lakes Visitors Connection Board Of Directors Meeting Held On September 9, 2023
11. Ontario County 2024 Tentative Budget
12. Resolution No. 287 Entitled, "Resolution Supporting Licensed Dealers Of Firearms, Subject To New York General Business Law 875", Received From Essex County Board Of Supervisors.
13. A Thank You Letter For Being Chosen As A Recipient Of The ARPA Grant, Received From Tim Niver, Library Director, Victor Farmington Library.
14. Town Board Resolution 10-2023-55 Entitled, "Resolution Regarding Opposition Of The Russet Ridge Wind Project Proposal (Richmond Town Board Joins The Town Of Naples In Its Opposition To Liberty Renewables Proposed Siting Of Industrial Wind Turbines)", Received From The Town Of Richmond
15. Acknowledgement Of Receipt Of State Of Emergency And Emergency Orders Issued On October 2, 7, 12, 17, And 22, Was Received From The Ontario County Clerk'S Office.

***Reports of Special Committees:***

***Reports of Standing Committees:***

***Resolutions:***

***Governmental Operations & Insurance Committee***

16. Resolution For The Cancellation Of Certain Delinquent Tax Liens

***Health & Human Services Committee***

17. Authority To Establish Charges For Flu Shots, September 1, 2023 - August 31, 2024, Public Health
18. Authority To Establish Charges For COVID-19 Vaccine, October 16, 2023-October 15, 2024
19. Authorization To Accept SY2024 Program Grant (CFDA# 20.616) From The Governor's Traffic Safety Committee
20. Acceptance Of The STOP-DWI HVEC Grant 2023-2024
21. Authorization To Contract With Transpro Bus Services, LLC - October 16, 2023 - August 31, 2025
22. Resolution To Appoint Kellie Miller To The Community Services Board

23. Resolution To Appoint Kate Ott To The Ontario County Community Services Board
24. Authorization For Professional Consultant Contract Dennis Henry, NPP Mental Health - 2023
25. Reappointment To The Ontario County Youth Board Derek Sigler
26. Appointment To The Ontario County Youth Board Sophia K. Enzinna
27. Authorization To Enter Into Contracts In 2024 Department Of Social Services
28. Resolution For Ontario County To Participate In Operation Green Light Supporting Veterans

### ***Planning & Environmental Quality Committee***

29. Re-Appointment To The Ontario County Four Seasons Local Development Corporation
30. Resolution Of Appreciation Robert Bennett
31. Appointment Of James Lagro To Ontario County Planning Board
32. Authorization To Contract With The Town Of Seneca To Affirm The 2013 Comprehensive Plan And Draft Priority Zoning Changes
33. Amend Code Enforcement Contract With The Town Of West Bloomfield
34. Approval Of Contract With The Town Of Richmond For Code Enforcement Services

### ***Public Safety Committee***

35. Authorization To Accept The Adult Treatment Court Grant From The Department Of Justice Bureau Of Justice Assistance
36. Intermunicipal Cooperation Agreement For Ontario County Special Weapons And Tactics (SWAT) Team With City Of Canandaigua And City Of Geneva
37. Renewal Of Contract (RFP - R18053) For Phone Services For Incarcerated Individuals At The Ontario County Jail
38. Renewal Of Contract (RFP - R18071) For Incarcerated Individual Commissary Services At The Ontario County Jail

### ***Public Works Committee***

39. Capital Project No. H057-19 -Main Campus Exterior Lighting Repairs - 2019 FLCC Maintenance Capital Project
40. Capital Project No. H080-21 - Approval Of Contract To Reassemble Lounge Furniture - FLCC Nursing Expansion Phase II Capital Project
41. Capital Project No. H049-18 - County Road 46 At Smith Road - Intersection Improvements Budget Transfer
42. Capital Project No. H056-19 - Honeoye Lake Wastewater Treatment Plant Improvements - Award Amendment Agreement For Construction Inspection, Compliance, And Administration Services

43. Capital Project No. H062-19 - Firing Range Improvement - Authorization To Contract For Electrical Services - Woodstone Earth Construction, Inc. And Bishop Electric
44. Capital Project No. H082-22 - Ontario Beach Park Improvements Project - Authorize Design Development Consultant Services Contract And Budget Transfer
45. County Road 33 - Culvert 2 Extension & Drainage Channel Improvements Project - Purchase Of Easements
46. Resolution Of The Ontario County Board Of Supervisors Calling For A Public Hearing On The Proposed Pierce Brook Subdivision Extension Of The Canandaigua Lake County Sewer District
47. Authorization To Accept Rental Agreement With Pitney Bowes, Inc.

### ***Ways & Means Committee***

48. Creation Of Office Specialist I Position
49. Creation Of Caseworker, H.E.L.P. (Temporary) Position
50. Salary Adjustment - Michael Bezer
51. Step Adjustment - Felicia Griffin
52. Adopting Local Law No. 6 (Intro) Of 2023
53. Adopting Local Law No. 7 (Intro) Of 2023
54. Authorization To Participate In The Cooperative Bid For Networked Copiers Coordinated By Eastern Suffolk BOCES
55. Accepting Donation From Ms. Bethany Shoemaker
56. Adoption Of County Budget For Year 2024
57. Appropriation To Conduct County Government Fiscal Year 2024
58. Approval Of The 2024-2029 Capital Improvement Plan

### ***Addendum***

59. Capital Project No. H095-23 - Authorize Contracts With The Cbod Group, Inc. & Upstate Communication & Security For It Equipment & Installation

### ***Unfinished Business:***

### ***Adjournment:***

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**RESOLUTION FOR THE CANCELLATION OF  
CERTAIN DELINQUENT TAX LIENS**

WHEREAS, The enforcing officer of any tax district may withdraw a parcel of real property from a pending foreclosure proceeding pursuant to Section 1138 of the Real Property Tax Law (“RPTL”) where it is inadvisable the tax district take title to a property; and

WHEREAS, Pursuant Section 1138(6) of the RPTL, after a foreclosure proceeding has been withdrawn, the governing body of the tax district may find there is no practical method to enforce the collection of delinquent taxes arising in the future against a particular parcel; and

WHEREAS, The governing body may direct the enforcing officer to issue a certificate of prospective cancellation, setting forth the relevant facts, and the parcel shall become exempt from taxation until the governing body determines the parcel should be restored to the taxable portion of the assessment roll; now, therefore, be it

RESOLVED, That pursuant to RPTL Section 1138, the Ontario County Board of Supervisors hereby determines that with respect to the below referenced tax liens there is no practical method to enforce the collection of such delinquent taxes and that a supplementary proceeding to enforce collection of the tax would not be effective; and further

RESOLVED, In light of the foregoing, the Ontario County Board of Supervisors hereby directs the following delinquent tax liens be cancelled:

Municipality	Parcel ID	Assessed Owner	Amount Owing
T/Geneva	103.04-1-43.100	Mahoney Bros.	\$482,689.94
T/V/Manchester	32.17-2-44.000	Springbrook Grain	\$346,330.18
T/V/Manchester	32.17-2-42.121	RB Crowell & Sons	\$19,351.81
V/Clifton Springs & T/Manchester	34.18-2-10.000	Massaro	\$68,358.27
T/Phelps	77.00-1-6.000	Salisbury	\$56,625.44
T/Hopewell	58.00-2-49.120	Dawson	\$1,807.83
T/Richmond	108.00-1-36.111	Maycock	\$897.68
T/Victor	14.00-1-19.140	Phillips Road, LLC	\$140,160.01

and further

RESOLVED, That a copy of this Resolution directing such cancellation be filed with the Ontario County Treasurer; and be it further

RESOLVED, That the Ontario County Treasurer, in accordance with RPTL Section 1138(6), shall thereafter issue applicable Certificates of Cancellation and thereafter shall file such Certificates of Cancellation with the Ontario County Clerk.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORITY TO ESTABLISH CHARGES FOR FLU SHOTS**  
**SEPTEMBER 1, 2023 - AUGUST 31, 2024**  
**PUBLIC HEALTH**

WHEREAS, The Ontario County Public Health Department provides flu shots to community residents annually; and

WHEREAS, The costs for the vaccine and administration of these shots is reimbursable from certain insurance companies; and

WHEREAS, The Public Health Department is desirous of seeking reimbursement from insurance companies when possible; and

WHEREAS, It is necessary to establish a yearly departmental charge for the administration of these shots in order to bill for these services; and

WHEREAS, The Public Health Director and the Health and Human Services Committee recommend establishing these charges; now, therefore, be it

RESOLVED, That the following fees be established for the administration of the flu vaccine for the 2023-2024 flu season:

Vaccine	Service	Cost
Flu	Vaccine Administration	\$20.00
	Cost of Vaccine	\$20.00

and further

RESOLVED, That individuals without insurance will pay forty dollars, \$40.00, per table above.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORITY TO ESTABLISH CHARGES FOR COVID-19 VACCINE**  
**OCTOBER 16, 2023 - OCTOBER 15, 2024**

WHEREAS, COVID-19 remains active in the community; and

WHEREAS, The Ontario County Public Health Department will provide COVID-19 vaccine to Ontario County employees; and

WHEREAS, The costs for the vaccine and administration of these shots is reimbursable from certain insurance companies; and

WHEREAS, The Public Health Department is desirous of seeking reimbursement from insurance companies when possible; and

WHEREAS, It is necessary to establish a departmental charge for the administration of these shots in order to bill for these services; and

WHEREAS, The Public Health Director and the Health and Human Services Committee recommend establishing these charges; now, therefore, be it

RESOLVED, That the following fees be established for the administration of the COVID-19 vaccine from October 16, 2023 through October, 15, 2024:

Vaccine	Service	Cost
COVID-19	Vaccine Administration	\$20.00
	Cost of Vaccine	\$120.00

and further

RESOLVED, That individuals without insurance will pay one hundred forty dollars, \$140.00, per table above.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO ACCEPT SY2024 PROGRAM GRANT (CFDA# 20.616)  
FROM GOVERNOR'S TRAFFIC SAFETY COMMITTEE - PUBLIC HEALTH**

WHEREAS, Ontario County Public Health Department has been awarded a grant of \$4,992 from the 2024 Highway Safety Program (HSP) Grant (NYS Contract # HIS-2024-Ontario Co Health-00079-(035); CFDA# 20.616 through the Governor's Traffic Safety Committee for the purpose of funding a Bicycle Safety and Bicycle Helmet education program in Ontario County; and

WHEREAS, The grant contract period extends from October 1, 2023 through September 30, 2024; and

WHEREAS, The funds have been budgeted as revenue for the 2024 budget year; and

WHEREAS, This grant contract is on file with the Clerk of the Board's Office; and

WHEREAS, The Health and Human Services, and Ways and Means Committees have reviewed and approved this request and recommend acceptance of the 2024 HSP Grant of \$4,992; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with the Governor's Traffic Safety Committee for a term of October 1, 2023 through September 30, 2024, at no cost to the County; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the 2024 Highway Safety Program Agreement with the Governor's Traffic Safety Committee, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County's Finance Department is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO ACCEPT A GRANT FROM  
THE NEW YORK STATE STOP-DWI FOUNDATION, INC. 2023-2024**

WHEREAS, Ontario County has been awarded \$24,000 from the New York State STOP-DWI Foundation, Inc. (NYS Contract# HSI-2024-NYS STOP-DWI Found.-00199-(088); CFDA# 20.616; MUNIS# G2315) for the purpose of supplementing existing funding for DWI High Visibility Engagement Campaign special patrols during the 2023-2024 year; and

WHEREAS, Funding from this grant would allow reimbursement of High Visibility Engagement Campaign in the amount of \$24,000 with no match required from Ontario County for the period of October 1, 2023 through September 30, 2024; and

WHEREAS, It is desirable for the Ontario County STOP-DWI Program to accept this grant from the NYS STOP-DWI Foundation, Inc., c/o Pam Aini, Grant Administrator & Project Director, 414 Fairview Avenue, Hornell, NY 14843; and

WHEREAS, The Health and Human Services Committee and Ways and Means Committee have reviewed this resolution at their meetings, and recommend acceptance of this grant; therefore, now, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors, hereby accepts this grant with the NYS STOP-DWI Foundation, Inc., c/o Pam Aini, Grant Administrator & Project Director, 414 Fairview Avenue, Hornell, NY 14843 in the amount of \$24,000 for a term of October 1, 2023 through September 30, 2024; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, that the County Administrator be, and hereby is, authorized and empowered to execute the STOP-DWI High Visibility Engagement Campaign Agreement with the New York State STOP-DWI Foundation, Inc., and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County’s Finance Department is authorized to make all necessary budgetary and accounting entries to affect the intent of this resolution; and further

RESOLVED, That the following budget transfer is hereby approved, with unused portions flowing into future years:

To	Description	Revenue	Appropriation
33152315-41589	Other Public Safety Income	\$6,500	

33152315-44389	Federal Aid, Other Public Safety	\$17,500	
33152315-51920	Overtime, Sheriff		\$6,500
33152315-54260	Consultation and Professional		\$17,500
	Total:		\$24,000

; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to the NYS STOP-DWI Foundation, c/o Pam Aini, Grant Administrator & Project Director, 414 Fairview Avenue, Hornell, NY 14843.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO CONTRACT WITH**  
**TRANSCO BUS SERVICES, LLC**  
**OCTOBER 16, 2023 – AUGUST 31, 2025**

WHEREAS, A student, Ontario County resident, requires preschool services; and

WHEREAS, The student will receive preschool services from Liberty Post in Webster, New York; and

WHEREAS, Ontario County is responsible for providing transportation of early intervention and preschool special education children per Chapter 683 of the Laws of 1986 amended by Section 236 of the Family Court Act and Article 25 of the Public Health Law as amended by Title IIA; and

WHEREAS, Kemps Bus Sales, LLC is unable to provide transportation; and

WHEREAS, Transpo Bus Services, LLC, has the means and is willing to transport said student round trip from the child's daycare center at 3 Dalewood Drive Rochester, NY 14625 to Liberty Post at 1456 Ridge Road, Webster, NY at a cost of \$390/day; and

WHEREAS, Funds have been appropriated in the budget to pay Transpo Bus Services, LLC; and

WHEREAS, The Director of Public Health and the Health & Human Services Committee recommend the above contract; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby approves the contract with Transpo Bus Services, LLC; and further

RESOLVED, That the contract shall cover the period of October 16, 2023 through August 31, 2025 at a rate of \$390/day round trip; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute said contract and all other documents necessary to effectuate the purpose of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**APPOINTMENT TO THE ONTARIO COUNTY  
COMMUNITY SERVICES BOARD - KELLIE L. MILLER**

WHEREAS, There are vacancies on the Community Services Board due to expired terms of prior incumbents; and

WHEREAS, Ms. Kellie Lynn Miller has expressed interest in serving on the Board and her willingness to serve, if appointed; and

WHEREAS, The Community Services Board, The Health and Human Services Committee and the County Administrator have reviewed the candidate's qualifications and recommended her appointment; now, therefore be it

RESOLVED, That Ms. Kellie Lynn Miller is hereby appointed to the Community Services Board; to serve on a four-year term to expire December 31, 2026; and further,

RESOLVED, That certified copies of this resolution be transmitted by the Clerk of the Board to the appointee.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**APPOINTMENT TO THE ONTARIO COUNTY  
COMMUNITY SERVICES BOARD - KATE OTT**

WHEREAS, There are vacancies on the Community Services Board due to expired terms of prior incumbents; and

WHEREAS, Ms. Kate Ott has expressed interest in serving on the Board and her willingness to serve, if appointed; and

WHEREAS, The Community Services Board, The Health and Human Services Committee and the County Administrator have reviewed the candidate's qualifications and recommended her appointment; now, therefore be it

RESOLVED, That Ms. Kate Ott is hereby appointed to the Community Services Board; to serve in a four-year term to expire December 31, 2026; and further,

RESOLVED, That certified copies of this resolution be transmitted by the Clerk of the Board to the appointee.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION FOR PROFESSIONAL CONSULTANT CONTRACT**  
**DENNIS HENRY, NPP**  
**MENTAL HEALTH – 2023**

WHEREAS, Ontario County Mental Health desires to renew the professional consultant service contract with Dennis Henry, NPP for services related to the provision of Psychiatric Nurse Practitioner Consultation Services; and

WHEREAS, Sufficient funds exist within the 2023 budget for this contract, which will encompass the period of November 7, 2023 through December 31, 2026; and

WHEREAS, The Director of Community Services, The Ontario County Community Services Board and The Health and Human Services Committee have reviewed this proposal and recommend its acceptance; now, therefore, be it

RESOLVED, that upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves the agreement with Dennis Henry at an hourly rate of \$170 for the first year; \$174 for the second year and \$178 for the third year with the total cost not to exceed \$225,000 per year, as detailed in Schedule A of the contract; and further

RESOLVED, That a permanent placement fee of \$24,000 be paid to Locum Tenens.com; and further

RESOLVED, That the County Administrator is hereby authorized to execute said agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Ontario County Board of Supervisors; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to effect the intent of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**REAPPOINTMENT TO THE ONTARIO COUNTY YOUTH BOARD**  
**DEREK SIGLER**

WHEREAS, Youth Board member Mr. Derek Sigler's term of office expires on October 24, 2023;  
and

WHEREAS, Mr. Sigler has expressed interest in reappointment to the Youth Board; and

WHEREAS, The Executive Director of the Youth Board expresses full support of the decision of the board as well as appreciation and gratitude of past services as well as the willingness to continue to serve at the will of the Ontario Board of Supervisors; and

WHEREAS, The Youth Board and Health and Human Services Committee recommend Mr. Sigler's reappointment; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby reappoint Derek Sigler to the Ontario County Youth Board for a new three-year term to expire October 24, 2026; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to Mr. Sigler, the Youth Bureau and the County Clerk.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**APPOINTMENT TO THE ONTARIO COUNTY YOUTH BOARD**  
**SOPHIA K. ENZINNA**

BE IT RESOLVED, That this Board of Supervisors does hereby approve the following appointment to the Ontario County Youth Board:

\* Sophia K. Enzinna with the term expiring on October 5, 2026; and further

RESOLVED, That certified copies of this resolution be sent to Ms. Enzinna, Youth Bureau and the County Clerk.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO ENTER INTO CONTRACTS IN 2024**  
**DEPARTMENT OF SOCIAL SERVICES**

WHEREAS, The Ontario County Department of Social Services requires contracts for services used during the year and is desirous of having said contracts in place; and

WHEREAS, New contracts, previously authorized and not already approved in the budget, will be brought to Committee for review; and

WHEREAS, Said contracts begin and end at different times within the year; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby authorize the Commissioner of Social Services, and her designee, to enter into contracts for the period specified, subject to review and approval by the County Attorney; and further

RESOLVED, That certified copies of this resolution be sent to the County Finance Department and to the Department of Social Services.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**RESOLUTION FOR ONTARIO COUNTY TO  
PARTICIPATE IN OPERATION GREEN LIGHT SUPPORTING VETERANS**

WHEREAS, The Ontario County Board of Supervisors appreciates the sacrifices our United States Military Personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service; and

WHEREAS, According to the 2022 Census, there are 6,521 veterans in Ontario County, making the veteran population 7.1 percent of Ontario County residents, which is higher than the national average of 6.2 percent; and

WHEREAS, Operation Green Light was launched in 2021 as a collaboration between the New York State Association of Counties (NYSAC), New York State Council of Educational Association (NYSCEA), the NYS County Veteran Service Officers' Association. Since then, the campaign has been adopted by National Association of Counties (NACo) and has spread to hundreds of counties and local governments across the United States; and

WHEREAS, Participation in Operation Greenlight is an opportunity to appreciate the veterans in Ontario County and acknowledge the challenges associated with their transition to civilian life; and

WHEREAS, The Health and Human Services Committee and the Public Works Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, The Board of Supervisors recognizes Operation Green Light by illuminating the Ontario County Court House and the Geneva Office Building green from November 6 through 11<sup>th</sup>, 2023 to honor the service and sacrifice of our men and women in uniform; and further

RESOLVED, In observance of Operation Green Light, the Board of Supervisors encourages its citizens to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence for Veterans Day; and further

RESOLVED, That this resolution shall take effect immediately.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**RE-APPOINTMENT TO THE ONTARIO COUNTY FOUR SEASONS LOCAL  
DEVELOPMENT CORPORATION**

BE IT RESOLVED, That the following individuals are hereby re-appointed as members of the Ontario County Four Seasons Local Development Corporation for three-year terms expiring September 30, 2026:

- Lenore Friend, Finger Lakes Community College
- David Hutchings, Sonnenberg Gardens & Mansion
- Mike Roeder, Ravenwood Golf Club
- Steve Fuller, Bristol Mountain; and further

RESOLVED, That certified copies of this resolution be sent to the Ontario County Four Seasons Local Development Corporation, the County Clerk, and the appointees.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**RESOLUTION OF APPRECIATION ROBERT BENNETT**

WHEREAS, Mr. Robert Bennett, retired General Manager of the Holiday Inn Express and Homewood Suites by Hilton at 575 Fishers Station Road, Victor, NY and currently residing at 34 Windelin Drive, Henrietta, NY, has served on the Board of Directors of the Ontario County Four Seasons Local Development Corporation since his appointment by the Board of Supervisors in 2006; and

WHEREAS, Mr. Bennett has devoted both his time and his expertise in the guidance of the Ontario County Four Seasons Local Development Corporation in its mission to the enhancement of tourism and economic development of the Ontario County tourism industry; and

WHEREAS, Mr. Bennett has brought considerable knowledge and experience to the board through his various affiliations with the Holiday Inn Express and Homewood Suites in Victor, NY, as well as various hotelier related consulting roles; and

WHEREAS, Mr. Bennett has served in every officer role for Ontario County Four Seasons Local Development Corporation, serving as the Treasurer of the board from 2008 – 2010; and 2<sup>nd</sup> Vice Chair between 2011 – 2016; and as 1<sup>st</sup> Vice Chair from 2017 – 2019 and Chair of the Board from 2020 - 2021; and

WHEREAS, Mr. Bennett valiantly led the organization through uncharted territory in response to the COVID-19 pandemic and its unprecedented impacts on the hospitality industry; and

WHEREAS, Mr. Bennett upon leaving his role as General Manager of the Homewood Suites and fulfilling his full term as a member and Immediate Past President of the Board of Directors of Ontario County Four Seasons Local Development Corporation has been recognized with appreciation and gratitude by the Board of Directors of the Ontario County Four Seasons Local Development Corporation for his seventeen years of distinguished service; and

WHEREAS, The Ontario County Board of Supervisors recognizes the valuable contributions Mr. Bennett has made to the stabilization and growth of the tourism industry for Ontario County; now, therefore, be it

RESOLVED, That the members of the Ontario County Board of Supervisors recognize the loyal and faithful performance of his duties and wish to express their appreciation to Mr. Bennett; and further

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to the Chairperson of the Ontario County Four Seasons Local Development Corporation, and Mr. Bennett.



**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**APPOINTMENT OF JAMES LAGRO TO ONTARIO COUNTY PLANNING BOARD**

WHEREAS, The Canandaigua Town Board recommends Jim LaGro for appointment to a 5 year term as the Town's representative to the Ontario County Planning Board; and

WHEREAS, The Planning and Environmental Quality Committee also recommends the appointment of Mr. LaGro; now, therefore, be it

RESOLVED, That as of October 26, 2023 James LaGro, representing the Town of Canandaigua, is hereby appointed as a member of the Ontario County Planning Board; and further

RESOLVED, That this appointment shall have a term of five years from October 26, 2023 to October 25, 2028; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board, to the County Clerk, to the Town of Canandaigua, to the Ontario County Planning Department, and to James LaGro.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO CONTRACT WITH THE TOWN OF SENECA TO AFFIRM  
THE 2013 COMPREHENSIVE PLAN AND DRAFT PRIORITY ZONING CHANGES**

WHEREAS, The Town of Seneca is interested in securing Professional Planning Services to review its Comprehensive Plan and draft priority zoning changes; and

WHEREAS, The extent of Professional Planning Services required is beyond the 40 hours of Professional Planning Service Technical Assistance that can be requested by any Ontario County municipality in a calendar year; and

WHEREAS, The Seneca Town Board approved acceptance of cost and scope dated July 13, 2023 with revisions at its meeting on August 15, 2023; and

WHEREAS, The revised scope dated August 28, 2023, being on file with the Clerk of this Board as Schedule "A" of the proposed Intermunicipal Agreement between the County and the Town of Seneca is for \$3,700; and

WHEREAS, The Planning and Environmental Quality Committee recommended acceptance of this resolution on October 16, 2023; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Intermunicipal Agreement on file with the Clerk of this Board between the County and the Town of Seneca wherein the County Planning Department shall work with the Town of Seneca Comprehensive Plan committee to review and affirm the 2013 Comprehensive Plan and recommend zoning amendments as outlined in the scope is hereby approved; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute said Intermunicipal Agreement with the Town of Seneca; and further

RESOLVED, That the term of said contract shall commence on September 26, 2023 and terminate on September 27, 2024; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the Planning and Environmental Quality Committee; and further

RESOLVED, That a copy of this resolution be send to the Town of Seneca by the Clerk of this Board and to the Ontario County Planning Department.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO AMEND CONTRACT WITH THE TOWN OF WEST  
BLOOMFIELD TO PROVIDE CODE ENFORCEMENT TECHNICAL ASSISTANCE**

WHEREAS, Resolution No. 241-2023 authorized a contract with the Town of West Bloomfield wherein the County would provide technical assistance related to administration of the New York State Uniform Fire Prevention and Building Code and its Zoning Law and Subdivision Regulations (collectively the 'Town Regulations') during a vacancy in the Town's Building Inspector/Zoning Officer, and/or Code Enforcement Officer position and in training of a new employee in said position; and

WHEREAS, The initial contract called for the County to provide 40 hours of free technical assistance and 50 additional hours at an hourly rate for the County Code Enforcement Officer; and

WHEREAS, The Town of West Bloomfield has requested up to an additional 150 hours of said service be provided through December 31, 2023; and

WHEREAS, The County Planning Department has proposed to provide up to an additional 150 hours of the services of a New York State Certified Building Inspector at a rate of \$59.07/hour, with the actual time spent be as directed by the Supervisor of the Town of West Bloomfield, and for mileage at the standard IRS rate of \$0.655 per mile; and

WHEREAS, All work provided by the County Planning Department shall be in the form of recommendations made to the Supervisor of the Town of West Bloomfield or the Town's Building Inspector/Zoning Officer/Code Enforcement Officer, if any, whom shall be responsible for issuing any official notices, forms, permits, certificates, and/or other documents necessary for administration of the Town Regulations; and

WHEREAS, The Planning and Environmental Quality Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Amendment Agreement with the Town of West Bloomfield wherein the County Planning Department shall provide up to an additional One Hundred Fifty (150) hours of technical assistance related to the Town's Regulations is hereby approved; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute said Intermunicipal Cooperation Agreement with the Town of West Bloomfield; and further

RESOLVED, That a copy of this resolution be sent to the Town of West Bloomfield by the Clerk of this Board.



**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO CONTRACT WITH THE TOWN OF RICHMOND TO  
PROVIDE CODE ENFORCEMENT TECHNICAL ASSISTANCE**

WHEREAS, The Town of Richmond has requested technical assistance related to administration of the New York State Uniform Fire Prevention and Building Code ('Building Code'); and

WHEREAS, The County Planning Department has proposed to provide up to 60 hours of the services of a New York State Certified Building Inspector at a rate of \$59.07/hour as directed by the Richmond Town Supervisor; and

WHEREAS, All work provided by the County Planning Department shall be in the form of recommendations made to the Town of Richmond's Supervisor or other Town employee as directed by the Town Supervisor whom shall be responsible for issuing any official notices, forms, permits, certificates, and/or other documents necessary for administration of the Building Code by the Town, and for mileage at the standard IRS rate of \$0.655 per mile; and

WHEREAS, The Planning and Environmental Quality Committee recommends acceptance of this resolution; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Intermunicipal Cooperation Agreement with the Town of Richmond wherein the County Planning Department shall provide technical assistance related to the Town related to the Town's responsibilities in administering the Building Code is hereby approved; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute said Intermunicipal Cooperation Agreement with the Town of Richmond; and further

RESOLVED, That the term of said contract shall commence on January 4, 2023 and terminate on December 31, 2023; and further

RESOLVED, That a copy of this resolution be sent to the Town of Richmond by the Clerk of this Board

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO ACCEPT THE ADULT TREATMENT COURT GRANT  
FROM THE DEPARTMENT OF JUSTICE BUREAU OF JUSTICE ASSISTANCE**

WHEREAS, The Department of Justice Bureau of Justice Assistance has notified Ontario County of an award in the amount of \$184,980 annually for a period of four (4) years, beginning October 1, 2023, as a result of Ontario County’s application for the Adult Treatment Court grant; and

WHEREAS, it is advantageous for Ontario County to accept these funds in the amount of approximately \$184,980 annually for a period of four (4) years, to enhance and improve the provision of services to individuals engaged with the Finger Lakes Treatment Court; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed this request and recommend the County Administrator's authorization to sign a contract for this funding; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby authorize accepting the award of \$184,980 per year for a period of four (4) years from the Department of Justice Bureau of Justice Assistance; and further

RESOLVED, That the County Administrator is authorized and directed to sign a contract and any other necessary documents which may be required; and further

RESOLVED, Tha the following budget is hereby approved for 2023, with unused protions flowing into future years:

To:		Revenue	Appropriation
11702316 44089	Federal Aid, Other	\$184,980	
11702316 54100	Office Supplies		\$600
11702316 54101	Equipment Minor		\$8,000
11702316 54530	Agency Contracts		\$ 174,880
11702316 54730	Miscellaneous Expenses		\$1,500

and further

RESOLVED, That the County’s Department of Finance is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board to the District Attorney and the Public Defender.



**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**INTERMUNICIPAL COOPERATION AGREEMENT FOR  
ONTARIO COUNTY SPECIAL WEAPONS AND TACTICS (SWAT) TEAM  
WITH CITY OF CANANDAIGUA AND CITY OF GENEVA**

WHEREAS, Section 119-o of the General Municipal Law permits municipal corporations to enter into agreements for the performance amongst themselves or one for the other of their respective functions, powers and duties on a cooperative basis for the provision of a joint service; and

WHEREAS, The County is desirous to enter into a multi-jurisdictional Special Weapons and Tactics Team Agreement (“SWAT Agreement”) with the Cities of Canandaigua and Geneva (collectively, the “Municipalities”); and

WHEREAS, The Municipalities participating will support an enhanced degree of cooperation and more efficient utilization of services and resources amongst the County Office of Sheriff and the Municipalities' respective police departments; and

WHEREAS, The SWAT Team may respond to handle high-risk incidents anywhere within the County of Ontario; and

WHEREAS, The Public Safety Committee recommends approval of the SWAT Team Agreement; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves the SWAT Team Agreement which supports a police tactical team dealing with certain criminal acts or threats; and further

RESOLVED, That the County Administrator and Sheriff are hereby authorized and empowered to execute the SWAT Team Agreement with the Municipalities and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That a copy of this resolution be provided to the Ontario County Sheriff and the Mayors of Canandaigua and Geneva.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**RENEWAL OF CONTRACT (RFP - R18053) FOR PHONE SERVICES FOR  
INCARCERATED INDIVIDUALS AT THE ONTARIO COUNTY JAIL**

WHEREAS, Resolution No. 513-2008 awarded a contract from a Request for Proposal (R18053) to Securus Technologies, Inc. to provide phone services for Incarcerated Individuals at the Ontario County Jail; and

WHEREAS, The current contract in accordance with RFP (R18053) charges a calling rate of \$0.21 per minute with no connection charge and provides the County with a 65% commission rate on this service; and

WHEREAS, The current contract offers the option of one (1) five (5) year renewal; and

WHEREAS, The Sheriff's Office would like to renew the contract with Securus Technologies, Inc; and

WHEREAS, Securus Technologies, Inc. has agreed to renew for the additional five (5) year period from October 28, 2023 through October 29, 2028 at the current prices as indicated in the RFP (R18053); and

WHEREAS, The Public Safety Committee recommends accepting this contract renewal; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors renews the contract with Securus Technologies, Inc., 4000 International Parkway, Carrollton, TX 75007 to provide phone services for Incarcerated Individuals at Ontario County Jail (RFP - R18053) for the additional five (5) year term of October 28, 2023 through October 29, 2028; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Securus Technologies, Inc.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**RENEWAL OF CONTRACT (RFP - R18071) FOR  
INCARCERATED INDIVIDUAL COMMISSARY SERVICES  
AT THE ONTARIO COUNTY JAIL**

WHEREAS, Resolution No. 837-2008 awarded a contract from a Request for Proposal (R18071) to Keefe Commissary Network, LLC to provide Incarcerated Individual commissary services at the Ontario County Jail; and

WHEREAS, The current contract in accordance with RFP (R18071) provides the County with a 34.25% commission rate on this service; and

WHEREAS, The current contract offers the option of one (1) five (5) year renewal; and

WHEREAS, The Sheriff's Office would like to renew the contract with Keefe Commissary Network, LLC; and

WHEREAS, Keefe Commissary Network, LLC has agreed to renew for the additional five (5) year period from October 28, 2023 through October 29, 2028 at the current commission rate as indicated in the RFP (R18071); and

WHEREAS, The Public Safety Committee recommends accepting this contract renewal; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors renews the contract with Keefe Commissary Network, LLC, 21848 Commerce Parkway, Suite 100, Strongsville, OH 44149 to provide Incarcerated Individual commissary services at Ontario County Jail (RFP -R18071) for the additional five (5) year term of October 28, 2023 through October 29, 2028; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Keefe Commissary Network, LLC.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CAPITAL PROJECT NO. H057-19**  
**MAIN CAMPUS EXTERIOR LIGHTING REPAIRS**  
**2019 FLCC MAINTENANCE CAPITAL PROJECT**

WHEREAS, Resolution No. 360-2019 created Capital Project No. H057-19 as the 2019 FLCC Maintenance Capital Project in the amount of One Million Two Hundred Seventy-Nine Thousand Dollars (\$1,279,000.00); and

WHEREAS, Said project includes funding for exterior repairs and site work; and

WHEREAS, Finger Lakes Community College staff has found it necessary to replace one (1) Main Campus entrance sign light fixture and five (5) light pole lights for the main campus parking lots; and

WHEREAS, Resolution No. 854-2022 awarded Bid B22078 for the purchase of electrical supplies to Cooper Friedman Electric Supply Co. Inc., dba Cooper Electric, 315 Cranbury Half Acre Road, Cranbury, New Jersey, 08512; and

WHEREAS, FLCC received quotes S052967090 for five (5) light pole light fixtures in the amount of Four Thousand Seven Hundred Ninety Four Dollars and Ten Cents (\$4,794.10) dated September 12, 2023 and S053120299 for one (1) entry sign light fixture dated September 28, 2023 in the amount of Five Hundred Eighty-Eight Dollars (\$588.00) from Cooper Electric, copies of which are on file with the clerk of this Board; and

WHEREAS, FLCC staff will self – perform the removal and installation of said lighting fixtures; and

WHEREAS, Sufficient funds exist in the 2019 FLCC Maintenance Capital Project; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts quotes S052967090 for five (5) light pole light fixtures in the amount of Four Thousand Seven Hundred Ninety Four Dollars and Ten Cents (\$4,794.10) dated September 12, 2023 and S053120299 for one (1) entry sign light fixture dated September 28, 2023 in the amount of Five Hundred Eighty-Eight Dollars (\$588.00) and authorizes and empowers the County Administrator to execute a contract with said vendor for said items at a cost not to exceed Five Thousand Three Hundred Eighty-Two Dollars and Ten Cents (\$5,382.10); and further

RESOLVED, That the cost of said contract be paid from budget line HHH05719 54493 – Electric; and further

RESOLVED, That the term of said contract shall commence October 27, 2023, and terminate December 31, 2023; and further

RESOLVED, That the Department of Finance is directed to make all necessary budgetary and accounting entries to effect the intent of this resolution for a total project budget of One Million Two Hundred Seventy-Nine Thousand Dollars (\$1,279,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CAPITAL PROJECT NO. H080-21**  
**APPROVAL OF CONTRACT TO REASSEMBLE LOUNGE FURNITURE**  
**FLCC NURSING EXPANSION PHASE II CAPITAL PROJECT**

WHEREAS, Resolution No. 585-2021 established Capital Project No. H080-21 as the FLCC Nursing Expansion Phase II Capital Project; and

WHEREAS, Resolution No. 452-2021 awarded Bid B21063 to Sedgwick Business Interiors for purchase and assembly of fourth floor lounge furniture for the FLCC Nursing Expansion Capital Project No. H068-20, said bid has since expired; and

WHEREAS, Said furniture was disassembled and stored by FLCC staff to allow construction of the FLCC Nursing Expansion Phase II Project to occur; and

WHEREAS, The FLCC Director of Facilities and Grounds recommends having the same vendor reassemble said lounge furniture and make adjustments thereto to accommodate the change in layout of the fourth floor lounge; and

WHEREAS, FLCC received quote R980.001 from Sedgwick Business Interiors, 176 Anderson Avenue, Rochester, New York, 14607, for the cost of labor to reassemble the lounge furniture in the amount of Eight Hundred Fifty Dollars (\$850.00), a copy of which is on file with the Clerk of the Board of Supervisors; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts quote R980.001 and authorizes and empowers the County Administrator to execute a contract with Sedgwick Business Interiors for a total contract price not to exceed Eight Hundred Fifty Dollars (\$850.00); and further

RESOLVED, That the term of said contract shall commence on October 27, 2023, and terminate on August 31, 2024; and further

RESOLVED, That the cost of said contract be paid from budget line HHH08021 52100 – Furniture & Furnishings of Capital Project No. H080-21; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of Two Million Six Hundred Ten Thousand Dollars (\$2,610,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CAPITAL PROJECT NO. H049-18**  
**COUNTY ROAD 46 AT SMITH ROAD INTERSECTION IMPROVEMENTS**  
**BUDGET TRANSFER**

WHEREAS, Ontario County is awarded Federally Aided Transportation Projects; and

WHEREAS, Federally Aided Transportation Projects with consultant contracts greater than \$300,000.00 require a consultant audit; and

WHEREAS, Resolution No. 677-2020 authorized an agreement with Mengel Metzger Barr & Co. LLP for auditing services, including consultant audits of said projects; and

WHEREAS, The cost of the consultant audit will not exceed \$2,600; and

WHEREAS, Sufficient funding exists in Capital Project No. H049-18 to fund the consultant audit; and

WHEREAS, The cost of the audit is a federal aid eligible expense; and

WHEREAS, The Public Works Committee and Ways and Means Committee have reviewed this resolution and recommend its adoption; now, therefore, be it

RESOLVED, That the budget for Capital Project No. H049-18 be amended as follows:

Appropriations	Description	Current Budget	Change	Revised Budget
HHH04918 54491	General Construction	\$2,669,975.44		\$2,669,975.44
HHH04918 54495	Engineering	\$825,450.00	-\$2,600.00	\$822,850.00
HHH04918 54820	Land Acquisition	\$6,600.00		\$6,600.00
HHH04918 54865	Administrative Expenses	\$1,600.00	+\$2,600.00	\$4,200.00
HHH04918 54731	Contingency	\$0.00		\$0.00
HHH04918 59000	Interfund Transfers	\$496,404.00		\$496,404.00
Revenues				
HHH04918 43089	State Aid	\$237,578.00		\$237,578.00

HHH04918 44597	Federal Aid	\$3,128,415.00		\$3,128,415.00
HHH04918 45031	Interfund Transfers	\$634,036.44		\$634,036.44

and further

RESOLVED, That the Ontario County Finance Department is authorized to make all necessary budgetary and accounting entries for this project to effectuate the intent of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CAPITAL PROJECT NO. H056-19**  
**HONEOYE LAKE WASTEWATER TREATMENT PLANT IMPROVEMENTS**  
**AWARD AMENDMENT AGREEMENT FOR CONSTRUCTION INSPECTION,**  
**COMPLIANCE, AND ADMINISTRATION SERVICES**

WHEREAS, Resolution No. 299-2019 created Capital Project No. 05-2019, Honeoye Lake Wastewater Treatment Plant Improvements Project, (the “Project”) now identified as Capital Project No. H056-19; and

WHEREAS, Resolution No.’s 339-2017, 538-2017, 73-2018, 185-2018, 560-2018, 479-2019, 518-2020, 275-2021, and 588-2022 awarded contracts to GHD Consulting Services, Inc., for professional services related to preparation of engineering report, SEQR documents, final design, bidding services, and construction inspection, compliance, and administrative services for a total amended contract amount of \$1,128,343; and

WHEREAS, Resolution No. 201-2021 approved the Bond Resolution for the project; and

WHEREAS, Resolution No. 234-2021 awarded construction contracts for the project; and

WHEREAS, Resolution No.’s 434-2022 and 435-2022 authorized increasing and amending the project budget for said Capital Project to \$10,150,000; and

WHEREAS, It is necessary to extend construction inspection, compliance, and administrative services to assure contract compliance and maintenance of plant operations throughout the entire construction work including, but not limited to, enhanced equalization basin leak repairs; and

WHEREAS, GHD Consulting Services, Inc., have prepared scope of services and fee proposals for the continuation of construction inspection, compliance, and administrative services; and

WHEREAS, The County Public Works Department have reviewed and approved the scope of services and corresponding price proposals; and

WHEREAS, Sufficient funds exist in the Consultation and Professional line of Capital Project No. H056-19 (HHH05619 54260); and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now therefore be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract amendment with GHD Consulting Services, Inc., for continuation of construction inspection, compliance, and administrative services, contingent upon delivery of a satisfactory DBE/WMBE Utilization Plans, at a cost not to exceed \$18,250 for a total amended contract price not to exceed \$1,146,593; and further

RESOLVED, That the term of said contracts will expire June 7, 2024; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, for these contracts, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, The County Administrator be and hereby is authorized and empowered to execute said contracts and all other documents necessary or appropriate to effectuate the purposes of this resolution; and further

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to the Department of Finance.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CAPITAL PROJECT NO. H062-19**  
**FIRING RANGE IMPROVEMENTS**  
**AUTHORIZATION TO CONTRACT FOR ELECTRICAL SERVICES**  
**WOODSTONE EARTH CONSTRUCTION, INC. AND BISHOP ELECTRIC**

WHEREAS, Resolution No. 647-2019 created Capital Project No. H062-19, Firing Range Improvements (the Project); and

WHEREAS, Resolution No. 466-2023 awarded a contract to Woodstone Earth Construction for \$817,200 and authorized contract contingency of \$61,290; and

WHEREAS, Staff had solicited bids for electrical work (B22054) and no bids were received; and

WHEREAS, The County solicited the on-demand electrical contractor, Bishop Electric, to provide electrical needs for the project and a change order from Woodstone Construction for general support in excavation and conduit installation; and

WHEREAS, Bishop Electric has provided an estimated cost of \$22,157.71 and the County has established a contract contingency of \$4,800 bringing the estimated cost to \$26,957.71; and

WHEREAS, The change order for Woodstone Construction is for a cost not to exceed \$52,550 for general site work and conduit installation; and

WHEREAS, A total of \$79,507.71 is needed to fund the short form contract with Bishop Electric and the change order from Woodstone Earth Construction, Inc.; and

WHEREAS, Staff is recommending \$36,290 be funded with Woodstone Earth Construction, Inc, contract contingency and the remaining \$43,217.71 be funded with appropriated fund balance; and

WHEREAS, The Public Works Committee and the Ways and means Committee have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That the following budget transfer is approved:

AA995099 59000	Interfund Transfer	+\$43,217.71
AA30599	Appropriated Fund Balance	+\$43,217.71

and further

RESOLVED, That the Public Works Committee authorizes the change order with Woodstone Earth Construction for a cost not to exceed \$52,550 to complete the site work to support the provision of electric and lighting for the project; and further

RESOLVED, That the budget of Capital Project H062-19 be, and hereby is, amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH06219 54260	Consultation & Professional	\$71,856.00		\$71,856.00
HHH06219 54491	General Construction	\$878,490.00	+\$16,260.00	\$894,750.00
HHH06210 54493	Electrical	\$0.00	+\$26,957.71	\$26,957.71
HHH06219 54495	Architectural & Engineering	\$177,037.17		\$177,037.17
HHH06219 54865	Administration	\$1,130.47		\$1,130.47
HHH06219 54731	Contingency	\$0.00		\$0.00
Revenue:				
HHH06219 45031	Interfund Transfer	\$1,128,513.64	+\$43,217.71	\$1,171,731.35

and further

RESOLVED, That subject to review and approval by the County Attorney’s office as to form, the Board of Supervisors accepts the proposal and short form contract with Bishop Electric, 3524 East Lake Road, Canandaigua, NY 14424 for an amount not to exceed Twenty Two Thousand One Hundred Fifty Seven Dollars and Seventy One Cents (\$22,157.71) and a contract contingency of \$4,800 be established; and further

RESOLVED, The County Administrator, or their designee be, and it hereby authorized and empowered to execute all documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the contract term with Bishop Electric will be October 26, 2023 to October 25, 2024; and further

RESOLVED, That the Commissioner of Public Works, be and hereby is, authorized and empowered to execute any and all documents necessary or appropriate to effectuate adjustments or change orders to the original contract within the limits agreed to in this resolution, subject to review and approval by the Office of the County Attorney; and further

RESOLVED, That nothing herein shall be construed as having transferred to any officer or employee of the County any power of the Board of Supervisors, which retains absolute authority

to discontinue to majority of the weighted vote any action taken without prior authorization of the Board; and further

RESOLVED, That the Ontario County Finance Department is directed to make all necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to the Ontario County Finance Department.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CAPITAL PROJECT NO. H082-22**  
**ONTARIO BEACH PARK IMPROVEMENTS PROJECT**  
**AUTHORIZE DESIGN DEVELOPMENT CONSULTANT SERVICES CONTRACT**  
**AND BUDGET TRANSFER**

WHEREAS, Resolution No. 747-2022 created Capital Project No. H082-22 as the Ontario Beach Park Improvements Project and established the project budget; and

WHEREAS, Resolution No. 712-2022 approved the 2023-2028 Ontario County Capital Improvement Plan (CIP), including the Ontario Beach Park Improvements Project (#CP26-20); and

WHEREAS, Resolution No. 101-2022 accepted a \$500,000.00 grant (EPF #219542) from the New York State Office Parks, Recreation, and Historic Preservation (NYSOPRHP) to implement the Ontario Beach Park Improvements Project and a fully executed contract with NYSOPRHP was received; and

WHEREAS, Resolution No. 190-2023 established a contract with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (hereinafter referred to as “EDR”) for the concept refinement phase of the Improvements to Ontario Beach Park Project and amended the project budget; and

WHEREAS, The Park Concept Plan shows work to extend onto the neighboring Canandaigua Lake Consolidated Sewer District (CLCSD) pump station 6E parcel that is integral to the success of the overall park improvement; and

WHEREAS, Work on the CLCSD parcel is not NYSOPRHP grant eligible and both the design and construction costs will be covered through county funds; and

WHEREAS, The County would like to separate and clearly delineate which expenses are not eligible for grant funding; and

WHEREAS, EDR has presented a proposal for Design Development through bid period services, based on the park improvement concept plan, for a cost not to exceed \$150,000 of which \$15,000 will cover design work planned on the CLCSD parcel; and

WHEREAS, An \$8,000 design contingency is established for this work bringing the total design development project budget \$158,000; and

WHEREAS, It is necessary to establish a budget for the anticipated construction costs planned for the CLCSD parcel which is estimated at \$95,000; and

WHEREAS, The Public Works Committee and Ways & Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the following funding transfer is hereby approved:

Line Item	Title	Budget Change
AA995099 59000	Transfer to Capital Projects	+\$110,800.00
AA162099 54031	B&G CIP - Renovations	-\$110,800.00

and further

RESOLVED, That the budget for Capital Project H082-22 is hereby amended as follows:

Line Item	Description	Current Budget	Change	Revised Budget
Appropriations				
HHH08222 54260	Consultation and Professional	\$29,925.00	-\$14,125.00	\$15,800.00
HHH08222 54491	Construction	\$0.00	\$95,000.00	\$95,000.00
HHH08222 54731	Contingency	\$970,075.00	-\$970,075.00	\$0.00
HHH08222 54260 PRK01	Consultation and Professional	\$0.00	+\$172,125.00	\$172,125.00
HHH08222 54731 PRK01	Contingency	\$0.00	+\$827,875.00	\$827,875.00
Revenues				
HHH08222 45031 PRK01	Interfund Transfers	\$0.00	+\$500,000.00	\$500,000.00
HHH08222 45031	Interfund Transfers	\$500,000.00	-\$389,200.00	\$110,800.00
HHH08222 43889	State Aid and Culture Recreation	\$500,000.00	-\$500,000.00	0.00
HHH08222 43889 PRK01	State Aid and Culture Recreation	\$0.00	+\$500,000.00	\$500,000.00

RESOLVED, That upon review and approval of the County Attorney as to form, the Ontario County Board of Supervisors does hereby accept the proposal dated 10/6/23 from Environment

Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., 274 North Goodman Street, Suite B260, Rochester, NY 14607 to provide professional consultant services in regards to the Design Development and bidding phase of the Ontario Beach Park Improvements Project at a cost not to exceed \$150,000 and authorizes and empowers the County Administrator to execute a contract with said firm for a said amount; and further

RESOLVED, An \$8,000 design contingency is established to cover unanticipated design modifications(\$7200 for the grant funded portion & \$800 for the non-grant funded portion); and further

RESOLVED, That the term of said contract shall commence on November 1, 2023 and end on November 1, 2024; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effectuate the intent of this resolution; and further

RESOLVED, That a certified copy of this resolution be sent to the Finance Department by the Clerk of this Board.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**COUNTY ROAD 33 – CULVERT 2 EXTENSION & DRAINAGE CHANNEL  
IMPROVEMENTS PROJECT PURCHASE OF EASEMENTS**

WHEREAS, A project for the extension of Culvert 2 and drainage channel improvements along County Road 33 in the town of Naples, Ontario County, (the “Project”), is planned for the 2024 construction season; and

WHEREAS, County engineering staff are advancing the design of the Project; and

WHEREAS, A permanent and temporary easement are necessary to maintain the planned improvements and to construct the extension and improvements, respectively; and

WHEREAS, The Department of Public Works, having investigated the matter of acquiring easements for the Project, recommends purchasing easements as follows:

CR 33 - Parcel No(s).	Tax Account Number	Est. Amount
PE01-2023 (Permanent)	200.00-1-31.000	\$700.00
TE01-2023 (Temporary)	200.00-1-31.000	\$800.00

and

WHEREAS, Estimated easement cost for said project is \$1,500; and

WHEREAS, During final negotiations with property owners it may be necessary to compensate for unforeseen conditions and administrative remedies thus requiring a easement purchase contingency; and

WHEREAS, Estimated budget for said property acquisition is \$2,000 which includes a contingency of \$500; and

WHEREAS, There is sufficient funding in the Highway budget to purchase said easements; and

WHEREAS, The Public Works Committee has reviewed this proposal and recommend its acceptance; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors, on the recommendation of the Public Works Committee, hereby approves the purchase of the aforesaid easements and the amounts hereinbefore set for an amount not to exceed \$2,000; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this Resolution; and further

RESOLVED, That the Commissioner of Public Works be, and hereby is, authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes

of the original purchase, subject to review and approval by the Office of the County Attorney; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to the County Attorney electronically.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**RESOLUTION OF THE ONTARIO COUNTY BOARD OF SUPERVISORS CALLING  
FOR A PUBLIC HEARING ON THE PROPOSED PIERCE BROOK SUBDIVISION  
EXTENSION OF THE CANANDAIGUA LAKE COUNTY SEWER DISTRICT**

WHEREAS, A Petition executed by William Wright, Commissioner of Public Works, the administrative head of the Canandaigua Lake County Sewer District, has been presented to this Board of Supervisors requesting that a certain area in the Town of Canandaigua be established as an extension to the Canandaigua Lake County Sewer District; and

WHEREAS, Filed with the Petition are maps and plans showing the proposed extension area; and

WHEREAS, It is the function of this Board to call for a public hearing upon this proposal to establish a county sewer district extension to comprise the area described and defined in the map and plans; and

WHEREAS, It would appear that the creation of this county sewer district extension would be in the best interests of the people of the County of Ontario; now, therefore, be it

RESOLVED, That a public hearing be held by and before the Ontario County Board of Supervisors on November 16, 2023 at 6:30 p.m., at 74 Ontario Street, Canandaigua, New York, upon the proposal to establish the Pierce Brook Subdivision Extension to the Canandaigua Lake County Sewer District to comprise a certain area in the Town of Canandaigua as described and defined in the maps and plans filed herewith; and further

RESOLVED, That the Clerk of this Board cause the notice of such public hearing to be published once in the two official newspapers of the County, the publication date to be not less than 10 nor more than 20 days before the date set for such hearing; and further

RESOLVED, That prior to the publication of the notice of hearing, that the Commissioner of Public Works and the County Attorney shall prepare a detailed explanation of how the estimated cost of hook-up fees, and the cost of the extension to the typical property was computed, and said explanation shall be placed on file for public inspection with the Ontario County Clerk; and further

RESOLVED, That certified copies of this Resolution be sent to the Public Works Department and the County Attorney's Office electronically.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO ACCEPT RENTAL AGREEMENT WITH  
PITNEY BOWES, INC.**

WHEREAS, Resolution No. 556-2018 authorized a five-year rental agreement with Pitney Bowes, Inc., for a digital mailing machine and associated peripheral equipment; and

WHEREAS, Said agreement expires December 29, 2023; and

WHEREAS, Pitney Bowes, Inc. has agreed to a 60 month rental agreement which includes a MailCenter 2000 Series Digital Mailing Machine and associated peripheral equipment for a fixed monthly rental of \$621.54; and

WHEREAS, The Public Works Committee has reviewed and recommends the adoption of this resolution; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney, as to form, the Board of Supervisors hereby authorizes a five-year rental agreement with Pitney Bowes, Inc., that includes a MailCenter 2000 Series Digital Mailing Machine and associated peripheral equipment for a fixed monthly rental of \$621.54 during the term of the agreement; and further

RESOLVED, That the County Administrator is hereby authorized to sign said agreement; and further

RESOLVED, That the term of said agreement is December 30, 2023 to December 29, 2028; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting entries to effectuate the intent of this Resolution; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to Mr. Robert Zurat, Area Sales Manager, Pitney Bowes, Inc. 6724 Rush Lima Rd, Honeoye Falls, NY 14472.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CREATION OF OFFICE SPECIALIST I POSITION**

WHEREAS, Mr. James Ritts, District Attorney, has filed a New Position Duties Statement for a position he would like to create; and

WHEREAS, The Director of Human Resources has classified the position as Office Specialist I by Personnel Officer Classification Certification No. 76-2023; and

WHEREAS, Sufficient funding exists within the Office of the District Attorney's budget to fund this position through the Aid to Prosecution grant funds; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committees have reviewed and recommend the creation of an Office Specialist I position in the Office of the District Attorney; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors does hereby authorize the creation of a position of Office Specialist I (CSEA Grade A3), effective upon adoption; and further

RESOLVED, That in the event the grant funding is no longer available to fund this position, it shall be reviewed to determine ongoing need of the position and alternative funding options; and further

RESOLVED, That the vacancy of this new position is authorized to be filled immediately; and further

RESOLVED, That the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CREATION OF CASEWORKER, H.E.L.P. (TEMPORARY) POSITION**

WHEREAS, Ms. Eileen Tiberio, Commissioner of Social Services, has filed a New Position Duties Statement with the Director of Human Resources for a position she would like to create to provide temporary assistance for the department's document digitization project; and

WHEREAS, The Director of Human Resources has classified the position as Caseworker (H.E.L.P) (Temporary) by Personnel Officer Certification No. -2023; and

WHEREAS, Sufficient funding exists within the Department of Social Services' budget to fund this position; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee have reviewed and recommend the creation of this position; now, therefore, be it

RESOLVED, That one (1) temporary, full-time position of Caseworker (H.E.L.P) (Temporary) be created and filled, without benefits, effective upon appointment for a period not to exceed 6 months; and further

RESOLVED, That the vacancy of the new position is authorized to be filled immediately in accordance with Civil Service Law; and further

RESOLVED, That sufficient funding exists within the Department of Social Services' budget for this position; and further

RESOLVED, That the Department of Finance shall be authorized to make the necessary budgetary and accounting entries to meet the intent of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**SALARY ADJUSTMENT – MICHAEL BEZER**

WHEREAS, Mr. James Ritts, District Attorney, has requested a salary adjustment for Assistant County Attorney, Michael Bezer, based on his significant years of prosecutor experience that he has brought to the benefit of Ontario County; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee have reviewed and approved the salary adjustment for Mr. Bezer to be placed on MCP Band 5, Step 1, (\$108,366) effective to his date of hire with Ontario County; and

WHEREAS, Sufficient funding exists within the District Attorney's Office budget for this step adjustment; now, therefore, be it

RESOLVED, That Michael Bezer be placed at MCP Band 5, Step 1 (\$108,366) effective upon his date of hire with Ontario County; and further

RESOLVED, That the Department of Finance shall be authorized to make the necessary budgetary and accounting entries to meet the intent of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**STEP ADJUSTMENT - FELICIA GRIFFIN**

WHEREAS, Sheriff Cirencione has requested a salary adjustment for Ms. Felicia Griffin who is returning to her position as a Typist, part-time, which she left in December 2022 when she was at Grade S3, Step 3; and

WHEREAS, Ms. Griffin would be placed at Grade S3, Step 1 without this adjustment; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee have reviewed and approved the salary adjustment for Ms. Griffin to remain be placed at her previous grade and step, Grade S3, Step 3 effective upon her date of hire; and

WHEREAS, Sufficient funding exists within the Office of the Sheriff's budget for this step adjustment; now, therefore, be it

RESOLVED, That the starting rate of pay for Felicia Griffin will be Grade S3, Step 3 (\$19.40/hr) effective to her return date of hire; and further

RESOLVED, That the Department of Finance shall be authorized to make the necessary budgetary and accounting entries to meet the intent of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**ADOPTING LOCAL LAW NO. 6 (INTRO) OF 2023**

WHEREAS, A public hearing having been held on October 5, 2023, prior to the full meeting of this Board, for public input on a proposed local law entitled "A Local Law Applying the Management Compensation Program to Certain County Officers Appointed for Definite Terms which includes the Year 2024"; and

WHEREAS, All public objection or comment presented at the public hearing, if any, having been heard and considered; now, therefore, be it

RESOLVED, That Local Law No. 6 (Intro) of 2024, Applying the Management Compensation Program to Certain County Officers Appointed for Definite Terms which includes the Year 2024, is hereby adopted.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**ADOPTING LOCAL LAW NO. 7 (INTRO) OF 2023**

WHEREAS, A public hearing having been held on October 5th, 2023, prior to the full meeting of this Board, for public input on a proposed local law entitled "A Local Law to Increase the Salary for the Ontario County Sheriff for the Years 2024 through 2026"; and

WHEREAS, All public objection or comment presented at the public hearing, if any, having been heard and considered; now, therefore, be it

RESOLVED, That Local Law No. 7 (Intro) of 2023, Increasing the Salary for the Ontario County Sheriff for the Years 2024 through 2026, is hereby adopted.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**AUTHORIZATION TO PARTICIPATE IN THE COOPERATIVE BID FOR  
NETWORKED COPIERS COORDINATED BY EASTERN SUFFOLK BOCES**

WHEREAS, Eastern Suffolk BOCES located at 201 Sunrise Highway, Patchogue, New York, 11772, has submitted a proposed “Resolution A” for Ontario County's continued participation in the networked copier bid (2020-044-0502) for the Toshiba copiers Ontario County leases; and

WHEREAS, The Ontario County Purchasing Department deems it to be in the best interest of the taxpayers of Ontario County to participate in said cooperative bids for a fee of \$595 for the period of July 1, 2023 through June 30, 2024; now, therefore, be it

RESOLVED, That the Purchasing Director be, and hereby is, authorized and directed to sign the “Resolution A”

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**ACCEPTING A DONATION OF FUNDS FROM BETHANY SHOEMAKER**

WHEREAS Bethany Shoemaker of Phelps has offered to make a monetary donation to Ontario County in the amount of two hundred and seventy dollars (\$270.00); and

WHEREAS, Ms. Shoemaker has requested these funds be utilized to offset other County expenses in the General Fund; and

WHEREAS, The Ways and Means Committee has thanked Ms. Shoemaker for her donation and recommended its acceptance; now, therefore, be it

RESOLVED, The Board of Supervisors hereby accepts a monetary donation from Ms. Bethany Shoemaker of Phelps in the amount of two hundred and seventy dollars (\$270.00) to be deposited in the General Fund; and may it be further

RESOLVED, The Finance Department is hereby authorized and empowered to make all necessary entries and transactions to effectuate the intent of this resolution.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**ADOPTION OF COUNTY BUDGET FOR YEAR 2024**

WHEREAS, The Tentative County Budget for the year 2024 has been duly presented to this Board of Supervisors by the Budget Officer, and a duly advertised Public Hearing has been had thereon; now, therefore, be it

RESOLVED, That pursuant to Section 360 of the County Law, the said Tentative Budget be, and it hereby is, adopted as the budget of Ontario County for the year 2024.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**APPROPRIATION TO CONDUCT COUNTY GOVERNMENT FISCAL YEAR 2024**

WHEREAS, This Board of Supervisors on October 26, 2023, adopted a budget for the fiscal year 2024; now, therefore, be it

RESOLVED, That the amount of the appropriation to be covered by property tax, \$81,204,620, be levied and assessed upon the property of the county liable therefore for the fiscal year beginning January 1, 2024.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**APPROVAL OF THE 2024 – 2029 CAPITAL IMPROVEMENT PLAN**

WHEREAS, The Ontario County Board of Supervisors previously did review the contents of the proposed 2024 - 2029 Capital Improvement Plan (CIP) as on file with the Clerk of this Board; and

WHEREAS, A Public Hearing regarding the same was duly held at 6:30 p.m. on October 26, 2023, at the Supervisors' Chambers, 74 Ontario Street, Canandaigua, New York in accordance with notice of such hearing, duly posted and published as required by law; and

WHEREAS, In accordance with the process adopted by this Board in Resolution No. 201-99, the Board of Supervisors wishes to endorse the entire six-year CIP; and

WHEREAS, The Board of Supervisors wishes to highlight the projects scheduled to be undertaken in the first year of the CIP, known as the Program Budget, to emphasize the integration of the CIP and the annual budget processes by citing the year 2024 projects and listing the funding sources as per the attached schedule of CIP Projects for 2024; and

WHEREAS, The writing and adoption of the CIP does not in itself create an environmental impact and does not constitute the final approval to proceed with the specific projects listed herein; and the Board of Supervisors will direct that, prior to projects receiving funding and prior to the start of any construction, they shall be subject to review under the State Environmental Quality Review Act; now, therefore, be it

RESOLVED, That this Capital Improvement Plan 2024 – 2029 is hereby approved by this Board of Supervisors; and further

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to the County Director of Finance and President of Finger Lakes Community College.

**Ontario County**  
**Board of Supervisors**  
**Canandaigua, New York 14424**

**CAPITAL PROJECT NO. H095-23**  
**AUTHORIZE CONTRACTS WITH THE CBORD GROUP INC.**  
**AND UPSTATE COMMUNICATION & SECURITY**  
**FOR IT EQUIPMENT AND INSTALLATION**  
**2023 FLCC MAINTENANCE CAPITAL PROJECT**

WHEREAS, Resolution No. 289-2023 established Capital Project No. H095-23 as the 2023 FLCC Maintenance Capital Project; and

WHEREAS, FLCC has identified the need to control access to the tissue culture room that is part of the ongoing renovation of the 3rd floor science lab; and

WHEREAS, Finger Lakes Community College employs a proprietary room access hardware and software system provided by The CBORD Group, Inc., 950 Danby Road, Suite 100C, Ithaca, New York, 14850 (hereinafter CBORD); and

WHEREAS, CBORD submitted quote #Q148006 dated October 4, 2023, for the purchase of additional access control hardware, annual fee, and a programming service fee in the amount of Five Thousand Three Hundred Thirty-Eight Dollars and Seventy-One Cents (\$5,338.71) needed to control access to the tissue culture room, a copy of which is on file with the clerk of this Board; and

WHEREAS, Upstate Communication & Security (UCS), 402 W. Commercial Street, East Rochester, New York, 14445, is the certified installer for CBORD products in the area; and

WHEREAS, UCS submitted quote #UCSQ1891, dated September 01, 2023, in the amount of Two Thousand Three Hundred Twenty-Eight Dollars and Twenty-One cents (\$2,328.21) to provide labor to install the additional hardware needed for the 3rd Floor Tissue Culture Room, a copy of which is on file with the clerk of this Board; and

WHEREAS, The Public Works Committee and the Ways & Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H095-23 be and hereby is amended as follows:

Line	Description	Current Budget	Change	Revised Budget
<b>Appropriations:</b>				
HHH09523 52100	Furniture & Furnishings	\$442,441.65	\$0.00	\$442,441.65
HHH09523 52300	Equipment, Computer	\$32,558.35	+ \$7,666.92	\$40,225.27
HHH09523 54260	Consultation & Professional	\$69,105.00	\$0.00	\$69,105.00
HHH09523 54491	General Construction	\$390,924.00	\$0.00	\$390,924.00
HHH09523 54493	Electric Work	\$142,937.91	\$0.00	\$142,937.91

HHH09523 54494	Plumbing	\$113,000.00	\$0.00	\$113,000.00
HHH09523 54498	Asbestos & Related Testing	\$4,560.00	\$0.00	\$4,560.00
HHH09523 54521	HVAC	\$223,511.00	\$0.00	\$223,511.00
HHH09523 54731	Contingency	\$30,886.09	- \$7,666.92	\$23,219.17
HHH09523 54743	Change Order Contingency	\$49,076.00	\$0.00	\$49,076.00
HHH09523 54865	Administration	\$1,000.00	\$0.00	\$1,000.00
	Revenues:			
HHH09523 43297	State Aid	\$750,000.00	\$0.00	\$750,000.00
HHH09523 45031	General Fund – Interfund Revenue	\$750,000.00	\$0.00	\$750,000.00

and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts quote #Q148006 from The CBORD Group Inc. dated October 4, 2023 to provide access control hardware, annual licensing fee, and a programming service fee in the amount of Five Thousand Three Hundred Thirty Eight Dollars and Seventy One Cents (\$5,338.71) and quote #UCSQ1891 from Upstate Communication & Security dated September 01, 2023 to install said access control hardware in the 3rd floor tissue culture room at FLCC in the amount of Two Thousand Three Hundred Twenty Eight Dollars and Twenty One Cents (\$2,328.21), and authorizes and empowers the County Administrator to execute contracts with said vendors for said equipment and services for said amounts; and further

RESOLVED, That the term of said contracts shall commence on October 27, 2023, and terminate on December 31, 2024; and further

RESOLVED, That the cost of said contracts be paid from budget line HHH09523 52300 – Equipment, Computer of Capital Project No. H095-23; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of One Million Five Hundred Thousand Dollars (\$1,500,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.