



MAYOR AND COUNCIL
Meeting Agenda - REVISED
Worcester County Library – Berlin Branch
13 Harrison Ave
Monday, April 27, 2026

5:30 PM

CLOSED SESSION – Worcester County Library – Berlin Branch, 2nd Floor

STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3- 305(b):

(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

6:00 PM
Floor

CALL TO ORDER, REGULAR SESSION – Worcester County Library – Berlin Branch, 2nd Floor

1. 6:05 PM

APPROVAL OF MINUTES: (*Strategic Plan: DS1*)

- a) Closed Session Minutes of 02.02.26
- b) Work Session Minutes of 02.19.26
- c) Closed Session Minutes of 03.09.26
- d) Closed Session Minutes of 03.23.26
- e) Closed Session Minutes of 04.13.26
- f) Regular Session Minutes of 04.13.26

2. 6:15 PM
AS1)

SWEARING IN: Housing Board of Review – Mayor Zack Tyndall (*Strategic Plan: DS1,*

3. 6:20 PM

DISCUSSION(S):

- a) FY27 General Fund Draft Budget Shortfall – Mayor Zack Tyndall (*Strategic Plan: DS1-DS6*)
- b) FY27 BFC and BFCEMS Budget Requests (*Strategic Plan: DS2, AS1*)

4. 6:40 PM

FIRST READING(S):

- a) Ordinance 2026-02: Amended Ready to Serve – Town Attorney David Gaskill (*Strategic Plan: DS3; DS4*)
- b) Ordinance 2026-03: Introduction of FY27 Tax Rate – Mayor Zack Tyndall (*Strategic Plan: DS1-DS6*)

5. 6:50 PM

ITEM(S) FOR APPROVAL:

A public comment period will now be offered after discussion by the Mayor and Council for each Item For Approval. Any person who may wish to speak will be given two (2) minutes or such time as may be deemed appropriate by the Mayor.

- a) AMENDED Motion 2026-17: Lead Service Line Award of Contract – Davis, Bowen & Friedel, Inc.
Nicholas Bradley (*Strategic Plan: DS3, AS3*)
- b) Motion 2026-23: Motion 2026-23 Multipurpose Building Demo Change Order – Davis, Bowen & Friedel, Inc. Nicholas Bradley (*Strategic Plan: DS3, AS3*)
- c) Berlin Main Solar Commercial Site Plan Review Fee Request for Reduction – Acting Planning Director
Ryan Hardesty, Vista Design Steve Engel & Brian Zollinger (*Strategic Plan: DS4, AS1*)
- d) Motion 2026-22: FY27 Healthcare Renewal – Director of Human Resources Kelsey Jensen (*Strategic Plan: DS4, AS1*)
- e) Resolution 2026-05: Allocation of Room-Tax to Parking Projects – Town Administrator Mary Bohlen
(*Strategic Plan: DS3, AS5; DS5, AS1*)

6. 7:10 PM
DS4)

REPORTS: Town Administrator's Report, Departmental Reports (*Strategic Plan: DS1;*

7. 7:20 PM

COMMENTS FROM THE PUBLIC (*Strategic Plan: DS4; DS5*)

Anyone wishing to speak during COMMENTS FROM THE PUBLIC at the Regular Session may do so for up to five (5) minutes, or as determined by the Mayor. Please state your name, street, and the subject you wish to address.

- 8. 7:25 PM COMMENTS FROM THE COUNCIL**
- 9. 7:50 PM COMMENTS FROM THE MAYOR'S OFFICE**
- 10. 7:55 PM COMMENTS FROM THE PRESS**
- 11. 8:00 PM ADJOURNMENT**

To access the Meeting via Facebook, please click the blue Facebook icon at the top of any page on www.berlinmd.gov, or type @townofberlinmd in the Facebook search bar. QR code links to online packet and Strategic Plan. Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Mary Bohlen at (410) 641-2770. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland/outside Maryland dial 1-800-735-2258.

