



# GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: WebEx and 74 Ontario St., 2<sup>nd</sup> Floor Committee Room 213, Canandaigua, NY 14424

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March 22, 2023

## MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, and Fred Wille.

Necessarily Absent: Supervisor Lou Guard.

## OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Assistant County Attorneys Joe Nacca and Nathan Thomas, Finance Director Mary Gates, Safety Coordinator Sherman Manchester, Human Resources Director Michele Smith, Deputy Human Resources Director Lindsey Burgess, Associate Planner Tim Jensen, Acting County Clerk Pam Keefe, Sr. Motor Vehicle Rep. Tracey Shaw, Humane Society Director Bill Martin, Humane Society Board Member Kurt Koczent, Erica Jordan from NCA, Comp., Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: Supervisor Peter Ingalsbe, Real Property Director Donna LaPlant, Sr. Fiscal Manager Michael Wojcik, AJ Magnan, and Eastern Shores Insurance Agent Jackie Shaffer.

## CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:00 PM by Chairman Russell.

## MINUTES

Motion to approve, the minutes of the March 1, 2023 meeting was made by Supervisor Marshall, seconded by Supervisor Kennedy, and carried.

## REAL PROPERTY

### ♦ *Resolution*

Real Property Director, Donna LaPlant, presented a resolution entitled, "Authorizing Intermunicipal Cooperation Agreement with School Districts for Provision of School Tax Bill Preparation Services".

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Hicks. The motion carried.

## HUMAN RESOURCES

### ♦ *Resolution*

Deputy Human Resources Director, Lindsey Burgess, presented a resolution entitled, "Authorization to Professionally Engage the Machelor Law Firm".

Supervisor Kennedy motioned to approve this resolution, seconded by Supervisor Marshall. The motion carried.

### ♦ *Presentation*

Erin Jordan from NCA Comp provided the annual review of the Ontario County Workers' Compensation program. She talked about the following items:

- Breakdown of Claim Payments
- Detail of Vendor Expenses
- Detail of Vendor Expenses Compared to a Peer Group
- Cost Saving Programs
- Drug Formulary Cost Benefit Analysis
- Claim Closures
- Comparison to Similar County Clients
- Injury Statistics by Body Sites
- Injury Statistics by Cause
- Injury Statistics by Accident Type

## **COUNTY ATTORNEY**

County Attorney, Holly Adams, presented a budget transfer for anticipated legal and research costs relative to current issues surrounding County activity.

Supervisor Hicks motioned to approve this budget transfer. Supervisor Baker seconded the motion. The motion carried.

## **HUMANE SOCIETY**

Associate Planner, Tim Jensen, let the committee know that they don't feel comfortable submitting a new grant application this round for the Humane Society capital project. Ag. & Markets has a program that a person can come out and assist with doing an application. They hoping to utilize this program to make sure any new application that will submitted will be able to encompass the whole project. Mr. Martin and Mr. Koczent then gave a brief presentation to committee. They talked about the history of the Humane Society, animal and shelter populations, complaint, animal cruelty, and bite history, and upgrade that have been preformed and upgrades that are needed. They also gave an overview of the Humane Society's future goals. These include constructing a facility located on property that they own on Route 332. They want to be able to provide the following things at this location:

- Adoption Center
- Horse Stables
- Veterinarian/ Pet Wellness Services
- Doggie Day Care
- Pet Training Services

They are hoping to break ground on this project by 2028. They have large fundraising goals to achieve and are looking for additional grant opportunities to also help fund this project.

## **INFORMATIONAL REPORTS**

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reviewed the information provided in the committee packet. There have been 27 total injuries this year, with 16 of them being recordable injuries. He also noted that this month is ladder safety month.

**Governmental Operations and Insurance Committee** oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

Motion to approve the informational reports as presented was made by Supervisor Kennedy, seconded by Supervisor Wille, and carried.

**PRIVILEGE OF THE FLOOR**

Committee Chairman Rich Russell provided privilege of the floor to Supervisor Marshall. Supervisor Marshall asked to have the County look into increasing the income level for the Senior Citizen tax exemption on County taxes. The Town of Richmond just increase it 10% for town taxes due to the 8.8% of increase in social security for seniors. This allows the seniors that had the exemption to keep it if they were close to the level.

Supervisor Baker asked what impact would it have on the County budget? Mr. DeBolt gave a brief explanation of how the exemption. After more discussion it was decided that finance director Ms. Gates will work with Real Property to come up with estimates of the impact on the County budget. They will also provide a list of all current exemptions offered on County taxes.

**EXECUTIVE SESSION**

At 2:20 PM, Supervisor Marshall made the motion, seconded by Supervisor Baker to go into executive session regarding discussion on the proposed, pending or current litigation; motion carried.

At 3:00 PM, Supervisor Marshall made the motion, seconded by Supervisor Baker to leave executive session; motion carried.

**ADJOURNMENT**

Motion to adjourn was made at 3:01 PM by Supervisor Hicks, seconded by Supervisor Baker. The motion carried.

**RESPECTFULLY SUBMITTED**

Kristin A. Mueller, Clerk to the Board