



HANOVER COUNTY
COMMUNITY SERVICES
BOARD –
Finance & Oversight
Committee

COMMUNITY SERVICES BOARD
Mary Butler Eggleston – Chair
Citizen
Ryan M. Hudson
Board of Supervisors

AGENDA

Hanover County
Community Services Board
Atlee Commons Meeting Room
9734 Atlee Commons Drive
Ashland, VA 23005

February 2, 2026
3:00 PM

- I. Call to Order
- II. Consideration of Amendments to the Agenda
- III. Approval of Minutes – December 1, 2025
- IV. Citizens' Time
- V. Presentations and Agenda Items
 - A. New Funding for FY26
 - B. FY27 Budget Update
 - C. Updated Organizational Chart
- VI. Other Items
- VII. Announcements
- VIII. Adjournment



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MINUTES

December 1, 2025
4:00 PM

Members Present:

Mary Butler Eggleston, Ed Gooding

Staff Members Present:

Bernie Jordan, Ivy Sager, Bret Schardein

Additional Attendees:

None

Presenters:

None

Location:

Atlee Commons Meeting Room, 9734 Atlee Commons Drive, Ashland, VA 23005

Call to Order

Ed Gooding, Chair, called the meeting to order at 4:01 PM.

Consideration of Amendments to the Agenda

None

Approval of Minutes

The minutes from the September 9, 2025, meeting were approved as presented.

Citizens' Time

None

Presentations and Agenda Items

A. FY25 Performance Analysis Report

Committee members reviewed the FY25 Performance Analysis Report. Ms. Sager noted that Mr. Schardein had reviewed the document and had offered input on a number of items, most of which have been updated based on his feedback. Mr. Gooding asked a couple of questions about the document which were addressed by Ms. Sager. Mr. Gooding suggested that it may be helpful to add a footnote for one of the efficiency

measures that is significantly lower than the benchmark. Ms. Sager then addressed the requirement, as part of the CARF accreditation, that this document be shared with staff and stakeholders. In addition to sharing directly with staff, the document is typically posted on the CSB's page on the County website.

B. New Funding for FY26

Mr. Jordan reviewed with Committee members information about new funding for FY26. He explained the process for the agency to accept new funds and to get the revenue appropriated so that the funds can be expended. Part of this process is developing a spending plan so that the necessary expenditure accounts can be set up. Depending on the amount of new funds (funds not included in the adopted budget), the process may require action by the Board of Supervisors. Mr. Jordan noted that at times, this can be a lengthy process. Committee members expressed no concerns or questions related to this topic.

C. FY27 Budget Overview

Mr. Jordan provided an overview on the agency FY27 budget proposal. He explained the County process that once departments submit their proposal, the information is consider County Administrator working documents until he announces the County's proposed budget in February 2026. Committee members reviewed the information and asked questions, including one related to future funding for a new electronic health record. Mr. Jordan explained that while staff hope we do not need to transition to a new EHR, the current one is approaching 20 years old, and it seems prudent to plan accordingly considering the likely cost impact. Committee members agreed that the overview would be shared on-screen at the December meeting.

Other Items

Mr. Gooding noted that new board member Marshall Shelton agreed to join the Finance & Oversight Committee, though he was not able to attend today. The Committee also discussed and agreed to its next meeting date and time.

Announcements

None

Adjournment

There being no further business, the meeting was adjourned at 4:48 PM. The next committee meeting is scheduled for January 5, 2026, at 4:00 PM. The meeting will be held at the Atlee Commons location.