



**July 2025 Council Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**

***\*\*Draft Agenda\*\****

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**Public Meeting Information**

July 9th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

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- 1) **Call to Order** – By: Mrs. Julius, President
  - 2) **Invocation** - By: Mrs. Julius, President
  - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
  - 4) **Roll Call:** (Present) (Not Present)
    - a. Mayor, E Paul Johnson;
    - b. Council President, Regina Julius;
    - c. Council Vice President, Fred Petrini;
    - d. Council President Pro Tem, Paul Bills
    - e. Councilperson, Steve Alfieri;
    - f. Councilperson, Jake Wilder;
    - g. Councilperson, Sandy Morrow;
    - h. Councilperson, Cassandra Kolesar;

- i. Tax Collector, Lisa Huff;
- j. Solicitor, Ed Betza;
- k. Engineer, Mark Corey;
- l. Police Chief, Robert Buzanowski;
- m. Borough Manager/Secretary, Marcus Jacobs;
- n. Public Works Supervisor, Joseph Ball

**5) Citizens to address Council:**

**6) Approve Agenda:**

- a. A motion to approve of the agenda for tonight's meeting, July 9th, 2025.

**7) Approve Minutes:**

- a. A motion to approve the minutes from the June 11th, 2025 Council Meeting.

**8) Top of Agenda – Reserved Time:**

**9) Borough Administration:**

- a. Borough Manager – Manager Jacobs
  - i) Seal Coating – Projected to be slightly overbudget. ~\$93,000 total vs. \$90,000 approved.
    - (1) 438,000 Pavement Preservation budgeted \$50,000 in 2025. In March, Council approved an additional \$40,000 to be spent from reserves.
    - (2) As of now, Suitkote did more crack filling than anticipated (~900 gallons vs. 700 gallons, \$16,000 vs \$14,000).
    - (3) And, several streets were added last minute for seal coating bringing the total to ~\$75,500.
    - (4) Lastly, the Baptist church is resealing the parking lot behind the Borough Hall. Our portion is ~\$800.
- b. Police Department – Chief Buzanowski
- c. Fire Department – Board member, Jeffrey Simpson
  - i) Postponed Public Townhall
- d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs
  - i) A motion to acknowledge receipt of the June 2025 Depository Log and the Transfer Log
  - ii) A motion to acknowledge receipt of the June 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds
  - iii) A motion to acknowledge receipt of the June 2025 Check Details from the General, Sewer, and Garbage funds
  - iv) A motion to acknowledge receipt of the June 2025 Credit Card Purchases Report
- e. Engineer's Report (*Council Meetings Only*)

f. Solicitor's Report (*Council Meetings Only*)

- i) The Solicitor's office will soon begin compiling a comprehensive log of all outstanding Borough liens

**10) Executive Session:** Anticipated

a. Recessed:

- i) Borough Council recessed public session at \_\_\_\_\_ for an executive session regarding ongoing contractual negotiation matters.

b. Reconvened:

- i) Borough Council reconvened the public session at \_\_\_\_\_.

c. Motions resulting from the Executive Session: None Anticipated

**11) Old Business:**

- a. Motion to adopt Ordinance 2025-013, an ordinance to increase the Tax Collector's wages, effective January 2026 upon the swearing-in of the newly elected Tax Collector. Current Salary - \$7,542
- i) **10% Increase** - \$754.20

**12) New Business:**

- a. Motion to approve updating the Borough's Right to Know Policy to prohibit anonymous & out of country requests.
- b. Recommendation from the PSAB Right to Know presentation. A contact name and information must be provided.
- c. Motion to authorize the advertisement and public display of Ordinance 2025 - 014, amending the Borough's Dumpster Permit Ordinance to reduce the required insurance coverage amounts to levels that are more attainable for residents.
- d. Motion to authorize the advertisement and public display of Ordinance 2025-019, adopting the most recent version of the Erie County Subdivision and Land Development Ordinance (SALDO) by reference.
- e. Motion to authorize the advertisement and public display of Ordinance 018, adopting the 2024 edition of the International Property Maintenance Code (IPMC) and repealing the previously adopted 2009 edition.
- f. Motion to authorize the advertisement and public display of Ordinance 015, adopting an updated Local Economic Revitalization Tax Assistance (LERTA) Ordinance modeled after Harborcreek Township's framework and superseding the Borough's existing LERTA provisions.

- g. Motion to authorize the advertisement and public display of Ordinance 017, amending the Borough's solid waste ordinance to revise the allowable weekly collection limit to two approved containers and up to four approved bags per household.
- h. Motion to approve the Borough's Property, Liability, Marine, and Workers Comp Insurance plans for the term 25-26 term beginning 8/1/25 according to the renewal quote as presented.
- i. Motion for a special allotment of ~100 hours for the Borough Clerk wages for the select purpose of coming in on Tuesdays and Thursdays additional time to focus on organizing the Fire Dept. Not to exceed ~\$2,000 to be pulled from reserves.
- j. Review Draft Ordinance 016 - ADU Ordinance as drafted by the Planning Commission.
- k. Motion to adopt Resolution 2025 – 020 – A Resolution of the Borough for the Submission of a DCED Multimodal Transportation Grant for the Euclid Boulevard Phase 2 Reconstruction Project with an estimated total project cost of \$1.5 million and authorizing a match in the amount of 30%.
  - i) A match reduction letter is being turned in along with the application and considering the Borough's involvement in the STMP program and the reduction to the 10% match in that program, the match is likely to be much less.

### **13) Borough Boards & Commissions**

- a. Planning Commission – Manager Jacobs
  - i) Next meeting is on July 16th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
  - i) Next meeting is on July 16th at 1pm at the Borough Hall.

### **14) Council - Committee Reports:**

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow

### **15) Council – Members:**

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow
- e. Councilmember – Mr. Wilder

### **16) Council - Officers:**

- a. Mayor – Mr. Johnson

- i) Discussion about a Borough Fundraiser Luncheon.
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius

**17) Good of the Order:**

- a. Next Work Session Meeting is on July 23rd, 2025, 6PM in the Borough Hall.
- b. Next Council Meeting is on August 13th, 2025, 6PM in the Borough Hall
- c. Joint Municipal Meeting – October 6<sup>th</sup> at 6pm in Lawrence Park

**18) Meeting Adjournment:**

- a. A motion to adjourn the meeting made by\_\_\_\_, seconded by \_\_\_\_, passed \_\_\_\_\_. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville