

EAGLES MERE BOROUGH AUTHORITY

9/21/2022

Chair- Cathy Coniff, Vice Chair-Lance Robson
Members: Robert Boote, Ed Kassab, Peter Swinick, Richard Tobin, and vacancy
Secretary/Treasurer- Dave Carson, Facilities Manager-Adam Maczuga

Agenda

September 22, 2022
Regular Monthly Meeting

5:00 PM at Eagles Mere Borough Hall

(For those wishing to call in, the access numbers are: Dial-in number 1 605 562 8400 and the Participant access code 8026073#)

Call to Order and **Pledge of Allegiance** -Chair pro tem Rich Tobin.

Recognition of Guests and **Public Comments or issues**- Expected guests Eric Casanave and Tobias Nagle from Stiffler McGraw.

MINUTES- Approval of the minutes (attached) for the August 21, 2022, meeting.
Motion for Approval by _____ & _____

TREASURER'S REPORT – Written reports through August 31, 2022 as provided with the agenda.
Motion for Approval by _____ & _____

FINANCE COMMITTEE REPORT-

OPERATOR'S REPORT – Verbal Report

ENGINEER'S REPORT – Verbal input during the meeting.

INFORMATION-

- ✓ The Authority continues to have a vacant board member position. The Borough appoints individuals to serve on the Board and would appreciate suggestions for nominees.

CONTINUED BUSINESS:

- ✓ Further discussion, lead by Engineer Eric Casanave, regarding the DEP email message/letter re: organic overload at Forrest Inn Plant and the need to prepare and submit a response and a Corrective Action Plan.
- ✓ The Treasurer has signed a Letter of Engagement with HallockShannon, PC to do a financial audit of the Authority for 2019 and 2020 to be completed by the end of 2022 for a fee of \$5200 per year. The Board should ratify this action.

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NEW BUSINESS:

- ✓ A customer has requested permission to borrow the heavy-duty rotary drain cleaning equipment purchased by the Authority from the Booth firm several years ago. She needs to clear their lateral every few years because of its length and pitch.

Workshops & Events: None scheduled

Approve Payment of Bills- Bills reviewed by Adam. Motion for Approval by _____ & _____

Adjournment – The meeting was adjourned at _____

Action Items from the September 22, 2022, meeting:

- 1.
- 2.
- 3.