



APRIL 2025 Work Session Meeting
Wesleyville Borough, Erie County, Pennsylvania

Draft Agenda

Public Meeting Information

April 23rd, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

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- 1) **Call to Order** – By: Mrs. Julius, President
 - 2) **Invocation** - By: Mrs. Julius, President
 - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
 - 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson;
 - b. Council President, Regina Julius;
 - c. Council Vice President, Fred Petrini;
 - d. Council President Pro Tem, Paul Bills
 - e. Councilperson, Steve Alfieri;
 - f. Councilperson, Jake Wilder;
 - g. Councilperson, Sandy Morrow;
 - h. Councilperson, Cassandra Kolesar;

- i. Tax Collector, Lisa Huff;
- j. Solicitor, Ed Betza;
- k. Engineer, Mark Corey;
- l. Police Chief, Robert Buzanowski;
- m. Borough Manager/Secretary, Marcus Jacobs;
- n. Public Works Supervisor, Joseph Ball

5) Citizens to address Council:

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, April 23rd, 2025.

7) Approve Minutes:

- a. A motion to approve the minutes from the April 9th, 2025 Council Meeting.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs
- b. Police Department – Chief Buzanowski
- c. Fire Department – Chief Wiercinski
 - i) Completed a walkthrough of Willow Commons
- d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs
- e. Engineer's Report (*Council Meetings Only*)

- f. Solicitor's Report (*Council Meetings Only*)

10) Executive Session: None Anticipated

- a. Recessed:
 - i) Borough Council recessed public session at _____ for an executive session regarding personnel contract matters.
- b. Reconvened:
 - i) Borough Council reconvened the public session at _____.
- c. Motions resulting from the Executive Session: None Anticipated

11) Old Business:

- a. **Tabled** until further research is completed – Ordinance to increase the Tax Collector's wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.
 - i) Current Salary - \$7,542
 - ii) Potential percentages - (5% - \$377.10, 10% - \$754.20, 15% - \$1,131.30, 20% - \$1,508.40)

12) New Business:

- a. Motion to appoint ____ to the Joint Steering Committee to plan the possible Police Regionalization with ____ & ____ appointed as alternates.
 - i) *1 community member slot still open with several alternates.*
 - ii) *4 voting members already selected, Chief Buzz, Mayor Johnson, Councilman Bills (Alt. President Julius), Manager Jacobs.*
- b. Motion to adopt Ordinance 2025-004 – Dumpster Ordinance.
 - i) Advertised in Erie Times as of the 15th
- c. Motion to approve of signing the Borough Acknowledgment for ____ commemorating their 100th birthday.
 - i) *Related to the Hills Market, an iconic local Borough Business that operated for decades.*
- d. Resolution 2025 – Submitting Application to Small Water and Sewer Program through PA State.
- e. Motion to authorize collecting liens at a simple interest rate of 10% effective immediately.
 - i) *This is legally justified according to, Solicitor Betza, and considering it is simple interest only then*
- f. Motion to approve of spending up to \$2,600 for landscaping around Merski's Office.
 - i) *Quote received from Dahlkamper Landscaping.*
- g.

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on April 16th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i) Next meeting is on April 16th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow

15) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow
- e. Councilmember – Mr. Wilder

16) Council - Officers:

- a. Mayor – Mr. Johnson
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius

17) Good of the Order:

- a. Next Council Meeting is on May 14th, 2025, 6PM in the Borough Hall.
- b. Next Work Session is on April 23th, 2025, 6PM in the Borough Hall.
- c. Joint Municipal Meeting

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made by____, seconded by ____, passed _____. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the _____ day of _____, _____.

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

Do you need a license

- No exchange of money, people other than their family unit. Invite status, open to the public even after buying tickets, anyone can come must have license.
- Private groups
- Baked goods do not regulate bake sales as long as they are shelf stable. Even if it's a public event.
- Encourage people to use the commercial kitchen as much as possible

Deliverables -

- **Kitchen Permitted Uses** - Guide for what can be cooked and how it can be used.

- **Guide for license acquisition** -
 - o Register for a temporary license. No cost for the license. How long will it last? 14 days.
Registered with the organization. Nonprofits are not required to have any extra education
- **Food handler's certification materials** – Relatively cheap. Cooking for crowds, videos.
- Safety guide

Tables

Lien calculations

- Not compounded 6 percent

Garbage Truck