

TOWN OF ADDIS MINUTES  
JANUARY 9, 2024 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, January 9, 2024, at the Addis Municipal Center. Mayor Toups asked for a moment of silence for the families affected by the tragic events that took place a year ago on New Years Eve. The pledge to the flag was recited.

**ROLL CALL**

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, and Ray Lejeune Sr.

Absent: None

**MINUTES**

The minutes of the December 12, 2023, regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously. The minutes of the December 19, 2023, special meeting were approved on a motion by Councilor Bernard; seconded by Councilor Lejeune and adopted unanimously.

**ADDITIONS TO AGENDA**

A motion to amend the agenda to add (1) Open Early Request for Chuck's and (2) Financial Bank Signers Authorization, was made by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.

**PUBLIC COMMENTS**

None

**CORRESPONDENCE**

**2024 ADDIS FIREMAN'S MARDI GRAS PARADE:** Mayor Toups reminded everyone that the Addis Mardi Gras Parade is scheduled for Saturday, February 3<sup>rd</sup> at 11:00.

**FEBRUARY 2024 MEETING DATE CHANGE – REMINDER:** Mayor Toups reminded everyone that the February 2024 Council Meeting was changed to Wednesday, February 7, 2024, due to the Mardi Gras holiday.

**LMA MID WINTER CONFERENCE:** Mayor Toups reminded the Council that the LMA Mid-Winter Conference is scheduled for February 27<sup>th</sup> & 28<sup>th</sup> in Marksville. He advised those that are interested in attending to please let him know as soon as possible so accommodation can be made.

**OLD BUSINESS**

None

**NEW BUSINESS**

**MEMORANDUM OF AGREEMENT – 8021 CLAYTON STREET – ADJUDICATED PROPERTY:** A motion to approve the variance request on the front and rear setbacks for the trailer that is currently located on 8021 Clayton Street, allowing the Parish to move forward with the issuance of the Mobile Home Permit and Certificate of Occupancy, was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously. A motion to authorize Mayor Toups to sign the Memorandum of Agreement with West Baton Rouge Parish was made by Councilor LeBlanc; seconded by Councilor Parrish and adopted unanimously.

**OPEN EARLY REQUEST:** Chuck's Lounge has requested to open at 9:00 am on Saturday, February 3, 2024, for the Addis Mardi Gras Parade. A motion to approve the request was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously.

## MONTHLY REPORTS

**ENGINEER REPORT:** Mayor Toups advised that the ROW Agreement with Shintech for the ARPA Project has been signed and recorded with the Clerk of Court. He reported that the road project is near completion and as usual our third-party inspector will perform an inspection and compile a punch list of items that must be addressed prior to final payment. A member of the public asked that they inspect the patch work that was done on Eudora because it appears to be uneven and is holding water.

## **PLANNING & ZONING:**

- i. **Committee Vacancy Nominations:** Vacancy Nominations were discussed. A member of the public nominated Jason Marino. Mayor Toups asked that we place this item on the February agenda for final decision.

**PARISH COUNCIL REPORT:** Mayor Toups congratulated the newly elected parish officials. He advised that the Town of Addis now has three Parish representatives: Kirk Allain, Atley Walker Jr., and Daryl "Turf" Babin.

**POLICE REPORT:** The December 2023 police report, given by Chief Anderson, consisted of sixty-six traffic citations issued, 182 calls for service, four misdemeanor arrests, one felony arrest and nine vehicle crashes. Task Force stats were provided by Corporal Ron Carroll. In the month of December, they made thirty-six felony arrests and twelve misdemeanor arrests. Mayor Toups and the Council members thanked the police department and the task force for their continued efforts in mitigating the burglaries, violence, and illegal activities in Addis and the West Baton Rouge area.

## **PUBLIC WORKS/SEWER REPORT –**

- i. **Wastewater Department:** Travis Bourgoyne reported for the month of December 2023 there were twenty-two residential/commercial control panel issues, twenty-one residential/commercial tank issues, five collection system issues, zero sewer plant issue, four new inspections, eighty-four dig tickets and 136 total calls.
  - Total leak repairs for December 2023 were two.
  - Still waiting for the new gear box for South rotor ditch #2.
  - Plans are moving forward with the ditch/aeration basin.
- ii. **Public Works/Maintenance Department:**
  - Grass cutting as needed.
  - Assisted Wastewater with leak repairs as needed.
  - Road project is in progress.
  - Cleaned out culverts from heavy rains in several areas.

## PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

None

## INTRODUCTION OF ORDINANCES

None

## COMMITTEE REPORTS

### **FINANCE:**

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Lejeune; seconded by Councilor Parrish and adopted unanimously.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.
- iii. **Bank Authorization Signature Cards:** A motion to amend the official signees for all of the Town's financial accounts at The First Bank to Mayor David H. Toups, Mayor Pro-Temp Russell "Rusty" Parrish, Town Clerk Jade V. Simpson and Assistant Town Clerk Dana Strauss, was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

**POLICE:** Chief Anderson reported that the department is still waiting to receive the two (2) Tahoe's that were ordered a year ago.

**PERSONNEL:** No report.

**SEWER:** No report.

**DRAINAGE:** No report.

**BUILDINGS:** Mayor Toups reported that the interior and exterior paint project is underway at Town Hall.

**STREETS AND ROADS:** No report.

**EXECUTIVE SESSION**

A motion to go into executive session to discuss pending litigation was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted unanimously. A motion to return to regular session was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

**ANY OTHER BUSINESS**

No other business.

**ADJOURN**

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Lejeune and adopted unanimously.

/s/ Jade V. Simpson  
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups  
DAVID H. TOUPS, MAYOR