

City of Henderson, Kentucky
Board of Commissioners
Tuesday, April 28, 2026, 3:00 P.M.

Please take notice that as Mayor of the City of Henderson, Kentucky, I hereby call a meeting of the Board of Commissioners to be held on **Tuesday, April 28, 2026, at 3:00 p.m.**, with the primary location shall be designated as the third-floor assembly room, 222 First Street, Henderson, Kentucky. One or more members of the Board of Commissioners may participate via video teleconference and the meeting will be broadcast to the public. The meeting will be live streamed on the city's website: <https://www.hendersonky.gov/CivicMedia>; Facebook and You Tube.

This meeting will be conducted as a video teleconference meeting as allowed under KRS 61.826. Any interruption in the video or audio broadcast at any location shall result in the suspension of the meeting until the broadcast is restored.

The purpose of this meeting is for the following:

AGENDA

1. Roll Call:
2. Recognition of Visitors:
3. Appearance of Citizens:
4. Proclamations:
 - Presentations: Community Spotlight
 - Recognition of New Employees
5. Public Hearing:
6. Consent Agenda:
 - Minutes: April 14, 2026, Regular Meeting

 - Resolutions & Municipal Orders:
 - Resolution Approving Human Resources Report Dated April 28, 2026
7. Ordinances, Municipal Orders & Resolutions:
 - Second Readings: Ordinance Amending Zoning Ordinance - *Single Family Dwellings and Manufactured Homes*

 - First Readings:

 - Municipal Orders:

 - Resolutions:
8. Bids & Contracts: Municipal Order Awarding Bid Purchase of New 2026 4X2 Regular Cab Truck for Parks & Recreation Department

Please mute or turn off all cell phones for the duration of this meeting.

Municipal Order Approving Purchase of Motorola APX6000
Portable Radios for Police Department

Municipal Order Awarding Purchase of Stop Loss Insurance

Municipal Order Awarding Renewal of Organ Transplant Policy

9. City Manager's Report: Discuss Upcoming Budget Work Session – May 12, 2026
10. City Attorney's Report:
11. Unfinished Business:
12. Commissioner's Reports:
13. Appointments:
14. Miscellaneous:
15. Executive Session:
16. Adjournment:

Please mute or turn off all cell phones for the duration of this meeting.

**City Commission Memorandum
26-112**

April 22, 2026

TO: Mayor Bradley S. Staton and the Board of Commissioners
FROM: Dylan H. Ward, City Manager *DHW*
SUBJECT: Presentations

Items scheduled under the Presentations section of the April 28, 2026, regular meeting agenda are as follows:

I. Community Spotlight

This award seeks to honor a member or members of our community whose efforts have made a lasting impact on the City of Henderson.

II. Recognition of New Employees

The following newly hired employees will be introduced:

- Tyler Duncan, Wastewater Treatment Operator I, HWU;
- Aaron Weldon, Crew Worker, Public Works Department;
- Mark Goben, Gas System Equipment Operator, Gas Department

City Commission Memorandum
26-102

April 22, 2026

TO: Mayor Bradley S. Staton and the Board of Commissioners
FROM: Dylan H. Ward, City Manager *DHW*
SUBJECT: Consent Agenda

The Consent Agenda for the regular meeting of April 28, 2026, contains the following:

Minutes:

April 14, 2026, Regular Meeting

Resolutions and Municipal Orders:

Resolution Accepting Human Resources Report Dated April 28, 2026, and Approving all Actions Contained Within

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on April 14, 2026

A meeting of the Board of Commissioners of the City of Henderson, Kentucky, was held on Tuesday, April 14, 2026, at 3:00 p.m., prevailing time, in the third floor Assembly Room of the Municipal Center, 222 First Street, Henderson, Kentucky, designated as the primary location for this video teleconference meeting allowed under KRS 61.826.

MAYOR STATON led the recitation of the Pledge of Allegiance to our American Flag.

There were present Mayor Bradley S. Staton presiding:

PRESENT:

Commissioner Rodney Thomas
Commissioner Robert N. Pruitt, Sr.
Commissioner Nicholas E. Whitt
Commissioner Kelsey Hargis

ALSO PRESENT:

Mr. Dylan Ward, City Manager
Mr. William L. “Buzzy” Newman, Jr., Assistant City Manager
Mrs. Dawn Kelsey, City Attorney
Ms. Donna Madden, Executive Assistant
Ms. Jessa Brandon, City Clerk
Mr. Thomas Kenney, Parks & Recreation Director
Ms. Megan Russelburg, Human Resources Director
Ms. Chelsea Mills, Finance Director
Mr. Brian Williams, Public Works Director
Mr. Tim Clayton, Gas Systems Director
Mr. Josh Dixon, Fire Chief
Mr. Matt Anderson, Fire Marshall
Mr. Thomas Kenney, Parks & Recreation Director
Mr. James Gordon, Recreation Program Manager
Ms. Morgan Cunningham, Senior Secretary Parks & Recreation
Ms. Bobbie Puttman, Senior Secretary Public Works
Mr. Bruce Sigler, Municipal Facilities Assistant
Mr. Bryce Nunley, Municipal Facilities
Mr. Brad Jackson, Municipal Facilities
Mr. Bob Workman, Municipal Facilities Worker II
Mr. Wes Hite, Municipal Facilities Worker Senior, II
Ms. Jenna Basham, Project Manager
Mr. Billy Bohn, Police Chief
Mr. Robert “Bob” Shoultz, Deputy Police Chief
Mr. Victor Carson, IT Network Administrator I
Mr. Wes Gower, IT Programmer Analyst
Ms. Amy Puttman
Rev. Charles Johnson, Henderson Human Rights Commission, Executive Director
Ms. Clay Gillham, Henderson Chamber of Commerce, Executive Director
Ms. Jada Hamby, Henderson Chamber of Commerce, Chief Events Coordinator
Ms. Missy Vanderpool, Henderson Economic Development, Executive Director
Mr. James Elliott, Police Officer
Mr. Vince Tweddell, Publisher/Editor, *the Hendersonian*

PROCLAMATION: “Fair Housing Month”

MAYOR STATON proclaimed the month of April 2026 as “Fair Housing Month” in Henderson, Kentucky, and urged all citizens to join in reaffirming the obligation and commitment to fair housing opportunities for all.

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular *Meeting on* April 14, 2026

PROCLAMATION: “Arbor Day”

MAYOR STATON proclaimed Friday, April 26, 2026, as “Arbor Day” in the City of Henderson and urged all citizens to support efforts to protect our trees and woodlands and to support our city’s urban forestry program. This year the program will include the dedication and planting of a willow tree, which is the Kentucky State tree, in Newman Park.

The City has been awarded its 30th consecutive Tree City USA certification from the State Forestry Department.

PRESENTATION: “25-Year Service Award”

MAYOR STATON expressed appreciation to Secretary Senior in the Municipal Services Building, BOBBIE PUTTMAN, for her 25 years of service and dedication to the City of Henderson.

PRESENTATION: “Henderson Chamber of Commerce Annual Update”

CLAY GILLHAM, Henderson Chamber of Commerce Executive Director, and JADA HAMBY, Henderson Chamber of Commerce Chief Events Coordinator, addressed the commission to discuss the progress of the Chamber of Commerce. They explained the operation structure of the Chamber of Commerce, which consists of nearly 500 members, all of which have the opportunity to join one of the Chamber’s six working committees: Education & Workforce Committee, Agriculture Committee, Business Development Committee, Membership & Marketing, Public Policy Committee, and Downtown Henderson Partnership (DHP) Committee. From the working committees, the Chamber develops its board of directors. The total operating budget for the Chamber in 2025 was just under \$510,000.00. Approximately 46% of the funds were generated via membership dues, approximately 45% from event revenue, and approximately 10% of the funding was received from the City. In 2026, the operating budget will be approximately \$560,000.00, just under a 10% increase from the prior year. The Chamber currently has 496 active member businesses, expected to grow to 500 within the next week. There are 40 events on the calendar for 2026, not including ribbon cuttings and some other potential events. Some events are expenses and some events draw revenue; however, events generally net about \$18,000.00 revenue, which is returned to use for the operation of the Chamber and DHP. As of September 2025, the Chamber recruited 41 new members; 40 ribbon cuttings, for a total of 85 events in 2025; 2,202 total attendees to 2025 ticketed events; \$42,000.00 raised in gift certificate revenue, which returns directly back into the local economy. After discussions with local businesses to ensure the best possible performance of the Chamber, feedback was received by Chamber professionals requesting that the Sunset District be extended to 11:00am – 11:00pm, from its current set times of 4:00pm – 11:00pm, and to further extend its current operating months, May to November, to allow for the Sunset District to operate year-round, with the exception of during other, permitted special events. Clay gave the example of success with this proposal in Elizabethtown, Kentucky, and shared that the Chamber would be willing to commit to marketing the extension of the Sunset District, which would include the creation of marketing content, videos, and maps to help communicate its purpose. Clay also mentioned that the Chamber is requesting to open Independence Day discussions with the City at this time as well.

DISCUSSION WAS HELD regarding 2026 being the 250th Independence Day Celebration, and it was explained that the Henderson Municipal Gas Department (HMG) has acted as a sponsor for the Independence Day celebration in Henderson for the past two years. It was further elaborated that this sponsorship is due to the fact that HMG is held to a federal requirement to run a public awareness campaign. If HMG is to sponsor this event for a third year, the City will develop a plan to promote 811 Call Before You Dig and to raising awareness to the dangers of digging in a community, as it pertains to gas and water lines.

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on April 14, 2026

TIM CLAYTON, Gas Systems Director, advised that HMG already pays for billboards, radio spots, and events to raise awareness to comply with the federal requirement for public awareness campaign. He continued that he views the ability to sponsor the event as a huge opportunity to support the campaign.

DYLAN WARD, City Manager, reported that the fireworks show in 2025 costed approximately \$15,000.00 and that the same show, with no changes, would cost \$17,500.00 in 2026. HMG has money in the budget to cover that amount within the current fiscal year; however, with the event being hosted on July 3, the funds would likely be pulled from the budget and paid upfront. Mr. Ward asked the Board of Commissioners to consider allowing HMG utilizing \$17,500.00 from their budget to cover the fireworks show for the 2026 Independence Day Celebration.

MOTION by Commissioner Pruitt, seconded by Commissioner Hargis, to allow Henderson Municipal Gas to sponsor the fireworks show for the City of Henderson's Independence Day Celebration on July 3, 2026 for up to \$17,500.00.

The vote was called. On roll call, the vote stood:

Commissioner Thomas--- Aye: Commissioner Whitt ----- Aye:
Commissioner Pruitt----- Aye : Commissioner Hargis ---- Aye:
Mayor Staton ----- Aye:

DISCUSSION WAS HELD regarding this Independence Day's significance, as marks the 250th Anniversary of America's Independence. The possibility of photo opportunities take-home items, like a coin or a pin, and other things that could make the event bigger and better for this year. Due to the location of the distillery, and a restriction that fireworks must be at least 560 feet away from a distillery, the fireworks will return to being fired from a barge near the 2nd and 3rd Streets boat ramps. A band has been secured for the event.

MAYOR STATON advised that after meeting with the County Judge Executive, an agreement was made to take a proposal back to their respective legislative bodies to provide an additional \$10,000.00 each toward the Independence Day Celebration, in light of its historical significance.

MOTION by Commissioner Thomas, seconded by Commissioner Pruitt, to provide additional funding to the Independence Day Celebration for July 3, 2026, in amount not to exceed \$10,000.00, contingent upon matching funds from the Henderson County Fiscal Court.

The vote was called. On roll call, the vote stood:

Commissioner Thomas--- Aye: Commissioner Whitt ----- Aye:
Commissioner Pruitt----- Aye : Commissioner Hargis ---- Aye:
Mayor Staton ----- Aye:

DISCUSSION WAS HELD relating to the feasibility and best course of action to accommodate the request to extend the Sunset District in the ways proposed by the Chamber, so the Sunset District will operate year-round, with exceptions during other events, and between the hours of 11:00am – 11:00pm. The recommendation of the City Attorney is to continue submitting the event permits annually, in lieu of changing the ordinance, and for the City to be vigilant in ensuring that all of the partners in the event have their agreements signed. Annual event permits were decided to be the best course of action, as the Chamber moves forward with the proposed changes to the Sunset District.

THE BOARD OF COMMISSIONERS gave its consensus for the Chamber of Commerce to extend the Sunset District to operate from January through December, and to extend its hours of operation to 11:00am – 11:00pm.

CITY OF HENDERSON – RECORD BOOK

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MAYOR STATON reported that the additional \$2.8 million requested in state funding to be utilized for the Audubon Conference Center had been awarded; and if the schedule remains cooperative, a groundbreaking is possible in Spring of 2027.

APPROVAL OF CONSENT AGENDA:

MAYOR STATON asked the City Clerk to read the Consent Agenda.

Minutes: March 10, 2026, Regular Meeting
 March 24, 2026, Regular Meeting
 April 2, 2026, Called Work Session

Resolutions and Municipal Orders:

Res. 20-26: Resolution Accepting Human Resources Report Dated April 14, 2026, And Approving All Actions Contained Within

Res. 21-26: Resolution Authorizing Submittal Of A FY2027 Training Facility Grant Application In The Amount Of \$40,000.00 From The Kentucky Fire Commission; Acceptance Of Grant Funds If Awarded; And Authorizing City To Execute All Necessary Documents

MOTION by Commissioner Thomas, seconded by Commissioner Whitt, to approve the items on the Consent Agenda as presented.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt----- Aye:
 Commissioner Pruitt ----- Aye : Commissioner Hargis ---- Aye:
 Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the consent agenda items approved.

/s/ Bradley S. Staton
 Bradley S. Staton, Mayor
 April 14, 2026

ATTEST:
 Jessa Brandon, City Clerk _____

ORDINANCE NO. 09-26: SECOND READ
ORDINANCE ACCEPTING PUBLIC IMPROVEMENTS
ORDINANCE ACCEPTING PUBLIC UTILITY IMPROVEMENTS (POTABLE WATER, SANITARY SEWER, AND STORM SEWER SYSTEMS) FOR BENTLEY POINT SECTION 2 (DEER VALLEY SUBDIVISION, LLC) BEING CONSTRUCTED AT THE END OF BARRET BOULEVARD IN THE CITY OF HENDERSON

MOTION by Commissioner Hargis, seconded by Commissioner Whitt, that the ordinance be adopted.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt----- Aye:
 Commissioner Pruitt ----- Aye : Commissioner Hargis ---- Aye:
 Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the ordinance adopted, affixed his signature and the date thereto and ordered that the same be recorded.

/s/ Bradley S. Staton
 Bradley S. Staton, Mayor
 April 14, 2026

ATTEST:
 Jessa Brandon, City Clerk _____

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on April 14, 2026

ORDINANCE NO. 10-26: FIRST READ

ORDINANCE AMENDING APPENDIX A-ZONING

ORDINANCE AMENDING ARTICLE II, DEFINITIONS SECTION 2.01 DEFINITIONS, ARTICLE IV, GENERAL PROVISIONS, SECTION 4.22 SINGLE-FAMILY RESIDENTIAL ARCHITECTURAL COMPATIBILITY STANDARDS, ARTICLE XIII – R-3 MEDIUM TO HIGH DENSITY RESIDENTIAL DISTRICT, SECTION 13.03 – CONDITIONAL USES, ARTICLE XVI – R-MH, MANUFACTURED HOME DISTRICT, SECTION 16.02 PERMITTED USES, ARTICLE XXV – AG, AGRICULTURE DISTRICT, SECTION 25.04 EXCEPTIONS; ARTICLE XXXI – AUDUBON RESIDENTIAL DISTRICT, SECTION 31.03 PERMITTED USES; ARTICLE XXXV R-SMH, RESIDENTIAL SUBDIVIDED MANUFACTURED HOME DISTRICT, SECTION 35.02 PERMITTED USES – ZONING OF THE CODE OF ORDINANCES OF THE CITY OF HENDERSON

MOTION by Commissioner Whitt, seconded by Commissioner Thomas, that the ordinance be adopted.

DAWN KELSEY, City Attorney, reported that the Planning Commission approved the zoning text amendments unanimously after conducting a public hearing. The suggested changes are to bring the City's Ordinance into compliance with the revision of KRS 100.348, both of which will become effective July 1, 2026.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt ----- Aye:
 Commissioner Pruitt ----- Aye: Commissioner Hargis ---- Aye:
 Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the ordinance adopted, affixed his signature and the date thereto and ordered that the same be recorded.

/s/ Bradley S. Staton
 Bradley S. Staton, Mayor
 April 14, 2026

ATTEST:
 Jessa Brandon, City Clerk

RESOLUTION NO. 22-26

RESOLUTION ESTABLISHING AND APPROVING A RETAIL AND COMMERCIAL DEVELOPMENT INCENTIVE PLAN FOR THE CITY OF HENDERSON, KENTUCKY

MOTION by Commissioner Thomas, seconded by Commissioner Whitt, to establish and approve a retail commercial development incentive plan for the City of Henderson, Kentucky.

MISSY VANDERPOOL, Henderson Economic Development Executive Director, explained that in discussions to promote retail and commercial development within the City of Henderson, inquiries have arisen as to what incentives the City can offer potential developers to make the City a competitive candidate for retail and commercial developers. The incentive plan is intended to serve as a guide, highlighting the types of incentives available to potential developers; however, incentives will still be approved on a case-by-case basis by the Board of Commissioners.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt ----- Aye:
 Commissioner Pruitt ----- Aye: Commissioner Hargis ---- Aye:
 Mayor Staton ----- Aye:

CITY OF HENDERSON – RECORD BOOK

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WHEREUPON, Mayor Staton declared the resolution adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton
Bradley S. Staton, Mayor
April 14, 2026

ATTEST:
Jessa Brandon, City Clerk _____

RESOLUTION NO. 23-26:
RESOLUTION INCREASING SALARY OF CITY MANAGER BY THREE POINT TWO FIVE PERCENT (3.25%) EFFECTIVE MARCH 3, 2026

MOTION by Commissioner Hargis, seconded by Commissioner Pruitt, to increase the salary of the City Manager by 3.25% effective March 3, 2026.

MAYOR STATON clarified that in accordance with the City Manager’s contract for employment, an annual review was to be conducted after the first year, with a potential raise contingent upon the results of aforementioned review. During an executive session, the Board of Commissioners performed an annual review for City Manager, Dylan Ward, and as a result, Mr. Ward will be awarded a 3.25% raise. Mayor Staton further reported that Assistant City Manager, William L. “Buzzy” Newman, Jr., is expected to retire in February of 2027, and with that, the Board of Commissioners will be deciding whether to continue forward with the same structure of utilizing a City Manager and Assistant City Manager. In Summer of 2026, the timeline for the potential fulfillment of that role is expected to be shared.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt----- Aye:
Commissioner Pruitt ----- Aye : Commissioner Hargis ---- Aye:
Mayor Staton ---- Aye:

WHEREUPON, Mayor Staton declared the resolution adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton
Bradley S. Staton, Mayor
April 14, 2026

ATTEST:
Jessa Brandon, City Clerk _____

MUNICIPAL ORDER NO. 23-26:
MUNICIPAL ORDER AWARDING BID FOR PURCHASE ONE (1) NEW 2026 4WD SUPER CREW CAB 4X4 145” WHEELBASE TRUCK FOR THE PARKS DEPARTMENT TO KATE FAUPEL FORD, HENDERSON, KENTUCKY, IN THE AMOUNT OF \$45,457.68

MOTION by Commissioner Pruitt, seconded by Commissioner Whitt, to award the bid for the purchase of one new 2026 4WD Super Crew Cab 4X4 145” wheelbase truck for the Parks Department to Kate Faupel Ford, Henderson, Kentucky, in the amount of \$45,457.68.

MAYOR STATON shared that he was pleased to see the bid awarded to a local bidder.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt----- Aye:
Commissioner Pruitt ----- Aye : Commissioner Hargis ---- Aye:
Mayor Staton ---- Aye:

WHEREUPON, Mayor Staton declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton
Bradley S. Staton, Mayor
April 14, 2026

ATTEST:
Jessa Brandon, City Clerk _____

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on April 14, 2026

MUNICIPAL ORDER NO. 34-26:

MUNICIPAL ORDER AUTHORIZING AWARD OF BID TO ROE ENTERPRISES INC. DBA: SWARTZ PIPELINE CONTRACTING OF OLYMPIA, KENTUCKY, FOR THE INSTALLATION OF GAS MAIN FOR PHASE I OF GENEVA/SMITH MILLS EXTENSION IN THE AMOUNT OF \$222,915.00; PLUS CONDITIONAL APPROVAL FOR PHASE II AT THE SAME UNIT PRICE; AND AUTHORIZING MAYOR TO EXECUTE ALL NECESSARY RELATED DOCUMENTS

MOTION by Commissioner Thomas, seconded by Commissioner Whitt, to award the bid for installation of gas main for phase I of Geneva/Smith Mills Extension to Roe Enterprises Inc., DBA Swartz Pipeline Contracting of Olympia, Kentucky, in the amount of \$222,915.00; plus conditional approval for phase II at the same unit price; and to authorize the mayor to execute all necessary related documents.

TIM CLAYTON, Gas Systems Director, reported that at this time, no one in the proposed area for expansion has access to natural gas through any company, so there will be no overlap in service. He further reported that the expansion will be mutually beneficial for the Gas Department and the community. The initial funding for phase I covers the first 3 miles of expansion, and Phase II will cover the additional 2 miles, for a total of 5 miles of 4" pipe. The same contractor completed the work for the Pratt pipeline previously.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt ---- Aye:
 Commissioner Pruitt ----- Aye: Commissioner Hargis --- Aye:
 Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton
 Bradley S. Staton, Mayor
 April 14, 2026

ATTEST:
 Jessa Brandon, City Clerk

MUNICIPAL ORDER NO. 35-26:

MUNICIPAL ORDER AWARDED BID FOR PAVEMENT AND INTERSECTION STRIPING FOR VARIOUS CITY PROJECTS TO REYNOLDS SEALING AND STRIPING OF BOWLING GREEN, KENTUCKY, IN THE AMOUNT OF \$317,074.00

MOTION by Commissioner Pruitt, seconded by Commissioner Hargis, to award the bid for pavement and intersection striping for various City projects to Reynolds Sealing and Striping of Bowling Green, Kentucky, in the amount of \$317,074.00.

DYLAN WARD, City Manager, reported that this is not a recurring annual bid, rather a new bid to infill project needs as necessary, for which the City does not possess adequate equipment or staffing.

DISCUSSION WAS HELD regarding focused efforts to improve safety on roads within the City, especially in areas where accidents are more frequent.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt ---- Aye:
 Commissioner Pruitt ----- Aye : Commissioner Hargis --- Aye:
 Mayor Staton ----- Aye:

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on April 14, 2026

WHEREUPON, Mayor Staton declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton
Bradley S. Staton, Mayor
April 14, 2026

ATTEST:

Jessa Brandon, City Clerk _____

CITY MANAGER’S REPORT: “Rezoning #1182 with a Development Plan – 2560 Highway 60 East (6.03 acres)”

DYLAN WARD, City Manager, reported that the Planning Commission has acted upon the request for rezoning with a Development Plan for property located at 2560 Highway 60 East (PID# 65-22.5), containing approximately 6.03 acres, rezoned from Agricultural (AG) to Highway Commercial (HC) after conducting a public hearing on March 3, 2026, and producing findings of fact at the April 7, 2026 meeting. The Zoning Map Amendments shall become final on Wednesday, April 29, 2026 unless an aggrieved party or the Board of Commissioners files written notice with the Planning Commission within the allotted twenty-one-day time period to have the Board of Commissioners make the final decision. The deadline for filing written notice is April 28, 2026.

CITY MANAGER’S REPORT: “Smoke Detectors”

MATT ANDERSON, Fire Marshall, reported that in his work, he has encountered a significant number of homes that do not possess a working smoke detector. To remedy this situation, the Fire Department will be partnering with the Red Cross, Audubon Kids Zone, and Bodega, and hosting an event Saturday, April 18, 2026 from 9:00am – 1:00pm, during which they will meet in the inner city on Powell and Letcher Streets, and go door-to-door in a 16-block area to install smoke detectors. Within the next year, the Fire Department intends to host similar events in different locations throughout the City of Henderson. Mr. Anderson reported that anyone can call and request their free smoke detectors by calling the Fire Department, and the Fire Department will come install smoke detectors for anyone in Henderson City or County.

BOARD/COMMISSION APPOINTMENT: “Board of Park Commissioners”
Reverend Anthony Anguish – Resignation, Term Expires September 14, 2027

MOTION by Commissioner Pruitt, seconded by Commissioner Thomas, upon recommendation of Mayor Staton, to appoint Danielle Anguish to complete the remainder of Reverend Anthony Anguish’s 4-year term on the Board of Park Commissioners. Said term to expire September 14, 2027.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt----- Aye:
Commissioner Pruitt ----- Aye : Commissioner Hargis ---- Aye:
Mayor Staton ----- Aye:

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on April 14, 2026

MEETING ADJOURN:

MOTION by Commissioner Thomas, seconded by Commissioner Pruitt, to adjourn the meeting.

The vote was called. On roll call, the vote stood:

Commissioner Thomas--- Aye: Commissioner Whitt ----- Aye:
Commissioner Pruitt----- Aye : Commissioner Hargis ---- Aye:
Mayor Staton ----- Aye:

WITHOUT OBJECTION, Mayor Staton declared the Meeting adjourned at approximately 4:12 p.m.

ATTEST:

Bradley S. Staton, Mayor
April 28, 2026

Jessa Brandon, City Clerk

Draft

City Commission Memorandum
26-111

April 20, 2026

TO: Mayor Bradley S. Staton and the Board of Commissioners
FROM: Dylan H. Ward, City Manager *DHW*
SUBJECT: Resolution Approving Human Resources Report

The accompanying resolution approves the Human Resources Report dated April 28, 2026.

The Human Resources Report will serve to ensure the Board of Commissioners is fully aware of the status of employment positions including new hires, position changes, recent separations, and current vacancies within the City's workforce. A draft of the Human Resources Report is attached to the Resolution.

Your approval of the attached resolution is requested.

c: Megan McElfresh
Dawn Kelsey

Human Resources Memorandum
26 - 14

April 22, 2026

TO: Dylan Ward, City Manager

FROM: Megan McElfresh Russelburg, Human Resources Director

SUBJECT: HR Report for the April 28, 2026 Commission Meeting

Attached is Human Resources report for the referenced Board of Commission meeting.

Megan M Russelburg
Megan McElfresh Russelburg
Human Resources Director

Attachment

Board of Commission HR Report - 4.28.26

NEW HIRES and POSITION CHANGES

Name	Department	Job Title	Date
Aaron Weldon*	Public Works	Crew Worker	4/13/2026
Mark Goblen*	Gas	Gas System Equipment Operator	4/13/2026

**delineates new employees*

***names redacted due to employee under age 18*

SEPARATIONS

Name	Department	Job Title	Date
James Butts	HWU	HWU Utility System Worker I	4/16/2026

CURRENT JOB POSTINGS

Administration	Mass Transit	Bus Operator
	Engineering	Engineer
Emergency Communications		Communications Officer
Fire		Lateral Firefighter
Parks & Recreations	Atkinson Pool	Cashier - Seasonal Lifeguard - Seasonal
Police		Lateral Police Officer
HWU	SOC	HWU IT Systems Administrator

www.governmentjobs.com/careers/cityofhenderson

RESOLUTION NO. _____

**RESOLUTION ACCEPTING HUMAN RESOURCES REPORT
DATED APRIL 28, 2026, AND APPROVING ALL ACTIONS
CONTAINED WITHIN**

WHEREAS, Human Resources provides an important function for the City of Henderson in the hiring and separation of employees; and

WHEREAS, the employees of the City are the lifeline for the efficient operation of the City in the service of its citizens; and

WHEREAS, the attached Human Resources Report dated April 28, 2026, serves to ensure the Board of Commissioners is fully aware of the status of employment positions including new hires, position changes, recent separations, and current vacancies within the City's workforce.

NOW, THEREFORE, BE IT RESOLVED by the City of Henderson, Kentucky, that the attached Human Resources Report dated April 28, 2026, is accepted, and all actions contained within are hereby approved.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Resolution be adopted, the vote was called. On roll call the vote stood:

Commissioner Thomas: _____ Commissioner Hargis: _____
Commissioner Pruitt: _____ Mayor Staton: _____
Commissioner Whitt: _____

WHEREUPON, Mayor Staton declared the Resolution adopted, affixed his signature and the date thereto and ordered that the same be recorded.

Bradley S. Staton, Mayor

Date: _____

ATTEST:

Jessa Brandon, City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 22ND DAY OF
APRIL 2026.**

By: _____
Dawn S. Kelsey, City Attorney

**Human Resources Memorandum
26 - 14**

April 22, 2026

TO: Dylan Ward, City Manager

FROM: Megan McElfresh Russelburg, Human Resources Director

SUBJECT: HR Report for the April 28, 2026 Commission Meeting

Attached is Human Resources report for the referenced Board of Commission meeting.

Megan M Russelburg

Megan McElfresh Russelburg
Human Resources Director

Attachment

Board of Commission HR Report - 4.28.26

NEW HIRES and POSITION CHANGES

Name	Department	Job Title	Date
Aaron Weldon*	Public Works	Crew Worker	4/13/2026
Mark Goblen*	Gas	Gas System Equipment Operator	4/13/2026

**delineates new employees*

***names redacted due to employee under age 18*

SEPARATIONS

Name	Department	Job Title	Date
James Butts	HWU	HWU Utility System Worker I	4/16/2026

CURRENT JOB POSTINGS

Administration	Mass Transit	Bus Operator
	Engineering	Engineer
Emergency Communications		Communications Officer
Fire		Lateral Firefighter
Parks & Recreations	Atkinson Pool	Cashier - Seasonal Lifeguard - Seasonal
Police		Lateral Police Officer
HWU	SOC	HWU IT Systems Administrator

www.governmentjobs.com/careers/cityofhenderson

**City Commission Memorandum
26-110**

April 17, 2026

TO: Mayor Bradley S. Staton and the Board of Commissioners

FROM: Dylan Ward, City Manager *DHW*

SUBJECT: Zoning Ordinance Amendment Relating to Qualified
Manufactured Homes Within Single-Family Residential Zones

An item for consideration at the Tuesday, April 28, 2026, regular meeting is the final reading of an ordinance amending Appendix A-Zoning of the Code of Ordinances of the City of Henderson relating to qualified manufactured homes within single-family residential zones.

KRS 100.348 regulates the placement of qualified manufactured homes within single-family residential zones subject to the same standards as site-built homes. A “qualified manufactured home” is defined by Kentucky law as a manufactured home with a permanent foundation and in compliance with all standards contained in the Kentucky Building Code.

The proposed amendments include Article II, *Definitions* Section 2.01 *Definitions*, Article IV, General Provisions, Section 4.22 Single-Family Residential Architectural Compatibility Standards, Article XIII - *R-3 Medium To High Density Residential District*, Section 13.03 *Conditional Uses*, Article XVI – *R-MH, Manufactured Home District*, Section 16.02 *Permitted Uses*, Article XXV – *Ag, Agriculture District*, Section 25.04 *Exceptions*; Article XXXI – *Audubon Residential District*, Section 31.03 *Permitted Uses*; Article XXXV – *R-SMH Residential Subdivided Manufactured Home District*, Section 35.02 *Permitted Uses – Zoning* of the Code of Ordinances of the City Of Henderson. The amendments are outlined in the attached Ordinance and Exhibits.

The Planning Commission conducted a public hearing on Tuesday, April 7, 2026, and recommended approval of the amendments as presented.

Your approval of the attached ordinance is respectfully requested.

c: Brian Bishop
Steve Davis
Dawn Kelsey

ORDINANCE NO. 10-26

ORDINANCE AMENDING APPENDIX A-ZONING

SUMMARY: ORDINANCE AMENDING ARTICLE II, *DEFINITIONS* SECTION 2.01 *DEFINITIONS*, ARTICLE IV, GENERAL PROVISIONS, SECTION 4.22 SINGLE-FAMILY RESIDENTIAL ARCHITECTURAL COMPATIBILITY STANDARDS, ARTICLE XIII – *R-3 MEDIUM TO HIGH DENSITY RESIDENTIAL DISTRICT*, SECTION 13.03 – *CONDITIONAL USES*, ARTICLE XVI – R-MH, *MANUFACTURED HOME DISTRICT*, SECTION 16.02 *PERMITTED USES*, ARTICLE XXV – *AG, AGRICULTURE DISTRICT*, SECTION 25.04 *EXCEPTIONS*; ARTICLE XXXI – *AUDUBON RESIDENTIAL DISTRICT*, SECTION 31.03 *PERMITTED USES*; *ARTICLE XXXV R-SMH, RESIDENTIAL SUBDIVIDED MANUFACTURED HOME DISTRICT*, SECTION 35.02 *PERMITTED USES – ZONING OF THE CODE OF ORDINANCES OF THE CITY OF HENDERSON*

WHEREAS, the Kentucky General Assembly has enacted statutes, including but not limited to KRS 100.348, which regulate the placement of qualified manufactured homes within single-family residential zones; and

WHEREAS, KRS 100.348 provides that qualified manufactured homes meeting specific criteria shall be permitted in single-family residential zones subject to the same standards as site-built homes; and

WHEREAS, a “qualified manufactured home” is defined by Kentucky law as a manufactured home with a permanent foundation and in compliance with all standards contained in the Kentucky Building Code; and

WHEREAS, this section is adopted pursuant to KRS 100.348(4) and the City’s general zoning authority for the limited purpose of establishing contextual architectural compatibility standards applicable to all single-family residential dwellings, including site-built and qualified manufactured homes, in residential zoning districts where single-family dwellings are permitted;

WHEREAS, the Henderson City-County Planning Commission held a public hearing on April 7, 2026, on the proposed Ordinance Amending Article II, *Definitions* Section 2.01 *Definitions*, Article IV, General Provisions, Section 4.22 Single-Family Residential Architectural Compatibility Standards, Article XIII – *R-3 Medium To High Density Residential District*, Section 13.03 – *Conditional Uses*, Article XVI – R-MH, *Manufactured Home District*, Section 16.02 *Permitted Uses*, Article XXV – *Ag, Agriculture District*, Section 25.04 *Exceptions*; Article XXXI – *Audubon Residential District*, Section 31.03 *Permitted Uses*; *Article XXXV R-Smh, Residential Subdivided Manufactured Home District*, Section 35.02 *Permitted Uses – Zoning Of The Code Of Ordinances Of The City Of Henderson* and voted to recommend approval of the amendments; and

NOW, THEREFORE, BE IT ORDAINED by the City of Henderson, Kentucky, that Ordinance Amending Article II, *Definitions* Section 2.01 *Definitions*, Article IV, General

PUBLICATION DATE: _____

FIRST READ: 04/14/2026
SECOND READ: 04/28/2026

Provisions, Section 4.22 Single-Family Residential Architectural Compatibility Standards, Article XIII – R-3 Medium To High Density Residential District, Section 13.03 – Conditional Uses, Article XVI – R-MH, Manufactured Home District, Section 16.02 Permitted Uses, Article XXV – Ag, Agriculture District, Section 25.04 Exceptions; Article XXXI – Audubon Residential District, Section 31.03 Permitted Uses; Article XXXV R-Smh, Residential Subdivided Manufactured Home District, Section 35.02 Permitted Uses – Zoning Of The Code Of Ordinances Of The City Of Henderson is hereby amended, copies of which are attached as Exhibit “A,” and can be found in the office of the city clerk.

The ordinance shall become effective on July 1, 2026.

On first reading of the foregoing ordinance, it was moved by Commissioner WHITT, seconded by Commissioner THOMAS, that the ordinance be adopted on its first reading.

On roll call the vote stood:

Commissioner Thomas: AYE Commissioner Hargis: AYE
Commissioner Pruitt: AYE Mayor Staton: AYE
Commissioner Whitt: AYE

WHEREUPON, Mayor Staton declared the ordinance adopted on first reading and ordered that it be presented for second reading at a regular meeting of the Board of Commissioners.

On second reading of the foregoing ordinance, it was moved by Commissioner _____, seconded by Commissioner _____, that the ordinance be adopted.

WHEREUPON, the vote was called. On roll call the vote stood:

Commissioner Thomas: _____ Commissioner Hargis: _____
Commissioner Pruitt: _____ Mayor Staton: _____
Commissioner Whitt: _____

WHEREUPON, Mayor Staton declared the ordinance adopted, affixed his signature and the date and ordered it be recorded.

Bradley S. Staton, Mayor
Date: _____

ATTEST:

Jessa Brandon, City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 8TH DAY OF
APRIL 2026.**

By: _____
Dawn Kelsey, City Attorney

Exhibit A

Section 2.01 – Definitions

Dwelling unit, single-family.

(a) A building or structure designed and intended for occupancy by a single family constructed on site on a permanent foundation in compliance with all standards contained in the Kentucky Building Code; or

(b) [A building or structure designed and intended for occupancy by a single family and fabricated in whole or part in an off-site manufacturing facility and transported by truck for installation or assembly at the building site as a permanent structure with installation required to be moored to a permanent foundation in compliance with all the standards contained in the Kentucky Building Code and once installed can only be moved as a conventional home.] Qualified Manufactured housing as defined here and as defined by KRS 100.348 with a permanent foundation and in compliance with all standards contained in the Kentucky Building Code.

Manufactured housing. A manufactured building designed for long-term residential use.

Manufactured housing includes that housing built on a chassis and is commonly referred to as "mobile homes"; however, manufactured housing does not include recreational vehicle, as defined herein at "Article II, Definitions, Section 2.01, Definitions." For the purpose of these regulations, manufactured housing is divided into four (4) classifications.

(1) [~~Class A Manufactured housing certified by the Department of Housing and Urban Development as meeting all federal manufactured home construction and safety standards and approved by the zoning administrator as meeting all the "acceptable installation standards" and all "acceptable appearance standards" herein below.~~

~~a. Acceptable installation standards:~~

~~1. The home shall be permanently attached and installed on a permanent foundation with the manufacturer's installation specifications as approved by the U.S. Department of Housing and Urban Development.~~

~~2. The home shall be anchored to the ground in accordance with manufacturer's specifications.~~

~~3. All wheel, trailer tongue and hitch assemblies shall be removed upon installation.~~

~~4. The home shall meet all requirements for lot, yard, building and other requirements for the district in which it is located. Variances may be granted for yard setbacks when manufactured home is approved as a conditional use in R-3 or Audubon Residential District zones.~~

~~5. All stairs, porches, entrances, platforms and other means of entrance and exit to the home shall be installed and constructed in conformance to the Kentucky Building Code.~~

~~6. All utilities shall be permanently connected to a public utility system in accordance with all City Codes and all public health requirements governing plumbing installations.~~

~~b. Acceptable appearance standards.~~

~~1. A poured concrete or masonry skirting wall shall be constructed beneath and along the entire perimeter of the manufactured home, including the perimeter of the front steps and front porch, even if the wall is not structurally required by manufactured installation specifications. Venting and access requirements shall be in accordance with the Kentucky Building Code.~~

~~2. The home shall be a minimum width of twenty (20) feet as measured across the narrowest portion.~~

~~3. The home shall be placed so that the main egress is parallel to the street. Main egress shall be considered the principal access for the home as constructed off site.~~

~~4. The manufactured home shall either be oriented so that: 1) its long axis is parallel with the street; or 2) if the narrow dimension of the unit is located parallel to the street it shall be no less than fifty (50) percent of the unit's long dimension.~~

~~5. The home shall have a minimum roof pitch of four (4) feet of rise for every twelve (12) feet of horizontal run. The roof shall be covered with material that is residential in appearance including, but not limited to, approved wood, asphalt composition shingles, standing seam metal, or fiberglass, but excluding corrugated aluminum, corrugated fiberglass or other metal roofs.~~

~~6. Exterior siding cannot have a high-gloss finish and must be residential in appearance including, but not limited to, clapboards, simulated clapboards such as conventional vinyl or metal siding, wood shingles, "glossy" shakes, or similar material but excluding smooth, ribbed, or corrugated metal or plastic panels.~~

~~7. An adequate guttering and roof drainage system shall be installed.~~

~~8. The home shall have eaves with a minimum of six (6) inch overhang.]~~

Qualified manufactured housing is as defined under KRS 100.348 and means a manufactured home that meets all of the following criteria:

a. Is manufactured on a date not to exceed five (5) years prior to the date of installation and has all parts that operate only during transport removed;

b. Is affixed to a permanent foundation and is connected to the appropriate facilities and is installed in compliance with KRS 227.570;

c. Has a width of at least twenty (20) feet at its smallest width measurement or is two (2) stories in height and oriented on the lot or parcel so that its main entrance door faces the street; and

d. Has a minimum total living area of nine hundred (900) square feet; and

e) "Permanent foundation" means a system of supports that is:

1. Capable of transferring, without failure, into soil or bedrock, the maximum design load imposed by or upon the structure and complies with KRS 227.570;

2. Constructed with materials that are compatible with surrounding residential structures so long as the materials do not compromise the structural engineering of the home in conflict with KRS 227.570; and

3. Placed at a depth below grade adequate to prevent frost damage, in accordance with the manufacturer's installation requirements and KRS 227.570.

(2) *Class B manufactured home.* Manufactured housing certified by the Department of Housing and Urban Development as meeting all federal manufactured home construction and safety standards and acceptable installation standards but not meeting all of the acceptable appearance standards described above.

(3) *Class C manufactured home.* A manufactured/mobile home built before the HUD Code (1976) which is not certified by the Department of Housing and Urban Development as meeting all federal manufactured housing and safety standards and not meeting all of the acceptable installation standards and acceptable appearance standards described above. No class C manufactured homes will be permitted.

(4) *Class D manufactured home.* A manufactured home having been issued a "class B2 seal," which means the home has been inspected and found not to be in compliance with applicable codes and is a salvage unit unfit for human habitation. No class D manufactured homes will be permitted.

Story. Story means that portion of a building included between the surface of a floor and the surface of the floor next above it or, if there is no floor above it, the space between the surface of a floor and the ceiling next above it.

Half-story. Half-story means the portion of a building between the top floor and a sloping roof, with at least two opposite exterior walls meeting the sloping roof not over three feet above such floor level

Exhibit B

Article IV. General Provisions

Section 4.22. Single-Family Residential Architectural Compatibility Standards

A. Purpose and Authority

This section is adopted pursuant to KRS 100.348(4) and the City's general zoning authority for the limited purpose of establishing contextual architectural compatibility standards applicable to all single-family residential dwellings, including site-built and qualified manufactured homes, in residential zoning districts where single-family dwellings are permitted.

These standards are intended solely to ensure compatibility, in terms of assessed value, between new single-family residential dwellings and existing single-family residential structures located within a one-eighth (1/8) mile radius of the proposed location as permitted under KRS 100.348

B. Applicability

1. The contextual compatibility standards set forth in this section shall apply uniformly to all new single-family residential dwellings, including site-built dwellings and qualified manufactured homes.

2. These standards shall be equivalent to and no more stringent than those applied to any other single-family residential structure within the same zoning district.

3. This section shall not apply to the following Zones:

a. Article XV – Planned Unit Development (PUD) District

b. Article XVI. R-MH, Manufactured Home District

c. Article XXXV. R-SMH, Residential Subdivided Manufactured Home District

4. Nothing in this section shall be construed to impose additional requirements on qualified manufactured homes beyond those permitted by KRS 100.348.

C. Reference Area

For purposes of this section, contextual compatibility shall be evaluated by comparison to existing single-family residential structures located within a one-eighth (1/8) mile radius of the proposed dwelling. The reference area is intended to reflect the existing residential context for purposes of assessed-value compatibility.

D. Permitted Contextual Compatibility Standards

The following compatibility standards are designed to ensure that all homes placed in residential zones are compatible, in terms of assessed value, with existing housing located with a one-eighth (1/8) mile or less radius from the proposed location of any new home. Contextual compatibility standards adopted pursuant to this section shall be limited exclusively to the architectural features authorized by KRS 100.348(4)(a)(c)(d) and shall be applied uniformly to all single-family dwellings as follows:

1. Roof Pitch

Minimum Roof Pitch for Single-Family Dwellings. All new single-family dwellings, except those exempted herein, including site-built homes, manufactured homes, and modular homes, shall have a minimum roof pitch of four (4) inches of vertical rise for every twelve (12) inches of horizontal run (4:12) on all primary roof structures unless the new single-family dwelling has an upper story or half story with conditioned living space.

2. Front Door

All new single-family dwellings shall be oriented to face the street (front door or primary entrance facing the street). In the case of a corner lot, any new single-family dwelling shall face the street on which a majority of the homes on the same block are oriented.

3. Foundation Treatment

All new single-family residential dwellings shall utilize permanent foundation treatments that are contextually equivalent including block, brick, concrete and natural stone to foundation treatments commonly found on existing single-family residential structures within the reference area. Foundation skirting will be required of any permitted manufactured home. The foundation wall or skirting provisions for single-family dwellings within an Area of Special Flood Hazard shall be constructed in accordance with these requirements except for any modification required by the Flood Plain Director.

4. Attached Structures

(A) Covered Front Porch Requirement. Except those zones exempted herein, all new single story or half-story single-family residential dwellings including qualified manufactured homes, located within a residential zoning district shall include a 24 square foot or more covered front porch.

(B) Exemption. The covered porch requirement shall not apply to single-family dwellings located in the following zones:

- a. Article XII-R-3 Medium to High Density Residential District
- b. Article XIV Multi-Family Residential District
- c. Article XXV – AG – Agriculture District
- d. Article XXXI – Audubon Residential District
- e. Article XXXII – Audubon Commercial District

(B) Permanent Porch Foundation. Any required covered front porch shall be constructed on a permanent foundation. Temporary, removable, or non-structural supports are prohibited.

(C) Integrated Porch Roofline. The roof of any required covered front porch shall be architecturally integrated into the primary roof structure of the dwelling and shall not appear as a detached, secondary, or add-on roof structure.

(D) Porch Columns and Railings. Porch columns and railings, where provided, shall be constructed of dimensional wood, masonry, decorative concrete, or wrapped structural posts. Exposed structural steel or pipe, or temporary supports are prohibited.

E. Private Restrictions

Nothing in this section shall be construed to affect, modify, or abolish restrictions contained in recorded deeds, covenants, or developers' subdivision restrictions, consistent with KRS 100.348(6).

F. Statutory Compliance

Any zoning regulation, ordinance, or requirement that violates KRS 100.348 is void and unenforceable pursuant to KRS 100.348(8). This section shall be interpreted and enforced in a manner consistent with that statutory mandate.

Exhibit C

Article XIII. – R-3 Medium to High Density Residential District

Sec. 13.03. Conditional uses.

- (a) Any use classified as a conditional use in the R-2, medium density residential district.
- (b) Reserved.
- (c) Reserved.
- (d) Bed and breakfast inns.
- ~~{(e) Class A manufactured homes, as defined in "Article II. Definitions, Section 2.01. Definitions," with the following limitations:~~
 - ~~(1) Manufactured home shall meet all acceptable installations standards of Class A manufactured housing as provided in Section 2.01 of this Code; and~~
 - ~~(2) Manufactured home shall meet all acceptable appearance standards of Class A manufactured housing as provided in Section 2.01 of this Code; and~~
 - ~~(3) In the granting of a variance, in no instance shall the front yard setback be less than the average front setback that exists on the nearest developed lots on the same block that front on the same side of the street as the subject lot, in accordance with the following rules:~~
 - ~~a. Lots that front on a different street than the subject lot or that are separated from the subject lot by a street may not be used in computing the average;~~
 - ~~b. When the subject lot is a corner lot, the average setback will be computed on the basis of the two (2) nearest developed lots that front on the same side of the street as the subject lot;~~
 - ~~e. When the subject lot abuts a corner lot fronting the same street, the average setback will be computed on the basis of the abutting corner lot and the nearest two (2) lots that front on the same street as the subject lot; and~~
 - ~~(4) In the granting of a variance, in no instance shall either side yard setback be less than five (5) feet; and~~
 - ~~(5) In the granting of a variance, in no instance shall the rear yard setback be less than ten (10) feet; and~~
 - ~~(6) In the granting of a variance, in no instance shall any permanent structure be permitted to be placed in a public utility or drainage easement.]~~

Exhibit D

Article XVI. R-MH, Manufactured Home District

Sec. 16.02. Permitted uses.

In all R-MH districts, no building or land, except as otherwise provided in this ordinance, shall be erected or used except for the following specified uses:

- (a) Qualified Manufactured Homes and Class [A], B manufactured homes. No class C or D will be permitted.
- (b) Manufactured home parks.
- (c) Accessory uses.
- (d) Private swimming pools.
- (e) A single-family dwelling is permitted when used by a park manager or park maintenance personnel; it must meet minimum yard requirements of the R-1 district.
- (f) Residential care facilities.
- (g) Shipping container homes.

Exhibit E

Article XXV – AG, Agriculture District

Sec. 25.04. Exceptions.

Land which is used solely for agricultural, farming, dairying, livestock raising, or similar purposes shall have no regulations imposed as to building permits, certificate of occupancy, height, yard, location, or courts' requirements for agricultural buildings, including and limited to one (1) Class B manufactured housing unit used as a dwelling except that:

- (a) Setback lines may be required for the protection of existing and proposed streets and highways.
- (b) All buildings or structures in a designated floodway which tend to increase flood heights or obstruct the flow of floodwaters may be fully regulated.

Exhibit F

Article XXXI Audubon Residential District

Sec. 31.03. Permitted uses.

1. Permitted Uses. The following uses are permitted:

- (a) Single-family dwellings.
- (b) Two-family dwellings (duplexes).
- (c) Reserved.
- (d) Townhouses in accordance with Section 4.05.
- (e) Accessory buildings or uses customarily incidental to any of the permitted uses, when located on the same lot and not involving any business, profession, trade or occupation.
- (f) Community gardens.
- (g) Home occupation as defined in Section 4.38.
- (h) Mixed-uses.
- i. Mixed use buildings:

Existing structures containing both residential dwelling units and non-residential commercial uses as found herein: residential dwelling units may be located on the ground floor of mixed-use buildings provided that a minimum of one thousand five hundred (1,500) square feet of non-residential floor areas is located on the ground floor, or when all the following criteria are met:

- 1. The building is a minimum of two (2) stories in height;
- 2. Commercial or office uses are restricted to the ground floor unless a conditional use permit is obtained;
- 3. Each ground floor dwelling unit is at the rear of the building, behind a commercial or office use, unless a conditional use permit is obtained.

ii. Neighborhood retail sales and services:

The use must be located in an existing structure, originally constructed for neighborhood business, or located within any mixed-use building, with the following criteria:

- 1. The gross floor area of the original structure may be expanded with a conditional use permit.

2. Retail sales and services that have been traditionally found in older urban neighborhoods. Typical uses include grocery shops, butcher shops, delicatessens, fruit and vegetable markets, ice cream shops, bakeries, cafes, pharmacies, music shops and schools, dance studios, antique shops, shoe repair, restaurants without drive-thrus, clothing and apparel stores, barber and beauty shops, and similar uses as determined by the codes administrator.

3. Bars, banks with drive thrus, and restaurants with drive-thrus are permitted with a conditional use permit.

iii. Professional offices:

The following professional office uses, may be allowed as permitted uses in existing or new buildings originally constructed for neighborhood business, or mixed-use purposes:

1. Medical, dental, optometry, chiropractic offices, architecture and engineering offices, attorney, title or other legal offices, professional services including real- estate, insurance, property management, tourism and travel, marketing, design, and other related professional services.

2. Such professional office uses shall only be permitted on the first floor of a mixed use building unless a conditional use permit is obtained.

2. Conditional uses.

(a) Funeral homes.

(b) Nonprofit public and private facilities.

(c) Schools, libraries, churches and other facilities normally incidental thereto, provided that there is adequate access to all required off-street parking areas, on-site parking spaces as required in Section 9.01 are provided, and there is no parking in the required front yard (see Section 31.05 parking (2)(a).

(d) Bed and breakfast inns.

(e) Family child-care home, with the following limitations:

i. There shall be a maximum of ten (10) children allowed in the home of which no more than six (6) shall be unrelated to the care provider. No more than four (4) children under twelve (12) months of age nor more than six (6) children under six (6) years of age, including the provider's own or related children, shall be kept in the home.

ii. No person may be employed that is not a resident of the premises.

iii. Otherwise fully complies with the provisions of a home occupation as provided in Section 2.01 of this zoning ordinance.

~~[(f) — Class A manufactured homes, as defined in "Article II. Definitions, Section 2.01. Definitions," with the following limitations:~~

~~(1) — Manufactured home shall meet all acceptable installations standards of Class A manufactured housing as provided in section 2.01 of this Code; and~~

~~(2) — Manufactured home shall meet all acceptable appearance standards of Class A manufactured housing as provided in section 2.01 of this Code; and~~

~~(3) — In the granting of a variance, in no instance shall the front yard setback be less than the average front setback that exists on the nearest developed lots on the same block that front on the same side of the street as the subject lot, in accordance with the following rules:~~

~~a. — Lots that front on a different street than the subject lot or that are separated from the subject lot by a street may not be used in computing the average;~~

~~b. — When the subject lot is a corner lot, the average setback will be computed on the basis of the two (2) nearest developed lots that front on the same side of the street as the subject lot;~~

~~e. — When the subject lot abuts a corner lot fronting the same street, the average setback will be computed on the basis of the abutting corner lot and the nearest two (2) lots that front on the same street as the subject lot; and~~

~~(4) — In the granting of a variance, in no instance shall either side yard setback be less than five (5) feet; and~~

~~(5) — In the granting of a variance, in no instance shall the rear yard setback be less than ten (10) feet; and~~

~~(6) — In the granting of a variance, in no instance shall any permanent structure be permitted to be placed in a public utility or drainage easement.]~~

Exhibit G

Article XXXV. R-SMH, Residential Subdivided Manufactured Home District

Sec. 35.02. Permitted uses.

In all R-SMH districts, no building or land, except as otherwise provided in this article, shall be erected or used except for the following specified uses:

- (a) Qualified manufactured homes and Class [A], B manufactured homes. No class C or D will be permitted.
- (b) Single-family dwellings.
- (c) Accessory uses.
- (d) Shipping container homes meeting general requirements of section 35.06

**City Commission Memorandum
26-108**

April 17, 2026

TO: Mayor Bradley S. Staton and the Board of Commissioners

FROM: Dylan H. Ward, City Manager *DHW*

SUBJECT: Purchase of a New 2026 4X2 Regular Cab XL Pickup Truck for Parks, Recreation and Cemeteries

The attached municipal order authorizes the award of a bid for the purchase of a new 2026 4X2 regular cab XL pickup truck with a 141-inch wheelbase for the Parks, Recreation and Cemeteries Department to Kate Faupel Ford, Henderson, Kentucky, in the amount of \$33,334.68.

This purchase is for a new 2026 Ford F150 4X2 regular cab XL truck equipped with a 2.7L V6 Ecoboost engine and 10-speed automatic transmission. The vehicle will supplement the Parks and Recreation Department fleet with reliable transportation to support daily departmental operations more efficiently.

Bid packages were sent to fourteen (14) vendors, with four (4) bids received. The lowest responsive and responsible bid was submitted by Kate Faupel Ford; therefore, award is recommended accordingly in the amount of \$33,334.68.

Sufficient funds have been appropriated in the FY2026 budget.

Approval of the attached municipal order is respectfully requested.

c: Thomas Kenney
Dawn Winn

Park and Recreation Memorandum
26-06

Wednesday, April 15, 2026

TO: Dylan H. Ward, City Manager

FROM: Thomas Kenney, Park and Recreation Director

SUBJECT: Bid Reference 26-16, One (1) New 2026 4x2 Regular Cab XL Truck

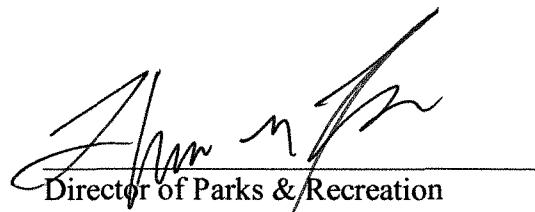
Bids were opened on April 10, 2026, for the purchase of a New 2026 4x2 Regular Cab XL Truck for the Parks Department. A complete bid tabulation sheet is attached. Four bids were received as follows:

Bidder/Vendor	Bid Amount
Kate Faupel Ford	\$33,334.68
Vogler Motor Company	\$34,399.68
Mid-Tenn Ford	\$34,493.78
Kate Faupel Chevrolet	\$38,000

Kate Faupel Ford was the lowest responsive bid, and it is my recommendation they receive the bid award in the amount of \$33,334.68. This purchase will supplement the Parks and Recreation Department fleet, which has not expanded in proportion to staffing increases and the retirement of aging vehicles. This purchase is within the budgeted amount for Motor Vehicles in the Parks budget.


Finance Department

Date: 4/16/2026


Director of Parks & Recreation

Date: 4/13/2026

c: Chelsea Mills, Finance Director

City of Henderson, Kentucky
Invitation to Bid

Bid Reference No. 26-16

SPECIAL CONDITIONS AND TECHNICAL SPECIFICATIONS

The City of Henderson is soliciting bids for one (1) New 2026 4X2 Regular Cab XL 141" Wheelbase Truck.

Each bidder shall furnish specifications, length of warranty, list of all features, and/or optional equipment and delivery time required after receipt of order.

TECHNICAL SPECIFICATIONS:

All bid prices shall include delivery to the City of Henderson, Municipal Service Center, 1449 Corporate Court, Henderson, Kentucky. Delivery shall be made within sixty (60) days of the City Commission approval.

Bids shall remain valid for a period of **sixty (60)** days after bid opening.

Bid procedure questions may be directed to Shay Bridges, Finance Manager, at 270-831-1200, ext. 2290.

The following are minimum specifications:

One (1) New 2026 4X2 Regular Cab XL Truck

- New 2026
- 2.7 L V6 Gasoline Engine or higher
- Two Wheel Drive
- 10-Speed Automatic transmission
- White Exterior
- Gray Interior
- 8' Pick Up Bed
- 141" Wheelbase or higher
- A/C
- Dual airbags
- AM/FM radio
- 2 Door
- Power windows and locks
- Vinyl 40/20/40 Front Seat
- GVWR, 6220 lbs. or higher
- pickup bed
- 3.55 Ratio Regular Axle or higher
- 17" Silver Steel Wheels

- End of Section -

MUNICIPAL ORDER NO. _____

**MUNICIPAL ORDER AWARDING BID FOR PURCHASE ONE
(1) NEW 2026 4X2 REGULAR CAB XL TRUCK FOR THE
PARKS DEPARTMENT TO KATE FAUPEL FORD,
HENDERSON, KENTUCKY, IN THE AMOUNT OF \$33,334.68**

WHEREAS, the City of Henderson has issued invitations to bid for the purchase of one (1) New 2026 4x2 Regular Cab XL Truck for the Parks Department; and

WHEREAS, bids were submitted to the City pursuant to said invitations, and were publicly opened on April 10, 2026, with Kate Faupel Ford, of Henderson, KY, submitting the lowest responsive bid, which bid the City Manager recommends be accepted.

NOW, THEREFORE, BE IT ORDERED by the City of Henderson, Kentucky, that the recommendation of the City Manager is approved, and award is hereby made to Kate Faupel Ford, 2746 US Highway 41 North, Henderson, Kentucky for the purchase of a New 2026 4x2 Regular Cab XL Truck for the Parks Department, in the amount of \$33,334.68 in strict accordance with its bid as submitted pursuant to Bid Reference 26-16.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Municipal Order be adopted, the vote was called. On roll call the vote stood:

Commissioner Thomas: _____ Commissioner Hargis: _____
Commissioner Pruitt: _____ Mayor Staton: _____
Commissioner Whitt: _____

**INTRODUCED, PUBLICLY READ AND FINALLY APPROVED ON ONE
READING, this the _____ day of April 2026.**

Bradley S. Staton, Mayor

Date: _____

ATTEST:

Jessa Brandon
City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 17TH DAY OF
APRIL 2026.**

By: _____
Dawn S. Kelsey
City Attorney

City Commission Memorandum
26-109

April 24, 2026

TO: Mayor Bradley S. Staton and the Board of Commissioners

FROM: Dylan H. Ward, City Manager *DHW*

SUBJECT: Purchase of Motorola APX6000 Portable Radios for Police Department

The attached municipal order authorizes the purchase of Motorola APX6000 portable radios for the Police Department by State Master Agreement from Motorola Solutions of Chicago, Illinois, in the amount of \$61,942.00.

Motorola Solutions holds the Commonwealth of Kentucky's Master Agreement (MA No. 7582300000002) for these radios and has provided a quote for ten (10) Motorola APX6000 portable radios. Each unit includes a battery, charger, and programming, at a cost of \$6,194.20 per unit, for a total of \$61,942.00.

Due to the increased number of School Resource Officers (SROs), currently totaling ten (10) officers, the Police Department does not possess a sufficient number of portable radios to equip all patrol officers. The Department is actively engaged in a hiring process to fill six (6) vacant positions, and approval of this purchase will ensure that the full complement of patrol officers and SROs are adequately equipped, while also maintaining a reserve of radios to address damage or mechanical failure.

Funds for this purchase are included in the FY2026 budget. Approval of the attached municipal order is requested.

c: Billy Bolin
Dawn Winn

POLICE DEPARTMENT MEMORANDUM
26-03

April 6, 2026

TO: Dylan Ward
City Manager

FROM: Billy Bolin
Chief of Police

SUBJECT: Motorola APX 6000 Portable Radio Purchase

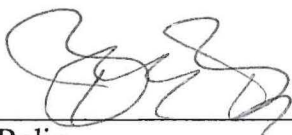
I am requesting approval to purchase ten (10) Motorola APX6000 Portable radios for the Henderson Police Department. A quote from Motorola Solutions, dated January 8, 2026, lists a completely equipped radio at \$6,194.20 each. A purchase of 10 radios totaling \$61,942.00, including battery, charger, and programming.

With the increased number of SROs, which is currently a total of 10 officers, our department does not possess enough portable radios to issue to patrol officers. As we are currently in the hiring process, with six (6) openings, allowing this purchase will provide our full complement, both patrol and SROs, to be adequately equipped and maintain spare radios in the event of damage or mechanical failure.

A formal bid process is not necessary for this purchase as Motorola Solutions holds the Master Agreement for the State of Kentucky for these radios. This expenditure was not anticipated during the 2025-2026 budget preparation process, but I believe there is adequate funding in the budget for this purchase. There is adequate funds available in account 4601 as anticipated equipment purchases were not as high as expected due to being able to utilize existing equipment for new vehicles purchased.

Should you need any additional information regarding this matter, please let me know.

Shay Bridges
Shay Bridges
Finance Manager



Billy Bolin
Chief of Police

Billing Address:
HENDERSON POLICE DEPT, CITY
OF
1990 BARRETT DR
HENDERSON, KY 42420
US

Shipping Address:
HENDERSON POLICE DEPT, CITY
OF
1990 BARRETT DR
HENDERSON, KY 42420
US

Quote Date:01/08/2026
Expiration Date:03/16/2026
Quote Created By:
Stephanie Jones
Sr. Account Manager
Stephanie.Jones1@
motorolasolutions.com
812-653-5723

End Customer:
HENDERSON POLICE DEPT, CITY OF
Bill Russell
warussell@hendersonky.gov
2707246559

Contract: 24915 - COMMONWEALTH OF
KY

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	PORTABLE RADIO APX6000 700/800 MODEL 2.5	10	\$8,724.42	\$5,805.97	\$58,059.70
1a	H869BZ	SOFTWARE LICENSE ENH: MULTIKEY	10			
1b	HA00690AA	ADD: 7Y ESSENTIAL SERVICE HTP	10			
1c	Q361AR	ADD: P25 9600 BAUD TRUNKING	10			
1d	QA09001AB	ADD: WIFI CAPABILITY	10			
1e	H38BT	ADD: SMARTZONE OPERATION	10			
1f	QA09113AB	ADD: BASELINE RELEASE SW	10			
1g	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	10			
1h	Q629AK	SOFTWARE LICENSE ENH: AES ENCRYPTION AND ADP	10			
1i	H122BR	ALT: 1/4 WAVE 7/8 STUBBY (NAR6595)	10			
1j	QA09006AA	ADD: ADAPTIVE NOISE SUPPRESSION	10			



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1k	QA07682AA	ADD: SMARTCONNECT	10			
1l	QA00580AC	ADD: TDMA OPERATION	10			
1m	QA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING	10			
1n	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	10			
2	PMNN4485A	PORTABLE RADIO BATTERY IMPRES 2 LI-ION R IP68 2550T	10	\$185.49	\$135.41	\$1,354.10
3	NNTN8860B	CHARGER, DESKTOP SINGLE UNIT IMPRES 2, FAST US/NA	10	\$199.56	\$145.68	\$1,456.80
Product Services						
4	LSV00Q00202A	DEVICE PROGRAMMING	10	\$107.14	\$107.14	\$1,071.40

Grand Total **\$61,942.00(USD)**

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



MUNICIPAL ORDER NO. _____

MUNICIPAL ORDER AUTHORIZING THE PURCHASE OF TEN (10) MOTOROLA APX6000 PORTABLE RADIOS BY STATE MASTER AGREEMENT FROM MOTOROLA SOLUTIONS FOR THE HENDERSON POLICE DEPARTMENT IN THE AMOUNT OF \$61,942.00

WHEREAS, the City of Henderson desires to purchase Ten (10) Motorola Apx6000 Portable Radios for the Henderson Police Department; and

WHEREAS, Motorola Solutions holds the Master Agreement for the Commonwealth of Kentucky for the procurement of these radios, and pursuant to the terms of said agreement, a formal bid process is not required for this purchase;

WHEREAS, due to the increased number of School Resource Officers (SROs), currently totaling ten (10) officers, the Henderson Police Department (HPD) does not possess a sufficient number of portable radios to equip all patrol officers; and

WHEREAS, the Department is actively engaged in a hiring process to fill six (6) vacant positions, and approval of this purchase will ensure that the full complement of patrol officers and SROs are adequately equipped, while also maintaining a reserve of radios to address damage or mechanical failure.

NOW, THEREFORE, BE IT ORDERED by the City of Henderson, Kentucky, that the recommendation of the City Manager is approved for the purchase of Ten (10) Motorola Apx6000 Portable Radios from Motorola Solutions, 500 West Monroe, Chicago, IL 60661, at the State Master Agreement price in the amount of \$61,942.00, including battery, charger, and programming.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Municipal Order be adopted, the vote was called. On roll call the vote stood:

Commissioner Thomas: _____ Commissioner Hargis: _____
Commissioner Pruitt: _____ Mayor Staton: _____
Commissioner Whitt: _____

INTRODUCED, PUBLICLY READ AND FINALLY APPROVED ON ONE READING, this the _____ day of April 2026.

ATTEST:

Jessa Brandon, City Clerk

Bradley S. Staton, Mayor

APPROVED AS TO FORM AND LEGALITY THIS _____ DAY OF APRIL 2026.

Date: _____

By: _____
Dawn S. Kelsey, City Attorney

**City Commission Memorandum
26-115**

April 24, 2026

TO: Mayor Bradley S. Staton and the Board of Commissioners

FROM: Dylan H. Ward, City Manager *DHW*

SUBJECT: Stop/Loss Insurance (Reinsurance) Award and Organ Transplant Policy Renewal

The accompanying two municipal orders authorize the award of stop/loss insurance coverage (reinsurance) to Symetra Financial Corporation and renewal of the organ transplant policy coverage renewal to OPTUM for the upcoming program year for the City's Health Benefits Plan.

The attached Human Resources Memorandum 26-15 from Megan Russelburg, Human Resources Director, details the proposed coverage and analysis from the City's insurance broker. Benefits Insurance Marketing (BIMGroup) conducted a search for the most cost-effective rate from a stop-loss carrier. Twelve (12) vendors were solicited for proposal options. Six (6) vendors declined, and four (4) vendors were not competitive contractually. Sun Life (the City's current vendor) preliminarily released a 20% increase while Symetra released a proposal just under 7%. Sun Life subsequently reduced their offer to 9%.

BimGroup recommends transitioning reinsurance to Symetra with an increased deductible of \$215,000.00 per member. The transition provides equivalent coverage, with a catastrophic deductible limit of \$215,000.00 per covered member, after a \$90,000.00 aggregating specific deductible. This transition will not impact plan participants. This proposal is \$19,000.00 less expensive than Sun Life, for the same coverage, and represents a 5% increase to current rates. This is an approximate \$19,000.00 annual increase over the current coverage premiums.

BIMGroup also recommends renewing the existing OPTUM organ transplant policy which will have a premium increase of approximately \$6,000.00 annually based on the current census.

Mrs. Russelburg, Human Resources Director, and the City's broker will be available to answer any questions you may have. Your approval of the attached municipal orders is respectfully requested.

c: Megan Russelburg
Chelsea Mills

Human Resources Memorandum
26 - 15

April 24, 2026

TO: Dylan Ward, City Manager

FROM: Megan Russelburg, Human Resources Director

SUBJECT: Health Plan Reinsurance & Organ Transplant Insurance Rider Renewal

Attached is a proposal from the City's employee insurance benefits broker, BimGroup, with a quote for renewal of reinsurance (stop/loss) and organ transplant policy for the coming year. BimGroup completed a cost analysis for the renewal.

Twelve reinsurance vendors were solicited for proposal options; six vendors declined and four were non-competitive. The City of Henderson's current reinsurance vendor, Sunlife has a renewal increase of 8.92%, or \$69,076.80. Symetra's proposal is an increase of 6.97%, or \$53,941.20. A change in deductible from the current \$210,000 to \$215,000 would lower the increase for Sunlife to 7.11% or \$55,035.60 and Symetra to 4.69% or \$36,289.20.

Bim Group recommends transitioning reinsurance to Symetra with an increased deductible of \$215,000. The transition provides equivalent coverage, with a catastrophic deductible limit of \$215,000 per covered member, after a \$90,000 aggregating specific deductible. **This transition will not impact plan participants.**

Bimgroup also recommends renewing the existing OPTUM organ transplant policy with a premium increase of approximately \$6,000 annually.

Staff recommends reinsurance transition to Symetra and organ transplant policy renewal as presented by BimGroup.

Megan Russelburg

Megan Russelburg

Attachment



MEMO

DATE: April 24, 2026

TO: Dylan Ward, Buzzy Newman, Megan Russelburg

From: Benji Marrs, Senior Consultant

RE: Fiscal Year Stop Loss Renewal 2026/2027

We are recommending the City of Henderson transition Stop Loss coverage from Sun Life to Symetra. This change does not impact employees or dependents covered by the health insurance program.

- Each year, we RFP the Stop Loss Insurance coverage. This sub-component of the healthcare plan financing is the most volatile as it financially protects the City of Henderson from any claim exceeding the current threshold of \$210,000 during the fiscal year. Stop Loss, nationally, has been inflating at 10%-20% over the past decade. Recent future projections are exceeding 20% (average increases). This year, for 2026, total healthcare increases are being nationally reported as the highest in history. This is result of the increasing costs associated with managing conditions for the highest cost claim conditions, for which Stop Loss protects you.
- Currently, the City of Henderson purchases specific stop loss from Sun Life. The claims and loss ratio for this year has been positive thus far. However, we are anticipating that loss ratio to become less favorable by the end of the fiscal year.
- This year, we solicited bids from 12 vendors. 6 declined, citing non-competitive rates. 4 vendors were not competitive contractually. SunLife preliminarily released a 20% increase while Symetra released a proposal just under 7%. SunLife subsequently reduced their offer to 9%.
- We are recommending that the City of Henderson increase their Stop Loss Deductible from \$210,000 to \$215,000 and transition coverage to Symetra. This proposal is \$19,000 less expensive than Sun Life, for the same coverage, and represents a 5% increase to current rates. This is an approximate \$19,000 annual increase over the current coverage premiums.

We are recommending the City of Henderson renew their existing OPTUM transplant policy.

- Coverage remains the same. This carves out any covered expense relating to transplants from the City of Henderson's liability. While the City of Henderson will not experience claims under this policy each year, the coverage has benefited the City of Henderson substantially from this over the past several years.
- Based on the current census, the premium increase is approximately \$6,000 annually.

Stop-Loss Terms	Current	Renewal	Option 1
Stop-Loss Market	Sun Life Financial	Sun Life Financial	Symetra
Stop-Loss Carrier and Financial Rating	Sun Life Assurance Company of Canada : A+	Sun Life Assurance Company of Canada : A+	Symetra Life Insurance Company: A
ASO/TPA	UMR, Inc.	UMR, Inc.	UMR, Inc.
Provider Network	UHC Choice Plus	UHC Choice Plus	UHC Choice Plus
Individual Stop-Loss (ISL) Terms			
Deductible	\$210,000	\$210,000	\$210,000
Deductible Accumulation	Per Individual	Per Individual	Per Individual
Separate Laser Liabilities	None	None	None
Separate Aggregating Specific Deductible	\$90,000	\$90,000	\$90,000
Maximum Coverage Limit	Unlimited	Unlimited	Unlimited
Contract Basis	Paid; 36/12	Paid; 48/12	Paid; 36/12
Coverages Included	Medical; Prescription Drugs	Medical; Prescription Drugs	Medical; Prescription Drugs
Terminal Liability Option Provision	Not Included	Not Included	Not Included
No New Laser at Renewal Provision	Included	Included	Included
Premium Rate Cap at Renewal Provision	Included; 50%	Included; 50%	Included; 50%
Plan Mirroring Provision	Included; Approved	Included; Subject to plan document approval	Included; Subject to plan document approval
Advance Reimbursement Provision	Included	Included	Included
Experience Refund Provision	Included	Included	Included
Retirees Covered	No	No	No
Status	Current	Quoted - Firm Expires: 5/8/26	Quoted - Firm Expires: 5/8/26
Commission	0.00%	0.00%	0.00%

Stop-Loss Premium (Fixed Cost)	Lives		
Individual Stop-Loss (ISL)	Employee Only	145	\$76.49
	Family	250	\$213.71
	Annual Premium Subtotal	395	\$774,222.60
Total Annual Program Costs			\$774,222.60
<i>Change from Current (\$)</i>			<i>\$69,076.80</i>
<i>Change from Current (%)</i>			<i>8.92%</i>

Cell & Gene Therapy (Fixed Cost)	Lives		
CGT Program Fee	395		\$4.05
Total Annual Program Costs			\$19,197.00

*CGT Program fees are not included in the final Plan Cost

Stop-Loss Terms	Option 2	Option 3	Option 4	Option 5
Stop-Loss Market	Sun Life Financial	Symetra	Sun Life Financial	Symetra
Stop-Loss Carrier and Financial Rating	Sun Life Assurance Company of Canada : A+	Symetra Life Insurance Company: A	Sun Life Assurance Company of Canada : A+	Symetra Life Insurance Company: A
ASO/TPA	UMR, Inc.	UMR, Inc.	UMR, Inc.	UMR, Inc.
Provider Network	UHC Choice Plus	UHC Choice Plus	UHC Choice Plus	UHC Choice Plus
Individual Stop-Loss (ISL) Terms				
Deductible	<u>\$215,000</u>	<u>\$215,000</u>	<u>\$220,000</u>	<u>\$220,000</u>
Deductible Accumulation	Per Individual	Per Individual	Per Individual	Per Individual
Separate Laser Liabilities	None	None	None	None
Separate Aggregating Specific Deductible	\$90,000	\$90,000	\$90,000	\$90,000
Maximum Coverage Limit	Unlimited	Unlimited	Unlimited	Unlimited
Contract Basis	Paid; 48/12	Paid; 36/12	Paid; 48/12	Paid; 36/12
Coverages Included	Medical;Prescription Drugs	Medical;Prescription Drugs	Medical;Prescription Drugs	Medical;Prescription Drugs
Terminal Liability Option Provision	Not Included	Not Included	Not Included	Not Included
No New Laser at Renewal Provision	Included	Included	Included	Included
Premium Rate Cap at Renewal Provision	Included; 50%	Included; 50%	Included; 50%	Included; 50%
Plan Mirroring Provision	Included; Subject to plan document approval	Included; Subject to plan document approval	Included; Subject to plan document approval	Included; Subject to plan document approval
Advance Reimbursement Provision	Included	Included	Included	Included
Experience Refund Provision	Included	Included	Included	Included
Retirees Covered	No	No	No	No
Status	Quoted - Firm	Quoted - Firm	Quoted - Firm	Quoted - Firm
	Expires: 5/8/26	Expires: 5/8/26	Expires: 5/8/26	Expires: 5/8/26
Commission	0.00%	0.00%	0.00%	0.00%

Stop-Loss Premium (Fixed Cost)		Lives				
Individual Stop-Loss (ISL)	Employee Only	145	\$81.93	\$74.07	\$80.65	\$72.28
	Family	250	\$228.90	\$227.21	\$225.32	\$222.36
	Annual Premium Subtotal	395	\$829,258.20	\$810,511.80	\$816,291.00	\$792,847.20
Total Annual Program Costs			\$829,258.20	\$810,511.80	\$816,291.00	\$792,847.20
<i>Change from Current (\$)</i>			<i>\$55,035.60</i>	<i>\$36,289.20</i>	<i>\$42,068.40</i>	<i>\$18,624.60</i>
<i>Change from Current (%)</i>			<i>7.11%</i>	<i>4.69%</i>	<i>5.43%</i>	<i>2.41%</i>

Cell & Gene Therapy (Fixed Cost)		Lives				
CGT Program Fee		395	\$4.05	\$4.05	\$4.05	\$4.05
Total Annual Program Costs			\$19,197.00	\$19,197.00	\$19,197.00	\$19,197.00

*CGT Program fees are not included in the final Plan Cost

MUNICIPAL ORDER NO. _____

**MUNICIPAL ORDER AWARDING CONTRACT FOR CITY OF
HENDERSON'S STOP/LOSS COVERAGE (REINSURANCE)**

WHEREAS, it is necessary for the City of Henderson to award the stop/loss coverage (reinsurance); and

WHEREAS, after review of all available reinsurance options by our broker Benefits Insurance Marketing (BIM), staff recommends selecting Symetra Financial Corporation for stop/loss coverage (reinsurance) which includes a proposal to increase the deductible limits from \$210,000 per member to \$215,000 per member; and

WHEREAS, Symetra Financial Corporation is currently rated "A" for financial strength by a nationally recognized rating agency; and

WHEREAS, the City Manager recommends Symetra Financial Corporation's proposal for stop/loss coverage (reinsurance) be accepted.

NOW, THEREFORE, BE IT ORDERED by the City of Henderson, Kentucky, that award is hereby made to award the contract with Symetra Financial Corporation for stop/loss coverage, in accordance with their proposal which includes a deductible limit of \$215,000 per covered member.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Municipal Order be adopted, the vote was called. On roll call the vote stood:

Commissioner Thomas: _____	Commissioner Hargis: _____
Commissioner Pruitt: _____	Mayor Staton: _____
Commissioner Whitt: _____	

**INTRODUCED, PUBLICLY READ AND FINALLY APPROVED ON ONE
READING**, this the _____ day of April 2026.

Bradley S. Staton, Mayor

Date: _____

ATTEST:

Jessa Brandon, City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 23RD DAY OF
APRIL 2026.**

By: _____
Dawn S. Kelsey, City Attorney

MUNICIPAL ORDER NO.

MUNICIPAL ORDER NO. _____

MUNICIPAL ORDER AWARDING CONTRACT FOR
RENEWAL OF CITY OF HENDERSON'S ORGAN
TRANSPLANT POLICY

WHEREAS, it is necessary for the City of Henderson to renew the organ transplant coverage for the upcoming program year for the City's Health Benefits Plan; and

WHEREAS, after review of all available organ transplant policies by our broker BimGroup, staff recommends selecting OPTUM for the organ transplant policy, which proposal the City Manager recommends be accepted.

NOW, THEREFORE, BE IT ORDERED by the City of Henderson, Kentucky, that award is hereby made to OPTUM for organ transplant policy.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Municipal Order be adopted, the vote was called. On roll call the vote stood:

Commissioner Thomas: _____ Commissioner Hargis: _____
Commissioner Pruitt: _____ Mayor Staton: _____
Commissioner Whitt: _____

**INTRODUCED, PUBLICLY READ AND FINALLY APPROVED ON ONE
READING**, this the _____ day of April 2026.

Bradley S. Staton, Mayor

Date: _____

ATTEST:

Jessa Brandon, City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 24th DAY OF
APRIL 2026.**

By: _____
Dawn S. Kelsey, City Attorney

**City Commission Memorandum
26-113**

April 21, 2026

TO: Mayor Bradley S. Staton and the Board of Commissioners

FROM: Dylan H. Ward, City Manager *DHW*

SUBJECT: City Manager's Report

I. Budget Work Session Discussion

City Manager, Dylan Ward, will be in attendance to discuss the upcoming budget work session scheduled for May 12, 2026.

**UPCOMING
BOARD APPOINTMENTS**

<u>BOARD</u>	<u>EXPIRATION DATE</u>	<u>TERM</u>
<u>CIVIL SERVICE PENSION FUND BOARD OF TRUSTEES</u>		
Linda Epley	June 1, 2025	4-Year
Jason Buchanan	June 1, 2025	4-Year
<u>BOARD OF APPEALS (NET PROFITS & OCCUPATIONAL TAX-CITY)</u>		
Alternate Member (Vacant-former member moved out of town)		3-Year
Rodney Thomas	December 31, 2026	3-Year
<u>PARKS & RECREATION BOARD</u>		
Tre Perkins	September 14, 2025	4-Year
Brenna Caudill	September 14, 2025	4-Year
Dr. Melanie Lee	September 14, 2026	4-Year
<u>MUNICIPAL HOUSING COMMISSION</u>		
Stephanie Chrisman	September 30, 2025	4-Year
Rosa Woods	September 30, 2026	2-Year*
James Hickerson	September 30, 2026	4-Year
<u>ETHICS BOARD</u>		
Adam Blythe	February 14, 2026	2-Year
<u>BOARD OF ZONING ADJUSTMENT (BOZA)</u>		
Tara Hunter	February 24, 2026	4-Year
Heather Knight	February 24, 2026	4-Year
<u>CITY UTILITY COMMISSION</u>		
Russell R. Sights	April 25, 2026	3-Year
Mark Weaver	April 25, 2026	3-Year
<u>TAX ASSESSMENT APPEALS BOARD</u>		
Amber Wood	May 21, 2026	3-Year
<u>HENDERSON CITY-COUNTY PLANNING COMMISSION</u>		
Mac Arnold	June 1, 2026	4-Year
<u>CODE ENFORCEMENT BOARD</u>		
Alan Taylor	June 30, 2026	3-Year
<u>HENDERSON TOURIST COMMISSION</u>		
Dee Patel	June 30, 2026	3-Year
<u>HENDERSON CITY-COUNTY HUMAN RIGHTS COMMISSION</u>		
Maximillian Lisembee	September 17, 2026	3-Year
Ginger Stovall	September 17, 2026	3-Year

*Rosa Woods was appointed by Bobbie Jarrett to be non-voting member for 2 years.