

Due to public health issues arising from the coronavirus situation, the Sussex County Board of Chosen Freeholders will conduct this meeting remotely via a conference call. Callers are invited to listen and will have an opportunity to make comments by calling: 973-310-7191.

FREEHOLDER MEETING NOVEMBER 24, 2020 AT 9:00AM
REGULAR BUSINESS
VIA CONFERENCE CALL

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail and email, such notice being submitted on January 2, 2020 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald WSUS Radio
New Jersey Sunday Herald WNNJ Radio
Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

MOTION to approve the Agenda:
(Voice vote)

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

Proclamation – Recognizing November as National Hospice Month – Lee Ellison from Karen Ann Quinlan Hospice will be accepting.

MOTION
(Voice Vote)

7. **PUBLIC HEARINGS**

A. **FINAL ADOPTION- ORDINANCE 20-06**

Freeholder Director Petillo "At our regular meeting held on November 10, 2020, we introduced for first reading the following Resolution which was advertised in the New Jersey Herald issue of November 11, 2020, together with a Notice of Public Hearing stating it would be held at this meeting at 9:00 AM:

BOND ORDINANCE PROVIDING FOR THE UNDERTAKING OF 2020 CAPITAL IMPROVEMENTS AT AND FOR CERTAIN FACILITIES OF SUSSEX COUNTY COMMUNITY COLLEGE, LOCATED WITHIN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$2,800,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,800,000 BONDS OR NOTES OF THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, FOR FINANCING SUCH APPROPRIATION, THE PRINCIPAL OF AND INTEREST ON THE AGGREGATE PRINCIPAL AMOUNT OF WHICH WILL BE ENTITLED TO STATE AID, PURSUANT TO CHAPTER 12 OF THE LAWS OF NEW JERSEY OF 1971

MOTION that the Public Hearing be opened. (Voice vote)

Is anyone present to be heard regarding this Ordinance?

MOTION that the Public Hearing be closed. (Voice vote)

MOTION that this Ordinance be finally adopted and authorize the Clerk to advertise this Resolution as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. **(Roll Call vote)**

8. **PUBLIC SESSION FROM THE FLOOR**

This Public Session is for questions or comments pertaining to Agenda Items only. Before we open this Session we ask Callers wanting to make a comment to first state your name and municipality. The Clerk will create a Roster and call each in the order received. Comments are limited to 3 minutes or less.

MOTION to open the floor for public comment
(Voice Vote)

MOTION to close the floor for public comment
(Voice Vote)

9. **FREEHOLDERS' COMMENTS**

10. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE:**
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE SFY21 NJ CANCER EDUCATION & EARLY DETECTION GRANT AWARD #DCHS21CED018 FROM THE NJ DEPARTMENT OF HEALTH FOR AN ADDITIONAL AMOUNT OF \$71,712.00 FOR THE PERIOD OF JULY 1, 2020 TO JUNE 30, 2021
- B. RESOLUTION RE:**
AUTHORIZATION FOR THE COUNTY OF SUSSEX TO SUBMIT THE AREA PLAN GRANT AGREEMENT DoAS21AAA008 WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES IN THE AMOUNT OF \$1,595,906.00 FOR THE PERIOD OF JANUARY 1, 2021 TO DECEMBER 31, 2021 FOR THE DELIVERY OF SOCIAL AND NUTRITIONAL SERVICES FOR OLDER PERSONS UNDER THE OLDER AMERICAN'S ACT
- C. RESOLUTION RE:**
AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE PROGRAM FOR THE PERIOD OF NOVEMBER 1, 2020 TO AUGUST 31, 2021 IN THE AMOUNT OF \$40,000.00
- D. RESOLUTION RE:**
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE MODIFICATION #5 TO INCREASE THE SOCIAL SERVICES FOR THE HOMELESS CONTRACT #SH19019 WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT IN THE AMOUNT OF \$11,045.00 FOR THE PROVISION OF HOMELESSNESS AND HOMELESSNESS PREVENTION SERVICES FOR THE CONTRACT TERM OF JANUARY 1, 2019 TO DECEMBER 31, 2020 FOR A TOTAL CONTRACTED AMOUNT OF \$412,445.00

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.

MOTION to approve the Consent Agenda Resolutions A-D
(Roll call vote)

11. APPROVAL OF MINUTES

Regular Meeting – November 10, 2020
Executive Session Minutes – November 10, 2020

MOTION to approve the minutes from the Regular Meeting and Executive Session
(Voice Vote)

12. **APPOINTMENTS AND/OR RESIGNATIONS - None**

13. **RESOLUTIONS**

- A. **RESOLUTION RE:**
AUTHORIZATION ADOPTING A TELEWORK POLICY
- B. **RESOLUTION RE:**
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE STATE DISTRIBUTION CENTER AND PARTICIPATE IN THE STATE COOPERATIVE PURCHASING SYSTEM DURING THE CALENDAR YEAR 2021
- C. **RESOLUTION RE:**
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM DURING THE CALENDAR/FISCAL YEAR 2021
- D. **RESOLUTION RE:**
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2021
- E. **RESOLUTION RE:**
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION DURING THE CALENDAR/FISCAL YEAR 2021
- F. **RESOLUTION RE:**
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE BERGEN COUNTY COOPERATIVE PRICING SYSTEM DURING THE CALENDAR/FISCAL YEAR 2021
- G. **RESOLUTION RE:**
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2021
- H. **RESOLUTION RE:**
AUTHORIZATION TO EXECUTE AN AGREEMENT FOR ELECTRIC GENERATION SUPPLY SERVICE UNDER THE PASSAIC COUNTY ENERGY COOPERATIVE PRICING SYSTEM TO VARIOUS BUILDINGS WITHIN SUSSEX COUNTY WITH DIRECT ENERGY FROM DECEMBER 1, 2020 THROUGH NOVEMBER 30, 2022
- I. **RESOLUTION RE:**
ESTABLISHING AMENDMENTS TO HEALTH BENEFITS POLICY FOR NON REPRESENTED EMPLOYEES SET FORTH IN THE SUSSEX COUNTY EMPLOYEE HANDBOOK

MOTION to adopt said Resolutions A-I
(Roll Call vote)

14. **AWARDS OF CONTRACT/CHANGE ORDERS/BID**

- A. RESOLUTION RE:**
AWARD OF CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ANNUAL ON-CALL ENGINEERING SERVICES FOR COUNTY BRIDGE, STRUCTURAL, GEOTECHNICAL AND GENERAL PUBLIC INFRASTRUCTURE PROJECTS TO GENESIS ENGINEERING, LLC FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021
- B. RESOLUTION RE:**
AWARD OF CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ANNUAL ON-CALL ENGINEERING SERVICES FOR COUNTY ROADWAY, SIGNAL, TRAFFIC SAFETY AND GENERAL PUBLIC INFRASTRUCTURE PROJECTS TO VARIOUS VENDORS FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021
- C. RESOLUTION RE:**
AWARD OF CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ENGINEERING SERVICES FOR COUNTY BRIDGE REHABILITATION AND REPLACEMENT PROJECTS TO VARIOUS VENDORS FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021
- D. RESOLUTION RE:**
AWARD OF CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROFESSIONAL SERVICES OF A FINANCIAL ADVISOR FOR THE COUNTY OF SUSSEX TO PHOENIX ADVISORS LLC FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021
- E. RESOLUTION RE:**
AWARD OF CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR DATA PROCESSING SOFTWARE/SERVICE TO PROVIDE FOR A PAYROLL ACCOUNTING SYSTEM AND HUMAN RESOURCES INFORMATION SYSTEM TO PRIMEPOINT LLC FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 IN THE ESTIMATED AMOUNT OF \$91,000.00
- F. RESOLUTION RE:**
AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF COUNTY ROAD IMAGERY ACQUISITION AND WEB-BASED VIEWER FOR THE DEPARTMENT OF ENGINEERING AND PLANNING FROM CIVIL SOLUTIONS IN THE AMOUNT OF \$74,415.00
- G. RESOLUTION RE:**
AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF CISCO SMARTNET TECHNICAL SUPPORT FOR THE OFFICE OF INFORMATION MANAGEMENT FROM COMPUTER DESIGN & INTEGRATION LLC IN THE AMOUNT OF \$84,575.35
- H. RESOLUTION RE:**
AWARD OF CONTRACT EXTENSION FOR GARBAGE REMOVAL FROM VARIOUS SUSSEX COUNTY BUILDINGS AND FACILITIES TO BLUE DIAMOND DISPOSAL, INC FROM NOVEMBER 28, 2020 THROUGH NOVEMBER 27, 2021 IN THE AMOUNT OF \$95,717.84

I. RESOLUTION RE:

AWARD OF CONTRACT FOR THE PURCHASE OF TWO (2) 2021 OR CURRENT MODEL YEAR FREIGHTLINER SD108 OR EQUAL SINGLE AXLE TRUCK CHASSIS WITH TRADE INS TO ROBERT H. HOOVER & SONS INC., IN THE TOTAL AMOUNT OF \$195,577.00 AFTER TRADE-INS

The Board of Chosen Freeholders of the County of Sussex has reviewed the Award of Contract/Change Orders/Bids consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION to approve Contracts A-I
(Roll call vote)

15. FINANCIAL

A. RESOLUTION RE:

PAYMENT OF BILLS LIST
November 24, 2020

MOTION to approve the Bills List
(Roll Call vote)

16. PERSONNEL

RESOLUTION RE:

AUTHORIZING PERSONNEL AGENDA OF November 24, 2020

MOTION to adopt the Personnel Agenda
(Roll Call vote)

17. ADMINISTRATIVE REPORT

18. COUNTY COUNSEL REPORT

19. UNFINISHED BUSINESS

20. NEW BUSINESS

- **Discussion on Governor Murphy's Executive Order #195**

RESOLUTION RE:

RESOLUTION ESTABLISHING A BUSINESS NON-INTERFERENCE POLICY IN SUSSEX COUNTY (Title Only)

21. PUBLIC SESSION FROM THE FLOOR

This Public Session is for general questions or comments. Before we open this Session we ask Callers wanting to make a comment to first state your name and municipality. The Clerk will create a Roster and call each in the order received. Comments are limited to 3 minutes or less.

MOTION to open the floor for public comment:
(Voice vote)

MOTION to close the floor for public comment and return to regular business:
(Voice vote)

22. **REMINDERS**

Please check the County's website at www.sussex.nj.us for meeting schedules.

23. **EXECUTIVE SESSION – (Closed Session)**

RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

_____ (1) **Matters Required by Law to be Confidential:**

_____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**

_____ (3) **Matters Involving Individual Privacy:**

_____ (4) **Matters Relating to Collective Bargaining Agreements:**

_____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**

_____ (6) **Matters Relating to Public Safety and Property:**

X (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege;**

- **Contract negotiations**

**PBA 138 Prosecutor
PBA 138 Sheriff
PBA 378 Corrections**

 X (8) **Matters Relating to the Employment Relationship:**

- **Various appointment**

 (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business, for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

BE IT FURTHER RESOLVED that the Board expects to/not to take formal action after returning from Executive Session except to adjourn the regular meeting.

MOTION to adopt the Executive Session Resolution and enter into Executive Session
(Voice vote)

MOTION to adjourn from Executive Session and return to Regular Business
(Voice vote)

24. ADJOURNMENT

MOTION to adjourn the meeting:
(Voice vote)