

**Logan County Children’s Services
Board of Directors Meeting
January 15, 2026
Minutes**

CALL TO ORDER (5:00 P.M.)

Present: Dr. Kristen Braig, Patricia Holt and Rev. Kevin Greenwald

Absent: Sarah Minnich, Ben Stahler

Guest: None

Call to Order: Board Secretary, Dr. Kristen Braig called the meeting to order with quorum at 5:03 p.m. on January 15, 2026. The first meeting of the Board for Calendar Year 2026.

Review/Approval of Minutes: The minutes of the December 11, 2025, meeting of the Board were reviewed. The highlights of that meeting:

- November Financials
- CPOE Review
- MOU
- Prosecutor’s Contract
- Agency Phones and Network
- Operations supervisor responsibilities

A motion by Patricia Holt seconded by Rev. Kevin Greenwald to accept the minutes of the December 11,2025, meeting passed unanimously.

Public Presentations: None

December 25’ Financials:

AREA	DECEMBER	YTD
Revenue	\$ 531,014.42	\$ 5,804,675.40
Expenses	\$ 435,238.79	\$ 5,116,896.85
Net	\$ 95,775.63	\$ 687,778.55

Fiscal Items of Note:

- Receipts are below average projected annual budget at 95% and expenditures are below average projected budget at 79% (100% of the year is gone).
- Ending Cash Balance - \$3,976,622.87

A motion by Rev. Kevin Greenwald, seconded by Patricia Holt to accept the December Financial Report and to approve December expenses for payment passed unanimously.

A motion by Rev. Kevin Greenwald, seconded by Patricia Holt to accept the January expenses as presented for payment passed unanimously.

December Service Delivery:

TYPE	12/1/2025	Opened	Closed	12/31/2025
INTAKE				
Investigations/Children	45 / 82	13 / 26	20 / 31	38 / 77
Information & Referrals/Screen Outs	81			
FINS opened in the month	4 Cases; 7 children			
Total Investigations and FINS Cases Opened	20			
ONGOING				
Total Ongoing Cases/children*	65 / 103	1 / 2	5 / 9	61 / 96
Children Served through In-Home Services				39
Children Served in Kinship Homes				25
Foster care Cases/Purchased Care Children				16 / 18
Adoption/PC Cases/Children				11 / 14
Total Ongoing Cases/Children Opened	1 / 2			
Community Outreach (Unduplicated)	CNOC/RPOC	197	WNOC	95
Total Children Served at Neighborhood Outreach Centers	292			
Emergency Services Assistance Applications/Children		2 / 5		
# of Children Adoption Assistance				93

Policy Revisions:

A motion by Rev. Kevin Greenwald seconded by Patricia Holt to approve Personnel Policy revisions 2.01 Classification and Exemption Status as presented passed unanimously.

A motion by Rev. Kevin Greenwald seconded by Patricia Holt to approve Personnel Policy revisions 5.07 Overtime as presented passed unanimously.

A motion by Rev. Kevin Greenwald seconded by Patricia Holt to approve Personnel Policy elimination of 5.08 Compensatory Rate as it was combined with 5.07 Overtime as presented passed unanimously.

Director's Report:

- **MOU:** All signatures were obtained by the end-of-year due date. The executed MOU was submitted to the County Commissioners, who approved a resolution and we forwarded it to the State.
- **Training:** Director James and Intake Supervisor Megan Christensen attended the Bellefontaine Police Department in-service training to review applicable rules, the MOU, and expectations of all parties.
- **Phones & Internet:** The agency is waiting for approval from the county commissioners to switch our phone and internet service. We have presented the impact and cost savings of switching.

Executive Session: *At 5:50 PM, a motion by Rev. Kevin Greenwald seconded by Patricia Holt to go into executive session to discuss matters required to be kept confidential by federal law or regulations or state statutes Pursuant to ORC 121.22 (G)(1) passed unanimously.*

At 6:02 PM, a motion by Rev. Kevin Greenwald seconded by Patricia Holt to come out of executive session passed unanimously.

Other New Business: None

Adjourn: *At 6:09 PM, a motion by Dr. Kristen Braig seconded by Rev. Kevin Greenwald to adjourn passed unanimously.*

Next Meeting: The next regular meeting of the Board will be held on:

**Thursday, February 12, 2026
5:00 PM
Agency Offices**

Respectfully Submitted,

Erica James, MSW, LSW, Executive Director

Dr. Kristen Braig, Secretary

Sarah Minnich, Board President