

## Eagles Mere Borough

# AGENDA

**November 1, 2021**  
Regular Monthly Meeting  
**Time: 7:00 pm**

William Feese, Louise Middleton, Dennis Craig, Cole Lee, Doug Smith, Jim Way and Richard Liebert. Mayor Richard Lobach. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore and Emergency Management Coordinator: Wendy Hastings.

### **In the Gallery:**

**Call to Order: Council President Bill Feese**

**Pledge of Allegiance:**

**Motion to Revise the Published Agenda:** (if needed)

### **Public Issues & Comments:**

**Minutes:** Approve October 4, 2021 Meeting and October 14, 2021 Special Meeting minutes as included with Agenda.

### **Treasurer's Report:**

- Interim reports sent with agendas. Reports are through October 28, 2021.

**Open Records/Right to Know Officer:** Multiple Right To Know requests for information have been received and responses provided on a timely basis.

Following the October 4, 2021 Council meeting, Jay Wilkinson filed three requests for communications/documents/invoices between EMB and Stiffler McGraw Engineers, communications between EMB and Eagles Mere Conservancy, Eagles Mere Association and Dr. Spahr related to the Clay Ave drainage project, and communications between EMB and PSAB relative to filling the vacant position of Mayor. Approximately 100 pages of materials were provided for these three requests which entailed over 12 hours of effort to gather the information.

As a result of a email message sent by the Secretary on behalf of Council to all registered voters in Eagles Mere, Jay Wilkinson requested information on communications which resulted in the transmission of that email message, on who compiled the recipient list, and on authorizations by the recipients to have that communication from the Borough sent to them. Preparation of the response to this request was about 2 hours.

### **Zoning & Ordinance Officer report:**

- The building on the corner of Fern and Allegheny Aves has been removed to comply with a Code Violation notice.
- Thirty three letters have been mailed to residents notifying them of shrubbery or trees that violate Borough Ordinances.

### **Street Superintendent Report:**

- The 12 orange traffic cones which disappeared after the Craft Fair have been recovered. They were collected and stored by EMAA personnel who thought the EMB label meant Eagles Mere Beach.

# Eagles Mere Borough AGENDA

## Mayor's Report:

## Emergency Management Coordinator's report:

## Points of Interest and Information from the Secretary:

- The Borough has received Realty Transfer taxes for September in the amount of \$1911.00 (Lucas > Rutledge-Parisi).
- The Borough has received notice for PennDoT of their intent to micro-surface the pavement of Route 42 through town from Allegheny Ave to Lakewood Ave and Laporte Ave from Morgan Ave. to Route 42. The Department asked to be notified of drainage or utility issues that may impact existing or planned upgrades.

## Committee Reports:

### **Finance-**

- Interim financial reports through October 28, 2021 are attached to this Agenda.
- The Borough continues to operate soundly and within budget with adequate cash flow.

### **Infrastructure-**

- The committee has met to finalize recommended projects for the 2022 budget.
- The status of the Clay Ave grant funded project was reviewed. The application to DEP for the outfall into the lake is holding up the process and will continue to do so. The project can not be bid until the outfall permit is granted.

**Museum-** The Museum is now operating on weekends only. The Museum's 2022 budget is submitted for Council approval.

**Ordinance-** No Activity

**Personnel-** The Committee submitted tentative values for the 2022 Budget process for the Borough, the Museum, and the Authority.

**Website-** Updates continue to be made by Kase Moore as needed.

**Continued Business:** None

## **New Business:**

- Dr. John L. Hayes has applied to the County to sub-divide his property at 422 Pennsylvania Ave. He has asked to divide his parcel (No. 05-001-0058) into a lot with a single-family dwelling and a second lot that will be a Non-Building Parcel. Explicit approval of Borough Council will be required to remove the non-building classification from the deed for that lot at any time in the future. Council must accept this proposal prior to County approval.
- The parcel (No. 05-004-0001) that has contained the Crestmont Guest House (Restaurant and Mulford residence and the Guest Suites) has been divided into two parcels. The Guests Suite portion has been sold to Wing Way, LLC (George Jenkins). The Borough needs to create and additional trash billing for this new entity. A motion to create a separate billing in needed.
- Northern Tier Solid Waste Authority (NTSWA) provides disposal of compacted trash and recycling for the Borough. The volume of curb-side recycling has diminished to the point that they have asked to discontinue the service from January 1, 2022 through April 30 and from October 1 through December 31, 2022. Twice per month collections of curbside recycling will remain in effect from May 1 through September 30, 2022. Recycling pick-up from collection

## **Eagles Mere Borough AGENDA**

bins at the maintenance garage will continue without change. Acceptance of this revised schedule is needed.

- The Bylaws of the Museum are not clear on how member terms are determined, especially when an individual is appointed to fill an un-expired term. The Museum requests a revision to allow determination of term limits to count only full appointed terms for an individual and to ignore a term which filled an un-expired term of a previous appointed member.
- A blast email has been sent to all registered voters in Eagles Mere Borough in an effort to determine who is interested in running for any of the three vacant position that will require write-in elections. The intent is to share the names of interested candidates in a non-biased, non-partisan manner. This was done with the approval of President Feese and Member Liebert. Because of the timing, approval of the entire Council could not be obtained. Council endorsement of this effort is requested.

### **Workshops/Conferences-**

- D Carson to “Cybersecurity of the Small Entity” at NTRPDC in Towanda on November 16, 2021.

**Payment of Bills-** Approval to pay the bills (as reviewed) for the Borough and Museum is requested.

**Adjourn the meeting at \_\_\_\_\_ pm.**