

**CHARTER TOWNSHIP OF OXFORD
BOARD OF TRUSTEES REGULAR MEETING**

NOTICE AND AGENDA

Date: Wednesday, April 12, 2023

Time: 6:30 p.m.

Place: Lakepoint Church

1550 West Draher Road, Oxford, MI 48371

1. Call to order
2. Respects to the flag
3. Noting of roll
4. Approval of the agenda
5. Approval of the consent agenda
 - Approval of Regular Township Board Meeting Minutes March 8, 2023
 - Approval of Closed Session Township Board Meeting Minutes March 8, 2023
 - Approval of Treasurer Report for November, December 2022, January, February 2023
 - Approval of Clerk Report for November, December 2022, January, February 2023
 - Approval of Regular Bills through April 7, 2023
 - Approval of Consultant Bills through April 7, 2023
 - 2022 National Opioid Participation Settlement
 - Acceptance of Permanent Easement for Safety Path on Parcel P-04-22-200-030
 - DTE payment for pole relocation at Fire Station #3
6. Public comment on items not on the agenda
7. Public Hearings:
 - a. To Consider the Establishment of a Special Assessment District to Eradicate and Control Aquatic Weeds in Paint Lake Canal
 - b. To Consider the Possibility of Utilizing One Company to Provide Waste Disposal Services to the Charter Township of Oxford
8. Fire Department
 - a. Purchase of New Fire Engine
 - b. Fire Station #3 Well Bids – Trustee Nold
9. Sharpe Engineering Report
10. Unfinished Business
 - a. Paint (fka "Squaw") Lake Canal Special Assessment District Request Resolution #2 – Clerk Wright

- b. Oakland County 2023 Gravel Road Program Cost Participation Agreement – Supervisor Curtis
- 11. New Business
 - a. Carlisle Wortman Associates Agreement for Consulting Services – Supervisor Curtis
 - b. Ordinance Review Committee Request for Funding – Trustee Nold
 - c. Speed Study Request – Supervisor Curtis
 - d. CDBG for Senior Services (Meals on Wheels) – Treasurer Ferrari
 - e. 2023 West Nile Virus Prevention Program – Treasurer Ferrari
 - 12. Items Removed from Consent Agenda for Action or Discussion
 - 13. Public Comment
 - 14. Board of Trustees Comments
 - 15. Adjournment

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling Curtis W. Wright, Township Clerk at 248-628-9787 as soon as possible to allow the Township sufficient time to have available the aids and services.

Charter Township of Oxford Clerk, Curtis W. Wright
300 Dunlap Road, Oxford, MI 48371 (248)628-9787

Oxford Cable Commission re-broadcasts of Oxford Township Board Regular Meetings are on Wednesdays at 7:00 p.m.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 8, 2023

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, March 8, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Supervisor Curtis called the meeting to order at 5:30 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

Members Present: Wright, Curtis, Nold, Ferrari, Payne, Colvin, Charles

Members Absent: None

Also Present: Township Attorney Ellis, Township Attorney McAtamney, Township Engineer Sharpe, Township Planner Masson-Minock, Fire Chief Majestic, Executive Assistant Smith, Recording Secretary McCullough, Communications and Grants Manager Carnacchio, one camera person (OCTV), and approximately 30 guests.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Charles seconded, to approve the March 8, 2023 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0
Motion Carried.

CLOSED SESSION (5:32 p.m.)

Treasurer Ferrari moved, Trustee Nold seconded, to meet in Closed Session for the purpose of discussion of the following:

- a. A confidential legal opinion regarding proposed Development Agreements, pursuant to MCL 15.268(h) and MCL 15.243(1)(g).
- b. A confidential legal opinion regarding conditional rezoning under state law and the Township's Zoning Ordinance, pursuant to MCL 15.268(h) and MCL 15.243(1)(g).
- c. A confidential legal opinion to consider the purchase of real property pursuant to MCL 15.268(d).

Attendance to include the Charter Township of Oxford Board of Trustees, Township Attorney Brittney Ellis, Township Attorney Morgan McAtamney, Township Planner Megan Masson-Minock, Executive Assistant Danielle Smith, and Recording Secretary Susan McCullough.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles
Nays: None
Absent: None
Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 8, 2023

Treasurer Ferrari moved, Trustee Charles seconded, to return to Open Session at 6:02 p.m. for the purpose of possible action regarding the above Closed Session items.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

TOWNSHIP BOARD WORKSHOP

Attorney Ellis advised the Township Board on meeting decorum and procedural rules.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the March 8, 2023 Consent Agenda including the following:

1. The regular Township Board meeting minutes of February 8, 2023;
2. The regular bills through March 3, 2023;
3. The consultant bills through March 3, 2023;
4. The Committee and Representative Reports for March 8, 2023;
5. The Development Agreement with Great Lakes Taco, LLC and authorize the Supervisor to execute same;
6. The Grants and Donations Obtained report.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Charles

Nays: Curtis, Wright

Absent: None

Motion Carried.

Treasurer Ferrari moved, Trustee Nold seconded, to approve the March 8, 2023 Consent Agenda including the following:

1. The Development Agreement with Frequency Wellness and authorize the Supervisor to execute same;
2. The Development Agreement with Lifted Industrial Partners II LLC and authorize the Supervisor to execute same;
3. The Development Agreement with Kurativ, LLC/Weesha Investments, LLC and authorize the Supervisor to execute same.

Roll call:

Ayes: Colvin, Payne, Nold, Curtis, Wright, Charles

Nays: Ferrari

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

One citizen spoke during this portion of public comment.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 8, 2023

FIRST READING

Zoning Ordinance 67A.030 – Text Amendments

Treasurer Ferrari moved, Trustee Colvin seconded, to set a Second Reading and possible adoption of amendments to the Charter Township of Oxford Zoning Ordinance 67A to be considered at the Charter Township of Oxford Board of Trustees April 12, 2023 regular meeting.

Roll call:

Ayes: Charles, Curtis, Nold, Colvin, Payne, Ferrari, Wright

Nays: None

Absent: None

Motion Carried.

FIRE DEPARTMENT

Approval of Assistant Chief Employment Agreement

Treasurer Ferrari moved, Trustee Payne seconded, to approve the Employment Agreement between Randy Vesper and the Charter Township of Oxford to be employed as the full-time Assistant Chief for the Oxford Fire Department as presented. Further, Fire Chief Matthew Majestic and Supervisor Jack Curtis are authorized to sign the Employment Agreement between Randy Vesper and the Charter Township of Oxford.

Roll call:

Ayes: Curtis, Wright, Ferrari, Payne, Nold, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

Swearing-in of Assistant Fire Chief Randy Vesper

Chief Majestic swore in Randy Vesper as the Assistant Fire Chief for the Charter Township of Oxford.

Supervisor Curtis called a 10-minute recess at 6:36 p.m.

The meeting reconvened at 6:45 p.m.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

UNFINISHED BUSINESS

American Rescue Plan Act Update/Recommendation

Clerk Wright moved, Trustee Charles seconded, to allocate \$25,000.00 of American Rescue Plan Act funds for cemetery maintenance improvements for the purpose of tree removal, wall restoration, and installing a new sign at Mt. Pleasant Cemetery; and to assign the remaining \$10,405.50 American Rescue Plan Act funds for the fire radios to the Fire Station #3 project.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 8, 2023

Single Waste Hauler Update

Proposals were submitted on March 1, 2023 by the following companies:

1. GFL
2. Priority Waste
3. Waste Management

Following review, the Committee is expected to provide a recommendation for approval to the Township Board at the April 12, 2023 meeting. The April 12, 2023 Township Board meeting is scheduled to be held at LakePoint Church located at 1550 W. Drahrer Road.

Paint (f/k/a “Squaw”) Lake Canal Special Assessment District Request Resolution #1

Treasurer Ferrari moved, Clerk Wright seconded, to approve the Resolution of Tentative Declaration of Intention to implement an Aquatic Weed Control Special Assessment District program for Paint Lake Canal and Supervisor Jack Curtis is authorized to sign the Paint Lake Canal Special Assessment District Agreement for Aquatic Weed Control on behalf of the Charter Township of Oxford, and to schedule a Public Hearing for the Oxford Township Board of Trustees regular meeting on Wednesday, April 12, 2023 at 6:30 p.m. or soon thereafter to hear and consider any objections submitted by any interested persons with respect to the Paint Lake Canal Special Assessment District petition, the Special Assessment District program, and the assessing of the cost thereof to the Special Assessment District.

Roll call:

Ayes: Wright, Ferrari, Nold, Curtis, Charles, Colvin, Payne

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Conditional Rezoning of Parcel 04-21-200-002 and Parcel 04-21-200-005

Treasurer Ferrari moved, Trustee Nold seconded, to refer the conditional rezoning application requesting a rezone from C-1 (local commercial) to RM (multiple family) for parcel numbers 04-21-200-002 and 04-21-200-005 back to the Oxford Township Planning Commission for a recommendation of approval or denial to the Township Board on the conditional rezoning.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Safety Path Master Plan Approval

Treasurer Ferrari moved, Trustee Nold seconded to approve the Charter Township of Oxford Safety Path Master Plan and revised priority listing for the Oxford Township Safety Path system as recommended by the Safety Path Committee and authorize Sharpe Engineering to create two (2) 24”x36” foam-backed Master Plan maps and twenty (20) 11”x17” maps. The cost of the maps to be expensed to Account #297-852-821.000 Safety Path Fund – Engineering Fees.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 8, 2023

Roll call:

Ayes: Ferrari, Payne, Wright, Charles, Nold, Colvin

Nays: Curtis

Absent: None

Motion Carried.

Confirmation of Fire Alarm Replacement Costs for Township Building

Supervisor Curtis moved, Trustee Charles seconded to approve the estimate dated February 10, 2023 from Thumb Alarm Systems, Inc. in the amount of \$14,359.77. This \$14,359.77 amount to be expensed to Account #101-265-976.000 Additions and Improvements.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

Resolution Approving Public Transportation Agreement between Oakland County and North Oakland Transportation Authority

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution to approve the Public Transportation Agreement between the Charter Township of Oxford; Village of Oxford; the Charter Township of Orion; the Village of Lake Orion; Township of Addison; Village of Leonard; North Oakland Transportation Authority and Oakland County for the term and conditions as set forth therein, and authorize the Township Supervisor, and the Executive Director of the North Oakland Transportation Authority to execute same.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright

Nays: Charles

Absent: None

Motion Carried.

Credit Card Policy Update

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution to Adopt Charter Township of Oxford Credit Card Policy and authorize the Township Clerk to certify and file same.

Roll call:

Ayes: Wright, Ferrari, Curtis, Charles, Colvin, Payne, Nold

Nays: None

Absent: None

Motion Carried.

2023 Chloride Contract

Treasurer Ferrari moved, Trustee Colvin seconded, that the Charter Township of Oxford contract with the Road Commission for Oakland County to provide chloride services for 2023 on all public gravel roads in the Charter Township of Oxford. The chloride cost shall be paid 100% by the Charter Township of Oxford for five (5) applications at the rate of 7.29 cents (\$0.0729) per foot per application. The cost for the chloride service to be expensed to Road Fund Account #204-440-969.000 Highway/Road Maintenance Contracts.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 8, 2023

Roll call:

Ayes: Payne, Nold, Ferrari, Wright, Charles, Colvin, Curtis

Nays: None

Absent: None

Motion Carried.

Fire Station #3 Well Bids

Trustee Nold moved, Treasurer Ferrari seconded, to award the Oxford Fire Station #3 Fire Protection Well Bid to Ed Birkmeier Well Drilling at a base bid price of \$41,794.00. This \$41,794.00 amount to be paid from ARPA funds.

Roll call:

Ayes: Nold, Payne, Curtis, Charles, Colvin, Ferrari, Wright

Nays: None

Absent: None

Motion Carried.

Approval of Request for Proposal for Cemetery Wall Reconstruction

Trustee Charles moved, Trustee Payne seconded, to authorize the Cemetery Committee, with the assistance of Sharpe Engineering, to solicit Request for Proposals for wall reconstruction at the Oxford Township Cemetery.

Ayes: 7

Nays: 0

Absent: 0

Motion Carried.

Sub-Station Interview Room Upgrade Quotation Approval

Treasurer Ferrari moved, Trustee Nold seconded, to approve the invoice from American Video Transfer, Inc. dated February 21, 2023 in the amount of \$24,550.00 for upgrades to the Oakland County Sheriff Substation interview room. This \$24,550.00 amount to be expensed to Police Contracting Fund Account #207-302-976.000 Additions and Improvements.

Roll call:

Ayes: Curtis, Wright, Ferrari, Nold, Payne, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

Capital Improvement Priority List

Discussion only. No action.

Approval of Request for Proposals for Township Parking Lot Improvements

Treasurer Ferrari moved, Trustee Nold seconded, to authorize the Capital Improvement Committee, with the assistance of Sharpe Engineering, to solicit Request for Proposals for parking lot and driveway improvements at the Oxford Township municipal complex.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 8, 2023

North Area Sanitary Sewer Special Assessment District Easement Acquisition

Treasurer Ferrari moved, Trustee Nold seconded, to offer the property owner of the Oxford Promenade for the necessary sewer easement an amount not to exceed \$15,000.00.

Roll call:

Ayes: None

Nays: Wright, Curtis, Ferrari, Charles, Nold, Payne, Colvin

Absent: None

Motion Failed.

Treasurer Ferrari moved, Trustee Nold seconded, to accept the offer of \$15,000.00 for the purchase of an easement from Oxford Promenade, LLC for the purposes of construction and future maintenance of the Township's north area sanitary sewer.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

Five residents spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Supervisor Curtis stated that the next Township Board meeting will be held on April 12, 2023 at Lake Point Church on Draher Road at 6:30 p.m.

Supervisor Curtis wished Fire Chief Majestic a happy birthday.

Supervisor Curtis stated that a review of some of the Township's contracts will be on the Township Board agenda in April.

Supervisor Curtis explained, in response to earlier public comment, that MDOT and Oakland County do not conduct traffic studies in the winter.

Supervisor Curtis explained, in response to earlier public comment, that the conditional rezoning being proposed by MI Homes will be reconsidered by the Planning Commission at a future meeting, at which time a public hearing will be held. He further explained that water treatment will be considered at the engineering level.

Trustee Nold explained, in response to earlier public comment, explained that bid process that was followed and stated further that Community Disposal did not submit a bid for the community-wide waste hauler contract. He said his research has shown that they do not appear to participate in community-wide service.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 8, 2023

Trustee Colvin thanked the public for their comments and input, and also wished Chief Majestic a happy birthday.

Trustee Payne thanked the Board for an efficient meeting and stated that she would be out of town for the April 12, 2023 meeting.

Trustee Nold stated that Supervisor Curtis provided a 2023 township outlook update at the Chamber of Commerce Community Breakfast & Leadership Awards. Communications and Grants Manager Carnacchio received an Oxford Chamber Leadership Award for his contribution to the community.

Treasurer Ferrari stated that due to some changes in Township investment accounts, the Township has earned \$376,000.00 in interest since the beginning of November 2022.

Clerk Wright stated that the Polly Ann Trail Commission will be holding a public input meeting on March 16, 2023 at Friendship Park in Lake Orion from 5:00 p.m. to 6:30 p.m.

Trustee Charles stated that the Oxford Addison Youth Assistance is currently conducting a bottle/can drive.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Charles seconded, to adjourn the meeting at 7:50 p.m.

Ayes: 7 Nays: 0 Absent: 0
Motion Carried.

Jack Curtis, Supervisor

Curtis Wright, Clerk

Approved:
/smm

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES CLOSED SESSION MEETING, WEDNESDAY, MARCH 8, 2023

Minutes of the Charter Township of Oxford Board of Trustees Closed Session meeting held March 8, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan, 48371.

On Wednesday, March 8, 2023, the Charter Township of Oxford Board of Trustees held a Closed Session Meeting and approved going into a Closed Session to discuss the following:

- a. A confidential legal opinion regarding proposed Development Agreements, pursuant to MCL 15.268(h) and MCL 15.243(1)(g).
- b. A confidential legal opinion regarding conditional rezoning under state law and the Township's Zoning Ordinance, pursuant to MCL 15.268(h) and MCL 15.243(1)(g).
- c. A confidential legal opinion to consider the purchase of real property pursuant to MCL 15.268(d).

Attendance to include the Charter Township of Oxford Board of Trustees, Township Attorney Brittney Ellis, Township Attorney Morgan McAtamney, Township Planner Megan Masson-Minock, Executive Assistant Danielle Smith, and Recording Secretary Susan McCullough.

Members Present: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Members Absent: None

Also Present: Township Attorney Brittney Ellis, Township Attorney Morgan McAtamney, Planner Megan Masson-Minock, Executive Assistant Danielle Smith and Recording Secretary Susan McCullough

Privileged and confidential discussion was had by Board members regarding Attorney/Client Privileged Communications.

Treasurer Ferrari moved, Trustee Charles seconded, to return to Open Session at 6:02 p.m. for the purpose of possible action regarding the above Closed Session items.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

Jack Curtis, Supervisor

Curtis Wright, Clerk

Date Approved
/s/mm

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 11/01/2022 TO 11/30/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2022	Total Debits	Total Credits	Ending Balance 11/30/2022
100	GENERAL CLEARING FUND	3,671.11	947,542.29	947,527.18	3,686.22
101	GENERAL FUND	7,013,953.31	7,488,746.92	7,590,844.87	6,911,855.36
151	CEMETERY TRUST FUND	28,000.00	0.00	0.00	28,000.00
204	ROAD FUND	37,929.10	34,896.56	34,810.59	38,015.07
206	OXFORD FIRE DEPARTMENT FUND	3,421,980.53	6,322,122.33	6,574,268.45	3,169,834.41
207	POLICE CONTRACTING (OCSO) FUND	4,147,129.10	4,130,450.96	4,100,293.29	4,177,286.77
208	PARKS & RECREATION FUND	834,266.68	1,243,817.62	1,387,260.66	690,823.64
209	CEMETERY MAINTENANCE FUND	5,096.97	63.95	563.75	4,597.17
210	ADVANCE LIFE SUPPORT FUND	0.00	0.00	0.00	0.00
211	FIRE & EMS OPERATING FUND	820.00	0.00	0.00	820.00
239	TELECOMMUNICATION FUND	50,157.35	2.88	0.00	50,160.23
249	BUILDING DEPARTMENT FUND	1,047,889.94	1,030,264.44	1,045,636.14	1,032,518.24
296	CABLE TV FUND	245,991.66	79,332.53	41,915.10	283,409.09
297	SAFETY PATH FUND	263,546.69	263,782.11	265,567.64	261,761.16
298	POLLY ANN TRAIL FUND	212,714.92	614,210.46	632,386.06	194,539.32
308	PARKS DEBT FUND	31,879.41	32,443.09	31,302.24	33,020.26
371	LIBRARY DEBT SERVICE	0.00	0.00	0.00	0.00
396	FIRE DEBT FUND	0.00	0.00	0.00	0.00
431	PARKS CONSTRUCTION BOND FUND	(6.91)	0.00	0.00	(6.91)
470	MUNICIPAL BUILDING FUND	0.00	0.00	0.00	0.00
590	SEWER FUND	1,766,457.41	2,411,214.19	2,294,505.18	1,883,166.42
591	WATER FUND	2,915,072.86	5,217,952.87	5,226,501.76	2,906,523.97
699	PAYROLL FUND	122.25	82,104.71	82,104.38	122.58
701	TRUST & AGENCY FUND	655,788.16	40,241.77	46,936.71	649,093.22
703	TAX FUND	255,906.24	792,662.19	819,314.27	229,254.16
	TOTAL - ALL FUNDS	22,938,366.78	30,731,851.87	31,121,738.27	22,548,480.38

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 12/01/2022 TO 12/31/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 12/01/2022	Total Debits	Total Credits	Ending Balance 12/31/2022
100	GENERAL CLEARING FUND	3,686.22	2,130,478.57	2,130,454.42	3,710.37
101	GENERAL FUND	6,911,855.36	665,093.57	954,599.35	6,622,349.58
151	CEMETERY TRUST FUND	28,000.00	0.00	0.00	28,000.00
204	ROAD FUND	38,015.07	126.74	0.00	38,141.81
206	OXFORD FIRE DEPARTMENT FUND	3,169,834.41	589,778.54	819,338.51	2,940,274.44
207	POLICE CONTRACTING (OCSO) FUND	4,177,286.77	1,153,686.09	2,241,595.80	3,089,377.06
208	PARKS & RECREATION FUND	690,823.64	334,126.90	456,355.44	568,595.10
209	CEMETERY MAINTENANCE FUND	4,597.17	85,002.95	1,998.00	87,602.12
210	ADVANCE LIFE SUPPORT FUND	0.00	0.00	0.00	0.00
211	FIRE & EMS OPERATING FUND	820.00	0.00	0.00	820.00
239	TELECOMMUNICATION FUND	50,160.23	2.99	0.00	50,163.22
249	BUILDING DEPARTMENT FUND	1,032,518.24	81,930.86	72,316.51	1,042,132.59
296	CABLE TV FUND	283,409.09	463,447.32	476,622.65	270,233.76
297	SAFETY PATH FUND	261,761.16	62,420.43	4,936.08	319,245.51
298	POLLY ANN TRAIL FUND	194,539.32	353,157.94	356,134.93	191,562.33
308	PARKS DEBT FUND	33,020.26	113.87	0.00	33,134.13
371	LIBRARY DEBT SERVICE	0.00	0.00	0.00	0.00
396	FIRE DEBT FUND	0.00	0.00	0.00	0.00
431	PARKS CONSTRUCTION BOND FUND	(6.91)	0.00	0.00	(6.91)
470	MUNICIPAL BUILDING FUND	0.00	0.00	0.00	0.00
590	SEWER FUND	1,883,166.42	1,246,955.25	1,242,841.34	1,887,280.33
591	WATER FUND	2,906,523.97	942,615.14	678,575.91	3,170,563.20
699	PAYROLL FUND	122.58	87,033.60	87,033.17	123.01
701	TRUST & AGENCY FUND	649,093.22	1,209,711.69	1,314,168.48	544,636.43
703	TAX FUND	229,254.16	6,250,401.48	3,243,313.40	3,236,342.24
	TOTAL - ALL FUNDS	22,548,480.38	15,656,083.93	14,080,283.99	24,124,280.32

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 01/01/2023 TO 01/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 01/01/2023	Total Debits	Total Credits	Ending Balance 01/31/2023
100	GENERAL CLEARING FUND	3,710.37	1,223,256.69	1,223,240.05	3,727.01
101	GENERAL FUND	6,622,349.58	1,227,505.52	818,691.94	7,031,163.16
151	CEMETERY TRUST FUND	28,000.00	0.00	0.00	28,000.00
204	ROAD FUND	38,141.81	135.76	0.00	38,277.57
206	OXFORD FIRE DEPARTMENT FUND	2,940,274.44	2,682,781.53	2,089,754.58	3,533,301.39
207	POLICE CONTRACTING (OCSO) FUND	3,089,377.06	1,811,229.23	1,308,126.14	3,592,480.15
208	PARKS & RECREATION FUND	568,595.10	464,685.94	422,460.92	610,820.12
209	CEMETERY MAINTENANCE FUND	87,602.12	5.21	0.00	87,607.33
210	ADVANCE LIFE SUPPORT FUND	0.00	0.00	0.00	0.00
211	FIRE & EMS OPERATING FUND	820.00	0.00	0.00	820.00
239	TELECOMMUNICATION FUND	50,163.22	2.54	15,100.00	35,065.76
249	BUILDING DEPARTMENT FUND	1,042,132.59	66,787.79	75,983.03	1,032,937.35
296	CABLE TV FUND	270,233.76	27,199.22	40,346.89	257,086.09
297	SAFETY PATH FUND	319,245.51	2,733.25	3,321.44	318,657.32
298	POLLY ANN TRAIL FUND	191,562.33	2,200.16	6,814.72	186,947.77
308	PARKS DEBT FUND	33,134.13	97,496.42	49,000.00	81,630.55
371	LIBRARY DEBT SERVICE	0.00	0.00	0.00	0.00
396	FIRE DEBT FUND	0.00	0.00	0.00	0.00
431	PARKS CONSTRUCTION BOND FUND	(6.91)	0.00	0.00	(6.91)
470	MUNICIPAL BUILDING FUND	0.00	0.00	0.00	0.00
590	SEWER FUND	1,887,280.33	1,065,587.17	916,674.45	2,036,193.05
591	WATER FUND	3,170,563.20	113,985.46	89,382.41	3,195,166.25
699	PAYROLL FUND	123.01	87,787.08	87,786.84	123.25
701	TRUST & AGENCY FUND	544,636.43	1,024,866.75	528,207.10	1,041,296.08
703	TAX FUND	3,236,342.24	19,960,462.13	16,133,055.75	7,063,748.62
	TOTAL - ALL FUNDS	24,124,280.32	29,858,707.85	23,807,946.26	30,175,041.91

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 02/01/2023 TO 02/28/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
100	GENERAL CLEARING FUND	3,727.01	697,970.33	697,958.85	3,738.49
101	GENERAL FUND	7,031,163.16	631,207.91	756,532.11	6,905,838.96
151	CEMETERY TRUST FUND	28,000.00	0.00	0.00	28,000.00
204	ROAD FUND	38,277.57	127.90	0.00	38,405.47
206	OXFORD FIRE DEPARTMENT FUND	3,533,301.39	5,247,300.72	3,765,280.80	5,015,321.31
207	POLICE CONTRACTING (OCSO) FUND	3,592,480.15	2,660,651.58	1,338,415.79	4,914,715.94
208	PARKS & RECREATION FUND	610,820.12	928,731.97	582,584.14	956,967.95
209	CEMETERY MAINTENANCE FUND	87,607.33	87,060.71	87,000.00	87,668.04
210	ADVANCE LIFE SUPPORT FUND	0.00	0.00	0.00	0.00
211	FIRE & EMS OPERATING FUND	820.00	0.00	0.00	820.00
239	TELECOMMUNICATION FUND	35,065.76	1.89	0.00	35,067.65
249	BUILDING DEPARTMENT FUND	1,032,937.35	57,149.11	60,223.28	1,029,863.18
296	CABLE TV FUND	257,086.09	150,777.52	111,508.19	296,355.42
297	SAFETY PATH FUND	318,657.32	1,157.23	0.00	319,814.55
298	POLLY ANN TRAIL FUND	186,947.77	417,212.08	365,499.44	238,660.41
308	PARKS DEBT FUND	81,630.55	165,807.96	83,000.00	164,438.51
371	LIBRARY DEBT SERVICE	0.00	0.00	0.00	0.00
396	FIRE DEBT FUND	0.00	0.00	0.00	0.00
431	PARKS CONSTRUCTION BOND FUND	(6.91)	0.00	0.00	(6.91)
470	MUNICIPAL BUILDING FUND	0.00	0.00	0.00	0.00
590	SEWER FUND	2,036,193.05	748,575.50	688,775.02	2,095,993.53
591	WATER FUND	3,195,166.25	376,977.60	189,550.02	3,382,593.83
699	PAYROLL FUND	123.25	90,497.45	90,497.19	123.51
701	TRUST & AGENCY FUND	1,041,296.08	119,621.26	90,873.13	1,070,044.21
703	TAX FUND	7,063,748.62	25,520,200.72	32,170,919.07	413,030.27
	TOTAL - ALL FUNDS	30,175,041.91	37,901,029.44	41,078,617.03	26,997,454.32



Clerk's Report NOVEMBER 2022

FUND BUDGET SUMMARY

Updated: March 21, 2023

<u>Fund</u>	<u>*Fund Equity</u>	<u>Monthly Revenue</u>	<u>Monthly Expenses</u>	<u>Monthly Var</u>	<u>YTD Revenue</u>	<u>YTD Expenses</u>	<u>TYD Var</u>
	<u>Account # 391.000</u>						
101 - General	\$ 3,443,804.00	\$ 359,771.39	\$ 449,425.34	\$ (89,653.95)	\$ 3,547,967.77	\$ 2,670,202.82	\$ 877,764.95
204 - Road	\$ 199,504.00	\$ 85.97	\$ -	\$ 85.97	\$ 255.54	\$ 136,167.20	\$ (135,911.66)
206 - Oxford Fire Dept.	\$ 2,471,070.00	\$ 151,526.72	\$ 403,780.38	\$ (252,253.66)	\$ 5,288,062.57	\$ 4,564,209.66	\$ 723,852.91
207 - Police Contracting	\$ 2,493,947.00	\$ 50,950.59	\$ 20,792.92	\$ 30,157.67	\$ 3,531,811.15	\$ 2,560,515.78	\$ 971,295.37
208 - Parks & Rec	\$ 811,700.00	\$ 55,956.23	\$ 197,201.49	\$ (141,245.26)	\$ 1,638,572.99	\$ 1,748,734.67	\$ (110,161.68)
209 - Cemetery	\$ 3,214.00	\$ 0.20	\$ 500.00	\$ (499.80)	\$ 7,500.70	\$ 6,118.01	\$ 1,382.69
239 - Telecommunications	\$ 38,886.00	\$ 2.88	\$ -	\$ 2.88	\$ 15,153.71	\$ 3,879.75	\$ 11,273.96
249 - Building Dept	\$ 1,809,949.00	\$ 22,302.46	\$ 37,674.16	\$ (15,371.70)	\$ 430,022.11	\$ 440,661.56	\$ (10,639.45)
296 - Cable	\$ 307,985.00	\$ 62,109.14	\$ 24,683.69	\$ 37,425.45	\$ 316,744.74	\$ 277,628.13	\$ 39,116.61
297 - Safety Path	\$ 288,211.00	\$ 650.55	\$ 2,436.08	\$ (1,785.53)	\$ 1,003.23	\$ 27,612.76	\$ (26,609.53)
298 - Polly Ann Trail	\$ 111,553.00	\$ (2,063.06)	\$ 16,112.54	\$ (18,175.60)	\$ 154,728.36	\$ 71,741.96	\$ 82,986.40
308 - Parks Debt Fund	\$ 27,127.00	\$ 1,140.85	\$ -	\$ 1,140.85	\$ 236,705.20	\$ 230,811.87	\$ 5,893.33
590 - Sewer	\$ 2,029,516.00	\$ 15,233.56	\$ 33,445.18	\$ (18,211.62)	\$ 2,186,767.15	\$ 2,700,783.68	\$ (514,016.53)
591 - Water	\$ 2,449,221.00	\$ 11,627.87	\$ 20,176.76	\$ (8,548.89)	\$ 1,079,872.39	\$ 730,030.77	\$ 349,841.62
	\$ 16,485,687.00	\$ 729,295.35	\$ 1,206,228.54	\$ (476,933.19)	\$ 18,435,167.61	\$ 16,169,098.62	\$ 2,266,068.99

*Per 2021 Audit



Clerk's Report DECEMBER 2022

FUND BUDGET SUMMARY

Updated: March 21, 2023

<u>Fund</u>	<u>*Fund Equity</u>	<u>Monthly Revenue</u>	<u>Monthly Expenses</u>	<u>Monthly Var</u>	<u>YTD Revenue</u>	<u>YTD Expenses</u>	<u>TYD Var</u>
	<u>Account # 391.000</u>						
101 - General	\$ 3,443,804.00	\$ 44,665.63	\$ 188,826.66	\$ (144,161.03)	\$ 3,592,633.40	\$ 2,859,029.48	\$ 733,603.92
204 - Road	\$ 199,504.00	\$ 126.74	\$ -	\$ 126.74	\$ 382.28	\$ 136,167.20	\$ (135,784.92)
206 - Oxford Fire Dept.	\$ 2,471,070.00	\$ 56,377.50	\$ 328,203.42	\$ (271,825.92)	\$ 5,344,440.07	\$ 4,892,413.08	\$ 452,026.99
207 - Police Contracting	\$ 2,493,947.00	\$ 19,148.33	\$ 1,390,266.78	\$ (1,371,118.45)	\$ 3,550,959.48	\$ 3,950,782.56	\$ (399,823.08)
208 - Parks & Rec	\$ 811,700.00	\$ 47,743.85	\$ 213,268.07	\$ (165,524.22)	\$ 1,686,316.84	\$ 1,962,002.74	\$ (275,685.90)
209 - Cemetery	\$ 3,214.00	\$ 85,002.95	\$ 1,998.00	\$ 83,004.95	\$ 92,503.65	\$ 8,116.01	\$ 84,387.64
239 - Telecommunications	\$ 38,886.00	\$ 2.99	\$ 100.00	\$ (97.01)	\$ 15,156.70	\$ 3,979.75	\$ 11,176.95
249 - Building Dept	\$ 1,809,949.00	\$ 55,431.07	\$ 50,172.22	\$ 5,258.85	\$ 485,453.18	\$ 490,833.78	\$ (5,380.60)
296 - Cable	\$ 307,985.00	\$ 5,986.03	\$ 19,651.56	\$ (13,665.53)	\$ 322,730.77	\$ 297,279.69	\$ 25,451.08
297 - Safety Path	\$ 288,211.00	\$ 1,064.15	\$ 436.80	\$ 627.35	\$ 2,067.38	\$ 28,049.56	\$ (25,982.18)
298 - Polly Ann Trail	\$ 111,553.00	\$ 10,859.42	\$ 13,836.41	\$ (2,976.99)	\$ 165,587.78	\$ 85,578.37	\$ 80,009.41
308 - Parks Debt Fund	\$ 27,127.00	\$ 113.87	\$ -	\$ 113.87	\$ 236,819.07	\$ 230,811.70	\$ 6,007.37
590 - Sewer	\$ 2,029,516.00	\$ 779,816.79	\$ 132,017.32	\$ 647,799.47	\$ 2,966,583.94	\$ 2,832,801.00	\$ 133,782.94
591 - Water	\$ 2,449,221.00	\$ 269,075.80	\$ 8,036.57	\$ 261,039.23	\$ 1,348,948.19	\$ 738,067.34	\$ 610,880.85
	\$ 16,485,687.00	\$ 1,375,415.12	\$ 2,346,813.81	\$ (971,398.69)	\$ 19,810,582.73	\$ 18,515,912.26	\$ 1,294,670.47

*Per 2021 Audit



Clerk's Report JANUARY 2023

FUND BUDGET SUMMARY

Updated: March 21, 2023

<u>Fund</u>	<u>*Fund Equity</u>	<u>Monthly Revenue</u>	<u>Monthly Expenses</u>	<u>Monthly Var</u>	<u>YTD Revenue</u>	<u>YTD Expenses</u>	<u>TYD Var</u>
	<u>Account # 391.000</u>						
101 - General	\$ 3,443,804.00	\$ 633,044.80	\$ 243,809.49	\$ 389,235.31	\$ 633,044.80	\$ 243,809.49	\$ 389,235.31
204 - Road	\$ 199,504.00	\$ 135.76	\$ -	\$ 135.76	\$ 135.76	\$ -	\$ 135.76
206 - Oxford Fire Dept.	\$ 2,471,070.00	\$ 1,106,954.40	\$ 513,504.90	\$ 593,449.50	\$ 1,106,954.40	\$ 513,504.90	\$ 593,449.50
207 - Police Contracting	\$ 2,493,947.00	\$ 801,095.95	\$ 298,043.30	\$ 503,052.65	\$ 801,095.95	\$ 298,043.30	\$ 503,052.65
208 - Parks & Rec	\$ 811,700.00	\$ 297,950.22	\$ 300,612.95	\$ (2,662.73)	\$ 297,950.22	\$ 300,612.95	\$ (2,662.73)
209 - Cemetery	\$ 3,214.00	\$ 5.21	\$ -	\$ 5.21	\$ 5.21	\$ -	\$ 5.21
239 - Telecommunications	\$ 38,886.00	\$ 2.54	\$ 15,100.00	\$ (15,097.46)	\$ 2.54	\$ 15,100.00	\$ (15,097.46)
249 - Building Dept	\$ 1,809,949.00	\$ 35,416.79	\$ 44,739.53	\$ (9,322.74)	\$ 35,416.79	\$ 44,739.53	\$ (9,322.74)
296 - Cable	\$ 307,985.00	\$ 10,849.20	\$ 23,909.72	\$ (13,060.52)	\$ 10,849.20	\$ 23,909.72	\$ (13,060.52)
297 - Safety Path	\$ 288,211.00	\$ 1,233.25	\$ 1,821.44	\$ (588.19)	\$ 1,233.25	\$ 1,821.44	\$ (588.19)
298 - Polly Ann Trail	\$ 111,553.00	\$ 400.16	\$ 5,014.72	\$ (4,614.56)	\$ 400.16	\$ 5,014.72	\$ (4,614.56)
308 - Parks Debt Fund	\$ 27,127.00	\$ 48,496.42	\$ -	\$ 48,496.42	\$ 48,496.42	\$ -	\$ 48,496.42
590 - Sewer	\$ 2,029,516.00	\$ 21,700.33	\$ 371,261.57	\$ (349,561.24)	\$ 21,700.33	\$ 371,261.57	\$ (349,561.24)
591 - Water	\$ 2,449,221.00	\$ 31,330.46	\$ 6,727.41	\$ 24,603.05	\$ 31,330.46	\$ 6,727.41	\$ 24,603.05
	\$ 16,485,687.00	\$ 2,988,615.49	\$ 1,824,545.03	\$ 1,164,070.46	\$ 2,988,615.49	\$ 1,824,545.03	\$ 1,164,070.46

*Per 2021 Audit



Clerk's Report FEBRUARY 2023

FUND BUDGET SUMMARY

Updated: March 21, 2023

<u>Fund</u>	<u>*Fund Equity</u>	<u>Monthly Revenue</u>	<u>Monthly Expenses</u>	<u>Monthly Var</u>	<u>YTD Revenue</u>	<u>YTD Expenses</u>	<u>TYD Var</u>
	<u>Account # 391.000</u>						
101 - General	\$ 3,443,804.00	\$ 448,129.79	\$ 573,838.59	\$ (125,708.80)	\$ 1,081,174.59	\$ 817,648.08	\$ 263,526.51
204 - Road	\$ 199,504.00	\$ 127.90	\$ -	\$ 127.90	\$ 263.66	\$ -	\$ 263.66
206 - Oxford Fire Dept.	\$ 2,471,070.00	\$ 1,855,879.76	\$ 676,502.37	\$ 1,179,377.39	\$ 2,962,834.16	\$ 1,190,007.27	\$ 1,772,826.89
207 - Police Contracting	\$ 2,493,947.00	\$ 1,335,651.58	\$ 13,415.79	\$ 1,322,235.79	\$ 2,136,747.53	\$ 311,459.09	\$ 1,825,288.44
208 - Parks & Rec	\$ 811,700.00	\$ 784,974.76	\$ 114,599.93	\$ 670,374.83	\$ 1,082,924.98	\$ 415,212.88	\$ 667,712.10
209 - Cemetery	\$ 3,214.00	\$ 60.71	\$ -	\$ 60.71	\$ 65.92	\$ -	\$ 65.92
239 - Telecommunications	\$ 38,886.00	\$ 1.89	\$ -	\$ 1.89	\$ 4.43	\$ 15,100.00	\$ (15,095.57)
249 - Building Dept	\$ 1,809,949.00	\$ 29,638.11	\$ 32,712.28	\$ (3,074.17)	\$ 65,054.90	\$ 77,451.81	\$ (12,396.91)
296 - Cable	\$ 307,985.00	\$ 66,303.76	\$ 26,947.84	\$ 39,355.92	\$ 77,152.96	\$ 50,857.56	\$ 26,295.40
297 - Safety Path	\$ 288,211.00	\$ 1,157.23	\$ -	\$ 1,157.23	\$ 2,390.48	\$ 1,821.44	\$ 569.04
298 - Polly Ann Trail	\$ 111,553.00	\$ 58,805.49	\$ 7,092.85	\$ 51,712.64	\$ 59,205.65	\$ 12,107.57	\$ 47,098.08
308 - Parks Debt Fund	\$ 27,127.00	\$ 82,807.96	\$ -	\$ 82,807.96	\$ 131,304.38	\$ -	\$ 131,304.38
590 - Sewer	\$ 2,029,516.00	\$ 20,969.03	\$ 185,685.02	\$ (164,715.99)	\$ 42,669.36	\$ 556,946.59	\$ (514,277.23)
591 - Water	\$ 2,449,221.00	\$ 275,712.60	\$ 88,285.02	\$ 187,427.58	\$ 307,043.06	\$ 95,012.43	\$ 212,030.63
	\$ 16,485,687.00	\$ 4,960,220.57	\$ 1,719,079.69	\$ 3,241,140.88	\$ 7,948,836.06	\$ 3,543,624.72	\$ 4,405,211.34

*Per 2021 Audit

MEMO

TO: BOARD OF TRUSTEES
FROM: CURTIS W. WRIGHT, CLERK
DATE: 04/06/23
RE: TOTAL MONTHLY BILLS - March



		Pre Paid	To be paid
101	General Fund	\$ 271,811.05	\$ 27,861.25
204	Road Fund	\$ -	\$ -
206	Oxford Fire Dept.	\$ 96,796.03	\$ -
207	Police (OCSO)	\$ 27,139.50	\$ 2,500.00
208	Parks & Recreation	\$ 73,904.04	\$ -
209	Cemetery Maintenance	\$ -	\$ -
239	Telecommunications	\$ -	\$ -
249	Building Department	\$ 6,654.89	\$ 17,785.50
296	Cable TV	\$ 1,953.93	\$ -
297	Safety Path	\$ -	\$ 5,457.50
298	Polly Ann Trail	\$ 4,545.61	\$ 2,166.67
308	Parks Debt Fund	\$ 224,540.00	\$ -
590	Sewer	\$ 144,821.66	\$ 2,925.00
591	Water	\$ 557,845.47	\$ 13,887.50
701	Trust & Agency	\$ 77,974.54	\$ 8,850.00
703	Tax	\$ -	\$ -
	Payroll, March (Twp.)	\$ 118,114.85	\$ -
	Payroll, March (Fire Dept.)	\$ 270,015.31	\$ -
	Payroll, March (Parks & Rec)	\$ 58,741.17	\$ -
	Payroll, March (Cable)	\$ 25,688.64	\$ -
	Total	\$ 1,960,546.69	\$ 81,433.42

CURRENT AGENDA ITEM

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
03/14/2023	CD	S	110106	SUMMARY CD 03/14/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		15,000.00
100-000-084.590			DUE FROM SEWER	15,000.00	
590-000-202.000			ACCOUNTS PAYABLE	15,000.00	
590-000-215.000			DUE TO CLEARING FUND		15,000.00
				<u>30,000.00</u>	<u>30,000.00</u>
				<u><u>30,000.00</u></u>	<u><u>30,000.00</u></u>

PREPAIDS

04/06/2023 08:46 AM
User: SMCCULLOUGH
DB: Oxford Township

CHECK DISBURSEMENT REPORT FOR OXFORD TOWNSHIP
CHECK NUMBER 67636 - 67637

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
03/15/2023	029	67637	ACCUMED GROUP	UNALLOCATED COST RECOVERY BILLING	802.001	357	4,861.55
Total for fund 206 OXFORD FIRE DEPARTMENT FUND							4,861.55
Fund: 590 SEWER FUND							
03/14/2023	029	67636	THOMAS GUASTELLO	SEWER EXTENSIONS	973.002	527	15,000.00
Total for fund 590 SEWER FUND							15,000.00
TOTAL - ALL FUNDS							19,861.55

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
03/15/2023	CD	S	110222	SUMMARY CD 03/15/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		712,722.61
100-000-084.101			DUE FROM GENERAL FUND	238,348.39	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	18,875.63	
100-000-084.207			DUE FROM POLICE	25,590.28	
100-000-084.208			DUE FROM PARKS & REC	55,451.54	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	451.25	
100-000-084.296			DUE FROM CABLE	1,763.10	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	3,610.61	
100-000-084.308			DUE FROM PARKS DEBT FUND	224,540.00	
100-000-084.590			DUE FROM SEWER	127,171.02	
100-000-084.701			DUE FROM TRUST & AGENCY	16,920.79	
101-000-202.000			ACCOUNTS PAYABLE	238,348.39	
101-000-215.000			DUE TO		238,348.39
206-000-202.000			ACCOUNTS PAYABLE	18,875.63	
206-000-215.000			DUE TO CLEARING FUND		18,875.63
207-000-202.000			ACCOUNTS PAYABLE	25,590.28	
207-000-215.000			DUE TO CLEARING FUND		25,590.28
208-000-202.000			ACCOUNTS PAYABLE	55,451.54	
208-000-215.000			DUE TO CLEARING FUND		55,451.54
249-000-202.000			ACCOUNTS PAYABLE	451.25	
249-000-215.000			DUE TO CLEARING FUND		451.25
296-000-202.000			ACCOUNTS PAYABLE	1,763.10	
296-000-215.000			DUE TO CLEARING FUND		1,763.10
298-000-202.000			ACCOUNTS PAYABLE	3,610.61	
298-000-215.000			DUE TO CLEARING FUND		3,610.61
308-000-202.000			ACCOUNTS PAYABLE	224,540.00	
308-000-215.000			DUE TO CLEARING FUND		224,540.00
590-000-202.000			ACCOUNTS PAYABLE	127,171.02	
590-000-215.000			DUE TO CLEARING FUND		127,171.02
701-000-202.000			ACCOUNTS PAYABLE	16,920.79	
701-000-215.000			DUE TO OTHER FUNDS		16,920.79
				<u>1,425,445.22</u>	<u>1,425,445.22</u>
				<u>1,425,445.22</u>	<u>1,425,445.22</u>

PREPAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/15/2023	029	67641*#	AMAZON CAPITAL SERVICES	MISCELLANEOUS	962.000	171	89.89
				OFFICE SUPPLIES	728.000	267	139.96
				OFFICE SUPPLIES	728.000	267	34.95
				OFFICE SUPPLIES	728.000	267	14.07
				OFFICE SUPPLIES	728.000	267	15.04
				OFFICE SUPPLIES	728.000	267	10.09
				OFFICE SUPPLIES	728.000	267	16.68
				CHECK 029 67641 TOTAL FOR FUND 101:			<u>320.68</u>
03/15/2023	029	67645	APPLIED INNOVATION	MAINTENANCE EQUIPMENT	933.000	267	158.01
03/15/2023	029	67662*#	COUNTY WASTE	TRASH DISPOSAL	929.000	265	164.00
03/15/2023	029	67663*#	DAFOE'S FEED	MAINTENANCE GROUNDS	932.001	265	441.00
03/15/2023	029	67665*#	DANIELLE SMITH	RECORDING SECRETARY	827.000	702	140.00
03/15/2023	029	67669*#	DTE ENERGY	UTILITIES STREET LIGHTS	926.000	448	1,131.25
03/15/2023	029	67672	FIDLAR TECHNOLOGIES, INC	OFFICE SUPPLIES	728.000	701	270.51
03/15/2023	029	67678	HART INTERCIVIC, INC	OFFICE SUPPLIES	728.000	262	21.12
03/15/2023	029	67681	HI-HILL LAWN SERVICE	MAINTENANCE GROUNDS	932.001	265	239.58
03/15/2023	029	67685*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	270	44.46
03/15/2023	029	67697	MEI TOTAL ELEVATOR SOLUTIONS	MAINTENANCE EQUIPMENT	933.000	265	651.85
03/15/2023	029	67701	NOTA	LOCAL COMMUNITY STABILIZATION REVENUE	573.000	000	4,853.76
03/15/2023	029	67706#	OAKLAND SCHOOLS	MISCELLANEOUS	962.000	171	31.95
				OFFICE SUPPLIES	728.000	267	157.50
				CHECK 029 67706 TOTAL FOR FUND 101:			<u>189.45</u>
03/15/2023	029	67709	OXFORD CHAMBER OF COMMERCE	MEMBERSHIP DUES	829.000	101	200.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/15/2023	029	67710*#	OXFORD COMMUNITY SCHOOLS	MAINTENANCE BLDG/GROUNDS	931.000	265	372.40
03/15/2023	029	67711	OXFORD PUBLIC LIBRARY	LOCAL COMMUNITY STABILIZATION REVENUE	573.000	000	27,183.74
03/15/2023	029	67713	OXFORD TWP FIRE FUND	LOCAL COMMUNITY STABILIZATION REVENUE	573.000	000	101,816.69
03/15/2023	029	67714*#	OXFORD TWP PARKS AND RECREATION	LOCAL COMMUNITY STABILIZATION REVENUE	573.000	000	20,337.47
				MAINTENANCE SAFETY PATH	933.297	231	270.00
				MAINTENANCE GROUNDS	932.001	265	1,512.00
				CHECK 029 67714 TOTAL FOR FUND 101:			<u>22,119.47</u>
03/15/2023	029	67715	OXFORD TWP PARKS BOND DEBT FUND	LOCAL COMMUNITY STABILIZATION REVENUE	573.000	000	4,768.72
03/15/2023	029	67716	OXFORD TWP POLICE CONT FUND	LOCAL COMMUNITY STABILIZATION REVENUE	573.000	000	68,666.30
03/15/2023	029	67719	PONTEM SOFTWARE	COMPUTER PROGRAMMING	970.003	267	1,030.00
03/15/2023	029	67722	QUILL	OFFICE SUPPLIES	728.000	267	129.21
03/15/2023	029	67725*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	265	658.23
03/15/2023	029	67729	SHORELINE INVESTMENT SERVICES	MAINTENANCE BLDG/GROUNDS	931.000	265	65.00
03/15/2023	029	67733#	STAPLES BUSINESS CREDIT	MISCELLANEOUS	962.000	253	215.96
				MISCELLANEOUS	962.000	253	207.96
				OFFICE SUPPLIES	728.000	267	358.16
				OFFICE SUPPLIES	728.000	267	17.78
				CHECK 029 67733 TOTAL FOR FUND 101:			<u>799.86</u>
03/15/2023	029	67736#	SUSAN MCCULLOUGH	RECORDING SECRETARY	827.000	101	140.00
				RECORDING SECRETARY	827.000	101	140.00
				RECORDING SECRETARY	827.000	701	140.00
				CHECK 029 67736 TOTAL FOR FUND 101:			<u>420.00</u>
03/15/2023	029	67743*#	VELLUCCI ELECTRIC, LLC	MAINTENANCE BLDG/GROUNDS	931.000	265	300.00

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Fund: 101 GENERAL FUND							
03/15/2023	029	67745#	VIEW NEWSPAPER GROUP	LEGAL NOTICES	903.000	101	339.70
				LEGAL NOTICES	903.000	247	221.20
				LEGAL NOTICES	903.000	701	229.10
				LEGAL NOTICES	903.000	702	308.10
				CHECK 029 67745 TOTAL FOR FUND 101:			<u>1,098.10</u>
03/15/2023	029	67748	XTREME SHREDS	TRASH DISPOSAL	929.000	265	95.00
				Total for fund 101 GENERAL FUND			238,348.39
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
03/15/2023	029	67637	ACCUMED GROUP	UNALLOCATED COST RECOVERY BILLING	802.001	357	4,861.55
03/15/2023	029	67638	ADDISON DISPOSAL SERVICES	TRASH DISPOSAL	929.000	357	88.00
03/15/2023	029	67639	AFLAC	INSURANCE MEDICAL	716.000	357	107.54
03/15/2023	029	67641*#	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	728.000	357	19.98
				OFFICE SUPPLIES	728.000	357	68.89
				OFFICE SUPPLIES	728.000	357	27.00
				OPERATING SUPPLIES-MEDICAL	742.000	357	33.21
				OPERATING SUPPLIES-MEDICAL	742.000	357	19.05
				OPERATING SUPPLIES-FIRE	742.001	357	25.96
				EQUIPMENT	744.000	357	172.13
				EQUIPMENT	744.000	357	69.99
				PUBLIC RELATIONS	880.000	357	30.68
				RADIO/COMMUNICATIONS PARTS & LABOR	933.002	357	119.40
				CHECK 029 67641 TOTAL FOR FUND 206:			<u>586.29</u>
03/15/2023	029	67644	ANTHONY GRAYBILL	EDUCATION WORKSHOPS AND CONFERENCES	957.000	357	441.25
03/15/2023	029	67648	BLAIR LOCKWOOD	UNIFORM EXPENSE UNIFORMS	731.000	357	64.73
03/15/2023	029	67652	BOUND TREE MEDICAL, LLC	OPERATING SUPPLIES-MEDICAL	742.000	357	1.00
				OPERATING SUPPLIES-MEDICAL	742.000	357	190.24
				OPERATING SUPPLIES-MEDICAL	742.000	357	158.18
				OPERATING SUPPLIES-MEDICAL	742.000	357	13.59
				OPERATING SUPPLIES-MEDICAL	742.000	357	11.96
				OPERATING SUPPLIES-MEDICAL	742.000	357	141.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				OPERATING SUPPLIES-MEDICAL	742.000	357	6.96
				OPERATING SUPPLIES-MEDICAL	742.000	357	7.17
				OPERATING SUPPLIES-MEDICAL	742.000	357	52.10
				OPERATING SUPPLIES-MEDICAL	742.000	357	105.28
				OPERATING SUPPLIES-MEDICAL	742.000	357	43.90
				CHECK 029 67652 TOTAL FOR FUND 206:			<u>732.00</u>
03/15/2023	029	67662*#	COUNTY WASTE	TRASH DISPOSAL	929.000	357	200.00
03/15/2023	029	67663*#	DAFOE'S FEED	GROUNDS MAINTENANCE	932.001	357	441.00
				GROUNDS MAINTENANCE	932.001	357	741.00
				CHECK 029 67663 TOTAL FOR FUND 206:			<u>1,182.00</u>
03/15/2023	029	67670	EDGAR SEDANO	UNIFORM EXPENSE UNIFORMS	731.000	357	350.50
03/15/2023	029	67676	GOODYEAR AUTO SERVICE CENTER	VEHICLE MAINTENANCE-FIRE	791.001	357	1,441.22
				VEHICLE MAINTENANCE (LABOR)	934.001	357	436.95
				CHECK 029 67676 TOTAL FOR FUND 206:			<u>1,878.17</u>
03/15/2023	029	67677*#	GUARDIAN ALARM	SECURITY SYSTEM (BLDG)	850.000	357	1,267.80
03/15/2023	029	67685*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	336	98.28
				INSURANCE MEDICAL	716.000	357	18.72
				CHECK 029 67685 TOTAL FOR FUND 206:			<u>117.00</u>
03/15/2023	029	67686	ITS LLC	BUILDING MAINTENANCE - LABOR	748.001	357	220.00
03/15/2023	029	67687	J.C. EHRlich	GROUNDS MAINTENANCE	932.001	357	51.98
				GROUNDS MAINTENANCE	932.001	357	51.98
				CHECK 029 67687 TOTAL FOR FUND 206:			<u>103.96</u>
03/15/2023	029	67688	JAMES VOWELL	OPERATING SUPPLIES-FIRE	742.001	357	157.20
03/15/2023	029	67691	JUSTIN TEMPLETON	OPERATING SUPPLIES-FIRE	742.001	357	14.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
03/15/2023	029	67692	KEVIN SNELL	MILEAGE EXPENSE	860.000	357	312.44
03/15/2023	029	67694	LESLIE TIRE SERVICE	VEHICLE MAINTENANCE-FIRE	791.001	357	23.50
				VEHICLE MAINTENANCE (LABOR)	934.001	357	465.00
				CHECK 029 67694 TOTAL FOR FUND 206:			<u>488.50</u>
03/15/2023	029	67702	NYE UNIFORM	UNIFORM EXPENSE UNIFORMS	731.000	357	73.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	16.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	1,372.00
				CHECK 029 67702 TOTAL FOR FUND 206:			<u>1,461.00</u>
03/15/2023	029	67705	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	1,492.02
03/15/2023	029	67728	SHARPE ENGINEERING	CAPITAL OUTLAY	970.001	357	1,257.50
03/15/2023	029	67734*#	STEVE'S OXFORD AUTOMOTIVE	VEHICLE MAINTENANCE-MEDICAL	791.003	357	257.43
03/15/2023	029	67735*#	STONES ACE OF OXFORD	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	179.42
03/15/2023	029	67740*#	TOOL SPORT & SIGN CO, INC	UNIFORM EXPENSE UNIFORMS	731.000	357	77.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	144.00
				CHECK 029 67740 TOTAL FOR FUND 206:			<u>221.00</u>
03/15/2023	029	67744*#	VERIZON WIRELESS	CELL PHONES	854.000	357	125.10
03/15/2023	029	67746	VILLAGE OF OXFORD	UTILITIES SEWER/WATER	927.000	357	190.08
				UTILITIES WATER	927.001	357	245.32
				CHECK 029 67746 TOTAL FOR FUND 206:			<u>435.40</u>
03/15/2023	029	67747	WONDER CLEANERS	DRY CLEANING	723.000	357	273.00
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			18,875.63
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
03/15/2023	029	67642	AMERICAN VIDEO TRANSFER INC	ADDITIONS & IMPROVEMENTS	976.000	302	24,550.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
03/15/2023	029	67685*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	302	4.68
03/15/2023	029	67710*#	OXFORD COMMUNITY SCHOOLS	MAINTENANCE BLDG/GROUNDS	931.000	302	372.40
03/15/2023	029	67714*#	OXFORD TWP PARKS AND RECREATION	MAINTENANCE BLDG/GROUNDS	931.000	302	189.00
03/15/2023	029	67725*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	302	329.20
03/15/2023	029	67743*#	VELLUCCI ELECTRIC, LLC	MAINTENANCE BLDG/GROUNDS	931.000	302	145.00
Total for fund 207 POLICE CONTRACTING (OCSO) FU							25,590.28
Fund: 208 PARKS & RECREATION FUND							
03/15/2023	029	67640	AIRGAS USA, LLC	RENTAL FEES EQUIPMENT SEYMOUR LAKE PA	943.661	757	24.94
03/15/2023	029	67643	ANDREA MOON	PROF/CONT TAE KWON DO & KARATE	816.641	752	150.50
03/15/2023	029	67646	ARSENA VB CLUB	OPER. SUPPLIES YOUTH VOLLEYBALL			** VOIDED **
Void Reason:				TOURNAMENT CANCELLED			
03/15/2023	029	67647	BIANCO TOURS	PROF/CONT TRAVEL	816.671	758	7,249.28
				PROF/CONT TRAVEL	816.671	758	999.00
CHECK 029 67647 TOTAL FOR FUND 208:							8,248.28
03/15/2023	029	67649#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	751	2,279.38
				INSURANCE MEDICAL	716.000	751	2,041.17
				INSURANCE MEDICAL	716.000	752	3,493.46
				INSURANCE MEDICAL	716.000	757	6,070.86
CHECK 029 67649 TOTAL FOR FUND 208:							13,884.87
03/15/2023	029	67650	BOOMBAH	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	5,822.12
03/15/2023	029	67651	BOSTICK TRUCK CENTER LLC	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	201.54
03/15/2023	029	67653	BSN SPORTS LLC	OPER. SUPPLIES YOUTH SOCCER	740.625	752	725.10
				OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	2,000.00
CHECK 029 67653 TOTAL FOR FUND 208:							2,725.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
03/15/2023	029	67654	BURDICK STREET LANDSCAPE SUPPLY	EQUIPMENT PURCHASES	980.661	757	763.12
03/15/2023	029	67656	CARROT TOP INDUSTRIES, INC	SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	452.66
				SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	99.96
				CHECK 029 67656 TOTAL FOR FUND 208:			<u>552.62</u>
03/15/2023	029	67657#	CHARTER COMMUNICATIONS	TELEPHONE	853.000	751	159.98
				TELEPHONE SEYMOUR LAKE PARK	853.661	757	129.98
				CHECK 029 67657 TOTAL FOR FUND 208:			<u>289.96</u>
03/15/2023	029	67665*#	DANIELLE SMITH	RECORDING SECRETARY	827.000	751	140.00
				RECORDING SECRETARY	827.000	751	140.00
				CHECK 029 67665 TOTAL FOR FUND 208:			<u>280.00</u>
03/15/2023	029	67668	DONNA MARTIN	PROF/CONT SENIOR LIFE SKILLS	816.404	758	166.40
03/15/2023	029	67669*#	DTE ENERGY	UTILITIES - ELECTRIC - SEYMOUR LAKE P	921.661	767	19.42
03/15/2023	029	67673	GABRIELA ORZA	PROF/CONT ART	816.650	752	140.00
03/15/2023	029	67674	GARY NEPPER	PROF/CONT TAE KWON DO & KARATE	816.641	752	140.00
03/15/2023	029	67675	GOLDEN MEADOWS PHOTOGRAPHY	OPER. SUPPLIES DADDY/DAUGHTER DANCE	740.614	752	376.00
03/15/2023	029	67679	HEADLINES SPORTSWEAR	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	844.60
03/15/2023	029	67680	HEALTH QUEST	PROF/CONT FITNESS	816.647	752	664.80
03/15/2023	029	67682	HOME DEPOT CREDIT SERVICES	STONY GROUNDS MAINT./LAND IMPROV	974.660	757	600.43
03/15/2023	029	67683	INDEPENDENCE TWP PARKS/REC/SENIO	PROF/CONT TRAVEL	816.671	758	140.00
03/15/2023	029	67684	INDEPENDENCE VILLAGE OF OXFORD	SENIOR ENRICHMENT SUPPLIES	728.402	758	720.00
				SENIOR ENRICHMENT SUPPLIES	728.402	758	720.00
				PROF/CONT SENIOR SPECIAL EVENTS	816.405	758	216.00
				CHECK 029 67684 TOTAL FOR FUND 208:			<u>1,656.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
03/15/2023	029	67685*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	751	4.68
				INSURANCE MEDICAL	716.000	757	4.68
				CHECK 029 67685 TOTAL FOR FUND 208:			<u>9.36</u>
03/15/2023	029	67689	JAY'S SEPTIC TANK SERVICE	MAINTENANCE BLDG & GROUNDS-CIVIC CENT	931.665	751	375.00
03/15/2023	029	67696	LISA MCCALL	REFUND SEYMOUR	964.661	757	200.00
03/15/2023	029	67700	NAEIR	SUPPLIES POWELL GROUND MAINT/LAND IMP	974.662	757	248.25
03/15/2023	029	67703	OAKLAND COUNTY HEALTH DIVISION	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	298.00
				OPER. SUPPLIES YOUTH SOCCER	740.625	752	298.00
				CHECK 029 67703 TOTAL FOR FUND 208:			<u>596.00</u>
03/15/2023	029	67704*#	OAKLAND COUNTY TREASURER	SENIOR CENTER MAINTENANCE BLDG/GROUND	931.000	758	24.00
03/15/2023	029	67707	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	728.000	751	113.16
03/15/2023	029	67708	ORION TOWNSHIP	SENIOR ATHLETICS SUPPLIES	728.401	758	108.00
03/15/2023	029	67717	PIONEER DOOR CO	CAPITAL OUTLAY	970.001	751	3,931.50
03/15/2023	029	67718	PITNEY BOWES GLOBAL FINANCIAL SE	RENTAL FEES LEASED OFFICE EQUIPMENT	943.001	751	144.93
03/15/2023	029	67720*#	PRIORITY WASTE, LLC	TRASH DISPOSAL-SEYMOUR	929.661	757	41.33
				TRASH DISPOSAL-SEYMOUR	929.661	757	118.08
				CHECK 029 67720 TOTAL FOR FUND 208:			<u>159.41</u>
03/15/2023	029	67723*#	REPUBLIC SERVICES #4253	TRASH DISPOSAL-STONY	929.660	757	846.92
				TRASH DISPOSAL-SEYMOUR	929.661	757	1,905.55
				CHECK 029 67723 TOTAL FOR FUND 208:			<u>2,752.47</u>
03/15/2023	029	67724	RHODE ISLAND NOVELTY	OPER. SUPPLIES MOTHER/SON DANCE	740.615	752	153.55
03/15/2023	029	67726	ROAD COMMISSION FOR OAKLAND COUN	ROAD/PARKING LOT MAINT SEYMOUR LAKE P	935.661	757	4,177.80
03/15/2023	029	67730	SIGNARAMA	CAPITAL OUTLAY	970.001	751	280.00
03/15/2023	029	67732	SPENCER OIL CO	GAS/DIESEL SEYMOUR	934.661	757	1,303.37

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
03/15/2023	029	67734*#	STEVE'S OXFORD AUTOMOTIVE	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	288.21
03/15/2023	029	67735*#	STONES ACE OF OXFORD	MAINTENANCE BLDG & GROUNDS-CIVIC CENT	931.665	751	27.99
				MAINTENANCE BLDG & GROUNDS-CIVIC CENT	931.665	751	7.99
				FACILITY PRODUCTS/SUPPLIES	744.001	757	63.93
				SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	11.96
				SENIOR CENTER MAINTENANCE BLDG/GROUND	931.000	758	60.96
				SENIOR CENTER MAINTENANCE BLDG/GROUND	931.000	758	44.96
				CHECK 029 67735 TOTAL FOR FUND 208:			<u>217.79</u>
03/15/2023	029	67739	TIRE WAREHOUSE	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	24.88
03/15/2023	029	67740*#	TOOL SPORT & SIGN CO, INC	OPER. SUPPLIES YOUTH GIRLS BASKETBALL	740.624	752	33.50
03/15/2023	029	67741	U.S. BANK EQUIPMENT FINANCE	RENTAL FEES LEASED OFFICE EQUIPMENT	943.001	751	229.22
03/15/2023	029	67742	USA SOFTBALL OF METRO DETROIT	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	1,980.00
03/15/2023	029	67744*#	VERIZON WIRELESS	CELL PHONES	854.000	752	132.17
				CELL PHONES	854.000	757	102.18
				CELL PHONES	854.000	758	51.09
				CHECK 029 67744 TOTAL FOR FUND 208:			<u>285.44</u>
				Total for fund 208 PARKS & RECREATION FUND			55,326.54
Fund: 249 BUILDING DEPARTMENT FUND							
03/15/2023	029	67641*#	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	728.000	289	9.18
03/15/2023	029	67660	COCM	EDUCATION WORKSHOPS AND CONFERENCES	957.000	289	245.00
03/15/2023	029	67685*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	289	11.70
03/15/2023	029	67738	TIM LONDON	MILEAGE EXPENSE	860.000	289	185.37
				Total for fund 249 BUILDING DEPARTMENT FUND			451.25
Fund: 296 CABLE TV FUND							
03/15/2023	029	67658	CHARTER COMMUNICATIONS	TELEPHONE WEB/ATT	853.001	296	683.17

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 296 CABLE TV FUND							
03/15/2023	029	67664	DANIEL ZWIEZ	MILEAGE EXPENSE	860.000	296	31.44
03/15/2023	029	67666	DAVID F KENNY	MILEAGE EXPENSE	860.000	296	28.17
03/15/2023	029	67677*#	GUARDIAN ALARM	SERVICES PROFESSIONAL	819.001	296	70.57
03/15/2023	029	67690	JOSEPH CALHOUN	MILEAGE EXPENSE	860.000	296	50.44
				MILEAGE EXPENSE	860.000	296	64.19
				CHECK 029 67690 TOTAL FOR FUND 296:			<u>114.63</u>
03/15/2023	029	67693	KYLE SNAGE	MILEAGE EXPENSE	860.000	296	19.65
03/15/2023	029	67720*#	PRIORITY WASTE, LLC	TRASH DISPOSAL	929.000	296	41.33
03/15/2023	029	67721	PURE WATER PARTNERS	OFFICE SUPPLIES	728.000	296	80.00
03/15/2023	029	67723*#	REPUBLIC SERVICES #4253	TRASH DISPOSAL	929.000	296	635.19
03/15/2023	029	67737	TERI STILES	MILEAGE EXPENSE	860.000	296	58.95
				Total for fund 296 CABLE TV FUND			<u>1,763.10</u>
Fund: 298 POLLY ANN TRAIL FUND							
03/15/2023	029	67655	CARDMEMBER SERVICE	POSTAGE	730.000	853	13.47
				TELEPHONE	853.000	853	20.00
				MAINTENANCE OF GROUNDS	932.000	853	624.36
				MISC ADVERTISING AND WEB	962.011	853	11.12
				GRANT EXPENSES	962.016	853	749.99
				CHECK 029 67655 TOTAL FOR FUND 298:			<u>1,418.94</u>
03/15/2023	029	67695	LINDA MORAN SERVICES, LLC	CONTRACTED SERVICES PATC	824.000	853	2,166.67
03/15/2023	029	67727	ROSATI, SCHULTZ, JOPPICH, AMTSBUECH	SERVICES PROFESSIONAL	819.000	853	25.00
				Total for fund 298 POLLY ANN TRAIL FUND			<u>3,610.61</u>
Fund: 308 PARKS DEBT FUND							
03/15/2023	029	67659	CHASE	PRINCIPAL PAYMENT	991.000	906	215,000.00
				INTEREST PAYMENT	993.000	906	9,540.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 308 PARKS DEBT FUND							
				CHECK 029 67659 TOTAL FOR FUND 308:			224,540.00
				Total for fund 308 PARKS DEBT FUND			224,540.00
Fund: 590 SEWER FUND							
03/15/2023	029	67704*#	OAKLAND COUNTY TREASURER	FEES COUNTY USAGE	800.003	527	127,171.02
				Total for fund 590 SEWER FUND			127,171.02
Fund: 701 TRUST & AGENCY FUND							
03/15/2023	029	67661	Consumers Energy-Earl Miller	BSEC002-22 - PSE22-0022	283.000	000	5,000.00
03/15/2023	029	67667	DIBLER JR, GORDON K	BC181-22 - PB22-0178	283.000	000	100.00
03/15/2023	029	67671	Faith and Sons Decks	BC189-22 - PB22-0187	283.000	000	100.00
03/15/2023	029	67698	Meyer Custom Homes LLC	BC202-21 - PB0199-21	283.000	000	700.00
				BSE122-21 - PSE0115-21	283.000	000	500.00
				CHECK 029 67698 TOTAL FOR FUND 701:			1,200.00
03/15/2023	029	67699	MJ Chisholm Construction Company	BC061-20 - PB0052-20	283.000	000	200.00
03/15/2023	029	67704*#	OAKLAND COUNTY TREASURER	DELINQUENT TAXES	277.000	000	11.79
				TRAILER PARK FEES	278.000	000	8,257.50
				CHECK 029 67704 TOTAL FOR FUND 701:			8,269.29
03/15/2023	029	67712	OXFORD TOWNSHIP GENERAL FUND	TRAILER PARK FEES	278.000	000	1,651.50
03/15/2023	029	67731	SILVERADO CUSTOM HOMES INC	BC081-22 - PB22-0076	283.000	000	400.00
				Total for fund 701 TRUST & AGENCY FUND			16,920.79
			TOTAL - ALL FUNDS				712,597.61

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
03/16/2023	CD	S	110242		
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		
100-000-084.208			DUE FROM PARKS & REC	452.82	452.82
208-000-202.000			ACCOUNTS PAYABLE	452.82	
208-000-215.000			DUE TO CLEARING FUND		452.82
				<u>905.64</u>	<u>905.64</u>
				<u>905.64</u>	<u>905.64</u>

PREPAIDS

04/06/2023 08:48 AM
User: SMCCULLOUGH
DB: Oxford Township

CHECK DISBURSEMENT REPORT FOR OXFORD TOWNSHIP
CHECK NUMBER 67749

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
03/16/2023	029	67749	TANIS REDD-HARRIS	WAGES & FEES FITNESS	710.647	752	452.82
				Total for fund 208 PARKS & RECREATION FUND			452.82
TOTAL - ALL FUNDS							452.82

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
03/31/2023	CD	S	110774	SUMMARY CD 03/31/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		759,811.29
100-000-084.101			DUE FROM GENERAL FUND	33,462.66	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	77,920.40	
100-000-084.207			DUE FROM POLICE	1,549.22	
100-000-084.208			DUE FROM PARKS & REC	17,999.68	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	6,203.64	
100-000-084.296			DUE FROM CABLE	190.83	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	935.00	
100-000-084.590			DUE FROM SEWER	2,650.64	
100-000-084.591			DUE FROM WATER	557,845.47	
100-000-084.701			DUE FROM TRUST & AGENCY	61,053.75	
101-000-202.000			ACCOUNTS PAYABLE	33,462.66	
101-000-215.000			DUE TO		33,462.66
206-000-202.000			ACCOUNTS PAYABLE	77,920.40	
206-000-215.000			DUE TO CLEARING FUND		77,920.40
207-000-202.000			ACCOUNTS PAYABLE	1,549.22	
207-000-215.000			DUE TO CLEARING FUND		1,549.22
208-000-202.000			ACCOUNTS PAYABLE	17,999.68	
208-000-215.000			DUE TO CLEARING FUND		17,999.68
249-000-202.000			ACCOUNTS PAYABLE	6,203.64	
249-000-215.000			DUE TO CLEARING FUND		6,203.64
296-000-202.000			ACCOUNTS PAYABLE	190.83	
296-000-215.000			DUE TO CLEARING FUND		190.83
298-000-202.000			ACCOUNTS PAYABLE	935.00	
298-000-215.000			DUE TO CLEARING FUND		935.00
590-000-202.000			ACCOUNTS PAYABLE	2,650.64	
590-000-215.000			DUE TO CLEARING FUND		2,650.64
591-000-202.000			ACCOUNTS PAYABLE	557,845.47	
591-000-215.000			DUE TO CLEARING FUND		557,845.47
701-000-202.000			ACCOUNTS PAYABLE	61,053.75	
701-000-215.000			DUE TO OTHER FUNDS		61,053.75
				1,519,622.58	1,519,622.58
				1,519,622.58	1,519,622.58

PREPAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/31/2023	029	67750	AARON'S LAWN IN ORDER LLC	CONTRACT CEMETERY MAINTENANCE	825.000	567	5,700.00
03/31/2023	029	67757*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	270	17,577.03
				INSURANCE MEDICAL - OLD FIRE FUND	716.001	270	578.38
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	1,193.76
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	1,311.76
				CHECK 029 67757 TOTAL FOR FUND 101:			<u>20,660.93</u>
03/31/2023	029	67768	DETROIT BURGER BAR	OAK COUNTY RESTAURANT RELIEF GRANT RE	528.001	000	2,500.00
03/31/2023	029	67772	GENESEE VALLEY VAULT, INC	FEES CEMETERY OPENING/CLOSING	712.011	567	600.00
03/31/2023	029	67779	J.C. EHRlich	MAINTENANCE BLDG/GROUNDS	931.000	265	76.84
03/31/2023	029	67780	JAMES CHARLES	MILEAGE EXPENSE	860.000	101	54.00
03/31/2023	029	67784#	JOSEPH G. FERRARI	MILEAGE EXPENSE	860.000	253	22.27
				POSTAGE	730.000	267	2.97
				CHECK 029 67784 TOTAL FOR FUND 101:			<u>25.24</u>
03/31/2023	029	67785*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	270	376.08
03/31/2023	029	67792	MAMC	MEMBERSHIP DUES	829.000	101	45.00
03/31/2023	029	67796*#	MISWITCH COMMUNICATIONS, INC	TELEPHONE	853.000	265	781.75
03/31/2023	029	67810	QUILL	MISCELLANEOUS	962.000	171	249.98
03/31/2023	029	67816	SHELLY PINKERTON CORPORATION	MAINTENANCE EQUIPMENT	933.000	265	135.00
03/31/2023	029	67817	SHORELINE INVESTMENT SERVICES	MAINTENANCE BLDG/GROUNDS	931.000	265	65.00
03/31/2023	029	67825	SUSAN MCCULLOUGH	RECORDING SECRETARY	827.000	701	140.00
03/31/2023	029	67832	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP	231.040	000	1,026.42
				DEFERRED COMP	231.040	000	1,026.42
				CHECK 029 67832 TOTAL FOR FUND 101:			<u>2,052.84</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND				Total for fund 101 GENERAL FUND			33,462.66
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
03/31/2023	029	67752	ALADTEC	SOFTWARE & SUPPORT	933.001	357	3,932.00
03/31/2023	029	67754	AT&T MOBILITY	TELEPHONE	853.000	357	21.25
03/31/2023	029	67755	BEARCOM	RADIO/COMMUNICATIONS PARTS & LABOR	933.002	357	238.75
03/31/2023	029	67757*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	357	45,110.20
03/31/2023	029	67758	BOUND TREE MEDICAL, LLC	OPERATING SUPPLIES-MEDICAL	742.000	357	17.22
03/31/2023	029	67761	CITY OF AUBURN HILLS	EDUCATION TRAINING	957.001	357	240.00
03/31/2023	029	67771	FIRSTNET - AT&T MOBILITY	INSURANCE MEDICAL	716.000	357	366.61
03/31/2023	029	67776	IMPERIALDADE	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	145.16
03/31/2023	029	67778	J & B MEDICAL SUPPLY	OPERATING SUPPLIES-MEDICAL	742.000	357	157.25
				OPERATING SUPPLIES-MEDICAL	742.000	357	29.45
				CHECK 029 67778 TOTAL FOR FUND 206:			<u>186.70</u>
03/31/2023	029	67782	JONATHAN JONES	UNIFORM EXPENSE UNIFORMS	731.000	357	40.00
03/31/2023	029	67786	KELLY KILGORE	MILEAGE EXPENSE	860.000	357	341.58
				EDUCATION WORKSHOPS AND CONFERENCES	957.000	357	450.39
				CHECK 029 67786 TOTAL FOR FUND 206:			<u>791.97</u>
03/31/2023	029	67790	LINDE GAS & EQUIPMENT INC	OPERATING SUPPLIES-MEDICAL	742.000	357	85.48
03/31/2023	029	67801	OAKLAND COMMUNITY COLLEGE	PHYSICALS	836.000	357	100.00
03/31/2023	029	67802	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	1,464.24
03/31/2023	029	67808	PORT HURON FIRE DEPT	TURN-OUT GEAR	743.000	357	3,500.00
03/31/2023	029	67811	RANDY VESPER	EDUCATION WORKSHOPS AND CONFERENCES	957.000	357	175.00
03/31/2023	029	67819	STANDARD INSURANCE COMPANY	INSURANCE MEDICAL	716.000	357	2,038.39
03/31/2023	029	67820	STATE OF MICHIGAN	UNALLOCATED COST RECOVERY BILLING	802.001	357	1,005.13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
03/31/2023	029	67822	STEVE'S OXFORD AUTOMOTIVE	VEHICLE MAINTENANCE-FIRE	791.001	357	17.18
				VEHICLE MAINTENANCE-FIRE	791.001	357	1,480.12
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	55.00
				CHECK 029 67822 TOTAL FOR FUND 206:			<u>1,552.30</u>
03/31/2023	029	67830	VFIS	INSURANCE LIABILITY-VFIS	955.000	357	4,444.20
				INSURANCE FIREFIGHTERS	955.010	357	3,785.80
				FLEET INSURANCE	955.020	357	8,230.00
				CHECK 029 67830 TOTAL FOR FUND 206:			<u>16,460.00</u>
03/31/2023	029	67833	XTREME SHREDS	OFFICE SUPPLIES	728.000	357	50.00
03/31/2023	029	67834	WEST SHORE FIRE INC.	EDUCATION TRAINING	957.001	357	400.00
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			77,920.40
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
03/31/2023	029	67757*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	302	1,489.62
03/31/2023	029	67785*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	302	59.60
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			1,549.22
Fund: 208 PARKS & RECREATION FUND							
03/31/2023	029	67751	ADAM BICAN	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	280.00
03/31/2023	029	67753	ANDREA MOON	PROF/CONT TAE KWON DO & KARATE	816.641	752	301.00
03/31/2023	029	67756	BIANCO TOURS	PROF/CONT TRAVEL	816.671	758	915.00
03/31/2023	029	67759	CARLISLE/WORTMAN ASSOCIATES	PLANNER/PROF SERVICES- MASTER PLAN	801.001	751	80.00
03/31/2023	029	67764	DAN SULLIVAN	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	125.00
03/31/2023	029	67767	DAWN MEDICI	SENIOR ENRICHMENT SUPPLIES	728.402	758	180.00
03/31/2023	029	67770	ETS NORTH OAKLAND LLC	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	900.00
03/31/2023	029	67773	GRAINGER	MAINTENANCE BLDG & GROUNDS-CIVIC CENT	931.665	751	58.24
03/31/2023	029	67774	GREAT LAKES KIDS' ENERGY ZONE	PROF/CONT MOTHER/SON DANCE	816.615	752	1,344.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
03/31/2023	029	67777	INDEPENDENCE VILLAGE OF OXFORD	SENIOR SPECIAL EVENTS SUPPLIES	728.405	758	300.00
03/31/2023	029	67781	JEFF BOYER	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	500.00
03/31/2023	029	67787	KYLE HURLEY	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	540.00
03/31/2023	029	67791	LIVESTOCK NUTRITION COMPANY	FERTILIZER	737.000	757	1,993.00
03/31/2023	029	67793	MARGEE WOOD	PROF/CONT TOT TIME	816.648	752	507.20
03/31/2023	029	67794	MARY ELLEN HAGAN	REFUND TRAVEL TRIPS	964.671	758	48.00
				REFUND TRAVEL TRIPS	964.671	758	48.00
				CHECK 029 67794 TOTAL FOR FUND 208:			<u>96.00</u>
03/31/2023	029	67795	MATT BRACCI	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	820.00
03/31/2023	029	67796*#	MISWITCH COMMUNICATIONS, INC	TELEPHONE	853.000	751	191.55
03/31/2023	029	67797	MPARKS	EDUCATION WORKSHOPS AND CONFERENCES	957.000	751	15.00
03/31/2023	029	67798	NAEIR	MAINTENANCE HAND TOOLS	932.102	757	77.00
03/31/2023	029	67799	NORTH COUNTY VBL	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	125.00
03/31/2023	029	67800	NORTH METRO DETROIT SENIOR SB AS	SENIOR ATHLETICS SUPPLIES	728.401	758	350.00
03/31/2023	029	67803	ODP BUSINESS SOLUTIONS LLC	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	32.12
				OPER. SUPPLIES YOUTH SOCCER	740.625	752	32.12
				CHECK 029 67803 TOTAL FOR FUND 208:			<u>64.24</u>
03/31/2023	029	67805	OXFORD CHAMBER OF COMMERCE	MEMBERSHIP DUES	829.000	751	100.00
03/31/2023	029	67807	PIONEER DOOR CO	CAPITAL OUTLAY	970.001	751	475.00
03/31/2023	029	67813	SARA GRIBOWSKAS	PROF/CONT MOTHER/SON DANCE	816.615	752	150.00
03/31/2023	029	67821	STEVE SADLER	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	620.00
03/31/2023	029	67823	SUNSHINE SULLY CLEANING CO	JANITORIAL SERVICE	831.000	751	1,125.00
03/31/2023	029	67827	TOM CUSICK	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	400.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
03/31/2023	029	67828	TOOL SPORT & SIGN CO, INC	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	1,124.00
				OPER. SUPPLIES YOUTH SOCCER	740.625	752	3,038.00
				OPER. SUPPLIES YOUTH SOCCER	740.625	752	740.00
				CHECK 029 67828 TOTAL FOR FUND 208:			<u>4,902.00</u>
03/31/2023	029	67829	TRACTOR SUPPLY CREDIT PLAN	MAINTENANCE BUILDINGS - STONY	931.660	757	65.45
03/31/2023	029	67835	WHITE PINE HELICOPTERS	PROF/CONT EASTER BUNNY BONANZA	816.612	752	400.00
				Total for fund 208 PARKS & RECREATION FUND			17,999.68
Fund: 249 BUILDING DEPARTMENT FUND							
03/31/2023	029	67757*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	289	3,970.91
03/31/2023	029	67760	CATHERINE COOK	FEES BUILDING INSPECTOR	712.009	289	220.00
03/31/2023	029	67785*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	289	142.73
03/31/2023	029	67789	LAKE ORION PLUMBING & HEATING	FEES ELECTRIC	712.001	289	110.00
03/31/2023	029	67806	PATRICK H PAYNE	MILEAGE EXPENSE	860.000	289	350.00
03/31/2023	029	67812	ROBERT GERDS	MILEAGE EXPENSE	860.000	289	700.00
03/31/2023	029	67815	SEMBOIA, INC	MEMBERSHIP DUES	829.000	289	360.00
03/31/2023	029	67826	TOM BERGER	MILEAGE EXPENSE	860.000	289	350.00
				Total for fund 249 BUILDING DEPARTMENT FUND			6,203.64
Fund: 296 CABLE TV FUND							
03/31/2023	029	67765	DANIEL ZWIEZ	MILEAGE EXPENSE	860.000	296	40.61
03/31/2023	029	67766	DAVID F KENNY	MILEAGE EXPENSE	860.000	296	30.13
03/31/2023	029	67783	JOSEPH CALHOUN	MILEAGE EXPENSE	860.000	296	24.89
03/31/2023	029	67788	KYLE SNAGE	MILEAGE EXPENSE	860.000	296	45.20
03/31/2023	029	67814	SARAH MACY	OFFICE SUPPLIES	728.000	296	50.00
				Total for fund 296 CABLE TV FUND			190.83
Fund: 298 POLLY ANN TRAIL FUND							

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount	
Fund: 298 POLLY ANN TRAIL FUND								
03/31/2023	029	67804	OHM ADVISORS	GRANT EXPENSES	962.016	853	935.00	
							Total for fund 298 POLLY ANN TRAIL FUND	935.00
Fund: 590 SEWER FUND								
03/31/2023	029	67775	GREAT LAKES WATER AUTHORITY	FEES COUNTY USAGE	800.003	527	1,050.73	
03/31/2023	029	67809	POSTMASTER	POSTAGE	730.000	527	1,509.20	
03/31/2023	029	67831	VILLAGE OF OXFORD	FEES M-24 USAGE	800.002	527	90.71	
							Total for fund 590 SEWER FUND	2,650.64
Fund: 591 WATER FUND								
03/31/2023	029	67824	SUPERIOR EXCAVATING, INC	WATER LINE EXTENSIONS	972.000	538	557,845.47	
							Total for fund 591 WATER FUND	557,845.47
Fund: 701 TRUST & AGENCY FUND								
03/31/2023	029	67762	CLEARVIEW HOMES	Consultation (Escrow)	283.001	000	9,090.00	
							Consultation (Escrow)	443.75
							Consultation (Escrow)	20.00
							CHECK 029 67762 TOTAL FOR FUND 701:	9,553.75
03/31/2023	029	67763	CLEARVIEW HOMES, LLC	BPER002-22 - PL0018-20	283.000	000	50,000.00	
03/31/2023	029	67769	Essex Homes LLC	BSER126-21 - PSE0118-21	283.000	000	500.00	
03/31/2023	029	67818	SILVERADO CUSTOM HOMES INC	BC155-22 - PSE22-0064	283.000	000	500.00	
							BSER092-22 - PSE22-0073	500.00
							CHECK 029 67818 TOTAL FOR FUND 701:	1,000.00
							Total for fund 701 TRUST & AGENCY FUND	61,053.75
TOTAL - ALL FUNDS								759,811.29

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability

Total Cash Required		\$35,741.62
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$25,046.28
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$10,695.34
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$35,741.62

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Payroll Liability

Total Cash Required		\$35,692.41
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$25,126.32
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$10,566.09
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$35,692.41

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Payroll Liability

Total Cash Required		\$46,680.82
Debit for Checks (Net Pay)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$627.04
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$33,163.26
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$12,890.52
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$46,680.82

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Statistical Summary

Company:7TH - CHARTER TOWN Service Center:0056 Great Lakes
 Week#:9 Pay Date:03/02/2023
 Qtr/Year:1/2023 Run Time/Date:14:30:31 PM EST 02/27/2023

Status:Under Review
 P/E Date:02/27/2023

Taxes Debited	Federal Income Tax	12,641.25
	Earned Income Credit Advances	0.00
	Social Security - EE	6,233.57
	Social Security - ER	6,341.72
	Social Security Adj - EE	0.00
	Medicare - EE	1,457.83
	Medicare - ER	1,483.14
	Medicare Adj - EE	0.00
	Medicare Surtax - EE	0.00
	Medicare Surtax Adj - EE	0.00
	Federal Unemployment Tax	0.00
	FMLA-PSL Payments Credit	0.00
	FMLA-PSL ER FICA Credit	0.00
	FMLA-PSL Health Care Premium Credit	0.00
	Employee Retention Qualified Payments Credit	0.00
	Employee Retention Qualified Health Care Credit	0.00
	COBRA Premium Assistance Payments	0.00
	State Income Tax	4,093.34
	Non Resident State Income Tax	0.00
	State Unemployment Insurance - EE	0.00
	State Unemployment Insurance Adj - EE	0.00
	State Disability Insurance - EE	0.00
	State Disability Insurance Adj - EE	0.00
	State Unemployment/Disability Ins - ER	167.66
	State Family Leave Insurance - EE	0.00
	State Family Leave Insurance - ER	0.00
	State Family Leave Insurance Adj - EE	0.00
	State Medical Leave Insurance - EE	0.00
	State Medical Leave Insurance - ER	0.00
	State Medical Leave Insurance Adj - EE	0.00
	State Cares Fund - EE	0.00
	Transit Tax - EE	0.00
	Workers' Benefit Fund Assessment - EE	0.00
	Workers' Benefit Fund Assessment - ER	0.00
	Local Income Tax	0.00
	School District Tax	0.00
	Total Taxes Debited	32,418.51
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	73,253.02
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	712.12

Total Liability

Statistical Summary

Total Amount Debited From Your Account		106,383.65	106,383.65
Bank Debits & Other Liability	Checks	0.00	106,383.65
	Adjustments/Prepay/Voids	0.00	106,383.65
Taxes- Your Responsibility	None this payroll		106,383.65

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes Status: Under Review
 Week#: 11 Pay Date: 03/16/2023 P/E Date: 03/11/2023
 Qtr/Year: 1/2023 Run Time/Date: 12:01:40 PM EDT 03/13/2023

Taxes Debited	Federal Income Tax	6,336.64		
	Earned Income Credit Advances	0.00		
	Social Security - EE	3,747.09		
	Social Security - ER	3,801.17		
	Social Security Adj - EE	0.00		
	Medicare - EE	876.35		
	Medicare - ER	888.98		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	Federal Unemployment Tax	0.00		
	FMLA-PSL Payments Credit	0.00		
	FMLA-PSL ER FICA Credit	0.00		
	FMLA-PSL Health Care Premium Credit	0.00		
	Employee Retention Qualified Payments Credit	0.00		
	Employee Retention Qualified Health Care Credit	0.00		
	COBRA Premium Assistance Payments	0.00		
	State Income Tax	2,414.37		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	State Family Leave Insurance - EE	0.00		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	0.00		
	State Medical Leave Insurance - ER	0.00		
	State Medical Leave Insurance Adj - EE	0.00		
	State Cares Fund - EE	0.00		
	Transit Tax - EE	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
Workers' Benefit Fund Assessment - ER	0.00			
Local Income Tax	0.00			
School District Tax	0.00			
Total Taxes Debited	18,064.60			
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	44,176.33		
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	712.12		
	Total Amount Debited From Your Account		62,953.05	Total Liability
Bank Debits & Other Liability	Checks	0.00		62,953.05
	Adjustments/Prepay/Voids	0.00		62,953.05
Taxes- Your Responsibility	None this payroll			62,953.05

Statistical Summary

Company:7TH - CHARTER TOWN Service Center:0056 Great Lakes

Status:Under Review

Week#:13

Pay Date:03/30/2023

P/E Date:03/25/2023

Qtr/Year:1/2023

Run Time/Date:14:07:07 PM EDT 03/27/2023

Taxes Debited	
Federal Income Tax	11,072.10
Earned Income Credit Advances	0.00
Social Security - EE	5,915.21
Social Security - ER	6,023.33
Social Security Adj - EE	0.00
Medicare - EE	1,383.39
Medicare - ER	1,408.68
Medicare Adj - EE	0.00
Medicare Surtax - EE	0.00
Medicare Surtax Adj - EE	0.00
Federal Unemployment Tax	0.00
FMLA-PSL Payments Credit	0.00
FMLA-PSL ER FICA Credit	0.00
FMLA-PSL Health Care Premium Credit	0.00
Employee Retention Qualified Payments Credit	0.00
Employee Retention Qualified Health Care Credit	0.00
COBRA Premium Assistance Payments	0.00
State Income Tax	3,913.48
Non Resident State Income Tax	0.00
State Unemployment Insurance - EE	0.00
State Unemployment Insurance Adj - EE	0.00
State Disability Insurance - EE	0.00
State Disability Insurance Adj - EE	0.00
State Unemployment/Disability Ins - ER	264.59
State Family Leave Insurance - EE	0.00
State Family Leave Insurance - ER	0.00
State Family Leave Insurance Adj - EE	0.00
State Medical Leave Insurance - EE	0.00
State Medical Leave Insurance - ER	0.00
State Medical Leave Insurance Adj - EE	0.00
State Cares Fund - EE	0.00
Transit Tax - EE	0.00
Workers' Benefit Fund Assessment - EE	0.00
Workers' Benefit Fund Assessment - ER	0.00
Local Income Tax	0.00
School District Tax	0.00
Total Taxes Debited	29,980.78
Other Transfers	
Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	69,985.71
Wage Garnishments Acct. No.0167204Tran/ABA072404333	712.12

Total Liability

Statistical Summary

Total Amount Debited From Your Account		100,678.61	100,678.61
Bank Debits & Other Liability	Checks	0.00	100,678.61
	Adjustments/Prepay/Voids	0.00	100,678.61
Taxes- Your Responsibility	None this payroll		100,678.61

Payroll Liability

Total Cash Required		\$18,853.28
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$14,140.71
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$4,712.57
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$18,853.28

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

Total Cash Required		\$20,776.67
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$15,734.00
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$5,042.67
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$20,776.67

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

Total Cash Required		\$19,111.22
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$14,242.67
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$4,702.32
Debit for GPS (Garnishment Payment Services)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$166.23
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$19,111.22

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

Total Cash Required		\$8,174.96
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$6,381.27
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$1,793.69
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976		\$8,174.96

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

CABLE

Payroll Liability

Total Cash Required		\$8,706.65
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$6,805.85
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$1,900.80
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976		\$8,706.65

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

CABLE

Payroll Liability

Total Cash Required		\$8,807.03
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$6,901.60
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$1,905.43
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976		\$8,807.03

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

CABLE

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
04/12/2023	CD	S	110973	SUMMARY CD 04/12/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		81,433.42
100-000-084.101			DUE FROM GENERAL FUND	27,861.25	
100-000-084.207			DUE FROM POLICE	2,500.00	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	17,785.50	
100-000-084.297			DUE FROM SAFETY PATH	5,457.50	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	2,166.67	
100-000-084.590			DUE FROM SEWER	2,925.00	
100-000-084.591			DUE FROM WATER	13,887.50	
100-000-084.701			DUE FROM TRUST & AGENCY	8,850.00	
101-000-202.000			ACCOUNTS PAYABLE	27,861.25	
101-000-215.000			DUE TO		27,861.25
207-000-202.000			ACCOUNTS PAYABLE	2,500.00	
207-000-215.000			DUE TO CLEARING FUND		2,500.00
249-000-202.000			ACCOUNTS PAYABLE	17,785.50	
249-000-215.000			DUE TO CLEARING FUND		17,785.50
297-000-202.000			ACCOUNTS PAYABLE	5,457.50	
297-000-215.000			DUE TO CLEARING FUND		5,457.50
298-000-202.000			ACCOUNTS PAYABLE	2,166.67	
298-000-215.000			DUE TO CLEARING FUND		2,166.67
590-000-202.000			ACCOUNTS PAYABLE	2,925.00	
590-000-215.000			DUE TO CLEARING FUND		2,925.00
591-000-202.000			ACCOUNTS PAYABLE	13,887.50	
591-000-215.000			DUE TO CLEARING FUND		13,887.50
701-000-202.000			ACCOUNTS PAYABLE	8,850.00	
701-000-215.000			DUE TO OTHER FUNDS		8,850.00
				<u>162,866.84</u>	<u>162,866.84</u>
				<u>162,866.84</u>	<u>162,866.84</u>

TO BE PAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/12/2023	029	67836	ADKISON, NEED & ALLEN, & RENTROP	LEGAL FEES	826.000	257	200.00
04/12/2023	029	67837*#	CARLISLE/WORTMAN ASSOCIATES	PLANNER/PROF. SERVICES PLANNER	801.000	701	920.00
				PLANNER/PROF. SERVICES	801.009	701	7,142.50
				PLANNER/PROF. SERVICES	801.009	701	320.00
				PLANNER/PROF. SERVICES PLANNER	801.000	702	197.50
				PLANNER/PROF. SERVICES PLANNER	801.000	702	47.50
				PLANNER/PROF. SERVICES PLANNER	801.000	702	95.00
				PLANNER/PROF. SERVICES PLANNER	801.000	702	95.00
				CHECK 029 67837 TOTAL FOR FUND 101:			<u>8,817.50</u>
04/12/2023	029	67841*#	SHARPE ENGINEERING	MISCELLANEOUS	962.000	262	450.00
				ENGINEERING FEES - PARKING LOTS	821.011	265	2,512.50
				ARPA EXPENSES	962.002	267	8,333.75
				ENGINEERING FEES - GENERAL	821.000	447	382.50
				ENGINEERING FEES - GENERAL	821.000	447	700.00
				ENGINEERING FEES - GENERAL	821.000	447	900.00
				CHECK 029 67841 TOTAL FOR FUND 101:			<u>13,278.75</u>
04/12/2023	029	67842*#	THE KELLY FIRM	LEGAL FEES	826.000	266	2,250.00
				LEGAL FEES	826.000	701	2,145.00
				LEGAL FEES	826.000	702	1,170.00
				CHECK 029 67842 TOTAL FOR FUND 101:			<u>5,565.00</u>
				Total for fund 101 GENERAL FUND			27,861.25
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
04/12/2023	029	67842*#	THE KELLY FIRM	LEGAL FEES	826.000	302	2,500.00
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			2,500.00
Fund: 249 BUILDING DEPARTMENT FUND							
04/12/2023	029	67839	PATRICK H PAYNE	FEES ELECTRIC INSPECTORS	712.001	289	2,790.00
				FEES BUILDING INSPECTOR	712.009	289	132.50
				CHECK 029 67839 TOTAL FOR FUND 249:			<u>2,922.50</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING DEPARTMENT FUND							
04/12/2023	029	67840*#	ROBERT GERDS	FEES HEATING INSPECTOR	712.002	289	2,520.00
				FEES HEATING INSPECTOR	712.002	289	270.00
				FEES PLUMBING INSPECTOR	712.004	289	1,485.00
				FEES BUILDING INSPECTOR	712.009	289	265.00
				CHECK 029 67840 TOTAL FOR FUND 249:			<u>4,540.00</u>
04/12/2023	029	67841*#	SHARPE ENGINEERING	SOIL EROSION INSPECTOR	712.013	289	2,190.00
04/12/2023	029	67842*#	THE KELLY FIRM	LEGAL FEES	826.000	289	780.00
04/12/2023	029	67843	TOM BERGER	FEES BUILDING INSPECTOR	712.009	289	7,353.00
				Total for fund 249 BUILDING DEPARTMENT FUND			17,785.50
Fund: 297 SAFETY PATH FUND							
04/12/2023	029	67841*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	852	2,197.50
				ENGINEERING FEES - GENERAL	821.000	852	3,260.00
				CHECK 029 67841 TOTAL FOR FUND 297:			<u>5,457.50</u>
				Total for fund 297 SAFETY PATH FUND			5,457.50
Fund: 298 POLLY ANN TRAIL FUND							
04/12/2023	029	67838	LINDA MORAN SERVICES, LLC	CONTRACTED SERVICES PATC	824.000	853	2,166.67
				Total for fund 298 POLLY ANN TRAIL FUND			2,166.67
Fund: 590 SEWER FUND							
04/12/2023	029	67840*#	ROBERT GERDS	INSPECTOR FEES	712.000	527	360.00
04/12/2023	029	67842*#	THE KELLY FIRM	M24 SEWER EXTENSION S.A.D.	962.025	527	930.00
				M24 SEWER EXTENSION S.A.D.	962.025	527	1,635.00
				CHECK 029 67842 TOTAL FOR FUND 590:			<u>2,565.00</u>
				Total for fund 590 SEWER FUND			2,925.00
Fund: 591 WATER FUND							
04/12/2023	029	67840*#	ROBERT GERDS	INSPECTOR FEES	712.000	538	360.00
04/12/2023	029	67841*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	538	13,482.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER FUND							
04/12/2023	029	67842*#	THE KELLY FIRM	LEGAL FEES	826.000	538	45.00
Total for fund 591 WATER FUND							13,887.50
Fund: 701 TRUST & AGENCY FUND							
04/12/2023	029	67837*#	CARLISLE/WORTMAN ASSOCIATES	BTA22-0002	283.001	000	855.00
				Consultation (Escrow)	283.001	000	142.50
CHECK 029 67837 TOTAL FOR FUND 701:							997.50
04/12/2023	029	67841*#	SHARPE ENGINEERING	Consultation (Escrow)	283.001	000	967.50
				Consultation (Escrow)	283.001	000	1,935.00
				Consultant Fees	283.001	000	900.00
				BTA23-0001	283.001	000	450.00
CHECK 029 67841 TOTAL FOR FUND 701:							4,252.50
04/12/2023	029	67842*#	THE KELLY FIRM	Consultation (Escrow)	283.001	000	120.00
				Consultation (Escrow)	283.001	000	735.00
				Consultation (Escrow)	283.001	000	195.00
				Consultation (Escrow)	283.001	000	240.00
				BTA22-0002	283.001	000	405.00
				BTA23-0001	283.001	000	765.00
				Consultation (Escrow)	283.001	000	570.00
				BTA23-0003	283.001	000	570.00
CHECK 029 67842 TOTAL FOR FUND 701:							3,600.00
Total for fund 701 TRUST & AGENCY FUND							8,850.00
TOTAL - ALL FUNDS							81,433.42

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Exhibit A

Oxford Charter Township

Allocation Estimate for Michigan State-Subdivision Agreement Teva, Allergan, CVS, and Walmart Opioid Settlements

The estimates below are projected aggregate settlement payments over the lifetime of each individual settlement. The actual amounts received will vary depending on the level of participation by local governments, amounts distributed out of the National Contingency Fee Fund, administrative expenses associated with the Settlements, and other factors.

Opioid Lawsuit Filed Against One of the Defendants: No

Estimated Total Allocation from the Teva, Allergan, CVS, and Walmart Settlement Agreements (Assuming 100% Participation)						
	Allocation Percentage	Teva (13 years)	Allergan (7 years)	CVS (10 years)	Walmart (1-6 years)	Total
Michigan State-Subdivision Agreement (50% Share to Local Governments)	0.0131849087%	\$6,399.98	\$3,812.80	\$8,465.69	\$4,793.99	\$23,472.47
Settlement Default (15% Share to Local Governments)	0.0127384634%	\$2,327.46	\$1,386.59	\$3,078.69	\$1,743.41	\$8,536.14

Exhibit B

Exhibit K
Subdivision and Special District Settlement Participation Form

Governmental Entity: OXFORD CHARTER TOWNSHIP	State: MI
Authorized Signatory: Jack Curtis	
Address 1: 300 Dunlap Road	
Address 2:	
City, State, Zip: Oxford, MI 48371	
Phone: (248)628-9787	
Email: JCurtis@oxfordtownship.org	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K

Subdivision Participation and Release Form

Will your subdivision or special district be signing the settlement participation form for the CVS Settlement at this time?

Yes [] No

Governmental Entity: OXFORD CHARTER TOWNSHIP	State: MI
Authorized Signatory: Jack Curtis	
Address 1: 300 Dunlap Road	
Address 2:	
City, State, Zip: Oxford, MI 48371	
Phone: (248)628-9787	
Email: JCurtis@oxfordtownship.org	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K

Subdivision Participation Form

Will your subdivision or special district be signing the settlement participation form for the Walmart Settlement at this time?

Yes No

Governmental Entity: OXFORD CHARTER TOWNSHIP	State: MI
Authorized Official: Jack Curtis	
Address 1: 300 Dunlap Road	
Address 2:	
City, State, Zip: Oxford, MI 48371	
Phone: (248)628-9787	
Email: JCurtis@oxfordtownship.org	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K
Subdivision and Special District Settlement Participation Form

Will your subdivision or special district be signing the settlement participation forms for the Allergan and Teva Settlements at this time?

Yes No

Governmental Entity: OXFORD CHARTER TOWNSHIP	State: MI
Authorized Signatory: Jack Curtis	
Address 1: 300 Dunlap Road	
Address 2:	
City, State, Zip: Oxford, MI 48371	
Phone: (248)628-9787	
Email: JCurtis@oxfordtownship.org	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopiodsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



Exhibit C

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN**

**RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN
PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION**

At a meeting of the Township Board of Trustees ("Board") of the Charter Township of Oxford, County of Oakland, State of Michigan (the "Township") at a meeting held on _____ 2023, at 300 Dunlap, Oxford, Michigan 48371 at 7:00 p.m., there were:

PRESENT: _____

ABSENT: _____

The following preambles and resolution were offered by _____ and seconded by _____:

WHEREAS, the Charter Township of Oxford as a local government sub-division of the State of Michigan is eligible to participate in proposed national opioid settlements with Teva Pharmaceuticals Industries Ltd. and Allergan Finance, LLC (prescription opioids manufacturers), and CVS Health Corp. and CVS Pharmacy, Inc., and Walmart ("Settling Defendants"); and

WHEREAS, the Settling Defendants have negotiated proposed national settlement agreements ("Proposed Settlements") and a Memorandum of Understanding has been developed with the State of Michigan to address Settling Defendants conduct, which caused, or contributed to the existence of, a public nuisance associated with the opioid public health epidemic; and

WHEREAS, the Proposed Settlements contain significant monetary relief to fund abatement and prevention strategies associated with the opioids public nuisance; including payments up to \$3.34 billion over the next 13 years by Teva; up to \$2.02 billion over 7 years by Allergan; \$4.9 billion over the next ten years by CVS; and \$2.74 billion within six years by Walmart; and

WHEREAS, the Proposed Settlements contain significant equitable relief, including agreement by Teva and Allergan to abide by strict limitations on their marketing, promotion, sale, and distribution of opioids, as well as agreement by CVS and Walmart to implement changes in how they handle opioid compliance structures; pharmacist judgment; diversion prevention; suspicious order monitoring; and reporting on red-flag processes; and

WHEREAS, the Township previously executed Participation Agreements for the Distributor and Janssen Settlements, which have conferred and continue to confer valuable benefits; and

WHEREAS, the Proposed Settlements each contain a “default” allocation method where 15% of the settlement proceeds are allocable to local governments;

NOW THEREFORE, the Township authorizes the execution of Participation Agreements for: (1) the Master Settlement Agreement with Teva Pharmaceuticals Industries Ltd.; (2) the Master Settlement Agreement with Allergan Finance, LLC; (3) the Master Settlement Agreement with CVS Health Corp. and CVS Pharmacy, Inc.; and (4) the Master Settlement Agreement with Walmart, Inc;

IT IS FURTHER RESOLVED, the Board of Trustees authorizes the Township Supervisor to opt-in to the settlements, consent to the terms of the settlement and such further action as is necessary to receive the settlement funds;

IT IS FURTHER RESOLVED, the election, agreement, and authorization in this Resolution are subject to completion of all other necessary actions by the Court and the other parties required to finalize the settlements as described herein.

A roll call vote on the foregoing resolution was taken, the result of which is as follows:

YES:

NO:

ABSTAIN:

THE RESOLUTION WAS THEREUPON DECLARED ADOPTED.

CERTIFICATION

I, the undersigned, the duly qualified and acting Clerk of the Township of Oxford, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Trustees at a regular meeting held on _____, 2023, the original of which is on file in my office, and that such meeting was conducted and public notice thereof was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended, and that minutes of such meeting were kept and are available as required by such Act.

Curtis W. Wright
Township Clerk

Dated: March ____, 2023



LEGAL DEPARTMENT
LaRae Steigenga
Phone: (616) 791-3063
Larae.steigenga@meijer.com

March 8, 2023

Mr. Joseph G. Ferrari
Oxford Township Treasurer
300 Dunlap Road
Oxford, MI 48371

Re: Grant of Permanent Easement for Safety Path – Lapeer Road
Meijer Store #197– Oxford Township, Oakland County, Michigan

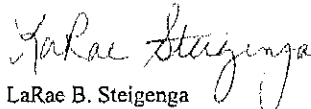
Dear Joe:

I have enclosed one fully executed original of the Grant of Permanent Easement for Safety Path, between Meijer, Inc. and the Charter Township of Oxford, for the above-referenced location, dated March 8, 2023 (the "Easement"). Once the Easement has been recorded in the Oakland County records, I ask that you provide me with a copy of the recorded Easement for the Meijer records.

If you have questions or concerns, please contact me at the number shown above. Thank you.

Sincerely,

MEIJER


LaRae B. Steigenga
Paralegal

Enclosure

<https://meijer365.sharepoint.com/sites/Legal-RETeam/REsites/197> Oxford Twp MI (OXF)/Easements/Safety Path
Easement_Lapeer Road 2023/Letter on Electronic letterhead.docx

cc: Matt Levitt
Aaron Morrissey

EXHIBIT B

Addendum to Easement for Safety Path

1. **Other Utility Lines:** Prior to beginning any work in the permanent easement area, the Grantee shall locate utility lines or equipment located in the easement area, in order that the Grantee may avoid damaging such lines and equipment as may exist, if any.
2. **Construction, Maintenance, Repair and Operation:** The Grantee shall exercise reasonable efforts to construct, operate, maintain, repair and/or replace the sanitary sewer improvements and exercise the rights granted herein, so as to minimize the interference with the development, operation and use of Grantor's property.
3. **Mechanics' and Materialmen's Liens:** In the event any mechanics' liens or materialmen's liens are filed against the Grantor's property, or any part thereof, as a result of the operation, repair, maintenance or replacement of the sanitary sewer improvements, or any other work performed by Grantee pursuant to the easement rights granted herein, the Grantee shall either pay or cause to be paid the same and have the liens immediately discharged of record.
4. **Notice:** Notices delivered personally or sent by certified mail to Grantor at 2929 Walker Avenue, N.W., Grand Rapids, Michigan 49544, Attention: Real Estate Department, shall be sufficient notice. A notice sent by certified mail shall be deemed given on the date the notice is deposited for mailing in a United States Post office or mail receptacle with proper postage affixed.
5. **Indemnity:** To the extent permitted by law, Grantee shall indemnify and hold Grantor harmless from and against any liability incurred by or threatened against Grantor arising out of the exercise by Grantee, its agents, contractors or employees of the rights granted herein including but not limited to indemnification against court costs, litigation expenses and attorney fees, except to the extent caused by the sole negligence of the Grantor, its officers, agents, invitees and/or employees.
6. **Not a Public Dedication:** Nothing herein contained shall be deemed to be a gift or dedication of any portion of the Property to the general public or for the general public or for any public purpose whatsoever, it being the intention of the parties hereto that this agreement be strictly limited to and for the purposes herein expressed.

This Addendum to Easement for Safety Path is incorporated into and made a part of that certain Easement dated March 8, 2023, executed by Meijer, Inc., as Grantor, conveying easement rights to the Charter Township of Oxford.

GRANT OF PERMANENT EASEMENT FOR SAFETY PATH

KNOWN ALL PERSONS BY THESE PRESENTS, that MEIJER, INC. a Michigan corporation, whose address is 2929 Walker Avenue, N.W., Grand Rapids, MI 49544, hereinafter referred to as "Grantor", being title holder to the following described parcel of land, to wit:

Legal Description of Burdened Parcel

Tax Parcel Identification # 04-22-200-030

A PART OF THE NORTHWEST ¼ OF SECTION 22, T-5-N, R-10-E, OXFORD TOWNSHIP, OAKLAND COUNTY, MICHIGAN; MORE PARTICULARLY DESCRIBED AS BEGINNING AT A POINT LOCATED S87°58'43"W 156.80 FEET AND S18°24'11"E 34.40 FEET FROM NORTH ¼ CORNER OF SECTION 22; THENCE CONTINUING S18°24'11"E 1096.60 FEET; THENCE S02°59'55"W 335.80 FEET; THENCE S71°35'49"W 252.46 FEET; THENCE N18°24'11"W 248.00 FEET; THENCE S71°35'49"W 560.00 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF LAPEER ROAD (M-24); THENCE ALONG SAID LINE N18°24'11"W 83.29 FEET; THENCE N71°35'34"E 54.95 FEET; THENCE S18°24'11"E 43.29 FEET; THENCE N71°35'49"E 161.10 FEET; THENCE 42.79 FEET ALONG A NON-TANGENT CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 30.00 FEET, CHORD BEARING N20°56'48"E 39.25 FEET; THENCE N18°45'39"W 115.15 FEET; THENCE 134.45 FEET ALONG A NON-TANGENT CURVE TO LEFT, SAID CURVE HAVING A RADIUS OF 180.00 FEET, CHORD BEARING N42°15'36"W 131.35 FEET; THENCE N71°35'49"E 35.90 FEET; THENCE 23.56 FEET ALONG A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 15.00 FEET, CHORD BEARING N26°35'49"E 21.21 FEET; THENCE N18°24'11"W 190.68 FEET; THENCE S71°35'49"W 238.00 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF LAPEER ROAD (M-24); THENCE ALONG SAID LINE N18°24'11"W 201.01 FEET; THENCE 577.08 FEET ALONG CURVE TO LEFT, SAID CURVE HAVING A RADIUS OF 5829.65 FEET, CHORD BEARING N21°14'20"W 576.84 FEET; THENCE N14°34'18"E 56.10 FEET; THENCE N29°26'23"W 108.10 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF RAY ROAD; THENCE N87°58'43"E 345.35 FEET; THENCE 42.26 FEET ALONG A NON-TANGENT CURVE TO LEFT, SAID CURVE HAVING A RADIUS OF 45.79 FEET, CHORD BEARING S30°02'38"W 40.78 FEET; THENCE S03°36'07"W 105.01 FEET; THENCE S17°20'42"W 32.74 FEET; THENCE 16.57 FEET ALONG CURVE TO LEFT, SAID CURVE HAVING A RADIUS OF 68.66 FEET, CHORD BEARING S10°26'00"W 16.53 FEET; THENCE S03°31'17"W 144.72 FEET; THENCE 47.89 FEET ALONG CURVE TO LEFT, SAID CURVE HAVING A RADIUS OF 24.42 FEET, CHORD BEARING S52°39'42"E 40.58 FEET; THENCE N71°09'19"E 46.69 FEET; THENCE 41.42 FEET ALONG CURVE TO LEFT, SAID CURVE HAVING A RADIUS OF 269.67 FEET, CHORD BEARING N66°45'19"E 41.38 FEET; THENCE N62°21'20"E 43.02 FEET; THENCE 59.43 FEET ALONG CURVE TO RIGHT, SAID CURVE HAVING A RADIUS OF 368.01 FEET, CHORD BEARING N66°58'53"E 59.36 FEET; THENCE N71°36'27"E 67.00 FEET; THENCE 37.15 FEET ALONG CURVE TO LEFT, SAID CURVE HAVING A RADIUS OF 29.00 FEET, CHORD BEARING N34°54'34"E 34.66 FEET; THENCE N01°47'19"W 206.50 FEET; THENCE S87°58'43"W 39.61 FEET; THENCE N02°01'17"W 34.40 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF RAY ROAD; THENCE ALONG SAID LINE N87°58'43"E 453.86 FEET TO THE POINT OF BEGINNING AND CONTAINING APPROXIMATELY 25.33 ACRES.

for and in consideration of the sum of ONE DOLLAR (\$1.00), receipt of which is hereby acknowledged, does hereby grant and convey to the CHARTER TOWNSHIP OF OXFORD, a

Michigan Municipal Corporation, whose address is 300 Dunlap Road, Oxford, MI 48371, hereinafter referred to as "Grantee", the nonexclusive perpetual right to construct, operate, maintain, repair and/or replace a safety path (the "Safety Path") upon, across, in, through, and under the following land located in the Charter Township of Oxford and described as:

Description of Permanent Safety Path Easement

THE WEST 15 FEET OF THE ABOVE DESCRIBED PARCEL OF LAND. SAID EASEMENT BEING ADJACENT TO THE LAPEER ROAD (M-24) RIGHT-OF-WAY.

and to enter upon sufficient land adjacent to said Safety Path easement for the purpose of exercising the rights and privileges granted herein.

1. The Grantor herewith agrees not to build or convey to others permission to build any permanent structures on the above-described permanent easement. Permanent structures include, but are not limited to, structures with footings, fences, fixtures with foundations, decks, swimming pools, culverts, and similar non-removable features.
2. All trees, shrubbery, and landscaping within the permanent easement can be removed and is not required to be replaced. Notwithstanding the foregoing, in the event of such removal of trees, shrubbery, and landscaping, Grantee hereby represents and warrants to Grantor that Grantor's Burdened Parcel will remain in compliance with municipal green space and landscaping requirements and Grantor shall have no obligation to replace the same on Grantor's Burdened Parcel.
3. The premises so disturbed by reason of the exercise of any of the foregoing powers, rights, and privileges, shall be reasonably restored to its condition that existed prior to entering said premises by the Grantee except that the Grantee will in no case be responsible for replacing or paying for replacing any aesthetic plantings or improvements other than ordinary lawns or approved standard walks, roadways, driveways and parking lot surfacing which were required to be removed for the construction and/or replacement of said Safety Path.
4. Grantor retains, reserves, and shall continue to use the permanent easement for any and all purposes which do not interfere with, obstruct the use of, or prevent the use by the Grantee. Any unauthorized use or obstruction can be removed by the Grantee and not replaced.
5. It is understood that the easement, rights, and privileges granted herein are nonexclusive, and Grantor reserves and retains the right to convey similar easements and rights to other entities as Grantor may deem proper provided such similar easements do not affect Grantee's permanent easement.
6. This instrument and the rights and obligations contained herein shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors, and assigns.
7. Exhibit A of the above-described permanent easement is attached hereto and made a part hereof.
8. This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any modification of this easement must be in writing and must be signed by the party to be charged.
9. This easement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan. The language of all parts of this easement is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any party.
10. It is understood and agreed between the parties that the terms and conditions herein are contractual and are not a mere recital. No other agreements, understandings, contracts, or representations between Grantor and Grantee in any way related to the subject matter, except as expressly stated herein.
11. If any provision of this easement or its application to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this easement shall not be affected and shall remain valid and enforceable to the fullest extent permitted by law.
12. It is understood and agreed between the parties that a failure by either party to fulfill the terms set forth in this easement shall not result in extinguishment of the easement rights granted herein or constitute a waiver of such terms.

13. SEE ADDENDUM ATTACHED AS EXHIBIT B FOR ADDITIONAL TERMS.

IN WITNESS WHEREOF, the undersigned Grantor(s) has (have) hereto affixed signature(s) this 8th day of March 2023.

Grantor(s):

MEIJER, INC.

By: [Signature]
Michael Flickinger

Legal AM

Its: Vice President-Real Estate

Bus. ML

Bus. KA

ACKNOWLEDGEMENT

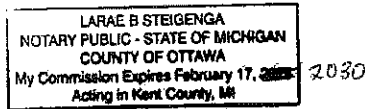
STATE OF MICHIGAN)
)
COUNTY OF KENT)

On this 8th day of March, 2023,

before me, a Notary Public in and for said County, personally appeared Michael Flickinger, Vice President-Real Estate of Meijer, Inc., a Michigan corporation, to me known to be the same person(s) described in and who executed said document, who then acknowledged said instrument to be the free act and deed.

[Signature]
Notary Public,
Ottawa County, Michigan

My Commission Expires: 17-Feb-2030



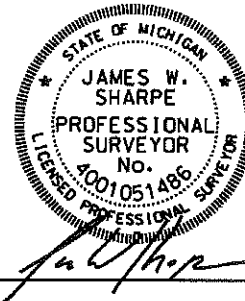
Drafted By: James Sharpe
Sharpe Engineering, Inc.
101 N. Washington
Oxford, MI 48371

When Recorded, Return Original Signed Copy To:

Curtis Wright, Township Clerk
Charter Township of Oxford
300 Dunlap
Oxford, MI 48371



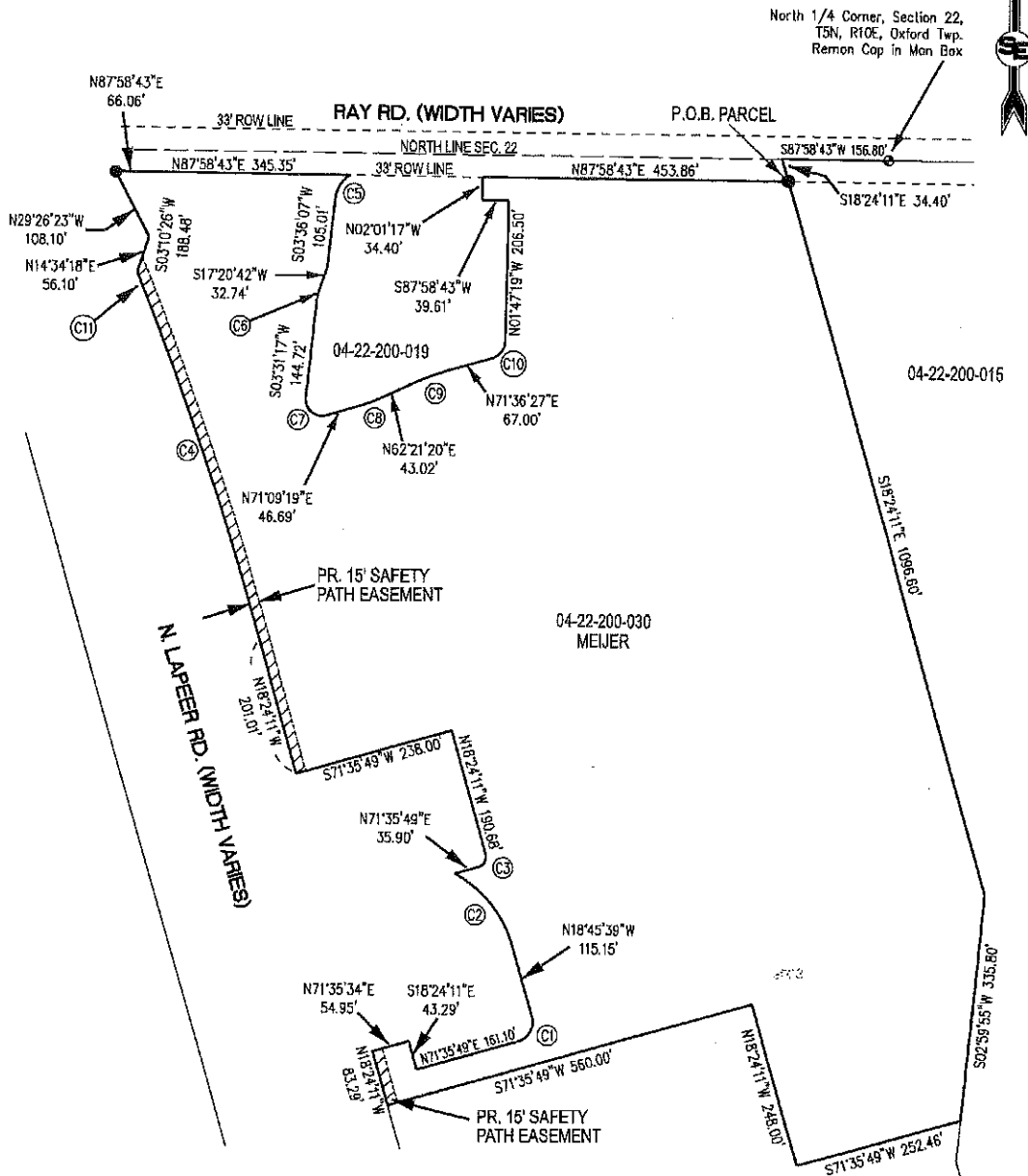
SHARPE ENGINEERING, INC.
 101 N. Washington St. • Oxford, Michigan 48371
 248.877.2102 • jim@sharpe-engineering.com



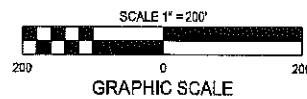
Client CHARTER TOWNSHIP OF OXFORD
 Address 300 DUNLAP ROAD
OXFORD, MI 48371

Date 02/27/23
 Job # 017.00.00
 SHEET # 1 OF 1

EXHIBIT A - EASEMENT FOR SAFETY PATH



CURVE	LENGTH	RADIUS	DELTA	CHORD	BEARING
C1	42.79'	30.00'	81° 42' 47"	39.25'	N20° 56' 48"E
C2	134.45'	180.00'	42° 47' 51"	131.35'	N42° 15' 36"W
C3	23.56'	15.00'	90° 00' 00"	21.21'	N26° 35' 49"E
C4	577.08'	5829.65'	05° 40' 18"	576.84'	N21° 14' 20"W
C5	42.26'	45.79'	52° 53' 03"	40.78'	S30° 02' 38"W
C6	16.57'	68.66'	13° 49' 39"	16.53'	S10° 26' 00"W
C7	47.89'	24.42'	112° 22' 40"	40.58'	S52° 39' 42"E
C8	41.42'	269.67'	08° 48' 02"	41.58'	N66° 45' 19"E
C9	59.43'	388.01'	09° 15' 07"	59.36'	N66° 58' 53"E
C10	37.15'	29.00'	73° 23' 04"	34.66'	N34° 54' 34"E
C11	40.93'	5829.65'	00° 24' 08"	40.93'	N23° 52' 25"W



1100 Clark
Lapeer, MI 48446



Friday, March 10, 2023

CHARTER TOWNSHIP OF OXFORD
Jack Curtis
300 Dunlap rd
Oxford, MI 48371

Regarding: 2435 Lapeer Rd,hwy 24, Oxford Township

Enclosed are two (2) copies of the Accounts Receivable Agreement for your signature. The payment for this work is \$4,143.13 based on:

Relocate existing overhead pole 70 south for future fire station entrance

Please return the signed agreement to me with a check made payable to DTE Energy. Keep the "Customer Copy" document for your records. To ensure proper credit, the Agreement number should be indicated on your remitted check. When we receive the signed agreement and your check, we will proceed to schedule the work.

If you have any questions regarding this job, please feel free to contact me at the phone number or e-mail address indicated below.

Sincerely,

Linda K. Lee
Planner

linda.lee@dteenergy.com

enclosures:
Two copies of the Accounts Receivable Agreement



Accounts Receivable Agreement
No. 67640686

"DTE Energy" and "Customer" make this agreement for consideration of the promises in the Agreement.

"DTE Energy" is:

The DTE Energy Company
1100 Clark
Lapeer, MI 48446

"Customer" is:

CHARTER TOWNSHIP OF OXFORD
Jack Curtis
300 Dunlap rd
Oxford, MI 48371

Background Statement: Customer requests DTE Energy to perform the work indicated below in the vicinity of 2435 Lapeer Rd, hwy 24. To do this, DTE Energy requires that payment be made in the amount indicated below. Under Michigan Public Service Commission rules, DTE Energy is permitted to require payment before performing this work.

**DTE Energy and Customer agree to the following terms:
See details of this contract under the Terms and Conditions section**

Payment for the requested work is \$4,143.13.

The type of work to be performed:

Relocate existing overhead pole 70' south for future fire station entrance

In return for the above payment, The DTE Energy Company agrees to perform the requested work, providing all necessary permits and rights-of-way can be secured. This job will not be scheduled until DTE Energy receives payment for the above work.

Notwithstanding anything herein to the contrary, the installation, ownership, and maintenance of electric services and the rates, fees, and charges to be made shall be subject to and in accordance with the orders and rules and regulations adopted and approved from time to time by the Michigan Public Service Commission.

DTE Energy:(sign) William E Flaherty/S/ Title: Supervisor Date: 3-10-2023
William E Flaherty

Customer:(sign) Jack L. Curtis (print) JACK L. CURTIS Date: 04/3/2023
(sign) _____ (print) _____ Date: _____

Terms and Conditions
Accounts Receivable Agreement

1. **MPSC Rules** - This Agreement is subject to the Michigan Public Services Commission ("MPSC") Rules, including but not limited to, Rule C6.1, "Extension of Service", Rule C6.2, "Overhead Extension Policy", Rule C6.3, "Underground Distribution Systems"; and Rule C6.5 "Miscellaneous Customer Requests", which are incorporated herein by reference.
2. **Description of Work** - DTE Energy or one of its contractors shall install or remove the underground or overhead conductors and any associated overhead or underground equipment required for the request, (collectively, the "Work"). DTE Energy will only install electric service and is not responsible for any other utility service including, but not limited to, cable television, or other communication services. Customer shall contact those companies responsible for the installation of services other than electrical service.
3. **Customer Staking Requirements**
 - a. Prior to commencement of the Work, Customer shall visually identify, by either exposing or clearly staking through the use of flags or other appropriate identification device, all private underground property, including but not limited to:
 - a. private electrical lines
 - b. sprinkler systems
 - c. invisible fences
 - d. swimming pool hardware
 - e. septic tanks and fields
 - f. fiber optic lines
 - g. security systems
 - h. heated sidewalk and driveway equipment
 - i. burial sites of pets
 - j. geothermal systems
 - k. private water mains and lines
 - l. solar power equipment
 - m. privately owned gas
 - n. propane and petroleum lines
 - o. any other underground equipment not previously listed.
 - b. If Customer refuses the route suggested by DTE Energy for the Work and requests an alternative route, which is mutually agreed to by Customer and DTE Energy, Customer shall stake the alternative route as provided in paragraph 3(a) above.
 - c. If Customer fails to clearly stake all private underground property, then Customer releases DTE Energy from any and all liability for property damage related to the installation, operation or maintenance of the Work, including, but not limited to, loss of trees, shrubs or other landscape.
4. **Total Payment** - By executing this Agreement, Customer agrees to pay DTE Energy the "Total Payment" calculated on page 1 of this agreement.
5. **Termination prior to Commencement of Work** - If Customer fails to complete any obligations under this Agreement within six (6) months from the date DTE Energy receives full payment or the Total payment, then, upon written notice, DTE Energy may cancel this Agreement and a refund may be issued to Customer, less all reasonable costs incurred by DTE Energy.
6. **Failure to Execute Agreement; Changes to Agreement:** If the Customer fails to execute this Agreement and pay the Total payment due to DTE Energy within six (6) months of the date of this Agreement, then this Agreement shall become null and void. Further, Customer shall not make any changes to this Agreement, including but not limited to handwritten changes or striking any language. In the event Customer makes any changes to this Agreement without the specific written consent of DTE Energy, then this Agreement shall become null and void.
7. **Damages and Limitation on Liability** - If Customer, its contractors, agents, and/or employees cause damage to the Work, then Customer shall reimburse DTE Energy for all costs related to that damage. DTE Energy reserves the right to retain portions of the Refundable Construction Advance to offset such damages.

DTE Energy's sole liability to Customer, its employees, agents, subcontractors and to all other persons arising out of or related to the performance of the Work, whether in contract, under any claims warranty, in tort, or otherwise shall be limited to either DTE Energy repairing or replacing the Work at its own expense or, at DTE Energy's option, refund the money paid for the Work. The foregoing shall be Customer's sole remedy. In no event will DTE Energy or its contractors be liable under this Agreement or under any cause of action relating to the subject matter of this Agreement, whether based on contract, warranty, tort (including negligence), strict liability, indemnity or otherwise, for any incidental or consequential damages including but not limited to loss of use, interest charges, inability to operate full capacity, lost profits or other similar claims of Customer.
8. **Set Off** - DTE Energy shall be entitled at any time to set off any sums owing by Customer or any of Customer's affiliated companies with common ownership, to DTE Energy or any of DTE Energy's affiliated companies, against sums payable by DTE Energy.
9. **Assignment and Notices** - Customer shall not assign this Agreement without DTE Energy's prior written consent. All notices required by this Agreement must be in writing and sent by U.S. mail or delivered in person to the addresses listed on page 1 of this Agreement.
10. **Saving Clause** - Each term and condition of this Agreement is deemed to have an independent effect and the invalidity of any partial or whole paragraph or section shall not invalidate the remaining paragraphs or sections. The obligation to perform all of the terms and conditions shall remain in effect regardless of the performance of any invalid term by the other party.

11. Governing Law and Jurisdiction - This Agreement shall be construed in accordance with the law of the State of Michigan, without regard to conflict of law principals. The parties agree that any action with respect to this Agreement shall be brought in a court of competent jurisdiction located in the State of Michigan and the parties hereby submit themselves to the exclusive jurisdiction and venue of such court for the purpose of such action.

12. Entire Agreement - This Agreement together with the DTE Energy Rate Book on file with the MPSC, the Electrical Service Installation Guide, which is available at:

www.dteenergy.com/businessCustomers/buildersContractors/electricService/standards.html

and, if applicable, the Certificate of Grade (referred to herein collectively, as the "Contract Documents") constitutes the entire Agreement between the parties regarding this transaction. Any agreements, negotiations or understanding of the parties prior to or contemporaneous to the date of the Agreement, whether written or oral, are superseded hereby. In the event of a conflict between the Contract Documents, then the Contract Document shall control in the order stated above.



Accounts Receivable Agreement
No. 67640686

"DTE Energy" and "Customer" make this agreement for consideration of the promises in the Agreement.

"DTE Energy" is:

The DTE Energy Company
1100 Clark
Lapeer, MI 48446

"Customer" is:

CHARTER TOWNSHIP OF OXFORD
Jack Curtis
300 Dunlap rd
Oxford, MI 48371

Background Statement: Customer requests DTE Energy to perform the work indicated below in the vicinity of 2435 Lapeer Rd, hwy 24. To do this, DTE Energy requires that payment be made in the amount indicated below. Under Michigan Public Service Commission rules, DTE Energy is permitted to require payment before performing this work.

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Relocate existing overhead pole 70' south for future fire station entrance

In return for the above payment, The DTE Energy Company agrees to perform the requested work, providing all necessary permits and rights-of-way can be secured. This job will not be scheduled until DTE Energy receives payment for the above work.

Notwithstanding anything herein to the contrary, the installation, ownership, and maintenance of electric services and the rates, fees, and charges to be made shall be subject to and in accordance with the orders and rules and regulations adopted and approved from time to time by the Michigan Public Service Commission.

DTE Energy:(sign) William E Flaherty/S/ Title: Supervisor Date: 3-10-2023
William E Flaherty

Customer:(sign) [Signature] (print) JACK L CURTIS Date: 03

(sign) _____ (print) _____ Date: _____

Terms and Conditions
Accounts Receivable Agreement

1. **MPSC Rules** - This Agreement is subject to the Michigan Public Services Commission ("MPSC") Rules, including but not limited to, Rule C6.1, "Extension of Service", Rule C6.2, "Overhead Extension Policy", Rule C6.3, "Underground Distribution Systems"; and Rule C6.5 "Miscellaneous Customer Requests", which are incorporated herein by reference.
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 - a. private electrical lines
 - b. sprinkler systems
 - c. invisible fences
 - d. swimming pool hardware
 - e. septic tanks and fields
 - f. fiber optic lines
 - g. security systems
 - h. heated sidewalk and driveway equipment
 - i. burial sites of pets
 - j. geothermal systems
 - k. private water mains and lines
 - l. solar power equipment
 - m. privately owned gas
 - n. propane and petroleum lines
 - o. any other underground equipment not previously listed.
 - b. If Customer refuses the route suggested by DTE Energy for the Work and requests an alternative route, which is mutually agreed to by Customer and DTE Energy, Customer shall stake the alternative route as provided in paragraph 3(a) above.
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DTE Energy's sole liability to Customer, its employees, agents, subcontractors and to all other persons arising out of or related to the performance of the Work, whether in contract, under any claims warranty, in tort, or otherwise shall be limited to either DTE Energy repairing or replacing the Work at its own expense or, at DTE Energy's option, refund the money paid for the Work. The foregoing shall be Customer's sole remedy. In no event will DTE Energy or its contractors be liable under this Agreement or under any cause of action relating to the subject matter of this Agreement, whether based on contract, warranty, tort (including negligence), strict liability, indemnity or otherwise, for any incidental or consequential damages including but not limited to loss of use, interest charges, inability to operate full capacity, lost profits or other similar claims of Customer.
8. **Set Off** - DTE Energy shall be entitled at any time to set off any sums owing by Customer or any of Customer's affiliated companies with common ownership, to DTE Energy or any of DTE Energy's affiliated companies, against sums payable by DTE Energy.
9. **Assignment and Notices** - Customer shall not assign this Agreement without DTE Energy's prior written consent. All notices required by this Agreement must be in writing and sent by U.S. mail or delivered in person to the addresses listed on page 1 of this Agreement.
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www.dteenergy.com/businessCustomers/buillersContractors/electricService/standards.html

and, if applicable, the Certificate of Grade (referred to herein collectively, as the "Contract Documents") constitutes the entire Agreement between the parties regarding this transaction. Any agreements, negotiations or understanding of the parties prior to or contemporaneous to the date of the Agreement, whether written or oral, are superseded hereby. In the event of a conflict between the Contract Documents, then the Contract Document shall control in the order stated above.

CUSTOMER COPY

Date: April 12, 2023

To: Board of Trustees

From: Curtis Wright, Clerk

Re: Public Hearing #1 for Paint Lake Special Assessment District

Dear Board Members:

Attached is the Public Hearing Notice regarding the establishment of a Special Assessment District ("SAD") for the eradication and control of aquatic weeds for Paint Lake.

The purpose of the Public Hearing is to hear objections to the SAD Petition, the SAD project, and the SAD cost estimate.

The following motions are offered to open and close the Public Hearing:

To open the Public Hearing:

I move to open the Public Hearing at _____ p.m. to discuss the establishment of the Paint Lake Special Assessment District to hear objections to the SAD Petition, the SAD project, and the SAD cost estimate.

To Close the Public Hearing:

I move to close the Public Hearing to discuss the establishment of the Paint Lake Special Assessment District to hear objections to the SAD Petition, the SAD project, and the SAD cost estimate at _____ p.m.

PUBLIC NOTICE
Because the People Want to Know
OXFORD TWP.

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN
NOTICE OF PUBLIC HEARING
PAINT LAKE CANAL SPECIAL
ASSESSMENT DISTRICT**

Notice is hereby given the Charter Township of Oxford ("Township") Board of Trustees will hold a Public Hearing on Wednesday, April 12, 2023 at 6:30 p.m., or soon thereafter as may be heard at Lakepoint Church located at 1550 West Drahnner Road, Oxford, MI 48371 on whether to establish a special assessment district for the eradication and control of aquatic weeds in the Paint Lake Canal.

The Township Clerk has received a petition for special assessment district to make the improvements from the record of owners of land constituting more than 50% of the total land area in the proposed special assessment district, which is described below. Any objections including written appeals to the petition shall be heard at the hearing.

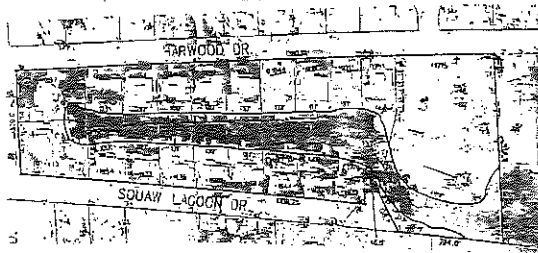
The Township Board of Trustees intends to make the improvements in accordance with Act 188 of the Public Acts of Michigan of 1954, as amended. Preliminary plans and estimates of the cost for the improvements are on file with the Township Clerk for public examination. Annual redeterminations of costs may be necessary without a change in the special assessment district.

The proposed special assessment district is described as follows:

Beginning at the intersection of the easterly Sanders Road right-of-way and the southerly Harwood Drive right-of-way; thence in a easterly direction 1380.0 feet along the south right-of-way line of Harwood Drive to the northeast corner of Parcel 04-29-276-022; thence in a southerly direction 554.8 feet along the east property line of Parcel 04-29-276-022 to the southeast corner of said property, also located on the south side of Paint Lake Canal; thence westerly 294.0 feet and northwesterly 138.1 feet along the south line of Parcel 04-29-276-022; thence westerly

40.0 feet along the south line of Parcel 04-29-252-010; thence southerly 34.5 feet along the east line of Parcel 04-29-252-010 to a point on the northerly right-of-way of Squaw Lagoon Drive; thence westerly 1008.2 feet along the north right-of-way line of Squaw Lagoon Drive to the east right-of-way line of Sanders Road, said point also being the southwest corner of Parcel 04-29-252-001; thence northerly 300.0 feet along the east right-of-way line of Sanders Road to the point of beginning.

Boundary Map of
Proposed Paint Lake Canal Special Assessment
District



After this Public Hearing for which this Notice is given, there will be a second Public Hearing specifically regarding the assessment roll and the assessments against each parcel in the special assessment district and that an owner or other person having an interest in the real property must file an appearance and protest at the Public Hearing on the assessment roll in order to appeal the amount of their assessment to the Michigan Tax Tribunal.

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling Curtis W. Wright, Township Clerk at 248-628-9787 as soon as possible to allow the Township sufficient time to have available the aids and services.

Charter Township of Oxford
Curtis W. Wright, Clerk

Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371-0003
(248)628-9787

Date: April 12, 2023

To: Board of Trustees

From: Single Waste Hauler Committee
(Jonathan Nold, Margie Payne, Curtis Wright)

Re: Public Hearing for the possibility of utilizing one company to provide waste disposal services to the Charter Township of Oxford

Dear Board Members:

The following motions are offered to open and close the Public Hearing in regard to Consider Contracting with One Company to Provide Waste Disposal Services to the Charter Township of Oxford:

To Open the Public Hearing:

I move to open the Public Hearing at _____ p.m. to consider contracting with one company to provide waste disposal services to the Charter Township of Oxford.

To Close the Public Hearing:

I move to close the Public Hearing to consider contracting with one company to provide waste disposal services to the Charter Township of Oxford at _____ p.m.

Date: April 12, 2023

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: Purchase of new Fire Engine

Dear Board Members:

Attached is a Memo from Fire Chief Matthew Majestic requesting approval to purchase a new fire engine from the Sutphen Corporation.

Also, attached is the Proposal sheet from the Sutphen Corporation which includes four (4) prepayment options to reduce the cost of the fire engine.

The following motion is offered for consideration:

I move to approve the purchase of one (1) Sutphen Custom Heavy-Duty G-9 Pumper complete and delivered to the Oxford Fire Department and, per the prepayment discount options letter provided by Sutphen Corporation dated April 4, 2023 approve prepayment Option _____ in the amount of \$ _____ for a total purchase price of \$ _____. This \$ _____ amount to be expensed to Fire Fund account 206-357-977.000 Capital Outlay. Further, Fire Chief Matthew Majestic and/or Supervisor Jack Curtis are authorized to sign any necessary documents for the purchase as necessary.



OXFORD FIRE DEPARTMENT

96 N. Washington St. Oxford, Michigan, 48371
Ph. (248) 969-9483 • Fax. (248) 969-9489

April 5, 2023

Oxford Township Board

Re: Purchase of a 2nd new Fire Engine

As you know, we were given approval for the purchase of a new fire engine from the Sutphen Corporation in May 2022. The contract was signed and is moving forward as planned with an estimated delivery of August 2024. The current engine under contract will replace our 1996 Freightliner known as Engine 3. The purchase price for this engine was set at \$681,244.65

In May of last year, we had planned on replacing our second eldest fire engine (the 2002 Pierce fire engine, Engine 2) in approximately 4-5 years. Sadly, the current economic trend and supply chain status issues have resulted in the manufacturer now estimating delivery of *new orders* at 38-44 months from the time of order.

If we are to replace our 2002 Pierce Fire Engine, and maintain our planned replacement schedule, we will need to order it now. We have received an updated price to order a “twin” to the engine we already have under contract from the Sutphen Corporation. We did this to avoid further delays and save money. We have received an updated price for the second fire engine. The Sutphen proposal for the second fire engine is now \$869,768.26. If signed now, the price will be locked in, and we do not have to pay until the time of delivery. However, Sutphen is now offering Prepayment Discount Options for consideration. The prepayment savings options vary from \$13,408.92 through \$53,635.69 depending on which option is chosen.

We would still receive the best possible pricing by utilizing the National Bid Cooperatives awarded to Sutphen Corporation bids.

Our request is for Township Board approval to order one (1) Sutphen Custom Heavy-Duty G9 Pumper, with an estimated delivery of between June 2026 and January 2027, from the Sutphen Corporation, 6450 Eiterman Road, Dublin Ohio 43016. We would also ask for direction regarding the various prepayment options (attached with this request).

Thank you for your consideration.

Matthew Majestic,
Fire Chief



PROPOSAL

TO THE:

DATE: April 4th, 2023

Fire Chief Matt Majestic
Oxford Fire Department
96 North Washington Street
Oxford, Michigan 48371

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this proposal:

**One (1) Sutphen G9 Pumper, Complete and Delivered for the total sum of -
\$869,768.00. Payment is due at the completion of the building.**

The unit shall be manufactured completely in accordance with the following proposal and delivered in approximately **(38-44)** months from the date of the contract signing or purchase order, subject to delays from all causes beyond our control.

This proposal shall be valid until **May 4th, 2023**. If the contract or purchase order is not received within this proposed duration, we reserve the right to extend, withdraw, or modify our proposal, including pricing, delivery times, and prepayment discounts as applicable.

Should any changes be required as mandated by NFPA, EPA, or other Federal, State or Local Governments, or changes due to part availability or vendor relationships, such changes shall be documented on a change order and purchaser shall be responsible for additional charges as applicable. These may include but are not limited to changes that affect the major vendors of the fire apparatus industry such as pump manufacturers, seat manufacturers, electrical power supplies (generators) and powertrain (engine & transmission).

Respectfully submitted,

David R. Desrochers

David R. Desrochers, Vice President of Sales
Apollo Fire Apparatus Sales and Service
Authorized Representative for the Sutphen Corporation
Cell Phone (248) 736-3371
ddesrochers@apollofire.com

SUTPHEN CORPORATION

6450 Eiterman Road | Dublin, OH 43016 | 1-800-848-5860



**FAMILY OWNED
SINCE 1890**

**Prepayment Discount Options
For The
Oxford Fire Department**

4/4/2023

Current Bid Price **\$869,768.00**

Option 1 25%	For a prepayment in the amount of \$217,442.00 would be \$13,408.92 for a total selling price of	the discount \$856,359.08
Option 2 50%	For a prepayment in the amount of \$434,884.00 would be \$26,817.85 for a total selling price of	the discount \$842,950.15
Option 3 75%	For a prepayment in the amount of \$652,326.00 would be \$40,226.77 for a total selling price of	the discount \$829,541.23
Option 4 100%	For a full prepayment, we offer a discount of \$53,635.69 for a final selling price of	\$816,132.31

NOTE: For any option above, the prepayment would be due within 30 days of contract signing in order to receive the discounts listed. Any remaining balance would be due at the time of delivery.

Sutphen Corporation
PO Box 158 • Amlin, OH 43002-0158
6450 Eiterman Road • Dublin, OH 43016-8711
Tel 614 889-1005 • Toll Free 800 848-5860 • Fax 614 889-0874
www.sutphen.com • Sutphen@sutphencorp.com

Date: April 12, 2023

To: Board of Trustees

From: Jon Nold, Trustee

Re: Fire Station #3 Well Bids

Dear Board Members:

The Bid awarded to Birkmeier Well Drilling at the March 8, 2023 Board Meeting was incomplete. This situation has resulted in Birkmeier Well Drilling NOT being the low bidder for the placement of an 8" well on the Fire Station #3 site.

Attached is a letter from Sharpe Engineering summarizing the sequence of events and his recommendation.

The following motion is offered for consideration:

I move to rescind the motion approved at the March 8, 2023 Oxford Township Board of Trustees Meeting to award the Oxford Fire Station #3 Fire Protection Well Bid to Ed Birkmeier Well Drilling at a base bid price of \$41,794.00 and now to award the Oxford Fire Station #3 Fire Protection Well Bid to C.E. Layman for an amount not to exceed \$48,000.00, and to be determined from which fund the \$48,000.00 amount will be paid.



April 6, 2023

SE Project # 013.16.03

Charter Township of Oxford
300 Dunlap
Oxford, MI 48371

Re: Oxford Fire Station No.3 – Fire Protection Well
Revised Bid Recommendation

Oxford Township Board Members,

At the Township Board's March meeting, the Board approved the bid submitted by Ed Birkmeier Well Drilling for the installation of a fire protection well at the Oxford Fire Station No.3 location. The work generally consists of the drilling, pump installation, piping, fittings, and electrical components for a new fire protection well that is intended to be utilized by the OXFD to fill fire apparatus vehicles, which will better service the northern part of the Oxford community.

Prior to signing the appropriate documents that would create a contract between Oxford Township and Birkmeier, an email was received from Birkmeier indicating that a page of pricing was inadvertently left out of the bid that was submitted. A copy of the email is attached. That being the case, Birkmeier's total bid to perform the work increased \$9,600.00. Upon this notification, the committee convened to reassess the bids and is now recommending that the submitted bid of C.E. Layman be accepted.

C.E. Layman's base bid for this project, which was received by the Clerk's Department on February 23, 2023 at 10:00 a.m. is \$41,705.00. We do anticipate that there will be some additional costs based on the bid submittal. More specifically, potential increases will depend on the final depth of the well, the development time of the well, and the final horsepower of the pump needed to achieve the desired flow from the well. But even with these potential additional costs, it is anticipated that C.E. Layman's final project costs will be less than that of the revised Birkmeier bid.

Client references regarding previous projects were provided to us from C.E Layman and we were able to contact several of these references. All the references indicated that the work performed under contract was completed satisfactorily and that they would recommend the contractor again should they be the low bidder on another one of their projects. C.E. Layman's qualifications and references also indicate that they have the equipment, manpower, and similar related experience to complete the project as designed. C.E. Layman has not previously performed work directly for Oxford Township, but they have installed several private wells within Oxford Township.

Based on the items related the submitted bids, the committee is recommending that the Township Board rescind its previous motion from the March 8 meeting pertaining to the award of a contract with Ed Birkmeier Well Drilling and consider a new motion to accept the bid of C.E. Layman for an amount not to exceed \$48,000 for the work to be performed in regards to the fire protection well at the Station No.3.



SHARPE ENGINEERING

101 N WASHINGTON • OXFORD MI 48871
P 248.877.2162 • SHARPE-ENGINEERING.COM

Please feel free to contact me if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jim Sharpe'.

Jim Sharpe
President

cc via email: Matt Majestic – Oxford Fire Chief
Jon Nold – OXT Trustee

Curtis Wright

From: Ed Birkmeier Well Drilling <ebwd@centurytel.net>
Sent: Wednesday, March 15, 2023 4:04 PM
To: jim@sharpe-engineering.com
Subject: Oxford Fire Dept

Jim,

As per our conversation, when the bid was emailed the first time, all pages were included and total bid was \$51,403.00. However, when it was taken to the township on 2/23/2023 I inadvertently left out the second page of our RFP which was the well system electrical for \$8100.00 and site restoration for \$1500.00.

Patti Clark
Ed Birkmeier Well
Drilling, Ltd.
Business Manager

Office 810-638-5104
Mobile 810-845-4294
Email ebwd@centurytel.net

Po Box 324 New Lothrop, MI
48460

Web:
www.birkmeierwelldrilling.net



Sharpe Engineering Report – April 2023

Oxford Township Municipal Projects

1. E. Drahner Water Main:
 - Contractor - Superior Excavating; Bid Amount: \$700,000
 - Project involves the installation of 2,300 feet of 16" water main and appurtenances.
 - Water Main installation completed and in service. Restoration still to be completed.

2. North Area SAD:
 - Engineering design work complete.
 - EGLE & RCOC permits obtained. MDOT permit in process.
 - All easements obtained.
 - Construction anticipated to begin in Summer 2023.

3. Camp Oakland Pump Station:
 - Engineering design work complete.
 - EGLE & RCOC permit applications submitted. Awaiting approvals.
 - Project bidding in April.
 - Construction anticipated to begin in Summer 2023.

4. Ray Road Safety Path Project:
 - Engineering design work complete and permits obtained.
 - \$375,000 grant awarded to project.
 - Awaiting distribution of grant funds prior to bidding and construction of project.

5. Oxford Fire Station No.3:
 - Phase 1 land balancing and parking lot construction complete.
 - Phase 2 fire protection well bids received. On April TB agenda for amended action.
 - Phase 3 being bid this month. Work consists of driveway and cross-over improvements on M-24.
 - DTE on-board for electrical transformer and utility pole relocations.

6. Brabb-Dewey Engineering Design Grant:
 - \$100k design grant awarded. Awaiting funds.
 - Design work to be completed before the end of 2023.

7. Township Hall Parking Lot:
 - Design plans provided to CIP Committee for review of work to be performed
 - Bidding of project to follow CIP Committee approval of plans.
 - Construction anticipated for summer 2023.

8. OXT Pocket Park Grant:
 - Grant awarded and funds received by Twp.
 - Construction anticipated for spring/summer 2023.



Oxford Township Private Development Projects

9. Manitou Hills:
 - Residential project consisting of 18 single-family homes.
 - Construction of several homes has begun.

10. 1125 S. Lapeer Road (Kurativ):
 - Development of new medical marijuana dispensary.
 - Site plan and engineering design approved.
 - Applicant in process of obtaining necessary EGLE & MDOT permits.

11. 653 S. Lapeer Road:
 - Development of new medical marijuana dispensary.
 - Site Plan approved. Awaiting revised engineering drawings.

12. 280 N. Lapeer Road (Frequency Wellness):
 - Development of new medical marijuana dispensary.
 - Site Plan approved. Revised engineering drawings in review process.

13. Taco Bell:
 - Development of new restaurant facility adjacent to Chase Bank.
 - Site plan and engineering design approved.
 - Applicant in process of obtaining necessary EGLE & MDOT permits.

14. McLaren Urgent Care:
 - Redevelopment of the existing McLaren site with a 2-story, 50k square foot building.
 - Site plan and engineering design approved.
 - Applicant in process of obtaining necessary EGLE & MDOT permits.

15. Market Street Rezoning:
 - Rezoning of 2 properties on Market St near Independence Village.
 - Proposed rezoning from C1 to RM was at 2/23 PC meeting. Will be on 3/8 TB agenda.

16. 411 N. Oxford Road:
 - Upgrades to existing building and site at 411 N. Oxford Rd.
 - Preliminary site plan approved on 3/9. Final site plan on 4/13 PC agenda.

17. Enclaves of Woodbridge – Phase 2:
 - Residential project consisting of 11 duplex buildings (22 units total)
 - Site Plan conditionally approved. Awaiting revised engineering drawings.

Date: April 12, 2023

To: Board of Trustees

From: Curtis Wright, Clerk

Re: Paint Lake Canal Special Assessment District Resolution #2

Dear Board Members:

Attached is the Resolution to be approved and to proceed with the establishment of a Special Assessment District for Paint Lake Canal for the eradication and control of aquatic weeds.

The Resolution, in summary, addresses:

- a. Approval of the Special Assessment District Petition.
- b. Acknowledgement of a Public Hearing.
- c. Approval of the plans and the cost estimates
- d. The estimated total amount to be assessed for the Special Assessment District.
- e. Identification of the parcels of land in the Special Assessment District.
- f. Directing the Supervisor to prepare the Special Assessment Roll.

A map of the proposed Paint Lake Canal Special Assessment District is also attached for reference.

The following motion is offered:

I move to approve Resolution #2 to establish the Paint Lake Canal Special Assessment District as presented.

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN**

**RESOLUTION #2
TO ESTABLISH THE PAINT LAKE CANAL
SPECIAL ASSESSMENT DISTRICT**

WHEREAS, a petition to create a special assessment district (“SAD”) to be established in the Charter Township of Oxford (“Township”) for Paint Lake Canal for the eradication and control of aquatic weeds and plants under the authority of PA 188 of 1954, as amended (MCL 41.721 et seq.), has been approved by the Township Board of Trustees and filed with the Township Clerk; and

WHEREAS, the Township Board of Trustees, Oakland County, Michigan, after due and legal notice, conducted a public hearing of necessity for creating a SAD to fund the aquatic weed control in Paint Lake Canal on April 12, 2023; and

WHEREAS, the plans, and estimates of cost of the proposed SAD have been filed with the Township Clerk for public examination and notice of this hearing was published and mailed in accordance with the law and statutes provided as shown by the Affidavit of Mailing pertaining thereto as well as the publication and posted notices on file with the Township Clerk; and

WHEREAS, in accordance with the aforementioned notices, a hearing was held this 12th day of April 2023, and all persons were given the opportunity to be heard on this matter; and

WHEREAS, as a result of the foregoing, the Township Board of Trustees believes that the project which results in the creation of a SAD to fund the aquatic weed control in Paint Lake Canal is in the best interests of the Township and of the SAD proposed to be established therefore.

NOW, THEREFORE BE IT RESOLVED, that the Township Board of Trustees through its authority under PA 188 of 1954, as amended, hereby creates a SAD to fund aquatic weed control in Paint Lake Canal as it is in the best interest of the Township and property owners located within the SAD to commence the SAD process and to establish a SAD in the Township for the eradication and control of aquatic weeds and plants for Paint Lake Canal.

BE IT FURTHER RESOLVED, that the Township Board of Trustees hereby approves the plans for the treatment for aquatic weed control in Paint Lake Canal with the treatment plan as presented by Aqua-Weed Control, Inc. with the estimated total cost of \$32,250.00 over a ten (10) year period between 2023 and 2032 plus all professional, administrative, and publishing costs associated with the creation of the SAD with all parcels within the SAD being assessed an amount of these costs based on a canal frontage ownership basis.

BE IT FURTHER RESOLVED, the Township Board of Trustees hereby creates, determines, and defines as the boundaries of the SAD to be known as the Paint Lake Canal SAD within which the cost of such improvement shall be assessed according to the benefits pertaining to the properties within the boundaries of the SAD being the following parcel identification numbers:

I, Curtis W. Wright, duly elected Clerk of the Charter Township of Oxford do hereby certify that the foregoing is a true copy of a Resolution adopted by the Charter Township of Oxford at a regular meeting of the Board of Trustees held on the 12th day of April 2023.

Curtis W. Wright, Clerk

Date: April 12, 2023

To: Board of Trustees

From: Highway and Roads Committee
(*Jack Curtis, Joseph Ferrari, Curtis Wright*)

Re: Oakland County 2023 Gravel Road Program Cost Participation Agreement

Dear Board Members:

Attached is an agreement to participate in the Oakland County 2023 Gravel Road Program.

The following motion is offered for consideration:

I move to approve the Cost Participation Agreement between the Board of County Road Commissioners of the County of Oakland and the Charter Township of Oxford for the 2023 Gravel Road Program as presented, and authorize Supervisor Jack Curtis to sign the Agreement on behalf of the Charter Township of Oxford.

COST PARTICIPATION AGREEMENT

2023 GRAVEL ROAD PROGRAM

Charter Township of Oxford

Board Project No. 57232

This Agreement, made and entered into this _____ day of _____, 2023, by and between the Board of County Road Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the Charter Township of Oxford, hereinafter referred to as OXFORD, provides as follows:

WHEREAS, the BOARD and OXFORD have agreed to program the spreading of gravel and chloride on various county roads under the jurisdiction of the BOARD, as described in Exhibit "A", attached hereto, and made a part hereof, the roads selected will be mutually agreed upon by the BOARD and OXFORD, which are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$113,017; and

WHEREAS, the PROJECT involves certain designated and approved Tri-Party Program funding in the amount of \$113,017 which amount shall be paid through equal contributions by the BOARD, OXFORD, and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, OXFORD and the BOARD have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, it is hereby agreed between OXFORD and the BOARD that:

1. The BOARD shall forthwith undertake and complete the PROJECT, as above described, and shall perform all engineering, inspection and administration in reference thereto.

2. The actual total cost of the PROJECT shall include total payments to the contractor. Any costs incurred by the BOARD prior to this agreement date shall be allowable.
3. The estimated total PROJECT cost of \$113,017 shall be allocated as follows:
 - a. Tri-Party Program funding in the amount of \$113,017.
 - b. Any PROJECT costs above the Tri-Party Program funding of \$113,017 will be funded first with any available Tri-Party Program funds. If no Tri-Party Program funds are available, any PROJECT costs above \$113,017 will be funded 100% by OXFORD.
4. Upon execution of this Agreement, the BOARD shall submit an invoice to OXFORD in the amount of \$37,672 (being 100% of OXFORD'S Tri-Party contribution).
5. Upon execution of this agreement and approval by the COUNTY, the BOARD shall submit an invoice to the COUNTY in the amount of \$37,672 (being 100% of the COUNTY'S Tri-Party contribution).
 - a. The invoice shall be sent to:

Sheryl Johnson, Manager of Fiscal Services
Executive Office Building
2100 Pontiac Lake Road, Building 41 West
Waterford, MI 48328
6. Upon receipt of said invoice(s), OXFORD and the COUNTY shall pay to the BOARD the full amount thereof, within thirty (30) days of such receipt.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS OF THE
COUNTY OF OAKLAND
A Public Body Corporate

By _____

Its _____

CHARTER TOWNSHIP OF OXFORD

By _____

Its _____

EXHIBIT A

TRI-PARTY PROGRAM

2023 Gravel Road Program

Charter Township of Oxford

Board Project No. 57232

Spreading of gravel and chloride on various county roads within the township.

ESTIMATED PROJECT COST

Contractor Payments: **\$113,017**

COST PARTICIPATION BREAKDOWN

	OXFORD	COUNTY	BOARD	TOTAL
TRI-PARTY PROGRAM	\$37,672	\$37,672	\$37,673	\$113,017
TOTAL SHARES	\$37,672	\$37,672	\$37,673	\$113,017

Date: April 12, 2023

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Carlisle Wortman Associates Agreement for Consulting Services

Dear Board Members:

It has been several years since a new Agreement for Consulting Services with Carlisle Wortman Associates has been approved.

Attached is a new Agreement for Consulting Services for review and consideration of approval.

The following motion is offered:

I move to approve the Agreement for Consulting Services between the Charter Township of Oxford and Carlisle/Wortman Associates, Inc. as presented and authorize Supervisor Jack Curtis and Clerk Curtis W. Wright to sign the Agreement on behalf of the Charter Township of Oxford.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT, Entered into this **(Date)** by the **Charter Township of Oxford** hereinafter referred to as the "Client" and Carlisle/Wortman Associates, Inc. hereinafter referred to as the "Consultant."

WHEREAS, The Client desires to engage the Consultant to provide assistance in planning and zoning administration.

NOW, THEREFORE, In consideration of the foregoing, and of the mutual agreement hereinafter set forth, the parties hereto legally intending to be bound hereby do agree for themselves and their respective successors and assigns as follows:

SECTION 1.0

PLANNING AND ZONING ADMINISTRATION SERVICES

The Consultant agrees to provide services in accordance with the Scope of Work set forth in Attachment I.

SECTION 2.0

COLLECTION OF DATA

It is understood that the Consultant will have the cooperation of the Client in the collection of basic data and other information for the above work. This shall include the transmittal of digital files as required.

SECTION 3.0

PAYMENT FOR SERVICES

Terms of Payment - The Consultant shall present the Client an invoice after the first of each month based on work performed in the previous month. Invoices shall be paid within thirty (30) days after receipt by the Client. Specific fees are outlined in Attachment II and Attachment III.

SECTION 4.0

REPRESENTATION

It is understood and agreed that Megan A. Masson-Minock, Principal will represent the Consultant in all matters pertaining to this Agreement. From time to time, the Consultant may employ additional personnel or sub-consultants to assist in the execution of matters pertaining to this contract.

Benjamin R. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Vice President*
David Scurto, *Principal* Sally M. Elmiger, *Principal* R. Donald Wortman, *Principal*
Paul Montagno, *Principal*, Megan Masson-Minock, *Principal*, Laura Kreps, *Senior Associate*
Richard K. Carlisle, *Past President/Senior Principal*

SECTION 5.0

OWNERSHIP OF MATERIALS

All documents or other materials prepared by the Consultant under this Agreement shall be considered the property of the Client.

SECTION 6.0

LIMITATION OF LIABILITY

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from damages and losses arising from the negligent acts, errors, or omissions of the Consultant in the performance of professional services under this Agreement, to the extent that the Consultant is responsible for such damages and losses on a comparative basis of fault and responsibility between the Consultant and the Client. The Consultant is not obligated to indemnify the Client for the Client's own negligence.

During the term of this Agreement, the Consultant agrees to procure and maintain in effect insurance policies naming the Township as an "Additional Insured" in the amounts and with the types of coverage shown below:

1. Workers Compensation Insurance in the form and amount required by Michigan law.
2. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$2,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) contractual liability, (B) products and completed operations, (C) independent contractors' coverage, (D) broad form general liability extensions or equivalent, (E) deletion of all explosion, collapse, and underground (XCU) exclusions, if applicable, and (F) per contract aggregate

SECTION 7.0

TERMS OF AGREEMENT

The term of this Agreement shall be for a period of three (3) years from May 1, 2023 to April 30, 2026 unless mutually extended.

This Agreement may be terminated by either the Client or Consultant individually or jointly upon sixty (60) days written notice. Compensation during the notice period would be paid by the Client to the Consultant if services are faithfully rendered to the Client.

IN WITNESS WHEREOF, The Consultant and the Client execute this Agreement as of the date first set forth in this Agreement.

WITNESS

CLIENT

Jack Curtis,
Charter Township of Oxford, Supervisor

Curtis W. Wright

CONSULTANT

Benjamin R. Carlisle
President
Carlisle | Wortman Associates

Attachment I

A. Township Office Hours

Consultant will provide on-site services at the Township Offices, as requested. Duties at the Township Offices may include but are not limited to the following:

1. Assist residents and potential applicants with zoning and planning questions while on-site.
2. Prepare public hearing and legal notices for rezonings, Ordinance amendments, special uses, and variances.
3. Assist applicants in completing and filing applications for Zoning Board of Appeals (ZBA), rezoning, site plans, etc.
4. Assist staff with Planning Commission, ZBA, and Ordinance Review Committee (ORC) agenda, notices, and packets.
5. Attend at all pre-application meetings and pre-construction meetings, as requested.
6. Attend Ordinance Review Committee meetings held during regular business hours at the Township Offices.
7. Research and draft ordinance amendments.
8. Other duties as requested by the Township Supervisor.

The Consultant will provide this service to the Client on an hourly basis and charge hourly rates (Attachment II).

B. Zoning Inspection

Consultant will perform zoning compliance applications, perform stake inspections, tree inspections and site plan inspections, in consultation with the Building Official.

The Consultant will provide this service to the Client on an hourly basis and charge hourly rates (Attachment II).

C. Monthly Retainer

The consultant proposes a monthly retainer for attendance at all regular Planning Commission meetings, as well as all consultation between our Ann Arbor office and Township staff, developers, and residents on all planning, zoning, and land use issues.

The retainer would be \$2,000/month (2023 & 2024) and \$2,200/month (2025/2026).

D. Development Reviews

Consultant will also provide development review for all site plans, special land use requests, rezonings, variances, etc. Reviews will be transmitted to the Client within two (2) weeks of receipt by the Consultant. The Consultant will provide this service to the Client on an hourly basis and charge hourly rates (Attachment III) for all development reviews.

E. Additional Time

If additional time is requested for work outside of Township office hours and/or the retainer and not associated with a development review, hourly rates will be charged (Attachment III). Additional time requests could include but are not limited to:

1. Ordinance amendments not feasible to complete outside of Township office hours.
2. GIS Mapping services.
3. Other duties as requested by the Township Supervisor.

Attachment II

Hourly Rates for Township Office Hours and Zoning Inspections

All performed during Township office hours and Zoning Inspections shall be performed hourly based on the fees provided below:

Project Team	Current Rates 2023	2024 Rates	2025 Rates	2026 Rates
Principal	\$95	\$100	\$105	\$110
Senior Associate	\$95	\$100	\$105	\$110
Associate	\$90	\$95	\$100	\$105
Community Planner	\$80	\$85	\$90	\$95

Change in fee to occur on **January 1st** of each year of the contract.

Attachment III

Hourly Rates for Development Reviews and Additional Time

All work, including attendance at meetings, development reviews and minor studies and ordinance amendments, not covered by retainer or not performed during Township office hours or Zoning Inspections, shall be performed hourly based on the fees provided below:

Project Team	2023 Rates	2024 Rates	2025 Rates	2026 Rates
Principal	\$120	\$125	\$130	\$135
Senior Associate	\$110	\$115	\$120	\$125
Associate	\$100	\$105	\$110	\$115
Community Planner	\$90	\$95	\$100	\$105
Graphics/GIS Technician	\$88	\$93	\$98	\$103
Support Staff	\$70	\$75	\$80	\$90

<u>Expenses</u>	<u>Rate</u>
AutoCAD/GIS Operation	\$25/hour
Supplies, Prints, Mailing	cost + 20%

Change in fee to occur on **January 1st** of each year of the contract.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Moore Insurance Services, Inc. 67 N. Howell P.O. Box 207 Hillsdale MI 49242	CONTACT NAME: Cyndi Armstrong PHONE (A/C, No. Ext): (517) 439-9345 E-MAIL ADDRESS: carmstrong@mooreinsuranceservices.com	FAX (A/C, No): (517) 439-5536
	INSURER(S) AFFORDING COVERAGE	
INSURED Carlisle/Wortman Associates, Inc. 117 N. First Street Suite 70 Ann Arbor MI 48104	INSURER A: RLI Insurance Company NAIC # 13056	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

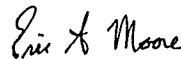
COVERAGES **CERTIFICATE NUMBER:** CL2261003708 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	PSB0001584	06/14/2022	06/14/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	PSA0002555	06/14/2022	06/14/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	PSE0001375	06/14/2022	06/14/2023	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	PSW0001473	06/14/2022	06/14/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liability w/ Pollution Incident			RDP0047416	06/14/2022	06/14/2023	Per Claim \$2,000,000 Aggregate \$4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Charter Township of Oxford 300 Dunlap Rd Oxford MI 48371	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

Date: April 12, 2023

To: Board of Trustees

From: Jon Nold, Trustee

Re: Ordinance Review Committee Request for Funding

Dear Board Members:

The Oxford Township Ordinance Review Committee is working on several Zoning Ordinance items and is requesting funding approval from the Township Board to proceed.

Attached is a Memorandum from Carlisle/Wortman Planner Megan Masson-Minock summarizing the cost estimate.

Also, attached for review is a flowchart of the Zoning Ordinance review process, and a summary of the Ordinance Review Committee's Priority Group items.

The following motion is offered:

I move to approve an amount not to exceed \$13,680.00 payable to Carlisle/Wortman Associates, Inc. to work with the Oxford Township Ordinance Review Committee to draft and adopt Zoning Ordinance Amendments for the following identified Priority Group 1 items:

- **Signage**
- **Lighting**
- **Landscaping Standards**
- **Zoning Map Maintenance**
- **Animal Definitions**
- **Zoning Amendment Criteria**
- **State-licensed Residential Uses**
- **Sound Standards**

This \$13,80.00 amount to be expensed to General Fund account 101-701-801.000 Planner/Professional Services



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

TO: Supervisor Jack Curtis & Clerk Curtis W. Wright

FROM: Megan A. Masson-Minock, AICP, Principal

DATE: April 3, 2023

RE: Revised Not-to-Exceed Cost Estimate for Ordinance Review Committee 2023 Priorities

MEMORANDUM

Per my conversations with you both and Trustee Nold, I have adjusted the hours and cost estimate previously submitted. In addition, as suggested by Clerk Wright, a flow chart of the ORC process is attached.

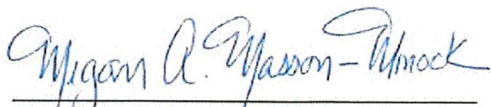
The ORC and Planning Commission recommended that ordinance revisions in the Priority Group 1 be addressed in 2023. Please note that the cost estimate on the following page is a not-to-exceed amount. The following assumptions were made in estimating costs:

- The Ordinance Review Committee (ORC) meetings have been removed from this estimate as they will be held during CWA office hours at the Township Hall and charged under that invoicing number.
- Principal hourly rates, the most expensive at \$120/hour, were used to estimate the not-to-exceed amount. When appropriate and feasible, CWA staff with lower hourly rates will assist with ordinance revisions.
- Ordinance drafting was assumed to occur outside of office hours for the not-to-exceed amount. Ordinance drafting may occur during office hours, which will be billed at the lower rates using that invoicing number.
- The number of hours estimated for revisions to the amendments currently before the Township Board was reduced to ten (10) hours.
- The not to exceed amount is for the Priority Group 1 amendments, the ORC meetings and revisions to the amendment currently before the Township Board.

Item	Hourly Rate	Hours	Cost
Priority Group 1	\$120	104	\$12,480
Revisions to Amendments before the Township Board	\$120	10	\$ 1,200
<i>Not to Exceed Cost Estimate</i>	<i>Variable</i>	<i>154</i>	<i>\$13,680</i>

We look forward to a scope of work for CWA and the ORC in 2023! Please let me know if you have any questions.

Sincerely,



CARLISLE/WORTMAN ASSOC., INC
Megan Masson-Minock, AICP
Principal

Attachment: Flow Chart of Zoning Ordinance Review Process

Flow Chart of Zoning Ordinance Review Process



Ordinance Review Committee (ORC)
 Zoning Ordinance Amendment Priority List for 2023
 February 1, 2023

ZONING MODIFICATION	Not Started	In Progress	Completed	Comments
Group 1 Items				
Signage		Draft language previously prepared		<i>Draft article was prepared in the past with guidance from the Township Attorney to wait pending case law. New guidance is to begin work to make amendments.</i>
Lighting	Sample language identified			<i>Current language does not allow LED bulbs or address color temperature.</i>
Landscaping Standards				<i>Provide better guidance on landscaping species and waiver processes. Explore the potential for incentivizing tree preservation.</i>
Zoning Map Maintenance	Some properties identified			<i>Continue to review the zoning map and identify areas for maintenance on an annual or every-other-year basis.</i>
Animal Definitions				<i>Some animal-related definitions are not consistent with regulatory language. Revise for internal consistency.</i>
Zoning Amendment Criteria	Sample language identified			<i>The Zoning Ordinance does not have decision criteria for making decisions related to zoning text or zoning map amendments.</i>
State-licensed Residential Uses				<i>The State has revised standards for certain state-licensed residential uses. Update language to match state law.</i>
Sound Standards	Sample language identified			<i>The sound standards may not take into account the decibel levels created by whole-house generators.</i>

Ordinance Review Committee (ORC)
 Zoning Ordinance Amendment Priority List for 2023
 February 1, 2023

>>

ZONING MODIFICATION	Not Started	In Progress	Completed	Comments
Group 2 Items				
Zoning Board of Appeals	Sample language identified			<i>The Zoning Board of Appeals article does not include standards or processes for review of appeals of decision. Processes and standards in general to be reviewed for consistency with recent case law.</i>
Electric Vehicle Charging Stations				<i>The electric vehicle charging stations can be updated for current technology.</i>

>

ZONING MODIFICATION	Not Started	In Progress	Completed	Comments
Group 3 Items				
Mixed-Use Zoning				<i>The Master Plan calls for several mixed-use districts, but none currently exist in the Zoning Ordinance. Language for the district and mapping would need to be prepared. Partially addressed with addition of "upper story residential" in the schedule of uses.</i>

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

GROUP 1 ITEMS

Signage

Issue: The current sign standards in the Zoning Ordinance are not consistent with Reed v. Town of Gilbert, which renders content-based restrictions unconstitutional. The sign standards must be amended to eliminate content-based regulations.

Recommendation: Revise existing sign standards or replace with new ordinance.

Anticipated Time: Drafting 14 -20 hours; 2-3 ORC meetings.

Notes: *The current draft has been reviewed by the Township's attorneys. We have recently received approval from the Township's attorneys and Supervisor Curtis to resume review of this text.*

Lighting

Issue: The current lighting standards do not allow for LED bulbs and do not address color temperature.

Recommendation: Revise standards to allow for LED bulbs and better manage color temperature and other lighting impacts.

Anticipated Time: Drafting 10-16 hours; 2-3 ORC meetings.

Notes: *The Planning Commission has had to apply ad-hoc fixes to address these challenges these past couple of years, which creates challenges for both the Township and applicants.*

Landscaping Standards

Issue: The landscaping article does not provide clear guidance for appropriate or inappropriate species. It does not provide strong incentives for preserving existing trees.

Recommendation: Examine the potential for developing lists of appropriate and inappropriate species and incentives for preserving existing trees.

Anticipated Time: Drafting 12-20 hours; 3-4 ORC meetings

Notes: *The Master Plan calls for encouraging preservation of existing trees. Attention to tree species is becoming more important with the spread of invasive species.*

Zoning Map Maintenance

Issue: Areas have been identified where the current zoning district is inconsistent with the current use and the future land use map. This can cause challenges for the use and development of these properties. Proactive map maintenance facilitates development in a timely manner consistent with the Master Plan.

Recommendation: Continue to review the zoning map on an annual or every-other-year basis to identify amendments as appropriate.

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Anticipated Time: Drafting 8-16 hours; 2-3 ORC meetings.

Notes: *Significant map maintenance has been conducted in late 2021 into 2022. Map maintenance in 2022-2023 is likely more limited to areas that were missed or new areas that are likely to be developed consistent with the Future Land Use Map in the near future.*

Animal Definitions

Issue: Some definitions related to animals could create conflicts with the interpretation and application of regulatory language in the Zoning Ordinance.

Recommendation: Revise animal-related definitions to be consistent with regulatory language.

Anticipated Time: Drafting 4-8 hours; 2 ORC meetings.

Notes: *The Planning Commission has had to apply ad-hoc fixes to address these challenges these past couple of years, which creates challenges for both the Township and applicants.*

Ordinance Amendment Criteria

Issue: The Zoning Ordinance does not include any criteria to consider when reviewing zoning text or zoning map amendments. This lack of guidance for decision makers can lead to questions of due process and equal protection.

Recommendation: Add decision criteria for zoning text and zoning map amendment.

Anticipated Time: Drafting 4-8 hours; 2 ORC meetings.

Notes: *It is likely that the Township will receive more zoning map amendments in the next several years as some land uses become less profitable and demand for housing and other uses grows.*

State-Licensed Residential Uses

Issue: The State has increased the potential capacity for certain state-licensed residential uses.

Recommendation: Revise language to match new State language.

Anticipated Time: Drafting 4-8 hours; 2 ORC meetings.

Notes: *The State standards are controlling. Ensuring consistency between the Zoning Ordinance and state law will reduce confusion and make administration easier.*

Sound Standards

Issue: The sound standards may not take into account the decibel levels created by whole-house generators and other appurtenances.

Recommendation: Update language to account for sound generated by whole-house generators and other common residential accessory structures.

Anticipated Time: Drafting 4-8 hours; 2 ORC meetings.

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Notes: *Sample language has been identified.*

GROUP 2 ITEMS

Zoning Board of Appeals

Issue: The Zoning Board of Appeals article does not include standards or processes for review of appeals of decision and other processes are not as clear as they could be.

Recommendation: Review and revise processes and standards to fill in any gaps and to be consistent with recent case law.

Anticipated Time: Drafting 12-24 hours; 2-4 ORC meetings.

Notes: *This is a lower-priority item because there are not many cases heard by the Zoning Board of Appeals at this time.*

Electric Vehicle Charging Stations

Issue: Section 8.5 (M) allows parking spaces for electric vehicle charging stations to be counted towards off-street parking requirements but does not require or incentivize charging stations.

Recommendation: Review priorities for electric vehicle charging stations (incentivize, require infrastructure, require stations) and for which land uses and then update accordingly.

Anticipated Time: Drafting 12-24 hours; 2-4 ORC meetings.

Notes: *Due to the complexity of this issue and the amount of Group 1 items, it is unlikely that this would be addressed in 2023.*

GROUP 3 ITEMS

Mixed Use Zoning

Issue: The Master Plan/Future Land Use Plan calls for two new mixed-use future land use areas: Village Mixed-Use and Industrial/Commercial Mixed-Use. Currently, the Zoning Ordinance does not include any no mixed-use zoning districts.

Recommendation: Create new industrial/commercial mixed-use zoning district and village mixed-use district consistent with the vision of the Master Plan. Make revisions to zoning map in a manner consistent with the future land use.

Anticipated Time: Drafting 28-40 hours; 4-6 ORC meetings.

Notes: *Due to complexity of issue, this may require a separate budget and coordination with the Township attorney earlier in the process.*

PENDING, RECENTLY APPROVED, OR REMOVED

Driveway Standards for Accessibility (2022)

Issue: Longer residential driveways can present challenges for emergency responders to access, which delays or prevents timely responses.

Action: Language added to ensure residential driveways are accessible and to require posting of addresses.

Notes: *Forwarded to Township Board.*

draft (02.01.2023) for TB review

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Residential Accessibility Ramps (2022)

Issue: Accessibility (handicapped) ramps are generally viewed the same as a deck in the Zoning Ordinance, which can limit possible locations they can be installed, especially considering the required run lengths. Additionally, because the ramp is related to an individual not the property, it can be difficult to secure any necessary variances.

Action: Language allowing for accessibility ramps added.

Notes: *Forwarded to Township Board.*

Architectural Standards (2022)

Issue: Certain standards for residential buildings, such as a prohibition of metal roofs, have not been updated to reflect more-recent trends and expectations.

Action: Language revised and added to allow for more roof materials and address other changes.

Notes: *Forwarded to Township Board.*

Projections/Setback Exceptions (2022)

Issue: There may be some cases where it may be appropriate for certain architectural features, such as overhangs, bay windows, or fireplace bump outs, to extend into some required setbacks, but the Zoning Ordinance generally does not allow for these.

Action: Language revised and added to allow and clarify a limited number of projections into required setbacks.

Notes: *Forwarded to Township Board.*

Residential Street Trees (2022)

Issue: On June 8, 2022, the Township Board voted to remove the requirement to plant street trees for residential developments due to the following: trees cannot be successfully planted for a portion of the year and monitoring the related performance guarantee has been time-consuming and difficult; with some projects, the burden of planting trees has been placed on individual homeowners, which requires the Township to enforce the planting requirement on these individual homeowners; the people purchasing the quality of new single-family houses in the Township install landscaping; street trees can damage sidewalks; street trees at corners can impair driver visibility; street tree branches can grow over streets, which may cause collisions with tall vehicles and damage to foliage; and there is no state law requirement that a local unit of government require planting of street trees.

Action: Language requiring planting of street trees in condominium projects has been removed.

Notes: *Forwarded to Township Board.*

Commercial Planned Unit Developments (2022)

Ordinance Review Committee (ORC)
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Issue: Planned unit developments standards did not provide clear guidance on recognizable and substantial benefit and required a long process. Standards were mixed for residential, commercial, and mixed use planned unit developments.

Action: New article prepared for commercial (mixed-use) planned unit developments with clearer standards and easier processes was prepared.

Notes: *Forwarded to Township Board.*

Zoning Map Maintenance (2022)

Issue: Areas were identified where the current zoning district is inconsistent with the current use and the future land use map, causing challenges for the use and development of these properties. Proactive map maintenance facilitates development in a timely manner consistent with the Master Plan. The Master Plan calls for the creation of several zoning districts that did not exist.

Action: A total of 425 zoning map amendments were adopted, including the creation of a new Public/Quasi-Public zoning district.

Notes: *Amendment adopted and effective.*

Residential Planned Unit Developments (2022)

Issue: Planned unit developments standards did not provide clear guidance on recognizable and substantial benefit and required a long process. Standards were mixed for residential, commercial, and mixed use planned unit developments.

Action: New article prepared for residential planned unit developments with clearer standards and easier processes was prepared. A separate article focused on commercial/mixed used planned unit developments is being prepared.

Notes: *Amendment adopted and effective.*

Site Plans (2022)

Issue: The current site plan review article included text rather than tables for review criteria and required information. Some processes were not clearly defined. Approval of site condominiums requires an additional review and approval by the Township Board, adding time to the process.

Action: New article prepared with clearer processes and use of tables was prepared.

Notes: *Amendment adopted and effective.*

History/Amendment Table (2022)

Ordinance Review Committee (ORC)
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January 5, 2023

Issue: The Zoning Ordinance did not include any internal references to when or how it was previously amended. Whenever it is necessary to determine when amendments were made, significant staff time is required to examine the Township's records.

Action: History of zoning amendments starting with 067A.023 researched and added to the zoning ordinance as an appendix a.

Notes: *Amendment adopted and effective.*

Medical Marihuana (2022)

Issue: There has been interest in exploring limited medical marihuana facilities in a manner that would facilitate redevelopment of vacant or underused properties in certain areas in locations that would limit potential impacts.

Action: Standards developed that allow medical marihuana provisioning centers and grow facilities in limited locations and standards for those uses have been prepared.

Notes: *Amendment adopted and effective.*

Driveway Standards (2022)

Issue: Builders found it challenging to develop narrower residential properties with side-load garages and meet the residential driveway setback and the driveway width.

Action: Standards allowing for relief of driveway width and setback were developed for lots with smaller lot widths.

Notes: *Amendment adopted and effective.*

General Audit of Schedule of Uses & Related Definitions (2021)

Issue: The Schedule of Uses (§3.5) was silent on several uses, thereby prohibiting them. Additionally, many uses are undefined, making them difficult to process administratively. Previous amendments through the years have resulted in different terms being used for the same or similar uses.

Action: Schedule of Uses reviewed and revised, identifying areas where similar uses could be condensed into broader terms and, where not possible, detailed individual uses were added. A "use matrix/table," as shown in Master Plan, was introduced to increase user-friendliness of Zoning Ordinance.

Notes: *Amendment adopted and effective.*

Temporary Storage: Storage Containers, Shipping Containers, and Temporary Tents (2021)

Ordinance Review Committee (ORC)
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January 5, 2023

Issue: The Zoning Ordinance did not provide clear guidance for these items and a growing number of property owners have placed containers on their property because of a belief that they are outside of Zoning Ordinance regulation.

Action: Standards were developed for these items and incorporated into the Zoning Ordinance.

Notes: *Amendment adopted and effective.*

Medical Marihuana (2021)

Issue: Medical marihuana grow facilities with up to 72 plants were permitted throughout the Township's residential areas as part of the Medical Marihuana Act because the Township had not adopted specific standards.

Action: Standards were developed limiting medical marihuana grow facilities with more than 12 plants to industrial areas.

Notes: *Amendment adopted and effective.*

Date: April 12, 2023

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Speed Study Request

Dear Board Members:

Attached is a Resolution for consideration of approval regarding conducting a traffic speed study on Lapeer Road (M-24 Highway).

Also, attached is information for establishing speed limits.

The following motion is offered for consideration:

I move to approve the Resolution to request the Michigan Department of Transportation to conduct a speed study on Lapeer Road (*M-24 Highway*) from Ray Road in Oxford Township, Oakland County, to the Village of Oxford limits.

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN**

RESOLUTION

WHEREAS, traffic on Lapeer Road (M-24 Highway) from Ray Road to the Village of Oxford Limits has steadily increased over the past years due the development and growth of the Charter Township of Oxford, and

WHEREAS, this development has increased the number of access points to the state trunkline resulting in an increase in traffic congestion and the volume of turning traffic along the corridor, and

WHEREAS, it has become increasingly difficult for residents to negotiate left hand turns, or move into and out of the flow of traffic safely due to the increased volume of traffic.

NOW, THEREFORE BE IT RESOLVED, the Charter Township of Oxford Board is formally requesting the Michigan Department of Transportation (MDOT) to conduct a speed study on Lapeer Road (M-24 Highway) from Ray Road to the Village of Oxford Limits. It is understood MDOT in cooperation with the Michigan State Police (MSP) will use engineering data gathered in the speed study to make a decision which could raise, lower, or maintain the current speed limit. It is further understood the Charter Township of Oxford will abide by the decision made by MDOT and MSP as a result of this speed study.

MOVED:

SECONDED:

Ayes:

Nays:

Absent:

Adopted at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 12th day of April 2023.

Curtis W. Wright, Clerk

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I, Curtis W. Wright, duly elected Clerk of the Charter Township of Oxford do hereby certify that the foregoing is a true copy of a Resolution adopted by the Charter Township of Oxford at a regular meeting of the Board of Trustees held on the 12th day of April 2023.

Curtis W. Wright, Clerk



OFFICE MEMORANDUM

DATE: August 26, 2004
TO: Region Engineers
FROM: Larry E. Tibbits
Chief Operations Engineer

FILE: 37-0

SUBJECT: Local Government Concurrence on Speed Studies

Attached is a letter and resolution developed by the Lansing Transportation Service Center to acquire concurrence from local governments on the process and results of any speed study planned within their boundaries. In the future, the department will not initiate the requested study without a signed resolution.

The purpose of both documents is to minimize local government concerns after a speed study indicates speed limit changes, which they may oppose. Please incorporate both documents in your speed study process.

Thank you for your cooperation. If you have any questions or concerns, please contact Mark Bott at 517-335-2625 or bottm@michigan.gov.

Chief Operations Officer

BOH-DEL:MWB:nw

Attachments

cc: J. Friend

J. Culp

A. Uzcategui

L. Arens

TSAD

Region Traffic Engineers

TSC Traffic Engineers



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

GRETCHEN WHITMER
GOVERNOR

PAUL C. AJEGBA
DIRECTOR

March 9, 2023

File:

Dear _____ :

The Michigan Department of Transportation (MDOT) has received your request to initiate a speed study on _____ in _____ County.

MDOT works closely with the Michigan Department of State Police (MSP) to set speed limits on trunkline highways. Speed limits are established based on nationally accepted standards using a variety of engineering and traffic data. This data includes the geometric configuration of the roadway, 85th percentile average speeds, roadside features, parking allowances, pedestrian activities, and the reported crash experience for a 12-month period. Engineering and traffic data collected will be used to determine the speed limit on _____. This data could show the current speed limit needs to be raised, stay the same, or be lowered.

Speed studies are conducted by MDOT at the request of local government agencies. Please contact _____ in _____ County and request they send a formal resolution from the _____ (city council/township board) requesting a speed study be performed on _____ in _____ County.

A template resolution which can be used by your _____ (city council/township board) is enclosed. The last paragraph of this template resolution beginning, "Now Therefore be it Resolved. . ." must be included before MDOT will implement a speed study on the requested route.

If you have any questions, please contact me at _____.

Sincerely,

Traffic and Safety Engineer
Transportation Service Center

Enclosure



Speed Study Checklist

- Speed Studies can be initiated either by request from the local unit of government(s) (LUG(s)) within which the trunkline roadway is located, or jointly by the Michigan Department of Transportation (MDOT) and Michigan State Police (MSP).
 - For studies initiated by requests from the LUG(s), ensure resolution(s) are received from all LUGs within the limits of the study area, and that each [resolution](#) contains language indicating that they agree to the process and results of the speed study before proceeding.
 - For studies initiated jointly by MDOT and MSP, notification should be made to the local government before proceeding.
- Concur with local MSP representative(s) upon the limits of the study. Length of study should be a minimum of 0.5 mile.
- Collect and analyze roadway data and crash data (last 5 years plus current) for study limits. See the Engineering and Safety Study Documentation for either Freeway or Non-Freeway for the data to analyze. Additional data may be analyzed at MDOT's discretion.
- Review previous speed study, if available. Review all active Traffic Control Orders (TCO) for speed and parking and Traffic Control Determinations (TCD) for stop or yield control for the study area.
- Acquire speed data as collected by MSP per their guidance documents and procedures. If such data is available through a Department source, have MSP confirm the data is valid for the study area before using.
- Assemble a survey team consisting of MSP and MDOT staff and invited local government representatives and review the study corridor using the noted above collected data.
- Survey team makes recommendation to MDOT and MSP. Speed limit recommendation shall be in accordance with the Michigan Vehicle Code.
- Recommendation presented to local government. While local concurrence is desirable, it is not required by law.
- Record information in the Traffic Survey Report (TSR) in conjunction with MSP.
- Follow the TCO checklist if a change in speed limit is proposed for all or any part of the study corridor.

Upon completion of study place documentation in the appropriate ProjectWise folder.

[Traffic Regulations Documentation](#)

Why wait until someone is seriously injured or killed before anything is done about speeding?

After a serious crash, speeding is often assumed to be the cause. This may not always be true. While crash experience is one of the factors considered in establishing speed limits, it is not the only one - or even the major one. The prevailing 85th percentile speed is the primary factor used to establish a proper speed limit, even if there have been no crashes.



I am only one person among thousands of other drivers. What can I do to reduce the speeding problem in my community?

Speed limits are based upon studies of driving speeds - yours, your neighbors, and a percentage of everyone traveling on a roadway. Please obey the speed limit, not only on your street but on all streets and highways.

HRC Traffic Tips

Setting Realistic Speed Limits has been brought to you courtesy of the Michigan State Police and Hubbell, Roth & Clark, Inc. - Consulting Engineers since 1915.

For more information on HRC's traffic engineering services, please contact:

Mr. Richard Beaubien, P.E., P.T.O.E.
Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302
(248) 454-6300
rbeaubien@hrc-engr.com
www.hrc-engr.com



Setting Realistic Speed Limits



**SPEED
LIMIT
45**

Speed limits can and should provide motorists, police and traffic courts with information on reasonable and safe speeds that will facilitate the safe, orderly flow of traffic under normal conditions. The public should be encouraged to bring to the

attention of public officials what they perceive to be speeding problems. But speed limits should not be set based on casual observations or uninformed opinion. Public agencies have responsibility to establish speed limits based upon thorough traffic engineering surveys.

What factors are considered when establishing a speed limit?

Traffic engineers and police officers examine many traffic and road conditions to determine a reasonable speed limit. These include number and type of crashes, speed of vehicles and number of cars, pedestrians, and bicycles. Also considered are physical conditions of the road such as sidewalks, hills, curves, lanes, driveways, intersections, roadway surfaces and traffic controls.



Isn't a lower speed limit always safer?

No, lower speed limits do not necessarily improve safety. The more uniform the speeds of vehicles in a traffic stream, the less chance there is for conflict and crashes. Posting speed limits lower or higher than what the majority of drivers are traveling produces two distinct groups of drivers - those attempting to observe the limit and those driving at what they feel is reasonable and prudent. These differences in speeds may result in increased crashes due to tailgating, improper passing, reckless driving and weaving from lane to lane. Inappropriately established speed limits also foster disregard for other speed limits, traffic signs and signals, and contribute to driver frustration.

Most drivers drive 5 to 10 mph over the speed limit. Why not establish the speed limit with this in mind?

While some drivers drive faster than the speed limit, this is not true of everyone. Experience shows that 85% of the drivers adhere to properly established speed limits which they feel are reasonable, comfortable and safe for conditions at the time. This is what we call the 85th percentile speed. This



is the speed at, or below which, 85% of the traffic moves. Police officers can then target their speed enforcement efforts at the remaining 15% of drivers who are not in compliance with the speed limit.

Why not simply post a lower speed limit and have the police enforce it?

Posting speed limits lower than the 85th percentile speed does not result in voluntary motorist compliance with the posted speed limit unless there is strict, continuous and visible enforcement. Increased enforcement is effective only at the immediate time and in the area where the police officer is present. The availability of police officers is limited and their services must be shared with other



police responsibilities. Since those lower speed limits cannot be properly enforced, they will be consistently violated and will breed disregard for speed limits in general.

How can speed enforcement be effective when it is limited to such a small portion of the drivers?

When the majority of drivers respect the posted speed limit, enforcement can be directed at drivers who exceed the speed limit. When enforcement is directed at these drivers, voluntary compliance increases, resulting in a lower percentage of violators.

Why not install 25 mph signs or "Children Playing" signs to make residential areas safer?

Installing signs is only effective if a hazard is not already obvious to the reasonably safe driver. Drivers are generally aware that they are in a residential area and do not require signs to notify them of



this fact. Improper use of these signs conveys a false sense of security to residents and does nothing to improve safety.

Why not install stop signs, traffic signals, speed bumps, or some other device to reduce speeds?

Traffic control devices are designed and installed to solve a particular problem. When they are misused for speed control purposes, they are ineffective and may create a hazard. For example:

Stop signs are designed to control traffic at busy intersections. When used to reduce speed, motorists "roll" through them, then increase their speed between such signs.



Traffic signals are designed to control traffic at busy intersections or to reduce broadside crashes. When misused, they may cause drivers to speed up to "beat the light" and may increase crashes.

Speed bumps are hazardous to all vehicles especially emergency vehicles, bicyclists, motorcyclists, school buses and snow plows.

**QUESTIONS AND ANSWERS
FOR
ESTABLISHING REALISTIC SPEED LIMITS**

Speed limits can and should provide motorists, police, and traffic courts with information on reasonable and safe speed that will facilitate the safe, orderly flow of traffic under normal conditions.

The public should be encouraged to bring to the attention of public officials what they perceive to be speeding problems. But speed limits should not be set based on casual observations or uninformed opinion. Public agencies have responsibility to establish speed limits based upon thorough traffic engineering surveys.

This article is intended to answer the most commonly asked questions concerning speed limits.

What Factors are considered when establishing a speed limit?

Traffic engineers and police officers examine many traffic and road conditions to determine a reasonable speed limit. These include number and type of crashes, speed of vehicles and number of cars, pedestrians, and bicycles. Also considered are physical conditions of the road such as sidewalks, hills, curves, lanes, driveways, intersections, roadway surface, and traffic controls.

Isn't a lower speed limit always safer?

No, lower speed limits do not necessarily improve safety. The more uniform the speeds of vehicles in a traffic stream, the less chance there is for conflict and crashes. Posting speed limits lower or higher than what the majority of drivers are traveling produces two distinct groups of drivers - those attempting to observe the limit and those driving at what they feel is reasonable and prudent. These differences in speeds may result in increased crashes due to tailgating, improper passing, reckless driving, and weaving from lane to lane. Inappropriate established speed limits also foster disregard for other speed limits, traffic signs and signals, and contribute to driver frustration.

Most drivers drive 5 to 10 mph over the speed limit. Why not establish the speed limit with this in mind?

While some drivers drive faster than the speed limit, this is not true of everyone. Experience shows that 85% of the drivers adhere to properly established speed limits which they feel are reasonable, comfortable, and safe for conditions at the time. This is what we call the 85th percentile speed. This is the speed at, or below which, 85% of the traffic moves. Police officers can then target their speed enforcement efforts at the remaining 15% of drivers who are not in compliance with the speed limit.

Why not simply post a lower speed limit and have the police enforce it?

Posting speed limits lower than the 85th percentile speed does not result in voluntary motorist compliance with the posted speed limit unless there is strict, continuous, and visible enforcement. Increased enforcement is effective only at the immediate time and in the area where the police officer is present. The availability of police officers is limited and their services must be shared with other police responsibilities. Since these lower speed limits cannot be properly enforced, they will be consistently violated and will breed disregard for speed limits in general.

How can speed enforcement be effective when it is limited to such a small portion of the drivers?

When the majority of drivers respect the posted speed limit, enforcement can be directed at drivers who exceed the speed limit. When enforcement is directed at these drivers, voluntary compliance increases, resulting in a lower percentage of violators.

Why not install 25 mph signs or “Children Playing” signs to make residential areas safer?

Installing signs is only effective if a hazard is not already obvious to the reasonably safe driver. Drivers are generally aware that they are in a residential area and do not require signs to notify them of this fact. Additionally, improper use of these signs conveys a false sense of security to residents and does nothing to improve safety.

Why not install stop signs, traffic signals, speed bumps, or some other device to reduce speeds?

Traffic control devices are designed and installed to solve a particular problem. When they are misused for speed control purposes, they are ineffective and may create a hazard. For example:

- Stop signs are designed to control traffic at busy intersections. When used to reduce speed, motorists “roll” through them, then increase their speed between such signs.
- Traffic signals are designed to control large volumes of traffic at very busy intersections or to reduce broadside crashes. When misused, they may cause drivers to speed up to “beat the light” and may increase crashes.
- Speed bumps are hazardous to all vehicles especially emergency vehicles, bicyclists, motorcyclists, school busses, and snow plows.

Why wait until someone is seriously injured or killed before anything is done about speeding?

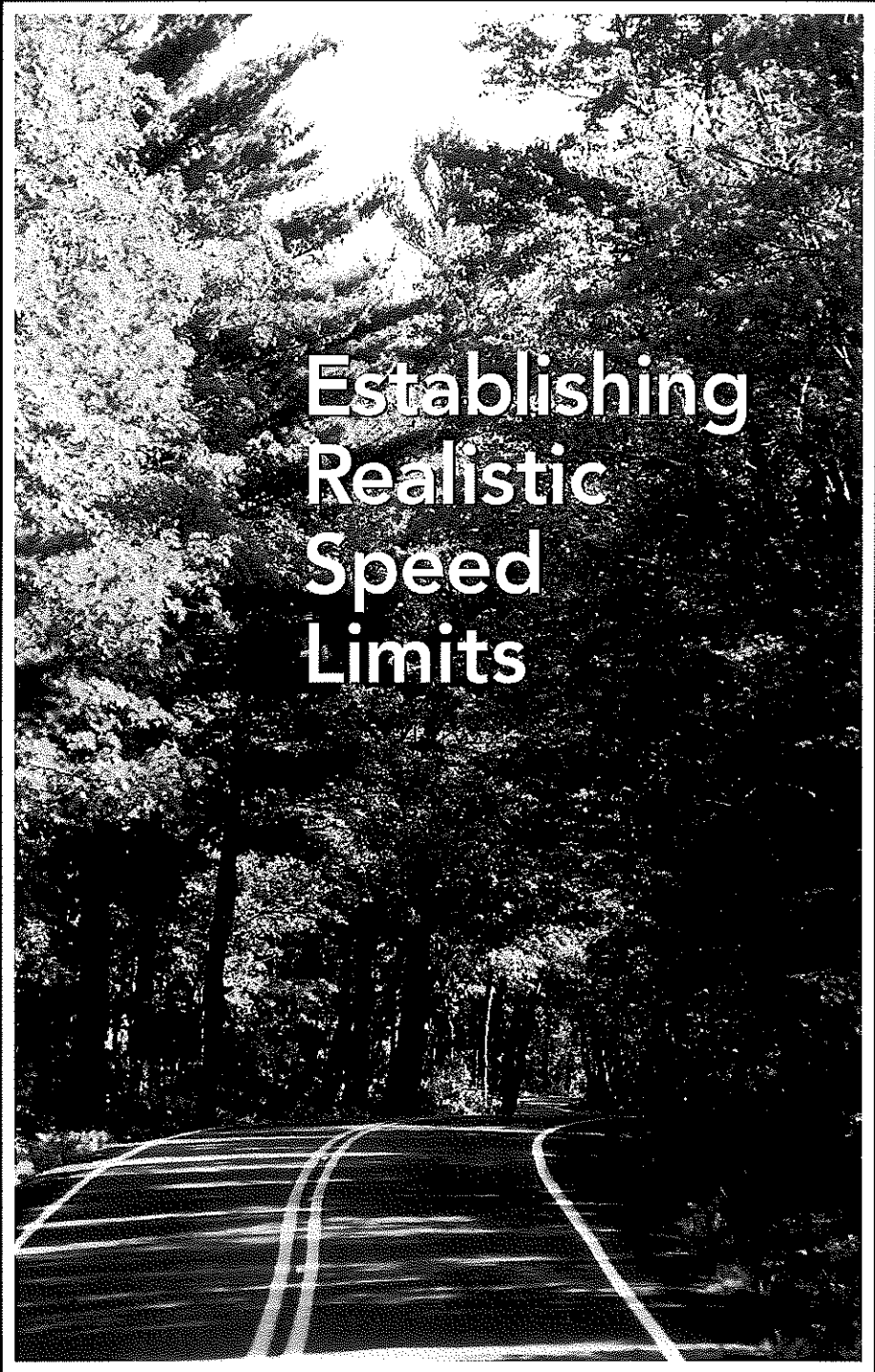
After a serious crash, speeding is often assumed to be the cause. This may not always be true. While crash experience is one of the factors considered in establishing speed limits, it is not the only one—or even the major one. The prevailing 85th percentile speed is the primary factor used to establish a proper speed limit, even if there have been no crashes.

I am only one person among thousands of other drivers. What can I do to reduce the speeding problem in my community?

Speed limits are based upon studies of driving speeds—yours, your neighbors, and a percentage of everyone traveling on a roadway. You have shown that you are concerned about speed limits just by taking the time to read this pamphlet. Please obey the speed limit, not only on your street but on all streets and highways of our State.

Acknowledgment:

*Reproduced from "Questions and Answers for Establishing Realistic Speed Limits."
Office of Highway Safety Planning, Michigan Department of State Police, Pamphlet #
OHSP-893(6/91).*



Establishing Realistic Speed Limits

Establishing Realistic Speed Limits

This publication updates the Setting Realistic Speed Limits booklet which was originally produced in the 1970s.

Technical references used to produce this booklet include:

Transportation and Traffic Engineering Handbook

Michigan Manual of Uniform Traffic Control Devices

Michigan State Police Standards for Traffic
Engineering Investigations

Uniform Vehicle Code, National Committee on
Uniform Laws and Ordinances

"Speed Zoning on Texas Highways," Texas
Department of Highway and Public Transportation

Introduction

The purpose of a speed limit is to provide for the safety of all highway users. To meet this purpose a speed limit must be acceptable to the public and be enforceable by police. This booklet provides background information regarding how this purpose is met through establishing realistic speed limits.

From a historical perspective, the imposition of speed limits became necessary because of changing times and conditions. In the early days of the automobile, the difference between rural and urban areas was well defined. Thus, it was simple to set speed limits—one for the open countryside and one for population centers.

With the spread of urbanization and the development of suburban communities, the situation changed. The differences between rural and urban areas became less clearly defined. During this same period, the number of motor vehicles and their speeds increased as did the number of miles traveled. A need developed for modified speed limits in these transitions between rural and urban areas.



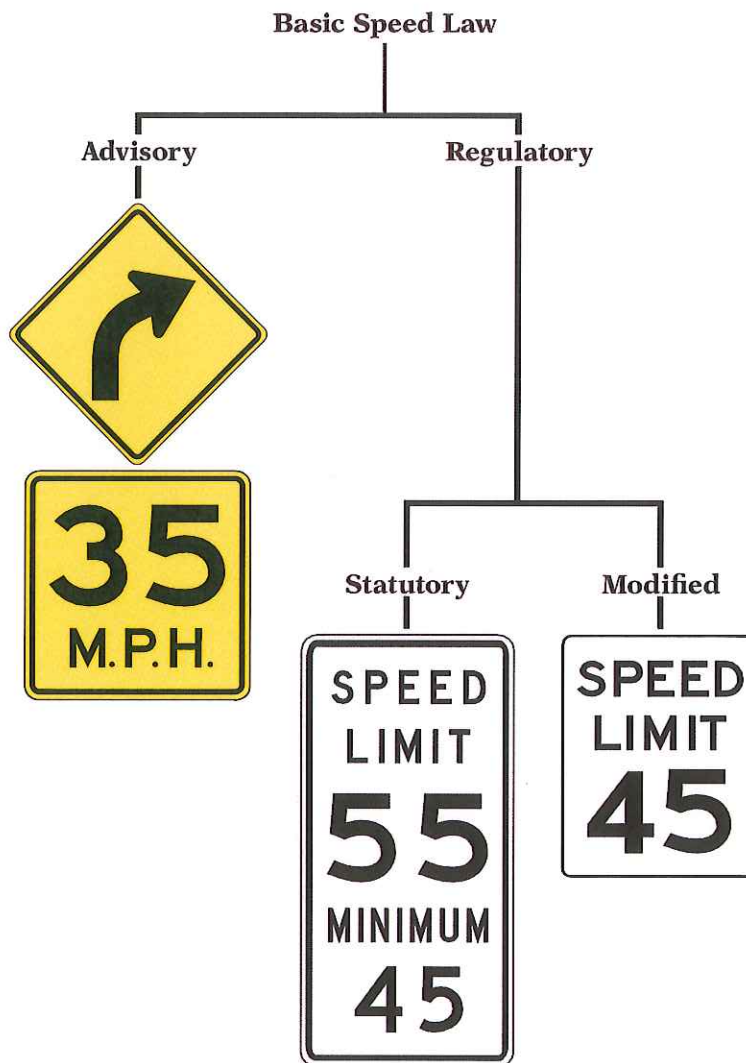
Types of Speed Limits

The basis of all speed limits predicated upon the nationally accepted principle that the majority of drivers are cautious, prudent and drive at speeds that are reasonable and proper, regardless of the posted speed limit. This “reasonable and proper” theme is part of the Basic Speed Law as set forth in the Michigan Vehicle Code. In part it reads:

“A person driving a vehicle on a highway shall drive at a careful and prudent speed not greater than nor less than is reasonable and proper, having due regard to the traffic, surface, and width of the highway and of any other condition then existing. A person shall not drive a vehicle upon a highway at a speed greater than that which will permit a stop within the assured, clear distance ahead.” [Sec. 257.627]

In other words, motorists must always drive at a speed which allows them to stop safely. The Basic Speed Law governs the speed of all drivers regardless of any posted speed limits. This is an important point because there are several types of speed limits.

The following chart shows the types of speed limits in use in Michigan:



Advisory speed limits are recommended safe driving speeds to alert drivers of the maximum recommended speed through a curve or for other special roadway conditions. They are posted only in combination with an appropriate warning sign. *Advisory* speeds are not enforceable in Michigan courts except under the *Basic Speed Law* provisions.

Regulatory speed limits are enforceable and are categorized as either statutory or modified.

Statutory speed limits are set either as maximum/minimum speed limits or a *prima facie* restrictions. *Prima facie* is Latin for "on the face of it" and is the speed limit under most conditions. These limits are established by the legislature and apply throughout the State. An example of maximum/minimum speed limits is freeway limits. There are also maximum speed limits set for school buses, heavy trucks and other special vehicles. *Prima facie* restrictions are primarily for residential and business districts and city and village streets and highways.

Modified speed limits are utilized in areas requiring speed limits between the statutory maximum speed limits on state and country roadways and the 25 mph *prima facie* speed limits in business and residential areas. These *modified* speed limits are established by administrative action based upon a traffic engineering study. They can only be set by agencies having legal authority and jurisdiction over the respective roadway. These *modified* speed limits are often referred to as absolute speed limits and are not to be exceeded regardless of conditions.

The remainder of this booklet describes how modified speed limits are established and the responsibilities we all share in their implementation.

Authority to Establish Speed Limits

The Michigan Department of Transportation and county road commissions working with the Michigan Department of State Police, are authorized to establish modified speed limits. Representatives from these agencies comprise a traffic survey team which consists of an engineer and a state police officer. They conduct studies and recommend speed limits on state and county roadways including those within cities and villages.



The speed limits on streets under the jurisdiction of cities and villages are determined solely by the local authorities.

The establishment or review of speed zones originates for a variety of reasons. These may be road construction, changes in land use, violations, crashes, or poor compliance with an established speed limit. A study may also be conducted following a spectacular traffic crash or through periodic reviews. Usually, speed zones are reviewed as a result of concerns expressed by interested citizens who live nearby or drive along the roads in question. Their concerns are referred to the traffic survey team for review.

Occasionally citizens or public officials under citizen pressure, request that a particular speed limit be imposed or that some other type of corrective action be taken. For example, the idea persists that simply posting lower speed limits in the community will reduce speeds and improve safety. Any decisions regarding speed limits must be based on facts and an objective analysis of the characteristics of the roadway.

Once a study begins, the person requesting the survey may be contacted for further input or clarification of the problem. If a group of persons is involved, the traffic survey team may conduct a public meeting to explain why a study is necessary, what types of data will be collected and how the speed limit evaluation will be conducted. The meeting also provides an opportunity for public comment on proposed speed study locations, crash experience and other factors which may have a significant impact on the evaluation. The traffic survey team also requests input and participation of local representatives in the process.

The traffic survey team then gathers all the information needed to analyze the roadway conditions. This includes: speed studies, traffic crash data, the driving environment, and other pertinent information.

Speed Limit Survey

Before discussing the gathering and analysis of the speed study data, there are some facts about driver behavior which are the basis of all traffic laws, including modified speed limits.

Driver behavior is an extension of societal attitudes. Most drivers respond to traffic regulations in a safe and reasonable manner as demonstrated by their consistently favorable driving records. Traffic laws which reflect the behavior of the majority of motorists are usually respected and obeyed. In order for any traffic law to be enforceable, voluntary compliance must be practiced by the vast majority of drivers so violators can be easily identified. Realistic speed limits reflect this fact and recognize that unreasonable restrictions encourage widespread violations and disrespect for the entire traffic control system. Arbitrary laws unnecessarily restrict drivers, encourage violations and lack public support.

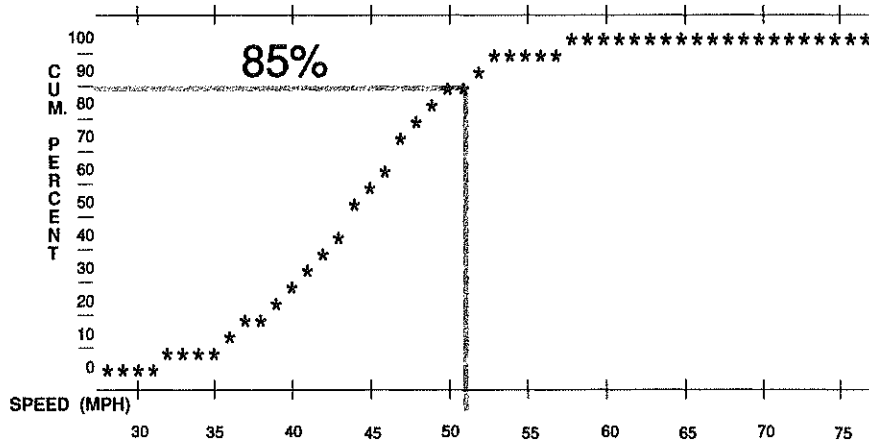
Posting unrealistically low speed limits may create a false sense of security. Actually, studies show that the driving environment, not the posted speed limit, is the main influence on motorists' speeds.

Speed Studies

Speed studies are taken during light to medium traffic conditions on a weekday. Rush hours and adverse weather conditions are avoided because they do not represent normal, free-flow traffic. Areas such as intersections, railroad tracks, or other

Speed Distribution Graph

Figure 1



DIRECTION(S) E-W
 DATE 01/10/91
 TIME 1:30 PM
 POSTED SPEED LIMIT 45

 50TH PERCENTILE SPEED 45
 85TH PERCENTILE SPEED 51
 10 MPH PACE SPEED 40 through 49
 PERCENT IN PACE SPEED 63.3
 PERCENT OVER PACE SPEED 18.8
 PERCENT UNDER PACE SPEED 17.9
 RANGE OF SPEEDS 28 to 61
 VEHICLES OBSERVED 218
 AVERAGE SPEED 44.6

SPEED	NO.	PCT.	CUM. PCT.
30	2	0.9	1.4
31	1	0.5	1.8
32	2	0.9	2.8
33	4	1.8	4.6
34	3	1.4	6.0
35	2	0.9	6.9
36	6	2.8	9.6
37	7	3.2	12.8
38	4	1.8	14.7
39	7	3.2	17.9
40	12	5.5	23.4
41	12	5.5	28.9
42	10	4.6	33.5
43	17	7.8	41.3
44	15	6.9	48.2
45	15	6.9	55.0
46	14	6.4	61.5
47	18	8.3	69.7
48	16	7.3	77.1
49	9	4.1	81.2
50	8	3.7	84.9
51	5	2.3	87.2
52	9	4.1	91.3
53	4	1.8	93.1
54	3	1.4	94.5
55	3	1.4	95.9
56	2	0.9	96.5
57	1	0.5	97.2
58	2	0.9	98.2
59	0	0.0	98.2
60	2	0.9	99.1
61	2	0.9	100.0

factors that will influence speed are avoided. Since modified speed limits are the maximum allowable speeds, the conditions under which speed studies are taken must be close to ideal.

The primary basis for establishing a proper, realistic speed limit is the nationally recognized method of using the 85th percentile speed. This is the speed at or below which 85% of the traffic moves. For example, if 85 of each 100 motor vehicles were recorded at 45 mph or under, then 45 mph is the 85th percentile speed.

Historically, before and after traffic engineering studies have shown that changing the posted speed limit does not significantly affect the 85th percentile speed. The driving environment, which includes other traffic on the road and roadway conditions, is the primary factor which influences the prevailing speed.

The driving environment is reflected by the 85th percentile speed. The majority of drivers, consciously or unconsciously, consider the factors in the driving environment and travel at a speed that is safe and comfortable regardless of the posted speed limit.

The speed data are collected by recording the speeds of free flowing motor vehicles using a radar or other speed measuring device. A representative sample of vehicular speeds is recorded and these speeds would include local residents who drive through the zone.

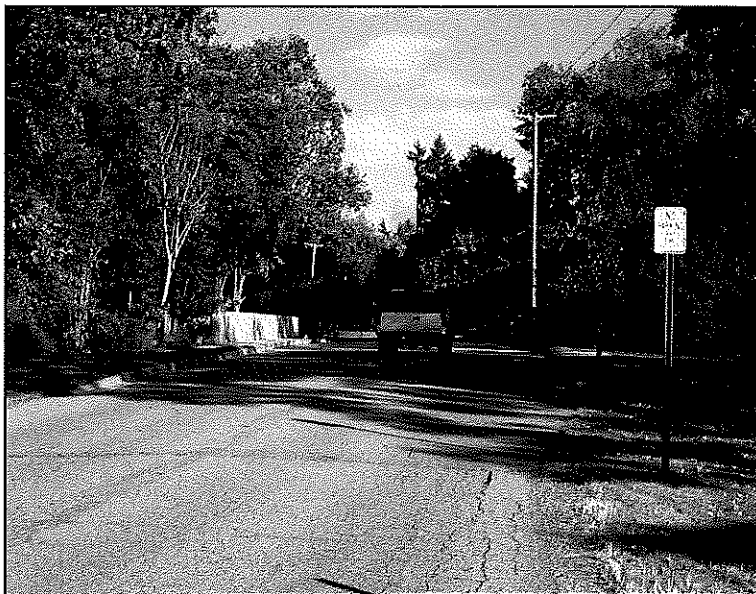
Use of the 85th percentile speed acknowledges that 15% of the drivers are traveling above a speed that is reasonable and proper. This is the 15% of motorists at which enforcement action is directed. Studies have shown that this is the group of motorists that cause many of the crashes and have the worst driving records.

There are other parameters used to evaluate speed data, such as the average, median and pace speeds. However, the 85th percentile speed is the most critical criterion in establishing realistic speed limits.

Traffic Crash Data

Contrary to popular belief, lower speed limits do not necessarily improve safety. The more uniform the speeds of vehicles in a traffic stream, the less chance there is for conflict and crashes. Posting speed limits lower or higher than what the majority of drivers are traveling produces two distinct groups of drivers: those attempting to observe the speed limit and those driving at a speed they feel is reasonable and prudent. These differences in speeds can result in increased crashes due to tailgating, improper passing, reckless driving, and weaving from lane to lane. However, the number of traffic crashes along any highway is related to numerous factors.

Regardless of the roadway involved, there is a statistical number of crashes that can be expected to occur no matter how safe a roadway is made. The traffic survey team determines if the number of crashes is unusually high by analyzing the crash rate for the section of roadway under study. A crash

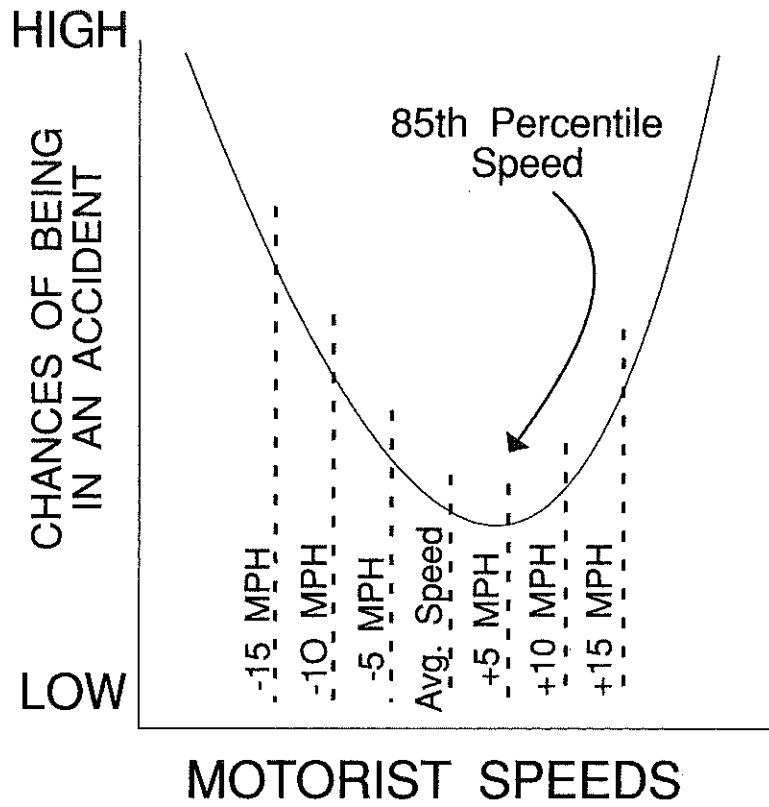


rate is based on the number of crashes and amount of traffic for a given segment of roadway. The traffic crash pattern is then taken into consideration when determining the speed limit.

Investigations of crashes reveal that in the majority of cases there was a clear violation of a traffic law or rule of good driving. A review of crash experience is an important component of any analysis of speed limits. Proper analysis and evaluation of these factors require the experience and expertise of the traffic survey team.

Studies have been conducted over the years to relate crashes to speed. Based on these studies and as illustrated in the graph, the lowest risk of being involved in a crash occurs at approximately the 85th percentile speed.

Accident Involvement vs. Motorist Speeds

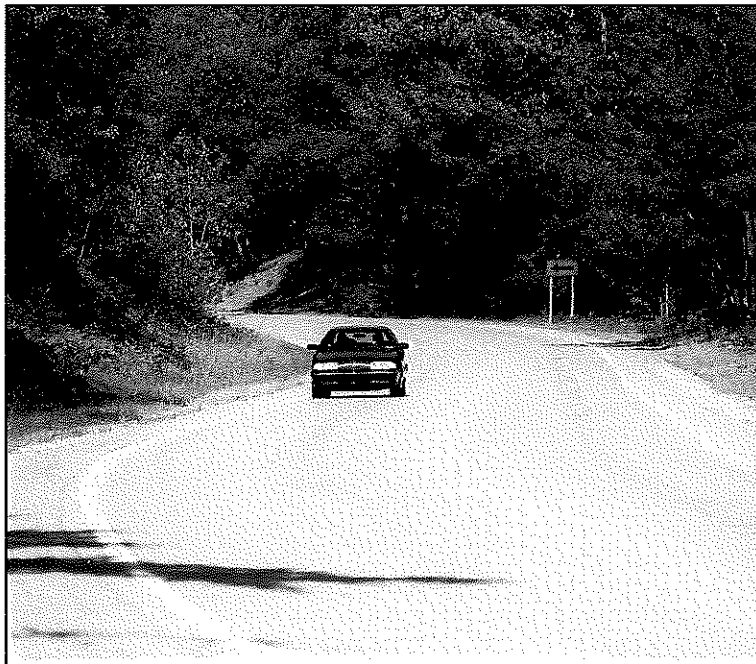


Source: "Speed Zoning on Texas Highways" State Department of Highways and Public Transportation, Austin, Texas, October 1990 Figure 2

Driving Environment

The design, physical condition, and use of a roadway has a profound effect on vehicle speeds because motorists vary their speeds depending on the driving environment. The traffic survey team considers significant items in the driving environment which are all reflected in the 85th percentile speed. For example these may include: traffic volumes, roadside development, roadway and shoulder widths, condition of the roadway, and the number of lanes, intersections, driveways, hills, curves, sidewalks, schools, parks, and any other factors recorded by the team.

The traffic survey team makes a personal inspection of the roadway to verify the accuracy of their data. They drive the roadway to determine if there are any hazards not readily apparent to the motoring public. Sometimes consideration is given to reduce a speed limit due to a certain condition. If a hazardous condition is found, an attempt should be made to



correct it. If it cannot be corrected, consideration should be given to posting an advisory speed control sign or, if several conditions are present, then the speed limit may be reduced. Of particular concern are hills and curves where vision is restricted. On long stretches of roadway, one or two hills or curves should not dictate the speed for the entire roadway. Motorists are warned of the reduced sight distance through the use of warning signs with advisory speed controls.

The number of changes in the speed limit along a given route should be minimized. With this in mind, the length of the speed zone should be a least one-half mile. Survey team members base their recommendation on the conditions that exist at the time of their evaluation and should not attempt to consider such things as future growth, anticipated enforcement, or concerns for something that hasn't happened.

Realistic speed limits provide for a uniform and orderly movement of traffic. There is a need for uniformity on all roadways especially where they carry large volumes of traffic through various roadside conditions or numerous adjoining communities.

Recommendation

Once all the data have been collected and reviewed by the traffic survey team, the facts are analyzed and a recommendation is made. When the survey members agree that a modified speed zone should be established, their proposal is communicated to the requestor as well as any local units of government. If requested, a public presentation of their findings may be conducted. While local concurrence is desirable, it is not required by law. If the traffic survey team agrees that a modified speed limit is not justified, or if they cannot agree on a recommendation, the survey is concluded with no change in the existing speed limit.

The traffic survey team then submits a written report of their findings and recommendations to their respective agencies. When a modified speed limit is recommended, a Traffic Control Order is submitted to the respective road agency and the Director of the Michigan Department of State Police for their approval and signatures.

Posting Speed Limit Signs

The modified speed limit becomes effective when the Traffic Control Order has been signed by both agencies, a copy of the order has been filed with the County Clerk and the signs have been installed. The *Michigan Manual of Uniform Traffic Control Devices* sets forth standards for installing speed limit signs and specifies the size, shape, color and location of the signs.

Signs should be installed at the start of a zone, beyond major intersections and at approximately one-half mile intervals. The speed limit is established in increments of 5 mph, as close as possible to the 85th percentile speed. "REDUCED SPEED AHEAD" signs may be posted to advise motorists of speed limit reductions. These signs are not normally required in urban areas where speeds are relatively low.

Generally the entire speed survey process from request to signs being posted takes anywhere from 3 to 9 months, depending on the complexity of the situation.



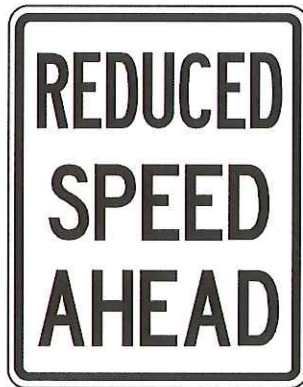
Summary

Realistic speed limits are important for safe highways. A few points to remember about realistic speed limits are that they:

- Represent maximum speeds under ideal conditions and when conditions change, drivers must accordingly reduce their speed;
- Reinforce the credibility and acceptance of all traffic control devices;
- Provide smooth, orderly flow of traffic, a major factor in preventing highway crashes;
- Offer an effective traffic enforcement tool for police by clearly separating the flagrant violator from the majority of drivers; and
- Are based on the 85th percentile speed which is the *most critical* criterion in establishing realistic speed limits.

Realistic speed limits provide for a uniform and orderly movement of traffic. Some of our roadways carry large volumes of traffic through various roadside conditions and through numerous adjoining communities. It is important to encourage smooth traffic flow, not only for safety, but for the convenience and economy of every motorist.

Speed limits are based upon driving speeds—yours, your neighbors, and a percentage of everyone traveling on a roadway. You have shown that you are concerned about speed limits just by taking the time to read this booklet. Please obey the speed limit, not only on your street but on all street and highways of our state.



The Office of Highway Safety Planning wishes to express thanks to the Traffic Engineering Enforcement Committee.



Office of Highway Safety Planning
4000 Collins Rd
PO Box 30633
Lansing, MI 48909-8133
(517) 336-6477



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

GRETCHEN WHITMER
GOVERNOR

PAUL C. AJEGBA
DIRECTOR

RESOLUTION
Charter Township of Oxford

Supervisor Curtis offered the following Resolution and moved for its adoption.

WHEREAS, traffic on M-24 from Ray Rd. to Harriet St. has steadily increased over the past years due to the development and growth of Oxford Township, and

WHEREAS, this development has increased the number of access points to the state trunkline resulting in an increase in traffic congestion and the volume of turning traffic along the corridor, and

WHEREAS, it has become increasingly difficult for residents to negotiate left-hand turns, or move into and out of the flow of traffic safely due to the increased volume of traffic,

NOW, THEREFORE BE IT RESOLVED, the Charter Township of Oxford is formally requesting the Michigan Department of Transportation (MDOT) conduct a speed study on M-24 from Ray Rd. to Harriet St. It is understood MDOT in cooperation with the Michigan State Police (MSP) will use engineering data gathered in the speed study to make a decision which could raise, lower, or maintain the current speed limit. It is further understood the Charter Township of Oxford will abide by the decision made by MDOT and MSP as a result of this speed study.

Name/Title _____

Signature _____

Date _____

Current Agenda Item
--Treasurer--

MEMO

TO: Oxford Township Board of Trustees

FROM: Joseph G. Ferrari, CDBG Coordinator

DATE: March 29, 2023

RE: CDBG for Senior Services (Meals on Wheels)

As you know, Oxford Township allocated 2022 CDBG funds to help our residents through a Senior Services Site Hostess (Rochester Older Persons Commission (OPC) Meals on Wheels program. For CDBG services under \$10,000.00, bids are no longer required by CDBG and the Township Board can just allocate those funds.

Rochester OPC has agreed to adhere to all of the CDBG regulations and they will be in contact with us to insure that all federal guidelines are met.

A sample motion has been prepared for your consideration, if the Township Board is in favor of this proposal:

Motion By: _____ Seconded By: _____

That the Oxford Township Board of Trustees agrees to waive its resolution to solicit bids and awards the Senior Services Contract for 2022 Community Development Block Grant Funds (CDBG) in the amount of \$5,352.00 to Rochester Older Persons Commission (OPC) and authorizes CDBG Coordinator Joseph G. Ferrari to sign the applicable contract and/or documents.



Community Development Block Grant
Public Service Contract
GRANT YEAR: 2022

Charter Township of Oxford

MUNICIPALITY

Older Persons' Commission

SERVICE AGENCY

Effective Date: July 1, 2022 Ending Date: December 31, 2023

This contract shall be effective for 1.5 years from the beginning effective date or when funding has been expended, whichever comes first. Contracts should not exceed 1.5 years in duration.

Contract Funding Sources:

CDBG Grant Year: 2022 Account Name: Senior Services (Meals on Wheels)

Total CDBG Dollar Amount of Contract: \$ 5,352.00

SECTION I. AGREEMENT

This contract is made this day, 04 / 13 / 2023, between Older Persons' Commission,
(NAME OF SERVICE AGENCY)

hereinafter designated as the "Service Agency", having its principal office at:

650 Letica Dr., Rochester, MI 48307
(SERVICE AGENCY ADDRESS)

and, Charter Twp. of Oxford, hereinafter designated as the "Municipality",
(NAME OF MUNICIPALITY)

having its principal office at 300 Dunlap Road, Oxford, MI 48371
(MUNICIPALITY ADDRESS)

SECTION II. PURPOSE

- A. The purpose of this contract shall be *(List a detailed description of services to be provided, for whom and at what cost. Include a specific unit of measure to document how costs are derived. Include attachments as needed)*:

**Required*

The Older Persons' Commission (OPC) will provide a Site Hostess to serve, direct operations and coordinate the delivery for the Meals on Wheels program offered through the Area Agency on Aging 1-B in the Oxford area. The Site Hostess will coordinate with the OPC Nutrition Department to obtain the daily/frozen meals for individuals over 60 years of age who reside in the Oxford area and who qualify for the program.

- B. Federal CDBG Performance Measures are pre-determined for public service activities and include:
Goal - Improve Quality of Life; Objective - Suitable Living Environment; Indicator - # of Low/Moderate Income Persons with New Access to Service as reported in the Direct Benefit Activity Report; Outcome - Improved Availability/Accessibility.

SECTION III. THE SERVICE AGENCY'S RESPONSIBILITIES

The Service Agency shall:

- A. Maintain records pertaining to the monies received and services provided in accordance with this agreement for a minimum of four years from the completion of this agreement. Allow the County of Oakland, the U.S. Department of Housing and Urban Development (HUD), the Comptroller General of the United States and any of their authorized representative's access to financial records pertaining to Community Development Block Grant Funds and this agreement for the purpose of audit or examination.
- B. Provide the Municipality and Oakland County Neighborhood & Housing Development Division a specific unit(s) of measure for all services.
- C. Provide the Municipality invoices for services rendered based on actual costs.
- D. Submit payment requests that include required supporting documentation monthly or quarterly. Required documentation includes the "Direct Benefit Activity Report" to capture client information.
- E. Provide management and personnel to adequately perform the services prescribed by this agreement.
- F. Be solely responsible for any and all taxes (federal, state and/or local); worker's compensation insurance; disability payments; social security payments; unemployment insurance payments; insurance, and/or any similar type of payments for the Agency or any employee thereof; and shall hold the Municipality harmless from any and all such payments.
- G. Provide insurance in the kind and amount specified by the Municipality. The Municipality shall be named as an additional insured thereon and furnished with a certificate thereof when applicable.
- H. The Agency will not solicit or apply funds from any other source for the services reimbursed under this agreement.

SECTION IV. THE MUNICIPALITY'S RESPONSIBILITIES

The Municipality shall:

- A. In consideration for services rendered by the Service Agency, pay a total sum not to exceed the CDBG program year funded amount specified above.
- B. The municipality shall require written documentation of the client benefit qualification to be kept on site with the agency.
- C. The municipality must monitor the service agency at least once during the contract period.
- D. Recompense the Service Agency upon receipt of a payment request that includes accurate required supporting documentation from the Service Agency in amounts and time intervals as specified here.

The position is a site hostess with a current rate of pay of \$13.75 per hour, plus FICA and Worker's Comp.

SECTION V. COMPLIANCE

- A. The Service Agency shall comply with applicable laws, ordinances, codes and regulations of the Federal, State and local governments.
- B. Client Eligibility: All clients served under this agreement shall be qualified via either the HUD section 8 income verification or the HUD "presumed benefit" verification.

SECTION VI. DISCRIMINATION PROHIBITED

The Service Agency shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status pursuant to the Elliot Larsen Civil Rights Act, 1976, P.A. 453. The Service Agency and the Municipality shall also comply with the provisions of the Michigan Handicappers Civil Rights Act, 1976, P.A. 220 and the Federal Rehabilitation Act of 1973, P.A. 93-112, 87 Stat. 394, which require that no employee or client or otherwise qualified handicapped individual shall, solely by reason of his/her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal assistance. No person shall, on the grounds of race, creed, color, sex, age, national origin, height, weight, handicap, marital status, sexual orientation, or gender identity be excluded from participation in, be denied the proceeds of, or be subject to discrimination in the performance of this contract.

SECTION VII. PROHIBITION OF POLITICAL & RELIGIOUS ACTIVITY

There shall be no religious worship, instruction or proselytization as part of, or in connection with, the performance of this agreement. None of the funds, materials, property or services under this agreement shall be used in the performance of this agreement for any partisan political activity, including lobbying, as specified in Federal Circular A-122 Cost Principles for Nonprofit Organizations — lobbying revisions, or to further the election, defeat, recall, impeachment, appointment or dismissal of any candidate for or from any public office.

SECTION VIII. GENERAL CONTRACT PROVISIONS

- A. Merger or Integration: This agreement constitutes the entire agreement between the Service Agency and the Municipality with respect to the subject matter hereof; there are no other further written or oral understandings or agreements with respect hereto.
- B. Modification, Assignment or Subcontracting Absent Prior Written Consent: No variation or modification of this agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of the Service Agency and the Municipality. Any alterations, additions or deletions to the terms of this agreement, which are required by the enactment of legislation, regulations and directives, are automatically incorporated into this agreement on the date designated by law, regulation or directive.
- C. Termination: Either party may, at any time during the life of this agreement, terminate this agreement by giving thirty (30) days written notice to the other party and Oakland County Neighborhood & Housing Development Division of its intention to terminate and an opportunity for consultation prior to termination. In the event of a termination, the Municipality's obligation shall only be to reimburse the Service Agency for services rendered up to notification of termination.
- D. Addendum: A contract duration may be extended or shortened, funds may be added or subtracted via an addendum signed by a representative from the Municipality and the Service Agency indicating the exact changes. The Municipality shall provide a copy to Oakland County Neighborhood & Housing Development.

- E. **Hold Harmless:** To the fullest extent permitted by law, the Service Agency agrees to indemnify, pay in behalf of, and hold harmless the Municipality, Oakland County Neighborhood & Housing Development, their elected and appointed officials, employees, volunteers, boards, commissions and others working in behalf of the Municipality and/or County, against any and all claims, demands, suits, losses, including all costs connected therewith for any damages which may be asserted, claimed or recovered against or from the Municipality and/or County, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with the activity authorized by this contract.
- F. **Confidentiality:** The use or disclosure of information by the Municipality or Service Agency concerning services, applicants or recipients obtained in connection with the performance of the agreement shall be restricted to the purposes directly connected with the administration of the services provided under this agreement. Such information shall not be used for any other purpose unless required by law, statute or other legal process and is disclosed to Oakland County Neighborhood & Housing Development.
- G. **Disputes:** The Municipality shall notify the Service Agency in writing of its intent to pursue a claim against the Service Agency for breach of any terms of this agreement. No suit may be commenced by the Municipality for breach of the agreement prior to the expiration of ninety (90) days from the date of such notification. Within this ninety (90) day period, the Municipality at the request of the Service Agency must meet with an appointed representative of the Service Agency for the purpose of attempting to resolve the dispute. The Service Agency shall be given the opportunity to cure or remedy any breach within such ninety (90) day period.
- H. **Notices:** Whenever under this agreement a provision is made for notice of any kind, unless otherwise herein expressly provided, it shall be in writing and shall be served personally or sent by registered or certified mail with postage prepaid to the designated representatives at the addresses supplied below. A copy shall be provided to Oakland County Neighborhood & Housing Development.
- I. **Equal Employment Opportunity:** The Service Agency shall comply with Executive Order 11246 of Sept. 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).
- J. **Copeland "Anti-Kickback" Act:** The Service Agency shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to contracts and sub grants for construction or repair)
- K. **Reporting/Monitoring Requirements:** The Municipality shall monitor the operations of vendor activities under this contract to assure compliance with applicable Federal requirements, contract provisions and that performance goals are being achieved on an annual basis.
- L. **Patent Regulations:** The Service Agency shall comply with the Municipality's requirements pertaining to patent rights with respect to any discovery or invention, copyrights and rights in data which arise or is developed in the course of or under such contract.
- M. **Debarment, Suspension, Ineligibility and Voluntary Exclusion:** The Service Agency shall comply with the provisions of 24 CFR Part 24 that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract. Additionally, the Contractor shall not use, directly or indirectly, any of the funds provided by this contract to employ, award contracts to, or otherwise engage the services of, or fund any contractor/subcontractor during any period that the contractor/subcontractor is debarred, suspended or ineligible under the provisions of 24 CFR Part 24. Using the SAM.gov web site (<https://sam.gov/content>), Oakland County Neighborhood & Housing Development Division has determined, as of the date of this contract that the Contractor is not excluded from Federal Procurement and Non-procurement Programs.
- N. **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):** Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

**SECTION IX. SERVICE AGENCY AND MUNICIPALITY
CONTACT INFORMATION**

SERVICE AGENCY

MUNICIPALITY

Agency Name: Older Persons' Commission

Municipality Name: Charter Twp. of Oxford

Contact: Becky Wuornos

Contact: Joseph G. Ferrari

Phone: 248-659-1032

Phone: 248-628-9787, ext. 105

Address: 650 Letica Dr.,

Address: 300 Dunlap Road

Rochester, MI 49307

Oxford, MI 48371

E-mail: bwuornos@opcseniorcenter.org

E-mail: jferrari@oxfordtownship.org

IRS#: 38-3215151

SECTION X. CONTRACT ACCEPTANCE

The undersigned indicate by their signatures that they are authorized to act on behalf of their respective party in this capacity. CDBG funds may not be legally obligated until after the municipality has received the official award of funds letter for this program year.

SERVICE AGENCY

MUNICIPALITY

Agency Name: Older Persons' Commission

Municipality Name: Charter Twp. of Oxford

Officer Name: Renee Cortright

Officer Name: Joseph G. Ferrari

Officer Title: Executive Director

Officer Title: CDBG Coordinator/Treasurer

Signature: 

Signature: _____

Witnessed: 

Witnessed: _____

Date: 4-13-23

Date: 4-13-23

Joseph Ferrari

From: Tim Soave <TSoave@opcseniorcenter.org>
Sent: Monday, March 6, 2023 1:37 PM
To: Joseph Ferrari
Subject: RE: Sample CDBG Contract

Joe,

Here's the info:

Service Agency: Older Persons' Commission
Date: July 1, 2022 - December 31, 2023
Address: 650 Letica Drive, Rochester, MI 48307

Section II A. Purpose:

The Older Persons' Commission (OPC) will provide a Site Hostess to serve and direct operations for the Meals on Wheels program offered through the Area Agency on Aging 1-B in the Oxford area. The Site Hostess will coordinate with the OPC Nutrition Department to obtain the daily and frozen meals for individuals over 60 years of age who reside in the Oxford area and who qualify for the Meals on Wheels program. The Site Hostess will coordinate the delivery of the meals sent by the OPC to eligible individuals and will also coordinate the recruitment and scheduling of volunteer Meals on Wheels delivery drivers in conjunction with the OPC Nutrition Department.

Section IX

Agency Name: Older Persons' Commission
Contact: Becky Wuornos
Phone: 248-659-1032
650 Letica Drive, Rochester, MI 49307
e-mail: bwuornos@opcseniorcenter.org
IRS# 38-3215151

Section X

Agency Name: Older Persons' Commission
Officer Name: Renee Cortright
Officer Title: Executive Director

Tim

Timothy J. Soave | Administrative Director Older Persons' Commission | 650 Letica Drive | Rochester, MI 48307
Direct: 248-659-1028
E-Mail: tsoave@opcseniorcenter.org
Web: www.opcseniorcenter.org

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MEMO

Current Agenda Item
--Treasurer--

To: Oxford Township Board of Trustees

From: Joseph G. Ferrari, Treasurer

Date: March 31, 2023

Re: 2023 West Nile Virus Prevention Program

In the past, Oakland County has provided grant funding for local programs to assist in the prevention of the West Nile Virus. For 2023, we will receive \$3,912.38, which is the same as last year.

Last year, we provided bactimos two-blister mosquito dunk packs free for our residents to place in residential catch basins, low water-retention areas and any other areas. The briquettes can be utilized as early as the month of May and will be effective in eliminating mosquito larvae. They have an effective placed life of 30 days. The proposed purchase of 65 cases (*last year we purchased 25 cases and distributed those cases and the other 30 cases we had on hand*) are to be given to our residents on a first-come, first-served basis. Each case consists of 12 two (2) mosquito dunk packets. If we have extra briquettes remaining after the first distribution, we will allow for a second distribution in late summer.

We would also like to purchase 1 case (*last year we purchased two (2) cases*) of the Natular XRT tablets that are to be placed in our township parks (Seymour Lake, Stony and Powell Lake) to help curtail the mosquito population. Parks and Recreation staff and others will put them in the low-lying areas, ditches and where there is standing water. These briquets have an effective life of 180 days and are good up to 1 (one) year from the date of purchase.

If the board is in favor of continuing with the West Nile Virus Prevention program, two motions have been prepared for your consideration.

Moved by: _____ Seconded by: _____

To purchase 65 cases of the Mosquito Dunks 12x2 packs @\$45.84 per case for \$2,979.60 (includes shipping) and 1 case of the Natular XRT tablets for \$968.00 (includes shipping). The total project expenditure is \$3,947.60 with \$3,912.38 coming from the Oakland County West Nile Prevention Grant (account number 101-000-072.006) and \$35.22 coming from the Oxford Township General Fund (account number 101-531-880.001).

Moved by: _____ Seconded by: _____

To adopt the Resolution Authorizing the West Nile Virus Fund Expense Reimbursement Request as presented.

Joseph Ferrari


From: Joseph Ferrari
Sent: Wednesday, March 29, 2023 3:11 PM
To: Jon Cohen
Cc: Zachary Cohen; Sam Ashton; Noelle Occhionero
Subject: RE: Your order is being processed

We are looking at purchasing roughly 65 cases. I will let you know.

Joseph G. Ferrari, Treasurer
300 Dunlap Rd.
Oxford, MI 48371
248-628-9787, ext. 105 (work)
248-933-4183 (cell)
jferrari@oxfordtownship.org

-----Original Message-----

From: Jon Cohen <jcohen@summitchemical.com>
Sent: Wednesday, March 29, 2023 2:53 PM
To: Joseph Ferrari <JFerrari@oxfordtownship.org>
Cc: Zachary Cohen <zcohen@summitchemical.com>; Sam Ashton <sashton@summitchemical.com>; Noelle Occhionero <nocchionero@summitchemical.com>
Subject: RE: Your order is being processed

 No charge for shipping.

Thank you,
Jon

-----Original Message-----

From: Joseph Ferrari <JFerrari@oxfordtownship.org>
Sent: Wednesday, March 29, 2023 2:52 PM
To: Jon Cohen <jcohen@summitchemical.com>
Cc: Zachary Cohen <zcohen@summitchemical.com>; Sam Ashton <sashton@summitchemical.com>; Noelle Occhionero <nocchionero@summitchemical.com>
Subject: RE: Your order is being processed

Any charge for shipping? I will let you know how many soon.

Joseph G. Ferrari, Treasurer
300 Dunlap Rd.
Oxford, MI 48371
248-628-9787, ext. 105 (work)
248-933-4183 (cell)
jferrari@oxfordtownship.org

-----Original Message-----

From: Jon Cohen <jcohen@summitchemical.com>
Sent: Wednesday, March 29, 2023 2:47 PM

To: Joseph Ferrari <JFerrari@oxfordtownship.org>

Cc: Zachary Cohen <zcohen@summitchemical.com>; Sam Ashton <sashton@summitchemical.com>; Noelle Occhionero <nocchionero@summitchemical.com>

Subject: FW: Your order is being processed

Hello

Attached is the quote for one case of Mosquito Dunks for \$45.84.

You did not ask for a specific number of cases. They price quote is FOB Oxford Township.

If we can be of further assistance, please contact our office.

Thank you,

Jon

SUMMIT CHEMICAL CO.

Jonathan S. Cohen

235 S Kresson Street

Baltimore, MD 21224

-----Original Message-----

From: Summit Chemical <info@summitchemical.com>

Sent: Wednesday, March 29, 2023 2:44 PM

To: Jon Cohen <jcohen@summitchemical.com>

Subject: Your order is being processed

OXFORD TOWNSHIP -

Thank you for your order. Your order number is SO # 011814.

You will receive another e-mail once your order has shipped.

Thank you for your business.

JONATHAN COHEN

This email was sent using Fishbowl Inventory 2022.

<https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.fishbowlinventory.com%2F&data=05%7C01%7Cjcohen%40summitchemical.com%7C86f062c7cb1042a6567008db3086b4c7%7C23e4c7b5acc424da602c10e5ebd2696%7C0%7C0%7C638157127348210051%7CUnknown%7CTWFpbGZsb3d8eyJWljoIMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Ikh1aWwiLCJXVCI6ImN0%3D%7C3000%7C%7C%7C&sdata=olqLNUuvXZ4Gu44nV1b3NTXVMA3ANhi%2BWTS59h4Ej5U%3D&reserved=0>



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675 Sidwell Ct
St Charles, IL 60174
U.S.A.

www.clarke.com
TOLL-FREE: 800-323-5727

PH: 630-894-2000
FAX: 630-443-3070

EMAIL: customercare@clarke.com

QUOTATION

B Charter Township of Oxford (004840)
I Joe Ferrari
L 300 Dunlap Road
L
T Oxford, MI 48371-6900
O 248-628-9787

S Charter Township of Oxford
H Joe Ferrari
I 300 Dunlap Road
P
T Oxford, MI 48371-6900
O 248-628-9787

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002030285	03/20/23	Chris Novak	Angie Gaul	03/31/23

Delivery Method	Terms
United Parcel Post	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
11850	NATULAR XRT TABLET	1 cs	998.0000/cs	968.00

** Extended Price reflects a discount of: 30.00

US EPA Current Label

Order Total	<u>968.00</u>
Total	<u>968.00</u>

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-872-7439

* A 15% restocking fee plus freight costs may be assessed to any returned items.
Items must be returned within 120 days of shipment and in an acceptable condition.

**RESOLUTION AUTHORIZING
WEST NILE VIRUS FUND EXPENSE
REIMBURSEMENT REQUEST**

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding; and

WHEREAS the Township of Oxford, Oakland County, Michigan has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's 2023 West Nile Virus Fund Program.

NOW THEREFORE BE IT RESOLVED that this board authorizes and directs its Treasurer, as agent for the Township of Oxford, in the manner and to the extent provided under Oakland County Board of Commissioners to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

DATED April 12, 2023

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

I, Curtis W. Wright, CMC, duly elected Clerk of the Charter Township of Oxford, do hereby certify that the foregoing is a complete and true copy of a Resolution adopted by the Charter Township of Oxford at a meeting of the Board of Trustees held on the 12th day of April 2023.

Curtis W. Wright, Clerk