

**Bellaire Village Council
Meeting Minutes
September 3rd, 2025**

1). **Call to Order:** President Bennett called the meeting to order at 7:00 PM.

2). **Roll Call Attendance:**

Present: President Dan Bennett, Council Trustees Patrick Boyd, Stacy Maza, Eldon McPherson, Helen Schuckel
Absent: Trish Drollinger, Andrew Turner
Staff Present: Aaron Kirt, DPW Director; Nora Stead, Treasurer; Angela St. Pierre, Clerk
Staff Absent: Bill Drollinger, Chief of Police
Also Present: Jesse Fisher, Terry VanAlstine, Chrissy Langdon, Shelly Dayton, Beth Hubbell, Perry Flaughner, Tony Marshall, Jennifer Barnard, Jill Barnard, Tammy Dewulf, Jack St. John, Larry Baumchen, Christy Wilson, Paul Sak, and one unidentified.

3). **Approval of Agenda:** The agenda was approved as presented.

Motion by Boyd, seconded by McPherson, to approve the agenda as presented. Motion carried by voice vote.

4). **Conflict of Interest:** None presented.

5). **Consent Agenda:** The consent agenda was approved as presented.

Motion by McPherson, seconded by Boyd, to approve the consent agenda as presented. Motion carried by voice vote.

6). **Public Comment on Agenda Items:** Beth Hubbell, non-resident, asked about the possibility of installing a practice board at the tennis courts for someone to play by themselves.

7). **Old Business**

a) **County Update:** Terry VanAlstine was present to give an update on the County. He updated on the Road commission getting \$450,000 from FEMA for damage and clean up from the ice storm. He gave an update on the dams. They are working Antrim County Transportation to develop new routes for seniors to travel into town. He also updated on where they are in the process in becoming the 99th distract court for Northern Michigan.

b) **DDA Update:** Shelly Dayton was present to give an update on the DDA.

1) **Thomas Shilts Resignation:** Thomas has resigned from the DDA effective August 28th.

Motion by Boyd, seconded by McPherson to accept Thomas Shiltz resignation. Motion carried by voice vote.

2) **Post Open DDA Position:** With the resignation of Mr. Shilts the DDA will post for their open position.

3) **DDA Accountant Duties:** The DDA would like to assign more duties to Nora Stead acting as accountant to the DDA while they find a replacement for their treasurer position.

Motion by McPherson, seconded by Boyd to authorize Nora Stead to fill in as Treasurer for the DDA until the position is filled. Motion carried by voice vote.

8). New Business

- a) Resolution #14 of 2025- Trustee Appointment:** A resolution to appoint Stacy Maza for the remainder of Bryan Hardys term to expire November 2026.

Motion by Boyd, seconded by McPherson for a roll call vote on resolution #14 of 2025.

Yes: Boyd, McPherson, Schuckel, Bennett

No:

Absent: Drollinger, Turner

- b) Resolution #15 of 2025- Mutual Aid Agreement:** A resolution renewing the agreement with the County of Antrim for mutual aid.

Motion by Boyd, seconded by Schuckel for a roll call vote on resolution #15 of 2025.

Yes: Boyd, Schuckel, Maza, McPherson, Bennett

No:

Absent: Drollinger, Turner

- c) Ordinance #ZO 05of 2025- Zoning Ordinance Map Amendment:** The Planning Commission held a public hearing on August 19th and are recommending amending the Zoning Ordinance Map to change the zoning classification of 704 E Cayuga from “Village Commons” to “Commercial”.

Motion by Boyd, seconded by McPherson for a roll call vote on Ordinance #ZO 05 of 2025.

Yes: Boyd, McPherson, Maza, Schuckel, Bennett

No:

Absent: Drollinger, Turner

- d) Temporary Liquor License- Bellaire Chamber:** The Bellaire Chamber of Commerce is requesting approval for a temporary liquor license for the Harvest Festival held on Broad Street on September 27th.

Motion by McPherson, seconded by Schuckel to allow a temporary liquor license. Motion carried by voice vote.

- e) Semrau Estates Road Name Change:** Jinnifer Barnard is requesting opinions on proposed road name changes for the project on Bellaire Highway. Proposed new road names are Eagleview Road, Redfox Circle, and Needmore Road.

Motion by Schuckel, seconded by Maza to make the changes to the road names. Motion carried by voice vote.

- f) Parks Recommendation: Tennis Courts:** Brad Watrous is requesting an additional \$300.00 for the resurfacing of the tennis courts due to more difficulty removing old paint than previously anticipated. The Parks Committee is recommending paying Brad Watrous an addition \$300.00 for the resurfacing of the tennis courts. There was a general discussion concerning the donation from Forest Home Township for playground equipment.

Motion by Boyd, seconded by Schuckel to pay Brad Watrous the additional \$300.00. Motion carried by voice vote.

9). Discussion Items: President Bennett stated that he wanted staff to notify the Administration and Personnel Committee when taking time off work. He also stated that the committee structure will be

reevaluated and let himself or the Clerk know if they have any preferences to which committee they sit on.

10). Department/Committee Reports:

- a) **Committee Reports:** None Presented.
- b) **Clerk/Zoning Administrator:** Angela St. Pierre provided a written report and stated that there are still residents who need new reading equipment installed and to call the office to schedule an appointment. Those who have not had the equipment installed will continue to be estimated.
- c) **Treasurer/Deputy Clerk:** Nora Stead provided a written report and stated that 1/3 of the property taxes have been collected. She also mentioned that she is looking to get a few more quotes for mini-splits for the village hall, and that committee meetings will need to be scheduled in the near future to get ready for the budget season. President Bennett asked where the DPW positions have been posted. The positions are posted in several locations around the village and on the website along with Indeed.com.
- d) **Department of Public Works:** Aaron Kirt stated that he has been working on an audit of paperwork that needs to be done.
- e) **Police Department:** None Presented.
- f) **Planning Commission:** Clerk St. Pierre stated that the Planning Commission approved for a telecommunication tower at the fire department which will help with cell service.

11. Closing Member/Public Comment:

- a) **Shelly Dayton and Christy Wilson** spoke about the desire to decorate the light posts downtown for the Harvest Festival. They want to do a scarecrow competition that would be judged at the Harvest Festival.
- b) **Christy Wilson** wanted to thank the Council for their help with her first season as the new Bellaire Chamber director.
- c) **Tony Marshall** spoke about safety issues with his big dump trucks traveling over the bridge on W Cayuga and if it were okay to travel the "Terrace" to avoid the bridge. Aaron Kirt said it shouldn't be an issue to bypass the bridge by that road.
- d) **Jennifer Barnard** asked what the process of making the roads on her housing project on Bellaire Highway public roads. Aaron Kirt would reach out to the Antrim County on getting an inspection of the roads for approval.
- e) **Terry VanAlstine** stated that there is a woman by Eastport that does grants for under 5 playground equipment and she may be a good person to contact for writing grants for the parks.

12. Adjourn: Meeting adjourned at 7:39 P.M.

Compiled by Angela St. Pierre.

Minutes are subject to approval.

Approved: _____

Date: _____