

TOWN OF ADDIS MINUTES
AUGUST 12, 2025 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, August 12, 2025, at the Addis Municipal Center. The Pledge to the flag was led by Mrs. Jackie Morain.

ROLL CALL

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, Dustin Hebert
Absent: None

MINUTES:

The July 8th, 2025, regular meeting minutes were approved on a motion by Councilor Bernard; seconded by Councilor Hebert and adopted unanimously.

ADDITIONS TO AGENDA

None

PUBLIC COMMENTS

None

CORRESPONDENCE

HAZARDOUS MATERIALS COLLECTION DAY: Mayor Toups informed attendees that Hazardous Materials Collection Day will be held on October 25th, from 8:00 a.m. to 12:00 p.m. at Alexander Park in Brusly. Additional information is available at www.wbrcouncil.org or by calling 225-490-8549.

OLD BUSINESS

None

NEW BUSINESS

APPLICATIONS FOR BEER & LIQUOR SALES – ADDIS COUNTRY STORE, LLC (SHELL GAS STATION): After brief discussion and review, a motion to approve the applications for beer and alcohol sales was made by Councilor LeBlanc, seconded by Councilor Kelley, and adopted unanimously. A representative of the company provided an update, noting that the project is awaiting final health permits before opening, and that the road construction project is still ongoing.

2024 AUDIT REPORT: Staci Joffrion with Baxley & Associates presented the Town of Addis' 2024 audit, issuing an unmodified, or "clean," opinion, the highest level of assurance. She noted that the audit provides reasonable assurance that no material misstatements were found and that the financial statements present fairly, in all material respects, the town's financial position in accordance with Generally Accepted Accounting Principles (GAAP). Ms. Joffrion highlighted the town's integrity and diligence, praising employees, Mayor Toups, Town Clerk Jade Simpson, and the council for budget oversight. The audit identified no internal control issues or noncompliance, and the town achieved no exceptions on Statewide Agreed-Upon Procedures (SAUPs) in 2023, which exempted them from testing in 2024.

CAPITAL OUTLAY PROJECTS – COOPERATIVE ENDEAVOR AGREEMENTS: Mayor Toups advised the council that the Town of Addis has received notification from the Louisiana Office of Facility Planning and Control regarding Act 2 of the 2025 Regular Session – Capital Outlay Appropriations for Fiscal Year 2025–2026. The Act includes appropriations for two projects requested by the Town: \$2,900,000 for Town Hall planning and construction (Priority 5) and \$7,600,500 for the Peter Messina Road extension project (\$760,000 Priority 2 and \$6,840,500 Priority 5). Each project requires a Cooperative Endeavor Agreement (CEA) with the State of Louisiana. Mayor Toups requested authorization to sign the CEAs once prepared, following review by Town Attorney Dana Larpenteur. A motion to authorize Mayor Toups to execute the cooperative endeavor agreements

after review by the Town Attorney was made by Councilor Bernard, seconded by Councilor LeBlanc, and adopted unanimously.

LA LOCAL GOVERNMENT ASSISTANCE PROGRAM (LGAP) CONTRACT: Mayor Toups advised that the Town of Addis' 2024–2025 Louisiana Local Government Assistance Program (LGAP) application has been approved for an amount up to \$35,000.00. The funds will be used for drainage improvements within the Town. He requested authorization to execute the contract. A motion to authorize Mayor Toups to sign the 2024–2025 LGAP contract was made by Councilor Kelley, seconded by Councilor Hebert, and adopted unanimously.

SURPLUS EQUIPMENT RESOLUTION 2025-2:

Councilor Kelley moved the following resolution, seconded by Councilor Hebert:

WHEREAS the Town of Addis owns the following movable property which is no longer needed for public purposes:

DESCRIPTION	VIN/MODEL NO.	BRAND	DEPARTMENT
2015 CHEVY TAHOE – SILVER	1GNLC2EC7FR629608	CHEVROLET	POLICE
2016 CHEVY TAHOE – SILVER	1GNLCDEC1GR309262	CHEVROLET	POLICE
2019 HARLEY DAVIDSON WHITE - FLHTP	1HD1FMP1XKB675434	HARLEY DAVIDSON	POLICE

WHEREAS, the moveable property will be assigned to the LPS Municipal Surplus Property Program, 6767 Perkins Rd., Baton Rouge, LA 70808 to be listed and auctioned/sold online "as is; where is" at <https://lamats.net/surplus>, at the highest bid which shall be subject to acceptance or rejection by the Town of Addis said bidding to last a minimum of 7 days, commencing 15 days after publication of an advertisement in the municipal journal of record. The items may be prelisted online prior to the official newspaper publication, The Advocate.

WHEREAS, the Town of Addis reserves the right to reject all bids that are not deemed to represent the fair market value of the surplus item at the time sold, and to relist same online until sold or withdrawn;

THEREFORE, BE IT FURTHER RESOLVED, that the Town of Addis has hereby declared the above-mentioned movable property as surplus, to be sold through online auction at <https://lamats.net/surplus>.

THE FOREGOING RESOLUTION HAVING BEEN READ SECTION BY SECTION, at a regular meeting of the Addis Town Council on the 12th day of August 2025, was adopted by the following yea and nay votes on the roll call: YEAS: Bernard, LeBlanc, Kelley, Hebert, Parrish; NAYS: None; ABSENT: None

MONTHLY REPORTS

ENGINEER: Travis Bourgoyne provided an update on the ARPA projects, noting that work is ongoing at the First Street and Addis Lane lift stations. Testing at the First Street wet well failed in two locations, and the wet well will be retested before tie-in proceeds. He also reported that bypass pumps are scheduled to be installed by the end of the week at Sugar Mill 1 and 2, as well as at Messina on River Road.

PLANNING & ZONING COMMISSION:

- I. **Application for Home Occupation – Cody Ash:** Mayor Toups invited the applicant, Mr. Cody Ash, to address the council regarding his request to operate a nuisance control business from his residence. Mr. Ash informed the council and the public that he is licensed through the Louisiana Department of Wildlife & Fisheries to relocate wild animals, including raccoons, opossums, beavers, otters, nutria, and alligators. He stated that one room in his home would be used as an office and confirmed that no animals would be stored at the residence, as all would be relocated. Mayor Toups advised that the Planning & Zoning Commission recommended approval of the application. After brief discussion and review, a motion to approve the home occupation request was made by Councilor Kelley, seconded by Councilor Hebert, and unanimously adopted.

PARISH COUNCIL: No report.

POLICE: The July 2025 police report, given by Chief Langlois, consisted of 142 traffic citations issued; 182 calls for service; 4 misdemeanor arrests; 5 felony arrests; and 8 auto accidents. Misdemeanor arrests included Case 2025-9581, in which a juvenile was issued a summons for operating a 4-wheeler without a helmet, stop sign violation, and careless operation; Case 2025-9558, involving a subject arrested on several bench warrants from surrounding agencies along with multiple criminal and traffic charges from Addis PD; and Case 2025-9542, where two subjects were charged with simple assault at Dollar General. Felony arrests included Case 2025-9707, involving careless operation and felony aggravated flight from an officer in Addis; Case 2025-9582, a warrant from Ascension Parish for felony domestic abuse with child endangerment; and Case 2025-9549, a bench warrant from a surrounding agency for forgery.

PUBLIC WORKS & WASTEWATER: The Public Works and Sewer Department submitted its monthly report for July 2025. Public Works activities included regular trash pickup, grass cutting, and weed spraying, with two lawn mowers briefly out of service during the month. Sewer Department activity included 60 residential and commercial control panel issues, 29 residential and commercial tank issues, 24 collection system issues, 1 sewer plant issue, 2 new inspections, and 87 Dottie tickets. The report also noted that Sewer Plant Ditch #2 remains down; bearings have been received, and Addis Machine Shop is working on the shaft portion of the rotor.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

None

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

FINANCE:

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor LeBlanc; seconded by Councilor Kelley and adopted unanimously by those present.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: No report.

PERSONNEL: Travis Bourgoyne reported that he and Jade will be conducting interviews on Wednesday, August 13th, for the vacant Wastewater Maintenance Operator position.

SEWER: No report.

DRAINAGE: No report.

BUILDINGS: Travis Bourgoyne reported that the AC unit at the museum was replaced.

STREETS AND ROADS: Mayor Toups advised that five new electronic speed limit signs have been purchased, including one to replace the damaged sign at the end of First Street. The location of the remaining signs was discussed, with Ed Lejeune and Peter Messina Roads recommended for placement. Travis Bourgoyne stated that he will review the areas and determine the best locations for the signs.

EXECUTIVE SESSION

A motion to go into an executive session to discuss police personnel was made by Councilor Hebert; seconded by Councilor Parrish and adopted unanimously. A motion to return to regular session was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously. As a result of Executive Session and upon the recommendation of Chief Langlois, a motion was made by Councilor Hebert, seconded by Councilor Parrish, to accept the resignation of Officer Alycia Primus effective July 22, 2025. The motion was adopted unanimously.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR