

Crawford County Board of Commissioners

Regular Board Meeting of March 25, 2021

The Regular Virtual Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Shelly Pinkelman at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 25th day of March, 2021.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Jamison, McClain, Jansen, Powers, Priebe and Lewis.

Absent – None.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller - Present.

Others present at various times: Gretchen Blum, Shawn Kraycs, Kate Wagner, Hannah Dysinger, Marcia Koppa and Caleb Casey.

Approval of the Regular Board Minutes

Motion by Jamison, second by McClain, to approve the minutes for the February 25, 2021 Regular Board Meeting as presented. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

Approval of the Agenda

Motion by McClain, second by Jamison, to accept the agenda as presented. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

Conflict of Interest

Commissioner Lewis disclosed that he is the South Branch Township Fire Chief.

Brief Public Comment – None.

CDBG Grant Closeout – Public Hearing

Motion by McClain, second by Lewis, to recess the Regular Board Meeting and enter into a Public Hearing for closure to the CDBG Housing Grant at 10:05 a.m. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

Hannah Dysinger reviewed the CDBG-CV Grant (CARES ACT) report with members that provided funding to assist with unbudgeted costs to multiple municipalities and non-profit agencies/organizations within Crawford County associated with COVID 19, specifically healthcare equipment, public services, and salary reimbursement, and other CDBG eligible costs as necessary to respond to COVID 19 and benefitted at least 51% low to moderate income persons.

Motion by Priebe, second by McClain, to close the Public Hearing and resume the Regular Meeting at 10:15 a.m. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

Motion by Jamison, second by Jansen, to close out the Michigan Community Development Block Grant (CDBG-CV) for Crawford County. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

Correspondence

Motion by Jamison, second by Lewis, to accept the correspondence as presented. Roll Call: Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

1. Berrien County Board – Resolution Supported SB 207 to allow Virtual Meetings through June 31, 2021.
2. Otsego County Board – Pandemic Resolution.

3. David Pflum – Request Reappointment to Airport Board. (Only application received).
Motion by Priebe, second by Jansen, to reappoint David Pflum to the Airport Board for a three (3) term ending 4-01-2024. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.
4. Animal Control Report.
5. Medical Examiner’s Office – Monthly Report.
6. Northern Michigan Children’s Assessment Center – Thank you for continued partnership to Crawford County children and families.
7. Tuscola County Board – Resolution regarding virtual participation in Board meetings.

Open Invoice Report and Prepaid Vouchers

Motion by Jansen, second by McClain, to authorize payment of the following claims:

General Fund:		Concealed Pistol License Fund	
Prepaid Invoices	\$293,196.51	Prepaid Invoices	\$110.00
Gross Payroll	<u>\$279,713.21</u>	Gross Payroll	<u>\$783.70</u>
Total General Fund	\$572,909.72	Total Concealed Pistol License Fund	\$893.70
Millage/Road Patrol Fund		Building & Zoning Fund	
Prepaid Invoices	\$8,684.16	Prepaid Invoices	\$5,440.02
Gross Payroll	<u>\$35,310.45</u>	Gross Payroll	<u>\$8,746.30</u>
Total Road Patrol fund	\$43,994.61	Total Building & Zoning Fund	\$14,186.32
Tri-County 46th Trial Court		P. R. E. Fund	
Prepaid Invoices	\$2,305.48	Prepaid Invoices	<u>\$3,317.17</u>
Gross Payroll	<u>\$22,244.23</u>	Total P. R. E. Fund	<u>\$3,317.17</u>
Total Tri-County Court	\$24,549.71	Re monumentation Fund	
Friend of the Court		Prepaid Invoices	\$4,700.00
Prepaid Invoices	\$2,292.46	Gross Payroll	<u>\$0.00</u>
Gross Payroll	<u>\$31,192.11</u>	Total Re monumentation Fund	<u>\$4,700.00</u>
Total Friend of the Court	\$33,484.57	Deeds Automation Fund	
Sports Complex Fund		Prepaid Invoices	\$238.00
Prepaid Invoices	<u>\$338.69</u>	Gross Payroll	<u>\$0.00</u>
Total Sports Complex fund	\$338.69	Total Deeds Automation Fund	\$238.00
Airport Fund		Indigent Defense Fund	
Prepaid Invoices	\$2,566.77	Prepaid Invoices	\$25,669.25
Gross Payroll	<u>\$58.26</u>	Gross Payroll	<u>\$3,299.90</u>
Total Airport Fund	\$2,625.03	Total Indigent Defense Fund	<u>\$28,969.15</u>
DHD#10 Fund		Central Dispatch Fund	
Prepaid Invoices	<u>\$719.55</u>	Prepaid Invoices	\$6,009.88
Total DHD#10 Fund	\$719.55	Gross Payroll	<u>\$31,637.33</u>
Landfill/Maintenance Fund		Total Central Dispatch Fund	\$37,647.21
Prepaid Invoices	\$4,214.05	Courthouse Preservation Fund	
Gross Payroll	<u>\$4,426.73</u>	Prepaid Invoices	<u>\$4,949.84</u>
Total Landfill/Maintenance fund	\$8,640.78	Total Courthouse Preservation Fund	\$4,949.84
STING/SRO Fund		Law Library Fund	
Prepaid Invoices		Prepaid Invoices	<u>\$394.16</u>
Gross Payroll	<u>\$14,423.46</u>	Total Law Library Fund	<u>\$394.16</u>
Total STING/SRO Fund	\$14,423.46	Social Services Fund	
Family/Probate Court		Prepaid Invoices	<u>\$105.00</u>
Prepaid Invoices	\$12,933.62	Total Social Services Fund	<u>\$105.00</u>
Gross Payroll	<u>\$14,756.24</u>	Housing Program	
Total Family/Probate Court	\$27,689.86	Prepaid Invoices	\$43.09
Veterans Service		Gross Payroll	\$4,605.39

Fund			
Prepaid Invoices	\$3,409.67	Total Housing Program	\$4,648.48
Gross Payroll	<u>\$4,742.19</u>		
Total Veterans Service Fund	\$8,151.86	Inmate Commissary Fund	
		Prepaid Invoices	<u>\$3,551.40</u>
GIS Fund		Total Inmate Commissary Fund	<u>\$3,551.40</u>
Prepaid Invoices	<u>\$5,346.25</u>		
Total GIS Fund	\$5,346.25		

Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

Budget Performance Report

The Budget Performance Report for the period ending February 28, 2021 was distributed for review. Revenues are 19.77% and Expenses are 48.09. Budget highlights were addressed by the Controller with revenues slightly behind last year and expenses over last year.

Unfinished Business

2021 Board Meeting Schedule

Controller Compo advised the Board cannot hold virtual meetings after March 31 without a State of Emergency Order and we simply do not have a room large enough to social distant properly. The Controller suggested the board either go back to two meetings per month or continue to meet virtually or do aa hybrid meeting.

Motion by Jansen, second by Priebe, to continue to hold Regular Board Virtual (ZOOM) Meetings on the 2nd & 4th Thursday at 10:00 a.m. for the remainder of the year with the exception of only one (1) meeting in November and December. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen- aye, Motion Carried.

Department Reports

Treasurer Report

Resolution of Agency

Motion by Lewis, second by McClain to adopt the Resolution 3252021RA establishing the Crawford County Delinquent Tax Revolving Fund pursuant to Section 87b of Act No 206, Public Acts of Michigan, 1893, as amended. Roll Call: McClain – aye, Powers – aye, Pinkelman – aye, Priebe – aye, Jamison – aye, Jansen- aye, Lewis – aye, Motion Carried.

Resolution to Borrow Against Anticipated Delinquent 2020 Real Property Taxes

Motion by Jamison, second by McClain, to adopt the Resolution 3252021DT to borrow up to \$1,500,000 against Crawford County Anticipated Delinquent 2020 Property Taxes. Roll Call: Powers – aye, Pinkelman – aye, Priebe – aye, Jamison – aye, Jansen- aye, Lewis – aye, McClain – aye, Motion Carried.

County Treasurer Kate Wagner advised there are 70 parcels in danger of foreclosure this month.

Clerk Report

County Clerk/Register Sandra Moore advised 2021 disclosure announcements were done on December 10, 2020 (page 7 of the minutes).

The Clerk advised there are two properties in Maple Forest Township that are in the Otsego County School District. One of the homes recently became homesteaded with two registered voters there. Otsego County has a May 4th Election which would allow those two voters to vote. The Clerk has reached an agreement with the Gaylord School System and Otsego County Clerk to allow the two voters to vote at Otsego Lake Township if they so desire. The School is responsible for those costs incurred and the Clerk indicated she has loaned the township the voter, technician and poll worker cards for the Otsego Clerk to program that election.

Sheriff Report

Sheriff Shawn Kraycs indicated the jail inmate population is up with 45 inmates. Arrests are up for methamphetamine and officers have acquired a pound and a quarter which does not include drugs from traffic stops. Officers are performing routine traffic stops, writing tickets and making arrests. The Sheriff advised ticket revenue is up. There is presently a road officer position open. Getting two (2) new patrol cars soon. There is an employee in the Jail that wants to become a

road officer (Jeanie Brown). The Sheriff indicated the CAD Flex Program is still moving forward, and the watchguard body cameras with memory cards are filling up fast, so there is a need to implement a means to upload and save documentation.

Housing Report

Housing Director Hannelore Dysinger advised she is working to finish the Neighborhood Enhancement Program Fund Grant Report and Partnership Profile. MSDSA received \$622 Million in COVID Emergency Rental Assistance (CERA) to assist tenants with incomes up to 80% Area Median Income with past due rents, utilities and internet (internet is a flat \$30 stipend). Funding for up to 50% AMI households covers past 12 months plus up to 3 months for future rent; for 50-80% AMI households covers past 10 months plus up to 3 months for future rent. MSHDA will have an online application portal available by the end of March/beginning of April or through local service agency (NEMCSA). Director Dysinger indicated NEMCSA has the KN95 masks and hand sanitizer available.

Controller Report

Controller Paul Compo advised we now have a link to the county GIS program on the website for public access. We hope it will be a benefit to the public and ease some questions to Assessors and GIS personnel.

MAC Virtual conference is April 28 & 29, 2021. The Controller will register anyone interested.

Controller Compo advised the FY 2020 Audit is done and there are some audit adjusting entries, and four notes/opportunities for improvement that have been discussed with auditors. There will be audit presentation in April.

The Controller screen shared a photo of the front boulevard concept drawing with members and indicated the City would like to apply for a \$20,000 beautification grant to extend irrigation, put plants in and place a clock there. There were no objections heard.

Commissioner's Report

Commissioner Jamison – The Commissioner advised she attended MAC and the 4-Year Commissioner Term legislation will be reintroduced in the Senate.

Commissioner Priebe - The Commissioner advised Hanson Hills had a great season with skiing and tubing. Hanson Hills will offer CoVid shots on Wednesdays and hopes to offer two (2) days a week soon. The Commissioner advised the Ragnar Race is in June this year.

The Library will have a seat up the end of October.

The Commissioner announced Justin Andre will be the new President of Rotary in July.

Commissioner McClain – The Commissioner indicated Michigan Works has more employed people looking for work than those not employed. The Commission on Aging met and are looking for a kitchen Grant and should know by June.

Commissioner Jansen – The Commissioner advised NEMCOG is reviewing the following Master Plan issues:

- Maple Forest Township with a Zoning Ordinance and a new Master Plan;
- Beaver Creek Township with a Zoning Ordinance;
- Grayling Township Master Plan creating a new Master Plan;
- Frederic Township writing a new Master Plan.
- City of Grayling - apartment complex meeting this week - demolition is scheduled. Economic development interest increasing.
- Iron Belle Trail: Funding was renewed from the MDNR.

NEMCSA held meetings March 4th and 5th for the planning and evaluation committee. The Board announced there continues to be a waitlist for Crawford County HeadStart Program and would like to expand daycare services.

The Recycling Task Force met March 4th and have decided on the following interim mission statement: “*Develop comprehensive recycling program for all Crawford County residents and businesses with an educational component*”. Subcommittees were identified – one to research existing programs in Crawford County and the other to research Oscoda, Alpena, Roscommon and Otsego programs and report back to the group. Ms. Rekowski reported that funding may be available and now is a good time to start a recycling program. Veterans Cemetery is moving forward with site visit for key stakeholders in April/May. The Commissioner announced the Electronic Recycling Day is June 5th. The Commissioner advised that Munson Health Care has an increase of CoVid cases.

Commissioner Powers – The Commissioner reported Northern Lakes Integrated Health Clinic is open to the public by appointment and accepting new patients one day a week in Grayling. Their phone # is 231-935-3062. They provide integrated behavioral physical and substance use disorder services for persons served by the public mental health system. Comeback Quick Response Team will be up and running here in Crawford County April 13th and Otsego County March 31st and for the Sheriff’s Department and City April 7th.

Commissioner Lewis – The Commissioner advised he had nothing to report.

Commissioner Pinkelman – The Commissioner advised she will be attending the local Health Department meeting. The Commissioner invited members to attend a tour on April 1st at 4:00 p.m. at “Driven Grow” wholesale establishment in Frederic. The Commissioner announced the Bakery in Frederic is open. Frederic Township has created a 501C3 establishment which is creating a lot of interest.

New Business.

Otsego County Emergency Response Trailer and Team Mutual Aid Agreement

Controller Compo advised this was received from MSU-E due to damage to equipment and/or supplies used from last year’s accident. The Prosecutor has reviewed and endorsed its passage.

Motion by Priebe, second by Jansen, to authorize the County to enter into a Livestock Emergency Response Trailer and Team Mutual Aid Agreement with Otsego County for the sole purpose of providing mutual aid in a livestock emergency. The Agreement shall terminate three (3) years from the date of acceptance. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen- aye, Lewis – aye, McClain – aye, Motion Carried.

Resolution to Authorize a Declaration of a Local State of Emergency

Motion by Jansen, second by Powers, to adopt the Resolution to authorize a declaration of a local state of emergency for the County of Crawford. Roll Call: Powers – aye, Priebe – aye, Jamison – aye, Jansen- aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Citizens to Speak

Marcia Koppa reminded members of the Ragnar Race at Hanson Hills on June 25 & 26, 2021. Commissioner Pinkelman advised the Frederic Music Fest is also June 25 & 26, 2021.

Announcements

The Clerk advised she will be on vacation for the April 8th board meeting.

Adjournment

Motion by Lewis, second by McClain, to adjourn the meeting at 10:58 a.m. Roll Call: Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

Shelly Pinkelman, Chairman
Board of Commissioners

Sandra Moore, County Clerk/Register