

**CHARTER TOWNSHIP OF OXFORD
BOARD OF TRUSTEES REGULAR MEETING**

NOTICE AND AGENDA

Date: Wednesday, February 9, 2022

Time: 6:30 p.m.

Place: Oxford Township Meeting Room
300 Dunlap Road, Oxford, MI 48371

1. Call to order
2. Respects to the flag
3. Noting of roll
4. Approval of the agenda
5. Approval of the consent agenda
6. Resolution for Frank Lenz
7. Public comment on items not on the agenda
8. First Reading:
 - a. Zoning Ordinance 67A.028 Medical Marihuana
 - b. Ordinance 132.001 – Medical Marihuana Facilities
9. Second Reading:
 - a. Zoning Ordinance 67A.027 Side Entry Garage Driveway
10. Fire Department
 - a. 3.25 Acre Parcel Development Update
11. Sharpe Engineering Report
12. Unfinished Business
 - a. American Rescue Plan Act Fund – Committee Recommendations
13. New Business
 - a. Township Office Lighting Upgrade
14. Items Removed from Consent Agenda for Action or Discussion
15. Public Comment

16. Board of Trustees Comments
17. Adjournment
18. Consent Agenda: Committee Reports

CONSENT AGENDA

Approval of Regular Township Board Meeting Minutes of January 12, 2022

Approval of Treasurer Report for November and December 2021

Approval of Clerk Report for November and December 2021

Approval of Regular Bills through February 4, 2022

Approval of Consultant Bills through February 4, 2022

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling Curtis W. Wright, Township Clerk at 248-628-9787 as soon as possible to allow the Township sufficient time to have available the aids and services.

Charter Township of Oxford Clerk, Curtis W. Wright
300 Dunlap Road, Oxford, MI 48371 (248)628-9787

Oxford Cable Commission re-broadcasts of Oxford Township Board Regular Meetings are on Wednesdays at 7:00 p.m.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 12, 2022

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, January 12, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Ferrari, Nold, Payne, Wright, Colvin, Charles, Curtis

Members Absent: None

Also Present: Township Engineer Sharpe, Fire Chief Scholz, Assistant Fire Chief Majestic, Fire Department Finance Director Young, Communications and Grants Manager Carnacchio, Recording Secretary McCullough, one camera person (OCTV) and 5 guests.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Payne seconded, to approve the January 12, 2022 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Payne seconded, to approve the following January 12, 2022 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of December 8, 2021
- Approval of Treasurer Report for September and October 2021
- Approval of Clerk Report for September and October 2021
- Approval of Regular Bills through January 7, 2022
- Approval of Consultant Bills through January 7, 2022

Roll call:

Ayes: Colvin, Payne, Ferrari, Curtis, Nold, Wright, Charles

Nays: None

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Two individuals spoke during this portion of public comment.

FIRST READING

Zoning Ordinance 67A.027 – Side Entry Garage Driveway

Trustee Nold moved, Treasurer Ferrari seconded, to set a Second Reading and possible adoption of amendments to Section 3.8 to the Charter Township of Oxford Zoning Ordinance 67A to be considered at the Charter Township of Oxford Board of Trustees February 9, 2022 regular meeting.

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Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

FIRE DEPARTMENT

Finance Manager Contract

Treasurer Ferrari moved, Trustee Nold seconded, to adopt the offer of employment for Lindsay Young, Oxford Fire Department, changing item 1 from 2021 to 2022, and changing item 4 by deleting “comparable to the township administrative deputies.”

Roll call:

Ayes: Charles, Colvin, Nold, Payne, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

SHARPE ENGINEERING REPORT

Engineer Sharpe welcomed Trustee Colvin to the Board and provided her with his contact information.

UNFINISHED BUSINESS

Committee Assignments

Treasurer Ferrari moved to appoint the following Oxford Township Board Members as representatives to the following:

Supervisor Jack Curtis to the North Oakland Transportation Authority (N.O.T.A.)

Trustee Catherine Colvin to the Oxford Area Cable Communications Commission

Trustee Catherine Colvin to the Oxford Downtown Development Authority; and

Trustee Catherine Colvin to the Planned Unit Development (P.U.D.) Committee

With the term of appointment expiring November 20, 2024.

Treasurer Ferrari rescinded his motion.

Treasurer Ferrari moved, Trustee Payne seconded, to appoint Supervisor Jack Curtis to the North Oakland Transportation Authority (N.O.T.A.) with the term of appointment expiring November 20, 2024.

Roll call:

Ayes: Curtis, Wright, Ferrari, Payne, Nold, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

Treasurer Ferrari moved, Trustee Nold seconded, to appoint the following Oxford Township Board Member as a representative to the following:

Trustee Catherine Colvin to the Oxford Area Cable Communications Commission

Trustee Catherine Colvin to the Oxford Downtown Development Authority; and

Trustee Catherine Colvin to the Planned Unit Development (P.U.D.) Committee

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Treasurer Ferrari amended the above motion, Trustee Nold amended his second, to state that the above appointments are effective until the certification of the November 2022 General election.

Vote on amendment to the motion:

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

Vote on original motion:

Roll call:

Ayes: Payne, Wright, Ferrari, Curtis, Colvin, Nold, Charles

Nays: None

Absent: None

Motion Carried.

Trustee Payne moved, Trustee Charles seconded, to appoint Trustee Jon Nold to the ARPA Funding Committee, with the term of appointment expiring November 20, 2024.

Roll call:

Ayes: Payne, Ferrari, Curtis, Charles, Nold, Colvin, Wright

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Water and Sewer Tap Fee Analysis

Treasurer Ferrari moved, Trustee Nold seconded, to approve an amount not to exceed \$20,000.00 and authorize Paul Stauder to proceed with a water and sewer tap fee analysis. The cost of the analysis to be paid equally by the Sewer Fund and the Water Fund.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Transfer of Building Funds to the General Fund

Treasurer Ferrari moved, Trustee Nold seconded, that the amount of \$744,195.00 as summarized in the PSLZ letter dated December 6, 2021 be transferred from the Building Department Fund Balance account to the General Fund Balance account effective immediately.

Roll call:

Ayes: Ferrari, Wright, Curtis, Charles, Colvin, Payne, Nold

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 12, 2022

Request for ARPA Funds for M-24 Sewer Line Extension

Treasurer Ferrari moved, Trustee Nold seconded, to allocate \$300,000.00 of the American Rescue Plan Act funds toward the construction of a sanitary sewer line along North M-24 Highway from the existing 18” sanitary sewer line to the Brabb-Dewey Subdivision.

Roll call:

Ayes: Payne, Colvin, Charles, Ferrari, Nold, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

Funding for Topographical Survey for Proposed M-24 Sewer Line Extension

Treasurer Ferrari moved, Trustee Nold seconded, to approve an amount not to exceed \$25,000.00 of the American Rescue Plan Act funds and authorize Sharpe Engineering to proceed with a topographical survey for the construction of a sanitary sewer line along North M-24 Highway from the existing 18” sanitary sewer line to the Brabb-Dewey Subdivision.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

2022-2024 Oakland County Sheriff’s Office Law Enforcement Services Agreement

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Oakland County Sheriff’s Office 2022-2024 Law Enforcement Services Agreement with the Charter Township of Oxford as presented, and authorize Supervisor Jack Curtis and Clerk Curtis W. Wright to sign the Agreement on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Colvin, Nold, Payne, Charles, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

Additional School Resource Officer

Treasurer Ferrari moved, Trustee Charles seconded, to approve the Oakland County Sheriff’s Office 2022-2024 Law Enforcement Services Agreement Amendment 1 with the Charter Township of Oxford as presented, and authorize Supervisor Jack Curtis and Clerk Curtis W. Wright to sign the Agreement on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Curtis, Wright, Ferrari, Payne, Nold, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

National Compassion Fund

Trustee Charles moved, Treasurer Ferrari seconded, that the Charter Township of Oxford Board of Trustees fully acknowledges the agreement between the Village of Oxford and the National Compassion Fund for the administration of donations to be received and distributed

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to the victims of the shooting incident at the Oxford High School, and the Charter Township of Oxford has no involvement in this agreement.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Administrative Fees

Treasurer Ferrari moved, Trustee Charles seconded, that Supervisor Curtis, Clerk Wright and Trustee Colvin review and verify charges for administrative fees to these respective organizations for 2022:

Building Department Fund

Cable T.V. Fund

Fire Fund

Parks and Recreation

Police Contracting Fund

Polly Ann Trailway Management Council

Sewer Fund

Roll call:

Ayes: Payne, Colvin, Charles, Ferrari, Wright, Curtis

Nays: Nold

Absent: None

Motion Carried.

Certification of the November 2, 2021 Special Election

Clerk Wright moved, Trustee Charles seconded, to approve the Canvass of Votes for the November 2, 2021 Special Election for the Charter Township of Oxford as presented, and to include them as an attachment to the minutes.

Roll call:

Ayes: Wright, Colvin, Payne, Ferrari, Charles, Curtis, Nold

Nays: None

Absent: None

Motion Carried.

Oxford Township Hall Grounds Maintenance Contract

Treasurer Ferrari moved, Trustee Payne seconded, to approve the Grounds Maintenance contract between Hi-Hill Lawn Service and the Charter Township of Oxford commencing January 1, 2022 to December 31, 2024 in the total amount of \$8,625.00. This \$8,625.00 amount shall be payable in the amount of \$2,875.00 for 2022; \$2,875.00 for 2023; and \$2,875.00 for 2024. Supervisor Jack Curtis is authorized to sign the contract on behalf of the Charter Township of Oxford, and Hi-Hill Lawn Service shall provide copies of insurance annually including the Charter Township of Oxford as an additional insured on the insurance policy for the term of the contract.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

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Inspector Wages

Trustee Payne has requested to be allowed to abstain from discussion, deliberation and action on this item because of a perceived and actual financial interest.

Treasurer Ferrari moved, Trustee Nold seconded, to allow Trustee Payne to abstain from discussion, deliberation and action on this item because of a perceived and actual financial interest.

Roll call:

Ayes: Payne, Wright, Colvin, Charles, Curtis, Nold, Ferrari

Nays: None

Absent: None

Motion Carried.

Trustee Payne stepped down from the dais.

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the following Charter Township of Oxford inspection fee rates for 2022:

\$50.00 – Building Inspector

\$45.00 – Electrical Inspector

\$45.00 – Mechanical Inspector

\$45.00 – Plumbing Inspector

Roll call:

Ayes: Colvin, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Abstain: Payne

Motion Carried.

Trustee Payne returned to the dais.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

One individual spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Trustee Colvin thanked the Board for the opportunity to serve as a member of the Township Board. She also thanked the member of the public who commented on the school shooting.

Trustee Payne thanked Teri Stiles for the update on the Oxford Area Cable Communications Commission.

Trustee Charles welcomed Trustee Colvin to the Downtown Development Authority. He also announced that the DDA is working on the upcoming Ice Fest in February 2022. Trustee Charles shared that the DDA was recently granted National Main Street accreditation.

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Clerk Wright stated that anyone interested in running for the partial Township Board Trustee position can pick up information in the Clerk's office. Petitions are due by 4:00 p.m. on April 19, 2022.

Clerk Wright stated that he and Supervisor Curtis attended a webinar regarding the ARPA funds. It appears that there may be more opportunities for use of the funding than originally thought. He further stated that Oakland County has approved funding for the gypsy moth eradication program.

Clerk Wright reminded everyone that the deadline for submitting bills to the Clerk's office is by noon on the due date.

Supervisor Curtis welcomed Trustee Colvin to the Board.

Supervisor Curtis announced that Sgt. Lenz has been promoted to Lt. and will be moving at the end of this week to the Rochester Hills substation. Sgt. Meza has been assigned to Oxford Township's substation.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:19 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Jack Curtis, Supervisor

Curtis Wright, Clerk

Approved:
/s/mm

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 11/01/2021 TO 11/30/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2021	Total Debits	Total Credits	Ending Balance 11/30/2021
100	GENERAL CLEARING FUND	3,400.39	729,845.54	729,955.93	3,290.00
101	GENERAL FUND	3,184,635.06	2,415,308.14	1,208,788.75	4,391,154.45
151	CEMETERY TRUST FUND	28,000.00	0.00	0.00	28,000.00
204	ROAD FUND	173,617.14	22.20	0.00	173,639.34
206	OXFORD FIRE DEPARTMENT FUND	3,138,201.67	577,934.76	864,056.42	2,852,080.01
207	POLICE CONTRACTING (OCSD) FUND	3,703,561.10	268,550.46	510,362.24	3,461,749.32
208	PARKS & RECREATION FUND	934,192.97	137,353.54	159,181.04	912,365.47
209	CEMETERY MAINTENANCE FUND	3,214.20	0.14	0.00	3,214.34
210	ADVANCE LIFE SUPPORT FUND	0.00	0.00	0.00	0.00
211	FIRE & EMS OPERATING FUND	0.00	0.00	0.00	0.00
239	TELECOMMUNICATION FUND	42,639.01	2.45	3,657.50	38,983.96
249	BUILDING DEPARTMENT FUND	1,759,808.79	100,150.56	85,782.03	1,774,177.32
296	CABLE TV FUND	260,070.11	61,169.37	24,042.74	297,196.74
297	SAFETY PATH FUND	389,986.02	42.88	54,925.19	335,103.71
298	POLLY ANN TRAIL FUND	112,096.35	4,567.75	6,566.85	110,097.25
308	PARKS DEBT FUND	25,885.90	1,063.37	0.00	26,949.27
371	LIBRARY DEBT SERVICE	0.00	0.00	0.00	0.00
396	FIRE DEBT FUND	0.00	0.00	0.00	0.00
431	PARKS CONSTRUCTION BOND FUND	(6.91)	0.00	0.00	(6.91)
470	MUNICIPAL BUILDING FUND	725.49	0.01	0.16	725.34
590	SEWER FUND	1,499,694.82	481,396.57	423,327.54	1,557,763.85
591	WATER FUND	2,218,112.12	253,303.08	152,843.06	2,318,572.14
699	PAYROLL FUND	118.25	86,959.34	86,959.03	118.56
701	TRUST & AGENCY FUND	586,470.16	59,685.96	42,231.62	603,924.50
703	TAX FUND	102,752.60	1,023,784.60	1,093,881.65	32,655.55
	TOTAL - ALL FUNDS	18,167,175.24	6,201,140.72	5,446,561.75	18,921,754.21

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 12/01/2021 TO 12/31/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 12/01/2021	Total Debits	Total Credits	Ending Balance 12/31/2021
100	GENERAL CLEARING FUND	3,290.00	857,738.47	857,722.33	3,306.14
101	GENERAL FUND	4,391,154.45	91,831.24	220,777.56	4,262,208.13
151	CEMETERY TRUST FUND	28,000.00	0.00	0.00	28,000.00
204	ROAD FUND	173,639.34	21.53	0.00	173,660.87
206	OXFORD FIRE DEPARTMENT FUND	2,852,080.01	680,124.81	1,029,207.10	2,502,997.72
207	POLICE CONTRACTING (OCSD) FUND	3,461,749.32	262,235.89	522,204.33	3,201,780.88
208	PARKS & RECREATION FUND	912,365.47	173,845.31	350,698.96	735,511.82
209	CEMETERY MAINTENANCE FUND	3,214.34	0.14	0.00	3,214.48
210	ADVANCE LIFE SUPPORT FUND	0.00	0.00	0.00	0.00
211	FIRE & EMS OPERATING FUND	0.00	0.00	0.00	0.00
239	TELECOMMUNICATION FUND	38,983.96	2.31	100.00	38,886.27
249	BUILDING DEPARTMENT FUND	1,774,177.32	76,318.94	68,674.28	1,781,821.98
296	CABLE TV FUND	297,196.74	33,314.31	84,601.54	245,909.51
297	SAFETY PATH FUND	335,103.71	40,036.64	86,929.66	288,210.69
298	POLLY ANN TRAIL FUND	110,097.25	15,185.83	13,755.43	111,527.65
308	PARKS DEBT FUND	26,949.27	177.66	0.00	27,126.93
371	LIBRARY DEBT SERVICE	0.00	0.00	0.00	0.00
396	FIRE DEBT FUND	0.00	0.00	0.00	0.00
431	PARKS CONSTRUCTION BOND FUND	(6.91)	0.00	0.00	(6.91)
470	MUNICIPAL BUILDING FUND	725.34	0.00	0.00	725.34
590	SEWER FUND	1,557,763.85	222,518.41	124,855.26	1,655,427.00
591	WATER FUND	2,318,572.14	550,736.98	312,626.77	2,556,682.35
699	PAYROLL FUND	118.56	89,672.07	89,671.87	118.76
701	TRUST & AGENCY FUND	603,924.50	19,221.45	69,048.62	554,097.33
703	TAX FUND	32,655.55	14,458,980.52	7,487,827.02	7,003,809.05
	TOTAL - ALL FUNDS	18,921,754.21	17,571,962.51	11,318,700.73	25,175,015.99



Clerk's Report NOVEMBER 2021

FUND BUDGET SUMMARY

Updated: February 3, 2022

<u>Fund</u>	<u>*Fund Equity</u>	<u>Monthly Revenue</u>	<u>Monthly Expenses</u>	<u>Monthly Var</u>	<u>YTD Revenue</u>	<u>YTD Expenses</u>	<u>TYD Var</u>
	<u>Account # 391.000</u>						
101 - General	\$ 2,221,672.00	\$ 329,915.50	\$ 132,140.80	\$ 197,774.70	\$ 3,263,254.37	\$ 2,158,685.28	\$ 1,104,569.09
204 - Road	\$ 273,445.00	\$ 22.20	\$ -	\$ 22.20	\$ 803.54	\$ 88,907.31	\$ (88,103.77)
206 - Oxford Fire Dept.	\$ 1,839,036.00	\$ 78,655.41	\$ 364,884.61	\$ (286,229.20)	\$ 5,003,026.39	\$ 4,261,293.13	\$ 741,733.26
207 - Police Contracting	\$ 2,306,593.00	\$ 18,450.46	\$ 260,262.24	\$ (241,811.78)	\$ 3,325,576.64	\$ 2,637,129.93	\$ 688,446.71
208 - Parks & Rec	\$ 463,598.00	\$ 58,346.23	\$ 76,043.73	\$ (17,697.50)	\$ 1,452,880.06	\$ 1,034,044.76	\$ 418,835.30
209 - Cemetery	\$ 1,212.00	\$ 0.14	\$ -	\$ 0.14	\$ 2,002.63	\$ -	\$ 2,002.63
239 - Telecommunications	\$ 27,878.00	\$ 2.45	\$ 3,657.50	\$ (3,655.05)	\$ 14,763.07	\$ 3,657.50	\$ 11,105.57
249 - Building Permit	\$ 1,750,433.00	\$ 48,539.56	\$ 34,171.03	\$ 14,368.53	\$ 371,650.35	\$ 300,411.81	\$ 71,238.54
296 - Cable	\$ 334,531.00	\$ 61,169.37	\$ 24,160.92	\$ 37,008.45	\$ 319,661.99	\$ 275,455.82	\$ 44,206.17
297 - Safety Path	\$ 362,105.00	\$ 42.88	\$ 54,925.19	\$ (54,882.31)	\$ 50,565.47	\$ 77,566.76	\$ (27,001.29)
298 - Polly Ann Trail	\$ 105,091.00	\$ 1,167.75	\$ 3,166.85	\$ (1,999.10)	\$ 65,192.18	\$ 60,185.71	\$ 5,006.47
308 - Parks Debt Fund	\$ 22,080.00	\$ 1,063.37	\$ -	\$ 1,063.37	\$ 230,064.49	\$ 225,195.55	\$ 4,868.94
470 - Municipal Building	\$ 33,258.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
590 - Sewer	\$ 1,648,600.00	\$ 0.01	\$ 0.16	\$ (0.15)	\$ 14,015.64	\$ 46,548.76	\$ (32,533.12)
591 - Water	\$ 1,643,105.00	\$ 89,070.75	\$ 137,491.54	\$ (48,420.79)	\$ 2,158,110.62	\$ 2,306,156.24	\$ (148,045.62)
	\$ 13,032,637.00	\$ 686,446.08	\$ 1,090,904.57	\$ (404,458.49)	\$ 16,271,567.44	\$ 13,475,238.56	\$ 2,796,328.88

*Per 2020 Audit



Clerk's Report DECEMBER 2021

FUND BUDGET SUMMARY

Updated: February 3, 2022

<u>Fund</u>	<u>*Fund Equity</u>	<u>Monthly Revenue</u>	<u>Monthly Expenses</u>	<u>Monthly Var</u>	<u>YTD Revenue</u>	<u>YTD Expenses</u>	<u>TYD Var</u>
	<u>Account # 391.000</u>						
101 - General	\$ 2,221,672.00	\$ 48,231.93	\$ 154,070.25	\$ (105,838.32)	\$ 3,311,486.30	\$ 2,312,755.53	\$ 998,730.77
204 - Road	\$ 273,445.00	\$ 21.53	\$ -	\$ 21.53	\$ 825.07	\$ 88,907.31	\$ (88,082.24)
206 - Oxford Fire Dept.	\$ 1,839,036.00	\$ 3,806.96	\$ 347,188.32	\$ (343,381.36)	\$ 5,006,833.35	\$ 4,608,481.45	\$ 398,351.90
207 - Police Contracting	\$ 2,306,593.00	\$ 7,235.89	\$ 265,864.53	\$ (258,628.64)	\$ 3,332,812.53	\$ 2,902,994.46	\$ 429,818.07
208 - Parks & Rec	\$ 463,598.00	\$ 14,036.96	\$ 117,420.85	\$ (103,383.89)	\$ 1,466,917.02	\$ 1,151,465.61	\$ 315,451.41
209 - Cemetery	\$ 1,212.00	\$ 0.14	\$ -	\$ 0.14	\$ 2,002.77	\$ -	\$ 2,002.77
239 - Telecommunications	\$ 27,878.00	\$ 2.31	\$ 100.00	\$ (97.69)	\$ 14,765.38	\$ 3,757.50	\$ 11,007.88
249 - Building Dept	\$ 1,750,433.00	\$ 52,702.29	\$ 39,526.92	\$ 13,175.37	\$ 424,352.64	\$ 339,938.73	\$ 84,413.91
296 - Cable	\$ 334,531.00	\$ 8,314.31	\$ 59,601.54	\$ (51,287.23)	\$ 327,976.30	\$ 335,057.36	\$ (7,081.06)
297 - Safety Path	\$ 362,105.00	\$ 36.64	\$ 46,929.66	\$ (46,893.02)	\$ 50,602.11	\$ 124,496.42	\$ (73,894.31)
298 - Polly Ann Trail	\$ 105,091.00	\$ 10,065.83	\$ 8,635.43	\$ 1,430.40	\$ 75,258.01	\$ 68,821.14	\$ 6,436.87
308 - Parks Debt Fund	\$ 22,080.00	\$ 177.66	\$ -	\$ 177.66	\$ 230,242.15	\$ 225,195.55	\$ 5,046.60
470 - Municipal Building	\$ 33,258.00	\$ -	\$ -	\$ -	\$ 14,015.64	\$ 46,548.76	\$ (32,533.12)
590 - Sewer	\$ 1,648,600.00	\$ 685,569.65	\$ 19,755.26	\$ 665,814.39	\$ 2,843,680.27	\$ 2,325,911.50	\$ 517,768.77
591 - Water	\$ 1,643,105.00	\$ 250,636.98	\$ 12,526.77	\$ 238,110.21	\$ 1,514,805.26	\$ 753,177.70	\$ 761,627.56
	\$ 13,032,637.00	\$ 1,080,839.08	\$ 1,071,619.53	\$ 9,219.55	\$ 18,616,574.80	\$ 15,287,509.02	\$ 3,329,065.78

*Per 2020 Audit

MEMO

TO: BOARD OF TRUSTEES
FROM: CURTIS W. WRIGHT, CLERK
DATE: 02/02/22
RE: TOTAL MONTHLY BILLS - January



		Pre Paid	To be paid
101	General Fund	\$ 179,771.02	\$ 14,402.73
204	Road Fund	\$ -	\$ -
206	Oxford Fire Dept.	\$ 83,488.20	\$ -
207	Police Contracting Fund	\$ 506,845.16	\$ 329.02
208	Parks & Recreation	\$ 32,549.76	\$ -
209	Cemetery Maintenance	\$ -	\$ -
239	Telecommunications	\$ -	\$ -
249	Building Permit	\$ 6,536.03	\$ 6,819.50
296	Cable TV	\$ 3,421.73	\$ 137.48
297	Safety Path	\$ -	\$ 6,755.00
298	Polly Ann Trail	\$ 4,750.00	\$ -
590	Sewer	\$ 466,313.85	\$ 15,135.00
591	Water	\$ -	\$ 335.00
701	Trust & Agency	\$ 3,400.00	\$ 2,002.50
703	Tax	\$ -	\$ -
	Payroll, January (Twp.)	\$ 89,181.40	\$ -
	Payroll, January (Fire Dept.)	\$ 230,245.80	\$ -
	Total	\$ 1,606,502.95	\$ 45,916.23

CURRENT AGENDA ITEM

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
01/14/2022	CD	S	97594	SUMMARY CD 01/14/2022	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		600,215.91
100-000-084.101			DUE FROM GENERAL FUND	86,903.07 ✓	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	22,684.50 ✓	
100-000-084.207			DUE FROM POLICE	129.45 ✓	
100-000-084.208			DUE FROM PARKS & REC	18,243.43 ✓	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	687.18 ✓	
100-000-084.296			DUE FROM CABLE	1,658.16 ✓	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	4,500.00 ✓	
100-000-084.590			DUE FROM SEWER	463,810.12 ✓	
100-000-084.701			DUE FROM TRUST & AGENCY	1,600.00 ✓	
101-000-202.000			ACCOUNTS PAYABLE	86,903.07	
101-000-215.000			DUE TO		86,903.07
206-000-202.000			ACCOUNTS PAYABLE	22,684.50	
206-000-215.000			DUE TO CLEARING FUND		22,684.50
207-000-202.000			ACCOUNTS PAYABLE	129.45	
207-000-215.000			DUE TO CLEARING FUND		129.45
208-000-202.000			ACCOUNTS PAYABLE	18,243.43	
208-000-215.000			DUE TO CLEARING FUND		18,243.43
249-000-202.000			ACCOUNTS PAYABLE	687.18	
249-000-215.000			DUE TO CLEARING FUND		687.18
296-000-202.000			ACCOUNTS PAYABLE	1,658.16	
296-000-215.000			DUE TO CLEARING FUND		1,658.16
298-000-202.000			ACCOUNTS PAYABLE	4,500.00	
298-000-215.000			DUE TO CLEARING FUND		4,500.00
590-000-202.000			ACCOUNTS PAYABLE	463,810.12	
590-000-215.000			DUE TO CLEARING FUND		463,810.12
701-000-202.000			ACCOUNTS PAYABLE	1,600.00	
701-000-215.000			DUE TO OTHER FUNDS		1,600.00
				<u>1,200,431.82</u>	<u>1,200,431.82</u>
				<u>1,200,431.82</u>	<u>1,200,431.82</u>

PREPAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/14/2022	029	64559	ADKISON, NEED & ALLEN, P.L.L.C	GF - LEGAL FEES	826.000	266	947.09
01/14/2022	029	64571#	CARDMEMBER SERVICE	MISCELLANEOUS	962.000	101	540.00
				INTERNET FEES	970.004	265	31.78
				PUBLIC RELATIONS RELATIONS	880.000	267	29.90
				PUBLIC RELATIONS RELATIONS	880.000	267	129.85
				CHECK 029 64571 TOTAL FOR FUND 101:			<u>731.53</u>
01/14/2022	029	64572	CHARLES FARLEY	GF - MILEAGE EXPENSE	860.000	262	21.28
01/14/2022	029	64575*#	COUNTY WASTE	GF - TRASH DISPOSAL	929.000	265	148.00
01/14/2022	029	64576	DAFOE'S FEED	GF - OPER. SUPPLIES BUILDING	740.000	265	784.00
01/14/2022	029	64579*#	DTE ENERGY	GF - UTILITIES STREET LIGHTS	926.000	448	1,011.36
01/14/2022	029	64582	GENESEE VALLEY VAULT, INC	GF - FEES CEMETERY OPENING/CLOSING	712.011	567	1,200.00
01/14/2022	029	64586	HI-HILL LAWN SERVICE	GF - MAINTENANCE GROUNDS	932.001	265	239.58
01/14/2022	029	64598	MARY JO BOKSHAM	GF - MILEAGE/MEALS ON WHEELS	860.002	695	76.20
01/14/2022	029	64599*#	MEDMUTUAL LIFE	GF - LIFE INSURANCE	717.000	270	1,283.47
01/14/2022	029	64611	OCAA0	GF - EDUCATION WORKSHOPS AND CONFEREN	957.000	247	50.00
01/14/2022	029	64615	OXFORD COMMUNITY SCHOOLS	GF - MAINTENANCE BLDG/GROUNDS	931.000	265	968.55
01/14/2022	029	64617*#	OXFORD TOWNSHIP	GF - UTILITIES SEWER/WATER	927.000	265	552.20
01/14/2022	029	64618#	OXFORD TWP PARKS AND RECREATION	GF - MAINTENANCE SAFETY PATH	933.297	231	94.00
				GF - MAINTENANCE BLDG/GROUNDS	931.000	265	517.00
				CHECK 029 64618 TOTAL FOR FUND 101:			<u>611.00</u>
01/14/2022	029	64624	SANDRA FULLMER	GF - MILEAGE/MEALS ON WHEELS	860.002	695	44.80
01/14/2022	029	64626*#	SHERMAN PUBLICATIONS INC	LEGAL NOTICES	903.000	101	138.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				GF - LEGAL NOTICES	903.000	101	151.80
				GF - LEGAL NOTICES	903.000	101	165.60
				LEGAL NOTICES	903.000	701	75.90
				CHECK 029 64626 TOTAL FOR FUND 101:			<u>531.30</u>
01/14/2022	029	64634*#	SUSAN MCCULLOUGH	GF - RECORDING SECRETARY	827.000	101	140.00
				GF - RECORDING SECRETARY	827.000	701	140.00
				CHECK 029 64634 TOTAL FOR FUND 101:			<u>280.00</u>
01/14/2022	029	64638	TRACY DEVEREAUX	GF - MILEAGE EXPENSE	860.000	253	12.10
01/14/2022	029	64641	TURMAN'S TREE & LANDSCAPE	GF - MAINTENANCE GENERAL	932.000	567	76,500.00
01/14/2022	029	64643*#	VILLAGE OF OXFORD	GF - UTILITIES SEWER/WATER	927.000	567	199.10
01/14/2022	029	64644	VOYA INSTITUTIONAL TRUST COMPANY	GF - DEFERRED COMP	231.040	000	711.51
				Total for fund 101 GENERAL FUND			86,903.07
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/14/2022	029	64558	ACCUMED GROUP	FIRE - UNALLOCATED COST RECOVERY BILL	802.001	357	3,115.65
01/14/2022	029	64560	AFLAC	FIRE - INSURANCE MEDICAL	716.000	357	107.54
01/14/2022	029	64562	AMAZON CAPITAL SERVICES	UNIFORM EXPENSE UNIFORMS	731.000	357	159.95
				FIRE - UNIFORM EXPENSE UNIFORMS	731.000	357	131.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	35.98
				UNIFORM EXPENSE UNIFORMS	731.000	357	119.95
				UNIFORM EXPENSE UNIFORMS	731.000	357	159.95
				OPERATING SUPPLIES-MEDICAL	742.000	357	2,664.48
				OPERATING SUPPLIES-FIRE	742.001	357	39.99
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	7.58
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	24.86
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	11.89
				CHECK 029 64562 TOTAL FOR FUND 206:			<u>3,356.13</u>
01/14/2022	029	64563	ANTHONY GRAYBILL	UNIFORM EXPENSE UNIFORMS	731.000	357	75.75
				EDUCATION TRAINING	957.001	357	1,380.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				EDUCATION TRAINING	957.001	357	400.00
				EDUCATION TRAINING	957.001	357	375.00
				CHECK 029 64563 TOTAL FOR FUND 206:			<u>2,230.75</u>
01/14/2022	029	64567	BOUND TREE MEDICAL, LLC	OPERATING SUPPLIES-MEDICAL	742.000	357	316.36
				OPERATING SUPPLIES-MEDICAL	742.000	357	304.95
				CHECK 029 64567 TOTAL FOR FUND 206:			<u>621.31</u>
01/14/2022	029	64569	BYERS WRECKER SERVICE	VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	400.00
01/14/2022	029	64575*#	COUNTY WASTE	TRASH DISPOSAL	929.000	357	184.00
01/14/2022	029	64580	EMERGENCY VEHICLES PLUS	VEHICLE MAINTENANCE-FIRE	791.001	357	122.92
				VEHICLE MAINTENANCE-FIRE	791.001	357	34.63
				VEHICLE MAINTENANCE-FIRE	791.001	357	34.63
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	10.65
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	10.65
				VEHICLE MAINTENANCE (LABOR)	934.001	357	375.00
				VEHICLE MAINTENANCE (LABOR)	934.001	357	125.00
				VEHICLE MAINTENANCE (LABOR)	934.001	357	125.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	62.50
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	62.50
				CHECK 029 64580 TOTAL FOR FUND 206:			<u>963.48</u>
01/14/2022	029	64590	J & B MEDICAL SUPPLY	FIRE - OPERATING SUPPLIES-MEDICAL	742.000	357	1,467.54
				OPERATING SUPPLIES-MEDICAL	742.000	357	284.04
				OPERATING SUPPLIES-MEDICAL	742.000	357	148.75
				CHECK 029 64590 TOTAL FOR FUND 206:			<u>1,900.33</u>
01/14/2022	029	64593	JOANNE EDMONDS	CONTRACTED PAYROLL	815.000	357	500.00
				MEMBERSHIP DUES	829.000	357	25.00
				CHECK 029 64593 TOTAL FOR FUND 206:			<u>525.00</u>
01/14/2022	029	64595	KEVIN SNELL	UNIFORM EXPENSE UNIFORMS	731.000	357	27.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/14/2022	029	64596	LINDE GAS & EQUIPMENT INC	OPERATING SUPPLIES-MEDICAL	742.000	357	96.62
				OPERATING SUPPLIES-MEDICAL	742.000	357	80.08
				CHECK 029 64596 TOTAL FOR FUND 206:			<u>176.70</u>
01/14/2022	029	64602	NICHOLS PAPER & SUPPLY CO	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	267.40
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	133.70
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	354.49
				CHECK 029 64602 TOTAL FOR FUND 206:			<u>755.59</u>
01/14/2022	029	64604	NYE UNIFORM	UNIFORM EXPENSE UNIFORMS	731.000	357	59.50
				UNIFORMS-PAID ON CALL	754.000	357	204.50
				UNIFORMS-PAID ON CALL	754.000	357	203.50
				CHECK 029 64604 TOTAL FOR FUND 206:			<u>467.50</u>
01/14/2022	029	64605	OAKLAND COMMUNITY COLLEGE	EDUCATION TRAINING	957.001	357	1,100.00
				EDUCATION TRAINING	957.001	357	100.00
				CHECK 029 64605 TOTAL FOR FUND 206:			<u>1,200.00</u>
01/14/2022	029	64609	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	1,694.99
01/14/2022	029	64613	OFFICE DEPOT, INC	OFFICE SUPPLIES	728.000	357	47.37
01/14/2022	029	64616	OXFORD FIREFIGHTERS ASSOCIATION	FIRE ASSOCIATION	707.010	357	182.00
01/14/2022	029	64617*#	OXFORD TOWNSHIP	FIRE - UTILITIES SEWER/WATER	927.000	357	110.00
01/14/2022	029	64619	PREMIER OCCUPATIONAL HEALTH	PHYSICALS	836.000	357	939.00
01/14/2022	029	64620	PRESSURE VESSEL TESTING	OPERATING SUPPLIES-MEDICAL	742.000	357	644.00
				OPERATING SUPPLIES-MEDICAL	742.000	357	54.00
				CHECK 029 64620 TOTAL FOR FUND 206:			<u>698.00</u>
01/14/2022	029	64630	STATE OF MICHIGAN	FIRE - MEMBERSHIP DUES	829.000	357	50.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/14/2022	029	64632	STEVEN GIROUX	UNIFORM EXPENSE UNIFORMS	731.000	357	413.35
				UNIFORM EXPENSE UNIFORMS	731.000	357	105.95
				UNIFORM EXPENSE UNIFORMS	731.000	357	21.19
				CHECK 029 64632 TOTAL FOR FUND 206:			<u>540.49</u>
01/14/2022	029	64633*#	STONES ACE OF OXFORD	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	11.97
01/14/2022	029	64639	TRINITY MUNOZ	UNIFORMS-PAID ON CALL	754.000	357	100.00
01/14/2022	029	64640	TSE AUTO SERVICE INC-MUFFLER MAN	VEHICLE MAINTENANCE-MEDICAL	791.003	357	266.68
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	422.40
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	180.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	270.00
				CHECK 029 64640 TOTAL FOR FUND 206:			<u>1,139.08</u>
01/14/2022	029	64642	VERIZON WIRELESS	CELL PHONES	854.000	357	125.10
01/14/2022	029	64643*#	VILLAGE OF OXFORD	FIRE - UTILITIES SEWER/WATER	927.000	357	190.08
				UTILITIES WATER	927.001	357	245.32
				CHECK 029 64643 TOTAL FOR FUND 206:			<u>435.40</u>
01/14/2022	029	64646	WONDER CLEANERS	DRY CLEANING	723.000	357	279.45
01/14/2022	029	64647	XTREME SHREDS, LLC	OFFICE SUPPLIES	728.000	357	45.00
01/14/2022	029	64648	ZOLL MEDICAL CORPORATION	OPERATING SUPPLIES-MEDICAL	742.000	357	255.65
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			22,684.50
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
01/14/2022	029	64599*#	MEDMUTUAL LIFE	POLICE - LIFE INSURANCE	717.000	302	129.45
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			129.45
Fund: 208 PARKS & RECREATION FUND							
01/14/2022	029	64561	AIRGAS USA, LLC	P/R - RENTAL FEES EQUIPMENT - SEYMOUR	943.661	757	23.81
01/14/2022	029	64564	ARSENAL VBL	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	50.00
01/14/2022	029	64565	BALLISTIC V13	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	100.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
01/14/2022	029	64566	BG SOCCER CHALLENGE	P/R -OPER. SUPPLIES SELECT SOCCER LEA	740.637	752	1,075.00
01/14/2022	029	64568	BURDICK STREET LANDSCAPE SUPPLY	P/R -MAINTENANCE MOWER/EQUIPMENT REPA	932.101	757	445.44
01/14/2022	029	64573	CHARTER COMMUNICATIONS	P/R - TELEPHONE SEYMOUR	853.661	757	137.97
01/14/2022	029	64579*#	DTE ENERGY	P/R - UTILITIES - ELECTRIC - SEYMOUR	921.661	767	17.40
01/14/2022	029	64581	FRANKENMUTH BASEBALL/SOFTBALL AS	P/R - OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	1,200.00
01/14/2022	029	64584	GREG GRANT SPORTSPLEX	P/R OPER. SUPPLIES YOUTH BOYS BASKETB	740.623	752	2,880.00
01/14/2022	029	64587	HOME DEPOT CREDIT SERVICES	P/R - OPER. SUPPLIES CONTINENTAL CLAU	740.613	752	28.97
01/14/2022	029	64589	INDEPENDENCE TWP PARKS/REC/SENIO	PROF/CONT TRAVEL	816.671	758	324.80
01/14/2022	029	64592	JILL ANDERSON	YOUTH BOYS BASKETBALL	964.623	752	65.00
01/14/2022	029	64600	MELISSA WILLIAMS	YOUTH BOYS BASKETBALL	964.623	752	65.00
01/14/2022	029	64603	NORTH COUNTY VBL	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	200.00
01/14/2022	029	64606	OAKLAND COUNTY PARKS AND RECREAT	PROF/CONT TRAVEL	816.671	758	825.00
01/14/2022	029	64610	OAYA	YOUTH BOYS BASKETBALL	964.623	752	100.00
01/14/2022	029	64612	OFFICE DEPOT	OFFICE SUPPLIES	728.000	757	90.06
				SUPPLIES COMPUTER	741.000	757	168.12
				CHECK 029 64612 TOTAL FOR FUND 208:			<u>258.18</u>
01/14/2022	029	64623*#	REPUBLIC SERVICES #253	MAINTENANCE BLDG & GROUNDS-CIVIC CENT	931.665	751	101.53
				RENTAL FEES EQUIPMENT - SEYMOUR	943.661	757	215.00
				CHECK 029 64623 TOTAL FOR FUND 208:			<u>316.53</u>
01/14/2022	029	64626*#	SHERMAN PUBLICATIONS INC	LEGAL NOTICES	903.000	751	82.80
				P/R - LEGAL NOTICES	903.000	751	82.80
				CHECK 029 64626 TOTAL FOR FUND 208:			<u>165.60</u>
01/14/2022	029	64627	SHORELINE TOURS	PROF/CONT TRAVEL	816.671	758	5,078.12

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
01/14/2022	029	64629	SPARTAN DISTRIBUTORS INC	P/R -MAINTENANCE MOWER/EQUIPMENT REPA	932.101	757	103.25
01/14/2022	029	64631	STEVE'S OXFORD AUTOMOTIVE	P/R - VEHICLE MAINTENANCE (LABOR)	934.001	757	25.98
01/14/2022	029	64633*#	STONES ACE OF OXFORD	P/R - OPER. SUPPLIES CONTINENTAL CLAU	740.613	752	126.88
01/14/2022	029	64634*#	SUSAN MCCULLOUGH	P/R - RECORDING SECRETARY	827.000	751	140.00
01/14/2022	029	64636	TOOL SPORT & SIGN CO, INC	P/R - MAINTENANCE UNIFORMS	936.000	757	1,752.00
01/14/2022	029	64637	TRACTOR SUPPLY CREDIT PLAN	P/R - MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	51.93
01/14/2022	029	64645	WEX BANK	P/R - GAS/DIESEL SEYMOUR	934.661	757	2,686.57
Total for fund 208 PARKS & RECREATION FUND							18,243.43
Fund: 249 BUILDING DEPARTMENT FUND							
01/14/2022	029	64570	CAPITOL SUPPLY & SERVICE	AC Unit	493.000	000	50.00
				AC Unit	493.000	000	50.00
				AC Unit	493.000	000	50.00
				AC Unit	493.000	000	50.00
				AC Unit	493.000	000	50.00
				AC Unit	493.000	000	50.00
				Inspection - Mileage	677.025	000	5.00
				Inspection Mileage	677.025	000	5.00
				Inspection - Mileage	677.025	000	5.00
				Inspection Mileage	677.025	000	5.00
				Inspection - Mileage	677.025	000	5.00
				Inspection Mileage	677.025	000	5.00
CHECK 029 64570 TOTAL FOR FUND 249:							330.00
01/14/2022	029	64588	ICC BIRMINGHAM DISTRICT OFFICE	BLDG - MEMBERSHIP DUES	829.000	289	145.00
01/14/2022	029	64599*#	MEDMUTUAL LIFE	BLDG - LIFE INSURANCE	717.000	289	212.18
Total for fund 249 BUILDING DEPARTMENT FUND							687.18
Fund: 296 CABLE TV FUND							
01/14/2022	029	64577	DAVID F KENNY	CABLE - OFFICE SUPPLIES	728.000	296	62.81

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 296 CABLE TV FUND							
				CABLE - COMPUTER & ACCESSORIES	977.004	296	26.49
				CHECK 029 64577 TOTAL FOR FUND 296:			89.30
01/14/2022	029	64578	DONALD STILES	CABLE - PRODUCTION EQUIPMENT STUDIO	977.005	296	338.99
01/14/2022	029	64585	GUARDIAN ALARM	CABLE - SERVICES PROFESSIONAL	819.001	296	67.20
01/14/2022	029	64591	J & T ELECTRICAL SUPPLY, INC.	CABLE - PRODUCTION EQUIPMENT STUDIO	977.005	296	94.00
01/14/2022	029	64621	PURE WATER PARTNERS	CABLE - OFFICE SUPPLIES	728.000	296	40.00
01/14/2022	029	64622	QUILL	CABLE - OFFICE SUPPLIES	728.000	296	80.99
01/14/2022	029	64623*#	REPUBLIC SERVICES #253	TRASH DISPOSAL	929.000	296	101.52
01/14/2022	029	64625	SARAH MACY	CABLE - OFFICE SUPPLIES	728.000	296	175.00
01/14/2022	029	64635	TIME WARNER CABLE	CABLE - TELEPHONE WEB/ATT	853.001	296	671.16
				Total for fund 296 CABLE TV FUND			1,658.16
Fund: 298 POLLY ANN TRAIL FUND							
01/14/2022	029	64614	OHM ADVISORS	PATC - GRANT EXPENSES	962.016	853	1,650.00
				PATC - GRANT EXPENSES	962.016	853	1,600.00
				PATC - GRANT EXPENSES	962.016	853	500.00
				PATC - GRANT EXPENSES	962.016	853	750.00
				CHECK 029 64614 TOTAL FOR FUND 298:			4,500.00
				Total for fund 298 POLLY ANN TRAIL FUND			4,500.00
Fund: 590 SEWER FUND							
01/14/2022	029	64583	GREAT LAKES WATER AUTHORITY	SEWER FUND - FEES COUNTY USAGE	800.003	527	1,115.10
01/14/2022	029	64607	OAKLAND COUNTY TREASURER	SEWER FUND - FEES COUNTY USAGE	800.003	527	117,742.51
				SEWER FUND - FEES COUNTY USAGE	800.003	527	117,742.51
				CHECK 029 64607 TOTAL FOR FUND 590:			235,485.02
01/14/2022	029	64608	OAKLAND COUNTY WATER RESOURCES C	SEWER FUND - FEES COUNTY USAGE	800.003	527	227,210.00
				Total for fund 590 SEWER FUND			463,810.12
Fund: 701 TRUST & AGENCY FUND							
01/14/2022	029	64574	CLEARVIEW HOMES, LLC	BC023-21 - PB0022-21	283.000	000	500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
01/14/2022	029	64594	Kenneth Hunter	BC140-21 - PB0135-21	283.000	000	100.00
01/14/2022	029	64597	MALCZEWSKI, STEVEN M	BC119-21 - PB0115-21	283.000	000	100.00
01/14/2022	029	64601	MJC PAINT CREEK LLC	BC184-20 - PB0170-20	283.000	000	500.00
01/14/2022	029	64628	SILVERADO CUSTOM HOMES INC	BC058-21 - PB0056-21	283.000	000	400.00
				Total for fund 701 TRUST & AGENCY FUND			1,600.00
TOTAL - ALL FUNDS							600,215.91

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
01/31/2022	CD	S	97953	SUMMARY CD 01/31/2022	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		686,859.84
100-000-084.101			DUE FROM GENERAL FUND	92,867.95	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	60,803.70	
100-000-084.207			DUE FROM POLICE	506,715.71	
100-000-084.208			DUE FROM PARKS & REC	14,306.33	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	5,848.85	
100-000-084.296			DUE FROM CABLE	1,763.57	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	250.00	
100-000-084.590			DUE FROM SEWER	2,503.73	
100-000-084.701			DUE FROM TRUST & AGENCY	1,800.00	
101-000-202.000			ACCOUNTS PAYABLE	92,867.95	
101-000-215.000			DUE TO		92,867.95
206-000-202.000			ACCOUNTS PAYABLE	60,803.70	
206-000-215.000			DUE TO CLEARING FUND		60,803.70
207-000-202.000			ACCOUNTS PAYABLE	506,715.71	
207-000-215.000			DUE TO CLEARING FUND		506,715.71
208-000-202.000			ACCOUNTS PAYABLE	14,306.33	
208-000-215.000			DUE TO CLEARING FUND		14,306.33
249-000-202.000			ACCOUNTS PAYABLE	5,848.85	
249-000-215.000			DUE TO CLEARING FUND		5,848.85
296-000-202.000			ACCOUNTS PAYABLE	1,763.57	
296-000-215.000			DUE TO CLEARING FUND		1,763.57
298-000-202.000			ACCOUNTS PAYABLE	250.00	
298-000-215.000			DUE TO CLEARING FUND		250.00
590-000-202.000			ACCOUNTS PAYABLE	2,503.73	
590-000-215.000			DUE TO CLEARING FUND		2,503.73
701-000-202.000			ACCOUNTS PAYABLE	1,800.00	
701-000-215.000			DUE TO OTHER FUNDS		1,800.00
				1,373,719.68	1,373,719.68
				1,373,719.68	1,373,719.68

PREPAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/31/2022	029	64649	AARON'S LAWN IN ORDER LLC	GF - CONTRACT CEMETERY MAINTENANCE	825.000	567	5,700.00
01/31/2022	029	64653*#	BLUE CROSS BLUE SHIELD OF MICHIG	GF - INSURANCE MEDICAL	716.000	270	17,755.45
				GF - INSURANCE MEDICAL - OLD FIRE FUN	716.001	270	554.48
				GF - INSURANCE MEDICAL - OLD POLICE F	716.002	270	1,086.31
				GF - INSURANCE MEDICAL - OLD POLICE F	716.002	270	1,257.56
				CHECK 029 64653 TOTAL FOR FUND 101:			<u>20,653.80</u>
01/31/2022	029	64668*#	HALL'S LOCKSMITH SERVICE	GF - MAINTENANCE BLDG/GROUNDS	931.000	265	240.00
01/31/2022	029	64669	IIMC	GF - MEMBERSHIP DUES	829.000	215	175.00
				GF - MEMBERSHIP DUES	829.000	215	140.00
				GF - MEMBERSHIP DUES	829.000	215	140.00
				CHECK 029 64669 TOTAL FOR FUND 101:			<u>455.00</u>
01/31/2022	029	64675	JOHN CALKINS	MILEAGE/MEALS ON WHEELS	860.002	695	32.43
01/31/2022	029	64677	JOSEPH G. FERRARI	GF - LEGAL FEES	826.000	257	39.78
01/31/2022	029	64678*#	KCL GROUP BENEFITS	GF - INSURANCE MEDICAL	716.000	270	247.24
01/31/2022	029	64679	KELLY RICHTER	GF - OFFICE SUPPLIES	728.000	262	13.77
01/31/2022	029	64684	MICHAEL NEYMANOWSKI	MILEAGE/MEALS ON WHEELS	860.002	695	179.76
01/31/2022	029	64685	MICHIGAN NOTARY SERVICE LLC	MISCELLANEOUS	962.000	171	94.80
01/31/2022	029	64692	NORTH OAKLAND TRANSPORTATION AUT	GF - CONTRACTED SERVICES NOTA	861.001	695	64,232.00
01/31/2022	029	64695	OCATS DONALD GREEN, TREASURER	GF - MEMBERSHIP DUES	829.000	171	125.00
01/31/2022	029	64712	SUSAN MCCULLOUGH	GF - DISASTER PLAN	963.000	901	140.00
01/31/2022	029	64718	VOYA INSTITUTIONAL TRUST COMPANY	GF - DEFERRED COMP	231.040	000	714.37
				Total for fund 101 GENERAL FUND			92,867.95
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/31/2022	029	64651	BATTERY WORLD	FIRE - OPERATING SUPPLIES-MEDICAL	742.000	357	5.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				FIRE - OPERATING SUPPLIES-MEDICAL	742.000	357	45.36
				FIRE - OPERATING SUPPLIES-FIRE	742.001	357	5.34
				FIRE - OPERATING SUPPLIES-FIRE	742.001	357	45.36
				CHECK 029 64651 TOTAL FOR FUND 206:			<u>101.40</u>
01/31/2022	029	64652	BENJAMIN FRANTZ	FIRE - EDUCATION TRAINING	957.001	357	45.00
01/31/2022	029	64653*#	BLUE CROSS BLUE SHIELD OF MICHIG	FIRE - INSURANCE MEDICAL	716.000	357	40,161.58
01/31/2022	029	64654	BOUND TREE MEDICAL, LLC	FIRE - OPERATING SUPPLIES-MEDICAL	742.000	357	277.49
				OPERATING SUPPLIES-MEDICAL	742.000	357	8.80
				OPERATING SUPPLIES-MEDICAL	742.000	357	13.20
				OPERATING SUPPLIES-MEDICAL	742.000	357	88.86
				OPERATING SUPPLIES-MEDICAL	742.000	357	27.94
				OPERATING SUPPLIES-MEDICAL	742.000	357	24.99
				OPERATING SUPPLIES-MEDICAL	742.000	357	101.67
				OPERATING SUPPLIES-MEDICAL	742.000	357	3.48
				OPERATING SUPPLIES-MEDICAL	742.000	357	813.82
				OPERATING SUPPLIES-MEDICAL	742.000	357	125.08
				OPERATING SUPPLIES-MEDICAL	742.000	357	41.99
				CHECK 029 64654 TOTAL FOR FUND 206:			<u>1,527.32</u>
01/31/2022	029	64655	BUTZEL LONG	LEGAL FEES	826.000	357	945.00
01/31/2022	029	64656	CHARTER COMMUNICATIONS	FIRE - TELEPHONE	853.000	357	25.00
01/31/2022	029	64662	EXPRESS PLUMBING, HEATING & MECHA	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	140.00
				BUILDING MAINTENANCE - LABOR	748.001	357	250.00
				CHECK 029 64662 TOTAL FOR FUND 206:			<u>390.00</u>
01/31/2022	029	64664	FIRSTNET - AT&T MOBILITY	FIRE - CELL PHONES	854.000	357	362.31
01/31/2022	029	64666	GOLLING BUICK GMC, INC	FIRE - VEHICLE MAINTENANCE-FIRE	791.001	357	58.73
				FIRE - VEHICLE MAINTENANCE-FIRE	791.001	357	23.40
				FIRE - VEHICLE MAINTENANCE (LABOR)	934.001	357	30.90
				FIRE - VEHICLE MAINTENANCE (LABOR)	934.001	357	35.11

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				CHECK 029 64666 TOTAL FOR FUND 206:			148.14
01/31/2022	029	64671	J & B MEDICAL SUPPLY	FIRE - OPERATING SUPPLIES-MEDICAL	742.000	357	426.06
				FIRE - OPERATING SUPPLIES-MEDICAL	742.000	357	50.98
				CHECK 029 64671 TOTAL FOR FUND 206:			<u>477.04</u>
01/31/2022	029	64672	J.C. EHRLICH	BUILDING MAINTENANCE - LABOR	748.001	357	46.00
				BUILDING MAINTENANCE - LABOR	748.001	357	46.00
				CHECK 029 64672 TOTAL FOR FUND 206:			<u>92.00</u>
01/31/2022	029	64680	KEVIN SNELL	FIRE - UNIFORM EXPENSE UNIFORMS	731.000	357	183.96
				FIRE -UNIFORM EXPENSE UNIFORMS	731.000	357	52.16
				CHECK 029 64680 TOTAL FOR FUND 206:			<u>236.12</u>
01/31/2022	029	64682	LINDE GAS & EQUIPMENT INC	FIRE - OPERATING SUPPLIES-MEDICAL	742.000	357	80.08
				OPERATING SUPPLIES-MEDICAL	742.000	357	96.62
				CHECK 029 64682 TOTAL FOR FUND 206:			<u>176.70</u>
01/31/2022	029	64694*#	OAKLAND COUNTY TREASURER	FIRE - DISPATCHING	805.000	357	5,640.80
				FIRE - DISPATCHING	805.000	357	5,640.80
				CHECK 029 64694 TOTAL FOR FUND 206:			<u>11,281.60</u>
01/31/2022	029	64698	OFFICE DEPOT, INC	FIRE - OFFICE SUPPLIES	728.000	357	120.84
01/31/2022	029	64700	PIONEER DOOR CO	FIRE BUILDING MAINTENANCE-PARTS/SUPPL	748.000	357	25.00
01/31/2022	029	64702	R & R FIRE TRUCK REPAIR	POSTAGE	730.000	357	47.25
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	696.11
				CHECK 029 64702 TOTAL FOR FUND 206:			<u>743.36</u>
01/31/2022	029	64709	RYAN MCLEOD	FIRE - UNIFORM EXPENSE UNIFORMS	731.000	357	18.83
				FIRE - UNIFORM EXPENSE UNIFORMS	731.000	357	166.89
				CHECK 029 64709 TOTAL FOR FUND 206:			<u>185.72</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/31/2022	029	64710	STANDARD INSURANCE COMPANY	FIRE - INSURANCE MEDICAL	716.000	357	1,806.57
01/31/2022	029	64713	TELEFLEX LLC	FIRE - OPERATING SUPPLIES-MEDICAL	742.000	357	1,165.50
01/31/2022	029	64716	TOOL SPORT & SIGN CO, INC	FIRE - UNIFORM EXPENSE UNIFORMS	731.000	357	287.50
01/31/2022	029	64717	TURMAN'S TREE & LANDSCAPE	FIRE - GROUNDS MAINTENANCE	932.001	357	500.00
Total for fund 206 OXFORD FIRE DEPARTMENT FUND							60,803.70
Fund: 207 POLICE CONTRACTING (OCSD) FUND							
01/31/2022	029	64653*#	BLUE CROSS BLUE SHIELD OF MICHIG	POLICE - INSURANCE MEDICAL	716.000	302	1,339.80
01/31/2022	029	64678*#	KCL GROUP BENEFITS	POLICE - INSURANCE MEDICAL	716.000	302	47.32
01/31/2022	029	64694*#	OAKLAND COUNTY TREASURER	POLICE - WAGES OVERTIME	709.001	302	10,144.64
				POLICE - WAGES OVERTIME	709.001	302	10,342.79
				POLICE - CONTRACT O.C.S.D.	711.001	302	241,170.58
				POLICE - CONTRACT O.C.S.D.	711.001	302	241,170.58
CHECK 029 64694 TOTAL FOR FUND 207:							502,828.59
01/31/2022	029	64714	THE KELLY FIRM	POLICE - LEGAL FEES	826.000	302	2,500.00
Total for fund 207 POLICE CONTRACTING (OCSD) FU							506,715.71
Fund: 208 PARKS & RECREATION FUND							
01/31/2022	029	64661	DONNA MARTIN	P/R - PROF/CONT SENIOR LIFE SKILLS	816.404	758	73.60
01/31/2022	029	64668*#	HALL'S LOCKSMITH SERVICE	MAINTENANCE BLDG & GROUNDS-CIVIC CENT	931.665	751	300.00
				P/R - MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	144.00
CHECK 029 64668 TOTAL FOR FUND 208:							444.00
01/31/2022	029	64670	INDEPENDENCE TWP PARKS/REC/SENIO	P/R - PROF/CONT TRAVEL	816.671	758	81.20
01/31/2022	029	64673	JEFF KINASZ	P/R - MAINTENANCE UNIFORMS	936.000	757	259.64
01/31/2022	029	64674	JEREMY'S LAWN & TREE	P/R - STONY GROUNDS MAINT./LAND IMPRO	974.660	757	1,600.00
01/31/2022	029	64676	JOHN PARRAGHI	P/R - OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	300.00
01/31/2022	029	64686	MIDLAND SOCCER CLUB	P/R -OPER. SUPPLIES SELECT SOCCER LEA	740.637	752	565.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
01/31/2022	029	64687	MISWITCH COMMUNICATIONS, INC	P/R - TELEPHONE	853.000	751	189.61
01/31/2022	029	64689	MR OZ STONECARVING	P/R - PARK MEMORIALS	974.700	757	210.00
01/31/2022	029	64690	MYSL	P/R -OPER. SUPPLIES SELECT SOCCER LEA	740.637	752	2,020.00
01/31/2022	029	64691	NOBLE MCCULLOUGH	P/R - MAINTENANCE UNIFORMS	936.000	757	250.66
01/31/2022	029	64693	OAKLAND COUNTY PARKS AND RECREAT	P/R - PROF/CONT TRAVEL	816.671	758	75.00
01/31/2022	029	64697	OFFICE DEPOT	P/R - OFFICE SUPPLIES	728.000	751	65.86
				P/R - SUPPLIES COMPUTER	741.000	751	221.00
				P/R - SUPPLIES COMPUTER	741.000	751	172.86
				CHECK 029 64697 TOTAL FOR FUND 208:			<u>459.72</u>
01/31/2022	029	64701	PROGRESSIVE PLUMBING SUPPLY CO	SENIOR CENTER MAINTENANCE BLDG/GROUND	931.000	758	10.39
01/31/2022	029	64703	RACHEL BRYER	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	1,801.60
01/31/2022	029	64704	RAISE THE BAR	P/R OPER. SUPPLIES YOUTH BOYS BASKETB	740.623	752	380.00
				OPER. SUPPLIES YOUTH GIRLS BASKETBALL	740.624	752	200.00
				CHECK 029 64704 TOTAL FOR FUND 208:			<u>580.00</u>
01/31/2022	029	64705	RC SYSTEMS, INC	P/R - SUPPLIES COMPUTER	741.000	751	3,275.00
01/31/2022	029	64719	WEX BANK	P/R - GAS/DIESEL SEYMOUR	934.661	757	2,110.91
				Total for fund 208 PARKS & RECREATION FUND			<u>14,306.33</u>
Fund: 249 BUILDING DEPARTMENT FUND							
01/31/2022	029	64653*#	BLUE CROSS BLUE SHIELD OF MICHIG	BLDG DEPT - INSURANCE MEDICAL	716.000	289	3,156.92
01/31/2022	029	64660	Diamond Maintenance, LLC	Single Wide	491.000	000	200.00
				Mobile Home Hookup	492.000	000	50.00
				Mobile Home Hookup	492.000	000	50.00
				Administrative Fee	616.000	000	40.00
				Inspection - Mileage	677.025	000	5.00
				Inspection Mileage	677.025	000	5.00
				Inspection - Mileage	677.025	000	5.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING DEPARTMENT FUND							
				CHECK 029 64660 TOTAL FOR FUND 249:			355.00
01/31/2022	029	64665*	Foundation Systems of Michigan I	Contractor Registration	476.000	000	15.00
01/31/2022	029	64678*#	KCL GROUP BENEFITS	BLDG FUND - INSURANCE MEDICAL	716.000	289	96.93
01/31/2022	029	64696	OCBOA	BLDG - MEMBERSHIP DUES	829.000	289	825.00
01/31/2022	029	64699	PATRICK H PAYNE	BLDG - MILEAGE EXPENSE	860.000	289	350.00
01/31/2022	029	64706	ROBERT GERDS	BLDG - MILEAGE EXPENSE	860.000	289	700.00
01/31/2022	029	64715	TOM BERGER	BLDG - MILEAGE EXPENSE	860.000	289	350.00
Total for fund 249 BUILDING DEPARTMENT FUND							5,848.85
Fund: 296 CABLE TV FUND							
01/31/2022	029	64650	ALEXANDER MASSACESI	CABLE - MILEAGE EXPENSE	860.000	296	19.89
01/31/2022	029	64658	DAVID F KENNY	CABLE - MILEAGE EXPENSE	860.000	296	56.12
01/31/2022	029	64681	KYLE SNAGE	CABLE - MILEAGE EXPENSE	860.000	296	38.36
01/31/2022	029	64683	METRO PC LLC DBA METRO TELECOM	CABLE - SERVICES PROFESSIONAL	819.001	296	1,649.20
Total for fund 296 CABLE TV FUND							1,763.57
Fund: 298 POLLY ANN TRAIL FUND							
01/31/2022	029	64707	ROSATI, SCHULTZ, JOPPICH, AMTSBUECH	PATC - SERVICES PROFESSIONAL	819.000	853	250.00
Total for fund 298 POLLY ANN TRAIL FUND							250.00
Fund: 590 SEWER FUND							
01/31/2022	029	64659	DEPARTMENT OF TRANSPORTATION	SEWER FUND - SEWER EXTENSIONS	973.002	527	1,436.42
01/31/2022	029	64667	GREAT LAKES WATER AUTHORITY	SEWER FUND - FEES COUNTY USAGE	800.003	527	1,067.31
Total for fund 590 SEWER FUND							2,503.73
Fund: 701 TRUST & AGENCY FUND							
01/31/2022	029	64657	CLEARVIEW HOMES, LLC	BC034-21 - PB0032-21	283.000	000	500.00
01/31/2022	029	64663	Finished Basements Plus	BC124-21 - PB0120-21	283.000	000	100.00
01/31/2022	029	64665*	Foundation Systems of Michigan I	BC033-21 - PB0031-21	283.000	000	100.00
01/31/2022	029	64688	MJC Homes Inc.	BSER055-20 - PSE0063-20	283.000	000	500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
01/31/2022	029	64708	Royalton Homes LLC	BC032-21 - PB0030-21	283.000	000	500.00
01/31/2022	029	64711	STEPEK, MARK W	BC192-20 - PB0177-20	283.000	000	100.00
				Total for fund 701 TRUST & AGENCY FUND			1,800.00
TOTAL - ALL FUNDS							686,859.84

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability

Total Cash Required		\$37,794.82
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$26,787.17
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$11,007.65
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$37,794.82

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PREPAIDS

Payroll Liability

Total Cash Required		\$51,386.58
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$36,610.47
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$14,776.11
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$51,386.58

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PREPAIDS

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes Status: Under Review
 Week#: 1 Pay Date: 01/06/2022 P/E Date: 01/01/2022
 Qtr/Year: 1/2022 Run Time/Date: 12:52:47 PM EST 01/02/2022

Taxes Debited	Federal Income Tax	15,399.99	
	Earned Income Credit Advances	0.00	
	Social Security - EE	7,106.48	
	Social Security - ER	7,106.44	7,106.44
	Social Security Adj - EE	0.00	
	Medicare - EE	1,661.96	
	Medicare - ER	1,661.99	1,661.99
	Medicare Adj - EE	0.00	8,768.43
	Medicare Surtax - EE	0.00	
	Medicare Surtax Adj - EE	0.00	
	Federal Unemployment Tax	0.00	
	FMLA-PSL Payments Credit	0.00	
	FMLA-PSL ER FICA Credit	0.00	
	FMLA-PSL Health Care Premium Credit	0.00	
	Employee Retention Qualified Payments Credit	0.00	
	Employee Retention Qualified Health Care Credit	0.00	
	COBRA Premium Assistance Payments	0.00	
	State Income Tax	4,746.99	
	Non Resident State Income Tax	0.00	
	State Unemployment Insurance - EE	0.00	
	State Unemployment Insurance Adj - EE	0.00	
	State Disability Insurance - EE	0.00	
	State Disability Insurance Adj - EE	0.00	
	State Unemployment/Disability Ins - ER	569.07	569.07
	State Family Leave Insurance - EE	0.00	
	State Family Leave Insurance - ER	0.00	
	State Family Leave Insurance Adj - EE	0.00	
	State Medical Leave Insurance - EE	0.00	
	State Medical Leave Insurance - ER	0.00	
	State Cares Fund - EE	0.00	
Transit Tax - EE	0.00		
Workers' Benefit Fund Assessment - EE	0.00		
Workers' Benefit Fund Assessment - ER	0.00		
Local Income Tax	0.00		
School District Tax	0.00		
Total Taxes Debited		38,252.92	
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	83,266.72	
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	1,170.04	
	Total Amount Debited From Your Account		122,689.68
Bank Debits & Other Liability	Checks	0.00	
	Adjustments/Prepay/Voids	0.00	
Taxes- Your Responsibility	None this payroll		
			122,689.68

PREPAIDS

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes

Status: Under Review

Week#: 3

Pay Date: 01/20/2022

P/E Date: 01/15/2022

Qtr/Year: 1/2022

Run Time/Date: 12:51:38 PM EST 01/17/2022

Taxes Debited	Federal Income Tax	16,214.63	
	Earned Income Credit Advances	0.00	
	Social Security - EE	6,239.85	
	Social Security - ER	6,239.89	6,239.89
	Social Security Adj - EE	0.00	
	Medicare - EE	1,459.37	
	Medicare - ER	1,459.33	1,459.33
	Medicare Adj - EE	0.00	7,699.22
	Medicare Surtax - EE	0.00	
	Medicare Surtax Adj - EE	0.00	
	Federal Unemployment Tax	0.00	
	FMLA-PSL Payments Credit	0.00	
	FMLA-PSL ER FICA Credit	0.00	
	FMLA-PSL Health Care Premium Credit	0.00	
	Employee Retention Qualified Payments Credit	0.00	
	Employee Retention Qualified Health Care Credit	0.00	
	COBRA Premium Assistance Payments	0.00	
	State Income Tax	4,166.26	
	Non Resident State Income Tax	0.00	
	State Unemployment Insurance - EE	0.00	
	State Unemployment Insurance Adj - EE	0.00	
	State Disability Insurance - EE	0.00	
	State Disability Insurance Adj - EE	0.00	
	State Unemployment/Disability Ins - ER	481.31	481.31
	State Family Leave Insurance - EE	0.00	
	State Family Leave Insurance - ER	0.00	
	State Family Leave Insurance Adj - EE	0.00	
	State Medical Leave Insurance - EE	0.00	
	State Medical Leave Insurance - ER	0.00	
	State Cares Fund - EE	0.00	
	Transit Tax - EE	0.00	
	Workers' Benefit Fund Assessment - EE	0.00	
	Workers' Benefit Fund Assessment - ER	0.00	
Local Income Tax	0.00		
School District Tax	0.00		
Total Taxes Debited		36,260.64	
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	70,309.49	
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	985.99	
	Total Amount Debited From Your Account		107,556.12
			Total Liability
			107,556.12

PREPAIDS

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
02/09/2022	CD	S	98028	SUMMARY CD 02/09/2022	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		45,916.23
100-000-084.101			DUE FROM GENERAL FUND	14,402.73	
100-000-084.207			DUE FROM POLICE	329.02	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	6,819.50	
100-000-084.296			DUE FROM CABLE	137.48	
100-000-084.297			DUE FROM SAFETY PATH	6,755.00	
100-000-084.590			DUE FROM SEWER	15,135.00	
100-000-084.591			DUE FROM WATER	335.00	
100-000-084.701			DUE FROM TRUST & AGENCY	2,002.50	
101-000-202.000			ACCOUNTS PAYABLE	14,402.73	
101-000-215.000			DUE TO		14,402.73
207-000-202.000			ACCOUNTS PAYABLE	329.02	
207-000-215.000			DUE TO CLEARING FUND		329.02
249-000-202.000			ACCOUNTS PAYABLE	6,819.50	
249-000-215.000			DUE TO CLEARING FUND		6,819.50
296-000-202.000			ACCOUNTS PAYABLE	137.48	
296-000-215.000			DUE TO CLEARING FUND		137.48
297-000-202.000			ACCOUNTS PAYABLE	6,755.00	
297-000-215.000			DUE TO CLEARING FUND		6,755.00
590-000-202.000			ACCOUNTS PAYABLE	15,135.00	
590-000-215.000			DUE TO CLEARING FUND		15,135.00
591-000-202.000			ACCOUNTS PAYABLE	335.00	
591-000-215.000			DUE TO CLEARING FUND		335.00
701-000-202.000			ACCOUNTS PAYABLE	2,002.50	
701-000-215.000			DUE TO OTHER FUNDS		2,002.50
				<u>91,832.46</u>	<u>91,832.46</u>
				<u><u>91,832.46</u></u>	<u><u>91,832.46</u></u>

TO BE PAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/09/2022	029	64720	ARCHIVE SOCIAL	GF - MAINTENANCE EQUIPMENT	933.000	267	2,988.00
02/09/2022	029	64721*#	CARLISLE/WORTMAN ASSOCIATES	GF - PLANNER/PROF. SERVICES PLANNER	801.000	701	600.00
				GF - PLANNER/PROF. SERVICES PLANNER	801.000	701	1,800.00
				GF - PLANNER/PROF. SERVICES PLANNER	801.000	701	280.00
				GF - PLANNER/PROF. SERVICES PLANNER	801.000	701	300.00
				GF - PLANNER/PROF. SERVICES	801.009	701	2,240.00
				GF - PLANNER/PROF. SERVICES	801.009	701	2,040.00
				CHECK 029 64721 TOTAL FOR FUND 101:			<u>7,260.00</u>
02/09/2022	029	64723*#	GARY R RENTROP PC	GF - LEGAL FEES	826.000	266	670.00
02/09/2022	029	64728*#	RML SERVICES LLC	GF - JANITORIAL SERVICE	831.000	265	658.23
02/09/2022	029	64730*#	SHARPE ENGINEERING	GF - ENGINEERING FEES - GENERAL	821.000	447	140.00
				ENGINEERING FEES - GENERAL	821.000	447	1,460.00
				GF - ENGINEERING FEES - GENERAL	821.000	447	500.00
				CHECK 029 64730 TOTAL FOR FUND 101:			<u>2,100.00</u>
02/09/2022	029	64732	VC3, INC	GF - MAINTENANCE EQUIPMENT	933.000	267	714.00
				GF - MAINTENANCE EQUIPMENT	933.000	267	12.50
				CHECK 029 64732 TOTAL FOR FUND 101:			<u>726.50</u>
				Total for fund 101 GENERAL FUND			14,402.73
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
02/09/2022	029	64728*#	RML SERVICES LLC	POLICE - JANITORIAL SERVICE	831.000	302	329.02
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			329.02
Fund: 249 BUILDING DEPARTMENT FUND							
02/09/2022	029	64727	PAYNE ELECTRIC LLC	FEES ELECTRIC INSPECTORS	712.001	289	2,175.00
02/09/2022	029	64729*#	ROBERT GERDS	FEES HEATING INSPECTOR	712.002	289	90.00
				FEES HEATING INSPECTOR	712.002	289	1,450.00
				FEES PLUMBING INSPECTOR	712.004	289	520.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING DEPARTMENT FUND							
				CHECK 029 64729 TOTAL FOR FUND 249:			2,060.00
02/09/2022	029	64730*#	SHARPE ENGINEERING	BLDG - SOIL EROSION INSPECTOR	712.013	289	2,027.50
02/09/2022	029	64731	TOM BERGER	FEES BUILDING INSPECTOR	712.009	289	557.00
				Total for fund 249 BUILDING DEPARTMENT FUND			6,819.50
Fund: 296 CABLE TV FUND							
02/09/2022	029	64722	DAVID F KENNY	CABLE - MILEAGE EXPENSE	860.000	296	18.72
02/09/2022	029	64724	JOSEPH CALHOUN	CABLE - MILEAGE EXPENSE	860.000	296	65.52
02/09/2022	029	64725	JOSEPH HEWITT	CABLE - MILEAGE EXPENSE	860.000	296	23.99
02/09/2022	029	64726	KYLE SNAGE	CABLE - MILEAGE EXPENSE	860.000	296	29.25
				Total for fund 296 CABLE TV FUND			137.48
Fund: 297 SAFETY PATH FUND							
02/09/2022	029	64730*#	SHARPE ENGINEERING	ENGINEERING DESIGN FOR RAY/N OXFORD R	821.009	852	3,375.00
				ENGINEERING DESIGN FOR RAY/N OXFORD R	821.009	852	3,380.00
				CHECK 029 64730 TOTAL FOR FUND 297:			<u>6,755.00</u>
				Total for fund 297 SAFETY PATH FUND			6,755.00
Fund: 590 SEWER FUND							
02/09/2022	029	64723*#	GARY R RENTROP PC	SEWER - LEGAL FEES	826.000	527	950.00
				SEWER - LEGAL FEES	826.000	527	6,660.00
				CHECK 029 64723 TOTAL FOR FUND 590:			<u>7,610.00</u>
02/09/2022	029	64729*#	ROBERT GERDS	INSPECTOR FEES	712.000	527	85.00
02/09/2022	029	64730*#	SHARPE ENGINEERING	SEWER - ENGINEERING FEES - GENERAL	821.000	527	760.00
				ENGINEERING FEES - GENERAL	821.000	527	3,400.00
				SEWER - ENGINEERING FEES - GENERAL	821.000	527	3,280.00
				CHECK 029 64730 TOTAL FOR FUND 590:			<u>7,440.00</u>
				Total for fund 590 SEWER FUND			15,135.00
Fund: 591 WATER FUND							

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER FUND							
02/09/2022	029	64729*#	ROBERT GERDS	INSPECTOR FEES	712.000	538	85.00
02/09/2022	029	64730*#	SHARPE ENGINEERING	WATER - ENGINEERING FEES - GENERAL	821.000	538	250.00
Total for fund 591 WATER FUND							335.00
Fund: 701 TRUST & AGENCY FUND							
02/09/2022	029	64721*#	CARLISLE/WORTMAN ASSOCIATES	Consultation (Escrow)	283.001	000	142.50
02/09/2022	029	64723*#	GARY R RENTROP PC	Consultation (Escrow)	283.001	000	140.00
02/09/2022	029	64730*#	SHARPE ENGINEERING	Consultation (Escrow)	283.001	000	1,000.00
				Consultation (Escrow)	283.001	000	720.00
CHECK 029 64730 TOTAL FOR FUND 701:							<u>1,720.00</u>
Total for fund 701 TRUST & AGENCY FUND							2,002.50
TOTAL - ALL FUNDS							45,916.23

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Date: February 9, 2022

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Resolution for Frank Lenz

Dear Board Members:

Frank Lenz has been promoted to Lieutenant for the Oakland County Sheriff's Office Rochester Hills Substation.

He has served as Sergeant at the Oakland County Sheriff's Office Oxford Substation since 2016.

Attached is a Resolution to honor Lieutenant Lenz for his service to the Oxford community.

The following motion is offered for consideration:

I move to approve the Resolution in honor of Oakland County Sheriff's Office Lieutenant Frank Lenz as presented.

WHEREAS, Lt. Frank Lenz has been an upstanding and outstanding member of the Oakland County Sheriff's Office since August 1997; and

WHEREAS, Lt. Lenz served as the Oxford Township substation's second-in-command from June 2016 to January 2022; and

WHEREAS, Lt. Lenz brought a high degree of professionalism, expertise, sensitivity and integrity to every emergency situation, criminal case and community issue he was involved with in Oxford; and

WHEREAS, Lt. Lenz is known to be a tenacious crime-fighter who works night and day until the case is solved or the suspect is in custody; and

WHEREAS, Lt. Lenz is one of the main reasons the Oxford Township substation has one of the highest clearance rates (cases solved) among the 12 Oakland County substations; and

WHEREAS, Lt. Lenz worked tirelessly to forge positive and productive relationships with other agencies and entities, including the Oxford Village Police Department, Oxford Community Schools and the Oxford Fire Department; and

WHEREAS, Lt. Lenz was honored by the Veterans of Foreign Wars as its Law Enforcement Officer of the Year in 2018; and

WHEREAS, Lt. Lenz has earned the respect and admiration of everyone he has encountered in Oxford Township and Village, from his fellow officers and community leaders to citizens and business owners; and

WHEREAS, Lt. Lenz is the type of levelheaded, decisive leader who inspires confidence and loyalty in the men and women under his command; and

WHEREAS, Lt. Lenz truly represents the best and brightest the Oakland County Sheriff's Office has to offer;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Oxford Board of Trustees wishes to thank Lt. Frank Lenz for making our community a safer place to live, work, play and visit. Your dedication to duty is greatly appreciated. Your passion for pursuing justice is commendable. Your resolute commitment to safeguarding the innocent is exceptional. Oxford Township wishes Lt. Lenz the best of luck as he begins a new chapter in his career at the Rochester Hills substation. Oxford will miss you, sir.

Date: February 9, 2022

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Zoning Ordinance 67A.028 Medical Marijuana

Dear Board Members:

At the July 14, 2021 Meeting the Township Board voted to amend Ordinance 132 in regard to marijuana establishments to be located in the Charter Township of Oxford. Amendments to the Oxford Township Zoning Ordinance 67A are recommended for approval by the Planning Commission.

The Township Attorney, Township Planner, and Planning Commission have worked on the amendments and the following information is attached for your review:

- Transmittal letter dated February 3, 2022 from Attorney Hans Rentrop.
- The proposed Zoning Ordinance amendment language.
- The proposed Zoning Ordinance amendment language with amendments highlighted in red.
- The January 27, 2022 Planning Commission Meeting Minutes.
- The January 27, 2022 Planning Commission Notice of Public Hearing.
- The proposed amended Zoning Map.
- An email from an Oxford resident.

The following motion is offered for consideration:

I move to set a Second Reading and possible adoption of Zoning Ordinance 67A.028 for the March 9, 2022 Charter Township of Oxford Board of Trustees Regular Meeting.



LAW OFFICES

ADKISON, NEED, ALLEN, & RENTROP

PROFESSIONAL LIMITED LIABILITY COMPANY

KELLY A. ALLEN
JESSICA A. HALLMARK
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Telephone (248) 540-7400
Facsimile (248) 540-7401
www.ANAfirm.com

OF COUNSEL:
PHILLIP G. ADKISON
KEVIN M. CHUDLER
KATHERINE A. TOMASIK

February 3, 2022

VIA ELECTRONIC MAIL

Board of Trustees
Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371

**Re: Partial Opt-in to Allow Commercial Marihuana Facilities
Proposed Code of Ordinances Amendment and Zoning Ordinance Amendment**

Dear Board Members:

Enclosed for your consideration are a proposed Amendment to the Township Code of Ordinances allowing the licensing of growers, provisioning centers, and secure transporters under the Michigan Medical Marihuana Facilities License Act and a proposed Amendment to the Township Zoning Ordinance regulating the location and conditions under which licensed growers, provisioning centers, and secure transporters may operate within the Township.

As a quick summary, these amendments:

- Do not allow commercial recreational marihuana sales;
- Limit the growing of significant amounts of marihuana to industrial zoned districts; and
- Limit the sale of medical marihuana to commercially zoned districts subject to the proposed Marihuana Provisioning Overlay.

Background

Presently, the Township has restricted all marihuana related activities to the greatest extent permitted by law and has essentially prohibited all lawful commercial operations. Our office has been requested to draft an ordinance that will allow limited commercial marihuana operations. We understand the Township's objective is to allow for marihuana while protecting the health, safety and public welfare of the community and limiting secondary adverse effects commonly associated with commercial marihuana operations. In furtherance of this general objective, we understand the Township seeks to:

1. Develop industrial zoned property along M-24 with marihuana growing operations up to 1,000 plants, so as to increase property tax collections and expand the Township's water and sewer infrastructure;
2. Allow for limited retail sales of marihuana from certain distressed commercially zoned properties along M-24 pursuant to the Marihuana Provisioning Overlay;
3. Permit marihuana secure transporters in industrial zoned districts;
4. Allow lawful marihuana operators who will have an incentive to assist law enforcement in locating and remediating unlawful operations; and
5. Limit exposure to marihuana litigation.

Discussion

What is the best method to accomplish the Township's objectives?

To accomplish the above listed goals, the permissions and restrictions of the Michigan Medical Marihuana Facilities License Act ("Facilities Act") and the Michigan Regulation and Taxation of Marihuana Act ("Recreational Act") were considered. It was determined that the provisions of the Facilities Act best address the Township's objectives. Opting-in to the Facilities Act (a) allows the growing of up to 1,000 plants in an enclosed building in the Industrial zoning district; (b) enables the Township to regulate the number *and* type of licensed marihuana facilities within its boundaries; (c) allows the Township to use its Zoning Ordinance to regulate the locations of licensed marihuana facilities; and (d) appears to allow the Township to apply future regulations to licensed marihuana facilities.¹

Despite its name, the Facilities Act is not strictly limited to medical marihuana. Of the five licenses that can be issued under the Facilities Act, only two are specifically limited to dealing with *medical* marihuana; provisioning centers and safety compliance facilities. Provisioning centers can only sell to medical marihuana patients and caregivers.

¹ The existing language of the Facilities Act suggests this to be the case, but it is one of many issues that remain unclear at this point in the development of the marihuana laws.

Wouldn't the Recreational Act also accomplish the Township's objectives and also allow the retail sale of marihuana?

Yes, the Recreational Act allows marihuana retailers to sell to the general public. It also allows licenses for growing and for secure transporters, like the Facilities Act. The disadvantages of allowing marihuana establishments under the Recreational Act are (a) that it does not allow the municipality to regulate the type of facilities which may be operated, meaning if you opt-in to the Recreational Act, then you approve all types of licenses associated with it; (b) there is a limited ability for a municipality to zone marihuana uses under the Recreational Act; (c) any municipality that seeks to regulate the number of licenses must establish criteria for allocating these licenses and this has been a large source of litigation for municipalities; and (d) the Recreational Act is new, having only been adopted in 2018, which means its scope and application are not perfectly clear. For example, it includes a provision which states that an ordinance cannot be "unreasonably impracticable," but what that means has not been fully determined. The result is that municipal regulations under the Recreational Act have a high probability of litigation.

Can a municipality opt-in to the Facilities Act and not the Recreational Act?

Most likely yes, though this remains a subject of dispute among attorneys and there has been no court decision on this issue. This dispute arises from language in the Recreational Act which states:

A municipality may not adopt an ordinance that restricts the transportation of marihuana through the municipality or prohibits a marihuana grower, a marihuana processor, and a marihuana retailer from operating within a single facility or from operating at a location shared with a marihuana facility operating pursuant to the medical marihuana facilities licensing act, 2016 PA 281, MCL 333.27101 to 333.27801.²

Advocates for recreational sales of marihuana have asserted that this language allows for the growing, processing, and selling of recreational marihuana from a facility operated under the Facilities Act. However, this assertion is likely incorrect as it ignores language provided earlier in the statute which states: "a municipality may completely prohibit or limit the number of marihuana establishments within its boundaries."³ This grant of authority to "completely" prohibit Recreational Act establishments suggests that the language referenced above does not automatically require a municipality to allow recreational establishments under the Recreational Act if it opts-in to allow medical marihuana facilities under the Facilities Act.

² MCL 333.27956(5) (Emphasis added).

³ MCL 333.27956(1).

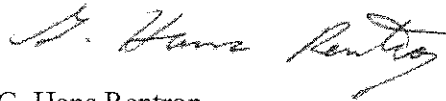
Conclusion

While many issues and questions remain regarding the ability of municipalities to regulate marihuana, we believe the best option for the Township to accomplish its objectives is to opt-in to the Facilities Act by adopting the enclosed proposed Code and Zoning Ordinance amendments. This will enable the Township to satisfy most of its objectives while avoiding the disadvantages of opting-in to the Recreational Act. The Township may expand permitted uses under the Facilities Act or opt-in to the Recreational Act at a later date if it so chooses.

If you have any questions or need any further information, please do not hesitate to contact my office.

Very truly yours,

ADKISON, NEED, ALLEN, & RENTROP, PLLC



G. Hans Rentrop

GHR/mjl
Enclosures

cc: Zachary Michels, Planner (*with enclosures; via electronic mail*)

CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF OXFORD ZONING ORDINANCE, ORDINANCE NO. 67A, AS AMENDED, BY AMENDING THE TEXT OF SECTIONS 2.2, 3.5, 5.35, AND 6.26 AND BY AMENDING THE ZONING MAP.

THE CHARTER TOWNSHIP OF OXFORD ORDAINS:

Section 1. Amendment of text provisions of the Charter Township of Oxford Zoning Ordinance, Ordinance No. 67A, as amended.

A. Article 2, Section 2.2, Marihuana Definitions, of the Charter Township of Oxford Zoning Ordinance, is hereby amended to read as follows:

Marihuana Definitions. Some of the words and phrases defined below are also defined in the Michigan Medical Marihuana Act (“MMMA”), MCL 333.26421 et seq.; the Michigan Medical Marihuana Facilities Licensing Act (“MMFLA”), MCL 333.27101 et seq.; and the Michigan Regulation of Taxation of Marihuana Act (“MRTMA”), MCL 333.27951 et seq. If a term is not defined below but is defined in the MMMA, MMFLA or MRTMA, then the definition in the MMMA, MMFLA, or MRTMA shall apply. The words and phrases below are defined as follows:

1. *Marihuana.* Means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106.
2. *Marihuana Cultivation Building.* Means a permanent freestanding building on one lot of record where more than twelve (12) marihuana plants are being grown in compliance with the MMMA or MMFLA.
3. *Marihuana Dispensary.* Means a building or part of a building where there is a transfer of marihuana between primary caregivers or between qualifying patients. This definition does not include a building in which the transfer of marihuana occurs between a primary caregiver and his or her qualifying patient.
4. *Medical Marihuana Facility.* Means a location at which a license holder is licensed to operate under the Medical Marihuana Facilities Licensing Act (“MMFLA”) and the Township Code of Ordinances.
5. *Marihuana Grower or Grower.* Means a state operating license holder that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.

6. *Marihuana Operation Building.* Includes marihuana cultivation buildings and medical marihuana facilities.
7. *Marihuana Provisioning Center or Provisioning Center.* Means a state operating license holder that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to qualifying patients, directly or through the registered primary caregivers of patients. Provisioning center includes any commercial property where marihuana is sold at retail to qualifying patients or primary caregivers. A non-commercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the state's marihuana registration process in accordance with the Michigan Medical Marihuana Act, being MCL 333.26421 *et seq.*, is not a provisioning center for purposes of this Ordinance.
8. *Marihuana Secure Transporter or Secure Transporter.* Means a state operating license holder that is a commercial entity located in this state that stores marihuana and transports marihuana between medical marihuana facilities for a fee.
9. *Medical Use.* Means the acquisition, possession, cultivation, manufacture, use, internal possession, delivery, transfer, or transportation of marihuana, marihuana infused products, or paraphernalia relating to the administration of marihuana to treat or alleviate a registered qualifying patient's debilitating medical condition or symptoms associated with the debilitating medical condition.
10. *Plant.* Means any marihuana plant with not more than one readily observable root formation.
11. *Primary Caregiver.* Means the term as defined by the Michigan Medical Marihuana Act ("MMMA"), being MCL 333.26421 *et seq.*
12. *Qualifying Patient.* Means the term as defined by the Michigan Medical Marihuana Act ("MMMA"), being MCL 333.26421 *et seq.*
13. *Registry Identification Card.* Means a document issued by the Michigan Marihuana Regulatory Agency that identifies a person as a registered qualifying patient or registered primary caregiver.

B. Article 3, Section 3.1 of the Charter Township of Oxford Zoning Ordinance, is hereby amended to read as follows:

3.1 Establishment of Zoning Districts. For the purposes of this Ordinance, Oxford Charter Township is hereby divided into the following districts:

AG	Agriculture (20 acres)
SF-3	Suburban Farms (10 acres)
SF-2	Suburban Farms (5 acres)
SF-1	Suburban Farms (2.5 acres)
R-3	Single-Family Residential (1 acre)
R-2	Single-Family Residential (25,000 sq. ft.)
R-1	Single-Family Residential (12,000 sq. ft.)
R-1A	Single-Family Residential (6,000 sq. ft.)
RM	Multi-Family Residential
MHC	Manufactured Housing Community
C-1	Local Commercial
C-2	General Commercial
O	Office
RO	Research-Office
I-1	Light Industrial
I-2	General Industrial
R	Recreation
G	Gravel and Sand Overlay
MP	Marihuana Provisioning Overlay

C. Article 3, Section 3.4 of the Charter Township of Oxford Zoning Ordinance, is hereby amended to add the following text:

- N. MP, Marihuana Provisioning Overlay. The Marihuana Provisioning Overlay Districts are intended to allow, with reasonable regulations, the distribution of marihuana allowed by the Michigan Medical Marihuana Act (Initiated Law of 2008), the Michigan Medical Marihuana Facilities Act (PA 281 of 2016), and the Charter Township of Oxford Code of Ordinances. Confining provisioning centers to these overlay districts is intended to protect the health, safety, and general welfare of persons and property by limiting land uses related to distribution to those areas most compatible with the uses. By limiting provisioning centers to the overlay districts and maintaining distance between them, the Township intends to balance any adverse effect of such facilities by enabling the development and revitalization of underutilized and economically distressed areas of commercially zoned property within the Township. The overlay districts are intended to ensure that neighborhood character is preserved and commercial retail viability and variety is enhanced by separating and spacing the geographic locations of the provisioning centers. Further, the location of these districts in high-visibility areas along M-24 is intended to reduce the risk of criminal activity, particularly theft.

D. Article 3, Section 3.5(H), of the Charter Township of Oxford Zoning Ordinance, is hereby amended to read as follows:

For Township Board First Reading (2-9-2022)

H. Industrial and Manufacturing Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	G	R	\$\$*
1. Any use whose principal function is technical training	-	-	-	-	-	-	-	-	-	-	S	P	S	P	P	P	-	-	
2. Agricultural wholesale or retail facility, including bulk storage of commodities in elevators or other transfer structures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	
3. Bulk propane sales and dispensing stations, subject to state licensing regulations	-	-	-	-	-	-	-	-	-	-	S	S	-	-	S	S	-	-	
4. Bulk storage of refined petroleum products above or below ground	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	
5. Cartage, trucking, or distribution center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	P	-	-	
6. Central dry cleaning or laundry processing plant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	
7. Commercial composting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	
8. Commercial outdoor storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	10.5
9. Concrete or asphalt mixing plant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	5.8
10. Contractor establishment, equipment and material storage yard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	10.5
11. Heavy vehicle repair establishment, including trucks, farm and construction equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	5.18
12. Industrial, Heavy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	
13. Industrial, Light	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	
14. Junk yard or salvage operation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	5.21
15. Lumber or saw mill	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	P	-	-	
16. Laboratory and office for industrial or scientific research, development and testing, including limited manufacturing operations	-	-	-	-	-	-	-	-	-	-	-	-	S	S	S	P	-	-	

For Township Board First Reading (2-9-2022)

incidental to these uses equal to no more than twenty-five (25) percent of the total usable floor area																				
17. Manufacture of monuments, cut stone, stone, or clay products	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-		
18. Materials recycling facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-		
19. Pharmaceutical manufacturing and similar or related uses, excluding retail sales	-	-	-	-	-	-	-	-	-	-	S	-	P	P	P	-	-			
20. Plants for processing, transportation and marketing of sand, gravel, or stone, together with accessory buildings, equipment and facilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-		
21. Production, processing, or packaging of such products as cosmetics or toiletries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-		
22. Prototype development and testing facility, including limited manufacturing operations incidental to these uses equal to no more than twenty-five (25) percent of the total usable floor area	-	-	-	-	-	-	-	-	-	-	-	S	S	P	-	-	-			
23. Recreational vehicle storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	10.5	
24. Recycling collection center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-		
25. Self-storage facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-		
26. Slaughterhouse	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-		
27. Storage and stockpiling of sand, gravel, or stone mined	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-		
28. Temporary, open-air use of an industrial character	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	S	-		
29. Yard waste composting facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	5.33	
30. Wholesale or warehouse establishment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-		

E. Article 3, Section 3.5 of the Charter Township of Oxford Zoning Ordinance, is hereby amended to add the following table:

J. Marihuana Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	R	G	MP	\$\$*
1. Marihuana cultivation building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	-	5.35, 6.26
2. Marihuana provisioning center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	5.35, 6.26
3. Marihuana secure transporter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	-	5.35, 6.26

F. Article 5, Section 5.35, Marihuana Cultivation Buildings, of the Charter Township of Oxford Zoning Ordinance, is hereby amended as follows:

5.35 Marihuana Uses.

A. Purpose and Intent.

It is the intent of this section to provide reasonable conditions for the cultivation and distribution of marihuana allowed by the Michigan Medical Marihuana Act, MCL 333.26421 *et seq.* and the Michigan Medical Marihuana Facilities Licensing Act, MCL 333.27101 *et seq.* These are unique land uses with ramifications not addressed by more traditional zoning. Although some specific uses of marihuana may not be prosecuted according to the Michigan Medical Marihuana Act, Michigan Medical Marihuana Facilities Licensing Act, or the Michigan Regulation of Taxation of Marihuana Act, marihuana continues to be classified as a Schedule I controlled substance under federal law making it unlawful under federal law to use, manufacture, distribute, or dispense, or possess with intent to manufacture, distribute, or dispense marihuana. By seeking local approval of a medical marihuana facility under this Ordinance, applicants acknowledge and accept that local approval, licensure, and regulation of marihuana facilities represents a new and evolving area of law that presents entrepreneurial risks and uncertainties, risks that the applicant fully acknowledges, accepts, and assumes.

It is the intent of this section to protect the health, safety, and general welfare of persons and property by limiting land uses related to marihuana cultivation and distribution to those districts that are most compatible with such uses. Additional regulations in this section are intended to provide reasonable restrictions within the districts so that the uses do not compromise the health, safety, and general welfare of persons in the district, or other uses allowed in the district.

B. Prohibited. The following marihuana uses are prohibited:

1. Marihuana dispensaries, including medical marihuana dispensaries;
 2. Marihuana facilities, as defined in the Michigan Medical Marihuana Facilities Licensing Act, except for growers, provisioning centers, and secured transporters licensed pursuant to the Township's Code of Ordinances and provided such uses are consistent with this Ordinance;
 3. Marihuana establishments, as defined by the Michigan Regulation and Taxation of Marihuana Act; and
 4. Other marihuana uses not expressly permitted by this Ordinance.
- C. Marihuana Growing. The growing of more than twelve (12) marihuana plants shall only occur in a marihuana cultivation building.
- D. Provisioning centers.
1. Location and Access. Marihuana provisioning centers shall be located on property adjacent to, and with immediate access upon, M-24.
 2. Spacing. There shall be a minimum distance of one thousand two hundred fifty (1,250) feet between marihuana provisioning centers located within the Township's zoning jurisdiction.
- E. Special Site Design Standards.
1. Visibility.
 - (a) Marihuana Cultivation Building. Growing operations shall not be visible from any point outside a marihuana cultivation building.
 - (b) Provisioning Center. No part of the interior of the building shall be visible from outside the building. This includes any items for sale at the provisioning center.
 2. Drive-through. Drive-throughs shall be prohibited..
 3. Rooftops. Rooftop screening shall be complementary to the exterior of the marihuana cultivation building and all rooftop mechanical devices shall be screened from view.
- F. Performance Guarantee. The Township may require the posting of a performance guarantee with respect to any improvements required to be completed as a condition of approval under this section.

- G. Access & Identification. A primary caregiver operating a marihuana cultivation building under the Michigan Medical Marihuana Act shall assign an identifying number to every person for whom the primary caregiver intends to grow and cultivate medical marihuana at the marihuana cultivation building including the primary caregiver if the primary caregiver is also a qualifying patient. The primary caregiver shall keep a list identifying the registry identification card of the persons to whom a number is assigned which shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant.
1. Separate Grow Areas. The primary caregiver shall keep the marihuana plants grown for a qualifying patient of the primary caregiver separate from the marihuana plants grown by the primary caregiver for other qualifying patients. Each qualifying patient's plants shall be kept in an enclosed locked facility to which only the primary caregiver has access. Upon each enclosed locked facility shall be prominently and permanently displayed the identifying number of the person for whom the medical marihuana is grown and cultivated.
 2. Access Log. The primary caregiver shall keep a written log including the identifying number, date and time of every person entering the marihuana cultivation building, which shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant. The primary caregiver shall also keep a written log including the date and time marihuana was removed from the enclosed locked facility and the amount of marihuana removed.
 3. The primary caregiver shall certify under oath that the written records kept are correct and accurate.
 4. A primary caregiver operating a marihuana cultivation building shall secure every entrance to the building.
- H. Inspections. A marihuana operation building shall be subject to the following inspections:
1. Initial Inspection. The marihuana operation building shall be subject to the same inspections as all other buildings as required by this Ordinance and the Charter Township of Oxford Code of Ordinances.
 2. Annual Inspections. The marihuana operation building may be inspected annually by the Township Zoning Official to confirm that it is being operated in compliance with this Zoning Ordinance. The Township Zoning Official shall limit his inspection to only those issues associated with compliance with this Zoning Ordinance and

shall not make inquiry into the identity of any qualifying patient. Marihuana cultivation buildings shall be available for inspection by the Township between the hours of 9:00 a.m. and 9:00 p.m. Eastern Time upon two (2) hours' notice.

- I. General. The following provisions apply to marihuana operation buildings.
 1. Marihuana operation buildings shall comply with all applicable state and local licensing regulations. Initial and annual proof of such compliance shall be a condition of special land use approval and the continuance thereof.
 2. No smoking, inhalation, or consumption of marihuana shall take place on the premises of a marihuana operation building.
 3. Retail sales of products customarily incidental to the use of marihuana is prohibited at marihuana operation buildings.
 4. All activities associated with marihuana operation shall be conducted indoors including, but not limited to, the growing of all plants. This provision shall not apply to a secure transporter.
 5. Outdoor storage is prohibited at marihuana operation buildings. The foregoing notwithstanding, a secure transporter may store vehicles used in the transport of medical marihuana outside as permitted by this Ordinance, state law, and consistent with any approved site plan.
 6. Marihuana operation buildings shall comply with all applicable provisions of this Ordinance, the Township Code of Ordinances, the Michigan Medical Marihuana Act, and the Medical Marihuana Facilities Licensing Act. This section preempts any other section of this Ordinance when there is a conflict between this section and another section. This section does not preempt the Michigan Medical Marihuana Act.
 7. Marihuana Plant Limits.
 - (a) Plants grown pursuant to the Michigan Medical Marihuana Act. No more than seventy-two (72) plants shall be grown in any marihuana cultivation building.
 - (b) Plants grown pursuant to the Medical Marihuana Facilities Licensing Act. The maximum number of plants shall be limited to the maximum permitted by a grower's license issued pursuant to the Township Code of Ordinances, and otherwise compliant with this Ordinance.

8. A security system shall be installed in each marihuana cultivation building which shall include monitoring cameras with audio capability. Recordings and data from the security system shall be kept a minimum of three hundred and sixty-five (365) days. The recordings shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant.
 9. Odors generated by marihuana cultivation in any marihuana operation building shall be contained within the marihuana operation building or the portion of the building used for marihuana cultivation.
 10. No persons under the age of 18 are permitted in a marihuana operation building, unless the individual is a qualifying patient and accompanied by his/her primary caregiver, parent, or documented legal guardian.
 11. Marihuana operation buildings shall not be open to anyone besides the applicable primary caregiver or licensed grower, provisioning center operator, or secure transporter, between the hours of 9:00 p.m. to 9:00 a.m. Eastern Time.
 12. No marihuana operation building may dispense, sell, or otherwise transfer tobacco or alcohol for consumption on or off the premises.
 13. Exterior signage or advertising is prohibited for all marihuana operation buildings except that provisioning centers may have one wall sign consistent with that permitted by this Ordinance.
- J. Application Requirements and Review: The application for, and review of, a special land use permit for a marihuana operation building shall be made in accordance with Article 4 except that the following shall also be required:
1. A security plan and floor plan shall be submitted with the special land use application and site plan application for a marihuana operation building. The security plan shall:
 - (a) Identify the number and location of all monitoring cameras, the format in which all recordings are maintained, and where the recordings will be stored. The recording format shall be of a type capable of being reviewed by the Township.
 - (b) The security plan shall, when applicable, identify the number of plants to be grown, the location of the secured locked facilities assigned to qualifying patients, the location where chemicals and fertilizers are stored, and the layout of the building which shall identify any other entities occupying the building. The security and floor plan shall be a

confidential document kept by the Township and exempt from disclosure under the Freedom of Information Act.

2. A waste disposal plan shall be included with all applications for a marihuana cultivation building which shall detail plans for the disposal of chemicals and fertilizers and plans for plant waste disposal including the disposal of any excess marihuana grown at the marihuana cultivation building. The Township Building Official shall determine whether the waste disposal plan meets all Township requirements and may require the applicant to provide proof the disposal plan satisfies county and state requirements.
3. Proof of an ownership or leasehold interest in the marihuana operation building by the applicant.
4. Proof the applicant is licensed under the Township Code of Ordinances when the Code requires a license.

G. Article 6, Section 6.26, of the Charter Township of Oxford Zoning Ordinance, is hereby amended as follows:

6.26 Marihuana Regulations.

- A. **Medical Marihuana Act.** This Ordinance shall not limit an individual's rights under the Michigan Medical Marihuana Act. The Michigan Medical Marihuana Act supersedes this Ordinance where there is a conflict between them.
- B. **Medical Marihuana Registered Qualifying Patient.** A qualified patient with a registry identification card may grow and use medical marihuana for his or her own use in any zoning district consistent with the Michigan Medical Marihuana Act.
- C. **Medical Marihuana Registered Primary Caregiver.** A primary caregiver with a registry identification card may grow up to twelve (12) medical marihuana plants in any zoning district.
- D. **Medical Marihuana Facilities.** Marihuana Facilities, as defined by the Michigan Medical Marihuana Facilities Licensing Act are regulated as follows.
 1. Permitted. Class A growers, Class B growers, provisioning centers, and secure transporters are permitted when licensed under the Michigan Medical Marihuana Facilities Licensing Act, the Township Code of Ordinances, and when compliant with this Ordinance.

2. Prohibited. Class C growers, processors, and safety compliance facilities are prohibited in all zoning districts as are all other marihuana facilities that do not meet the requirements of the Township Code of Ordinances and this Ordinance.

E. Marihuana Establishments. Marihuana establishments, as defined by the Michigan Regulation and Taxation of Marihuana Act, are prohibited in all zoning districts.

H. Article 8, Section 8.6(C)(1), of the Charter Township of Oxford Zoning Ordinance, is hereby amended as follows:

1. Retail Stores, including Pharmacies, Convenience Stores, Video Rental Establishments, Discount Stores, Marihuana Provisioning Centers, and other similar uses, except as otherwise specified herein	1	Per each 200 sq ft of GFA
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I. Article 8, Section 8.6(D)(2), of the Charter Township of Oxford Zoning Ordinance, is hereby amended as follows:

2. Warehouses and storage buildings and Marihuana cultivation buildings	1	Per each two (2) employees computed on the basis of the greatest number of persons employed at any one time, <u>or</u>
	1	Per each 2,000 sq ft of GFA (whichever is greater)

Section 2. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

Section 3. Validity and Severability.

This Ordinance and the various parts, sentences, paragraphs, sections and clauses it contains are hereby declared to be severable. Should any part, sentence, paragraph, section or clause be declared unconstitutional or invalid by any court of competent jurisdiction for any reason, such judgment shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Furthermore, should the application of any provision of this Ordinance to a particular property, building or structure be adjudged invalid by any court of competent jurisdiction, such judgment

shall not affect the application of said provision to any other property, building or structure in the Township, unless otherwise stated in the judgment.

Section 4. Repealer.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5. Effective Date.

The effective date of this Ordinance shall depend on whether a request is made in accordance with state law to have the Ordinance submitted to the Township electors for approval. A notice of intent to make such a request must be filed with the Township Clerk within 7 days after publication of this Ordinance by a registered elector residing in the Township. If such a notice has not been timely submitted, this Ordinance shall take effect on the eighth day following publication. If a notice of intent is timely filed, a petition requesting the submission of this Ordinance to the Township electors for their approval must be filed with the Township Clerk within 30 days after the publication. A petition requesting submission of this Ordinance to a vote of the electors must be signed by a number of registered Township electors that is not less than 15% of the total vote cast in the Township for all candidates for governor at the last preceding general election at which a governor was elected. Upon the filing of a notice of intent, the Ordinance herein shall not take effect until one of the following occurs: (a) the expiration of 30 days after publication, if a petition is not filed within that time; (b) if a petition is filed within 30 days after publication and the Township Clerk determines that the petition is inadequate; (c) if a petition is filed within 30 days after publication, the Township Clerk determines that the petition is adequate, and the Ordinance is approved by a majority of the registered electors residing in the Township at the next regular election or a special election called for that purpose.

For Township Board First Reading (2-9-2022)

MOVED BY: _____

SECONDED BY: _____

AYES: _____

NAYS: _____

ABSENT: _____

Adopted at a meeting of the Charter Township of Oxford Board of Trustees held on the _____ day of _____, 20____.

Jack Curtis, Supervisor
Charter Township of Oxford

Curtis Wright, Clerk
Charter Township of Oxford

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

I, Curtis Wright, duly elected Clerk of the Charter Township of Oxford, do hereby certify that the foregoing is a complete and true copy of Ordinance No. _____, adopted by the Charter Township of Oxford at a meeting of the Board of Trustees held on the _____ day of _____, 20____.

Curtis Wright, Clerk

PUBLISHED: _____

EFFECTIVE: *Eight (8) days after publication*

CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF OXFORD ZONING ORDINANCE, ORDINANCE NO. 67A, AS AMENDED, BY AMENDING THE TEXT OF SECTIONS 2.2, 3.5, 5.35, AND 6.26 AND BY AMENDING THE ZONING MAP.

THE CHARTER TOWNSHIP OF OXFORD ORDAINS:

Section 1. Amendment of text provisions of the Charter Township of Oxford Zoning Ordinance, Ordinance No. 67A, as amended.

A. Article 2, Section 2.2, Marihuana Definitions, of the Charter Township of Oxford Zoning Ordinance, is hereby amended to read as follows:

Marihuana Definitions. Some of the words and phrases defined below are also defined in the Michigan Medical Marihuana Act (“MMMA”), MCL 333.26421 et seq.; the Michigan Medical Marihuana Facilities Licensing Act (“MMFLA”), MCL 333.27101 et seq.; and the Michigan Regulation of Taxation of Marihuana Act (“MRTMA”), MCL 333.27951 et seq. If a term is not defined below but is defined in the MMMA, MMFLA or MRTMA, then the definition in the MMMA, MMFLA, or MRTMA shall apply. The words and phrases below are defined as follows:

1. *Marihuana.* Means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106.
2. *Marihuana ~~e~~Cultivation ~~b~~Building.* Means a permanent freestanding building on one lot of record where more than twelve (12) marihuana plants are being grown in compliance with the MMMA or MMFLA.
3. *Marihuana ~~d~~Dispensary.* Means a building or part of a building where there is a transfer of marihuana between primary caregivers or between qualifying patients. This definition does not include a building in which the transfer of marihuana occurs between a primary caregiver and his or her qualifying patient.
4. *Medical ~~m~~Marihuana ~~f~~Facility.* Means a location at which a license holder is licensed to operate under the Medical Marihuana Facilities Licensing Act (“MMFLA”) and the Township Code of Ordinances.
5. *Marihuana Grower or Grower.* Means a state operating license holder that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.

6. *Marihuana Operation Building.* Includes marihuana cultivation buildings and medical marihuana facilities.
7. *Marihuana Provisioning Center or Provisioning Center.* Means a state operating license holder that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to qualifying patients, directly or through the registered primary caregivers of patients. Provisioning center includes any commercial property where marihuana is sold at retail to qualifying patients or primary caregivers. A non-commercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the state's marihuana registration process in accordance with the Michigan Medical Marihuana Act, being MCL 333.26421 *et seq.*, is not a provisioning center for purposes of this Ordinance.
8. *Marihuana Secure Transporter or Secure Transporter.* Means a state operating license holder that is a commercial entity located in this state that stores marihuana and transports marihuana between medical marihuana facilities for a fee.
9. *Medical Use.* Means the acquisition, possession, cultivation, manufacture, use, internal possession, delivery, transfer, or transportation of marihuana, marihuana infused products, or paraphernalia relating to the administration of marihuana to treat or alleviate a registered qualifying patient's debilitating medical condition or symptoms associated with the debilitating medical condition.
10. *Plant.* Means any marihuana plant with not more than one readily observable root formation.
11. *Primary Caregiver.* ~~Means a person who is at least 21 years old and who has agreed to assist with a patient's medical use of marihuana and who has not been convicted of any felony within the past 10 years and has never been convicted of a felony involving illegal drugs or a felony that is an assaultive crime as defined in section 9a of chapter X of the code of criminal procedure, 1927 PA 175, MCL 770.9a.~~ Means the term as defined by the Michigan Medical Marihuana Act ("MMMA"), being MCL 333.26421 *et seq.*
12. *Qualifying pPatient.* Means ~~a person who has been diagnosed by a physician~~ the term as ~~having a debilitating medical condition~~ defined by the Michigan Medical Marihuana Act ("MMMA"), being MCL 333.26421 *et seq.*
13. *Registry iIdentification eCard.* Means a document issued by the Michigan Marihuana Regulatory Agency that identifies a person as a registered qualifying patient or registered primary caregiver.

B. Article 3, Section 3.1 of the Charter Township of Oxford Zoning Ordinance, is hereby amended to read as follows:

3.1 Establishment of Zoning Districts. For the purposes of this Ordinance, Oxford Charter Township is hereby divided into the following districts:

AG	Agriculture (20 acres)
SF-3	Suburban Farms (10 acres)
SF-2	Suburban Farms (5 acres)
SF-1	Suburban Farms (2.5 acres)
R-3	Single-Family Residential (1 acre)
R-2	Single-Family Residential (25,000 sq. ft.)
R-1	Single-Family Residential (12,000 sq. ft.)
R-1A	Single-Family Residential (6,000 sq. ft.)
RM	Multi-Family Residential
MHC	Manufactured Housing Community
C-1	Local Commercial
C-2	General Commercial
O	Office
RO	Research-Office
I-1	Light Industrial
I-2	General Industrial
R	Recreation
G	Gravel and Sand Overlay
<u>MP</u>	<u>Marihuana Provisioning Overlay</u>

C. Article 3, Section 3.4 of the Charter Township of Oxford Zoning Ordinance, is hereby amended to add the following text:

N. MP, Marihuana Provisioning Overlay. The Marihuana Provisioning Overlay Districts are intended to allow, with reasonable regulations, the distribution of marihuana allowed by the Michigan Medical Marihuana Act (Initiated Law of 2008), the Michigan Medical Marihuana Facilities Act (PA 281 of 2016), and the Charter Township of Oxford Code of Ordinances. Confining provisioning centers to these overlay districts is intended to protect the health, safety, and general welfare of persons and property by limiting land uses related to distribution to those areas most compatible with the uses. By limiting provisioning centers to the overlay districts and maintaining distance between them, the Township intends to balance any adverse effect of such facilities by enabling the development and revitalization of underutilized and economically distressed areas of commercially zoned property within the Township. The overlay districts are intended to ensure that neighborhood character is preserved and commercial retail viability and

variety is enhanced by separating and spacing the geographic locations of the provisioning centers. Further, the location of these districts in high-visibility areas along M-24 is intended to reduce the risk of criminal activity, particularly theft.

D. Article 3, Section 3.5(H), of the Charter Township of Oxford Zoning Ordinance, is hereby amended to read as follows:

H. Industrial and Manufacturing Uses	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	G	R	\$\$*
1. Any use whose principal function is technical training	-	-	-	-	-	-	-	-	-	-	S	P	S	P	P	P	-	-	
2. Agricultural wholesale or retail facility, including bulk storage of commodities in elevators or other transfer structures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	
3. Bulk propane sales and dispensing stations, subject to state licensing regulations	-	-	-	-	-	-	-	-	-	-	S	S	-	-	S	S	-	-	
4. Bulk storage of refined petroleum products above or below ground	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	
5. Cartage, trucking, or distribution center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	P	-	-	
6. Central dry cleaning or laundry processing plant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	
7. Commercial composting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	
8. Commercial outdoor storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	10.5
9. Concrete or asphalt mixing plant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	5.8
10. Contractor establishment, equipment and material storage yard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	10.5
11. Heavy vehicle repair establishment, including trucks, farm and construction equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	5.18
12. Industrial, Heavy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	
13. Industrial, Light	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	

For Township Board First Reading (2-9-2022)

14. Junk yard or salvage operation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	5.21
15. Lumber or saw mill	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	P	-	-	
16. Laboratory and office for industrial or scientific research, development and testing, including limited manufacturing operations incidental to these uses equal to no more than twenty-five (25) percent of the total usable floor area	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	S	P	-	-	
17. Manufacture of monuments, cut stone, stone, or clay products	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	
18. Materials recycling facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	
19. Marihuana cultivation building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	5.35, 6.26
20-19. Pharmaceutical manufacturing and similar or related uses, excluding retail sales	-	-	-	-	-	-	-	-	-	-	-	-	S	-	P	P	P	-	-	
24-20. Plants for processing, transportation and marketing of sand, gravel, or stone, together with accessory buildings, equipment and facilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	
22-21. Production, processing, or packaging of such products as cosmetics or toiletries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	
23-22. Prototype development and testing facility, including limited manufacturing operations incidental to these uses equal to no more than twenty-five (25) percent of the total usable floor area	-	-	-	-	-	-	-	-	-	-	-	-	S	S	P	-	-	-	-	
24-23. Recreational vehicle storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	10.5
25-24. Recycling collection center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	

<u>26.25.</u> Self-storage facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	
<u>27.26.</u> Slaughterhouse	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	
<u>28.27.</u> Storage and stockpiling of sand, gravel, or stone mined	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	
<u>29.28.</u> Temporary, open-air use of an industrial character	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	S	-	
<u>30.29.</u> Yard waste composting facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	5.33
<u>34.30.</u> Wholesale or warehouse establishment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	

E. Article 3, Section 3.5 of the Charter Township of Oxford Zoning Ordinance, is hereby amended to add the following table:

<u>J. Marihuana Uses</u>	AG	SF-3	SF-2	SF-1	R-3	R-2	R-1	R-1A	RM	MHC	C-1	C-2	O	RO	I-1	I-2	R	G	MPQ	\$\$*	
<u>1. Marihuana cultivation building</u>	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	<u>5.35,</u> <u>6.26</u>
<u>2. Marihuana provisioning center</u>	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	<u>5.35,</u> <u>6.26</u>
<u>3. Marihuana secure transporter</u>	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	::	<u>5.35,</u> <u>6.26</u>

F. Article 5, Section 5.35, Marihuana Cultivation Buildings, of the Charter Township of Oxford Zoning Ordinance, is hereby amended as follows:

5.35 Marihuana Uses.

A. Purpose and Intent.

It is the intent of this section to provide reasonable conditions for the cultivation and distribution of marihuana allowed by the Michigan Medical Marihuana Act, MCL 333.26421 *et seq.* ~~This is and the Michigan Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq.~~ These are unique land uses with ramifications not addressed by more traditional zoning. Although some specific uses of marihuana may not be prosecuted according to the Michigan Medical Marihuana Act, Michigan Medical Marihuana Facilities Licensing Act, or the Michigan Regulation of Taxation of Marihuana Act, marihuana continues to be classified as a Schedule 1 controlled substance under federal law making it unlawful under federal law to use, manufacture, distribute, or dispense, or possess with intent to manufacture, distribute, or dispense marihuana. By seeking local

approval of a medical marihuana facility under this Ordinance, applicants acknowledge and accept that local approval, licensure, and regulation of marihuana facilities represents a new and evolving area of law that presents entrepreneurial risks and uncertainties, risks that the applicant fully acknowledges, accepts, and assumes.

It is the intent of this section to protect the health, safety, and general welfare of persons and property by limiting land uses related to marihuana cultivation and distribution ~~to the district those districts~~ that ~~is~~ are most compatible with such uses. Additional regulations in this section are intended to provide reasonable restrictions within the districts so that ~~this use does the uses do~~ not compromise the health, safety, and general welfare of persons in the district, or other uses allowed in the district.

B. ~~Special Land Use Approval. All marihuana cultivation buildings shall be subject to special land use approval, pursuant to Article 4 and as otherwise required in this section. Such special land use permit shall be contingent upon compliance with the terms and conditions of this section.~~ Prohibited. The following marihuana uses are prohibited:

1. Marihuana dispensaries, including medical marihuana dispensaries are prohibited in all districts;
2. Marihuana facilities, as defined in the Michigan Medical Marihuana Facilities Licensing Act, except for growers, provisioning centers, and secured transporters licensed pursuant to the Township's Code of Ordinances and provided such uses are consistent with this Ordinance;
3. Marihuana establishments, as defined by the Michigan Regulation and Taxation of Marihuana Act; and
4. Other marihuana uses not expressly permitted by this Ordinance.

~~C.~~ Marihuana Growing. The growing of more than twelve (12) marihuana plants shall only occur in a marihuana cultivation building.

~~D.~~ Provisioning centers.

1. Location and Access. Marihuana provisioning centers shall be located on property adjacent to, and with immediate access upon, M-24.
2. Spacing. There shall be a minimum distance of one thousand two hundred fifty (1,250) feet between marihuana provisioning centers located within the Township's zoning jurisdiction.

~~C.E.~~ Special Site Design Standards.

1. Visibility.
 - (a) Marihuana Cultivation Building. Growing operations shall not be visible from any point outside ~~the~~ marihuana cultivation building.
 - (b) Provisioning Center. No part of the interior of the building shall be visible from outside the building. This includes any items for sale at the provisioning center.
2. Drive-through. Drive-throughs shall be prohibited. The marihuana cultivation building shall not be permitted to have drive thru facilities.
3. Rooftops. Rooftop screening shall be complementary to the exterior of the marihuana cultivation building and all rooftop mechanical devices shall be screened from view.

D.F. Performance Guarantee. The Township ~~Board~~ may require the posting of a performance guarantee with respect to any improvements required to be completed as a condition of approval under this section.

E.G. Access & Identification. A primary caregiver operating a marihuana cultivation building under the Michigan Medical Marihuana Act shall assign an identifying number to every person for whom the primary caregiver intends to grow and cultivate medical marihuana at the marihuana cultivation building including the primary caregiver if the primary caregiver is also a qualifying patient. The primary caregiver shall keep a list identifying the registry identification card of the persons to whom a number is assigned which shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant.

1. Separate Grow Areas. The primary caregiver shall keep the marihuana plants grown for a qualifying patient of the primary caregiver separate from the marihuana plants grown by the primary caregiver for other qualifying patients. Each qualifying patient's plants shall be kept in an enclosed locked facility to which only the primary caregiver has access. Upon each enclosed locked facility shall be prominently and permanently displayed the identifying number of the person for whom the medical marihuana is grown and cultivated.
2. Access Log. The primary caregiver shall keep a written log including the identifying number, date and time of every person entering the marihuana cultivation building, which shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant. The primary caregiver shall also keep a written

log including the date and time marihuana was removed from the enclosed locked facility and the amount of marihuana removed.

3. The primary caregiver shall certify under oath that the written records kept are correct and accurate.
4. A primary caregiver operating a marihuana cultivation building shall secure every entrance to the building.

F.H. Inspections. A marihuana cultivationoperation building shall be subject to the following inspections:

1. Initial Inspection. The marihuana cultivationoperation building shall be subject to the same inspections as all other buildings as required by this Ordinance and the Charter Township of Oxford Code of Ordinances.
2. Annual Inspections. The marihuana cultivationoperation building may be inspected annually by the Township Zoning Official to confirm that it is being operated in compliance with this Zoning Ordinance. The Township Zoning Official shall limit his inspection to only those issues associated with compliance with this Zoning Ordinance and shall not make inquiry into the identity of any qualifying patient. ~~The m~~Marihuana cultivation buildings shall be available for inspection by the Township between the hours of ~~89~~:00 a.m. and ~~89~~:00 p.m. Eastern Time upon two (2) hours' notice.

G.I. General. The following provisions apply to marihuana cultivationoperation buildings.

1. Marihuana cultivationoperation buildings shall comply with all applicable state and local licensing regulations. Initial and annual proof of such compliance shall be a condition of special land use approval and the continuance thereof.
2. No smoking, inhalation, or consumption of marihuana shall take place on the premises of a marihuana cultivationoperation building.
3. Retail sales of products customarily incidental to the use of marihuana is prohibited at marihuana cultivationoperation buildings.
4. All activities associated with marihuana cultivationoperation shall be conducted indoors including, but not limited to, the growing of all plants. This provision shall not apply to a secure transporter.
5. Outdoor storage is prohibited at marihuana cultivationoperation buildings. The foregoing notwithstanding, a secure transporter may

store vehicles used in the transport of medical marihuana outside as permitted by this Ordinance, state law, and consistent with any approved site plan.

6. Marihuana ~~cultivation~~operation buildings shall comply with all applicable provisions of this Ordinance, the Township Code of Ordinances, ~~and~~ the Michigan Medical Marihuana Act, and the Medical Marihuana Facilities Licensing Act. This section preempts any other section of this Ordinance when there is a conflict between this section and another section. This section does not preempt the Michigan Medical Marihuana Act.

7. Marihuana Plant Limits.

(a) Plants grown pursuant to the Michigan Medical Marihuana Act. No more than seventy-two (72) plants shall be grown in any marihuana cultivation building.

(a)(b) Plants grown pursuant to the Medical Marihuana Facilities Licensing Act. The maximum number of plants shall be limited to the maximum permitted by a grower's license issued pursuant to the Township Code of Ordinances, and otherwise compliant with this Ordinance.

- 7.8. A security system shall be installed in each marihuana cultivation building which shall include monitoring cameras with audio capability. Recordings and data from the security system shall be kept a minimum of three hundred and sixty-five (365) days. The recordings shall be made available to law enforcement pursuant to a lawfully issued subpoena or search warrant.

- 8.9. Odors generated by ~~the~~ marihuana cultivation in any marihuana operation building shall be contained within the marihuana ~~cultivation~~operation building or the portion of ~~the~~ building used for marihuana cultivation.

- 9.10. No ~~minors~~ persons under the age of 18 are permitted in ~~the~~ marihuana ~~cultivation~~operation building, unless the individual is a qualifying patient and accompanied by his/her primary caregiver, parent, or documented legal ~~without a parent and/or~~ guardian.

- 10.11. ~~The m~~ Marihuana ~~cultivation~~operation buildings shall not be open to anyone besides the applicable ~~but the~~ primary caregiver or licensed grower, provisioning center operator, or secure transporter, between the hours of ~~8~~9:00 p.m. to ~~8~~9:00 a.m. Eastern Time.

~~11. The parking requirements for marihuana cultivation buildings shall be consistent with that of "Industrial Parking Requirements" set forth in Section 8.6(D)(2) of this Ordinance.~~

~~12. Marihuana Facilities, as defined by the Michigan Medical Marihuana Facilities Licensing Act, are prohibited.~~

~~13.12. Marihuana Establishments, as defined by the Michigan Regulation and Taxation of Marihuana Act, are prohibited.~~ No marihuana cultivation operation building may dispense, sell, or otherwise transfer tobacco or alcohol for consumption on or off the premises.

~~14.13. Exterior signage or advertising is prohibited for all marihuana operation buildings except that provisioning centers may have one wall sign consistent with that permitted by this Ordinance.~~

H.J. Application Requirements and Review: The application for, and review of, a special land use permit for a marihuana cultivation operation building shall be made in accordance with Article 4 except that the following shall also be required:

1. A security plan and floor plan shall be submitted with the special land use application and site plan application for a marihuana cultivation operation building. The security plan shall:

(a) Identify the number and location of all monitoring cameras, the format in which all recordings are maintained, and where the recordings will be stored. The recording format shall be of a type capable of being reviewed by the Township.

(b) The security plan shall, when applicable, identify the number of plants to be grown, the location of the secured locked facilities assigned to qualifying patients, the location where chemicals and fertilizers are stored, and the layout of the building which shall identify any other entities occupying the building. The security and floor plan shall be a confidential document kept by the Township and exempt from disclosure under the Freedom of Information Act.

2. A waste disposal plan shall be included with all applications for a marihuana cultivation building which shall detail plans for the disposal of chemicals and fertilizers and plans for plant waste disposal including the disposal of any excess marihuana grown at the marihuana cultivation building. The Township Building Official shall determine whether the waste disposal plan meets all Township requirements and may require the applicant to provide proof the disposal plan satisfies county and state requirements.

3. Proof of an ownership or leasehold interest in the marihuana cultivation operation building by the primary caregiver applicant.
4. Proof the applicant is licensed under the Township Code of Ordinances when the Code requires a license.

G. Article 6, Section 6.26, of the Charter Township of Oxford Zoning Ordinance, is hereby amended as follows:

6.26 Marihuana Regulations.

- A. Medical Marihuana Act. This Ordinance shall not limit an individual's rights under the Michigan Medical Marihuana Act. The Michigan Medical Marihuana Act supersedes this Ordinance where there is a conflict between them.
- B. Medical Marihuana Registered Qualifying Patient. A qualified patient with a registry identification card may grow and use medical marihuana for his or her own use in any zoning district consistent with the Michigan Medical Marihuana Act.
- C. Medical Marihuana Registered Primary Caregiver. A primary caregiver with a registry identification card may grow up to twelve (12) medical marihuana plants in any zoning district ~~consistent with the Michigan Medical Marihuana Act except that a primary caregiver with a registry identification card who seeks to grow more than twelve (12) marihuana plants is subject to the requirements of Article 3 and Article 5.~~
- D. Medical Marihuana Facilities. Marihuana Facilities, as defined by the Michigan Medical Marihuana Facilities Licensing Act are ~~prohibited in all zoning districts~~ regulated as follows.
 1. Permitted. Class A growers, Class B growers, provisioning centers, and secure transporters are permitted when licensed under the Michigan Medical Marihuana Facilities Licensing Act, the Township Code of Ordinances, and when compliant with this Ordinance.
 2. Prohibited. Class C growers, processors, and safety compliance facilities are prohibited in all zoning districts as are all other marihuana facilities that do not meet the requirements of the Township Code of Ordinances and this Ordinance.
- E. Marihuana Establishments. Marihuana establishments, as defined by the Michigan Regulation and Taxation of Marihuana Act, are prohibited in all zoning districts.

H. Article 8, Section 8.6(C)(1), of the Charter Township of Oxford Zoning Ordinance, is hereby amended as follows:

- | | | | |
|----|---|---|---------------------------|
| 1. | Retail Stores, including Pharmacies, Convenience Stores, Video Rental Establishments, Discount Stores, <u>Marihuana Provisioning Centers</u> , and other similar uses, except as otherwise specified herein | 1 | Per each 200 sq ft of GFA |
|----|---|---|---------------------------|

I. Article 8, Section 8.6(D)(2), of the Charter Township of Oxford Zoning Ordinance, is hereby amended as follows:

- | | | | |
|----|---|---|---|
| 2. | Warehouses and storage buildings <u>and Marihuana cultivation buildings</u> | 1 | Per each two (2) employees computed on the basis of the greatest number of persons employed at any one time, <u>or</u> Per each 2,000 sq ft of GFA (whichever is greater) |
| | | 1 | Per each 2,000 sq ft of GFA (whichever is greater) |

Section 2. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

Section 3. Validity and Severability.

This Ordinance and the various parts, sentences, paragraphs, sections and clauses it contains are hereby declared to be severable. Should any part, sentence, paragraph, section or clause be declared unconstitutional or invalid by any court of competent jurisdiction for any reason, such judgment shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Furthermore, should the application of any provision of this Ordinance to a particular property, building or structure be adjudged invalid by any court of competent jurisdiction, such judgment shall not affect the application of said provision to any other property, building or structure in the Township, unless otherwise stated in the judgment.

Section 4. Repealer.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5. Effective Date.

The effective date of this Ordinance shall depend on whether a request is made in accordance with state law to have the Ordinance submitted to the Township electors for approval. A notice of intent to make such a request must be filed with the Township Clerk within 7 days after publication of this Ordinance by a registered elector residing in the Township. If such a notice has not been timely submitted, this Ordinance shall take effect on the eighth day following publication. If a notice of intent is timely filed, a petition requesting the submission of this Ordinance to the Township electors for their approval must be filed with the Township Clerk within 30 days after the publication. A petition requesting submission of this Ordinance to a vote of the electors must be signed by a number of registered Township electors that is not less than 15% of the total vote cast in the Township for all candidates for governor at the last preceding general election at which a governor was elected. Upon the filing of a notice of intent, the Ordinance herein shall not take effect until one of the following occurs: (a) the expiration of 30 days after publication, if a petition is not filed within that time; (b) if a petition is filed within 30 days after publication and the Township Clerk determines that the petition is inadequate; (c) if a petition is filed within 30 days after publication, the Township Clerk determines that the petition is adequate, and the Ordinance is approved by a majority of the registered electors residing in the Township at the next regular election or a special election called for that purpose.

MOVED BY: _____

SECONDED BY: _____

AYES: _____

NAYS: _____

ABSENT: _____

Adopted at a meeting of the Charter Township of Oxford Board of Trustees held on the _____ day of _____, 20____.

Jack Curtis, Supervisor
Charter Township of Oxford

Curtis Wright, Clerk
Charter Township of Oxford

For Township Board First Reading (2-9-2022)

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

I, Curtis Wright, duly elected Clerk of the Charter Township of Oxford, do hereby certify that the foregoing is a complete and true copy of Ordinance No. _____, adopted by the Charter Township of Oxford at a meeting of the Board of Trustees held on the _____ day of _____, 20____.

Curtis Wright, Clerk

PUBLISHED: _____

EFFECTIVE: *Eight (8) days after publication*

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, JANUARY 27, 2022

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, January 27, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

The meeting was called to order by Chairman Berger at 7:00 p.m.

RESPECTS TO THE FLAG

ROLL CALL

Members Present: **Jon Nold, Robert Turner, Korey Bailey, Ashley Ross, Tom Berger**

Members Absent: **Michael Spisz (excused), Ed Hunwick (excused)**

Also Present: Township Attorney Hans Rentrop, Township Planner Zach Michels, Recording Secretary Susan McCullough, one OCTV cameraperson and 7 guests.

APPROVAL OF AGENDA

Commissioner Nold moved, Commissioner Ross seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, January 27, 2022 as presented.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

CONFLICTS OF INTEREST/EX-PARTE CONTACT

APPROVAL OF THE MINUTES

Planning Commission Regular Meeting – January 6, 2022

Commissioner Nold moved, Commissioner Bailey seconded, to approve the regular Planning Commission meeting minutes for January 6, 2022 as presented.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA

Public comment began at 7:01 p.m.

There being no public comment on non-agenda items, public comment ended at 7:02 p.m.

PUBLIC HEARING

Zoning Ordinance Text Amendment to regulate medical marihuana within Oxford Township

The purpose of this hearing is to receive public comments on a proposed Zoning Ordinance text amendment to definitions, including medical marihuana definitions; zoning districts; schedule of uses; medical marihuana cultivation buildings; medical marihuana facilities; medical marihuana regulations; parking; and table of contents within Oxford Township.

Presentation by the Petitioner

The petition was presented by Township attorney Rentrop, as representative of the Petitioner, the Charter Township of Oxford.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, JANUARY 27, 2022

Open Public Hearing

Commissioner Nold moved, Commissioner Ross seconded, to open the public hearing at 7:24 p.m.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

1. **Evelyn Archer Piotrowski, 750 Lakes Edge Dr., Oxford, MI**, spoke concerning the location of medical marihuana facilities and the recent Village Council action. She further spoke regarding the impact of such facilities on crime, the impact on the youth, and the increased burden to law enforcement.
2. **Mary Beth Darby, 3271 Springwood Ct., Orion, MI**, stated that she would like to become involved in the cannabis business and would like clarification on the reasoning for locating facilities in the industrial district.
3. **Justin Dunaskiss, 409 Shady Oaks St., Lake Orion, MI**, expressed concern with the location of facilities and asked the Commission to reconsider the location.

Close Public Hearing

There being no further comment, Commissioner Nold moved, Commissioner Bailey seconded, to close the public hearing at 7:35 p.m.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

Comments from Township Consultants and Staff

Township Attorney Rentrop and Township Planner Michels were available to answer any questions of the Commission.

Review of Correspondence

There was no correspondence received from residents.

Commissioner Nold moved, Commissioner Bailey seconded, to recommend to the Township Board approval of the proposed amendments to Charter Township of Oxford Zoning Ordinance No. 67A, as amended, to definitions, including medical marihuana definitions, zoning districts, schedule of uses, medical marihuana cultivation buildings, medical marihuana facilities, medical marihuana regulations, parking, and table of contents by amending the text of Sections 2.2, 3.5, 5.35 and 6.26 by amending the Zoning Map.

Roll Call:

Ayes: Ross, Nold, Turner, Bailey, Berger

Nays: None

Absent: Spisz, Hunwick

Motion Carried.

Commissioner Nold moved, Commissioner Ross seconded, to amend the following

1. Page 5, item **J. Marijuana Uses**, omit item "4. Qualifying Patient or Primary caregiver, 12 marihuana plants or less."
2. Page 5, item **J. Marijuana Uses**, far right column change heading from "MO" to "MP"
3. Page 6, Section 5.35 Marijuana Uses, item D.2. Provisioning Centers change to read:

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, JANUARY 27, 2022

2. *Spacing. There shall be a minimum distance of one thousand two hundred fifty (1,250) feet between marihuana provisioning centers within the Township zoning jurisdiction.*

Roll Call:

Ayes: Turner, Nold, Ross, Bailey, Berger

Nays: None

Absent: Spisz, Hunwick

Motion Carried.

UNFINISHED BUSINESS

Confirmation of Committee Appointments for 2022

Commissioner Nold moved, Commissioner Ross seconded, to confirm that appointments to the following committees will expire on 12/31/2022:

Economic Development Committee of the Planning Commission

Ed Hunwick

Michael Spisz

Ashley Ross

Gravel Inspection Sub Committee of the Township Board

Tom Berger

Ordinance Review Committee of the Planning Commission

Tom Berger

Ed Hunwick

Jon Nold

Robert Turner (alternate)

PUD Committee of the Township Board

Tom Berger

Ed Hunwick

Village Planning Commission (TB/PC Rep)

Jon Nold

Zoning Board of Appeals

Korey Bailey

Ayes: 5

Nays: 0

Absent: 2

Motion Carried.

NEW BUSINESS

COMMUNICATIONS AND/OR COMMITTEE REPORTS

Economic Development Committee

None.

Ordinance Review Committee

None.

PLANNER/ENGINEER REPORTS

Planner – Carlisle|Wortman

Planner Michels provided an update regarding ongoing and upcoming projects.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, JANUARY 27, 2022

Engineer – Sharpe Engineering

None.

COMMISSIONERS' COMMENTS, COMMENTS FROM BUILDING OFFICIAL AND/OR ZONING ADMINISTRATOR, COMMENTS AND INFORMATION FROM RECORDING SECRETARY

Commissioner Nold stated that a lot of time and effort has been put into the recommendation made tonight with regard to the proposed Zoning Ordinance text amendments to regulate medical marihuana.

ADJOURNMENT

Chairman Berger adjourned the meeting at 8:01 p.m.

Tom Berger, Chairman

Ed Hunwick, Secretary

Date approved: _____
smm



January 7, 2022

**CHARTER TOWNSHIP OF OXFORD
PLANNING COMMISSION NOTICE
OF PUBLIC HEARING**

Thursday, January 27, 2022, at 7:00 pm

Notice is hereby given that, under the provisions of the Charter Township of Oxford Zoning Ordinance and the Michigan Zoning Enabling Act, the Charter Township of Oxford Planning Commission will conduct a Public Hearing **at Township Meeting Room, 300 Dunlap Rd, Oxford, MI 48371.**

The purpose of the public hearing is to receive public comments regarding:

Zoning Ordinance Text Amendment to: definitions, including medical marihuana definitions; zoning districts; schedule of uses; medical marihuana cultivation buildings; medical marihuana facilities; medical marihuana regulations; parking; and table of contents.

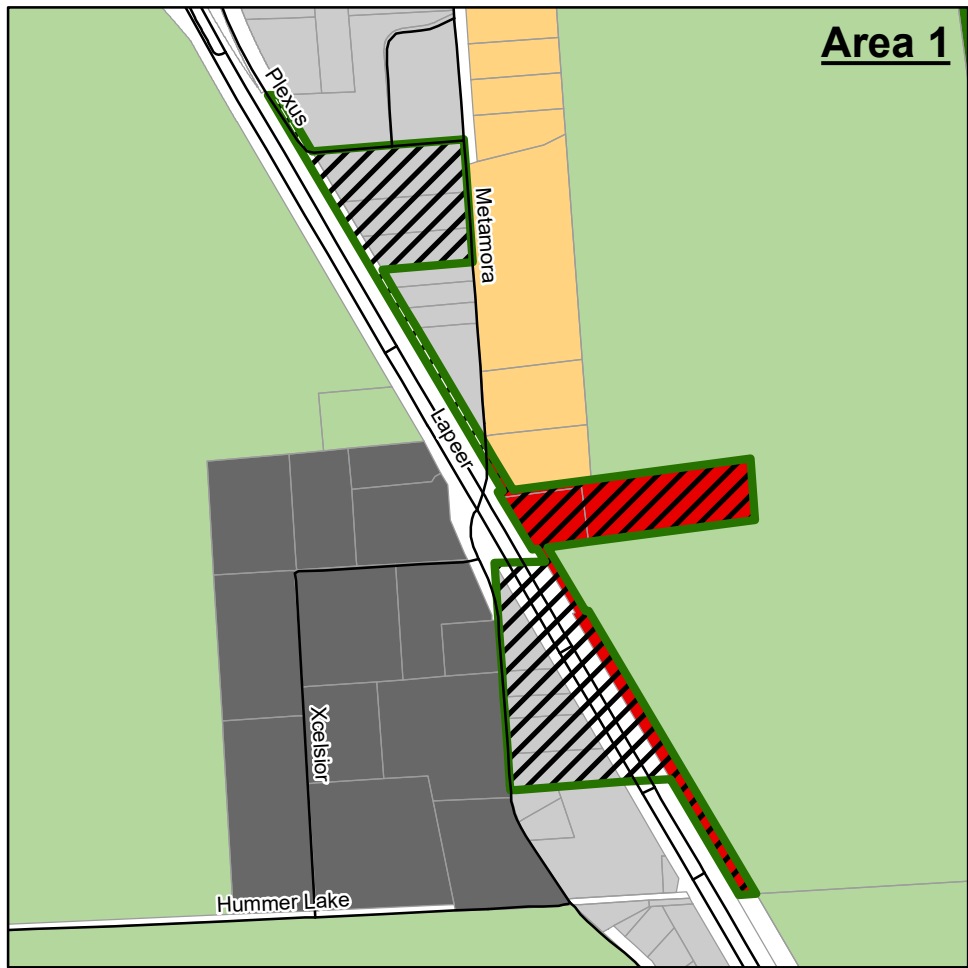
Documents related to the public hearing will be available for inspection at the Township Building Department, during normal business hours (8:00 am - 5:00 pm weekdays, excluding holidays).

Members of the public are welcome to attend the public meeting in person or by counsel to express views on the petition. Written comments should be addressed to Thomas Berger, Planning Commission Chair, 300 Dunlap Rd, Oxford, MI 48371, or may be sent by email to Cheryl Lotan, clotan@oxfordtownship.org. All correspondence must be received by 12:00 noon on date of the public meeting.

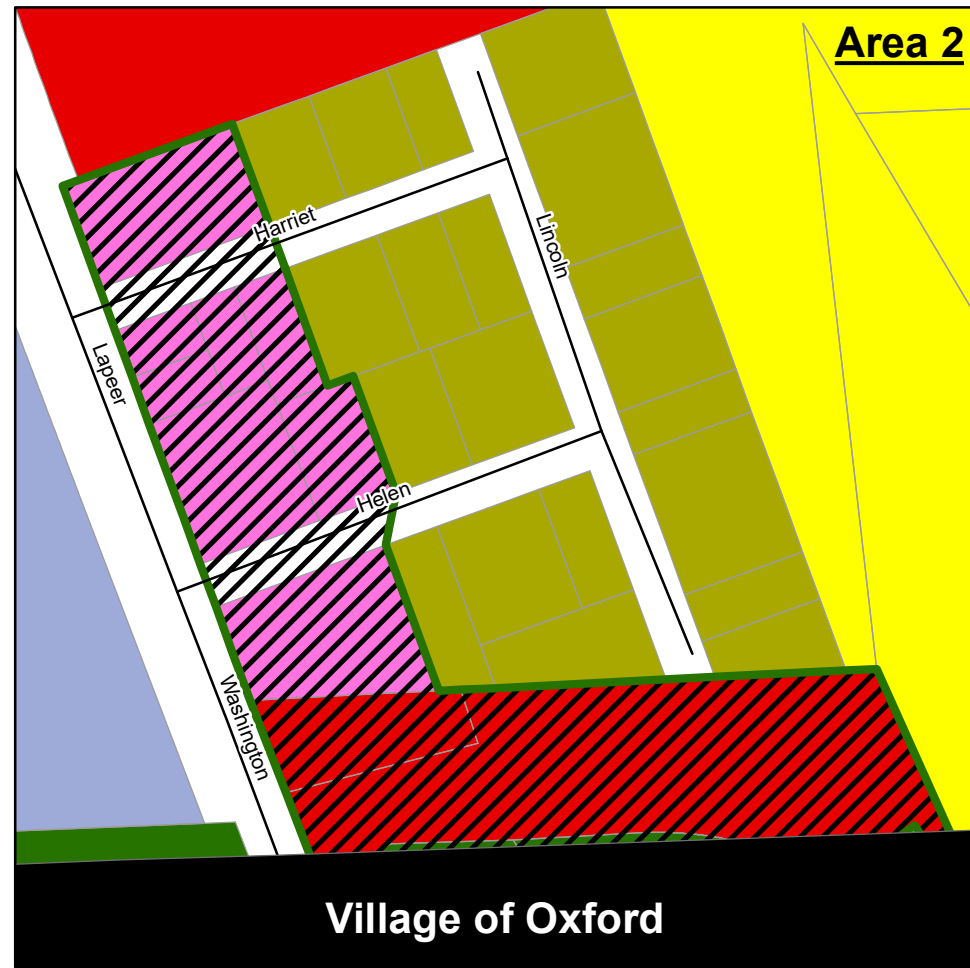
The Planning Commission will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Planning Commission. Individuals with disabilities requiring auxiliary aids or services should contact Curtis Wright, Township Clerk, at (248) 628-9787 or cwright@oxfordtownship.org, as soon as possible to allow the Township sufficient time to make the aids and service available.

Published: Oxford Leader January 12, 2022

Posted: Oxford Township January 12, 2022
Village of Oxford January 12, 2022

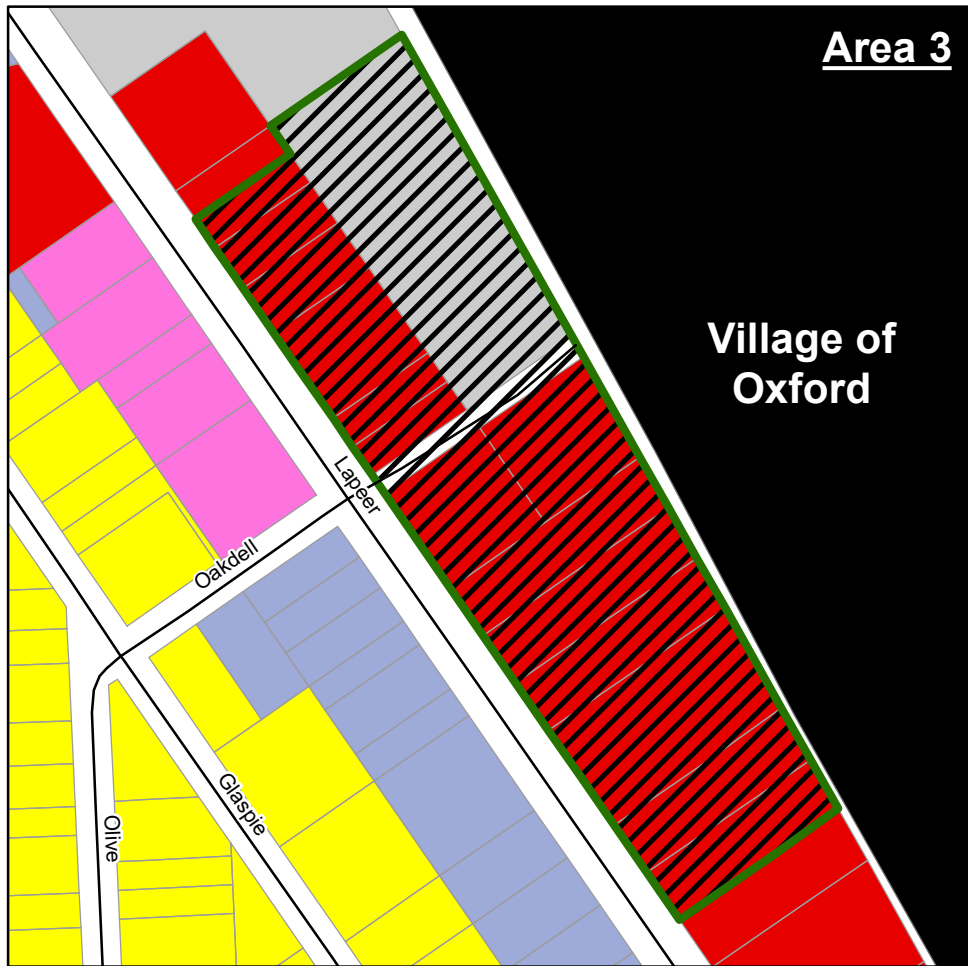


Area 1



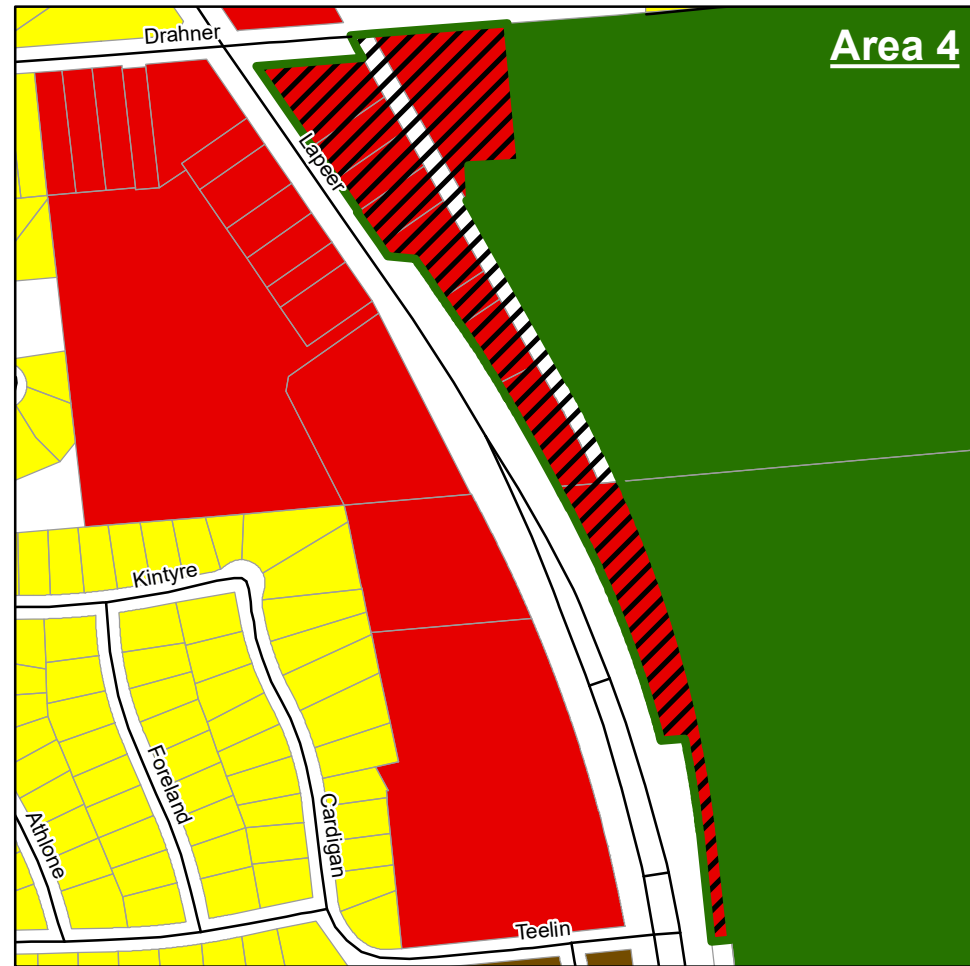
Area 2

Village of Oxford





















Area 3

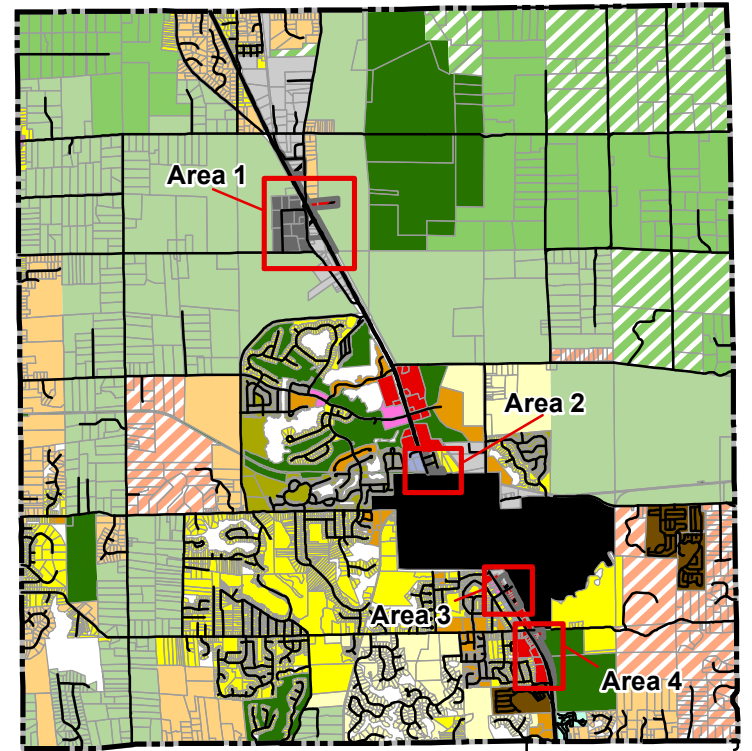
Village of Oxford



Area 4

Zoning

	Marihuana Provisioning Overlay		RM Multiple Family
Zoning (2019)			MHC Manufactured Housing Community
	AG Agricultural (20 ac. min.)		PUD Planned Unit Development
	SF-3 Suburban Farms (10 ac. min.)		C-1 Local Commercial
	SF-2 Suburban Farms (5 ac. min.)		C-2 General Commercial
	SF-1 Suburban Farms (2.5 ac. min.)		O Office
	R-3 Single Family (1 ac. min.)		I-1 Light Industrial
	R-2 Single Family (25,000 s.f. min.)		I-2 General Industrial
	R-1 Single Family (12,000 s.f. min.)		R Recreation
	R-1A Single Family (6,000 s.f. min.)		



Zoning District Map: Marihuana Overlay

Oxford Township
Oakland County

*Parcel Data from
Oakland County GIS*

Kelly Richter

From: Jack Curtis
Sent: Tuesday, February 1, 2022 4:13 PM
To: Curtis Wright
Cc: Kelly Richter
Subject: FW: Vote YES on new marijuana facilities in Oxford Township

Curtis,
For the package.

Jack Curtis
Supervisor
Charter Township of Oxford
248-628-9787 Ext. 109

From: grass sturm <gracesturm0721@gmail.com>
Sent: Tuesday, February 1, 2022 3:13 PM
To: Jack Curtis <JCurtis@oxfordtownship.org>
Subject: Vote YES on new marijuana facilities in Oxford Township

Greetings,

My name is Grace Sturm. I live in the Oxford community. I had a near death experience twice this year, once on November 30th during the shooting at OHS. I was in the building and very close by to the epicenter of the tragedy. I also was choked by my father in June 2021 while he was under the influence of adderall and alcohol. I have severe PTSD from these events and as a medical marijuana patient, it would make my life a lot easier to be able to drive a much smaller distance to retrieve my medicine. Medical marijuana helps me sleep through the night and not have any more nightmares about my near death experiences.

Marijuana is NOT a gateway drug, it is illegal to drive while under the influence of marijuana, and will bring lots of money in to help nourish our local economy.

So, from someone who lives right off M24 in Oxford Michigan, please vote YES for new marijuana facilities in Oxford Township :) have a great day and thank you for your time!

Sincerely,

Grace Sturm
Oxford, MI resident

Date: February 9, 2022

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: First Reading: Ordinance 132.001 – Medical Marihuana Facilities

Dear Board Members:

At the July 14, 2021 Meeting the Township Board voted to amend Ordinance 132 in regard to marijuana facilities to be located in the Charter Township of Oxford.

Township Attorney Hans Rentrop has worked on the amendments and the following information is attached for your review:

- Transmittal letter dated February 3, 2022 from Attorney Hans Rentrop.
- The proposed Ordinance language.
- The proposed Ordinance language with amendments highlighted in red.
- An email from an Oxford resident.

The following motion is offered for consideration:

I move to set a Second Reading and possible adoption of Ordinance 132.001 for the March 9, 2022 Charter Township of Oxford Board of Trustees Regular Meeting.



LAW OFFICES

ADKISON, NEED, ALLEN, & RENTROP

PROFESSIONAL LIMITED LIABILITY COMPANY

KELLY A. ALLEN
JESSICA A. HALLMARK
JOHN W. KUMMER
GREGORY K. NEED
G. HANS RENTROP

39572 Woodward, Suite 222
Bloomfield Hills, Michigan 48304
Telephone (248) 540-7400
Facsimile (248) 540-7401
www.ANAfirm.com

OF COUNSEL:
PHILLIP G. ADKISON
KEVIN M. CHUDLER
KATHERINE A. TOMASIK

February 3, 2022

VIA ELECTRONIC MAIL

Board of Trustees
Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371

**Re: Partial Opt-in to Allow Commercial Marihuana Facilities
Proposed Code of Ordinances Amendment and Zoning Ordinance Amendment**

Dear Board Members:

Enclosed for your consideration are a proposed Amendment to the Township Code of Ordinances allowing the licensing of growers, provisioning centers, and secure transporters under the Michigan Medical Marihuana Facilities License Act and a proposed Amendment to the Township Zoning Ordinance regulating the location and conditions under which licensed growers, provisioning centers, and secure transporters may operate within the Township.

As a quick summary, these amendments:

- Do not allow commercial recreational marihuana sales;
- Limit the growing of significant amounts of marihuana to industrial zoned districts;
and
- Limit the sale of medical marihuana to commercially zoned districts subject to the proposed Marihuana Provisioning Overlay.

Background

Presently, the Township has restricted all marihuana related activities to the greatest extent permitted by law and has essentially prohibited all lawful commercial operations. Our office has been requested to draft an ordinance that will allow limited commercial marihuana operations. We understand the Township's objective is to allow for marihuana while protecting the health, safety and public welfare of the community and limiting secondary adverse effects commonly associated with commercial marihuana operations. In furtherance of this general objective, we understand the Township seeks to:

1. Develop industrial zoned property along M-24 with marihuana growing operations up to 1,000 plants, so as to increase property tax collections and expand the Township's water and sewer infrastructure;
2. Allow for limited retail sales of marihuana from certain distressed commercially zoned properties along M-24 pursuant to the Marihuana Provisioning Overlay;
3. Permit marihuana secure transporters in industrial zoned districts;
4. Allow lawful marihuana operators who will have an incentive to assist law enforcement in locating and remediating unlawful operations; and
5. Limit exposure to marihuana litigation.

Discussion

What is the best method to accomplish the Township's objectives?

To accomplish the above listed goals, the permissions and restrictions of the Michigan Medical Marihuana Facilities License Act ("Facilities Act") and the Michigan Regulation and Taxation of Marihuana Act ("Recreational Act") were considered. It was determined that the provisions of the Facilities Act best address the Township's objectives. Opting-in to the Facilities Act (a) allows the growing of up to 1,000 plants in an enclosed building in the Industrial zoning district; (b) enables the Township to regulate the number *and* type of licensed marihuana facilities within its boundaries; (c) allows the Township to use its Zoning Ordinance to regulate the locations of licensed marihuana facilities; and (d) appears to allow the Township to apply future regulations to licensed marihuana facilities.¹

Despite its name, the Facilities Act is not strictly limited to medical marihuana. Of the five licenses that can be issued under the Facilities Act, only two are specifically limited to dealing with *medical* marihuana; provisioning centers and safety compliance facilities. Provisioning centers can only sell to medical marihuana patients and caregivers.

¹ The existing language of the Facilities Act suggests this to be the case, but it is one of many issues that remain unclear at this point in the development of the marihuana laws.

Wouldn't the Recreational Act also accomplish the Township's objectives and also allow the retail sale of marihuana?

Yes, the Recreational Act allows marihuana retailers to sell to the general public. It also allows licenses for growing and for secure transporters, like the Facilities Act. The disadvantages of allowing marihuana establishments under the Recreational Act are (a) that it does not allow the municipality to regulate the type of facilities which may be operated, meaning if you opt-in to the Recreational Act, then you approve all types of licenses associated with it; (b) there is a limited ability for a municipality to zone marihuana uses under the Recreational Act; (c) any municipality that seeks to regulate the number of licenses must establish criteria for allocating these licenses and this has been a large source of litigation for municipalities; and (d) the Recreational Act is new, having only been adopted in 2018, which means its scope and application are not perfectly clear. For example, it includes a provision which states that an ordinance cannot be "unreasonably impracticable," but what that means has not been fully determined. The result is that municipal regulations under the Recreational Act have a high probability of litigation.

Can a municipality opt-in to the Facilities Act and not the Recreational Act?

Most likely yes, though this remains a subject of dispute among attorneys and there has been no court decision on this issue. This dispute arises from language in the Recreational Act which states:

A municipality may not adopt an ordinance that restricts the transportation of marihuana through the municipality or prohibits a marihuana grower, a marihuana processor, and a marihuana retailer from operating within a single facility or from operating at a location shared with a marihuana facility operating pursuant to the medical marihuana facilities licensing act, 2016 PA 281, MCL 333.27101 to 333.27801.²

Advocates for recreational sales of marihuana have asserted that this language allows for the growing, processing, and selling of recreational marihuana from a facility operated under the Facilities Act. However, this assertion is likely incorrect as it ignores language provided earlier in the statute which states: "a municipality may completely prohibit or limit the number of marihuana establishments within its boundaries."³ This grant of authority to "completely" prohibit Recreational Act establishments suggests that the language referenced above does not automatically require a municipality to allow recreational establishments under the Recreational Act if it opts-in to allow medical marihuana facilities under the Facilities Act.

² MCL 333.27956(5) (Emphasis added).

³ MCL 333.27956(1).

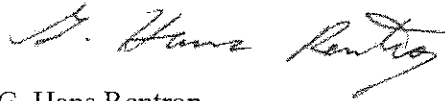
Conclusion

While many issues and questions remain regarding the ability of municipalities to regulate marihuana, we believe the best option for the Township to accomplish its objectives is to opt-in to the Facilities Act by adopting the enclosed proposed Code and Zoning Ordinance amendments. This will enable the Township to satisfy most of its objectives while avoiding the disadvantages of opting-in to the Recreational Act. The Township may expand permitted uses under the Facilities Act or opt-in to the Recreational Act at a later date if it so chooses.

If you have any questions or need any further information, please do not hesitate to contact my office.

Very truly yours,

ADKISON, NEED, ALLEN, & RENTROP, PLLC



G. Hans Rentrop

GHR/mjl
Enclosures

cc: Zachary Michels, Planner (*with enclosures; via electronic mail*)

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN**

ORDINANCE NO. _____

An Ordinance to:

- amend the Oxford Charter Township Code to add a new Article III, Medical Marihuana Facilities, to Chapter 14, Businesses, establishing the requirements, conditions, and limitations for licensing marihuana facilities; and
- amend Chapter 30, Offenses and Miscellaneous Provisions, Article I, Sec. 30-9, of the Oxford Charter Township Code to clarify prohibited marihuana establishments.

THE CHARTER TOWNSHIP OF OXFORD ORDAINS:

SECTION 1 – ORDINANCE AMENDMENT

Secs. 14-16—14.29. - Reserved.

1. The Oxford Charter Township Code (“Code”) is amended by adding a new Article III, Medical Marihuana Facilities, to Chapter 14, Businesses, to read as follows:

ARTICLE III – REGULATIONS FOR MEDICAL MARIHUANA FACILITIES

DIVISION 1. – GENERALLY

Sec. 14-30. - Purpose.

- (a) The purpose of this article is to establish standards and procedures consistent with the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27101:
 - (1) To provide qualifying patients access to medical marihuana;
 - (2) To ensure the safety of qualifying patients, primary caregivers, and the general public;
 - (3) To ensure that a portion of the township’s costs in accommodating medical marihuana facilities are supplemented;
 - (4) To minimize adverse effects, if any, from the cultivation, dispensing and storage of medical marihuana; and
 - (5) To comply with the Michigan Medical Marihuana Act, being MCL 333.26421 et seq. , all in order to protect and enhance the public health, safety, and welfare.

- (b) Nothing contained within this article, or within any license issued by the township, shall be construed to relieve a person of the duties and obligations imposed under state law. Notwithstanding the foregoing, it is not the intent of this article to diminish, abrogate or restrict protections for the medical use of marihuana provided in the Michigan Medical Marihuana Act, being MCL 333.26421 et seq.

Sec. 14-31. - Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings provided in this section:

Cultivation or cultivate means:

- (a) All phases of growth of marihuana from seed to harvest; or
- (b) Preparing, packaging, or repackaging, labeling, or relabeling of any form of marihuana.

Marihuana means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106.

Marihuana Grower or grower means a state operating license holder that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor, provisioning center, or another grower.

Marihuana-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing any usable marihuana that is intended for human consumption in a manner other than smoke inhalation.

Medical Marihuana facility means a location at which a licensee is required to be licensed under the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27101 et seq., and this article, including to the extent authorized by this article, a grower, processor, provisioning center, safety compliance facility, and/or a secure transporter.

Primary caregiver means the term as defined by the Michigan Medical Marihuana Act, being MCL 333.26421 et seq.

Processor means a state operating license holder that is a commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center or another processor.

Marihuana Provisioning center or provisioning center means a state operating license holder that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to qualifying patients, directly or through the registered primary caregivers of patients. Provisioning center includes any commercial property

where marihuana is sold at retail to qualifying patients or primary caregivers. A non-commercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the state's marihuana registration process in accordance with the Michigan Medical Marihuana Act, being MCL 333.26421 et seq. , is not a provisioning center for purposes of this article.

Qualifying patient means the term as defined by the Michigan Medical Marihuana Act, being MCL 333.26421 et seq.

Safety compliance facility means a state operating license holder that is a commercial entity that receives marihuana from a medical marihuana facility or primary caregiver, tests it for contaminants and for tetrahydro-cannabinol and other cannabinoids, returns the test results, and may return the marihuana to the medical marihuana facility.

Marihuana Secure transporter or secure transporter means a state operating license holder that is a commercial entity located in this state that stores marihuana and transports marihuana between medical marihuana facilities for a fee.

State operating license means a license that is issued under the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27101 et seq., that allows the licensee to operate as a medical marihuana facility.

Sec. 14-32. - Penalty.

- (a) In addition to the penalties provided by this code, the courts shall have equitable jurisdiction to enforce any judgment, writ, or order necessary to enforce any provision of this article, including, but not limited to, abatement of the violating condition or the granting of injunctive relief.

Sec. 14-33. - Opt-in provision.

Pursuant to Section 205(1) of the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27205(1), the township shall authorize licenses in accordance with the provisions of this article for only the following types of medical marihuana facilities:

- (1) Growers (Class A and Class B);
- (2) Provisioning centers; and
- (3) Secure transporters.

Sec. 14-34. - Opt-out provision.

- (a) Pursuant to Section 205(1) of the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27205(1), the township hereby prohibits all processors, safety

compliance facilities, and Class C growers, and it shall be a violation of this Code to operate such a medical marihuana facility.

- (b) All marihuana establishments as defined and provided for by the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, being MCL 333.27951, *et seq.*, as amended, are prohibited.

Sec. 14-35. - Requirements.

A medical marihuana facility licensed under this article shall be subject to the following conditions:

- (1) Compliance with the requirements of this article, this Code (including the Township Zoning Ordinance), and applicable state law;
- (2) Compliance with the provisions of the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27101, and the Michigan Medical Marihuana Act, being MCL 333.26421 *et seq.* ;
- (3) Medical marihuana facilities must obtain all necessary state and local licenses and permits before commencing operations and shall maintain valid necessary licenses and permits during operation;
- (4) No provisioning center may provide medical marijuana to any persons other than qualifying patients and primary caregivers whose status to possess medical marihuana pursuant to state law has been verified. A provisioning center may provide medical marijuana to a secure transporter for the purpose of transporting the material for testing;
- (5) No persons under the age of 18 shall be allowed within any medical marihuana facility, unless the individual is a qualifying patient and accompanied by his/her primary caregiver-parent or documented legal guardian;
- (6) No medical marihuana facility shall permit the sale or dispensing of alcoholic liquor or tobacco for consumption on the premises or offsite of the premises;
- (7) No dried medical marihuana shall be stored in structures without at least four connecting walls and a connecting roof made of durable entry resistant materials, or stored in an unlocked vault or safe, or other unsecured storage structure; nor shall any medical marijuana be stored in a safe or vault that is not bolted to the floor or structure of the facility. This does not include items on display for retail sales;

- (8) Operating hours for provisioning centers shall not exceed the hours between 9:00 a.m. and 9:00 p.m. daily;
- (9) Consumption or use of marihuana is prohibited on the premises.
- (10) Public and common areas of a medical marihuana facility must be separated from restricted and non-public areas by a permanent opaque barrier that prohibits access by individuals who are not approved to have access.
- (11) Marihuana and marihuana-infused products may not be stored, displayed, or transferred in an area accessible to the general public, and may only be displayed for sale and transferred in sales areas approved as part of the licensing process set forth in this article.

Sec. 14-36. - Oakland County Sheriff's Office Review.

For purposes of ensuring compliance with this article, owners and/or operators of licensed medical marihuana facilities shall permit members of the Oakland County Sheriff's Office, or any employee or agent of the township that is authorized by this Code, to inspect, during regular business hours, any portion of a medical marihuana facility, subject to any applicable constitutional restrictions on searches and seizures. Where entry is refused or not obtained, the township is authorized to pursue recourse as provided by law.

Sec. 14-37. --14.47. - Reserved.

DIVISION 2. - LICENSE

Sec. 14-48. - Required.

- (a) No person shall operate a medical marihuana facility in the township without first obtaining a license from the township in accordance with the provisions of this article. A separate license is required for each medical marihuana facility.

Sec. 14-49. -Application.

- (a) Any person seeking to operate a medical marihuana facility shall file an application with the township clerk upon a form provided by the township. The application shall include, or include as an attachment, the following information:
 - (1) The name, age, address, principal telephone number and email address of the applicant;
 - (2) The name, age, address, principal telephone number and email address of all business partners of the applicant who will have any financial or managerial interest;

- (3) A signed release authorizing the Oakland County Sheriff's Office to perform criminal background checks on all individuals listed within the application;
- (4) If the applicant is a corporation, the names and addresses of all directors, officers or shareholders as well as the name and address of the registered agent;
- (5) If the applicant is a partnership, the names and addresses of all general partners, limited partners, or officers as well as the name and address of the registered agent;
- (6) If the applicant is a limited liability company, the names and addresses of all directors, managers, members, or officers as well as the name and address of the registered agent;
- (7) If the applicant is any other legal entity, the names and addresses of all directors, members, officers, partners, or shareholders as well as the name and address of the registered agent;
- (8) The address of the property/building proposed to be used as a medical marihuana facility;
- (9) The type of medical marihuana facility (grower, provisioning center, or secure transporter) proposed to be operated and a narrative describing the applicant's experience with such an operation;
- (10) A statement as to whether the applicant has had any similar permits, licenses or approvals denied, suspended, or revoked by any governmental authority and, if so, the basis for the denial, suspension, or revocation;
- (11) An applicant for a grower's license or a processor's license shall not be a registered primary caregiver and shall not employ an individual who is simultaneously a registered primary caregiver;
- (12) A description of the security plan for the medical marihuana facility, including, security precautions, recording/monitoring devices, barriers, and lighting;
- (13) A description of the storage facilities and related equipment for all medical marihuana, regardless of its form;
- (14) A description of the process for tracking quantities and inventory controls for medical marihuana, regardless of its form, including cultivation and disposal;
- (15) A description of the products and services to be provided by the medical marihuana facility;

- (16) A description of the procedures for testing of contaminants and the labeling of medical marihuana products, regardless of form;
 - (17) Any other information the applicant believes is needed to fully and completely describe the services the applicant intends to provide and/or the benefits the applicant will provide to the township and the greater community.
- (b) Except as may be required by state or federal law, the township will keep all application materials confidential.

Sec. 14-50. - Application fee.

A non-refundable application fee shall be paid upon filing the application. The application fee shall be in an amount established from time to time by resolution of the township board. The fee shall be intended to defray costs incurred by the township to process the application.

Sec. 14-51. - Review.

The township clerk or his/her designee shall review each application to ensure that it is complete, that the information required by this article has been submitted, and that the application fee has been paid. The township clerk may reject any application that contains insufficient information and may deny an application for failure to pay the application fee. If the township clerk determines that an application contains insufficient information, the Township clerk shall provide the applicant with written notice, and the applicant shall have 14 days to supplement the information in the application, otherwise the application shall be deemed denied.

Sec. 14-52. - Inspections.

- (a) Upon application and before any license under this article is issued for a medical marihuana facility, the application shall be referred to appropriate departments of the township, including, divisions of the building department, planning department, township engineer, and the fire department, for respective reports on compliance with this Code, and state law, rules and regulations, including the following:
- (1) *Zoning.* The medical marihuana facility shall be able to meet applicable requirements of the township Zoning Ordinance;
 - (2) *Building and Property Maintenance Codes.* The medical marihuana facility shall meet applicable requirements of the Stille-DeRossett-Hale Single State Construction Code Act, being MCL 125.1501 *et seq.*, as adopted in Chapter 10 of this Code;

- (3) *Fire protection and safety.* The medical marihuana facility shall meet applicable requirements of Chapter 26 of this Code, Fire Prevention and Protection;
 - (4) *Plumbing.* The medical marihuana facility shall meet applicable requirements of the Stille-DeRossett-Hale Single State Construction Code Act, being MCL 125.1501 *et seq.*, and the Michigan Plumbing Code, as adopted in Chapter 10 of this Code;
 - (5) *Ventilation.* Proper ventilation, either natural or mechanical, shall be provided so that each person within a medical marihuana facility will be supplied with 1,200 cubic feet of air per hour, or as required by applicable state code, whichever is greater;
 - (6) *Lighting.* The medical marihuana facility shall have adequate lighting in every part of the premises in compliance with applicable requirements of the Michigan Electrical Code, as adopted in Chapter 10 of this Code;
- (b) A license shall not be issued or renewed until satisfactory inspections and reviews are completed by the departments delineated in Subsection (a) of this section, and written reports are issued indicating that the applicant is in compliance with the requirements of this section.

Sec. 14-53. - Investigations.

- (a) Upon application and before any license under this article is issued for a medical marihuana facility, the application shall be referred to the Oakland County Sheriff's Office and township treasurer for respective reports on compliance with the following:
 - (1) The Oakland County Sheriff's Office shall complete criminal background checks on all individuals listed within the application; and
 - (2) The township treasurer shall cause an investigation to be completed to determine whether any property or income taxes, special assessments, fines, fees, or other financial obligations to the township are unpaid, outstanding and/or delinquent.
- (b) A license shall not be issued or renewed until satisfactory inspections and reviews are completed by the departments delineated in Subsection (a) of this section. A license shall not be issued or renewed by the township clerk for any medical marihuana facility until after both of the following have occurred:

- (1) The Oakland County Sheriff's Office provides written confirmation that all individuals listed within the application do not have any felony convictions related to illegal narcotics, fraud, embezzlement, or dishonesty; and
- (2) The township treasurer provides written confirmation that the applicant is not in arrears in regard to any taxes, special assessments, fines, fees, or other financial obligations to the township.

Sec. 14-54. - License fee.

A license fee shall be paid upon the issuance of a license under this article. The license fee shall be in an amount established from time to time by resolution of the township board. The fee shall be intended to defray the costs incurred by the township to process and monitor licensed facilities.

Sec. 14-55. - Issuance.

- (a) If the application and proposed medical marihuana facility meets all the requirements of this article, the township clerk shall issue a license in writing. A license that is issued under this article shall be posted at all times inside the licensed medical marihuana facility in a conspicuous location near the entrance.
- (b) The term of a license shall be for one year. Any application to renew a license shall be made using the procedure for an original license as specified herein.
- (c) A license issued under this article is nontransferable.

Sec. 14-56. -Denial, Suspension, revocation.

- (a) The following shall constitute grounds for the township clerk to deny issuance of a license or to suspend or revoke a license issued pursuant to this article:
 - (1) Any fraud, misrepresentation or false statement in an application, any materials filed with an application or related to a license, any materials provided in conjunction with an application or license, or any statement related to an application or license made to any township officials or agents; or
 - (2) Non-compliance with, or a violation of, this article, this Code (including the township Zoning Ordinance), or any violation of state law relating to the operation of a medical marihuana facility.
 - (3) If the township treasurer provides written notice to the licensee that it is in arrears in regard to any taxes, special assessments, fines, fees, or other financial obligations to the township, and such payment is not made by the licensee within fourteen (14) days after receipt of written notice.

- (b) Written notice of possible suspension or revocation, stating the cause or causes of suspension or revocation, shall be mailed to the licensee's address as shown in the application for a license.
- (c) Any person aggrieved by the suspension or revocation of a license under this article may appeal to the township board by filing with the office of the township clerk a written appeal within twenty-one (21) days of the date of written notice of suspension or revocation. The township clerk shall set a time and place for a hearing on such appeal and notice of such hearing shall be given to the appellant in writing. After said hearing, the decision and order of the township board on any such appeal shall be final and conclusive.

2. Section 30-9 of Chapter 30 of the Oxford Charter Township Code is hereby amended to read as follows:

Sec. 30-9. - Marihuana establishments prohibited.

- (a) *Title.* This section shall be known as and may be cited as the "Charter Township of Oxford Prohibition of Marihuana Establishments Ordinance associated with the Michigan Regulation and Taxation Marihuana Act."
- (b) *Definitions.* Words used herein shall have the definitions as provided for in Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended.
- (c) *No marihuana establishments.* The township hereby prohibits all marihuana establishments that would be authorized or permitted by Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended, known as the Michigan Regulation and Taxation of Marihuana Act.
- (d) *Violations and penalties.*
 - (1) Any person who disobeys, or who neglects to or refuses to comply with, any provision of this section or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this section. A violation of this section is deemed to be a nuisance per se.
 - (2) A violation of this section is a municipal civil infraction, for which the fines shall not be less than \$100.00 nor more than \$500.00, in the discretion of the court. The foregoing sanctions shall be in addition to the rights of the township to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the township incurs in connection with the municipal civil infraction.

- (3) Each day during which any violation continues shall be deemed a separate offense.
- (4) The township may seek injunctive relief against any person alleged to be in violation of this section, and such other relief as may be provided by law.
- (5) This section shall be administered and enforced by the ordinance enforcement officer of the township or by such other person(s) as designated by the township board from time to time.

(Ord. No. 132, §§ 1—4, 2-13-2019)

SECTION 2 – SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared invalid or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

SECTION 3 – REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 4 – SAVINGS CLAUSE

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

SECTION 5 – EFFECTIVE DATE

This ordinance shall become effective _____ () days following the date of publication hereof.

MOVED BY: _____

SECONDED BY: _____

AYES: _____

NAYS: _____

ABSENT: _____

Adopted at a meeting of the Charter Township of Oxford Board of Trustees held on the _____ day of _____, 20____.

Jack Curtis, Supervisor
Charter Township of Oxford

Curtis Wright, Clerk
Charter Township of Oxford

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

I, Curtis Wright, duly elected Clerk of the Charter Township of Oxford, do hereby certify that the foregoing is a complete and true copy of Ordinance No. _____, adopted by the Charter Township of Oxford at a meeting of the Board of Trustees held on the _____ day of _____, 20____.

Curtis Wright, Clerk

PUBLISHED: _____

EFFECTIVE: _____ *days after publication*

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN**

ORDINANCE NO. _____

An Ordinance to:

- amend the Oxford Charter Township Code to add a new Article III, Medical Marihuana Facilities, to Chapter 14, Businesses, establishing the requirements, conditions, and limitations for licensing marihuana facilities; and
- amend Chapter 30, Offenses and Miscellaneous Provisions, Article I, Sec. 30-9, of the Oxford Charter Township Code to clarify prohibited marihuana establishments.

THE CHARTER TOWNSHIP OF OXFORD ORDAINS:

SECTION 1 – ORDINANCE AMENDMENT

Secs. 14-16—14.29. - Reserved.

1. The Oxford Charter Township Code (“Code”) is amended by adding a new Article III, Medical Marihuana Facilities, to Chapter 14, Businesses, to read as follows:

ARTICLE III – REGULATIONS FOR MEDICAL MARIHUANA FACILITIES

DIVISION 1. – GENERALLY

Sec. 14-30. - Purpose.

- (a) The purpose of this article is to establish standards and procedures consistent with the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27101:
- (1) To provide qualifying patients access to medical marihuana;
 - (2) To ensure the safety of qualifying patients, primary caregivers, and the general public;
 - (3) To ensure that a portion of the township’s costs in accommodating medical marihuana facilities are supplemented;
 - (4) To minimize adverse effects, if any, from the cultivation, dispensing and storage of medical marihuana; and
 - (5) To comply with the Michigan Medical Marihuana Act, being MCL 333.26421 et seq. , all in order to protect and enhance the public health, safety, and welfare.

- (b) Nothing contained within this article, or within any license issued by the township, shall be construed to relieve a person of the duties and obligations imposed under state law. Notwithstanding the foregoing, it is not the intent of this article to diminish, abrogate or restrict protections for the medical use of marihuana provided in the Michigan Medical Marihuana Act, being MCL 333.26421 et seq.

Sec. 14-31. - Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings provided in this section:

Cultivation or cultivate means:

- (a) All phases of growth of marihuana from seed to harvest; or
- (b) Preparing, packaging, or repackaging, labeling, or relabeling of any form of marihuana.

Marihuana means that term as defined in Section 7106 of the Public Health Code, 1978 PA 368, MCL 333.7106.

Marihuana Grower or grower means a state operating license holder that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor, provisioning center, or another grower.

Marihuana-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing any usable marihuana that is intended for human consumption in a manner other than smoke inhalation.

Medical Marihuana facility means a location at which a licensee is required to be licensed under the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27101 et seq., and this article, including to the extent authorized by this article, a grower, processor, provisioning center, safety compliance facility, and/or a secure transporter.

Primary caregiver means the term as defined by the Michigan Medical Marihuana Act, being MCL 333.26421 et seq.

Processor means a state operating license holder that is a commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center or another processor.

Marihuana Provisioning center or provisioning center means a state operating license holder that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to qualifying patients, directly or through the registered primary caregivers of patients. Provisioning center includes any commercial property

where marihuana is sold at retail to qualifying patients or primary caregivers. A non-commercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the state's marihuana registration process in accordance with the Michigan Medical Marihuana Act, being MCL 333.26421 et seq. , is not a provisioning center for purposes of this article.

Qualifying patient means the term as defined by the Michigan Medical Marihuana Act, being MCL 333.26421 et seq.

Safety compliance facility means a state operating license holder that is a commercial entity that receives marihuana from a medical marihuana facility or primary caregiver, tests it for contaminants and for tetrahydro-cannabinol and other cannabinoids, returns the test results, and may return the marihuana to the medical marihuana facility.

Marihuana Secure transporter or secure transporter means a state operating license holder that is a commercial entity located in this state that stores marihuana and transports marihuana between medical marihuana facilities for a fee.

State operating license means a license that is issued under the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27101 et seq., that allows the licensee to operate as a medical marihuana facility.

Sec. 14-32. - Penalty.

- (a) In addition to the penalties provided by this code, the courts shall have equitable jurisdiction to enforce any judgment, writ, or order necessary to enforce any provision of this article, including, but not limited to, abatement of the violating condition or the granting of injunctive relief.

Sec. 14-33. - Opt-in provision.

Pursuant to Section 205(1) of the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27205(1), the township shall authorize licenses in accordance with the provisions of this article for only the following types of medical marihuana facilities:

- (1) Growers (Class A and Class B);
- (2) Provisioning centers; and
- (3) Secure transporters.

Sec. 14-34. - Opt-out provision.

- (a) Pursuant to Section 205(1) of the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27205(1), the township hereby prohibits all processors, safety

compliance facilities, and Class C growers, and it shall be a violation of this Code to operate such a medical marihuana facility.

- (b) All marihuana establishments as defined and provided for by the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, being MCL 333.27951, *et seq.*, as amended, are prohibited.

Sec. 14-35. - Requirements.

A medical marihuana facility licensed under this article shall be subject to the following conditions:

- (1) Compliance with the requirements of this article, this Code (including the Township Zoning Ordinance), and applicable state law;
- (2) Compliance with the provisions of the Michigan Medical Marihuana Facilities Licensing Act, being MCL 333.27101, and the Michigan Medical Marihuana Act, being MCL 333.26421 *et seq.* ;
- (3) Medical marihuana facilities must obtain all necessary state and local licenses and permits before commencing operations and shall maintain valid necessary licenses and permits during operation;
- (4) No provisioning center may provide medical marijuana to any persons other than qualifying patients and primary caregivers whose status to possess medical marihuana pursuant to state law has been verified. A provisioning center may provide medical marijuana to a secure transporter for the purpose of transporting the material for testing;
- (5) No persons under the age of 18 shall be allowed within any medical marihuana facility, unless the individual is a qualifying patient and accompanied by his/her primary caregiver-parent or documented legal guardian;
- (6) No medical marihuana facility shall permit the sale or dispensing of alcoholic liquor or tobacco for consumption on the premises or offsite of the premises;
- (7) No dried medical marihuana shall be stored in structures without at least four connecting walls and a connecting roof made of durable entry resistant materials, or stored in an unlocked vault or safe, or other unsecured storage structure; nor shall any medical marijuana be stored in a safe or vault that is not bolted to the floor or structure of the facility. This does not include items on display for retail sales;

- (8) Operating hours for provisioning centers shall not exceed the hours between 9:00 a.m. and 9:00 p.m. daily;
- (9) Consumption or use of marihuana is prohibited on the premises.
- (10) Public and common areas of a medical marihuana facility must be separated from restricted and non-public areas by a permanent opaque barrier that prohibits access by individuals who are not approved to have access.
- (11) Marihuana and marihuana-infused products may not be stored, displayed, or transferred in an area accessible to the general public, and may only be displayed for sale and transferred in sales areas approved as part of the licensing process set forth in this article.

Sec. 14-36. - Oakland County Sheriff's Office Review.

For purposes of ensuring compliance with this article, owners and/or operators of licensed medical marihuana facilities shall permit members of the Oakland County Sheriff's Office, or any employee or agent of the township that is authorized by this Code, to inspect, during regular business hours, any portion of a medical marihuana facility, subject to any applicable constitutional restrictions on searches and seizures. Where entry is refused or not obtained, the township is authorized to pursue recourse as provided by law.

Sec. 14-37. ---14.47. - Reserved.

DIVISION 2. - LICENSE

Sec. 14-48. - Required.

- (a) No person shall operate a medical marihuana facility in the township without first obtaining a license from the township in accordance with the provisions of this article. A separate license is required for each medical marihuana facility.

Sec. 14-49. -Application.

- (a) Any person seeking to operate a medical marihuana facility shall file an application with the township clerk upon a form provided by the township. The application shall include, or include as an attachment, the following information:
 - (1) The name, age, address, principal telephone number and email address of the applicant;
 - (2) The name, age, address, principal telephone number and email address of all business partners of the applicant who will have any financial or managerial interest;

- (3) A signed release authorizing the Oakland County Sheriff's Office to perform criminal background checks on all individuals listed within the application;
- (4) If the applicant is a corporation, the names and addresses of all directors, officers or shareholders as well as the name and address of the registered agent;
- (5) If the applicant is a partnership, the names and addresses of all general partners, limited partners, or officers as well as the name and address of the registered agent;
- (6) If the applicant is a limited liability company, the names and addresses of all directors, managers, members, or officers as well as the name and address of the registered agent;
- (7) If the applicant is any other legal entity, the names and addresses of all directors, members, officers, partners, or shareholders as well as the name and address of the registered agent;
- (8) The address of the property/building proposed to be used as a medical marihuana facility;
- (9) The type of medical marihuana facility (grower, provisioning center, or secure transporter) proposed to be operated and a narrative describing the applicant's experience with such an operation;
- (10) A statement as to whether the applicant has had any similar permits, licenses or approvals denied, suspended, or revoked by any governmental authority and, if so, the basis for the denial, suspension, or revocation;
- (11) An applicant for a grower's license or a processor's license shall not be a registered primary caregiver and shall not employ an individual who is simultaneously a registered primary caregiver;
- (12) A description of the security plan for the medical marihuana facility, including, security precautions, recording/monitoring devices, barriers, and lighting;
- (13) A description of the storage facilities and related equipment for all medical marihuana, regardless of its form;
- (14) A description of the process for tracking quantities and inventory controls for medical marihuana, regardless of its form, including cultivation and disposal;
- (15) A description of the products and services to be provided by the medical marihuana facility;

- (16) A description of the procedures for testing of contaminants and the labeling of medical marihuana products, regardless of form;
 - (17) Any other information the applicant believes is needed to fully and completely describe the services the applicant intends to provide and/or the benefits the applicant will provide to the township and the greater community.
- (b) Except as may be required by state or federal law, the township will keep all application materials confidential.

Sec. 14-50. - Application fee.

A non-refundable application fee shall be paid upon filing the application. The application fee shall be in an amount established from time to time by resolution of the township board. The fee shall be intended to defray costs incurred by the township to process the application.

Sec. 14-51. - Review.

The township clerk or his/her designee shall review each application to ensure that it is complete, that the information required by this article has been submitted, and that the application fee has been paid. The township clerk may reject any application that contains insufficient information and may deny an application for failure to pay the application fee. If the township clerk determines that an application contains insufficient information, the Township clerk shall provide the applicant with written notice, and the applicant shall have 14 days to supplement the information in the application, otherwise the application shall be deemed denied.

Sec. 14-52. - Inspections.

- (a) Upon application and before any license under this article is issued for a medical marihuana facility, the application shall be referred to appropriate departments of the township, including, divisions of the building department, planning department, township engineer, and the fire department, for respective reports on compliance with this Code, and state law, rules and regulations, including the following:
- (1) *Zoning.* The medical marihuana facility shall be able to meet applicable requirements of the township Zoning Ordinance;
 - (2) *Building and Property Maintenance Codes.* The medical marihuana facility shall meet applicable requirements of the Stille-DeRossett-Hale Single State Construction Code Act, being MCL 125.1501 *et seq.*, as adopted in Chapter 10 of this Code;

- (3) *Fire protection and safety.* The medical marihuana facility shall meet applicable requirements of Chapter 26 of this Code, Fire Prevention and Protection;
 - (4) *Plumbing.* The medical marihuana facility shall meet applicable requirements of the Stille-DeRossett-Hale Single State Construction Code Act, being MCL 125.1501 *et seq.*, and the Michigan Plumbing Code, as adopted in Chapter 10 of this Code;
 - (5) *Ventilation.* Proper ventilation, either natural or mechanical, shall be provided so that each person within a medical marihuana facility will be supplied with 1,200 cubic feet of air per hour, or as required by applicable state code, whichever is greater;
 - (6) *Lighting.* The medical marihuana facility shall have adequate lighting in every part of the premises in compliance with applicable requirements of the Michigan Electrical Code, as adopted in Chapter 10 of this Code;
- (b) A license shall not be issued or renewed until satisfactory inspections and reviews are completed by the departments delineated in Subsection (a) of this section, and written reports are issued indicating that the applicant is in compliance with the requirements of this section.

Sec. 14-53. - Investigations.

- (a) Upon application and before any license under this article is issued for a medical marihuana facility, the application shall be referred to the Oakland County Sheriff's Office and township treasurer for respective reports on compliance with the following:
- (1) The Oakland County Sheriff's Office shall complete criminal background checks on all individuals listed within the application; and
 - (2) The township treasurer shall cause an investigation to be completed to determine whether any property or income taxes, special assessments, fines, fees, or other financial obligations to the township are unpaid, outstanding and/or delinquent.
- (b) A license shall not be issued or renewed until satisfactory inspections and reviews are completed by the departments delineated in Subsection (a) of this section. A license shall not be issued or renewed by the township clerk for any medical marihuana facility until after both of the following have occurred:

- (1) The Oakland County Sheriff's Office provides written confirmation that all individuals listed within the application do not have any felony convictions related to illegal narcotics, fraud, embezzlement, or dishonesty; and
- (2) The township treasurer provides written confirmation that the applicant is not in arrears in regard to any taxes, special assessments, fines, fees, or other financial obligations to the township.

Sec. 14-54. - License fee.

A license fee shall be paid upon the issuance of a license under this article. The license fee shall be in an amount established from time to time by resolution of the township board. The fee shall be intended to defray the costs incurred by the township to process and monitor licensed facilities.

Sec. 14-55. - Issuance.

- (a) If the application and proposed medical marihuana facility meets all the requirements of this article, the township clerk shall issue a license in writing. A license that is issued under this article shall be posted at all times inside the licensed medical marihuana facility in a conspicuous location near the entrance.
- (b) The term of a license shall be for one year. Any application to renew a license shall be made using the procedure for an original license as specified herein.
- (c) A license issued under this article is nontransferable.

Sec. 14-56. -Denial, Suspension, revocation.

- (a) The following shall constitute grounds for the township clerk to deny issuance of a license or to suspend or revoke a license issued pursuant to this article:
 - (1) Any fraud, misrepresentation or false statement in an application, any materials filed with an application or related to a license, any materials provided in conjunction with an application or license, or any statement related to an application or license made to any township officials or agents; or
 - (2) Non-compliance with, or a violation of, this article, this Code (including the township Zoning Ordinance), or any violation of state law relating to the operation of a medical marihuana facility.
 - (3) If the township treasurer provides written notice to the licensee that it is in arrears in regard to any taxes, special assessments, fines, fees, or other financial obligations to the township, and such payment is not made by the licensee within fourteen (14) days after receipt of written notice.

- (b) Written notice of possible suspension or revocation, stating the cause or causes of suspension or revocation, shall be mailed to the licensee's address as shown in the application for a license.
- (c) Any person aggrieved by the suspension or revocation of a license under this article may appeal to the township board by filing with the office of the township clerk a written appeal within twenty-one (21) days of the date of written notice of suspension or revocation. The township clerk shall set a time and place for a hearing on such appeal and notice of such hearing shall be given to the appellant in writing. After said hearing, the decision and order of the township board on any such appeal shall be final and conclusive.

2. Section 30-9 of Chapter 30 of the Oxford Charter Township Code is hereby amended to read as follows:

Sec. 30-9. - Marihuana establishments prohibited.

- (a) *Title.* This section shall be known as and may be cited as the "Charter Township of Oxford Prohibition of Marihuana Establishments Ordinance associated with the Michigan Regulation and Taxation Marihuana Act."
- (b) *Definitions.* Words used herein shall have the definitions as provided for in Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended.
- (c) *No marihuana establishments.* The township hereby prohibits all marihuana establishments ~~within the boundaries of the township pursuant to Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended that would be authorized or permitted by Initiated Law 1 of 2018, MCL 333.27951 et seq., as may be amended,~~ known as the Michigan Regulation and Taxation of Marihuana Act.
- (d) *Violations and penalties.*
 - (1) Any person who disobeys, or who neglects to or refuses to comply with, any provision of this section or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this section. A violation of this section is deemed to be a nuisance per se.
 - (2) A violation of this section is a municipal civil infraction, for which the fines shall not be less than \$100.00 nor more than \$500.00, in the discretion of the court. The foregoing sanctions shall be in addition to the rights of the township to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the township incurs in connection with the municipal civil infraction.

- (3) Each day during which any violation continues shall be deemed a separate offense.
- (4) ~~In addition,~~ The township may seek injunctive relief against any person alleged to be in violation of this section, and such other relief as may be provided by law.
- (5) This section shall be administered and enforced by the ordinance enforcement officer of the township or by such other person(s) as designated by the township board from time to time.

(Ord. No. 132, §§ 1—4, 2-13-2019)

SECTION 2 – SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared invalid or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

SECTION 3 – REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 4 – SAVINGS CLAUSE

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

SECTION 5 – EFFECTIVE DATE

This ordinance shall become effective _____ () days following the date of publication hereof.

MOVED BY: _____

SECONDED BY: _____

AYES: _____

NAYS: _____

ABSENT: _____

Adopted at a meeting of the Charter Township of Oxford Board of Trustees held on the _____ day of _____, 20_____.

Jack Curtis, Supervisor
Charter Township of Oxford

Curtis Wright, Clerk
Charter Township of Oxford

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

I, Curtis Wright, duly elected Clerk of the Charter Township of Oxford, do hereby certify that the foregoing is a complete and true copy of Ordinance No. _____, adopted by the Charter Township of Oxford at a meeting of the Board of Trustees held on the _____ day of _____, 20_____.

Curtis Wright, Clerk

PUBLISHED: _____

EFFECTIVE: _____ *days after publication*

Kelly Richter

From: Jack Curtis
Sent: Tuesday, February 1, 2022 4:13 PM
To: Curtis Wright
Cc: Kelly Richter
Subject: FW: Vote YES on new marijuana facilities in Oxford Township

Curtis,
For the package.

Jack Curtis
Supervisor
Charter Township of Oxford
248-628-9787 Ext. 109

From: grass sturm <gracesturm0721@gmail.com>
Sent: Tuesday, February 1, 2022 3:13 PM
To: Jack Curtis <JCurtis@oxfordtownship.org>
Subject: Vote YES on new marijuana facilities in Oxford Township

Greetings,

My name is Grace Sturm. I live in the Oxford community. I had a near death experience twice this year, once on November 30th during the shooting at OHS. I was in the building and very close by to the epicenter of the tragedy. I also was choked by my father in June 2021 while he was under the influence of adderall and alcohol. I have severe PTSD from these events and as a medical marijuana patient, it would make my life a lot easier to be able to drive a much smaller distance to retrieve my medicine. Medical marijuana helps me sleep through the night and not have any more nightmares about my near death experiences.

Marijuana is NOT a gateway drug, it is illegal to drive while under the influence of marijuana, and will bring lots of money in to help nourish our local economy.

So, from someone who lives right off M24 in Oxford Michigan, please vote YES for new marijuana facilities in Oxford Township :) have a great day and thank you for your time!

Sincerely,

Grace Sturm
Oxford, MI resident

Date: February 9, 2022

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: **Second Reading:**
Zoning Ordinance 67A.027 – Section 3.8

Dear Board Members:

Attached for a Second Reading and possible adoption is a proposed amendment to Zoning Ordinance 67A Section 3.8 in reference to a Side-entry Garage Driveway.

Attached for your review are:

- The proposed Zoning Ordinance 67A.027 text amendments;
- The December 16, 2021 Planning Commission Unofficial Minutes;
- The Public Hearing Notice; and
- Planner Zach Michels review and recommendation for the Zoning Ordinance Amendments

The following motion is offered for consideration:

I move to adopt the amendments to Section 3.8 to the Charter Township of Oxford Zoning Ordinance 67A as presented.

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN**

ORDINANCE NO. 67A.027

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF OXFORD ZONING ORDINANCE, ORDINANCE NO. 67A, AS AMENDED, BY AMENDING THE TEXT OF SECTION 3.8 AND ADDING FIGURES 1A AND 1B TO SECTION 3.8.

THE CHARTER TOWNSHIP OF OXFORD ORDAINS:

Section 1. Amendment of text provisions of the Charter Township of Oxford Zoning Ordinance, Ordinance No. 67A, as amended.

A. Section 3.8(A)(5) Side-entry Garage Driveway of the Charter Township of Oxford Zoning Ordinance is hereby amended to read as follows:

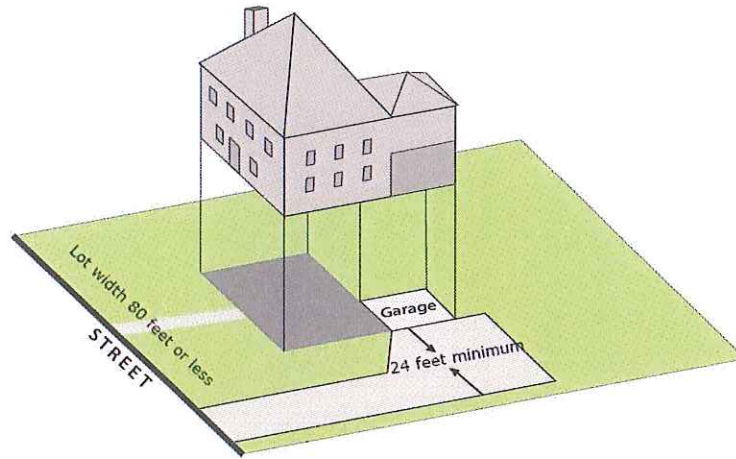
Side-Entry Garage Driveway. Where a side-entry garage is proposed, the minimum width of the portion of the driveway perpendicular to the facade with the garage door shall be twenty-five (25) feet (See Figure 1). If the lot width is eighty (80) feet or less, the minimum width of the portion of driveway perpendicular to the facade with the garage door shall be twenty-four (24) feet (See Figure 1A).

B. Section 3.8(A)(6) Driveway Setback of the Charter Township of Oxford Zoning Ordinance is hereby amended to read as follows:

Driveway Setback. Private driveways shall be set back a minimum of four (4) feet from side and rear property lines (See Figure 1). If the lot width is ninety (90) feet or less, private driveways shall be set back a minimum of three (3) feet from side lot lines (See Figure 1B). This standard shall not apply to lots with a shared or common driveway.

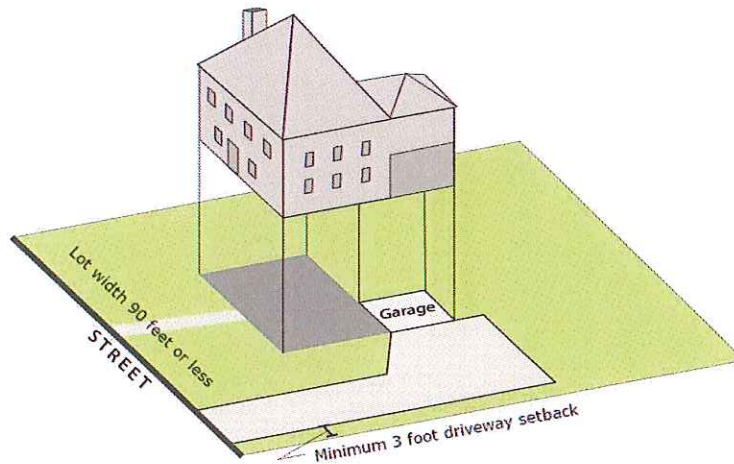
C. Section 3.8(A) Single-family Residential Regulations of the Charter Township of Oxford Zoning Ordinance is hereby amended by adding Figure 1A- Side-entry Garage Driveway Width for Lot Width 80 Feet or Less as follows:

Figure 1A – Side-Entry Garage Driveway Width for Lot Width 80 Feet or Less



D. Section 3.8(A) Single-family Residential Regulations of the Charter Township of Oxford Zoning Ordinance is hereby amended by adding Figure 1B- Side-entry Garage Driveway Setbacks for Lot Width 80 Feet or Less as follows:

Figure 1B – Side-Entry Garage Driveway Setbacks for Lot Width 90 feet or Less



Section 2. Savings

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

Section 3. Validity and Severability

This Ordinance and the various parts, sentences, paragraphs, sections and clauses it contains are hereby declared to be severable. Should any part, sentence, paragraph, section or clause be declared unconstitutional or invalid by any court of competent jurisdiction for any reason, such judgment shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Furthermore, should the application of any provision of this Ordinance to a particular property, building or structure be adjudged invalid by any court of competent jurisdiction, such judgment shall not affect the application of said provision to any other property, building or structure in the Township, unless otherwise stated in the judgment.

Section 4. Repealer

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5. Effective Date

The effective date of this Ordinance shall depend on whether a request is made in accordance with state law to have the Ordinance submitted to the Township electors for approval. A notice of intent to make such a request must be filed with the Township Clerk within 7 days after publication of this Ordinance by a registered elector residing in the Township. If such a notice has not been timely submitted, this Ordinance shall take effect on the eighth day following publication. If a notice of intent is timely filed, a petition requesting the submission of this Ordinance to the Township electors for their approval must be filed with the Township Clerk within 30 days after the publication. A petition requesting submission of this Ordinance to a vote of the electors must be signed by a number of registered Township electors that is not less than 15% of the total vote cast in the Township for all candidates for governor at the last preceding general election at which a governor was elected. Upon the filing of a notice of intent, the Ordinance herein shall not take effect until one of the following occurs: (a) the expiration of 30 days after publication, if a petition is not filed within that time; (b) if a petition is filed within 30 days after publication and the Township Clerk determines that the petition is inadequate; (c) if a petition is filed within 30 days after publication, the Township Clerk determines that the petition is adequate, and the Ordinance is approved by a majority of the registered electors residing in the Township at the next regular election or a special election called for that purpose.

MOVED BY: _____ SECONDED BY: _____

AYES: _____

NAYS: _____

ABSENT: _____

Adopted at a meeting of the Charter Township of Oxford Board of Trustees held on the _____ day of _____, 20____.

[signatures on the following page]

Jack Curtis, Supervisor
Charter Township of Oxford

Curtis Wright, Clerk
Charter Township of Oxford

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

I, Curtis Wright, duly elected Clerk of the Charter Township of Oxford, do hereby certify that the foregoing is a complete and true copy of Ordinance No. 67A.027, adopted by the Charter Township of Oxford at a meeting of the Board of Trustees held on the _____ day of _____, 20____.

Curtis Wright, Clerk

PUBLISHED: _____

EFFECTIVE:

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 16, 2021

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, December 16, 2021 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: **Jon Nold, Michael Spisz, Ed Hunwick, Meg Knauf, Korey Bailey, Ashley Ross, Tom Berger**

Members Absent: None

Also Present: Township Planner Don Wortman, Planning & Zoning Coordinator Cheryl Lotan, one OCTV cameraperson and 4 guests.

The meeting was called to order by Chairman Berger at 7:00 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

APPROVAL OF AGENDA

Commissioner Nold moved, Commissioner Ross seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, December 16, 2021 as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE MINUTES

Planning Commission Regular Meeting – November 4, 2021

Commissioner Nold moved, Commissioner Spisz seconded, to approve the regular Planning Commission meeting minutes for November 4, 2021 as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA

Public comment began at 7:02 p.m.

There being public comment on non-agenda items, public comment ended at 7:02 p.m.

COMMISSIONERS' COMMENTS

Commissioner Spisz thanked Commissioner Knauf for her time on the Planning Commission, and wished everyone a Merry Christmas.

Commissioner Knauf stated that she appreciates the Township Board's decision to entrust a position on the Planning Commission to her and thanked everyone for their assistance over the last three years.

Commissioner Hunwick wished everyone a Merry Christmas and thanked Commissioner Knauf for her time on the Commission. He also welcomed Commissioner Ross and Mr. Turner, who will join the Commission as of January 1, 2022.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 16, 2021

Commissioner Bailey wished everyone a Merry Christmas and wished Commissioner Knauf well.

Commissioner Ross thanked Commissioner Knauf for her time on the Planning Commission.

Commissioner Nold wished everyone a safe holiday and urged everyone to keep those in need in their thoughts and prayers. He thanked Commissioner Knauf for her time on the Planning Commission. He further shared that the Village Planning Commission has approved signage for the new bridal boutique downtown.

Chairman Berger thanked Commissioner Knauf for volunteering her time on the Planning Commission. He wished everyone a Merry Christmas and Happy Holidays. He urged everyone continue working together and supporting one another during these tough times.

PUBLIC HEARING(S)

Zoning Ordinance Text Amendment Concerning Residential Driveways within Oxford Township

The purpose of this hearing is to receive public comments on a proposed Zoning Ordinance Text Amendment Concerning Residential Driveways within Oxford Township.

Presentation by the Petitioner

The petition was presented by Township Planner, Don Wortman, as representative of the Petitioner, the Charter Township of Oxford.

Open Public Hearing

Commissioner Spisz moved, Commissioner Nold seconded, to open the public hearing at 7:08 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Close Public Hearing

There being no comment, Commissioner Spisz moved, Commissioner Nold seconded, to close the public hearing at 7:09 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Comments from Township Consultants and Staff

Township Planner Wortman was available to answer any questions of the Commission.

Review of Correspondence

There was no correspondence received.

Commission Discussion

The Commission discussed their process and all the work done by the ORC and the Planning Commission on this proposed amendment.

Commissioner Nold moved, Commissioner Spisz seconded, to make the following recommendation regarding the resolution for a Zoning Text Amendment to the Oxford Township Zoning Ordinance concerning residential driveways, as follows:

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 16, 2021

- 10) WHEREAS, Oxford Township (*Township*), through its Planning Commission and Township Board, identified a desire to explore revisions to the standards for residential driveways in §3.8(A)(5) Side-Entry Garage Driveway and §3.8(A)(6) Driveway Setback, in order to accommodate narrower lots;
- 20) WHEREAS, the Ordinance Review Committee has prepared a draft zoning text amendment for the Planning Commission's consideration; and
- 30) WHEREAS, the Planning Commission has received a report, including draft zoning text amendments and graphics, from Zach Michels (*Planning Consultant*) dated December 7, 2021; and
- 40) WHEREAS, the zoning text amendment process is outlined in the Michigan Zoning Enabling Act (PA 110 of 2006) and Article 18 Amendment of the Zoning Ordinance; and
- 50) WHEREAS, a public hearing for the zoning text amendment has been published, as required by law; and
- 60) WHEREAS, the zoning text amendment would apply throughout the Township's zoning jurisdiction; and
- 70) WHEREAS, there is a compelling governmental interest to ensure the proper management of stormwater runoff generated by residential driveways; and
- 80) WHEREAS, there is a compelling governmental interest to ensure residents are able to use their property as intended, common, and desired; and
- 90) WHEREAS, it is recognized that there are areas in the Township where lots are narrower and may pose challenges placing a side-load garage that faces the exterior lot line and associated driveway; and
- 100) WHEREAS, the proposed zoning text amendment would allow flexibility for narrower lots while continuing to protect the health, safety, and welfare of adjacent properties, residents, and the surrounding area; and
- 110) WHEREAS, the proposed zoning text amendment would affect §3.8(A)(5) Side-Entry Garage Driveway and §3.8(A)(6) Driveway Setback and add associated graphics; and
- 120) WHEREAS, the Planning Commission, at its December 16, 2021 meeting, held a duly-noticed public hearing for the proposed zoning text amendment and received no public input; and
- 130) WHEREAS, the Planning Commission provides recommendations to the Township Board for zoning text amendments;
- 140) NOW, THEREFORE, BE IT RESOLVED, the Planning Commission, by a majority vote at a duly-noticed, regular meeting, held this 16th day of December 2021, makes a favorable of the proposed zoning text amendment for residential driveways to the Township Board; and

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 16, 2021

150) BE IT FURTHER RESOLVED, the Planning Commission directs Township staff to forward this resolution and the associated zoning text amendment to the Township Board.

Roll Call:

Ayes: Bailey, Ross, Nold, Knauf, Hunwick, Spisz, Berger

Nays: None

Absent: None

Motion Carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Preliminary Site Plan: Detached 7,150 sq. ft. warehouse/office building at 3606 Thomas Road, Oxford, MI 48371. Parcel No. 04-04-162-001. Applicant: John Glinski, 3606 Thomas Road, Oxford, MI 48371

The applicant is requesting combined preliminary and final site plan approval for a new building to house contractor establishments and similar light industrial uses. Because of the number of details to be addressed, this review has been prepared as a preliminary review, with the understanding that a number of the details can be addressed in a revised final site plan review.

The proposed building would measure 65' x 110' and contain spaces for 8 tenants. Each tenant would have a storage room/garage, measuring roughly 32' x 22', and a small office. Offices are accessed from a common central hallway that will also provide access to two shared bathrooms and a mechanical room.

The proposed building would be surrounded by paved parking and circulation areas. It would have a new on-site well and septic system. Because the project is not a site condominium, the Planning Commission is the final decision authority.

John Glinski, Thomas Development, LLC (JT Electric), 3606 Thomas Road, Oxford, MI 48371, was available to answer any questions of the Commission.

Commissioner Nold moved, Commissioner Ross seconded, to make the following recommendation regarding the resolution for a Preliminary Site Plan for a light industrial use, submitted by John Glinski, on behalf of JT Electric, for property located at 3606 Thomas, west of Thomas, between Lapeer and Second, Section 4 of Oxford Township (P 04-04-162-001).

- 10) WHEREAS, John Glinski (*Applicant*), on behalf of JT Electric, pursuant to the provisions of the Oxford Township Zoning Ordinance (*Zoning Ordinance*), submitted an application for a Combined Preliminary/Final Site Plan for JT Electric on November 17, 2021; and
- 20) WHEREAS, the Applicant submitted a 5-page site plan on November 17, 2021, with a last revision date of November 3, 2021, prepared and stamped by Gary Currier, a licensed architect; and

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THURSDAY, DECEMBER 16, 2021

- 30) WHEREAS, the Planning Commission has received a report from Zach Michels (*Planning Consultant*) dated December 7, 2021; and
- 40) WHEREAS, the Planning Commission has received a report from Jim Sharpe (*Engineer Consultant*) dated December 6, 2021; and
- 50) WHEREAS, the Planning Commission has received a report from Pete Scholz (*Oxford Fire Department Chief*) dated December 6, 2021; and
- 60) WHEREAS, the Planning Commission has received a report from Susan Morrison (*Township Attorney*) dated December 6, 2021; and
- 70) WHEREAS, the property is located in an I-1 Light Industrial district; and
- 80) WHEREAS, light manufacturing and contractor establishments are permitted uses in the I-1 Light Industrial district; and
- 90) WHEREAS, the Planning Commission has the authority to approve, approve with conditions, or deny preliminary site plans for industrial uses; and
- 100) WHEREAS, the Planning Commission, at its December 16, 2021 meeting, reviewed the application for the Preliminary Site Plan from JT Electric and received no public input; and
- 110) WHEREAS, the Preliminary Site Plan for JT Electric meets, or would meet with changes noted in this Resolution, the standards of §12.05(A) through §12.05(O) of the Zoning Ordinance (*Site Plan Approval Standards*); and
- 120) NOW, THEREFORE, BE IT RESOLVED, the Planning Commission, by a majority vote at a duly-noticed, regular meeting, held this 16th day of December 2021, approved the Preliminary Site Plan for JT Electric, for property located at 3606 Thomas, west of Thomas, between Lapeer and Second, Section 4 of Oxford Township (P 04-04-162-001), to the Applicant, subject to the conditions listed below:
- (a) *The site plan shall be revised to address issues noted in consultant reviews and at the Planning Commission meeting for final site plan submittal;*
- (b) *This preliminary site plan approval shall expire and be of no effect after three hundred sixty-five (365) days.*

Roll Call:

Ayes: Bailey, Hunwick, Knauf, Nold, Ross, Spisz, Berger

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 16, 2021

2022 Schedule of Meetings

Commissioner Spisz moved, Commissioner Nold seconded, to receive and file the 2022 Schedule of Meetings as amended to change the January 13, 2022 meeting date to January 6, 2022.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Commissioner Meg Knauf – Term Ending 12/31/2021

The Commission thanked Commissioner Knauf for her service on the Planning Commission over the last three years.

Appointment of Robert Turner to the Commission Effective 01/01/2022

Chairman Berger introduced Robert Turner, who has been appointed to the Planning Commission, with a term beginning January 1, 2022.

Reaffirm Commission Member and Terms

Commissioner Spisz moved, Commissioner Nold seconded, to receive and file the Planning Commission contact list and affirmation of terms.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

It is noted the Mr. Hunwick's address has now changed.

Committee Assignments and Zoning Board of Appeals Liaison

Economic Development Committee of the Planning Commission

Gravel Inspection Committee of the Township Board

Ordinance Review Committee of the Planning Commission

PUD Committee of the Township Board

Zoning Board of Appeals

Commissioner Spisz moved, Commissioner Nold seconded, to set aside the Committee assignments to the January 6, 2022 Planning Commission meeting.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Commission By-Law Review

Commissioner Nold moved, Commissioner Spisz seconded, to request that the By-Laws and Rules of Procedure be reviewed and a red-lined copy prepared by Township Planner Michels and placed on the January 6, 2022 agenda.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

COMMUNICATIONS AND/OR COMMITTEE REPORTS

Economic Development Committee

None.

Ordinance Review Committee

Chairman Berger provided an update regarding ongoing and upcoming projects.

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, DECEMBER 16, 2021

PLANNER/ENGINEER REPORTS

Planner – Carlisle|Wortman

Planner Don Wortman stated that though he has been semi-retired, he is going to step back further. Doug Lewan will now be the Principal in Charge for Carlisle|Wortman.

Engineer – Sharpe Engineering

Engineer Sharpe provided an update regarding ongoing and upcoming projects.

ADJOURNMENT

Chairman Berger adjourned the meeting at 7:58 p.m.

Thomas Berger, Chairman

Ed Hunwick, Secretary

Date approved: _____
smm



December 1, 2021

**CHARTER TOWNSHIP OF OXFORD
PLANNING COMMISSION NOTICE OF
PUBLIC HEARING**

Thursday, December 16, 2021, at 7:00 pm

Notice is hereby given that, under the provisions of the Charter Township of Oxford Zoning Ordinance and the Michigan Zoning Enabling Act, the Charter Township of Oxford Planning Commission will conduct a public hearing at the Township Hall, 300 Dunlap, Oxford, MI 48731.

The purpose of the public hearing is to receive public comments regarding:

Zoning Ordinance text amendment, affecting all the area within the Township's zoning jurisdiction, concerning residential driveways.

Documents related to the public hearing will be available for inspection at the Township Building Department, during normal business hours (8:00 am - 5:00 pm weekdays, excluding holidays).

Members of the public are welcome to attend the public meeting in person or by counsel to express views on the petition. Written comments should be addressed to Tom Berger, Planning Commission Chair, 300 Dunlap, Oxford, MI 48731-0003, or may be sent by email to Cheryl Lotan, clotan@oxfordtownship.org. All correspondence must be received by 12:00 noon on date of the public meeting.

The Planning Commission will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Planning Commission. Individuals with disabilities requiring auxiliary aids or services should contact Curtis Wright, Township Clerk, at (248) 628-9787 or cwright@oxfordtownship.org, as soon as possible to allow the Township sufficient time to make the aids and service available.

Published: Oxford Leader December 1, 2021

Posted: Oxford Township December 1, 2021
 Village of Oxford December 1, 2021



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

TO: Oxford Township Board of Trustees
FROM: Zach Michels, AICP, Planner
DATE: January 4, 2022
RE: Zoning Text Amendment for Residential Driveways

INTRODUCTION

Several years ago, the Township adopted an amendment to the Zoning Ordinance setting minimum side and rear setbacks for residential driveways and a minimum driveway width for side-load garages to address stormwater management and access issues.

Zoning permit applications this past year for houses with exterior side-load garages on smaller, undeveloped lots have shown that typical house plans used by builders may be more challenging on these narrower lots unless an interior side-load garage or front-load garage is constructed.

As part of the Ordinance Review Committee's research, Fire Chief Scholz identified some other driveway issues that the Township may wish to explore in the future.

The current standards for single-family residential driveways are located in §3.8(A)(5) Side-entry Garage Driveway and §3.8(A)(6) Driveway Setback. Standards for multiple-family dwellings are located in §3.8(B)(6) Side-entry Garage Driveway. Standards for developments that require site plan review are located in §8.3 Access Management Standards.

The direction the Ordinance Review Committee followed was to focus on immediate review of standards for single-family residential driveways on narrow lots, with an interest in exploring other driveway issues in the future.

The Planning Commission held a duly-noticed public hearing for the proposed text amendments on December 16, 2021, and forwarded the proposed zoning text amendment to the Township Board with a favorable recommendation.

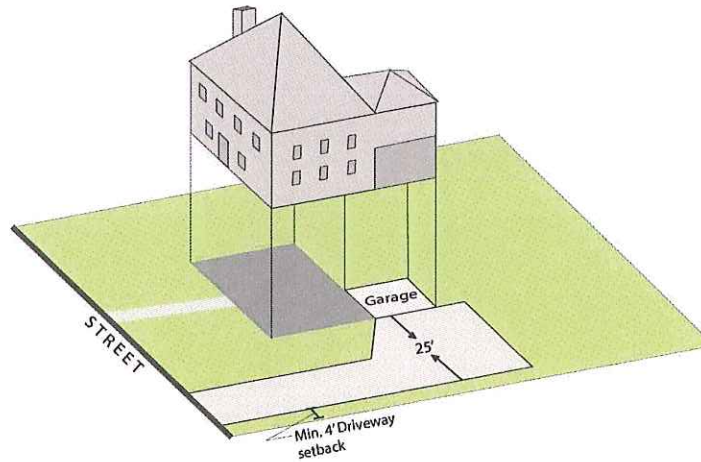
CURRENT LANGUAGE

The current language from §3.8(A)(5) Side-entry Garage Driveway and §3.8(A)(6) Driveway Setback (*single-family residential driveways*) is below.

5. Side-Entry Garage Driveway. Where a side-entry garage is proposed, the minimum width of the portion of the driveway perpendicular to the garage door shall be twenty-five (25) feet (See Figure 1).

6. Driveway Setback. Private driveways shall be set back a minimum of four (4) feet from side and rear property lines. This standard shall not apply to lots with a shared or common driveway (See Figure 1).

Figure 1 - Side-Entry Garage Driveway Width and Setbacks



CONSIDERATIONS

Informally, the Township Engineer has indicated that it should be possible to reasonably manage stormwater runoff from driveways in most cases with a 3-foot-wide space between the driveway and an adjacent property.

Turning radius is defined as the shortest radius of the outer wheels to make a turn. It does not include bumpers or mirrors extending beyond the outer wheels. It is based on the steering wheel being turned the greatest extent possible.

Below are the published turning radii for 2021 models of vehicles that are reported to be amongst the most popular in Michigan.

Ford F-150	20.6 feet to 26.2 feet	<i>(depending on model and trim)</i>
Ram 1500	19.8 feet to 24.9 feet	<i>(depending on model and trim)</i>
Equinox	18.7 feet	
Escape	19.2 feet	
Silverado	22.3 feet to 25.1 feet	<i>(depending on model and trim)</i>
Expedition	20.5 feet to 21.6 feet	<i>(depending on model and trim)</i>
Trailblazer	18.4 feet	

Below are the minimum lot widths and side-yard setbacks for buildings in residential districts.

R-1A	60 feet	7.5 feet
R-1	80 feet	10 feet
R-2	120 feet	12.5 feet
R-3	150 feet	15 feet

ZONING TEXT AMENDMENT

The proposed zoning ordinance text amendment, as forwarded by the Planning Commission is below.

The proposed amendment would allow for a reduced driveway apron width of 24 feet for lots with lot width of 80 feet or less and a reduced driveway setback of 3 feet for lots with a lot width of 90 feet or less.

The proposed language would apply to all lots, regardless of zoning district, that have a lot width of 90 feet or less.

Changes from existing language in the Zoning Ordinance, aside from formatting, are shown in redline. Additions are underlined. Deletions are ~~stricken through~~.

5. Side-Entry Garage Driveway. Where a side-entry garage is proposed, the minimum width of the portion of the driveway perpendicular to the facade with the garage door shall be twenty-five (25) feet (See Figure 1). If the lot width is eighty (80) feet or less, the minimum width of the portion of driveway perpendicular to the facade with the garage door shall be twenty-four (24) feet (See Figure 1A).
6. Driveway Setback. Private driveways shall be set back a minimum of four (4) feet from side and rear property lines (See Figure 1). If the lot width is ninety (90) feet or less, private driveways shall be set back a minimum of three (3) feet from side lot lines (See Figure 1B). This standard shall not apply to lots with a shared or common driveway.

Figure 1 - Side-Entry Garage Driveway Width and Setbacks

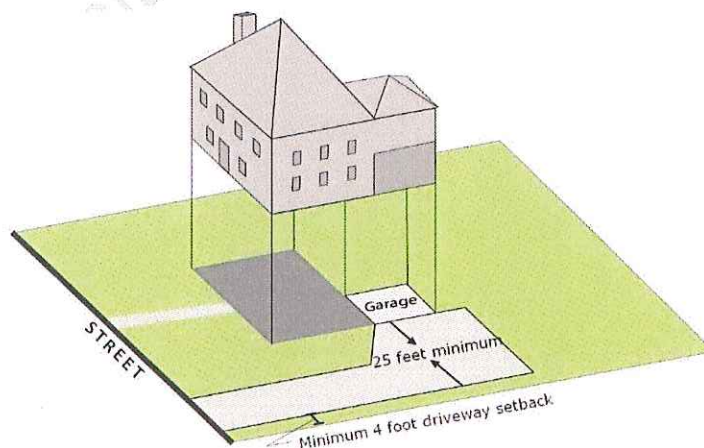


Figure 1A - Side-Entry Garage Driveway Width for Lot Width 80 Feet or Less

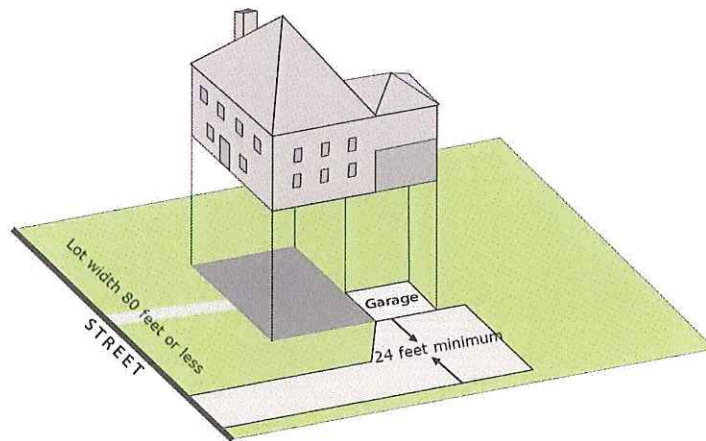
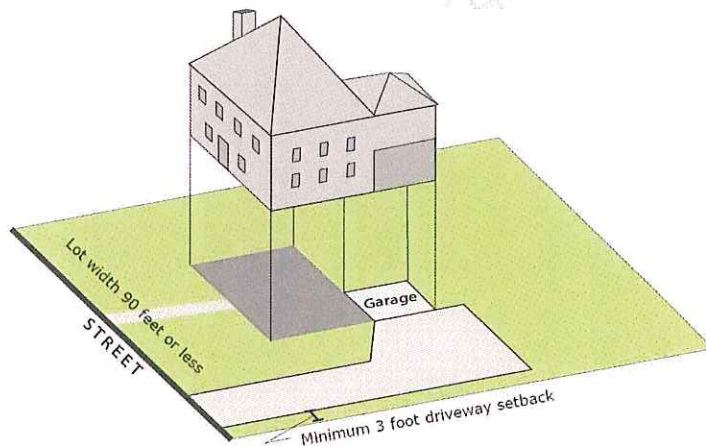


Figure 1B - Side-Entry Garage Driveway Setbacks for Lot Width 90 feet or Less



Other information from the Planning Commission's review may be included separately.

The Township Board may, but is not required, to hold a public hearing for zoning ordinance text amendments. It is required to hold 2 readings for zoning ordinance text amendments.

CARLISLE/WORTMAN ASSOC., INC.
Zach Michels, AICP
Planner

Date: February 9, 2022

To: Board of Trustees

From: 3.25 Acre Development Committee
(Trustee Jon Nold, Assistant Fire Chief Matt Majestic)

Re: 3.25 Acre Parcel Development update

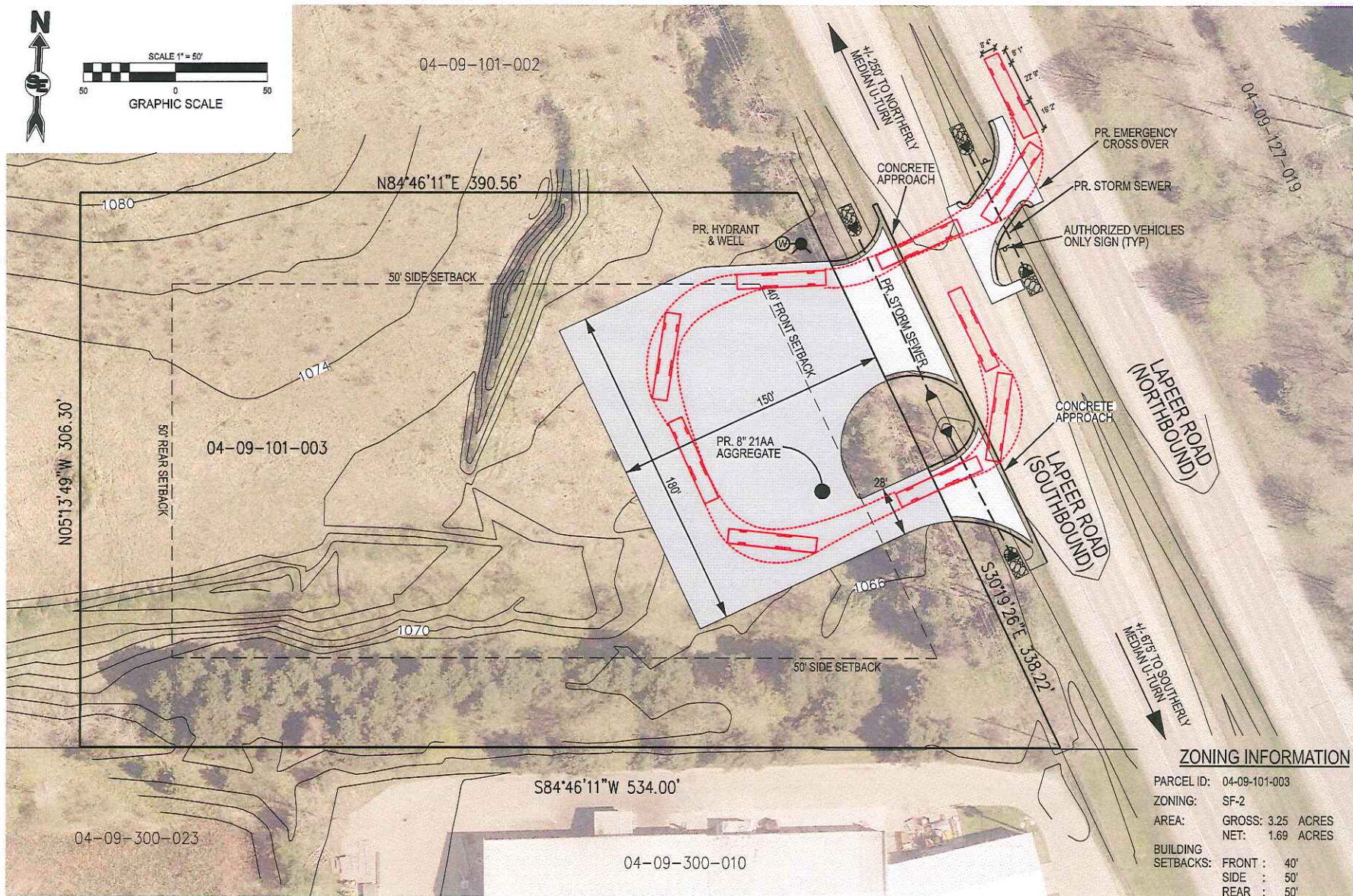
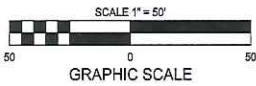
Dear Board Members:

The 3.25 Acre Development Committee has been working with Engineer Sharpe on the future development of this parcel abutting M-24 Highway south of Oakwood Road for the placement of a facility identified as Oxford Fire Station No. 3.

Attached for your review is:

- A Phase I drawing for use of this Parcel prior to building construction.
- A Phase II drawing including a proposed building, septic field, detention pond, etc.
- Sharpe Engineering estimated costs for Phase I development.

The future development of this 3.25 Acre Parcel will be discussed at our meeting.



DATE:
SCALE:
SUBMITTAL:
PROJECT:

MISS DIG SYSTEM
CALL UP BEFORE DIGGING
800-482-7171 OR 811
CONTACT THE MISS DIG SYSTEM AT LEAST 48 HOURS IN ADVANCE

THE INFORMATION CONTAINED HEREIN IS THE PROPERTY OF SHARPE ENGINEERING, INC. AND IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR MODIFICATION OF THIS INFORMATION WITHOUT THE WRITTEN CONSENT OF SHARPE ENGINEERING, INC. IS STRICTLY PROHIBITED. SHARPE ENGINEERING, INC. ACCEPTS NO LIABILITY FOR ANY DAMAGE OR INJURY TO PERSONS OR PROPERTY ARISING FROM THE USE OF THIS INFORMATION. SHARPE ENGINEERING, INC. IS NOT A PROFESSIONAL ENGINEER OR ARCHITECT IN THE STATE OF MICHIGAN.

DEVELOPED FOR:
OXFORD FIRE DEPARTMENT
96 N. WASHINGTON ST.
OXFORD MI 48371
248.363.3432

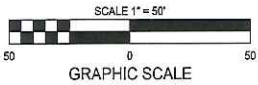
PLAN NAME:
**FIRE STATION NO.3
PHASE 1**

ZONING INFORMATION

PARCEL ID: 04-09-101-003
ZONING: SF-2
AREA: GROSS: 3.25 ACRES
NET: 1.69 ACRES
BUILDING SETBACKS: FRONT : 40'
SIDE : 50'
REAR : 50'

CITY: OXFORD TWP
COUNTY: OAKLAND
SECTION: 9
T-5-N, R-10-E

DATE SUBMITTED: 01/24/22
DATE SUBMITTED: 01/24/22
SCALE: 1" = 50'
SHEET: 01
PROJECT: 03.16.03



REVISIONS
NO.
DATE
DESCRIPTION

MISS DIG SYSTEM
 CALL 800-482-7171 OR 811
 CONTACT THE MISS DIG SYSTEM & WORKING
 DAYS IN ADVANCE

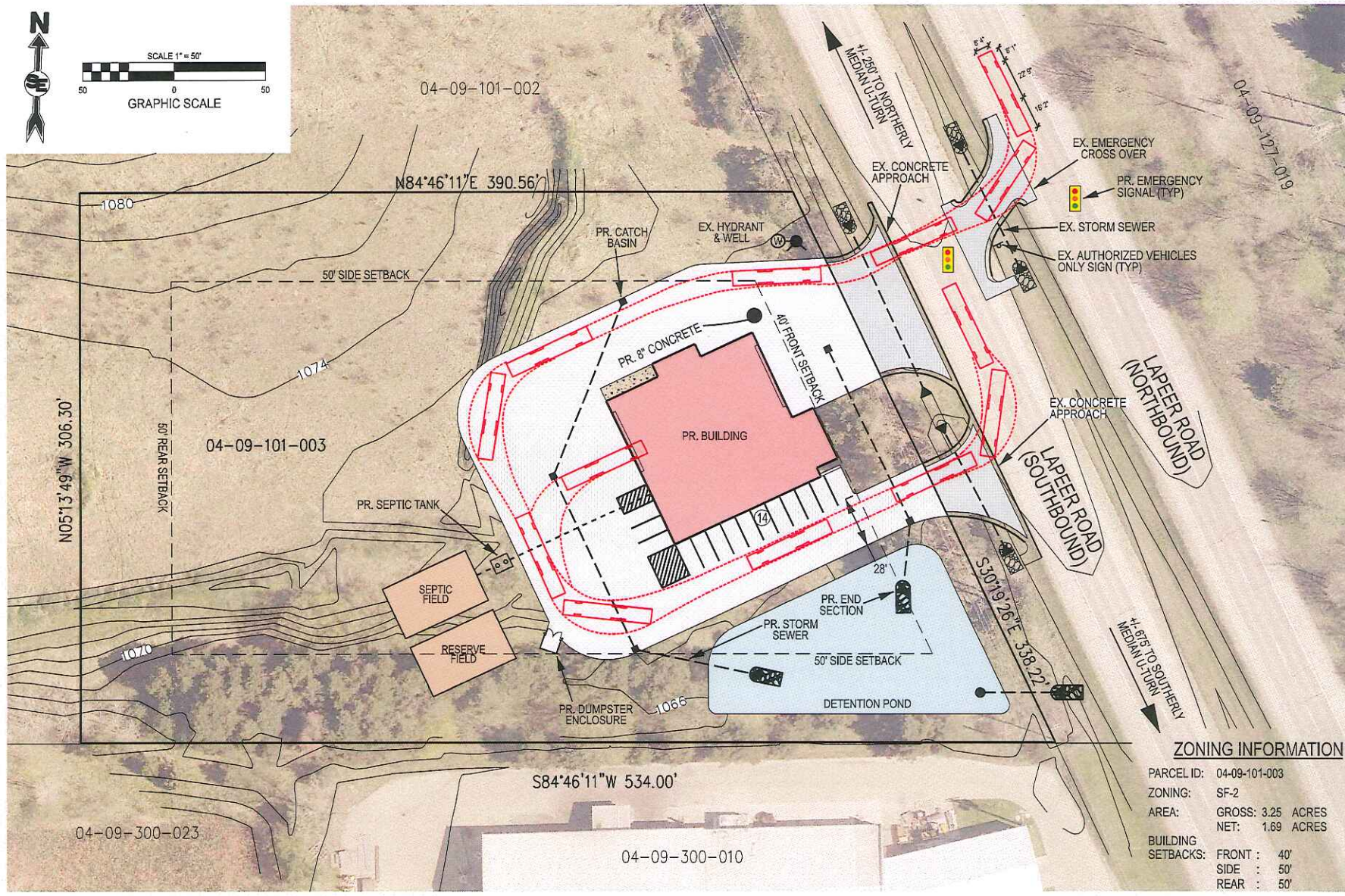
THE DESIGNER WARRANTS THE USE OF SHARPE ENGINEERING, INC. AND THEIR DESIGN SERVICES AND ACCEPTS THE USE OF THESE SERVICES AS A CONDITION OF THE CONTRACT AND ASSUMES ALL LIABILITY FOR ANY DAMAGE TO PERSONS OR PROPERTY CAUSED BY THE DESIGNER'S NEGLIGENCE OR INADEQUATE DESIGN. THE DESIGNER SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL INFORMATION PROVIDED TO THEM BY THE CLIENT AND FOR THE DESIGNER'S NEGLIGENCE OR INADEQUATE DESIGN. THE DESIGNER SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL INFORMATION PROVIDED TO THEM BY THE CLIENT AND FOR THE DESIGNER'S NEGLIGENCE OR INADEQUATE DESIGN.

DEVELOPED FOR:
 OXFORD FIRE DEPARTMENT
 95 N. WASHINGTON ST.
 OXFORD, OH 43087
 245.963.2442

PLAN NAME:
 FIRE STATION NO.3
 PHASE 2

CITY: OXFORD TWP
 COUNTY: OHIO
 SECTION: 9
 T-5-N, R-10-E

DATE SUBMITTED: 01/24/22
 DATE: 01/24/22
 SCALE: 1" = 50'
 SHEET: 01
 PROJECT: 013.18.03



ZONING INFORMATION

PARCEL ID: 04-09-101-003
 ZONING: SF-2
 AREA: GROSS: 3.25 ACRES
 NET: 1.69 ACRES
 BUILDING SETBACKS: FRONT : 40'
 SIDE : 50'
 REAR : 50'

S84°46'11"W 534.00'

04-09-300-010

04-09-300-023

04-09-101-003

04-09-101-002

04-09-127-019



SHARPE ENGINEERING

101 N. WASHINGTON • OXFORD, MI 48371
P. 248.877.2102 • SHARPE-ENGINEERING.COM

OXFORD FIRE STATION NO.3 - PHASE 1 CONSTRUCTION COST ESTIMATE for SITE WORK

Project: 013.16.03

Date: January 28, 2022

Description: Site grading, fire protection well, MDOT improvements, and gravel access lot

CONSTRUCTION COSTS

BID ITEM	QUANTITY	UNIT	UNIT PRICE	ESTIMATE
DEMOLITION				
Rem HMA Pvmnt	70	SY	\$40.00	\$2,800.00
Rem existing utility pole	1	EA	\$2,500.00	\$2,500.00
Rem & relocate roadway sign	1	EA	\$500.00	\$500.00
Rem tree	102	EA	\$250.00	\$25,500.00
SUBTOTAL - DEMOLITION				\$31,300
EARTHWORK				
Site grading	1	LS	\$50,000.00	\$50,000.00
SUBTOTAL - EARTHWORK				\$50,000
SOIL EROSION SEDIMENT CONTROL				
Sediment control fence	525	LF	\$2.00	\$1,050.00
Temp. stone access drive	1000	SF	\$3.50	\$3,500.00
SUBTOTAL - SOIL EROSION SEDIMENT CONTROL				\$4,550
WATER DISTRIBUTION				
Fire Protection Well @ 500 gpm	1	EA	\$30,000.00	\$30,000.00
SUBTOTAL - WATER DISTRIBUTION				\$30,000
STORM SEWER				
Storm sewer, 12", C76 CL-V	365	LF	\$70.00	\$25,550.00
End section, 12", Conc.	6	EA	\$500.00	\$3,000.00
Rip-Rap	40	SY	\$50.00	\$2,000.00
SUBTOTAL - STORM SEWER				\$30,550
AGGREGATES AND SAND				
Aggregate Parking Lot, 21AA, 8"	2,710	SY	\$15.00	\$40,650.00
21AA base, limestone, 8" (beneath conc)	630	SY	\$20.00	\$12,600.00
SUBTOTAL - AGGREGATES AND SAND				\$53,250

CONCRETE PAVEMENT

Pvmt, conc, 8"	630	SY	\$40.00	\$25,200.00
Spillway, conc	180	SF	\$20.00	\$3,600.00
Channel, conc	120	SF	\$20.00	\$2,400.00
Curb & Gutter, MDOT B2, 30"	315	LF	\$30.00	\$9,450.00
Curb & Guter, MDOT Valley, 30"	220	LF	\$25.00	\$5,500.00

SUBTOTAL - CONCRETE PAVEMENT**\$46,150****MISCELLANEOUS ITEMS**

Traffic Control	1	LS	\$10,000.00	\$10,000.00
Traffic Sign, "Emergency Vehicles Only"	2	EA	\$250.00	\$500.00
Install new utility pole	2	EA	\$7,500.00	\$15,000.00
Install new DTE transformer	1	EA	\$10,000.00	\$10,000.00

SUBTOTAL - MISCELLANEOUS ITEMS**\$35,500****LANDSCAPING**

Seeding using ex. topsoil	11,790	SY	\$1.50	\$17,685.00
Mulch Blanket	5,000	SY	\$2.00	\$10,000.00

SUBTOTAL - LANDSCAPING**\$27,685****SUBTOTAL - CONSTRUCTION COSTS****\$308,985****CONSTRUCTION CONTINGENCY (15%)****\$46,348****ESTIMATED TOTAL CONSTRUCTION COSTS****\$355,333**

This estimate should only be used for reference as material prices and Contractor's methods of bidding frequently change. The above listed estimates are based on previous experience, anticipated construction conditions, and our best projections as to what future prices may be. This is not a binding maximum price for the project.

Date: February 9, 2022

To: Board of Trustees

From: American Rescue Plan Act ("ARPA") Committee,
(Jon Nold, Margie Payne, Curtis Wright)

Re: ARPA Committee Fund Recommendations

Dear Board Members:

The ARPA Committee met and discussed the possible projects in which to use the ARPA funds provided to Oxford Township.

Currently, the Charter Township of Oxford is estimated to receive \$2,023,243.00 in ARPA funding (*estimate sheet attached*). Over \$1 million has been received to date and the Township Board has approved the allocation of ARPA Funds for the following projects (*Minutes attached*):

\$100,000.00 for Camp Oakland Sanitary Sewer Pump Station upgrade
\$300,000.00 for M-24 Sewer Line Extension

The ARPA Committee is recommending approval for the following:

- **\$100,000.00** for Fire Radios, and funding for proposed Fire Station #3.
- **\$100,000.00** for Cemetery Maintenance improvements (*including drainage, paving, and tree planting*).
- **\$150,000.00** for Ray Road Safety Path construction.

If these recommendations are approved the total APRA Fund allocation for projects will be \$750,000.00.

The following motion is offered for consideration of approval:

**I move to allocate American Rescue Plan Act funds for the following:
\$100,000.00 for Fire Radios, and funding for proposed Fire Station #3;
\$100,000.00 for Cemetery Maintenance improvements; and
\$150,000.00 for Ray Road Safety Path construction.**

American Rescue Plan Act

Eligible Funding Amounts for Non-Entitlement Units (NEUs)

Estimates Generated by the Michigan Department of Treasury as of June 17, 2021

Local Unit Code	Name	County	Population 2019	Funding Estimate
631130	Novi Township	Oakland	151	\$ 15,805
631140	Oakland Charter Township	Oakland	19,547	\$ 2,045,956
631150	Orion Charter Township	Oakland	36,627	\$ 3,833,695
631160	Oxford Charter Township	Oakland	19,330	\$ 2,023,243
631180	Rose Township	Oakland	6,452	\$ 675,322
631190	Royal Oak Charter Township	Oakland	2,418	\$ 253,089
631200	Southfield Township	Oakland	13	\$ 1,361
631210	Springfield Charter Township	Oakland	14,489	\$ 1,516,543
631240	White Lake Charter Township	Oakland	31,356	\$ 3,281,987
632005	Auburn Hills City	Oakland	24,748	\$ 2,590,337
632010	Berkley City	Oakland	15,366	\$ 1,608,337
632020	Birmingham City	Oakland	21,389	\$ 2,238,756
632030	Bloomfield Hills City	Oakland	3,997	\$ 418,360
632035	Village of Clarkston City	Oakland	921	\$ 96,400
632040	Clawson City	Oakland	11,845	\$ 1,239,799
632050	Farmington City	Oakland	10,491	\$ 1,098,078
632060	Ferndale City	Oakland	20,033	\$ 2,096,825
632070	Hazel Park City	Oakland	16,347	\$ 1,711,017
632080	Huntington Woods City	Oakland	6,265	\$ 655,748
632090	Keego Harbor City	Oakland	3,381	\$ 353,884
632095	Lake Angelus City	Oakland	307	\$ 32,133
632100	Lathrup Village City	Oakland	4,091	\$ 428,199
632110	Madison Heights City	Oakland	29,886	\$ 3,128,124
632140	Oak Park City	Oakland	29,431	\$ 3,080,500
632150	Orchard Lake Village City	Oakland	2,473	\$ 258,845
632160	Pleasant Ridge City	Oakland	2,425	\$ 253,821
632180	Rochester City	Oakland	13,296	\$ 1,391,673
632210	South Lyon City	Oakland	11,821	\$ 1,237,287
632220	Sylvan Lake City	Oakland	1,858	\$ 194,474
632240	Walled Lake City	Oakland	7,134	\$ 746,705
632250	Wixom City	Oakland	14,049	\$ 1,470,489
633010	Beverly Hills Village	Oakland	10,352	\$ 1,083,529
633020	Bingham Farms Village	Oakland	1,148	\$ 120,160
633040	Franklin Village	Oakland	3,246	\$ 339,754
633050	Holly Village	Oakland	6,149	\$ 643,607
633070	Lake Orion Village	Oakland	3,189	\$ 333,788
633080	Leonard Village	Oakland	409	\$ 42,809
633090	Milford Village	Oakland	6,515	\$ 681,916
633100	Ortonville Village	Oakland	1,443	\$ 151,037
633110	Oxford Village	Oakland	3,556	\$ 372,201
633130	Wolverine Lake Village	Oakland	4,783	\$ 500,630
641010	Benona Township	Oceana	1,434	\$ 150,095
641020	Claybanks Township	Oceana	776	\$ 81,223
641030	Colfax Township	Oceana	462	\$ 48,357
641040	Crystal Township	Oceana	850	\$ 88,968
641050	Elbridge Township	Oceana	980	\$ 102,575
641060	Ferry Township	Oceana	1,295	\$ 135,546
641070	Golden Township	Oceana	1,752	\$ 183,379

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 13, 2021

Camp Oakland Sanitary Sewer Pump Station Upgrade – Engineer Sharpe

Treasurer Ferrari moved, Trustee Nold seconded, to authorize Sharpe Engineering and the Oakland County Water Resources Commission to proceed with the design upgrades to the Crossroads sanitary sewer pump station in an amount not to exceed \$100,000.00 to be paid from the American Rescue Plan Act funds should they be allocated, otherwise the not to exceed \$100,000.00 will be paid from the Sewer Fund.

Roll call:

Ayes: Curtis, Wright, Nold, Ferrari, Charles, Payne, Dunn

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 12, 2022

Request for ARPA Funds for M-24 Sewer Line Extension

Treasurer Ferrari moved, Trustee Nold seconded, to allocate \$300,000.00 of the American Rescue Plan Act funds toward the construction of a sanitary sewer line along North M-24 Highway from the existing 18" sanitary sewer line to the Brabb-Dewey Subdivision.

Roll call:

Ayes: Payne, Colvin, Charles, Ferrari, Nold, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

Date: February 9, 2022

To: Board of Trustees

From: Jack Curtis Supervisor

Re: Township Office Lighting upgrade

Dear Board Members:

I am proposing to upgrade the existing lighting in the Oxford Township office to Light Emitting Diode ("LED") lighting.

Attached is a quote for the LED lights, and a proposal for the removal of the existing lights and installation of the new LED lights.

The following motion is offered for consideration of approval:

I move to approve the quote from JT Electrical Supply for the purchase of 76 Go Green LED basket fixtures at the cost of \$50.00 per fixture, and to approve the proposal from Velucci Electric LLC in the amount of \$3,600.00 for the removal and disposal of the existing lighting and installation of the new LED basket fixtures.

The total cost for the project shall be expensed to General Fund account 101-265-976.000 Township Building & Grounds – Additions & Improvements.



ELECTRICAL SUPPLY

3606 THOMAS RD. / OXFORD, MI 48371

DETROIT (313) 962-5300 / OXFORD (248) 628-6999 / FAX (248) 628-8957

Date: 1-31-12

FAX COVER SHEET

Message To: Name: Rich V / Jack Curtis

Number of pages including cover sheet _____

Company: OXFORD Twp.

Message From: Name: John

Fax No: _____

Fax # 248-628-8957

Subject: LED Lighting

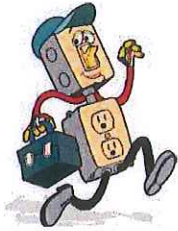
76 - ETL DI03 - 24/LW/3Y/YDM

GO Green LED Rasket Fixtures

0-10V Dimming

50,00 EA

all new 95 per sample



Vellucci Electric, LLC

418 Haliburton Street
Lake Orion, MI 48362
248-431-1506

Date	Proposal #
1/31/2022	3507

Oxford Township Hall
P.O. Box 3
300 Dunlap Road
Oxford, MI 48371

Proposal

Description	Total
Labor to R&R 75 -2x4 Lay in lights In office area Will hall away old lights. Cardboard from new lights will be placed in township dumpster, along with old lamps. Work will be done during normal operating hours.	3,600.00
<p style="text-align: center;"> Looking forward to doing business with you. Note: This proposal expires 30 days after the above date. Prices subject to change due to copper fluctuation. Electrical fixtures not included. All devices will be standard. Exhaust fans will be ducted by other. </p>	Total \$3,600.00

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: _____

Date of Acceptance: _____/_____/2022