

AGENDA
City Council Meeting
Tuesday, June 11, 2024
119 Maxwell Road (West), Hackberry, Texas 75036, 7:00 P.M.

- 1. CALL TO ORDER**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. FLAG**

(Time will be allowed for anyone wishing not to participate in the invocation to step outside and will be notified when the invocation is completed. Anyone wishing to give the invocation at future meetings is welcome to contact City Hall to make arrangements.)

3. Public Comments:

A person may address the Council on items not on the printed agenda. Comments are limited to three (3) minutes. The Council may not comment or deliberate regarding such statements or comment during this period. Any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. Persons wishing to speak on any posted agenda item may do so at this time or when the individual item is opened for consideration by the Council. Speakers will be limited to three (3) minutes unless a longer period is allowed by law for use of a translator. Persons wishing to speak must complete a speaker card identifying the agenda item that they wish to speak about and provide that card to the City Administrator so that they may be recognized by the mayor at the appropriate time.

4. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Hackberry Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately.

4.1. Consider approval of Minutes from May 14, 2024, City Council Meeting

4.2. Consider approval of Financial Statements for May 2024

5. Consider approval of Resolution No. 210-24 establishing updated signatories for accounts with the First United Bank; and, providing an effective date.

6. Executive Session. As authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 51, et. Seq., the City Council will recess into Closed or Executive Session to discuss the following:

- a) **Section 551.071 (2) Consultation with Attorney, and 551.074 personnel Matters.** Consultation with the City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; and Deliberation regarding the appointment, employment, evaluation, reassignment,

duties, discipline or dismissal of public officer or employee or to hear a complaint or charge against an officer or employee.

- (i) City Administrator Position and Job Duties
- (ii) Employment Agreement with Shelly Green
- (iii) Assistant to City Administrator Position and Job Description

b) **Reconvene into Regular Session.** In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

c) **Action taken in Executive Session**

7. Consider and act on adopting Ordinance No. 339-24, an Ordinance of the City of Hackberry, Texas, amending Ordinance No. 337-24, adopting the 2023-2024 to appropriate funds for a position in the City Administrator's Office; approving a job description for the position and appointing Brenda Lewallen to the new position; providing a Severability Clause; providing a Repealing Clause; and, providing an Effective date.
8. Consider and act on adopting Ordinance 340-24 of the City of Hackberry, Texas, repealing Ordinance no. 164-07, the City Administrator Position, and adopting a new ordinance providing for the Office of City Administrator, establishing duties and adopting a job description; and providing an effective date.
9. Consider and action on approving an Employment Agreement between the City of Hackberry and Shelly Green.

Notice is hereby given that the City Council may convene into closed executive session at any time regarding any item posted on the agenda as legally permissible under Section 551.071, "Consultation with Attorney", of Chapter 551 of the Texas Government Code, the "Texas Open Meetings Act".

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin boards at the City Hall of the City of Hackberry, Texas, and that said Notice was posted on/or before 5:00 p.m. on June 7, 2024.

Shelly Green, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at 972-292-3223 or cityadmin@cityofhackberry.net for further information.