



Grand Ledge City Council

REGULAR MEETING AGENDA
MONDAY, 09 MARCH 2026 – 7:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

- I. ROLL CALL OF CITY COUNCIL** – Mayor Keith Mulder; Mayor Pro-Tem Rick Lantz; and Council Members Brett Gillespie, Tom Jancek, Dave Logel, Lynne MacDowell, and Don Willems

- II. PLEDGE OF ALLEGIANCE** – Any person(s) attending may participate in reciting the Pledge of Allegiance to the American Flag. The Mayor may choose to designate, with their consent, a Council Member or a person attending to lead the Pledge of Allegiance. The City Council shall not require any Council Member(s) or person(s) attending to recite the Pledge of Allegiance.

- III. AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation. The Rules of City Council prohibit the City Council from debating or discussing issues with the public. The City Council requests county, state, and federal elected or appointed government officials address the City Council during Item VI, to allow for interaction.

- IV. APPROVAL OF CONSENT AGENDA** – The City Council approves items listed on the consent agenda by a single roll call vote without debate. If any Council Member desires to debate any item listed on the consent agenda, they may remove the item and place it on the regular agenda for consideration in due order.
 - A. Motion** – To approve the Monday, 09 March 2026 City Council consent agenda, as follows:
 - i. Financial transactions and bills.
 - ii. Monday, 23 February 2026 City Council minutes.

- V. REGULAR AGENDA** – The City Council may remove any item from or add any item to the regular agenda or approve the agenda without changes.
 - A. Motion** – To approve the Monday, 09 March 2026 regular City Council agenda.

VI. COMMITTEE AND BOARD REPORTS – Council Members and staff may report on discussions and actions of committees and boards. The City Council invites county, state, and federal elected or appointed government officials to address the City Council at this time, to allow for interaction.

Abrams Municipal Airport Advisory Commission

Parks and Recreation Commission

Planning Commission

VII. STAFF REPORTS – The City Council may receive reports from various department heads.

Manager's Office

Community Development Office

Department of Public Services

Assessing Department

Building Department

A. Motion – To receive and place on file the February 2026 staff reports from the Manager's Office, Community Development Office, Department of Public Services, Assessing Department, and Building Department.

VIII. UNFINISHED BUSINESS – The City Council may again debate any item(s) under its authority previously debated but not finally disposed of and may or may not act upon the item(s) as indicated.

A. Resolution – To approve a Five-Year Extension and Amendment of the City Manager Employment Agreement with Adam Smith.

IX. NEW BUSINESS – The City Council may debate any item(s) under its authority not previously debated and may or may not act upon the item(s) as indicated.

A. Motion – To schedule a public hearing for the 23 March 2026 City Council meeting on an application to the Michigan Natural Resources Trust Fund (MNRTF) for the Grand Ledge Ball Park Phase III development project.

B. Resolution – To assert the right of City Council to approve or reject the Master Plan.

C. Motion – To introduce and set a public hearing for the 23 March 2026 City Council meeting on an ordinance repealing City Code, Chapter 16 – Environment, Article VI – Noxious Weeds and replacing it with Article VI – Prohibited Vegetation.

- X. AUDIENCE PARTICIPATION** – Any persons attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation. The Rules of City Council prohibit the City Council from debating or discussing issues with the public.
- XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL** – The Mayor may make appointments and reappointments to boards and committees, may report on subjects referred by Council Members, staff, and residents, and may comment on any subject. Council Members may report on subjects referred by residents and may comment on any subject.
- XII. CLOSED SESSION** – The Open Meetings Act allows the City Council to discuss certain subjects without the presence of the public. The City Council may request a staff member or any other person the City Council determines to be necessary, by a majority of the Council Members present, to attend the Closed Session. Once the Closed Session has ended, the City Council will resume the regular meeting.
- XIII. ADJOURNMENT** – When the City Council has completed all items listed on the approved agenda, the presiding officer may ask for a motion to adjourn the meeting. If the time is significantly late and items remain on the approved agenda, the presiding officer may ask for a motion to adjourn the meeting to another specific date, time, and place at which to resume and complete the approved agenda.

The meeting will be held in person, per the Open Meetings Act, and will also be livestreamed via Zoom for informational purposes only. The public is invited to attend in person to participate and offer comments. Written comments can also be submitted to the City Clerk at 310 Greenwood St., Grand Ledge MI 48837, or cityhall@cityofgrandledge.com.

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/88917716396>

Phone one-tap:

+16468769923,,88917716396# US (New York), +16469313860,,88917716396# US

Join via audio:

+1 646 876 9923 US (New York), +1 646 931 3860 US, +1 301 715 8592 US (Washington DC), +1 305 224 1968 US, +1 309 205 3325 US, +1 312 626 6799 US (Chicago), +1 386 347 5053 US, +1 408 638 0968 US (San Jose), +1 507 473 4847 US, +1 564 217 2000 US, +1 669 444 9171 US, +1 669 900 6833 US (San Jose), +1 689 278 1000 US, +1 719 359 4580 US, +1 253 205 0468 US, +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 360 209 5623 US

Webinar ID: 889 1771 6396

International numbers available: <https://us02web.zoom.us/j/88917716396>

**COMMITTEE OF THE WHOLE AGENDA
MONDAY, 09 MARCH 2026
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. ROLL CALL OF CITY COUNCIL** – Mayor Keith Mulder; Mayor Pro-Tem Rick Lantz; and Council Members Brett Gillespie, Tom Jancek, Dave Logel, Lynne MacDowell, and Don Willems
- II. FISCAL YEAR 2027 ANNUAL BUDGET**



Gregory Newman, City Clerk

THE GRAND LEDGE CITY COUNCIL WILL HOLD ITS NEXT REGULAR MEETING ON MONDAY, 23 MARCH 2025, AT 7:00 P.M., IN THE COUNCIL CHAMBERS, CITY HALL, 310 GREENWOOD ST., GRAND LEDGE MI 48837.

VENDOR NAME	DESCRIPTION	AMOUNT
A N' D SIGNS, LLC	SUPPLIES	80.54
ACE HARDWARE #421150 POLICE *	SUPPLIES	49.61
AMERICAN WATER WORKS ASSOICATION	MEMBERSHIP DUES	443.00
APPLIED INNOVATION	PROFESSIONAL SERVICE	621.32
BOOMER THERAPY	K-9	15.00
CAPITOL AREA MUNICIPAL CLERKS ASSOC *	MEMBERSHIP DUES	20.00
CHRISTOPHER BENNETT	REIMBURSEMENT	250.00
CINTAS *	UNIFORMS/SUPPLIES	1,053.25
CORE & MAIN LP *	SUPPLIES	3,395.50
CUMMINS SALES AND SERVICE	PROFESSIONAL SERVICE	2,926.06
DELTA DENTAL	PROFESSIONAL SERVICE	4,493.15
E T MACKENZIE COMPANY	PROFESSIONAL SERVICE	15,997.50
EATON COUNTY DRAIN COMMISSIONER	PROFESSIONAL SERVICE	23,086.28
FASTENAL COMPANY	SUPPLIES	199.92
FLEETPRIDE	SUPPLIES	391.96
FLUID CONNECTIONS, INC. *	SUPPLIES	533.94
GIFFELS WEBSTER	PROFESSIONAL SERVICE	2,855.00
GILBERT SALES AND SERVICE, INC.	PROFESSIONAL SERVICE	236.00
GOODYEAR TIRE AND RUBBER COMPANY	PROFESSIONAL SERVICE	2,391.18
HOTSY EQUIPMENT COMPANY	SUPPLIES	2,094.35
HUBBELL, ROTH AND CLARK, INC.	PROFESSIONAL SERVICE	54,686.67
HYDROCORP *	PROFESSIONAL SERVICE	5,390.00
JONS TO GO *	SUPPLIES	1,050.00
KENDALL ELECTRIC INC	PROFESSIONAL SERVICE	63.27
LANSING SANITARY SUPPLY, INC.	SUPPLIES	201.33
LST CONSTRUCTION, LLC	PROFESSIONAL SERVICE	244,182.42
MCGINTY, HITCH, PERSON, ANDERSON	PROFESSIONAL SERVICE	3,018.50
MENARDS - LANSING WEST *	SUPPLIES	308.76
MICHIGAN CAT *	SUPPLIES	368.33
MID MICH ASSOC OF CHIEFS OF POLICE *	PROFESSIONAL SERVICE	100.00
MOTION INDUSTRIES INC	SUPPLIES	119.31
NORTH CENTRAL LABORATORIES *	PROFESSIONAL SERVICE	387.16
OUTDOOR EQUIPMENT CO.	SUPPLIES	499.99
OVERHEAD DOOR OF LANSING	SUPPLIES	732.60
PERCEPTIVE CONTROLS	PROFESSIONAL SERVICE	632.50
QUALITY METAL SALES, LLC	SUPPLIES	1,602.21
QUALITY TIRE, INC.	PROFESSIONAL SERVICE	82.00
RADIANT COMMUNICATIONS CORP.	SUPPLIES	3,245.72
STAPLES BUSINESS ADVANTAGE	SUPPLIES	113.97
STATE OF MICHIGAN - EGLE	PROFESSIONAL SERVICE	100.00

STATE OF MICHIGAN JUDICIAL DISTRICT	PROFESSIONAL SERVICE	500.00
SYSTEMS SPECIALTIES	SUPPLIES	2,228.18
THE WOODHILL GROUP, LLC *	PROFESSIONAL SERVICE	5,513.30
THRUN LAW FIRM, P.C.	PROFESSIONAL SERVICE	2,208.00
TRANSUNION RISK AND ALTERNATIVE	PROFESSIONAL SERVICE	100.00
UM HEALTH - SPARROW OCC. HEALTH	PROFESSIONAL SERVICE	380.00
UNITED RENTALS (NORTH AMERICA) INC. *	SUPPLIES	85.00
USA BLUE BOOK *	SUPPLIES	1,816.16
VERIZON WIRELESS	PROFESSIONAL SERVICE	926.69
WATER SOLUTIONS UNLIMITED, INC.	SUPPLIES	195.00
WATSON TOOLS, LLC *	SUPPLIES	194.90
WEX BANK	PROFESSIONAL SERVICE	6,178.11
WILLIAMS & WORKS *	PROFESSIONAL SERVICE	28,349.94
	TOTAL	426,693.58

TAX PAYMENTS	DESCRIPTION	AMOUNT
EATON COUNTY TREASURER *	TAX DISBURSEMENT	314,218.24
EATON RESA *	TAX DISBURSEMENT	158,821.65
GRAND LEDGE AREA DISTRICT LIBRARY	TAX DISBURSEMENT	81,472.42
GRAND LEDGE AREA EMERGENCY	TAX DISBURSEMENT	334,055.05
GRAND LEDGE PUBLIC SCHOOLS *	TAX DISBURSEMENT	221,852.79
LANSING COMMUNITY COLLEGE	TAX DISBURSEMENT	2,241.45
DONALD NELSON	TAX REFUND	3,686.79
	TOTAL	1,116,348.39

MARCH BOND ACH PAYMENTS		
VENDOR NAME	DESCRIPTION	AMOUNT
ARGENT INSTITUTIONAL TRUST	BOND PAYMENT	221,746.88
MICHIGAN FINANCE AUTHORITY	BOND PAYMENT	378,451.67
	TOTAL	<u>600,198.55</u>

GRAND TOTAL 2,143,240.52

OTHER ACH PAYMENTS REPORTED 2ND MEETING OF MONTH

* DENOTES MULTIPLE INVOICES

City of Grand Ledge		
Winter 2025 Tax Disbursement Due to Eaton County Treasurer		
Feb 1-15, 2026		
Tax Distribution Amounts/Description		City of Grand Ledge Account Number
\$47,715.30	Real and Personal- Eaton County Jail	703-000-222.000
\$64,819.51	Real and Personal- Eaton County 911	703-000-222.000
\$17,033.45	Real and Personal - Eaton County EATRAN	703-000-222.000
\$23,880.58	Real and Personal - Eaton County Juvenile	703-000-222.000
\$8,512.25	Real and Personal - Eaton County Medical Care	703-000-222.000
\$102,252.59	Real and Personal- Eaton County Roads	703-000-222.000
\$34,116.98	Real and Personal- Eaton County Parks	703-000-222.000
\$0.00	IFT - Eaton County Jail	703-000-222.000
\$0.00	IFT - Eaton County 911	703-000-222.000
\$0.00	IFT - Eaton County EATRAN	703-000-222.000
\$0.00	IFT - Eaton County Juvenile	703-000-222.000
\$0.00	IFT - Eaton County Medical Care	703-000-222.000
\$0.00	IFT - Eaton County Roads	703-000-222.000
\$0.00	Real - Eaton County Parks	703-000-222.000
\$0.00	Special Assessment - Deer	703-000-220.000
\$4,981.35	Special Assessment - John Earl	703-000-220.000
\$0.00	Special Assessment - John Earl Supple	703-000-220.000
\$0.00	Special Assessment - Lumbert	703-000-220.000
\$0.00	Special Assessment - Pingel Branch IC	703-000-220.000
\$0.00	Special Assessment - Reed IC	703-000-220.000
\$0.00	Special Assessment - Willow Hills Blvd.	703-000-220.000
\$0.00	Special Assessment - Waldo Drain	703-000-220.000
\$0.00	Special Assessment - Waldo No. 2	703-000-220.000
\$0.00	Special Assessment - Whitney	703-000-220.000
\$0.00	Special Assessment - Woodview Drain	703-000-220.000
\$4,230.06	Special Assessment - Woodview Estates	703-000-220.000
\$0.00	Special Assessment - Russell Drain	703-000-220.000
\$0.00	Special Assessment - Beasore and Maie	703-000-220.000
\$0.00	Special Assessment - Husted - Landenb	703-000-220.000
	Interest	704-000-000-221-103
\$307,542.07	Total Due To (From)	

B
3/2/26
APG

CITY OF GRAND LEDGE

Winter 2025 Tax Disbursement Due to Grand Ledge Public Schools

Feb 1-15, 2026

<u>Tax Distribution Amounts/Description</u>		<u>City of Grand Ledge Account Number</u>
\$192,357.83	Real and Personal - School Debt	703-000-225.001
\$26,969.18	Real and Personal- School Bldg. & Site	703-000-225.001
\$0.00	IFT - School Debt	703-000-225.001
\$0.00	IFT - School School Bldg. & Site	703-000-225.001
\$0.00	Clinton Co. Real - School Debt	703-000-225.001
\$0.00	Clinton Co. Real - School Sinking	703-000-225.001
	Interest	703-000-221.103
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\$219,327.01	Total Due To (From)	


 3/2/26


City of Grand Ledge		
Winter 2025 Tax Disbursement Due to Grand Ledge Area Emergency Services Authority		
Feb 1-15, 2026		
<u>Tax Distribution Amounts/Description</u>	<u>City of Grand Ledge Account Number</u>	
334,055.05	Real & Personal- GLAESA Voted	703-000-230-001
-	Clinton County	703-000-230-001
-	IFT -	703-000-230-001
-	Interest & Penalty	703-000-221-103
<u>334,055.05</u>	Total Due To (From)	

BL
3/2/26

ARS

CITY OF GRAND LEDGE						
Winter 2025 Tax Disbursement Due To Grand Ledge District Library						
Feb 1-15, 2026						
<u>Tax Distribution Amounts/Description</u>				<u>City of Grand Ledge Account Number</u>		
81,472.42	Real & Personal - District Library			703-000-223.001		
0.00	IFT Taxes			703-000-223.001		
0.00	Clinton County Real			703-000-223.001		
\$ -	Interest			703-000-221-103		
81,472.42	Total Due To (From)					

81
3/2/26

ARS

City of Grand Ledge
Winter 2025 Tax Disbursement Due to Eaton RESA
Feb 1-15, 2026

<u>Tax Distribution Amounts/Description</u>		<u>City of Grand Ledge Account Number</u>
6,025.04	Real and Personal - Allocated	703-000-234.000
121,222.24	Real and Personal- Special Education	703-000-234.000
30,201.43	Real and Personal - Vocational Education	703-000-234.000
0.00	IFT - Allocated	703-000-234.000
0.00	IFT - Special Education	703-000-234.000
0.00	IFT - Vocational Education	703-000-234.000
0.00	Clinton County - Operating	703-000-234.000
0.00	Clinton County - Spec. Ed.	703-000-234.000
0.00	Clinton County - Voc Ed	703-000-234.000
<u>0.00</u>	Interest	703-000-221.103
<u>\$ 157,448.71</u>	Total Due To (From)	

B
3/2/26

APS



TO: City Council

FROM: David Gutchess, Public Services Superintendent

DATE: March 4, 2026

RE: Wastewater Treatment Plant Construction Engineering

In the bills to be paid at the March 9, 2026 Council meeting is an invoice received from HRC Engineers in the amount of \$54,686.67 The contract with HRC was approved by council for Construction Engineering of the WWTP expansion project in the not to exceed amount of \$1.7 million at the April 14, 2025 Council meeting.



HUBBELL, ROTH & CLARK, INC.
 CONSULTING ENGINEERS
 PO BOX 824
 BLOOMFIELD HILLS, MICHIGAN 48303-0824
 (248) 454-6300

March 3, 2026
 Project No: 20221119.13
 Invoice No: 0235705

CITY OF GRAND LEDGE
 310 GREENWOOD STREET
 GRAND LEDGE, MI 48837

405-542-974.999

ATTN: DAVID GUTCHESS, PUBLIC SERVICES SUPERINTENDENT
 WASTEWATER TREATMENT PLANT IMPROVEMENTS DESIGN REVIEW
 20221119.13 - CONSTRUCTION ADMINISTRATION

Professional Services for period ending February 14, 2026
Professional Personnel

Totals	Hours	Amount	
	113.50	14,602.32	
Total Labor			14,602.32

Consultants

Consultant Reimbursable			
2/9/2026	CENTURY A and E CORPORATION	PROFESSIONAL SERVICES	2,265.25
2/16/2026	CENTURY A and E CORPORATION	PROFESSIONAL SERVICES	3,574.25
	Total Consultants	1.0 times	5,839.50
		Total this Project	\$20,441.82

20221119.12 - SHOP DRAWING

Professional Personnel

Totals	Hours	Amount	
	127.50	17,002.98	
Total Labor			17,002.98
		Total this Project	\$17,002.98

20221119.18 - RESIDENT ENGINEERING

Professional Personnel

Totals	Hours	Amount	
	155.50	17,241.87	
Total Labor			17,241.87
		Total this Project	\$17,241.87

Billing Limits

	Current	Prior	To-Date
Total Billings	54,686.67	508,164.33	562,851.00
Limit			1,700,000.00
Remaining			1,137,149.00

Total Due this Invoice	\$54,686.67
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Billing Backup

HUBBELL, ROTH & CLARK, INC.

Invoice 0235705 Dated 3/3/2026

Tuesday, March 3, 2026

1:41:18 PM

Professional Personnel

			Hours			Amount
02860	ARSENAULT, JOEL	2/11/2026	3.00	120.87		362.61
02813	BULLOCH, TERRA	2/11/2026	5.00	78.00		390.00
02813	BULLOCH, TERRA	2/12/2026	.50	78.00		39.00
02813	BULLOCH, TERRA	2/13/2026	2.00	78.00		156.00
02637	COLE, JOSHUA	1/19/2026	4.00	115.50		462.00
02637	COLE, JOSHUA	1/21/2026	4.00	115.50		462.00
02637	COLE, JOSHUA	1/22/2026	1.00	115.50		115.50
02637	COLE, JOSHUA	1/23/2026	3.00	115.50		346.50
02637	COLE, JOSHUA	1/26/2026	2.00	115.50		231.00
02637	COLE, JOSHUA	1/27/2026	5.00	115.50		577.50
02637	COLE, JOSHUA	1/28/2026	5.00	115.50		577.50
02637	COLE, JOSHUA	1/29/2026	2.00	115.50		231.00
02637	COLE, JOSHUA	2/3/2026	1.00	115.50		115.50
02637	COLE, JOSHUA	2/4/2026	3.00	115.50		346.50
02637	COLE, JOSHUA	2/5/2026	1.00	115.50		115.50
02637	COLE, JOSHUA	2/6/2026	1.00	115.50		115.50
02637	COLE, JOSHUA	2/9/2026	5.50	115.50		635.25
02637	COLE, JOSHUA	2/10/2026	4.00	115.50		462.00
02637	COLE, JOSHUA	2/11/2026	4.00	115.50		462.00
02637	COLE, JOSHUA	2/12/2026	2.00	115.50		231.00
01773	CRIST, CHRISTA	2/6/2026	.50	166.80		83.40
02864	GARRETT, CODY	1/19/2026	.50	95.22		47.61
02864	GARRETT, CODY	1/30/2026	1.00	95.22		95.22
02495	MANSER, EVAN	2/11/2026	1.50	128.22		192.33
02819	MCNAMARA, MICHAEL	2/3/2026	.50	117.60		58.80
02819	MCNAMARA, MICHAEL	2/11/2026	6.00	117.60		705.60
01854	SNEATHEN, TODD	1/19/2026	1.00	165.00		165.00
01854	SNEATHEN, TODD	2/2/2026	1.00	165.00		165.00
02541	URQUHART, DOUGLAS	1/19/2026	1.00	153.00		153.00
02541	URQUHART, DOUGLAS	1/20/2026	2.00	153.00		306.00
02541	URQUHART, DOUGLAS	1/21/2026	2.00	153.00		306.00
02541	URQUHART, DOUGLAS	1/22/2026	.50	153.00		76.50
02541	URQUHART, DOUGLAS	1/23/2026	1.00	153.00		153.00
02541	URQUHART, DOUGLAS	1/27/2026	2.00	153.00		306.00
02541	URQUHART, DOUGLAS	1/28/2026	2.00	153.00		306.00
02541	URQUHART, DOUGLAS	1/29/2026	3.00	153.00		459.00
02541	URQUHART, DOUGLAS	2/2/2026	2.00	153.00		306.00
02541	URQUHART, DOUGLAS	2/3/2026	2.00	153.00		306.00
02541	URQUHART, DOUGLAS	2/4/2026	3.00	153.00		459.00
02541	URQUHART, DOUGLAS	2/5/2026	1.00	153.00		153.00

Project	20221119.13	CONSTRUCTION ADMIN WWTP DESIGN REVIEW			Invoice	0235705
02541	URQUHART, DOUGLAS	2/6/2026	3.00	153.00	459.00	
02541	URQUHART, DOUGLAS	2/9/2026	4.00	153.00	612.00	
02541	URQUHART, DOUGLAS	2/10/2026	2.00	153.00	306.00	
02541	URQUHART, DOUGLAS	2/11/2026	7.00	153.00	1,071.00	
02541	URQUHART, DOUGLAS	2/12/2026	3.00	153.00	459.00	
02541	URQUHART, DOUGLAS	2/13/2026	3.00	153.00	459.00	
Totals			113.50		14,602.32	
Total Labor						14,602.32

Consultants

Consultant Reimbursable

AP 0143171	2/9/2026	☐ CENTURY A and E CORPORATION / PROFESSIONAL SERVICES	2,265.25
AP 0143229	2/16/2026	☐ CENTURY A and E CORPORATION / PROFESSIONAL SERVICES	3,574.25

Total Consultants **1.0 times** **5,839.50** **5,839.50**

Total this Project **\$20,441.82**

Professional Personnel

			Hours	Amount
02637	COLE, JOSHUA	1/19/2026	4.00	462.00
02637	COLE, JOSHUA	1/20/2026	4.00	462.00
02637	COLE, JOSHUA	1/21/2026	4.00	462.00
02637	COLE, JOSHUA	1/23/2026	2.00	231.00
02637	COLE, JOSHUA	1/26/2026	2.50	288.75
02637	COLE, JOSHUA	1/27/2026	1.50	173.25
02637	COLE, JOSHUA	1/28/2026	3.00	346.50
02637	COLE, JOSHUA	2/2/2026	2.50	288.75
02637	COLE, JOSHUA	2/3/2026	1.00	115.50
02637	COLE, JOSHUA	2/4/2026	3.00	346.50
02637	COLE, JOSHUA	2/6/2026	1.00	115.50
02637	COLE, JOSHUA	2/11/2026	4.00	462.00
02637	COLE, JOSHUA	2/12/2026	4.00	462.00
02637	COLE, JOSHUA	2/13/2026	2.50	288.75
02704	DARWICHE, MEHDI	1/22/2026	.50	55.50
02540	HERRLE, SEAN	1/20/2026	2.50	380.85
02540	HERRLE, SEAN	1/21/2026	1.50	228.51
02540	HERRLE, SEAN	1/22/2026	1.50	228.51
02540	HERRLE, SEAN	1/23/2026	1.50	228.51
02540	HERRLE, SEAN	1/26/2026	.50	76.17
02540	HERRLE, SEAN	1/27/2026	1.00	152.34
02540	HERRLE, SEAN	1/28/2026	2.50	380.85
02540	HERRLE, SEAN	1/29/2026	1.50	228.51
02540	HERRLE, SEAN	1/30/2026	2.00	304.68
02540	HERRLE, SEAN	2/4/2026	2.00	297.84
02540	HERRLE, SEAN	2/5/2026	.50	74.46
02540	HERRLE, SEAN	2/6/2026	3.50	521.22
02540	HERRLE, SEAN	2/9/2026	.50	74.46
02495	MANSER, EVAN	1/20/2026	4.00	518.51

Project	20221119.13	CONSTRUCTION ADMIN WWTP DESIGN REVIEW			Invoice	0235705
02495	MANSER, EVAN	1/26/2026	.50	129.63	64.82	
02495	MANSER, EVAN	1/27/2026	.50	129.63	64.82	
02495	MANSER, EVAN	2/6/2026	1.00	128.22	128.22	
02495	MANSER, EVAN	2/9/2026	2.50	128.22	320.55	
02495	MANSER, EVAN	2/13/2026	1.50	128.22	192.33	
02819	MCNAMARA, MICHAEL	1/21/2026	4.00	117.03	468.12	
02819	MCNAMARA, MICHAEL	1/30/2026	3.00	117.03	351.09	
02819	MCNAMARA, MICHAEL	2/6/2026	1.00	117.60	117.60	
02275	ROSKELLEY, MICHAEL	1/21/2026	2.00	155.37	310.74	
02223	SCHREIBER, FRED	1/19/2026	.50	165.00	82.50	
02223	SCHREIBER, FRED	1/30/2026	.50	165.00	82.50	
02910	WALKER, DANDRE	1/21/2026	1.50	142.83	214.24	
02910	WALKER, DANDRE	1/23/2026	6.00	142.83	856.98	
02910	WALKER, DANDRE	1/26/2026	9.00	142.83	1,285.47	
02910	WALKER, DANDRE	1/27/2026	7.00	142.83	999.81	
02910	WALKER, DANDRE	1/28/2026	6.00	142.83	856.98	
02910	WALKER, DANDRE	1/29/2026	6.00	142.83	856.98	
02910	WALKER, DANDRE	1/30/2026	1.50	142.83	214.25	
02910	WALKER, DANDRE	2/3/2026	1.00	139.71	139.70	
02910	WALKER, DANDRE	2/4/2026	4.50	139.71	628.70	
02910	WALKER, DANDRE	2/12/2026	2.50	139.71	349.28	
02843	WARAKSA, NEIL	1/19/2026	1.00	161.88	161.88	
	Totals		127.50		17,002.98	
	Total Labor					17,002.98
				Total this Project		\$17,002.98

Professional Personnel

			Hours		Amount
02637	COLE, JOSHUA	2/3/2026	6.00	115.50	693.00
02637	COLE, JOSHUA	2/6/2026	6.00	115.50	693.00
02222	PRATT, JEFFREY	2/2/2026	3.50	130.80	457.80
01614	SMITH, SYDNEY	1/20/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	1/21/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	1/22/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	1/27/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	1/28/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	1/29/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	2/3/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	2/4/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	2/5/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	2/10/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	2/11/2026	1.00	159.90	159.90
01614	SMITH, SYDNEY	2/12/2026	1.00	159.90	159.90
02706	THOMPSON, LUCAS	1/19/2026	8.50	105.51	896.84
02706	THOMPSON, LUCAS	1/20/2026	8.50	105.51	896.84
02706	THOMPSON, LUCAS	1/21/2026	8.50	105.51	896.84
02706	THOMPSON, LUCAS	1/22/2026	8.50	105.51	896.84
02706	THOMPSON, LUCAS	1/26/2026	8.50	105.51	896.84
02706	THOMPSON, LUCAS	1/27/2026	8.50	105.51	896.84
02706	THOMPSON, LUCAS	1/28/2026	9.00	105.51	949.59
02706	THOMPSON, LUCAS	1/29/2026	8.50	105.51	896.84
02706	THOMPSON, LUCAS	1/30/2026	8.50	105.51	896.84
02706	THOMPSON, LUCAS	2/2/2026	8.50	105.00	892.50

Project	20221119.13	CONSTRUCTION ADMIN WWTP DESIGN REVIEW			Invoice	0235705
02706	THOMPSON, LUCAS	2/9/2026	8.50	105.00	892.50	
02706	THOMPSON, LUCAS	2/10/2026	8.50	105.00	892.50	
02706	THOMPSON, LUCAS	2/11/2026	8.50	105.00	892.50	
02706	THOMPSON, LUCAS	2/12/2026	8.50	105.00	892.50	
02706	THOMPSON, LUCAS	2/13/2026	8.50	105.00	892.50	
	Totals		155.50		17,241.87	
	Total Labor					17,241.87
				Total this Project		\$17,241.87
				Total this Report		\$54,686.67

CENTURY A&E

Facilities Design

277 Crahen Avenue NE
 Grand Rapids, MI 49525
 Tel: (616) 456-5227 Fax: (616) 456-5228

INVOICE

CUSTOMER

Company: Hubble, Roth & Clark
Address: 105 West Grand River
City: Howell **State:** MI **ZIP:** 48843-
Phone:

BILLING DETAILS

Invoice # 49935
Invoice Date 12/26/2025
Your Project #
Our Project # HRC024.02:
Bill period end 12/26/2025

PROJECT

Project #: HRC024.02:
Name: Grand Ledge WWTP - CA
Description: Engineering Services Attn: Doug Urquhart

Qty	Unit	Description	Unit Price	Cost
		Labor		
1.50	Hr	Eric J. Schippers, Senior Mechanical Engineer	\$192.00	\$288.00
6.75	Hr	Derk J. Walkotten, Senior Architect	\$155.00	\$1,046.25
9.50	Hr	Heather M. Lamfers, Architect Intern	\$98.00	\$931.00
Sub-Total Labor				\$2,265.25

TOTAL INVOICE \$2,265.25

APPROVAL: Approved
PAYMENT TERMS: PWP
PROJECT #: ~~2022119.13~~
BILLING TO CLIENT: Reimbursable
PERSON APPROVING: DIU, 2/6/26

Current Billed \$2,265.25
Prior Billed \$11,013.85
Total Billed To Date \$13,279.10
Project Budget \$35,000.00
Project Budget Remaining \$21,720.90

20221119.13

511.01000

CENTURY A&E

Facilities Design

RECEIVED 02/16/2026
 277 Crahen Avenue NE
 Grand Rapids, MI 49525
 Tel: (616) 456-5227 Fax: (616) 456-5228

INVOICE

CUSTOMER

Company: Hubble, Roth & Clark
Address: 105 West Grand River
City: Howell **State:** MI **ZIP:** 48843-
Phone:

BILLING DETAILS

Invoice # 50113
Invoice Date 1/30/2026
Your Project #
Our Project # HRC024.02:
Bill period end 1/30/2026

PROJECT

Project #: HRC024.02:
Name: Grand Ledge WWTP - CA
Description: Engineering Services Attn: Doug Urquhart

Qty	Unif	Description	Unit Price	Cost
		Labor		
2.00	Hr	Eric J. Schippers, Senior Mechanical Engineer	\$192.00	\$384.00
13.25	Hr	Derk J. Walkotten, Senior Architect	\$155.00	\$2,053.75
0.50	Hr	Anthony J. Alvesteffer, Architectural Designer	\$117.00	\$58.50
11.00	Hr	Heather M. Lamfers, Architect Intern	\$98.00	\$1,078.00
Sub-Total Labor				\$3,574.25

TOTAL INVOICE \$3,574.25

511.01000

APPROVAL: Approved
PAYMENT TERMS: PWP
PROJECT #: 20221119.13
BILLING TO CLIENT: Reimbursable
PERSON APPROVING: DIU, 2/16/26

Current Billed \$3,574.25
Prior Billed \$13,279.10
Total Billed To Date \$16,853.35
Project Budget \$35,000.00
Project Budget Remaining \$18,146.65

Payment Procedure: Please make checks payable to: **Century A&E** **This Invoice is due upon receipt**
 Please include the **Invoice#** and our **Project#** on your check to assure proper credit.

Date: February 27, 2026
 Prepared By: Doug Urquhart, P.E.
 Client: City of Grand Ledge
 Project: 20221119
 Project Name: WWTP Improvements

Work completed since previous ACCOUNT

Construction continues at WWTP with the grit removal tank, sludge processing building, aerobic granular sludge (AGS) tanks, and raw wastewater pump station (RWPS). Work completed this month includes the construction of the tank slab at AGS tank 1, installation of the base layer and underdrains for the AGS tanks 2 and 3. Work also included the diversion chamber bypass pipe and other site utilities.

In March, work will include continuing the construction of the AGS tank base slabs, sludge processing building, and preparation of the site for the tertiary filter construction

HRC has been reviewing shop drawing submittals and reviewing requests for information (RFIs) with RK Davis. As of February 27, 2026, there were 180 shop drawings submittals and 86 RFIs. HRC prepared several field orders:

1. Field Order 18: Modifications to the AGS piping per the manufacturer's final shop drawings and relocation of blower piping for better maintenance access.
2. Field Order 19: Jib crane anchor bolt design finalization per crane manufacturer.

Schedule status; milestone dates as scheduled?

- 3/11/2026 – Progress Meeting 9 and Site Visit by EPA representatives.
- 4/6/2026 – Progress Meeting 10

Impediments and other issues affecting project; Owner assistance to prevent delays

The City has been accommodating with limited site access to the WWTP during construction.


Change requests/additional work requested since previous ACCOUNT, and fee impacts

None at this time.

Tasks being performed and next tasks to be performed

- Continue construction engineering
- Review submittals and RFIs
- Support the City with disbursement requests for the EGLE CWSRF loan.



TO: Mayor and City Council Members
FROM:  Amee King, Assistant City Manager
RE: Invoice for ADA Observation Platform
Date: March 3, 2026

Included in your bills to be paid is construction pay estimate #1 for LST Construction LLC for work performed through February 28, 2026, for the ADA Observation Platform. This represents approximately 38% of the current contract's value. Our engineering firm included a cover letter for the pay estimate. City Council approved the bid to LST Construction LLC on October 13, 2025, in the amount of \$717,200.00.

Attachments:

LST Construction LLC– amount of \$244,182.42 to be paid from line item 407-274-721-974

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (Const. Mgr.): City of Grand Ledge
 310 Greenwood St
 Grand Ledge, MI 48837

PROJECT: Jaycee Park - Viewing Platform
 APPLICATION NO. 1
 PERIOD FROM: 1/1/26
 PERIOD TO: 2/28/26

Distribution to:
 OWNER
 ARCHITECT
 X CONTRACTOR

FROM (Contractor): LST Construction, LLC
 16220 National Parkway
 Lansing, MI 48906

Contract #: 25-504
 CONTRACT DATE: Giffels & Webster

CONTRACT FOR: ADA Viewing Platform and Ret

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY	Add	Deduct
Change Orders approved in previous months by Owner		
Approved this Month		
Number		
Date Approved		
TOTALS	\$ -	\$ -
Net change by Change Orders	\$0.00	

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM..... \$ 717,200.00
2. Net Change by Change Orders..... \$ -
3. CONTRACT SUM TO DATE (Line 1 + or - 2)..... \$ 717,200.00
4. TOTAL COMPLETED & STORED TO DATE..... \$ 271,313.80

(Column G on G703)

5. RETAINAGE:

- a. 10% of Completed Work (Column D + E on G703) \$ 27,131.38
- b. 10% of Stored Material (Column F on G703) \$ -

Total Retainage (Line 5a + 5b or Total in Column I on G703)..... \$ 27,131.38

6. TOTAL EARNED LESS RETAINAGE..... \$ 244,182.42

(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)..... \$ -

8. CURRENT PAYMENT DUE..... \$ 244,182.42
9. BALANCE TO FINISH, PLUS RETAINAGE..... \$ 473,017.58

(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued, and payments received from the Owner, and that current payment shown herein is now due

Contractor: LST Construction, LLC

By: David Sidel Manager DATE: 3/2/26

State of Michigan

Subscribed and sworn to me before this 26th day of March 2026

Notary Public:

Dawn Travis
 My Commission expires: 12/31/2028

Clinton

County of

day of

2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CREDITED.

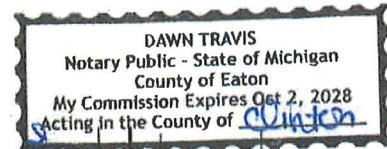
Amount Certified..... \$ 244,182.42
 (Attach explanation if amount credited differs from the amount applied for)

ARCHITECT:

By: Justin Wellman

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



-274-721-974 - JK



March 2, 2026

Amee King, Assistant City Manager
City of Grand Ledge
310 Greenwood St
Grand Ledge, MI 48837

RE: Jaycee Park – Viewing Platform

Dear Ms. King:

Please find the attached Application and Certificate for Payment #1 for items completed by LST Construction, LLC through 02/28/2026 in the amount of **\$244,182.42**. Upon payment of this estimate, approximately **38%** of the current contract value will be completed to date.

The work items completed in this payment include the bond, insurance, engineering and permit fees and partial amounts of the earthwork and survey.

Once approved, please sign the attached estimate and forward one copy of the report along with payment to:

LST Construction, LLC
16220 National Parkway
Lansing, MI 48906

Please let me know if you have any questions.

Respectfully,

Giffels Webster

A handwritten signature in black ink that reads "Justin R. Wellman" followed by a horizontal line.

Justin R. Wellman, P.E.
Partner

STATE OF MICHIGAN COUNTY OF Clinton	SWORN STATEMENT	February 28, 2026 APPLICATION # 1
--	------------------------	--------------------------------------

0 _____ being duly sworn deposes and says:

- 1) That Leavitt and Starck Excavating, Inc. is the contractor for an improvement to the property described below.
 2) That the following is a statement of each subcontractor and supplier and laborer, for which the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the contractor has subcontracted for performance under the contract with the owner or lessee thereof, and that amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names as follows:

Name of subcontractor, supplier, or laborer	Type of improvement furnished	Total contract price	Amount already paid	Amount currently owing	Retainage Held	Balance to complete
LST Construction, LLC	ADA Viewing Platform and Retaining Wall	\$ 155,710.00		\$ 57,491.37	\$ 6,387.93	\$ 98,218.63
Jelsuma Concrete Construction	Concrete	\$ 157,210.00				\$ 157,210.00
Upper Level Construction	Metals	\$ 63,000.00				\$ 63,000.00
Leavitt & Starck Excavating	Earthwork	\$ 325,130.00		\$ 179,491.05	\$ 19,943.45	\$ 145,638.95
HMK Landscape	Planting & Landscaping	\$ 8,150.00				\$ 8,150.00
Soils & Structures	Engineering	\$ 8,000.00		\$ 7,200.00	\$ 800.00	\$ 800.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Totals		\$ 717,200.00	\$ -	\$ 244,182.42	\$ 27,131.38	\$ 473,017.58

63,879.30	57491.37	6,387.93
0.00	0	0.00
0.00	0	0.00
199,434.50	179491.1	19,943.45
		0
8,000.00	7200	800.00

(Note: Some columns are not applicable to all persons listed. * If additional lines are needed, please use a separate sheet.)

3) The contracts or subcontracts cited herein are for improvement to the following described real property situated in _____ County, Michigan described as: (insert legal description of property) Jaycee Park - Viewing Platform

- 4) That the contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.
 5) Deponent further says that he or she makes the foregoing statement as the contractor for the purposes of representing the owner or lessee of the above-described premises and his or her agents that the above-described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of construction liens by the laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1960, as amended, being Section 570.1109 of the Michigan Compiled Laws.

WARNING (TO OWNER): AN OWNER OR LESSEE OF THE ABOVE-DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING (OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT) TO THE DEFTOR OR THE OWNER OR LESSEE IF THE DEFTOR IS NOT NAMED OR HAS DIED.

Dated: 3/2/26 _____ Signature of Deponent
 Subscribed and sworn to before me on 3/2/26 _____
 My commission expires: 10/2/28 _____ Signature Dawn Travis
 Deputy Clerk/Notary Public

WARNING TO DEPONENT: A PERSON WHO WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1960, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

DAWN TRAVIS
 Notary Public - State of Michigan
 County of Eaton
 My Commission Expires Oct 2, 2028
 Acting in the County of Clinton

PARTIAL CONDITIONAL WAIVER
(Under the Construction Lien Act of 1980)

Our Contract with City of Grand Ledge to provide ADA Viewing Platform and Retaining Wall
for the improvement to the property described as Jaycee Park - Viewing Platform
We hereby waiver my/our construction lien in the amount of \$244,182.42
for labor/materials provided through 2/28/2026. This waiver, together with all previous
waivers, if any, does cover all amounts due for contract improvement provided through the date
shown above. This waiver is conditioned on actual payment of the amount shown above.

LST Construction, LLC

Company Name



Signature of lien claimant

Name: David Todd

Title: Manager

Address: 16220 National Parkway
Lansing, MI 48906

Phone: 517-323-7630

Signed on: _____

DO NOT SIGN BLANK OR INCOMPLETE FORMS - RETAIN A COPY

To: City Council

From: Brad Rizzo – Finance Director/Treasurer

Date: 3/9/26

Re: **BOND PAYMENTS**

In the ACH section of bill payments, the City of Grand Ledge has issued funds in the total amount of \$600,198.55 for debt payments. These debt payments are as follows:

2023 Downtown Development Authority Bonds – \$221,746.88

The terms of these bond require semi-annual payments at an interest rate of 4-4.5%. Our final payment will be in April of 2043. This debt is an expense of the DDA Fund.

2009 Michigan SRF Sewer Bond – \$202,550.78

The terms of this bond require semi-annual payments at interest rate of 2.5%. Our final payment will be in April of 2030. This debt is an expense of the Water & Sewer Fund.

2025 Michigan SRF Wastewater Treatment Plant Bond - \$16,914.69

The terms of this bond require semi-annual payments at an interest rate of 2.5%. Our final payment will be in October of 2057. This debt is an expense of the Water & Sewer Fund.

2023 Michigan SRF Iron Removal Plant Bond – \$133,768.75

The terms of this bond require semi-annual payments at an interest rate of 2.125% interest. Our final payment will be in April 2055. This debt is an expense of the Water & Sewer Fund.

2023 Michigan SRF Raw Water Main Bond - \$25,217.47

The terms of this bond require semi-annual payments at an interest rate of 2.125% interest. Our final payment will be in April 2055. This debt is an expense of the Water & Sewer Fund.

All Payments were accounted for in the FY 2026 Budget.



Date: 02/18/2026

CITY OF GRAND LEDGE
ATTN: FINANCE DIRECTOR
310 GREENWOOD STREET
GRAND LEDGE MI 48837

Re:
STATE OF MICHIGAN COUNTY OF EATON
CITY OF GRAND LEDGE 2023 DOWNTOWN
DEVELOPMENT BOND (GENERAL OBLIGATION-
LIMITED TAX)

Corporate Trust Department
ANNE BURNSIDE 616-376-5004
Trust Acct No: NOCASH
Account Name: GNDLDGDD23

Debt Service

Registered interest due	04/01/2026	76,746.88
Registered principal due	04/01/2026	145,000.00
Distribution Date	04/01/2026	
Total		221,746.88

IMPORTANT DEBT OBLIGATION NOTICE

- 1) Payment by wire transfer should be received no later than one business day prior to the due date.
- 2) Payment by check should be received five business days prior to the due date.

Failure to pay by the above referenced time frame could result in non-payment to the bondholders on the due date.

Please remit checks to:

Argent Institutional Trust Company
4343 Easton Commons, Suite 120
Columbus, OH 43219

Please direct wires or ACH to:

Bank of America
Wire ABA# 026009593 / ACH ABA# 061000052
Atlanta GA
Argent Institutional Trust Company
Attn: Bond Ops - OH
Acct: 334037214723
Further Credit Acct: NOCASH
GNDLDGDD23



**Michigan Finance Authority
State Revolving Fund
INVOICE**

01/28/2026

Bradley Rizzo
City of Grand Ledge
310 Greenwood Street
Grand Ledge, MI 48837

Below are the details regarding the State Revolving Fund semiannual payment due **March 25, 2026** per the signed Purchase Contract(s) with the Michigan Finance Authority.

Project Number	Principal	Interest	Total
5325-01	\$190,000.00	\$12,550.78	\$202,550.78
5825-01	\$0.00	\$16,914.69	\$16,914.69
7666-01	\$0.00	\$133,768.75	\$133,768.75
7735-01	\$0.00	\$25,217.45	\$25,217.45
	<hr/>	<hr/>	<hr/>
	\$190,000.00	\$188,451.67	
	Total Amount Due:		\$378,451.67



If you have any questions or changes to the contact/billing information, please email those changes to Treas-SRF-LGLP-MFA@michigan.gov.

If you have signed up for automatic debit with US Bank, your account will be debited for the total due on March 18, 2026.

Please find the two methods of payment to the Michigan Finance Authority below:

Payment via Federal Wire Transfer for All Loan Types:	Payment via ACH Transfer for All Loan Types:
<p>Wire Transfers MUST be initiated by 10:00 am on 03/25/2026 and sent to:</p> <p>US Bank Trust Company, N.A. 60 Livingston Avenue St. Paul, MN 55107</p> <p>ABA: 091-000-022 FBO: US Bank Wire Clearing Account A/C: 170225065979 Ref: 2822-MFA</p> <p>Please note, the reference number must be included on the wire transfer to receive proper credit</p>	<p>To allow for processing time, ACH transfers MUST be initiated by 03/23/2026 and sent to:</p> <p>US Bank Trust Company, N.A. ABA: 091-000-022 FBO: US Bank Wire Clearing Account A/C: 180121196976 Ref: 2822- MFA</p> <p>Please note, the reference number must be included on the ACH transfer to receive proper credit.</p>

GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149

CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 23 FEBRUARY 2026 – 7:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

I. ROLL CALL OF COUNCIL – Mayor Keith Mulder; and Council Members Tom Jancek, Dave Logel, and Don Willems

– Council Members Brett Gillespie, Rick Lantz, and Lynne MacDowell were excused

OTHERS PRESENT – Adam Smith, City Manager; Gregory Newman, City Clerk; Brad Rizzo, Finance Director/City Treasurer; Ron Erickson, Chief of Police; Zoning Administrator; Nick Montry, Zoning Administrator

II. PLEDGE OF ALLEGIANCE

Mayor Mulder led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

The public did not comment.

IV. APPROVAL OF CONSENT AGENDA

A. Motion – To approve the Monday, 23 February 2026 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 09 February 2026 City Council minutes.
- iii. Parade Permit and Special Event Rental Application from the Grand Ledge Area Chamber of Commerce for the 14 March 2026 St. Patrick’s Day Parade.
- iv. Resolution #07 of 2026 – Proposal from Fishbeck, Inc., for an Iron Removal Plant Operation and Maintenance Manual.
- v. Pay Application No. 7 for the Wastewater Treatment Plant and Collection System Improvements CWSRF Project #5825-01.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO APPROVE THE MONDAY, 23 FEBRUARY 2026 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 23 February 2026 City Council regular agenda.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO APPROVE THE MONDAY, 23 FEBRUARY 2026 CITY COUNCIL REGULAR AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

Downtown Development Authority

Adam Smith, City Manager, reported the Downtown Development Authority met on 11 February 2026 and acted to continue supporting the veterans banner program.

VII. STAFF REPORTS

Manager's Office

Clerk's Department

Gregory Newman, City Clerk, reported on the Channel 12 broadcast equipment repair.

Treasurer's Department

Brad Rizzo, Finance Director/City Treasurer, reported on winter property tax collection and income tax form mailings.

Adam Smith, City Manager, mentioned Committees of the Whole starting in March 2026 on the Fiscal Year 2027 Annual Budget.

Police Department – 2025 Annual Report

Ron Erickson, Chief of Police, mentioned the 2025 Annual Report, and reported on personnel training and the department's successful official accreditation.

Planning and Zoning Department

Nick Montry, Zoning Administrator, reported on the transition from Zoning Administrator Stachowiak, ordinance and procedure reviews, and an enforcement audit.

- A. Motion** – To receive and place on file the January 2026 staff reports from the Clerk's Department, Finance Department, Police Department, and Planning and Zoning Department, and the Police Department 2025 Annual Report.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO RECEIVE AND PLACE ON FILE THE JANUARY 2026 STAFF REPORTS FROM THE CLERK'S DEPARTMENT, FINANCE DEPARTMENT, POLICE DEPARTMENT, AND

PLANNING AND ZONING DEPARTMENT, AND THE POLICE DEPARTMENT 2025 ANNUAL REPORT. MOTION CARRIED UNANIMOUSLY.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Resolution #08 of 2026** – To approve a bid award and authorize a contract for Oakwood Cemetery grounds maintenance with Woodbury Lawn Snow, LLC.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT RESOLUTION #08 OF 2026, TO APPROVE A BID AWARD AND AUTHORIZE A CONTRACT FOR OAKWOOD CEMETERY GROUNDS MAINTENANCE WITH WOODBURY LAWN SNOW, LLC.

Adam Smith, City Manager, explained the bid process for Oakwood Cemetery grounds maintenance, and recommended approving a bid award and authorizing a contract for Oakwood Cemetery grounds maintenance with Woodbury Lawn Snow, LLC.

MOTION TO ADOPT RESOLUTION #08 OF 2026, TO APPROVE A BID AWARD AND AUTHORIZE A CONTRACT FOR OAKWOOD CEMETERY GROUNDS MAINTENANCE WITH WOODBURY LAWN SNOW, LLC., CARRIED UNANIMOUSLY.

- B. Resolution #09 of 2026** – To approve a bid award and authorize a contract for city-owned parcels grounds maintenance with Lansing Real Green Lawn Care, Inc.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT RESOLUTION #09 OF 2026, TO APPROVE A BID AWARD AND AUTHORIZE A CONTRACT FOR CITY-OWNED PARCELS GROUNDS MAINTENANCE WITH LANSING REAL GREEN LAWN CARE, INC.

Adam Smith, City Manager, recommended approving a bid award and authorizing a contract for city-owned parcels grounds maintenance with Lansing Real Green Lawn Care, Inc.

MOTION TO ADOPT RESOLUTION #09 OF 2026, TO APPROVE A BID AWARD AND AUTHORIZE A CONTRACT FOR CITY-OWNED PARCELS GROUNDS MAINTENANCE WITH LANSING REAL GREEN LAWN CARE, INC., CARRIED UNANIMOUSLY.

- C. Resolution #10 of 2026** – To approve a bid award and authorize a contract for city parks and greenspaces grounds maintenance with Lansing Real Green Lawn Care, Inc.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT RESOLUTION #10 OF 2026, TO APPROVE A BID AWARD AND AUTHORIZE A CONTRACT FOR CITY PARKS AND GREENSPACES GROUNDS MAINTENANCE WITH LANSING REAL GREEN LAWN CARE, INC.

Adam Smith, City Manager, recommended approving a bid award and authorizing a contract for city parks and greenspaces grounds maintenance with Lansing Real Green Lawn Care, Inc.

MOTION TO ADOPT RESOLUTION #10 OF 2026, TO APPROVE A BID AWARD AND AUTHORIZE A CONTRACT FOR CITY PARKS AND GREENSPACES GROUNDS MAINTENANCE WITH LANSING REAL GREEN LAWN CARE, INC., CARRIED UNANIMOUSLY.

- D. Resolution #11 of 2026** – To reject the bids received for Well No. 11 Wellhouse Construction, to direct the project be rebid, and to authorize the City Manager to negotiate for contracts in the open market.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT RESOLUTION #11 OF 2026, TO REJECT THE BIDS RECEIVED FOR WELL NO. 11 WELLHOUSE CONSTRUCTION, TO DIRECT THE PROJECT BE REBID, AND TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE FOR CONTRACTS IN THE OPEN MARKET.

Adam Smith, City Manager, explained the bids received for the Well No. 11 Wellhouse Construction exceeded the engineer's estimate and the project budget, recommended rejecting the bids received for Well No. 11 Wellhouse Construction, rebidding the project, and negotiating for contracts in the open market, and mentioned Well No. 11 exists and only needs a wellhouse.

Kurt Ristow, Public Works Superintendent, explained the high bids received for the Well No. 11 Wellhouse Construction, and the possibility of lowering the costs through rebidding the project and negotiating for contracts in the open markets.

MOTION TO ADOPT RESOLUTION #11 OF 2026, TO REJECT THE BIDS RECEIVED FOR WELL NO. 11 WELLHOUSE CONSTRUCTION, TO DIRECT THE PROJECT BE REBID, AND TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE FOR CONTRACTS IN THE OPEN MARKET, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

The public did not comment.

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Mayor Mulder encouraged residents to contact the city about serving on boards and commissions.

XII. CLOSED SESSION

XIII. ADJOURNMENT

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO
ADJOURN THE MONDAY, 23 FEBRUARY 2026 CITY COUNCIL REGULAR MEETING, AT
7:22 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Keith O. Mulder, Mayor

DRAFT

ABRAMS MUNICIPAL AIRPORT ADVISORY COMMISSION
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149

MINUTES – REGULAR MEETING
TUESDAY, MARCH 3, 2026 – 6:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

- I. ROLL CALL OF COMMISSION – Members Present:** Chairman Dave Powers, Cpt. Darrek Ladermann, Helen Hagg, Bobby Prater, Jeff Oberg, and Stephen Colby
Members Absent: Keith Mulder, Dan Harris, Lynne MacDowell, and Council Member Tom Jancek
Others Present: Amee King Assistant City Manager and Airport Manager
- II. PLEDGE OF ALLEGIANCE**
- III. AUDIENCE PARTICIPATION**
- IV. APPROVAL OF REGULAR AGENDA**
- A. Motion** – To approve the Tuesday, March 3, 2026, regular meeting agenda.
- COMMISSIONER HAGG MOVED, COMMISSIONER COLBY SECONDED, TO APPROVE THE MARCH 3, 2026, REGULAR MEETING AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.
- V. APPROVAL OF MINUTES**
- A. Motion** – To approve the Tuesday, August 5, 2025, regular meeting minutes.
- COMMISSIONER LADERMANN MOVED, COMMISSIONER OBERG SECONDED, TO APPROVE THE TUESDAY AUGUST 5, 2025, REGULAR MEETING MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.
- VI. STAFF REPORTS**
- A. Financial Report** – Mrs. King reviewed the financial reports.
- B. T-Hangar Report** – Mrs. King reviewed the T-Hangar information. The hangars are currently full and there continues to be a waiting list of approximately 8 people. We have revised the procedures for late payments and hope to get everyone up to date soon.
- C. Operations Report** – Mrs. King indicated that the Taxiway Lighting – Parallel to Runway 9/27 & Beacon Design project is still open with MDOT. The project began on September 16, 2024. We currently have issues with the taxiway lights and have our contracted electrician working on it. The problem is thought to be from a lightning strike, however, some parts of it may be under warranty.

Mrs. King indicated that the airport continues to be on a provisional license. The City Council authorized the City Manager to execute a commonwealth administrative settlement for parcel E11.

COMMISSIONER OBERG MOVED, COMMISSIONER COLBY SECONDED, TO RECEIVE AND PLACE ON FILE THE FINANCIAL REPORT, T-HANGAR REPORT, AND OPERATIONS REPORT. MOTION CARRIED UNANIMOUSLY.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- A. Fiscal Year 2027 Budget** – Mrs. King reviewed the proposed budget.

COMMISSIONER HAGG MOVED, COMMISSIONER OBERG SECONDED, TO RECOMMEND THE FISCAL YEAR 2027 BUDGET TO THE CITY COUNCIL AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

IX. AUDIENCE PARTICIPATION

- X. COMMUNICATIONS FROM BOARD MEMBERS** – Commissioner Hagg indicated that the gate at the airport has been open for several weeks. She further indicated that the 8th annual women's career symposium was recently held with over 200 attendees.

XI. ADJOURNMENT

COMMISSIONER COLBY MOVED, COMMISSIONER PRATER SECONDED, TO ADJOURN THE TUESDAY, MARCH 3, 2026, REGULAR MEETING AT 7:07 P.M. MOTION CARRIED UNANIMOUSLY.

Prepared by Amee King, Assistant City Manager and Airport Manager.

Daniel N. Harris, Secretary

Dave Powers, Chairman

**GRAND LEDGE PARKS AND RECREATION COMMISSION
CITY HALL, 310 GREENWOOD STREET
GRAND LEDGE, MI 48837
(517) 627-2149**

**PARKS AND RECREATION COMMISSION REGULAR
MEETING
February 26, 2026**

Call to Order – 7:00 pm.

I. Roll Call of Parks and Recreation Commission -

COMMISSIONERS	PRESENT	ABSENT
Ruthann Jaquette, Chair	X	
Teri Langley, Vice Chair		X
Bill Barnes – Grand Ledge Public Schools	X	
Chris Klaver	X	
Michael Krombeen	X	
Raechel Marks	X	
Casey McDonnell	X	
Amber Slocum	X	
Thomas Steinbis	X	
OTHERS		
Dave Logel, City Council Liaison	X	
Rich Morrison, Community Development Director	X	
Kurt Ristow, Public Works Superintendent		
Mayor Keith Mulder	X	

II. Pledge of Allegiance

III. Approval of Agenda

MOTION TO APPROVE THE PARKS & RECREATION COMMISSION REGULAR MEETING AGENDA FOR FEBRUARY 26, 2026. MOVED BY COMMISSIONER KROMBEEN, SECONDED BY COMMISSIONER MARKS. MOTION CARRIED UNANIMOUSLY.

IV. Approval of Meeting Minutes

A. Approval of January 22, 2026, Regular Meeting Minutes

MOTION TO APPROVE THE PARKS & RECREATION COMMISSION MINUTES FROM JANUARY 22, 2026, REGULAR MEETING AS PRESENTED. MOVED BY COMMISSIONER KROMBEEN, SECONDED BY COMMISSIONER SLOCUM. MOTION CARRIED UNANIMOUSLY.

V. Public Comment

None.

VI. Committee Reports – Earth Day Subcommittee

Commissioner Marks reported on the Earth Day Subcommittee meeting held prior to the Feb 26 regular meeting. The subcommittee discussed a number of items discussed in the subcommittee meeting. She asked Commissioners to volunteer for activities for Earth Day. The Earth Day Flyer and Passports were discussed by the Commission

VII. Staff Reports

Staff reported that the construction start for the ADA Observation Platform in Jaycee Park is underway and reported on Ballfield Phase II and Phase III. Rich Morrison invited Mayor Mulder to the podium to discuss a replacement picnic shelter/pavilion for Jaycee Park. After discussion, a MOTION TO SUPPORT THE CONSTRUCTION OF A 30'x48' PAVILION AT JAYCEE PARK WAS MADE BY COMMISSIONER KLAVER, SECONDED BY COMMISSIONER KROMBEEN. MOTION CARRIED UNANIMOUSLY.

VIII. Unfinished Business**IX. New Business****A. Master Plan Follow Ups:**

- i- Develop stakeholder list: Commissioners identified groups and organizations to participate in the stakeholder meetings with ROWE. Staff will compile the list and route it to the Commission to identify contacts for the groups/organizations. The list will be forwarded to ROWE..
- ii- Review Master Plan action plan progress: The Commission reviewed the list of projects included in the packet. Staff suggested that Earth Day activities be sent to ROWE as accomplishments as well as the action plan progress document. The Commission noted that funds and capacity were the primary limiting factors for why more action plan progress has not been made. It was also noted that the DDA is a major funder of projects within the DDA district, but that many of the City parks are not in the DDA district.

B. Earth Day 2026

No discussion took place

C. Recommendation to support grant application for Ballfield Phase III

MOTION TO SUPPORT THE SUBMISSION OF A GRANT APPLICATION FOR BALLFIELD PHASE III AS OUTLINED STAFF MEMO DATED FEB 23,2026. MOVED BY COMMISSIONER STEINBIS. SECONDED BY COMMISSIOER SLOCUM. MOTION CARRIED UNANIMOUSLY.

X. Public Comment –

Council Liason Dave Logel asked to speak to the Earth Day Subcommittee.

XI. Commission Comments –

Commissioners commented on the Master Plan process and Earth Day.

XII. Adjournment: 8:30pm

Submitted by:

Rich Morrison, Community Development Director

DRAFT

Assistant City Manager – February Activity Report

Human Resources

- We conducted interviews for the Senior Utility Operator and Utility Operator positions in February. We had a great candidate pool and were able to hire two individuals. Jake Pearson and Kacy Brown joined the Public Services team.
- We advertised for the Assistant Public Works Superintendent in February and will be conducting interviews in the near term.
- We advertised the new Wastewater Treatment Plant Supervisor position and will be conducting interviews in the near term as well.

Airport Management

- Our electricians have completed their due diligence with the taxiway lighting circuit. It seems that there has been a lightning strike. We will most likely pursue an insurance claim due to the extent of the damage.

DDA

- Prepared for and attended the February Downtown Development Authority meeting. Topics of discussion were the ADA observation Platform and the Veteran Banner Program.
- The heater in the public restrooms at Riverview Park became inoperable in the bitter cold of February. Staff had to drain the water and close the building. The contractor was able to fix the issue, and it is operational again.
- The fireplace at Riverview Park stopped working in early February. Parts have been ordered, however, as of this writing, it is still not working.
- The ADA Observation Platform is underway at Jaycee Park.

Building Management

- We worked with Myers to help develop budgetary items for the fiscal year 2027 budget cycle.

Community Development Director –February Activity Report

Building & Planning and Zoning Department Coordination:

- Worked on several code enforcement complaints/issues.
- Assisted in the onboarding of new Zoning Administrator Nick Montry.
- Prepared Planning Commission meeting agenda and packet, which includes several notable items including the draft Capital Improvements Plan, draft Prohibited Vegetation Ordinance to replace the current Noxious Weed Ordinance, and proposed legislation that pre-empts local zoning.

Other:

- Finalized draft Capital Improvements Plan. Submitted the CIP to the Planning Commission for its review and recommendation.
- Submitted an application for grant technical assistance for replacement and upgrade of 118-year-old watermain crossing of the Grand River. The watermain crosses the Grand River between the Front St. water tower and the Island Park parking lot.
- Participated in bi-weekly construction progress meetings for the ADA Observation Platform project in Jaycee Park. Construction is moving forward now at a good pace, after encountering poor soils/fill.
- Assisted the Zoning Administrator with preparation of the Prohibited Vegetation Ordinance.
- Attended the February Parks and Recreation Commission meeting where the Commission voted to support a grant application submittal for Ballfield Phase III and to recommend pursuit of a replacement pavilion at Jaycee Park as presented by Mayor Mulder.
- Participated in Planning/Zoning/CIP budget meeting with the City Manager and Finance Director.
- The bollards were installed at the intersection of Bridge and Jefferson Streets (in front of MacDowell's) on February 19.

Department of Public Service

February 2026

City of Grand Ledge Department of Public Services – Wastewater Treatment Plant Monthly Activity Report

During this reporting period, the Wastewater Treatment Plant (WWTP) continued to operate effectively and in full compliance with regulatory standards. The facility treated and safely discharged a total of 25.210 million gallons of wastewater to the Grand River. The monthly average flow was 0.900 million gallons per day (MGD), with a peak daily flow of 1.062 MGD.

Effluent Quality Summary

The quality of the effluent discharge met or exceeded all applicable Michigan Department of Environment, Great Lakes, and Energy (EGLE) permit requirements. Notable performance metrics include:

- Biochemical Oxygen Demand (BOD 5-day):
Monthly average: 14 mg/L
EGLE Permit Limit: 25 mg/L
Removal Efficiency: 93%
- Total Suspended Solids (TSS):
Monthly average: 4.8 mg/L
EGLE Permit Limit: 30 mg/L
Removal Efficiency: 96%
- Phosphorus:
Monthly average: 0.8 mg/L
EGLE Permit Limit: 1.0 mg/L
- Fecal Coliform:
Monthly average: 12 count/100mL
EGLE Permit Limit: 200 count/100mL
- Ammonia Nitrogen:
Monthly average: 14.5 mg/L
No discharge limit; monitoring required.
- pH:
Monthly average: 7.6 standard units (SU)

Department of Public Service

February 2026

- Dissolved Oxygen (DO):
Monthly average: 7.1 mg/L
EGLE Minimum Requirement: 4.0 mg/L
- Chlorine Residual:
Monthly average: 0.042 mg/L
EGLE Maximum Limit: 0.038 mg/L

Additional Activities

- Precipitation Monitoring:
As an observation site for the National Weather Service, the plant recorded a total of 0.83 inches of precipitation for the month. The highest single-day rainfall occurred on the 19th, with 0. inches recorded.
- Regulatory Compliance:
The City remained in substantial compliance with its National Pollutant Discharge Elimination System (NPDES) permit during the reporting period. There was one violation for Total Chlorine Residual (TCR), with a reported result of 0.076 mg/L compared to the permit limit of 0.038 mg/L. The exceedance was determined to have been caused by a malfunction of the chlorine analyzer, which has since been identified and corrected. Overall, the quality of the effluent was rated as very good.

Construction Update

Wastewater Treatment Plant Construction Update

Construction at the Wastewater Treatment Plant continued to progress steadily throughout February despite winter weather conditions requiring snow removal and heating of structural components prior to concrete placement.

AGS Tanks

- Concrete base slabs have been poured for both AGS Tanks.
- Mud mats and sub-footings have been completed.
- Reinforcing steel installation and formwork activities are ongoing for remaining structural components.
- Control joints were cut in the newly poured slabs.

Sludge Buffer Tanks

- Concrete walkways have been poured.

Department of Public Service

February 2026

- Form removal and structural progress on tank components continues.

Vortex Structure & RWLS Valve Vault

- Ongoing reinforcing steel and formwork installation for the Vortex Structure.
- Continued work on the RWLS Valve Vault, including lid preparation and mechanical installations.

Diversion Structure

- The 24" diversion pipe has been installed.
- Core drilling and associated piping work have been completed.
- Bypass pumping operations have been successfully completed.

Site Utilities & Headworks Building

- Storm sewer, return lines, and underdrain installations continue.
- Masonry work is progressing within the Headworks Building.

Overall, the project remains on schedule with multiple trades actively working on site and major structural milestones achieved during this reporting period.



Valve Vault Lid Resteel



Valve Vault

**Department of Public Service
February 2026**



Vortex Grit Tank Forms



Concrete Pumping For Tank Floor



Headworks Building Block Removal



New Headworks Wall

**Department of Public Service
February 2026**



New Header in Headworks Building



Construction Site Overview



Tank Base Slab And The Start Of Resteel Installation

Department of Public Service

February 2026

City of Grand Ledge

Department of Public Services – Streets Division

Monthly Activity Report

During the reporting period, the Streets Division completed the following activities throughout the City of Grand Ledge in support of safe, clean, and efficient public infrastructure:

- Crews completed pothole patching operations at various locations throughout the City to improve roadway safety and drivability.
- Dead and diseased trees were trimmed or removed as part of routine right-of-way maintenance activities.
- Ongoing maintenance and necessary repairs were performed on all street-related equipment to ensure operational readiness and reliability.
- Regular trash collection services were provided at DDA locations, City Hall, and City parks.
- Routine inspection and maintenance of traffic control and street signs were conducted to maintain visibility and ensure regulatory compliance.
- Cleaning of storm sewer drain sumps and lines continued in accordance with the City's MS4 (Municipal Separate Storm Sewer System) permit requirements.
- Snow and ice removal operations were completed as necessary to maintain safe travel conditions.
- A portion of the Lawson Road Garage was insulated to improve energy efficiency and reduce operating costs.
- A leaking section of roof at the Lawson Road Garage was replaced.
- Two new pressure washers were installed at the Salt Barn to support ongoing fleet maintenance. These units will allow for underbody washing and application of salt neutralizer treatments, helping to prevent rust and extend the service life of City vehicles.

MONTHLY ACTIVITY REPORT DEPARTMENT OF PUBLIC WORKS

February 2026

The distribution system treated 17.491 million gallons of water pumped during February. The average daily production was 0.625 million gallons. The maximum daily volume was 0.684 million gallons, while the minimum was 0.543 million.

Water was treated with 421.80 pounds of chlorine gas, resulting in an average free chlorine residual of 0.99 parts per million (ppm) and a total chlorine residual of 1.25 ppm. During the month, 54.86 lbs. of fluoride were also added. The average measured fluoride concentration in the water system was 0.63 ppm. 200.00 lbs. of phosphate for corrosion control were added, with an average residual of 1.66 ppm.

Staff collected sixteen routine water samples from the distribution system and twelve additional samples from the Iron Removal Plant construction project. All samples were negative.

Public Well 11 Progress

On January 22, 2026, the City of Grand Ledge solicited bids for the construction of Public Well #11 Pumphouse. The low bidder was disqualified because the bid was incomplete. Bids were opened on February 17, 2026, and six (6) bids were received.

The Engineer's Probable Cost Estimate for the project was \$590,658.00. All bids far exceeded the probable cost estimate. The lowest responsive bid was approximately 29% (\$759,000.00) above the engineer's estimate, while the highest bid was more than 58% (\$935,000.00) above the estimated cost.

The project was rebid per City councils' decision and placed out to bid on February 27, 2026. Bids will be accepted until the closing date of March 18, 2026, at 3:00 PM.

Utility Repairs

City staff repaired a broken water main on Mineral Street on February 18, 2026.

Utility Work Orders:

- Final Reads – 18
- Investigation Report - 10
- Meter Change Out - 8
- Miscellaneous - 1
- MXU Repair – 21
- New Meter Install – 1
- Re-Reads - 11
- Shut-off for Repair - 2
- Turn on - 3
- Usage Report - 42
- Shut-Off Tags - 168
- Shut-Off for Non-Payment - 15

Department of Public Works Hourly Report

- City Hall – 1
- Recycling & Compost – 10
- Cemetery – 17.5
- Help Streets – 6.5
- Parks & Buildings – 1
- DDA – 9.5
- Airport – 0.5
- Routine Tasks – 379
- After-hours Task – 49.5

- **TOTAL HOURS** – 474.5

Miss Dig System: 57 MISS-DIG tickets were located and marked; 8 were emergency requests.

Cemetery Activity:

Grave Openings – 3 Total Burials (2 Full & 1 Cremains)

Plot Purchases – 0 Plots

Spring Foundations Purchased: 4

Grand Ledge City Assessor's Office

Monthly Summary of Activities for the Assessing Department
February 2026

GENERAL:

PROPERTY TRANSFERS AND DEEDS:

- 19 Deeds Processed
 - 14 Warranty Deeds
 - 5 Quit Claim Deed
- 2 New PRE's Granted

Assessing is now working on finishing the 2026 database. Error checks with Eaton County were completed, no issues found. Board of Review begins this month, on March 23rd and 24th.

PERSONAL PROPERTY:

Nearly all statements we would expect to receive have been returned. A good return this year, compared to past years.

FIELD INSPECTIONS:

Assessing has completed building permit checks. Currently double checking personal property information as it comes in.

PENDING ISSUES FOR COUNCIL TO BE AWARE OF:

2 2025 commercial appeals for 2025, one small claims, and one full tribunal. As the deadlines have passed, it does not appear that we will have any additional appeals for 2025. Preparing for 2026 appeals.

NEXT BOARD OF REVIEW MEETING:

March Board of Review, March 23rd and 24th.

ASSESSOR ANNOUNCEMENTS:

None.

Enforcements By Code Officer

03/04/26

Brandy Hatt

Enforcement Number	Address	Status	Filed	Closed	Complaint
EEN25-0040	856 BOLTON FARMS LN	Resolved	05/08/25	07/31/25	Construction without permit

Total Enforcements for Brandy Ha 1

Chris Garrison

Enforcement Number	Address	Status	Filed	Closed	Complaint
EEN25-0037	514 E SCOTT ST	Resolved	05/08/25	06/03/25	Unsafe Accessory Bldg.
EEN25-0038	1208 PINE ST	Resolved	05/08/25	06/13/25	Construction without Permits
EEN25-0039	205 S BRIDGE ST	Resolved	05/08/25	08/05/25	Unsafe structure
EEN25-0045	205 E SAGINAW HWY		05/15/25		Unsafe balconies
EEN25-0054	235 E SAGINAW HWY		05/28/25		Unsafe balconies
EEN25-0055	1225 PINE ST		05/28/25		Unsafe balconies
EEN25-0076	521 E SCOTT ST	Resolved	07/17/25	07/22/25	Construction without permit
EEN25-0077	607 W FRONT ST	Resolved	07/17/25	07/30/25	Builder complaint
EEN25-0080	419 BOOTH ST	Resolved	07/23/25	01/13/26	Unsafe structure - House
EEN25-0082	229 W LINCOLN ST	Resolved	07/24/25	11/26/25	Unsafe structure - House
EEN25-0100	201 GREENWOOD ST		08/22/25		Unsafe retaining wall
EEN25-0117	1210 WEINERT CT		09/10/25		Apt. no heat
EEN25-0118	812 E SAGINAW HWY	Resolved	09/18/25	09/18/25	Car hit bldg.
EEN25-0120	109 E FRONT ST		09/19/25		Unsafe retaining wall
EEN25-0152	465 UNION ST	Resolved	11/17/25	01/05/26	Complaint regarding addition

Total Enforcements for Chris Garri 15

Christopher Griffith

Enforcements By Code Officer

03/04/26

Enforcement Number	Address	Status	Filed	Closed	Complaint
EEN25-0104	220 EDWARDS ST	Resolved	09/03/25	11/24/25	Construction without pemits
EEN25-0107	815 W MAIN ST	Closed w/violation	09/04/25	09/26/25	Construction without permit
EEN25-0111	200 E JEFFERSON ST	Open	09/04/25		Construction without permits
EEN25-0125	815 W MAIN ST	Resolved	09/26/25	10/28/25	Construction without permits

Total Enforcements for Christophe 4

Total Records: 20

Population: All Records

GovernmentUnitList.UnitCode = 400

Grand Ledge City Council Resolution # _____ of 2026

A Resolution to Approve a Five-Year Extension and Amendment of the City Manager Employment Agreement with Adam Smith.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 09 March 2026, in the Council Chambers, City Hall, 310 Greenwood St., Grand Ledge MI 48837, in compliance with the Open Meetings Act, as amended.

Whereas, the City of Grand Ledge, Michigan (“City”) is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 07 August 2018, as amended (“Charter”); and

Whereas, Charter §13.1A provides:

“The power to make and to authorize the making of contracts on behalf of the City is vested in the City Council and shall be exercised in accordance with the provisions of law”; and

Whereas, the City desires a five-year extension and amendment of the City Manager employment agreement with Adam Smith;

Now, Therefore, It Is Resolved:

1. The City approves a five-year extension and amendment of the City Manager Employment Agreement with Adam Smith, as attached.
2. The City directs the Finance Director / Treasurer to appropriate the funds necessary to implement said agreement.
3. The City authorizes and directs the City Clerk, or their duly authorized agent or representative, to act as agent on behalf of the City to implement said extension and amendment on behalf of the City; to do any other act(s) or thing(s) which shall be necessary to implement said extension and amendment on behalf of the City; to preserve and protect the rights, duties, and obligations of the City thereunder; and to do any act or thing required by Charter, ordinance, regulation, rule, statute, or other provision of law in order to implement said extension and amendment.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Keith O. Mulder, Mayor

I, Gregory L. Newman, Grand Ledge City Clerk, certify this is Resolution #_____ of 2026, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 09 March 2026; in the Council Chambers, City Hall, 310 Greenwood St., Grand Ledge MI 48837, in compliance with the Open Meetings Act, as amended.

Gregory L. Newman, City Clerk

To: City Council

From: City Council HR Committee

Date: March 6, 2026

Re: City Manager Employment Agreement Amendment & Extension

The City Council Human Resources Committee met on December 2, 2025, and again on February 12, 2026, to discuss correlating city manager merit incentives and an employment agreement extension following his October 13, 2025, annual performance evaluation which overall exceeded expectations. The Committee hereby recommends the city manager's employment agreement being extended until June 30, 2031. The Committee further recommends an additional 120 days of severance should termination occur without misconduct; continuation of a base salary signing bonus annually on July 1 (reduced to 2%); an additional employer retirement contribution of 2% which requires an additional employee match of 2%; and at age 55, employee and his dependent shall be entitled to retire healthcare benefits at the same level as provided to all other full-time employees hired prior to July 1, 2016, in which employee is responsible for 50% of premium costs and employer is responsible for 50% of premium costs.

Keith O Mulder

[Keith O Mulder \(Mar 13, 2026 10:16:48 EDT\)](#)
Mayor Keith Mulder

TO: Mayor Mulder and Members of the City Council
FROM: Adam Smith, City Manager
DATE: March 5 6, 2026
RE: Michigan Natural Resources Trust Fund – Public Hearing for the Grand Ledge Ball Park - Phase III Project

The city is preparing to submit an application to the Michigan Natural Resources Trust Fund (MNRTF) for the Grand Ledge Ball Park Phase III development project. Phase III notes the final field of the ball park design and includes the development of a 9U to 13U youth baseball and 9U to adult softball field to complement Phase I (13U/14U and up baseball) field and Phase II (9U to 12U baseball/9U to adult softball) field that is currently being designed for construction later this year. The Phase III project will include ADA-compliant amenities, such as viewing access to the new field, connecting sidewalks, and a drinking fountain/water bottle filling station, in addition to a stormwater treatment swale with native plantings.

The development of Phase III is estimated not to exceed ~~\$500,000~~ **\$587,827**. The maximum MNRTF grant is \$400,000. The City Council approved matching funds of \$89,800 for Phase I and \$125,000 for Phase II (estimated project cost of \$495,500 with an MNRTF grant of \$346,500). The MNRTF requires a recommended match of 30%.

At the February 26, 2026, Parks and Recreation Commission meeting, a motion to support the submission of a grant application for Phase III of the ball park project was carried unanimously.

Staff recommends that the City Council support the Phase III project with project matching funds not to exceed ~~\$150,000~~ **\$187,832**, ~~30%~~ **31%** of the estimated total project costs. As an MNRTF requirement, the city is required to hold a public hearing and adopt a resolution of support, noting the matching funds.

Staff recommends the following next steps to support this project:

- **City Council Meeting, March 9, 2026** – Schedule a Public Hearing for the March 23, 2026, City Council meeting.
- **City Council Meeting, March 23, 2026** – Hold a Public Hearing and provide a resolution supporting the submission of the MNRTF application and noting the matching funds.

MNRTF Deadlines

- April 1, 2026– Grant application is due (Actual).
- December 2026 – MNRTF Board recommendations for funding (Anticipated).
- Late 2027 – Project grant agreements are issued (Anticipated).
- Late 2028 – Phase III construction completed (Anticipated).

Attached:

- Parks & Recreation Commission Meeting Draft Minutes, Feb. 26, 2026 – Recommendation for City Council to approve an MNRTF application for Phase III of the Ball Park Project
- Illustration of Grand Ledge Ball Park Project and Map

Status of Grand Ledge Ball Park Project

Phase I

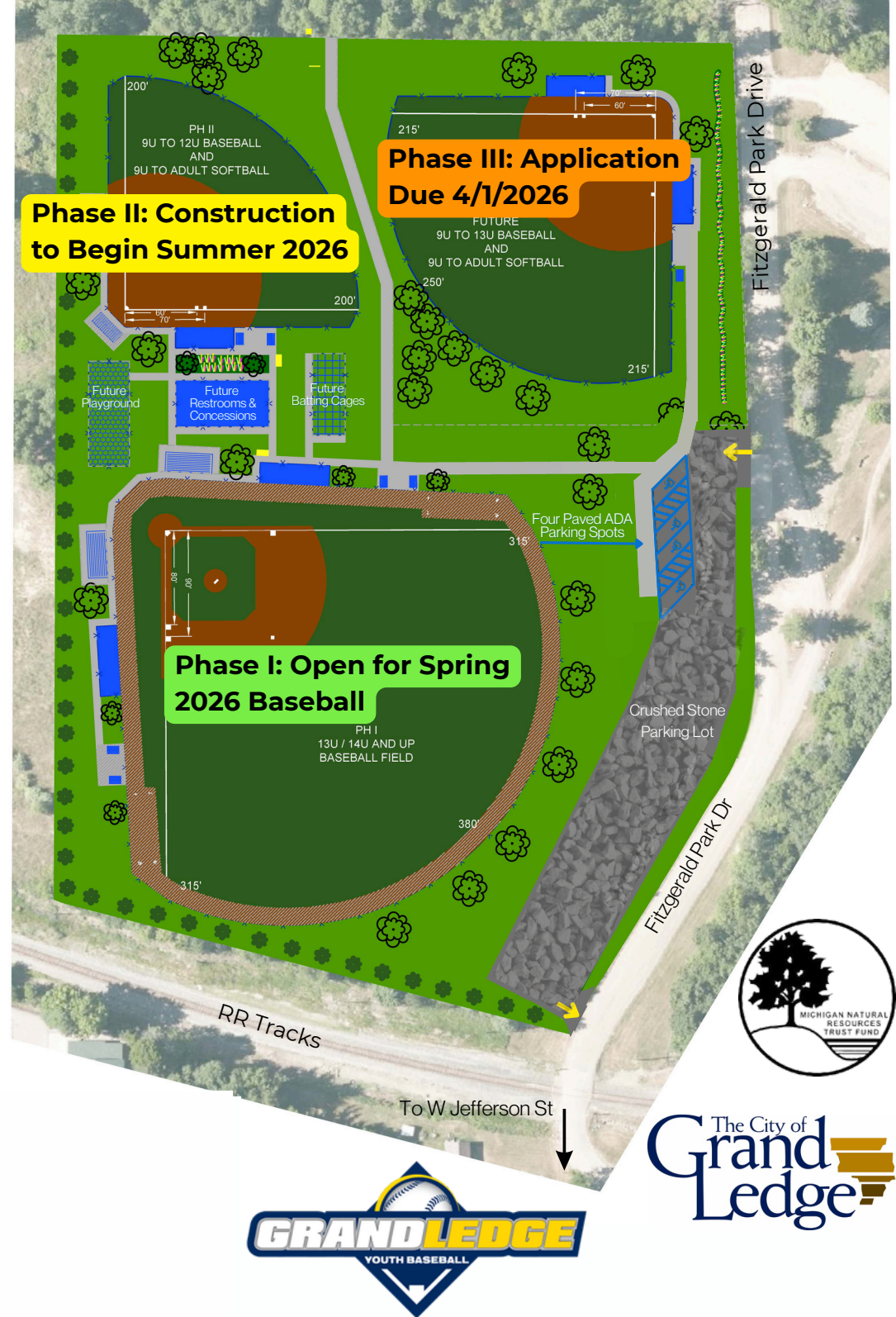
- Ribbon-Cutting Ceremony held in June 2025
- Field is open for spring 2026 baseball
- Ongoing grounds improvement

Phase II

- Received a Michigan Natural Resources Trust Fund (MNRTF) grant agreement in November 2025
- Soliciting for construction bids this spring, 2026
- Construction is estimated to begin this summer, 2026

Phase III

- MNRTF applications are due April 1, 2026
- If successful, a grant would be received by December 2027, with construction completed in 2028



GRAND LEDGE PARKS AND RECREATION COMMISSION
CITY HALL, 310 GREENWOOD STREET
GRAND LEDGE, MI 48837
(517) 627-2149

PARKS AND RECREATION COMMISSION REGULAR
MEETING
February 26, 2026

Call to Order – 7:00 pm.

I. Roll Call of Parks and Recreation Commission -

COMMISSIONERS	PRESENT	ABSENT
Ruthann Jaquette, Chair	X	
Teri Langley, Vice Chair		X
Bill Barnes – Grand Ledge Public Schools	X	
Chris Klaver	X	
Michael Krombeen	X	
Raechel Marks	X	
Casey McDonnell	X	
Amber Slocum	X	
Thomas Steinbis	X	
OTHERS		
Dave Logel, City Council Liaison	X	
Rich Morrison, Community Development Director	X	
Kurt Ristow, Public Works Superintendent		
Mayor Keith Mulder	X	

II. Pledge of Allegiance

III. Approval of Agenda

MOTION TO APPROVE THE PARKS & RECREATION COMMISSION REGULAR MEETING AGENDA FOR FEBRUARY 26, 2026. MOVED BY COMMISSIONER KROMBEEN, SECONDED BY COMMISSIONER MARKS. MOTION CARRIED UNANIMOUSLY.

IV. Approval of Meeting Minutes

A. Approval of January 22, 2026, Regular Meeting Minutes

MOTION TO APPROVE THE PARKS & RECREATION COMMISSION MINUTES FROM JANUARY 22, 2026, REGULAR MEETING AS PRESENTED. MOVED BY COMMISSIONER KROMBEEN, SECONDED BY COMMISSIONER SLOCUM. MOTION CARRIED UNANIMOUSLY.

V. Public Comment

None.

VI. Committee Reports – Earth Day Subcommittee

Commissioner Marks reported on the Earth Day Subcommittee meeting held prior to the Feb 26 regular meeting. The subcommittee discussed a number of items discussed in the subcommittee meeting. She asked Commissioners to volunteer for activities for Earth Day. The Earth Day Flyer and Passports were discussed by the Commission

VII. Staff Reports

Staff reported that the construction start for the ADA Observation Platform in Jaycee Park is underway and reported on Ballfield Phase II and Phase III. Rich Morrison invited Mayor Mulder to the podium to discuss a replacement picnic shelter/pavilion for Jaycee Park. After discussion, a MOTION TO SUPPORT THE CONSTRUCTION OF A 30'x48' PAVILION AT JAYCEE PARK WAS MADE BY COMMISSIONER KLAVER, SECONDED BY COMMISSIONER KROMBEEN. MOTION CARRIED UNANIMOUSLY.

VIII. Unfinished Business**IX. New Business****A. Master Plan Follow Ups:**

- i- Develop stakeholder list: Commissioners identified groups and organizations to participate in the stakeholder meetings with ROWE. Staff will compile the list and route it to the Commission to identify contacts for the groups/organizations. The list will be forwarded to ROWE..
- ii- Review Master Plan action plan progress: The Commission reviewed the list of projects included in the packet. Staff suggested that Earth Day activities be sent to ROWE as accomplishments as well as the action plan progress document. The Commission noted that funds and capacity were the primary limiting factors for why more action plan progress has not been made. It was also noted that the DDA is a major funder of projects within the DDA district, but that many of the city parks are not in the DDA district.

B. Earth Day 2026

No discussion took place

C. Recommendation to support grant application for Ballfield Phase III

MOTION TO SUPPORT THE SUBMISSION OF A GRANT APPLICATION FOR BALLFIELD PHASE III AS OUTLINED STAFF MEMO DATED FEB 23,2026. MOVED BY COMMISSIONER STEINBIS. SECONDED BY COMMISSIONER SLOCUM. MOTION CARRIED UNANIMOUSLY.

X. Public Comment –

Council Liaison Dave Logel asked to speak to the Earth Day Subcommittee.

XI. Commission Comments –

Commissioners commented on the Master Plan process and Earth Day.

XII. Adjournment: 8:30pm

Submitted by:

Rich Morrison, Community Development Director

DRAFT

TO: City Council

FROM: Rich Morrison, Community Development Director

RE: Master Plan Approval

DATE: March 6, 2026

BACKGROUND

Past practice of City Council has been to endorse or support the Planning Commission's approval/adoption of the Master Plan. Public Act 33 of 2008 modified the method by which City Council may formally approve or reject the Master Plan following Planning Commission adoption. Council is required to pass a resolution to assert "...the right to approve or reject the master plan" – MCL Section 125.3843 (3).

Staff believes Council action to approve the Master Plan is important as it shows that the Planning Commission and City Council are in alignment on future growth in the City and Cooperative Development Agreement Areas.

At its meeting of March 5, 2026 the Planning Commission passed the following motion: **"I move that the Planning Commission request City Council to pass a resolution as required by PA 33 of 2008 to assert its right to approve or reject the Master Plan"**. The vote on the motion was unanimous.

RECOMMENDATION:

The Planning Commission and Staff recommends that City Council pass a resolution as required by PA 33 of 2008 to approve or reject the Master Plan.

CITY COUNCIL ACTION:

Consider adopting the attached resolution as required by PA 33 of 2008 to allow City Council to approve or reject the Master Plan.

Attachments:

Memo to Planning Commission
PA 33 of 2008 with highlights.

Grand Ledge City Council Resolution # _____ of 2026

**A Resolution to Assert the Right of City Council to Approve or Reject
the Master Plan.**

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 09 March 2026, in the Council Chambers, City Hall, 310 Greenwood St., Grand Ledge MI 48837, in compliance with the Open Meetings Act, as amended.

Whereas, the City of Grand Ledge, Michigan (“City”) is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 07 August 2018, as amended (“Charter”); and

Whereas, Public Act 33 of 2008, the Michigan Planning Enabling Act, modified the method by which the City Council may formally approve or reject the Master Plan following Planning Commission adoption; and

Whereas, The Michigan Planning Enabling Act requires the City Council pass a resolution to assert “...the right to approve or reject the master plan.” (MCL 125.3843(3)).

Now, Therefore, It Is Resolved:

1. The City Council asserts its right to approve or reject the Master Plan, per Public Act 33 of 2008, the Michigan Planning Enabling Act (MCL 125.3843(3)).

Motion by
Second by

Ayes:

Nays:

Absent:

Approved:

Keith O. Mulder, Mayor

I, Gregory L. Newman, Grand Ledge City Clerk, certify this is Resolution # _____ of 2026, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 09 March 2026; in the Council Chambers, City Hall, 310 Greenwood St., Grand Ledge MI 48837, in compliance with the Open Meetings Act, as amended.

Gregory L. Newman, City Clerk

TO: Planning Commission and Sue Stachowiak, Zoning Administrator

FROM: Rich Morrison, Community Development Director

RE: Master Plan adoption – PA 33 of 2008

DATE: January 27, 2026

BACKGROUND:

It has been customary in Grand Ledge for the City Council to endorse or support the Master Plan. Public Act 33 of 2008 (MCL Section 125.3843(3)) requires the legislative body (City Council) to pass a resolution if it wishes to approve or reject the Master Plan. PA 33 of 2008 is attached for your information.

In my view, having the City Council approve the Master Plan following the Planning Commission's approval is very beneficial. At the most basic level, City Council approval of the Master Plan demonstrates that the Planning Commission and City Council are in general alignment, and that developers, business owners, and residents can reasonably expect that land use decisions made by the Planning Commission and City Council will be in general conformance with the Master Plan.

Assuming that the resolution is approved by City Council, the approval/adoption of the Master Plan will occur essentially as it did for the 2018 Master Plan. Staff is projecting that to occur in the June-July timeframe.

RECOMMENDATION:

I am recommending that the Planning Commission take an unrequired action to request that City Council pass a resolution as required by PA 33 of 2008 to preserve its right to approve or reject the proposed Master Plan. I believe that this action confirms the solid working relationship that the Planning Commission and City Council has developed.

PLANNING COMMISSION ACTION:

Consider the following motion:

I move that the Planning Commission request City Council to pass a resolution as required by PA 33 of 2008 to assert its right to approve or reject the Master Plan.

Attachment:

PA 33 of 2008 with highlights

MICHIGAN LEGISLATURE

Michigan Compiled Laws Complete Through PA 74 of 2025

House adjourned until Tuesday, January 27, 2026 1:30 PM

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MCL - Section 125.3843

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[Act 33 of 2008](#)

33-2008-III.

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MICHIGAN PLANNING ENABLING ACT (EXCERPT)


Act 33 of 2008

125.3843 Proposed master plan; public hearing; notice; approval by resolution of planning commission; statement; submission of copy of master plan to legislative body; approval or rejection by legislative body; procedures; submission of adopted master plan to certain entities.
Sec. 43.

(1) Before approving a proposed master plan, a planning commission shall hold not less than 1 public hearing on the proposed master plan. The hearing shall be held after the expiration of the deadline for comment under section 41(3). The planning commission shall give notice of the time and place of the public hearing not less than 15 days before the hearing by publication in a newspaper of general circulation within the local unit of government. The planning commission shall also submit notice of the public hearing in the manner provided in section 39(3) to each entity described in section 39(2). This notice may accompany the proposed master plan submitted under section 41.

(2) The approval of the proposed master plan shall be by resolution of the planning commission carried by the affirmative votes of not less than 2/3 of the members of a city or village planning commission or not less than a majority of the members of a township or county planning commission. The resolution shall refer expressly to the maps and descriptive and other matter intended by the planning commission to form the master plan. A statement recording the planning commission's approval of the master plan, signed by the chairperson or secretary of the planning commission, shall be included on the inside of the front or back cover of the master plan and, if the future land use map is a separate document from the text of the master plan, on the future land use map. Following approval of the

proposed master plan by the planning commission, the secretary of the planning commission shall submit a copy of the master plan to the legislative body.

 (3) Approval of the proposed master plan by the planning commission under subsection (2) is the final step for adoption of the master plan, unless the legislative body by resolution has asserted the right to approve or reject the master plan. In that case, after approval of the proposed master plan by the planning commission, the legislative body shall approve or reject the proposed master plan. A statement recording the legislative body's approval of the master plan, signed by the clerk of the legislative body, shall be included on the inside of the front or back cover of the master plan and, if the future land use map is a separate document from the text of the master plan, on the future land use map.

(4) If the legislative body rejects the proposed master plan, the legislative body shall submit to the planning commission a statement of its objections to the proposed master plan. The planning commission shall consider the legislative body's objections and revise the proposed master plan so as to address those objections. The procedures provided in subsections (1) to (3) and this subsection shall be repeated until the legislative body approves the proposed master plan.

(5) Upon final adoption of the master plan, the secretary of the planning commission shall submit, in the manner provided in section 39(3), copies of the adopted master plan to the same entities to which copies of the proposed master plan were required to be submitted under section 41(2).

History: 2008, Act 33, Eff. Sept. 1, 2008

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TO: Mayor and City Council

FROM: Nicholas Montry, Zoning Administrator

RE: Introduction of Draft Ordinance – Prohibited Vegetation (Repeal and Replace of Chapter 16, Article VI)

DATE: March 6, 2026

BACKGROUND

On February 9, 2026, I began serving as the City’s Zoning Administrator. At that time, a draft amendment to Chapter 16 – Environment, Article VI was under consideration. Following a comprehensive review of the existing ordinance and prior draft language, staff determined that a repeal-and-replace approach would provide greater clarity, consistency, and long-term enforceability than incremental amendments to the current structure.

The existing ordinance contains language and formatting that may create ambiguity for residents and challenges for consistent enforcement. The proposed ordinance, retitled **“Prohibited Vegetation,”** has been reorganized and revised to:

- Establish clear and objective compliance standards;
- Improve readability and accessibility for residents;
- Provide a transparent and consistent enforcement framework; and
- Align regulatory language with current best practices observed in similarly situated communities.

The draft ordinance was presented to the Planning Commission on March 5, 2026, for review and recommendation. The Planning Commission recommended approval of the Prohibited Vegetation Ordinance with the understanding the it maybe modified as a result of legal review and additional clarifying language.

The proposed ordinance is currently under review by Attorney Revore.

STAFF RECOMMENDATION:

Staff recommends that the City Council repeal Chapter 16, Article VI – Noxious Weeds and replace it with the proposed ordinance titled **“Prohibited Vegetation.”**

CITY COUNCIL ACTION REQUESTED

Introduce an ordinance at the March 9, 2026 meeting to repeal and replace Chapter 16, Article VI of the City Code, currently titled “Noxious Weeds,” with the revised ordinance titled “Prohibited Vegetation,” and set a public hearing followed by formal adoption for the March 23, 2026 meeting.

Attachments:

Current Noxious Weed Ordinance

Prohibited Vegetation Draft Ordinance

ARTICLE VI. NOXIOUS WEEDS¹

Sec. 16-452. Reserved.

Ord. No. 590, § 1, adopted Aug. 23, 2021, repealed former § 16-452, which pertained to appointment of commissioner; term of office, and derived from the 2002 Code § 124-6.

Sec. 16-453. Reserved.

Ord. No. 590, § 1, adopted Aug. 23, 2021, repealed former § 16-453, which pertained to duties of commissioner, and derived from the 2002 Code § 124-7.

Sec. 16-454. Responsibility of owner for removal; cost of removal by city to become lien.

Noxious weeds, as defined in section 28-54, shall be eradicated or cut by the owner of the land upon which the weeds are found growing. The city shall notify, by mail or by posting a notice on the premises, the owner of any land on which noxious weeds are found growing. The notice shall describe the provisions of this article to which there exists a violation. Failure to give such notice shall not, however, constitute a defense to any action to enforce the payment of any penalty provided for or debt created under this chapter. If the owner fails to correct the violation, the city shall enter upon the land to abate the violation and achieve compliance with the provisions of this article. Any expense incurred in the destruction or cutting of weeds shall be paid by the owner of the land, and the city shall have a lien against the land for the amount of the expense, which lien shall be enforced in the manner now provided by law for the enforcement of mechanics' liens. The city may cut or eradicate weeds as many times as is necessary to achieve compliance with the provisions of this article and charge the cost to the property owner.

(Code 2002, § 124-8; Ord. No. 590, § 1, 8-23-2021)

Sec. 16-455. Reserved.

Ord. No. 590, § 1, adopted Aug. 23, 2021, repealed former § 16-455, which pertained to maximum expenditure by commissioner, and derived from the 2002 Code § 124-9.

Sec. 16-456. Reserved.

Ord. No. 590, § 1, adopted Aug. 23, 2021, repealed former § 16-456, which pertained to commissioner to report violations, and derived from the 2002 Code § 124-10.

Sec. 16-457. Reserved.

Ord. No. 590, § 1, adopted Aug. 23, 2021, repealed former § 16-457, which pertained to annual report by commissioner, and derived from the 2002 Code § 124-11.

¹State law reference(s)—Commissioner of noxious weeds, MCL 247.61 et seq.

Sec. 16-458. Exceptions.

- (a) The provisions of this chapter shall not apply to:
- (1) Weeds in fields devoted to growing any small grain crops, whether actively being farmed or in a fallow state, such as wheat, oats, barley, or rye.
 - (2) Stormwater retention and detention facilities developed in accordance with an approved site plan.
 - (3) Areas adjacent to and within a reasonable distance from rivers, creeks, ponds, and other open waterways.
 - (4) Steep slopes subject to erosion.
 - (5) Parcels used for public parks.
 - (6) Underdeveloped parcels owned by a governmental agency.
 - (7) Mature wooded areas.
- (b) Underdeveloped parcels of land that are at least one acre in size and/or directly adjoin a natural waterway, railroad right-of-way, maturely wooded area, undeveloped area or field for growing crops, whether actively being farmed or in a fallow state are only required to be maintained in compliance with this chapter to a depth of 20 feet, beginning from the edge of the street(s) upon which the parcel is located or to an existing wooded area, whichever is lesser.
- (c) The City Manager, or his or her designee, may grant exemption in certain areas, for the control of erosion, the protection of urban forestry, the preservation of community character, and flora or fauna.

(Code 2002, § 124-12; Ord. No. 590, § 1, 8-23-2021)

Secs. 16-459—16-480. Reserved.

City of Grand Ledge Ordinance #_____

An Ordinance Repealing City Code, Chapter 16 – Environment, Article VI – Noxious Weeds and Replacing it with Article VI – Prohibited Vegetation.

The City of Grand Ledge Ordains:

Section 1. Change. The City Code, Chapter 16 – Environment, Article VI – Noxious Weeds, is repealed and replaced with Article VI – Prohibited Vegetation, as follows:

Purpose.

The purpose of this ordinance is to protect public health, safety, and neighborhood appearance by regulating overgrown or harmful vegetation. Overgrown, unmanaged, or invasive vegetation can create fire hazards, obstruct sidewalks and sightlines, contribute to pest harborage, impair drainage, and create conditions associated with neighborhood blight and property deterioration. Such conditions negatively impact surrounding properties and are detrimental to public health, safety, and general welfare.

The authority to regulate Noxious Weeds and vegetation deemed to be Noxious Weeds is provided by PA 359 of 1941, as amended.

Prohibited Vegetation Definition.

Prohibited Vegetation means any plant growth that meets one or more of the following:

- (1) Grass, flowering and nonflowering weeds, including but not limited to: dandelion, annual ragweed, pokeweed, giant foxtail, lambsquarters, goldenrod, burdock, scrub vegetation (nuisance woody plants or shrubs), or similar vegetation over ten (10) inches in height.
- (2) Any plant listed as a noxious weed under the Michigan Seed Law (Act 329 of 1965) and regulations, and the Noxious Weeds law (Act 359 of 1941), as amended.
- (3) Any vegetation that is dead, diseased, invasive, or harmful to public health or safety.
- (4) Any vegetation that obstructs sidewalks, streets, traffic visibility, or drainage.

Applicability.

This Article regulates prohibited vegetation as defined herein. Trees are not regulated under this Article and shall be subject to Grand Ledge City Code Chapter 16, Article V, Division 2.

Nuisance Declared.

Vegetation that meets the definition of Prohibited Vegetation under this Article constitutes a public nuisance. It shall be unlawful for any owner, occupant, or person in control of property to permit Prohibited Vegetation to grow or remain on such property.

Notice of Violation.

If Prohibited Vegetation exists, the City Manager or their authorized designee shall issue a written Notice of Violation to the property owner, occupant, or person in control of the property.

The notice may be delivered by one or more of the following methods:

- (1) First-class mail to the owner of record.
- (2) Posting the notice on the property.
- (3) Personal service.

The Notice of Violation shall include:

- (1) A description of the violation.
- (2) The required corrective action.
- (3) The deadline for compliance.
- (4) A statement that failure to comply may result in city abatement.

Failure to receive or accept notice does not prevent enforcement if the city has made reasonable efforts to provide notice.

Time to Correct.

The owner, occupant, or person in control of the property shall correct the violation within three (3) business days after the date of notice.

If the City Manager or their authorized designee determines that Prohibited Vegetation creates an immediate hazard to public safety, such as obstructing traffic visibility, blocking sidewalks, creating fire risk, or harboring dangerous conditions, the city may require correction within a shorter time or may immediately abate the violation without further notice.

City Abatement; Costs.

If the violation is not corrected within the timeframe specified in the Notice of Violation, the City Manager or their authorized designee may enter upon the property and remove or otherwise abate the Prohibited Vegetation to protect the public health, safety, and welfare.

All costs incurred by the city in connection with the abatement, including administrative expenses as established by the city's adopted fee schedule, shall be the responsibility of the property owner. The city shall provide written notice to the property owner of the total costs incurred and shall demand payment within thirty (30) days of the date of such notice.

If the costs are not paid in full within thirty (30) days, the unpaid amount shall be placed on the tax rolls as a lien against the property involved and collected in the same manner provided for collection of real property taxes, plus interest as provided for delinquent property taxes.

Exceptions.

- (1) The provisions of this Article shall not apply to:
 - (a) Land actively devoted to agricultural use or maintained in a fallow state as part of a bona fide agricultural operation.
 - (b) Stormwater detention or retention facilities constructed and maintained in accordance with an approved site plan or applicable engineering standards.
 - (c) Mature wooded areas.
 - (d) Public parks.
 - (e) Areas adjacent to or within natural waterways, including rivers, streams, creeks, ponds, and wetlands.
 - (f) Steep slopes or protected natural areas where vegetation is necessary to prevent erosion.
 - (g) Trees, which are regulated separately under Grand Ledge City Code Chapter 16, Article V, Division 2.
- (2) Underdeveloped parcels of land that are at least one acre in size and/or directly adjoin a natural waterway, railroad right-of-way, mature wooded area, undeveloped area, or field for growing crops, whether actively being farmed or in a fallow state are only required to be maintained in compliance with this chapter to a depth of twenty (20) feet, beginning from the edge of the street(s) upon which the parcel is located or to an existing wooded area, whichever is lesser.
- (3) In addition to the foregoing exemptions, the City Manager or their designee may grant a written exemption from the requirements of this Article for specific areas where such exemption is necessary for erosion control, protection of urban forestry, preservation of community character, or the protection of native flora or fauna.

Section 2. Severability. The provisions of this ordinance are severable, and if any section, sub-section, paragraph, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of all remaining sections, sub-sections, paragraphs, sentences, clauses, phrases or portions of this ordinance.

Section 3. Section Headings. The section headings used in this ordinance are for convenience only and are not a part of this ordinance.

Section 4. Effective Date. This ordinance shall take effect seven days after it has been adopted by the City Council.

Introduced by the City Council this _____ day of _____, _____.

Motion by
Second by

Ayes:

Nays:

Absent:

Adopted by the City Council this _____ day of _____, _____.

Motion by
Second by

Ayes:

Nays:

Absent:

Approved:

Keith O. Mulder, Mayor

I, Gregory Newman, City Clerk, certify this is Ordinance #_____ adopted by the City Council at a meeting held the _____ day of _____, _____, a meeting held according to the Open Meetings Act, Public Act No. 267 of 1976, as amended. I further certify Ordinance #_____ was published in the Grand Ledge Independent, a newspaper of general circulation in the city, the _____ day of _____, _____, subsequent to its adoption.

Gregory L. Newman, City Clerk

Introduced:

Public Hearing:

Adopted:

Published:

Effective:

CITY OF GRAND LEDGE
NOTICE OF PUBLIC HEARING

The Grand Ledge City Council will hold a public hearing during its regular meeting at 7:30 p.m. on Monday, 23 March 2026, to consider and receive public input on a proposed ordinance repealing City Code, Chapter 16 – Environment, Article VI – Noxious Weeds and replacing it with Article VI – Prohibited Vegetation. The proposed ordinance is available for review on the City’s website at www.cityofgrandledge.com and at the City Clerk’s office, 310 Greenwood St., Grand Ledge, Michigan, between 8:00 a.m. and 5 p.m., Monday through Friday.

The meeting will be held in the Council Chambers, City Hall, 310 Greenwood St., Grand Ledge MI 48837, in compliance with the Open Meetings Act, as amended, and will also be livestreamed via Zoom for informational purposes only. The online stream can be accessed at <https://www.zoom.us> with the Meeting ID: 863 1259 5953, or by calling +1 305 224 1968, +1 309 205 3325, +1 312 626 6799 (Chicago), +1 646 876 9923 (New York), +1 646 931 3860, +1 301 715 8592 (Washington DC), +1 564 217 2000, +1 669 444 9171, +1 669 900 6833 (San Jose), +1 689 278 1000, +1 719 359 4580, +1 253 205 0468, +1 253 215 8782 (Tacoma), +1 346 248 7799 (Houston), +1 360 209 5623, +1 386 347 5053, +1 408 638 0968 (San Jose), +1 507 473 4847 with Meeting ID: 863 1259 5953.

The City Council invites anyone interested to attend in person and offer comments at the public hearing. Written comments can be mailed or delivered to Elected or Appointed Officials at 310 Greenwood St., Grand Ledge, MI 48837, placed in the drop box in front of City Hall, or emailed to cityhall@cityofgrandledge.com. All written comments will be considered if received by 5:00 p.m. the day of the hearing. Please call (517) 627-2149 or email cityhall@cityofgrandledge.com for further information or to request accommodations for disabilities.

Gregory Newman, City Clerk