

October 22, 2025

The regular meeting of the Village of Cassadaga was held on October 22, 2025, at 7:00PM, with Mayor William Dorman presiding. Trustees present included Cindy Flaherty, Danna DuBois, Cathy Cruver, and Bill Astry. Also present was Clerk Annette McChesney and Deputy Clerk Roxanne Astry. Absent were Attorney Joe Calimeri, and Superintendent of Public Works Sam Alaimo.

RESOLUTION # 154

APPROVAL OF MINUTES

A motion was made by Trustee DuBois to approve the minutes of September 24, 2025, seconded by Trustee Flaherty. VOTE: 5 AYES, 0 NAYS.

RESOLUTION # 155

APPROVAL OF AGENDA

A motion was made by Trustee Flaherty to approve the agenda, seconded by Trustee Cruver. VOTE: 5 AYES, 0 NAYS.

GUESTS: Nancy Wickmark-Pettit PI, Braden Carmen-Observer, Randy Carlson-Burnham Rd, Teri Seibert, Dale Dr, Tim Cobb-Fire Department Ambulance Replacement Committee Chair, Bob Frank Jr, Fire Department Chief

Nancy Wickmark – she spoke on behalf of the Tree Committee, they have decided to plant four shade trees at the ballpark this year, this fits with the plan in place for the NY Forward Grant committee, and also shows them that the village is moving forward and making progress towards the end goal, she would need a prepaid check to have the trees delivered on Friday, October 24, for \$1,000.00, which is what the village board budgets for plantings each year

RESOLUTION # 156

APPROVAL OF PREPAID CHECK

A motion was made by Trustee Cruver to approve Clerk McChesney doing a prepaid check prior to the next board meeting, to Art Samples in the amount of \$1,000.00, seconded by Trustee Flaherty. VOTE: 5 AYES, 0 NAYS.

Randy Carlson – October 6th was the last scheduled brush pickup and he was wondering if they are still working on getting the piles picked up, he has had quite a bit of yard waste all at once, so he has been taking it to the landfill himself, but wondered if they were planning to come around again to finish out the season, Trustee DuBois noted some other piles that have been waiting on pickup for quite some time, Trustee Astry stated that they are still working on pickup but some streets take multiple trips due to the size of the piles and more debris brought out after they have made the first round, Randy offered to assist, but Trustee Astry feels that now that Sam is back more progress should be made

Teri Seibert – she inquired about the condition of the large wooden snowman the village has put up in the past in Ames Common and if it will go up this year, if it needs work, or what the status is, she and her husband Sean are willing to rehab it, if that's what needs done, Trustee Flaherty will look into it. She also inquired if the snowflakes were going to be put up on the poles this year for the holiday season, Clerk

McChesney has completed and sent in the annual permit required by National Grid to attach anything to their poles, Trustee Cruver doesn't see any reason why they wouldn't be hung, the village does have to borrow a boom truck from a neighboring municipality

Tim Cobb – the department looked into multiple ambulances and different purchasing and financing options, the committee presented the board with a detailed spreadsheet with seven different quotes as well as the spec sheets for each ambulance, the committee recommends going with Quote # 3 to best fit the department's needs, the board can then plan to set aside money towards the down payment in next year's budget and also look into any other financing options as well. Trustee DuBois also noted that although in the past getting a grant for a piece of equipment has not been very successful, she recently read an article where multiple departments in New York State were awarded 250,000.00 towards equipment purchases so the department is going to look into pursuing that as well. They also supplied a list of recent purchases they have made with either grants they have written and been awarded or with fundraising efforts totaling almost \$ 300,000.00

Ambulance Replacement - CVFD

10/22/25

	Quote 1	Quote 2	Quote 3	Quote 4	Quote 5	Quote 6	Quote 7
Sales Representative	R. Enterprise LLC	Fire Equipment Sales, Inc (Kolaja)	Fire Equipment Sales, Inc (Kolaja)	North Eastern	North Eastern	North Eastern	North Eastern
Manufacturer	McCoy*	Horton	Horton	Demers	Demers	Demers	Demers
Make	Ford 450 4x4	Ford F550 4x4	Ford F550 4x4	Ford F450 4x4	Ford F450 4x4	Ford F550 4x4	Ford F450 4x4
Year of Ambulance	2026 Chassis (Box from current McCoy A101)	2026	2027	2026	2026	2026	2026
Fuel	Gasoline	Gasoline	Gasoline	Diesel**	Gasoline	Gasoline	Gasoline
Condition	Re-Manufactured (Refurbished box on a new chassis)	Brand New	Brand New	Brand New	Brand New	Brand New	Brand New
Price with Trade-in	\$ 324,325.00	\$ 309,200.00	\$ 331,288.00	\$ 357,950.00	\$ 335,950.00	\$ 336,450.00	\$ 332,850.00
Delivery	First Qtr 2026	Mar-26	Feb-27	May-26	May-26	May-26	Nov-25

NO LONGER AVAILABLE - UNIT WAS
SOLD 10/22/25

*McCoy - Manufacturer is no longer in business - unable to purchase replacement parts

** Prefer gasoline over diesel

Quotes attached for detail and reference

RESOLUTION # 157

APPROVAL TO MAKE AMUBLANCE PURCHASE

A motion was made by Trustee Cruver to approve purchasing the ambulance from Kolaja as specified in quote # 3, seconded by Trustee DuBois. VOTE: 5 AYES, 0 NAYS.

CVFD Grant Awards and Purchases

2024 FEMA Grant Award

Total	\$ 185,690.52	19 sets Fire Turnout Gear (\$4645.00 * 19)	\$ 88,256.14
FEMA Grant	\$ 176,848.11	Pak-Tracker	\$ 2,743.98
CVFD Portion (5%)	\$ 8,842.41	RIT-Pak w/cylinder	\$ 4,690.40
		9 SCBA units w/Cylinders (\$10,000 each)	\$ 90,000.00
			\$ 185,690.52

2024 NYS VFIRE Grant \$ 43,816.00

Washer/Extractor	\$ 6,600.00
3 AEDs	\$ 5,216.00
Extrication Equipment	\$ 32,000.00
	\$ 43,816.00

2024 DEC VFA Grant \$ 5,039.75

DEC	\$ 2,500.00	5 Portable Scene Lights (\$750 each)	\$ 3,750.00
CVFD Portion (50/50 Matching)	\$ 2,539.75	5 Lengths 1 3/4" Fire Hose (\$155.35 each)	\$ 776.75
		9 Pair Forestry Gloves (\$57 each)	\$ 513.00
			\$ 5,039.75

2025 CF MOTO ATV \$ 30,244.00

2025 Trailer \$ 14,910.00

Lettering for Trailer \$ 2,995.83

\$ 282,696.10

Total Funding and Purchases Paid for by the CVFD

ATTORNEY JOE CALIMERI REPORT – Absent

MAYOR DORMAN'S REPORT – No Report, but he stated he is happy to be back and can see the light at the end of the tunnel with his health improving. He inquired if anyone had responded to Matt Zarbo's (Water Project Engineer) email regarding contact information for a village property owner in order to pursue a potential second location to perform a water well drill test, Trustee DuBois will pass along the information requested

CLERK MCCHESENEY'S REPORT

- She reported that she received, signed and returned the bond paperwork as required for the capital water project
- She also reviewed the paperwork that needed to be sent in to Environmental Facilities Corporation to make sure it was accurate so the first draw could be taken to pay invoices due to the water project engineer
- 3rd quarter payroll was sent into the county, and 3rd quarter tax collection was sent into the census bureau, both are required every quarter
- Jeff Frick had stopped in and informed her that the parking lot light across the street has been out for some time, she was unaware but thanked him for letting her know. She made a call to National Grid and it was fixed the following week, she asked if anyone notices one of the light poles out to please let her know so she can take care of it
- She wanted to confirm the Trick or Treating hours with the board, they will be on Halloween from 5-7, same as every year, followed by the annual parade at the

firehall at 7pm. Hy-Wit Convenience will also be having their annual Halloween trunk or treat and haunted house the same evening see poster below

HAUNTED TALES OF CASSADAGA

CATACOMBS

86 N MAIN ST, CASSADAGA, NY 14718



NOT EVERYONE WHO ENTERS FINDS THEIR WAY OUT

FRI, OCT 31, 2025

5PM-7PM

HAUNTED HOUSE & TRUNK OR TREAT



DEPUTY CLERK ASTRY'S REPORT

- She reported she has attended a couple NY Forward meetings, they have met with representatives from Heritage Village as well as the Fredonia State Daycare Center to work with them on the senior housing and daycare center development, they still need to look into completing a survey to garner interest, but Nancy Wickmark, who is the NY Forward Committee chair, stated that according to the county statistics, senior housing and daycare centers are both in great need in the area

OLD BUSINESS

1. **BATHHOUSE AT BEACH** – Per Trustee Astry he has made some progress the last couple weeks, just a bit more finishing touches to complete
2. **WATER PROJECT** – As previously noted, the bond has been signed, the engineer is looking into a potential secondary test well drilling site, so it is moving along
3. **FRISBEE & LAKEVIEW ROAD UPDATES**
 - Trustee Astry reported that Frisbee and Lakeview repairs have been completed, Mayor Dorman noted that Sam did inform him that there are just a few driveways on Frisbee that need leveled to grade but that should be done this week, per the board Clerk McChesney can remove this from old business for the next meeting
4. **CASSADAGA LAKES ASSOCIATION (CLA) UPDATES**
 - Nancy Wickmark reported that the sandbar removal is in progress and should be completed and cleaned up by Saturday. The drainage off of Maple will need addressed, this should be taken care of by the county as it is a county road. They have still not received approval from the DEC for beaver dam removal, they are still hopeful it could happen this year. The CLA had their last meeting of the year in September, but the directors will be getting together this month to check on the progress of sand removal and permits
5. **LIST OF ALL VILLAGE EQUIPMENT W/ AGE & CONDITION**
 - Trustee DuBois asked Clerk McChesney to send a list of what she had available, however, she would still like a list from the DPW so that it can be used for forward planning of purchases etc., it's been 10 months and still no list
6. **NY FORWARD/GRANT COMMITTEE UPDATES**
 - Deputy Clerk Astry gave some updates under her report, Nancy Wickmark, chair of committee, noted they get together the 1st and 3rd Monday of the month, at the next meeting they will look into smaller grants to see if they can apply for smaller projects already specified in the initial NY Forward grant application, Trustee DuBois inquired if a playground would be one of the potential projects they would look into, and it is. The Ralph Wilson Grant has

great potential for this project, but it requires a 501C3, it could be applied for through the Citizens for a Better Cassadaga

7. ZONING REWRITE REVIEW

- Trustee Astry will reach out to the Attorney to get an update on his review progress

8. 72 Lakeview Avenue

- Trustee Flaherty reported that the Code Enforcement Officer informed her that in order to condemn the property he needs photos and documentation, but there is a no trespassing sign on the property, so he needs a signed court order from a judge to give him permission to step on the property and he is waiting on that

NEW BUSINESS

1. APPROVE UNPAID VILLAGE TAX AFFIDAVIT TO COUNTY

- Clerk McChesney reported that the village has \$ 3,193.52 in unpaid taxes, she needs to send the unpaid return affidavit to Chautauqua County so they can collect and send to the village

RESOLUTION # 158

APPROVE SENDING UNPAID VILLAGE TAXES TO COUNTY

A motion was made by Trustee Astry to send unpaid village taxes in the amount of \$ 3,193.52 to Chautauqua County for collection, seconded by Trustee Cruver VOTE: 5 AYES, 0 NAYS

2. APPROVE RESOLUTION TO SUPORT BILL S.8481

WHEREAS, the Climate Leadership and Community Protection Act (CLCPA), established universal electrification requirements in New York State; and

WHEREAS, New York State communities are facing steep increases in utility costs and housing construction expenses due to the electrification mandates enacted with the adoption of the CLCPA. These include restrictive building codes that prohibit natural gas, vehicle sales quotas that eliminate traditional models, and infrastructure benchmarks for EV charging that are often impractical and financially burdensome; and

WHEREAS, universal electrification would result in public safety concerns when ice storms, snow storms or other weather-related events disrupt the electrical service for extended periods of time; and

WHEREAS, Senate Bill S.8481 has been introduced to authorize local governments to opt out of the mandates and benchmarks established under the CLCPA; and

WHEREAS, Senate Bill S.8481 affirms the principle of home rule by allowing local governments to make energy decisions that reflect the unique needs of their residents and businesses;

Now, therefore be it **RESOLVED**, That the Board of Trustees of the Village of Cassadaga, hereby supports the adoption of Senate Bill S. 8481.

RESOLUTION # 159

APPROVE RESOLUTION TO SUPORT BILL S.8481

A motion was made as read above to support the adoption of Senate Bill S.8481 by Trustee DuBois, seconded by Trustee Astry **VOTE: 5 AYES, 0 NAYS**

3. APPROVE SHUT OFF NOTICES PAST DUE WATER BILLS

- Clerk McChesney noted that there are four water bill accounts that have not had any payments in over two billing cycles, she has sent reminders but has not received any phone calls to set up payments, as the board has done in the past she would like to send out shut off notices requesting they pay in full or call and set up a payment schedule. The new water bills are due to go out on December 1st and they will only get further behind

RESOLUTION # 160

APPROVE SHUT OFF NOTICES PAST DUE WATER BILLS

A motion was made by Trustee DuBois to approve Clerk McChesney sending water shut off notices to anyone with over two billing cycles with no payments made, seconded by Trustee Cruver. **VOTE: 5 AYES, 0 NAYS**

4. APPROVE BUDGET ADJUSTMENT

- Per Clerk McChesney the original budget for roadway improvements did not include any carryover from prior years, the total CHIPS should be \$118,043.85, both the revenue and expense accounts need to be increased to reflect the total amount

RESOLUTION # 161

APPROVE BUDGET ADJUSTMENT

A motion was made by Trustee Astry to increase A.3501 Revenue Consolidated Highway Aid by \$55,543.85, and Increase A.5112.2 Expense Permanent Improvement Chips by \$ 55,543.85, seconded by Trustee Flaherty. **VOTE: 5 AYES, 0 NAYS**

5. APPROVE CAPITAL PROJECT BANK ACCOUNT WITH CHECKS

RESOLUTION # 162

APPROVE CAPITAL PROJECT BANK ACCOUNT WITH CHECKS

A motion was made by Trustee Cruver to approve Clerk McChesney opening a new bank account for the capital water project and to order checks as well, seconded by Trustee DuBois. **VOTE: 5 AYES, 0 NAYS**

SUPT. OF PUBLIC WORKS: SAM ALAIMO REPORT – Given by Trustee Astry

- He reported that Sam and Bianca have been picking up leaves more than brush but the rain always causes a problem, he will talk with Sam on what the plan is

TRUSTEE ASTRY REPORT – No Report

TRUSTEE FLAHERTY'S REPORT

- She also wanted to confirm with the rest of the board that the village trick or treat hours would be the same this year, on Halloween from 5-7
- She reached out to Maple Avenue Academy, they will have students available next week to put away the tables and benches at the beach, she asked Trustee Astry to remind Sam to not put the dock by the gazebo when its removed
- Upcoming Events:
 - Saturday 10/25 Vendor Show 10-3 Cassadaga American Legion

TRUSTEE CRUVER'S REPORT

- She asked Trustee Astry if the end of the driveway issues at 41 High Street could be taken care of when Sam is finishing Frisbee Road, he stated no, but Sam has a patch in mind
- She wanted to make sure the snow removal equipment was ready to clear the sidewalks this year, Trustee Astry inquired if she had any quotes or information to replace the sidewalk snowblower, Trustee Cruver did make some calls but didn't feel it was her responsibility to be pricing equipment and getting quotes, she would like the DPW to do their research like the fire department did and present the board with more than one option so they can make an educated informed decision. This is why the list of equipment and its condition is so important so the board can be aware of what needs replaced and budget for it ahead of time. Trustee Astry brought an updated price on the same piece of equipment that Sam had brought before the board last year. Mayor Dorman had inquired on using multiple fund lines to purchase the piece of equipment as has been done in the past, Clerk McChesney voiced concerns over utilizing multiple fund lines to purchase a piece equipment and then hoping none of those funds are needed before the end of the fiscal year, she noted the equipment reserve fund has just over 22,000.

TRUSTEE DUBOIS' REPORT

- She thanked Trustee Flaherty for decorating uptown with fall decorations, it looks great
- She also wanted to remind everyone that the fire department is having their annual costume parade right after trick or treating inside the firehall
- She also wanted to make the board aware that Engine 101 has been out of service for almost three weeks waiting on repairs, Engine 102, the charging port they replaced failed and the company has agreed to replace, they are waiting on the part, the middle bay overhead door is broken and needs repaired
- She had an inquiry from the Stockton Dog Control Officer about using the community room for an animal clinic, the village usually charges non-residents \$200.00 but the board agreed they would be willing to waive the fee, she will relay the message and get back to the board
- She wanted to know if there was an eta for dock removal at the beach, speed bump removal on Park Avenue, and the rest of the brush and leaf pick-up
- She was also looking for an eta for the CLA sandbar removal completion, as mentioned prior the company expects to be done by this Saturday
- She gave Cassadaga Volunteer Fire Departments' monthly Report for September 2025 as follows:
 - EMS Calls - 20

- o Fire Calls – 1
- o MVA Calls – 1
- o Alarm Activation - 2
- o Service Calls – 1
- o Single Company - 0
- o Mutual Aid Given - 11
- o Mutual Aid Received – 2
- o Total Calls - 25
- o Total Man Hours 78.5
- She is going to look more into the four departments who received equipment grants, as long as no payments have been made there may be grants available from the state assembly for the ambulance purchase

RESOLUTION # 163

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee Flaherty to approve the financial reports for September 30, 2025, October 8, 2025, and October 22, 2025, seconded by Trustee Cruver. VOTE: 5 AYES, 0 NAYS.

GENERAL FUND 9/30/2025	\$	375,261.01
WATER FUND 9/30/2025	\$	93,029.28
GENERAL FUND 10/8/2025	\$	374,660.13
WATER FUND 10/8/2025	\$	91,620.98
GENERAL FUND 10/22/2025	\$	402,839.04
WATER FUND 10/22/2025	\$	94,069.29
RESERVE CVFD EQ.	\$	38,740.58
RESERVE DPW EQ.	\$	22,525.00
RESERVE WATER REPAIRS	\$	50,432.71
RESERVE FOR DEBT SERVICE	\$	362,927.58

RESOLUTION # 164

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Flaherty to approve bills & payroll as follows, seconded by Trustee DuBois VOTE: 5 AYES, 0 NAYS.

PAYROLL General Fund, 10/7/2025	cks: 6249-6251	\$	2,810.54
PAYROLL Water Fund, 10/7/2025	cks: 6249-6251	\$	1,736.55
PAYROLL General Fund, 10/21/2025	cks: 6252-6254	\$	2,740.83
PAYROLL Water Fund, 10/21/2025	cks: 6252-6254	\$	1,678.34
ABSTRACT Oct. 8, 2025, General Cks: 10497-10513		\$	8,899.16
ABSTRACT Oct. 8, 2025, Water Cks: 10497-10513		\$	1,681.69
ABSTRACT Oct. 22, 2025, General Cks: 10514-10522		\$	162,053.53
ABSTRACT Oct. 22, 2025, Water Cks: 10514-10522		\$	1,110.75

RESOLUTION # 165

Being no further business, Trustee Flaherty moved to adjourn, seconded by Trustee Cruver at 8:46PM. VOTE: 5 AYES, 0 NAYS

Respectfully Submitted,

Annette McChesney, Clerk Treasurer