

ORDINANCE 15-F

AN ORDINANCE AMENDING ORDINANCE 15-E

AN ORDINANCE DESIGNATING THE TOWN COUNCIL OF THE TOWN OF WOODVILLE, ALABAMA, that the order of procedure in all instances for meetings of the council shall be as follows;

BE IT ORDAINED by the Town Council of the Town of Woodville, Alabama on the _____ day of _____, 2025 as follows:

Section 1. That the rules of order and procedure following Robert's Rules of Order herein govern deliberations and meetings of the Town Council of Woodville, Alabama.

Section 2. Regular meetings of the Town Council shall be held on the following dates:

FIRST TUESDAY OF EACH MONTH

Section 3. Special meetings of the Town Council may be held at the call of the presiding officer by serving notice on each member of the Council not less than 24 hours before the time set for such special meeting; or special meetings may be held as otherwise provided by Section 11-43-50, Code of Alabama 1975 or other law. Notice of all special meetings shall be posted on a bulletin board accessible to the public at least 24 hours prior to such meeting.

Section 4. A quorum shall be determined as provided by Section 11-43-48, Code of Alabama. The number of members required to make a quorum does not change when a council has vacancies. Council Members who are present at a council meeting that have a conflict of interest on a particular issue can be counted for purposes of making a quorum even though they cannot vote on a particular issue.

Section 5. All regular meetings shall convene at 6:00 o'clock PM at the Bob Jones Community Center unless otherwise posted and all meetings, regular and special, shall be open to the public, except when the Town Council meets in executive session as authorized by state law.

Section 6. The order of business shall as follows:

1. Roll Call
2. Adoption of Agenda
3. Invocation and Pledge Allegiance to the Flag
4. Reading and approval of the minutes of the previous meeting
5. Financial Reports
6. Library
7. Police
8. Street Department
9. Parks and Recreation
10. Sewer
11. Fire Department
12. New Business
13. Adjournment

Section 7. No member shall speak more than twice on the same subject without permission of the presiding officer.

Section 8. No person, unless a member of the council, shall be allowed to address the council unless he/she submits a written request to the town clerk to be on the agenda by 12:00PM (noon) on the Friday preceding the meeting, at which time he/she will be allowed to address the council once given permission by the presiding officer and will be allowed to speak for a maximum of three minutes.

SECTION 9 AMENDED ON APRIL 8, 2025 to require all councilmembers to provide a definitive "yes" or "no" response regarding their attendance at the upcoming council meeting by 3:00 PM on the Friday prior to the scheduled meeting. If a quorum is not confirmed by this deadline, the clerk and/or mayor shall postpone the meeting and publicly announce the postponement at a minimum of three designated public locations (Town Hall, US Post Office, and the Library) within the town. Additionally, all guests scheduled to appear on the agenda, as well as relevant council members and departmental or board representatives within the town, shall be notified of the postponement.

This ordinance shall go into effect upon the passage and publication as required by law.

ADOPTED THIS THE _____ day of _____, 2025.

Victor Taylor, Mayor

ATTEST:

Melissa Chambers, Town Clerk