

BOARD MEETING MINUTES

Town of Milltown

Clerk, P.O. Box 475, 1502 200th Ave, Milltown, WI 54858

February 18th, 2026, 7:00 pm, at the Milltown Town Hall

1. Meeting called to order: Mike Dau called February 18th, 2026, board meeting to order at 7:00 pm
Board Members: Mike Dau, Jon Eckel, Keith Zygowicz, Mark Engelhardt, Cheryl Kloehn
Others Present: J Gary Lilyquist, Frank Rau, Carol Zygowicz, Terry & Connie Palmberg, Debra & Mark Moioffer, Tyler Wirth, Caden Christiansen, Carole & Brian Johnson, Doug Bergstrom
2. Additions or Changes (According to Open Meeting Laws): Jon Eckel made a motion to accept the agenda. Keith Zygowicz seconded the motion. Passed.
3. Public Comment: Concerned and wants to make the Town of Milltown Board aware of proposed Polk County Shoreland Zoning updates which may affect local zoning and property owners' rights. Citizens are concerned if the Board has reviewed the shoreland draft language and if the Board has taken a position on the draft. I am interested in making sure agricultural operations and existing land uses are unintentionally affected by broader changes in the definitions for enforcement language. Would board be willing to clarify whether our township plans to submit comments or coordinate with other townships before the County moves forward. We want to understand whether the updated definitions for enforcement language would expand county oversight in ways that affect farms or existing structures, especially where properties are mixed zones. Citizens live in 1857 120th, Milltown, WI. Board asks questions of the concerned citizens if they have a store, no, they raise quail, partridge for clubs for food. There is a meeting at Polk County on March 4th, 2026, at 9:30 for public to comment on the changes.

Keith Zygowicz made a comment that he was contacted about obtaining a burning permit. The link on our website went to the wrong site. Will publish the numbers to call to obtain a burning permit.

4. Prior meeting minutes approval
January 19th, 2026, Meeting Minutes, Keith Zygowicz made a motion to approve the minutes. Jon Eckel seconded the motion. Passed.
February 11, 2026, Special Meeting Minutes- Keith Zygowicz made a motion to approve the minutes. Jon Eckel seconded the motion. Passed.
5. Financial Report approval
Financial Report Ending February 13th, 2026
Profit & Loss Ending January 31, 2026
Jon Eckel made a motion to accept the financial report, P&L and pay the bills. Keith Zygowicz seconded the motion. Passed.
6. Maintenance Report: Frank Rau reported maintenance has purchased straps for the trucks. With the tire chains, Frank stated that the chains were approximately \$900 for each truck. Maintenance had enough tire chains and material in the shop that they made their own truck chains. Maintenance has been cutting down trees. When a major cut is happening to the road right of way, cut the trees down, cut and give to people that need firewood. There are small branches in the ditches, and they will clean up after the snow is gone. Done with 145th St. and working on 150th St now. Frank investigated the lighted

stop signs and provided the information to the board with a cost of approximately \$1500.00. Rent A Flash has a sign for approximately \$2100. The sign will be placed at the corner of 220th and 150th, of which there have been 5 accidents this year. After further discussion, the board decided to have Frank Rau order the 36" lighted stop signs. Keith Zygowicz made a motion to purchase 2 36" blinking stop signs R1-1, and any other parts to mount the signs. Jon Eckel seconded the motion. Passed.

Grants: Doug Bergstrom reported information that the regional committee will meet on the week of February 16th, 2026, on the 190th Ave. grant submitted. DOT has a one-time small structure improvement grant and Doug checked with Frank to see if Town of Milltown has any structures to be replaced. The Town has no structures to apply for this grant.

7. New Business

- a. Liquor License Approval – The Woods of Balsam Lake Former Five Flags Golf: Clerk reported that the background check has checked out and is all good. All paperwork has been received, along with monies for the liquor license and operator's license. Jon Eckel made a motion to approve the liquor license for The Woods of Balsam Lake. Keith Zygowicz seconded the motion. Passed.
- b. Operator's License Approval – Bruce R Halvorson: Jon Eckel made a motion to approve the liquor license for The Woods of Balsam Lake. Keith Zygowicz seconded the motion. Passed.
- c. CLA Audit -Representation Letter: Clerk reported that the representation letter is available if anyone would like a copy. There were JE's that needed to be posted in QB and trial balance was sent back to Brock at CLA to verify the yearend balance. CLA is also asking if they should do a yearly audit. Jon Eckel stated to put on agenda for March meeting.
- d. Opening Sealed Bids for Blacktopping Roads: Monarch submitted a bid for blacktopping 188th Ave from 145th St to 185th St., total cost \$118,285.00 and 170th St from 190th Ave to 200th Ave., total cost \$165,963.00 and 190th Ave from 191st Ave to 130th St. total price \$171,377.00. Total cost \$455,625.00. Estimated completion by September 2026. Keith Zygowicz made a motion to accept the bids from Monarch Paving for three projects with a total cost of \$455,625.00. Jon Eckel seconded the motion. Passed.

8. Old Business

9. Closed session: The Town of Milltown will hold a Closed Session pursuant to Wis Stat 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." for town slab.
Jon Eckel made a motion to move into closed session, Keith Zygowicz seconded the motion. Passed.
Jon Eckel made a motion to move back into open session. Keith Zygowicz seconded the motion. Passed.
10. Action on shop slab issue: Jon Eckel made a motion to approve the case settlement, Case #2025-CB-217 as negotiated with our attorney, Bakke Norman and S&A Contracting for the sum of \$8000.00. Keith Zygowicz seconded the motion. Passed. Jon Eckel made a motion to amend the Financial Report ending February 13th, 2026, and the bills to be paid that were presented earlier in this meeting to include the \$8000 payment. Keith Zygowicz seconded the motion. Passed.

11. Adjourn: Keith Zygowicz made a motion to adjourn the February 18th, 2026, meeting. Jon Eckel seconded the motion. Passed.

Next Meeting: March 16th, 2026, at 7:00 pm.