

**CHARTER TOWNSHIP OF OXFORD
BOARD OF TRUSTEES REGULAR MEETING**

NOTICE AND AGENDA

Date: Wednesday, September 14, 2022

Time: 6:30 p.m.

Place: Oxford Township Meeting Room
300 Dunlap Road, Oxford, MI 48371

1. Call to order
2. Respects to the flag
3. Noting of roll
4. Approval of the agenda
5. Approval of the consent agenda
6. Public comment on items not on the agenda
7. Fire Department
8. Sharpe Engineering Report
9. Unfinished Business
 - a. Rescission of Approved Motion for Brabb-Dewey Subdivision Sanitary Sewer Engineering Design Fees – Clerk Wright
 - b. Brabb-Dewey Subdivision Sanitary Sewer Engineering Design Fees – Clerk Wright
 - c. American Rescue Plan Act (“ARPA”) Committee Allocation of Funds - Clerk Wright
 - d. Safety Path Maintenance Services – Treasurer Ferrari
 - e. Investment Policy and Resolution Amendment – Treasurer Ferrari
10. New Business
 - a. Oxford Community Television – Teri Stiles
 - b. East Drahner Road Water Main Project Bid Award – Water and Sewer Committee
 - c. Sanitary Sewer Connection Fee Increase – Water and Sewer Committee
 - d. Building Department Purchase Request – Supervisor Curtis
 - e. August 2, 2022 Primary Election Certification – Clerk Wright
 - f. Purchase of Verity Scan Voting Tabulator – Clerk Wright
 - g. Paper Usage – Supervisor Curtis
11. Items Removed from Consent Agenda for Action or Discussion

12. Public Comment
13. Board of Trustees Comments
14. Adjournment

CONSENT AGENDA

Approval of Regular Township Board Meeting Minutes August 10, 2022
Approval of Special Township Board Meeting Minutes August 24, 2022
Approval of Regular Bills through September 9, 2022
Approval of Consultant Bills through September 9, 2022
Committee and Representative Reports for September 14, 2022

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling Curtis W. Wright, Township Clerk at 248-628-9787 as soon as possible to allow the Township sufficient time to have available the aids and services.

Charter Township of Oxford Clerk, Curtis W. Wright
300 Dunlap Road, Oxford, MI 48371 (248)628-9787

Oxford Cable Commission re-broadcasts of Oxford Township Board Regular Meetings are on Wednesdays at 7:00 p.m.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, AUGUST 10, 2022

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, August 10, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Ferrari, Wright, Colvin, Charles, Curtis

Members Absent: Nold, Payne

Also Present: Fire Chief Scholz, Engineer Sharpe, Communications and Grants Manager Carnacchio, Administrative Assistant Smith, Recording Secretary Richter, one camera person (OCTV) and approximately 6 guests.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the August 10, 2022 agenda as amended removing New Business 11.b. – Oxford Community Television 2023 Budget and 11.f. – Investment Policy and Resolution Amendment.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Clerk Wright seconded, to approve the following August 10, 2022 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of July 13, 2022
- Approval of Treasurer Report for May 2022
- Approval of Clerk Report for May 2022
- Approval of Regular Bills through August 5, 2022
- Approval of Consultant Bills through August 5, 2022
- Michigan State Tax Commission Audit of Minimum Assessing Requirements AMAR Review Sheet

Roll call:

Ayes: Wright, Ferrari, Colvin, Charles, Curtis

Nays: None

Absent: Nold, Payne

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

One individual spoke during this portion of public comment.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, AUGUST 10, 2022

SECOND READING

Zoning Ordinance 67A.029 Zoning Map Amendments

Treasurer Ferrari moved, Trustee Colvin seconded, to adopt the zoning map amendments to the Charter Township of Oxford Zoning Ordinance 67A as presented.

Roll call:

Ayes: Charles, Colvin, Ferrari, Wright, Curtis

Nays: None

Absent: Nold, Payne

Motion Carried.

FIRE DEPARTMENT

None.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided updates on the following:

1. Water Main Project Bids
2. Fire Station #3
3. Maloney Street Bridge

UNFINISHED BUSINESS

None.

NEW BUSINESS

Fiscal Year 2023 Township Board Budget Calendar

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the 2023 Charter Township of Oxford Budget Calendar as presented, and set a Charter Township of Oxford Board of Trustees Special Meeting for 6:30 p.m. Wednesday, August 24, 2022.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

Oxford Community Television 2023 Budget (removed from agenda)

Oxford Township Holidays

Treasurer Ferrari moved, Trustee Colvin seconded, that due to Christmas Eve falling on Sunday, December 24, 2023 that the holiday be observed on Tuesday, December 26, 2023 and further, the Charter Township of Oxford shall observe the Juneteenth Holiday beginning in 2023.

Roll call:

Ayes: Ferrari, Colvin

Nays: Charles, Wright, Curtis

Absent: Nold, Payne

Motion Failed.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
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Treasurer Ferrari moved, Trustee Colvin seconded, that due to Christmas Eve falling on Sunday, December 24, 2023 that the holiday be observed on Tuesday, December 26, 2023.

Roll call:

Ayes: Colvin, Curtis, Charles, Ferrari, Wright

Nays: None

Absent: Nold, Payne

Motion Carried.

Treasurer Ferrari moved, Trustee Colvin seconded that Charter Township of Oxford shall observe the Juneteenth Holiday beginning in 2023.

Roll call:

Ayes: Ferrari, Colvin

Nays: Charles, Wright, Curtis

Absent: Nold, Payne

Motion Failed.

Supervisor Curtis moved, Clerk Wright seconded that the Charter Township of Oxford shall add eight (8) hours personal time as a floating holiday to observe the holiday of choice of the individual being Juneteenth, Veteran's Day or President's Day beginning calendar year 2023.

Roll call:

Ayes: None

Nays: Colvin, Ferrari, Curtis, Wright, Charles

Absent: Nold, Payne

Motion Failed.

Supervisor Curtis moved, Clerk Wright seconded that the Charter Township of Oxford will raise its personal time off to forty-eight (48) hours allowing the employees to make the determination on either of the holidays we do not pay for and should be sufficient by their department head to allow them to take the time off of those eight (8) hours otherwise using them as personal hours.

Roll call:

Ayes: Wright, Curtis, Colvin

Nays: Ferrari, Charles

Absent: Nold, Payne

Motion Carried.

Condenser Coil Replacement

Treasurer Ferrari moved, Trustee Charles seconded, to approve the estimate from Kapala Heating and Air Conditioning dated July 11, 2022 in the amount of \$6,742.00 and authorize Supervisor Jack Curtis to sign the estimate on behalf of the Charter Township of Oxford. This \$6,742.00 amount to be expensed to account 101-265-931.000 Maintenance Building/Grounds.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
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Roll call:

Ayes: Colvin, Charles, Ferrari, Wright, Curtis

Nays: None

Absent: Nold, Payne

Motion Carried.

Fire Hydrant Painting Request for Bids

Treasurer Ferrari moved, Trustee Charles seconded, to authorize Supervisor Jack Curtis and Oxford Fire Chief Pete Scholz to create and solicit request for proposal for painting the fire hydrants in Oxford Township and present a recommendation to approve a contractor at a future Charter Township of Oxford Regular Board Meeting.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

Investment Policy and Resolution Amendment (removed from agenda)

Compensation Committee

Supervisor Curtis moved, Treasurer Ferrari seconded to appoint Supervisor Curtis and Trustee Colvin to the Oxford Township Evaluation Committee.

Roll call:

Ayes: Curtis, Colvin, Ferrari, Charles, Wright

Nays: None

Absent: Nold, Payne

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

One citizen spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Supervisor Curtis along with Joe Madore and Kelly Westbrook spoke with safety engineers at MDOT and they will not put back up the way finding signs for the library. The signs are a visual aid problem.

Supervisor Curtis commented that Township Attorney Gary Rentrop and Susan Morrison will be retiring. The Township will be utilizing three (3) firms from the pool. Those firms are Butzel Long, The Kelly Firm, and Adkison Need Allen and Rentrop.

Trustee Charles gave an update on the DDA.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
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Clerk Wright commented on the following:

- Primary Election ran smoothly and was a success. All precincts balanced out.
- MTA Focus Magazine – A lot of legislative changes that are proposed in Lansing for elections.
- All Clerks received a FOIA request on the completed primary election across the state.

Trustee Colvin thanked everyone who voted for her and the DDA was awarded a grant for \$250,000.00 from DTE to approve the look of the downtown area.

Treasurer Ferrari wished Attorney Rentrop and Attorney Morrison good luck in their retirement.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Colvin seconded, to adjourn the meeting at 7:11 p.m.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

Jack Curtis, Supervisor
Approved:
/kmr

Curtis Wright, Clerk

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL BUDGET MEETING ON WEDNESDAY, AUGUST 24, 2022

A Special Budget Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, August 24, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Wright, Ferrari, Curtis, Nold, Charles, Colvin

Members Absent: Payne

Also Present: Fire Chief Scholz, Assistant Fire Chief Majestic, Communications and Grants Manager Carnacchio, Administrative Assistant Smith, Fire Finance Director Young, Parks & Recreation Director Castonia, Building Official London, Library Director Cloutier, Recording Secretary McCullough, one camera person (OCTV) and one guest.

Supervisor Curtis called the meeting to order at 6:30 p.m., followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Clerk Wright moved, Treasurer Ferrari seconded, to approve the August 24, 2022 agenda as amended: to add item 9.B. Brabb-Dewey Subdivision Sanitary Sewer Design Fees and move the remaining items down accordingly.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No individual spoke during this portion of public comment.

UNFINISHED BUSINESS

None.

BUDGET PUBLIC HEARING

TRUTH IN BUDGETING – THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE THE SUBJECT OF THIS HEARING

Trustee Nold moved, Treasurer Ferrari seconded, to open the Truth-in-Budgeting public hearing at 6:34 p.m.

The motion was improperly rescinded by both the seconder and mover. **[You can't rescind a motion that was never adopted. It should have just been voted down. Once it was seconded then it belongs to the body as a whole and no longer belongs to the motion maker]**

Treasurer Ferrari moved, Trustee Nold seconded, to open the Truth-in-Budgeting public hearing at 6:34 p.m. to discuss the property tax millage rates proposed to be levied to support the proposed budget for the following:

2023 General Fund (101) Budget

2023 Fire Department Operations (206) Budget

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL BUDGET
MEETING ON WEDNESDAY, AUGUST 24, 2022

2023 Police Contracting (207) Budget
2023 Parks & Recreation (208) Budget

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Colvin

Nays: None

Absent: Payne

Motion Carried.

There being no public comment, Treasurer Ferrari moved, Trustee Nold seconded, to close the Truth-in-Budgeting public hearing at 6:35 p.m. to discuss the property tax millage rates proposed to be levied to support the proposed budget for the following:

2023 General Fund (101) Budget
2023 Fire Department Operations (206) Budget
2023 Police Contracting (207) Budget
2023 Parks & Recreation (208) Budget

Roll call:

Ayes: Colvin, Ferrari, Wright, Charles, Nold, Curtis

Nays: None

Absent: Payne

Motion Carried.

FIRE DEPARTMENT

Ambulance Purchase Request

Treasurer Ferrari moved, Trustee Nold seconded, to approve the purchase of a 2023 Life Line Type-1 Superliner on a 2023 Ford F450 XLT (Superliner) chassis with a cot and cot loader system from R&R Fire Truck Repair, Inc., and further authorize Fire Chief Pete Scholz to sign the quote on behalf of the Oxford Fire Department. The final cost of the Superliner to be paid through the Fire Department Fund Balance.

Roll call:

Ayes: Nold, Wright, Ferrari, Curtis, Colvin, Charles

Nays: None

Absent: Payne

Motion Carried.

NEW BUSINESS

Interlocal Agreement – Critical Infrastructure Planning Grant

Treasurer Ferrari moved, Trustee Colvin seconded, to authorize Supervisor Jack Curtis to sign the “Agreement for Local Fiscal Recovery Fund Distribution between Oakland County and the Charter Township of Oxford.” This agreement pertains to a \$100,000 Local Government Critical Infrastructure Planning Grant that will be used to help fund the design of the sanitary sewer extension along M-24 (from Gateway Dr. to Dunlap Rd.) and along the four roads (Brabb, Dewey, Ora and Roy) that run through the Brabb-Dewey subdivision.

Roll call:

Ayes: Colvin, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: Payne

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL BUDGET
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Brabb-Dewey Subdivision Sanitary Sewer Design Fees

Treasurer Ferrari moved, Trustee Colvin seconded, to approve an amount of \$125,750.00 and authorize Sharpe Engineering to proceed with the engineering design, topographical survey, easement preparation, and negotiations for the Brabb-Dewey sanitary sewer extension project. This \$125,750.00 amount is to be expensed to account 590-527-973.002 Sewer Extensions.

Roll call:

Ayes: Curtis, Wright, Nold, Colvin, Charles, Ferrari

Nays: None

Absent: Payne

Motion Carried.

Budgets

2023 General Fund (101) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 General Fund Budget with revenues and expenditures balancing at \$4,008,918.00 based on the property tax millage rate to be levied at 0.8842 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Charles, Colvin, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: Payne

Motion Carried.

2023 Road Fund (204) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Road Fund Budget with revenues and expenditures balancing at \$100,000.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Colvin, Nold, Ferrari, Wright, Curtis, Charles

Nays: None

Absent: Payne

Motion Carried.

2023 Fire Department Fund (206) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Fire Department Fund Budget with revenues and expenditures balancing at \$6,710,860.00 based on the property tax millage rate to be levied at 4.3997 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Nold, Ferrari, Curtis, Wright, Charles, Colvin

Nays: None

Absent: Payne

Motion Carried.

2023 Police Contracting Fund (207) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Police

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Contracting Fund Budget with revenue and expenditures balancing at \$3,647,500.00 based on the property tax millage rate to be levied at 3.8091 mills on Township property only and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Ferrari, Curtis, Wright, Charles, Colvin, Nold

Nays: None

Absent: Payne

Motion Carried.

2023 Parks & Recreation Fund (208) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Parks & Recreation Fund Budget with revenues and expenditures balancing at \$1,655,000.00 based on the property tax millage rate to be levied at 0.9698 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Curtis, Wright, Charles, Colvin, Nold, Ferrari

Nays: None

Absent: Payne

Motion Carried.

2023 Cemetery Maintenance Fund (209) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Cemetery Maintenance Fund Budget with revenues and expenditures balancing at \$335,000.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Wright, Charles

Nays: None

Absent: Payne

Motion Carried.

2023 Telecommunications Fund (239) Budget

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the recommended 2023 Telecommunications Fund Budget with revenues and expenditures balancing at \$15,011.00 and attached the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Charles, Colvin, Nold, Ferrari, Curtis, Wright

Nays: None

Absent: Payne

Motion Carried.

2023 Building Permit Fund (249) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Building Permit Fund Budget with revenues and expenditures balancing at \$396,700.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Colvin, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL BUDGET
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Absent: Payne

Motion Carried.

2023 Cable TV Fund (296) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Cable TV Fund Budget with revenues and expenditures balancing at \$339,437.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Nold, Ferrari, Curtis, Wright, Colvin

Nays: Charles

Absent: Payne

Motion Carried.

2023 Safety Path Fund (297) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Safety Path Fund Budget with revenues and expenditures balancing at \$100,150.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Ferrari, Curtis, Wright, Charles, Colvin, Nold

Nays: None

Absent: Payne

Motion Carried.

2023 Oxford Public Library Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Oxford Public Library Budget with revenues and expenditures balancing at \$1,430,001.00 based on the property tax millage rate to be levied at 0.6271 mills and 0.6691 mills equal to 1.2962 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Curtis, Wright, Charles, Colvin, Nold, Ferrari

Nays: None

Absent: Payne

Motion Carried.

2023 North Oakland Transportation Authority Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 North Oakland Transportation Authority Budget with revenues and expenditures balancing at \$1,816,477.00 and to spread the property tax millage rate to be levied at 0.2314 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Wright, Charles, Colvin, Nold, Ferrari, Curtis

Nays: None

Absent: Payne

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL BUDGET
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2023 Polly Ann Trailway Fund (298) Budget

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Polly Ann Trailway Management Council Budget with revenues and expenditures balancing at \$80,000.00 and attach a spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Charles, Colvin, Nold, Ferrari, Curtis, Wright

Nays: None

Absent: Payne

Motion Carried.

SET THE 2023 PARKS AND RECREATION DEBT MILLAGE RATE

Treasurer Ferrari moved, Trustee Nold seconded, to set the Parks and Recreation 2023 Park Debt Millage Rate at 0.205 of a mill and authorize it to be placed on the December 2022 tax roll.

Roll call:

Ayes: Colvin, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: Payne

Motion Carried.

SET 2023 MILLAGE RATES – FORM L-4029

Treasurer Ferrari moved, Trustee Nold seconded, to be levied and collected December 1, 2022, the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 0.8842 of a mill for Township Operations; and voter authorized millage of 0.9698 of a mill for Parks and Recreation; 3.8091 mills for Police Contracting (unincorporated portion of the Township only); 4.3997 mills for Fire Operations, EMS and Advance Life Support; 0.6271 of a mill and 0.6691 of a mill for Oxford Public Library; 0.2314 of a mill for North Oakland Transportation Authority; and 0.205 of a mill for Parks and Recreation Bond Debt.

Roll call:

Ayes: Nold, Ferrari, Wright, Charles, Colvin

Nays: Curtis

Absent: Payne

Motion Carried.

PUBLIC COMMENT

One citizen spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Trustee Colvin stated that she looks forward to next year when there will be an actual budget workshop to meet with each department and discuss the most valuable way to spend the Township's funds. She also stated she would like to volunteer to be on any budget committees that are formed.

Trustee Nold announced that the Polly Ann Trail will celebrate its 25th anniversary along with the Oxford Women's Club on Saturday, August 27, 2022 from 9:00 am – Noon.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL BUDGET
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Treasurer Ferrari stated that he believes the budgets were very well done and presented in a good fashion.

Supervisor Curtis thanked Danielle Smith for her work throughout the budget process. He explained that he would like to implement a workshop to allow input from everyone involved. He would like the fire department to form a capital investment committee that recommends truck and apparatus purchases in the future. He further stated though many hours of preparation went into this budget, he looks forward to moving ahead in a more structured fashion.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Colvin seconded, to adjourn the meeting at 7:29 p.m.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

Jack Curtis, Supervisor

Curtis Wright, Clerk

Approved:
/s/mm

MEMO

TO: BOARD OF TRUSTEES
FROM: CURTIS W. WRIGHT, CLERK
DATE: 09/08/22
RE: TOTAL MONTHLY BILLS - August



		Pre Paid	To be paid
101	General Fund	\$ 94,084.40	\$ 12,790.00
204	Road Fund	\$ -	\$ -
206	Oxford Fire Dept.	\$ 120,506.35	\$ -
207	Police (OCSO)	\$ 10,598.66	\$ -
208	Parks & Recreation	\$ 180,186.21	\$ -
209	Cemetery Maintenance	\$ -	\$ -
239	Telecommunications	\$ -	\$ -
249	Building Department	\$ 3,876.22	\$ 19,812.50
296	Cable TV	\$ 6,721.59	\$ -
297	Safety Path	\$ 5,960.90	\$ 980.00
298	Polly Ann Trail	\$ 37.50	\$ -
308	Parks Debt Fund	\$ -	\$ -
590	Sewer	\$ 318,211.47	\$ 11,272.50
591	Water	\$ -	\$ 1,740.00
701	Trust & Agency	\$ 13,282.50	\$ 3,980.00
703	Tax	\$ -	\$ -
	Payroll, August (Twp.)	\$ 66,838.02	\$ -
	Payroll, August (Fire Dept.)	\$ 169,186.88	\$ -
	Payroll, August (Parks & Rec)	\$ 62,480.77	\$ -
	Payroll, August (Cable)	\$ 14,319.14	\$ -
	Total	\$ 1,066,290.61	\$ 50,575.00

CURRENT AGENDA ITEM

Payroll Liability

Total Cash Required		\$32,623.56
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$22,885.64
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$9,737.92
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$32,623.56

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

Payroll Liability

Total Cash Required		\$34,214.46
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$24,345.66
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$9,868.80
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$34,214.46

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes Status: Under Review
 Week#: 31 Pay Date: 08/04/2022 P/E Date: 07/30/2022
 Qtr/Year: 3/2022 Run Time/Date: 13:17:50 PM EDT 08/01/2022

Taxes Debited	Federal Income Tax	7,733.55	
	Earned Income Credit Advances	0.00	
	Social Security - EE	4,183.70	
	Social Security - ER	4,183.70	4,183.70
	Social Security Adj - EE	0.00	
	Medicare - EE	978.45	
	Medicare - ER	978.45	978.45
	Medicare Adj - EE	0.00	5,162.15
	Medicare Surtax - EE	0.00	
	Medicare Surtax Adj - EE	0.00	
	Federal Unemployment Tax	0.00	
	FMLA-PSL Payments Credit	0.00	
	FMLA-PSL ER FICA Credit	0.00	
	FMLA-PSL Health Care Premium Credit	0.00	
	Employee Retention Qualified Payments Credit	0.00	
	Employee Retention Qualified Health Care Credit	0.00	
	COBRA Premium Assistance Payments	0.00	
	State Income Tax	2,716.74	
	Non Resident State Income Tax	0.00	
	State Unemployment Insurance - EE	0.00	
	State Unemployment Insurance Adj - EE	0.00	
	State Disability Insurance - EE	0.00	
	State Disability Insurance Adj - EE	0.00	
	State Unemployment/Disability Ins - ER	0.00	
	State Family Leave Insurance - EE	0.00	
	State Family Leave Insurance - ER	0.00	
	State Family Leave Insurance Adj - EE	0.00	
	State Medical Leave Insurance - EE	0.00	
	State Medical Leave Insurance - ER	0.00	
	State Medical Leave Insurance Adj - EE	0.00	
	State Cares Fund - EE	0.00	
	Transit Tax - EE	0.00	
	Workers' Benefit Fund Assessment - EE	0.00	
Workers' Benefit Fund Assessment - ER	0.00		
Local Income Tax	0.00		
School District Tax	0.00		
Total Taxes Debited		20,774.59	
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	48,666.92	
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	990.45	

Total Liability

Statistical Summary

Total Amount Debited From Your Account		70,431.96	70,431.96
Bank Debits & Other Liability	Checks	0.00	70,431.96
	Adjustments/Prepay/Voids	0.00	70,431.96
Taxes- Your Responsibility	None this payroll		70,431.96

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes
 Week#: 33 Pay Date: 08/18/2022
 Qtr/Year: 3/2022 Run Time/Date: 17:28:15 PM EDT 08/15/2022

Status: Under Review
 P/E Date: 08/13/2022

Taxes Debited	Federal Income Tax	10,340.86	
	Earned Income Credit Advances	0.00	
	Social Security - EE	5,812.85	
	Social Security - ER	5,812.83	5,812.83
	Social Security Adj - EE	0.00	
	Medicare - EE	1,359.42	
	Medicare - ER	1,359.45	1,359.45
	Medicare Adj - EE	0.00	7,172.28
	Medicare Surtax - EE	0.00	
	Medicare Surtax Adj - EE	0.00	
	Federal Unemployment Tax	0.00	
	FMLA-PSL Payments Credit	0.00	
	FMLA-PSL ER FICA Credit	0.00	
	FMLA-PSL Health Care Premium Credit	0.00	
	Employee Retention Qualified Payments Credit	0.00	
	Employee Retention Qualified Health Care Credit	0.00	
	COBRA Premium Assistance Payments	0.00	
	State Income Tax	3,789.08	
	Non Resident State Income Tax	0.00	
	State Unemployment Insurance - EE	0.00	
	State Unemployment Insurance Adj - EE	0.00	
	State Disability Insurance - EE	0.00	
	State Disability Insurance Adj - EE	0.00	
	State Unemployment/Disability Ins - ER	36.60	
	State Family Leave Insurance - EE	0.00	
	State Family Leave Insurance - ER	0.00	
	State Family Leave Insurance Adj - EE	0.00	
State Medical Leave Insurance - EE	0.00		
State Medical Leave Insurance - ER	0.00		
State Medical Leave Insurance Adj - EE	0.00		
State Cares Fund - EE	0.00		
Transit Tax - EE	0.00		
Workers' Benefit Fund Assessment - EE	0.00		
Workers' Benefit Fund Assessment - ER	0.00		
Local Income Tax	0.00		
School District Tax	0.00		
Total Taxes Debited		28,511.09	
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	68,571.35	
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	1,018.21	

Total Liability

Statistical Summary

	Total Amount Debited From Your Account	98,100.65	98,100.65
Bank Debits & Other Liability	Checks	654.27	98,754.92
	Adjustments/Prepay/Voids	0.00	98,754.92
Taxes- Your Responsibility	None this payroll		98,754.92

Payroll Liability

Total Cash Required		\$31,901.72
Debit for Checks (Net Pay)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$52.86
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$23,880.17
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$7,968.69
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$31,901.72

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

Payroll Liability

Total Cash Required		\$30,579.05
Debit for Checks (Net Pay)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$409.32
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$22,603.28
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$7,566.45
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$30,579.05

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

Payroll Liability

Total Cash Required		\$7,155.75
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$5,655.97
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$1,499.78
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976		\$7,155.75

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

Payroll Liability

Total Cash Required		\$7,163.39
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$5,692.73
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$1,470.66
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976		\$7,163.39

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
08/15/2022	CD	S	103775	SUMMARY CD 08/15/2022	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		473,489.89
100-000-084.101			DUE FROM GENERAL FUND	41,967.50	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	47,403.30	
100-000-084.207			DUE FROM POLICE	2,829.02	
100-000-084.208			DUE FROM PARKS & REC	148,968.28	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	316.61	
100-000-084.296			DUE FROM CABLE	1,063.68	
100-000-084.590			DUE FROM SEWER	221,694.00	
100-000-084.701			DUE FROM TRUST & AGENCY	9,247.50	
101-000-202.000			ACCOUNTS PAYABLE	41,967.50	
101-000-215.000			DUE TO		41,967.50
206-000-202.000			ACCOUNTS PAYABLE	47,403.30	
206-000-215.000			DUE TO CLEARING FUND		47,403.30
207-000-202.000			ACCOUNTS PAYABLE	2,829.02	
207-000-215.000			DUE TO CLEARING FUND		2,829.02
208-000-202.000			ACCOUNTS PAYABLE	148,968.28	
208-000-215.000			DUE TO CLEARING FUND		148,968.28
249-000-202.000			ACCOUNTS PAYABLE	316.61	
249-000-215.000			DUE TO CLEARING FUND		316.61
296-000-202.000			ACCOUNTS PAYABLE	1,063.68	
296-000-215.000			DUE TO CLEARING FUND		1,063.68
590-000-202.000			ACCOUNTS PAYABLE	221,694.00	
590-000-215.000			DUE TO CLEARING FUND		221,694.00
701-000-202.000			ACCOUNTS PAYABLE	9,247.50	
701-000-215.000			DUE TO OTHER FUNDS		9,247.50
				<u>946,979.78</u>	<u>946,979.78</u>
				<u><u>946,979.78</u></u>	<u><u>946,979.78</u></u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/15/2022	029	66051#	ADKISON, NEED & ALLEN, & RENTROP	LEGAL FEES	826.000	257	25.00
				LEGAL FEES	826.000	257	37.50
				LEGAL FEES	826.000	266	2,010.00
				LEGAL FEES	826.000	266	840.00
				CHECK 029 66051 TOTAL FOR FUND 101:			<u>2,912.50</u>
08/15/2022	029	66058	APPLIED IMAGING	MAINTENANCE EQUIPMENT	933.000	267	365.59
				MAINTENANCE EQUIPMENT	933.000	267	326.75
				CHECK 029 66058 TOTAL FOR FUND 101:			<u>692.34</u>
08/15/2022	029	66059	AQUA-WEED CONTROL INC	CEDAR/LONG/TAN-TRI LAKE S.A.D.	962.018	572	2,600.00
08/15/2022	029	66082	GENESEE VALLEY VAULT, INC	FEES CEMETERY OPENING/CLOSING	712.011	567	650.00
				FEES CEMETERY - FOUNDATION EXPENSE	712.012	567	504.00
				CHECK 029 66082 TOTAL FOR FUND 101:			<u>1,154.00</u>
08/15/2022	029	66084	H.G. SARTOR	GF - MAINTENANCE SAFETY PATH	933.297	231	23,891.23
08/15/2022	029	66086	HI-HILL LAWN SERVICE	MAINTENANCE GROUNDS	932.001	265	239.58
08/15/2022	029	66096	KELLY RICHTER	GF - RECORDING SECRETARY	827.000	215	140.00
08/15/2022	029	66100	LES SKRZYCKI	ELECTION INSPECTOR FEES	712.000	262	200.00
				EDUCATION WORKSHOPS AND CONFERENCES	957.000	262	25.00
				CHECK 029 66100 TOTAL FOR FUND 101:			<u>225.00</u>
08/15/2022	029	66105	MARY REYNOLDS	MILEAGE/MEALS ON WHEELS	860.002	695	20.69
08/15/2022	029	66109	MIKE IAFRATE	GF - MILEAGE EXPENSE	860.000	701	262.50
08/15/2022	029	66111	NOBLE MCCULLOUGH	MILEAGE EXPENSE	860.000	262	6.50
08/15/2022	029	66118*#	OAKLAND SCHOOLS	DATA PROCESSING	814.000	253	2,146.31
08/15/2022	029	66122	OXFORD TWP PARKS AND RECREATION	MAINTENANCE SAFETY PATH	933.297	231	141.00
08/15/2022	029	66126	PLM LAKE & LAND MANAGEMENT	SQUAW LAKE/CLEAR LK S.A.D.	962.021	572	4,542.47

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/15/2022	029	66128	PRINTING SYSTEMS	OFFICE SUPPLIES	728.000	262	41.30
08/15/2022	029	66130	QUILL	GF - OFFICE SUPPLIES	728.000	262	13.48
08/15/2022	029	66135*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	265	658.23
08/15/2022	029	66142*#	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	728.000	262	19.99
				OFFICE SUPPLIES	728.000	267	252.85
				OFFICE SUPPLIES	728.000	267	53.99
				OFFICE SUPPLIES	728.000	267	15.68
				OFFICE SUPPLIES	728.000	267	110.22
				OFFICE SUPPLIES	728.000	267	57.23
				CHECK 029 66142 TOTAL FOR FUND 101:			<u>509.96</u>
08/15/2022	029	66146	SUSAN MCCULLOUGH	MILEAGE EXPENSE	860.000	262	16.44
08/15/2022	029	66156	VELLUCCI ELECTRIC, LLC	GF - MAINTENANCE EQUIPMENT	933.000	265	550.00
08/15/2022	029	66158#	VIEW NEWSPAPER GROUP	LEGAL NOTICES	903.000	101	110.60
				LEGAL NOTICES	903.000	262	158.00
				CHECK 029 66158 TOTAL FOR FUND 101:			<u>268.60</u>
08/15/2022	029	66161	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP	231.040	000	935.37
				Total for fund 101 GENERAL FUND			41,967.50
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
08/15/2022	029	66050	ACCUMED GROUP	FIRE - UNALLOCATED COST RECOVERY BILL	802.001	357	5,032.06
08/15/2022	029	66052	AFLAC	INSURANCE MEDICAL	716.000	357	107.54
08/15/2022	029	66056	AMAZON CAPITAL SERVICES	FIRE - OPERATING SUPPLIES-FIRE	742.001	357	269.90
08/15/2022	029	66060	AUTOZONE, INC	FIRE - VEHICLE MAINTENANCE-MEDICAL	791.003	357	512.98
08/15/2022	029	66062	BATTERY WORLD	FIRE - OPERATING SUPPLIES-FIRE	742.001	357	40.32
				OPERATING SUPPLIES-FIRE	742.001	357	20.70
				CHECK 029 66062 TOTAL FOR FUND 206:			<u>61.02</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
08/15/2022	029	66065	BMS CAT LLC/JARVIS PROPERTY REST	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	425.00
				BUILDING MAINTENANCE - LABOR	748.001	357	425.00
				CHECK 029 66065 TOTAL FOR FUND 206:			<u>850.00</u>
08/15/2022	029	66067	BOUND TREE MEDICAL, LLC	UNIFORM EXPENSE UNIFORMS	731.000	357	113.40
				OPERATING SUPPLIES-MEDICAL	742.000	357	1,079.00
				OPERATING SUPPLIES-MEDICAL	742.000	357	52.10
				OPERATING SUPPLIES-MEDICAL	742.000	357	47.64
				OPERATING SUPPLIES-MEDICAL	742.000	357	37.40
				OPERATING SUPPLIES-MEDICAL	742.000	357	85.45
				UNIFORMS-PAID ON CALL	754.000	357	113.40
				CHECK 029 66067 TOTAL FOR FUND 206:			<u>1,528.39</u>
08/15/2022	029	66079	ESO SOLUTIONS, INC	SOFTWARE & SUPPORT	933.001	357	1,357.95
08/15/2022	029	66085	HALT FIRE, INC.	VEHICLE MAINTENANCE-FIRE	791.001	357	64.79
08/15/2022	029	66088	HOME DEPOT CREDIT SERVICES	SAFETY BEGINS @ HOME EXPENSES	791.004	357	4,306.50
08/15/2022	029	66090	J.C. EHRlich	GROUNDS MAINTENANCE	932.001	357	51.98
08/15/2022	029	66101	LESLIE TIRE SERVICE	VEHICLE MAINTENANCE-FIRE	791.001	357	759.75
08/15/2022	029	66112	NORTH OAKLAND FIRE ACADEMY	OPERATING SUPPLIES-FIRE	742.001	357	16,995.00
				OPERATING SUPPLIES-FIRE	742.001	357	440.00
				CHECK 029 66112 TOTAL FOR FUND 206:			<u>17,435.00</u>
08/15/2022	029	66113	NYE UNIFORM	UNIFORM EXPENSE UNIFORMS	731.000	357	291.69
				UNIFORM EXPENSE UNIFORMS	731.000	357	195.75
				UNIFORMS-PAID ON CALL	754.000	357	44.00
				CHECK 029 66113 TOTAL FOR FUND 206:			<u>531.44</u>
08/15/2022	029	66114	OAKLAND COMMUNITY COLLEGE	EDUCATION TRAINING	957.001	357	4,400.00
				EDUCATION TRAINING	957.001	357	200.00
				CHECK 029 66114 TOTAL FOR FUND 206:			<u>4,600.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
08/15/2022	029	66117	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	1,363.19
08/15/2022	029	66121	OXFORD TOWNSHIP	SAFETY BEGINS @ HOME EXPENSES	791.004	357	212.63
08/15/2022	029	66127	PREMIER OCCUPATIONAL HEALTH	PHYSICALS	836.000	357	602.00
08/15/2022	029	66131	R & R FIRE TRUCK REPAIR	OPERATING SUPPLIES-FIRE	742.001	357	235.56
08/15/2022	029	66134	RICOH USA INC	PRINTING & PUBLISHING	729.000	357	359.02
08/15/2022	029	66144*#	STEVE'S OXFORD AUTOMOTIVE	FIRE - VEHICLE MAINTENANCE-FIRE	791.001	357	11.91
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	7.78
				FIRE - VEHICLE MAINTENANCE-MEDICAL	791.003	357	35.99
				FIRE - VEHICLE MAINTENANCE-MEDICAL	791.003	357	720.00
				CHECK 029 66144 TOTAL FOR FUND 206:			<u>775.68</u>
08/15/2022	029	66145*#	STONES ACE OF OXFORD	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	2.85
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	24.98
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	9.99
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	6.99
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	55.97
				CHECK 029 66145 TOTAL FOR FUND 206:			<u>100.78</u>
08/15/2022	029	66151	TOOL SPORT & SIGN CO, INC	UNIFORM EXPENSE UNIFORMS	731.000	357	1,634.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	372.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	1,192.00
				CHECK 029 66151 TOTAL FOR FUND 206:			<u>3,198.00</u>
08/15/2022	029	66153	TSE AUTO SERVICE INC-MUFFLER MAN	VEHICLE MAINTENANCE-FIRE	791.001	357	648.32
				VEHICLE MAINTENANCE (LABOR)	934.001	357	234.00
				CHECK 029 66153 TOTAL FOR FUND 206:			<u>882.32</u>
08/15/2022	029	66157*#	VERIZON WIRELESS	CELL PHONES	854.000	357	125.10
				CELL PHONES	854.000	357	30.04
				CHECK 029 66157 TOTAL FOR FUND 206:			<u>155.14</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
08/15/2022	029	66159	VILLAGE OF OXFORD	FIRE - UTILITIES SEWER/WATER	927.000	357	183.08
				FIRE - UTILITIES WATER	927.001	357	1,504.60
				CHECK 029 66159 TOTAL FOR FUND 206:			<u>1,687.68</u>
08/15/2022	029	66164	WONDER CLEANERS	DRY CLEANING	723.000	357	312.00
08/15/2022	029	66165	XTREME SHREDS, LLC	OFFICE SUPPLIES	728.000	357	50.00
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			47,403.30
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
08/15/2022	029	66135*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	302	329.02
08/15/2022	029	66147	THE KELLY FIRM	POLICE - LEGAL FEES	826.000	302	2,500.00
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			2,829.02
Fund: 208 PARKS & RECREATION FUND							
08/15/2022	029	66053	AIRGAS USA, LLC	RENTAL FEES EQUIPMENT - SEYMOUR	943.661	757	27.23
08/15/2022	029	66061	B&R SPORTING GOODS	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	1,512.00
08/15/2022	029	66063	BIANCO TOURS	PROF/CONT TRAVEL	816.671	758	478.00
				PROF/CONT TRAVEL	816.671	758	2,825.00
				CHECK 029 66063 TOTAL FOR FUND 208:			<u>3,303.00</u>
08/15/2022	029	66064	BIRMINGHAM SEALCOAT	CAPITAL OUTLAY	970.001	751	27,001.60
08/15/2022	029	66069#	CHARTER COMMUNICATIONS	TELEPHONE	853.000	751	276.38
				TELEPHONE SEYMOUR	853.661	757	137.97
				CHECK 029 66069 TOTAL FOR FUND 208:			<u>414.35</u>
08/15/2022	029	66070	CHERYL ROMINE	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	150.00
08/15/2022	029	66072	DANEEN KINCAID	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	300.00
08/15/2022	029	66075	DANIELLE SMITH	PR - RECORDING SECRETARY	827.000	751	140.00
08/15/2022	029	66076	DEENA MAHER	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	910.00
08/15/2022	029	66080	ETS NORTH OAKLAND LLC	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	1,250.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
08/15/2022	029	66081	FAITH & SON'S LLC	CAPITAL OUTLAY	970.001	751	85,000.00
08/15/2022	029	66087#	HOME DEPOT CREDIT SERVICES	MAINTENANCE BLDG & GROUNDS-CIVIC CENT	931.665	751	45.66
				MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	306.00
				MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	108.00
				MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	165.93
				CHECK 029 66087 TOTAL FOR FUND 208:			<u>625.59</u>
08/15/2022	029	66089	INDEPENDENCE TWP PARKS/REC/SENIO	PROF/CONT TRAVEL	816.671	758	360.00
08/15/2022	029	66091	JACK KITCHNER	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	300.00
08/15/2022	029	66092	JASON BAILEY	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	1,120.00
08/15/2022	029	66093	JEFF BOYER	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	400.00
08/15/2022	029	66097	KRAMER EVERETT	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	500.00
08/15/2022	029	66098	KYLE HURLEY	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	540.00
08/15/2022	029	66102	LIGHTNING CUP	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	610.00
08/15/2022	029	66103	LIVESTOCK NUTRITION COMPANY	FERTILIZER	737.000	757	1,775.00
08/15/2022	029	66106	MARY ROWLEY	WAGES & FEES - COMMUNITY GARDEN	710.666	757	200.00
08/15/2022	029	66107	MATT BRACCI	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	680.00
08/15/2022	029	66110	NINA DINGES	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	200.00
08/15/2022	029	66115	OAKLAND COUNTY PARKS AND RECREAT	PROF/CONT TRAVEL	816.671	758	450.00
				PROF/CONT TRAVEL	816.671	758	375.00
				CHECK 029 66115 TOTAL FOR FUND 208:			<u>825.00</u>
08/15/2022	029	66119	OHS VOLLEYBALL	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	8,004.00
08/15/2022	029	66123	PAIGE CAPUTO	PROF/CONT YOUTH LIFE SKILL CLASSES	816.639	752	450.00
08/15/2022	029	66124	PAM BRIGGS	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	200.00
08/15/2022	029	66129	PYSA	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	600.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
08/15/2022	029	66133*#	REPUBLIC SERVICES #253	MAINTENANCE BLDG & GROUNDS-CIVIC CENT	931.665	751	130.81
				RENTAL FEES EQUIPMENT - STONY	943.660	757	202.73
				RENTAL FEES EQUIPMENT - SEYMOUR	943.661	757	294.20
				CHECK 029 66133 TOTAL FOR FUND 208:			<u>627.74</u>
08/15/2022	029	66135*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	751	701.02
08/15/2022	029	66137	SARAH HUCK	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	280.00
08/15/2022	029	66141	SITEONE LANDSCAPE SUPPLY, LLC	SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	741.05
				SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	101.67
				CHECK 029 66141 TOTAL FOR FUND 208:			<u>842.72</u>
08/15/2022	029	66143	STEVE SADLER	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	540.00
08/15/2022	029	66144*#	STEVE'S OXFORD AUTOMOTIVE	VEHICLE MAINTENANCE (LABOR)	934.001	757	173.41
08/15/2022	029	66145*#	STONES ACE OF OXFORD	MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	90.89
				MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	213.80
				CHECK 029 66145 TOTAL FOR FUND 208:			<u>304.69</u>
08/15/2022	029	66149	TIRE WAREHOUSE	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	19.90
08/15/2022	029	66150	TOM CUSICK	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	400.00
08/15/2022	029	66152	TRACTOR SUPPLY CREDIT PLAN	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	221.96
				COMMUNITY GARDEN EXPENSES	932.107	757	171.12
				CHECK 029 66152 TOTAL FOR FUND 208:			<u>393.08</u>
08/15/2022	029	66154	TURNER SANITATION	RENTAL FEES EQUIPMENT - POWELL	943.662	757	185.00
08/15/2022	029	66155	VC3, INC	SUPPLIES COMPUTER	741.000	751	1,564.84
08/15/2022	029	66157*#	VERIZON WIRELESS	CELL PHONES	854.000	752	102.44
				CELL PHONES	854.000	757	102.44

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
				CELL PHONES	854.000	758	31.07
				CHECK 029 66157 TOTAL FOR FUND 208:			<u>235.95</u>
08/15/2022	029	66160	VNDR 3245 OACS TRANSPORTATION	OPER. SUPPLIES SAFETY TOWN	740.551	752	115.67
08/15/2022	029	66162	WAZA FC	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	3,300.00
08/15/2022	029	66163	WEX BANK	GAS/DIESEL SEYMOUR	934.661	757	1,886.49
				Total for fund 208 PARKS & RECREATION FUND			148,968.28
Fund: 249 BUILDING DEPARTMENT FUND							
08/15/2022	029	66068	CARLISLE/WORTMAN ASSOCIATES	BLDG - FEES ADMINISTRATIVE	727.000	289	160.00
08/15/2022	029	66118*#	OAKLAND SCHOOLS	OFFICE SUPPLIES	728.000	289	31.95
08/15/2022	029	66142*#	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	728.000	289	52.94
				OFFICE SUPPLIES	728.000	289	71.72
				CHECK 029 66142 TOTAL FOR FUND 249:			<u>124.66</u>
				Total for fund 249 BUILDING DEPARTMENT FUND			316.61
Fund: 296 CABLE TV FUND							
08/15/2022	029	66054	ALVIN CAMPBELL	MILEAGE EXPENSE	860.000	296	23.13
08/15/2022	029	66074	DANIEL ZWIEZ	CABLE - MILEAGE EXPENSE	860.000	296	21.25
08/15/2022	029	66083	GUARDIAN ALARM	CABLE - SERVICES PROFESSIONAL	819.001	296	70.57
08/15/2022	029	66094	JOSEPH CALHOUN	CABLE - MILEAGE EXPENSE	860.000	296	36.88
08/15/2022	029	66095	JOSEPH HEWITT	MILEAGE EXPENSE	860.000	296	26.88
08/15/2022	029	66099	KYLE SNAGE	MILEAGE EXPENSE	860.000	296	24.38
08/15/2022	029	66133*#	REPUBLIC SERVICES #253	TRASH DISPOSAL	929.000	296	130.81
08/15/2022	029	66138	SARAH MACY	CABLE - OFFICE SUPPLIES	728.000	296	50.00
08/15/2022	029	66148	TIME WARNER CABLE	CABLE - TELEPHONE WEB/ATT	853.001	296	679.78
				Total for fund 296 CABLE TV FUND			1,063.68
Fund: 590 SEWER FUND							

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
08/15/2022	029	66116	OAKLAND COUNTY TREASURER	FEES COUNTY USAGE	800.003	527	127,171.02
				SEWER FUND - PRINCIPAL PAYMENT	991.000	527	78,212.87
				SEWER FUND - INTEREST PAYMENT	993.000	527	16,310.11
				CHECK 029 66116 TOTAL FOR FUND 590:			<u>221,694.00</u>
				Total for fund 590 SEWER FUND			221,694.00
Fund: 701 TRUST & AGENCY FUND							
08/15/2022	029	66049	A-Frame Construction Inc.	BC180-19 - PB0183-19	283.000	000	700.00
				BC048-22 - PB0183-19	283.000	000	3,500.00
				CHECK 029 66049 TOTAL FOR FUND 701:			<u>4,200.00</u>
08/15/2022	029	66055	Alyssa Poma	BSER014-21 - PSE0018-21	283.000	000	500.00
08/15/2022	029	66057	Apex Construction Solution	BC021-21 - PB0019-21	283.000	000	500.00
08/15/2022	029	66066	BMS CAT/Jarvis	BC171-21 - PB0167-21	283.000	000	100.00
08/15/2022	029	66071	Christopher Temple	BC118-22 - PB22-0100	283.000	000	100.00
08/15/2022	029	66073	Daniel & Leah Feusse	BSER020-21 - PSE0021-21	283.000	000	600.00
				BSER113-21 - PSE0021-21	283.000	000	500.00
				CHECK 029 66073 TOTAL FOR FUND 701:			<u>1,100.00</u>
08/15/2022	029	66077	Earl Legree III	BSER032-17 - PSE0038-17	283.000	000	400.00
08/15/2022	029	66078	Easy Exit Egress Windows LLC	BC116-22 - PB22-0130	283.000	000	100.00
08/15/2022	029	66104	Luis E Morales	BC178-19 - PB0181-19	283.000	000	50.00
08/15/2022	029	66108	Michael & Kimberly Weltyk	BSER037-19 - PSE0047-19	283.000	000	500.00
08/15/2022	029	66120	Orchard Construction	BC018-22 - PB22-0027	283.000	000	100.00
08/15/2022	029	66125	Phantom Fireworks	Consultant Fees	283.001	000	897.50
08/15/2022	029	66132	Randazzo Builders Inc.	BC120-22 - PB22-0118	283.000	000	100.00
08/15/2022	029	66136	Rockwell Frankovich LLC	BC063-22 - PB22-0055	283.000	000	100.00
08/15/2022	029	66139	Scott A Spivey	BC105-22 - PB22-0101	283.000	000	100.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
08/15/2022	029	66140	SILVERADO CUSTOM HOMES INC	BC151-21 - PB0149-21	283.000	000	400.00
					Total for fund 701 TRUST & AGENCY FUND		9,247.50
TOTAL - ALL FUNDS							473,489.89

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
08/31/2022	CD	S	104240	SUMMARY CD 08/31/2022	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		279,975.91
100-000-084.101			DUE FROM GENERAL FUND	52,116.90	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	73,103.05	
100-000-084.207			DUE FROM POLICE	7,769.64	
100-000-084.208			DUE FROM PARKS & REC	31,217.93	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	3,559.61	
100-000-084.296			DUE FROM CABLE	5,657.91	
100-000-084.297			DUE FROM SAFETY PATH	5,960.90	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	37.50	
100-000-084.590			DUE FROM SEWER	96,517.47	
100-000-084.701			DUE FROM TRUST & AGENCY	4,035.00	
101-000-202.000			ACCOUNTS PAYABLE	52,116.90	
101-000-215.000			DUE TO		52,116.90
206-000-202.000			ACCOUNTS PAYABLE	73,103.05	
206-000-215.000			DUE TO CLEARING FUND		73,103.05
207-000-202.000			ACCOUNTS PAYABLE	7,769.64	
207-000-215.000			DUE TO CLEARING FUND		7,769.64
208-000-202.000			ACCOUNTS PAYABLE	31,217.93	
208-000-215.000			DUE TO CLEARING FUND		31,217.93
249-000-202.000			ACCOUNTS PAYABLE	3,559.61	
249-000-215.000			DUE TO CLEARING FUND		3,559.61
296-000-202.000			ACCOUNTS PAYABLE	5,657.91	
296-000-215.000			DUE TO CLEARING FUND		5,657.91
297-000-202.000			ACCOUNTS PAYABLE	5,960.90	
297-000-215.000			DUE TO CLEARING FUND		5,960.90
298-000-202.000			ACCOUNTS PAYABLE	37.50	
298-000-215.000			DUE TO CLEARING FUND		37.50
590-000-202.000			ACCOUNTS PAYABLE	96,517.47	
590-000-215.000			DUE TO CLEARING FUND		96,517.47
701-000-202.000			ACCOUNTS PAYABLE	4,035.00	
701-000-215.000			DUE TO OTHER FUNDS		4,035.00
				<u>559,951.82</u>	<u>559,951.82</u>
				<u>559,951.82</u>	<u>559,951.82</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/31/2022	029	66166	AARON'S LAWN IN ORDER LLC	CONTRACT CEMETERY MAINTENANCE	825.000	567	5,700.00
08/31/2022	029	66172	APPLIED INNOVATION	MAINTENANCE EQUIPMENT	933.000	267	264.41
08/31/2022	029	66173	AQUA-WEED CONTROL INC	MISC LAKE MICKELSON SAD (2016)	962.017	572	1,725.00
				MISC LAKE MICKELSON SAD (2016)	962.017	572	1,725.00
				CHECK 029 66173 TOTAL FOR FUND 101:			<u>3,450.00</u>
08/31/2022	029	66176*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	270	16,613.33
				INSURANCE MEDICAL - OLD FIRE FUND	716.001	270	554.48
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	1,257.56
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	1,086.31
				CHECK 029 66176 TOTAL FOR FUND 101:			<u>19,511.68</u>
08/31/2022	029	66180	C4 ELECTRONICS	EQUIPMENT ACQUISTION	977.000	262	3,172.45
08/31/2022	029	66183	CHARLOTTE WARNKE	MILEAGE/MEALS ON WHEELS	860.002	695	201.28
08/31/2022	029	66195*#	DTE ENERGY	UTILITIES STREET LIGHTS	926.000	448	923.56
08/31/2022	029	66197	ELECTIONSOURCE	MAINTENANCE EQUIPMENT	933.000	262	2,970.00
08/31/2022	029	66200	FAITH & SON'S LLC	MAINTENANCE SAFETY PATH	933.297	231	250.00
08/31/2022	029	66204*#	GRAND BLANC PRINTING CO, INC	PUBLIC RELATIONS RELATIONS	880.000	267	1,292.02
08/31/2022	029	66209*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	270	42.37
08/31/2022	029	66210*#	J.C. EHRLICH	MAINTENANCE BLDG/GROUNDS	931.000	265	76.84
08/31/2022	029	66212	JOHN CALKINS	MILEAGE/MEALS ON WHEELS	860.002	695	36.89
08/31/2022	029	66216*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	270	309.82
08/31/2022	029	66223	MICHAEL NEYMANOWSKI	MILEAGE/MEALS ON WHEELS	860.002	695	79.65
08/31/2022	029	66225	MISWITCH COMMUNICATIONS, INC	TELEPHONE	853.000	265	2,300.53

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/31/2022	029	66228	O.C.W.R.C.	UTILITIES WATER	927.001	265	221.22
08/31/2022	029	66235*#	OXFORD TWP PARKS AND RECREATION	MAINTENANCE SAFETY PATH	933.297	231	141.00
				MAINTENANCE GROUNDS	932.001	265	94.00
				CHECK 029 66235 TOTAL FOR FUND 101:			<u>235.00</u>
08/31/2022	029	66237	PLM LAKE & LAND MANAGEMENT	SQUAW LAKE/CLEAR LK S.A.D.	962.021	572	2,277.55
08/31/2022	029	66238	PREMIER OCCUPATIONAL HEALTH	MISCELLANEOUS	962.000	701	38.00
08/31/2022	029	66240	PRINTING SYSTEMS	OFFICE SUPPLIES	728.000	267	282.22
08/31/2022	029	66242	RICOH USA INC	MAINTENANCE EQUIPMENT	933.000	267	96.67
08/31/2022	029	66247	SEMCOG	MEMBERSHIP DUES	829.000	101	2,434.00
08/31/2022	029	66255#	SUSAN MCCULLOUGH	RECORDING SECRETARY	827.000	101	140.00
				RECORDING SECRETARY	827.000	701	140.00
				CHECK 029 66255 TOTAL FOR FUND 101:			<u>280.00</u>
08/31/2022	029	66259*#	VC3, INC	MAINTENANCE EQUIPMENT	933.000	267	900.00
08/31/2022	029	66260	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP	231.040	000	935.37
				DEFERRED COMP	231.040	000	935.37
				CHECK 029 66260 TOTAL FOR FUND 101:			<u>1,870.74</u>
08/31/2022	029	66261	WATKINS ROSS	INSURANCE MEDICAL - OLD FIRE FUND	716.001	270	443.70
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	2,456.30
				CHECK 029 66261 TOTAL FOR FUND 101:			<u>2,900.00</u>
				Total for fund 101 GENERAL FUND			52,116.90
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
08/31/2022	029	66167	ACTIVE911, INC	SOFTWARE & SUPPORT	933.001	357	715.50
08/31/2022	029	66169	AFLAC	INSURANCE MEDICAL	716.000	357	107.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
08/31/2022	029	66170	ALADDIN'S CLEANING & RESTORATION	BUILDING MAINTENANCE - LABOR	748.001	357	900.00
				BUILDING MAINTENANCE - LABOR	748.001	357	547.00
				CHECK 029 66170 TOTAL FOR FUND 206:			<u>1,447.00</u>
08/31/2022	029	66176*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	357	43,091.17
08/31/2022	029	66177	BOUND TREE MEDICAL, LLC	UNIFORM EXPENSE UNIFORMS	731.000	357	141.75
				UNIFORM EXPENSE UNIFORMS	731.000	357	28.35
				UNIFORM EXPENSE UNIFORMS	731.000	357	170.10
				UNIFORM EXPENSE UNIFORMS	731.000	357	113.40
				UNIFORM EXPENSE UNIFORMS	731.000	357	141.75
				OPERATING SUPPLIES-MEDICAL	742.000	357	168.34
				OPERATING SUPPLIES-MEDICAL	742.000	357	18.53
				OPERATING SUPPLIES-MEDICAL	742.000	357	77.34
				OPERATING SUPPLIES-MEDICAL	742.000	357	153.32
				OPERATING SUPPLIES-MEDICAL	742.000	357	5.21
				OPERATING SUPPLIES-MEDICAL	742.000	357	86.94
				UNIFORMS-PAID ON CALL	754.000	357	56.70
				UNIFORMS-PAID ON CALL	754.000	357	28.35
				UNIFORMS-PAID ON CALL	754.000	357	113.40
				CHECK 029 66177 TOTAL FOR FUND 206:			<u>1,303.48</u>
08/31/2022	029	66184	CINTAS FIRE	EXTINGUISHER RECHARGES	746.000	357	13.00
08/31/2022	029	66196	EDGAR SEDANO	UNIFORM EXPENSE UNIFORMS	731.000	357	60.29
08/31/2022	029	66199	EMERGENCY VEHICLES PLUS	VEHICLE MAINTENANCE (LABOR)	934.001	357	140.80
				VEHICLE MAINTENANCE (LABOR)	934.001	357	177.68
				VEHICLE MAINTENANCE (LABOR)	934.001	357	100.43
				CHECK 029 66199 TOTAL FOR FUND 206:			<u>418.91</u>
08/31/2022	029	66201*#	FIRSTNET - AT&T MOBILITY	TELEPHONE	853.000	357	3.25
				CELL PHONES	854.000	357	374.60
				CHECK 029 66201 TOTAL FOR FUND 206:			<u>377.85</u>
08/31/2022	029	66208	HI-HILL LAWN SERVICE	GROUNDS MAINTENANCE	932.001	357	2,500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
08/31/2022	029	66209*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	336	93.66
				INSURANCE MEDICAL	716.000	357	17.84
				CHECK 029 66209 TOTAL FOR FUND 206:			<u>111.50</u>
08/31/2022	029	66210*#	J.C. EHRlich	GROUNDS MAINTENANCE	932.001	357	27.12
08/31/2022	029	66217	KEVIN SNELL	EDUCATION TRAINING	957.001	357	1,968.00
08/31/2022	029	66220	LINDE GAS & EQUIPMENT INC	OPERATING SUPPLIES-MEDICAL	742.000	357	71.82
				OPERATING SUPPLIES-MEDICAL	742.000	357	104.89
				OPERATING SUPPLIES-MEDICAL	742.000	357	164.39
				CHECK 029 66220 TOTAL FOR FUND 206:			<u>341.10</u>
08/31/2022	029	66222	MERCURY MEDICAL	OPERATING SUPPLIES-MEDICAL	742.000	357	152.90
08/31/2022	029	66224	MICHIGAN STATE FIREMEN'S ASSOC	OPERATING SUPPLIES-FIRE	742.001	357	219.50
08/31/2022	029	66227	NYE UNIFORM	UNIFORM EXPENSE UNIFORMS	731.000	357	386.70
				UNIFORM EXPENSE UNIFORMS	731.000	357	362.00
				UNIFORM EXPENSE UNIFORMS	731.000	357	376.80
				UNIFORM EXPENSE UNIFORMS	731.000	357	97.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	482.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	302.38
				UNIFORM EXPENSE UNIFORMS	731.000	357	159.50
				UNIFORMS-PAID ON CALL	754.000	357	44.00
				UNIFORMS-PAID ON CALL	754.000	357	59.41
				UNIFORMS-PAID ON CALL	754.000	357	47.20
				CHECK 029 66227 TOTAL FOR FUND 206:			<u>2,317.99</u>
08/31/2022	029	66229	O.C.W.R.C.	UTILITIES WATER	927.001	357	94.23
				UTILITIES WATER	927.001	357	1,618.01
				CHECK 029 66229 TOTAL FOR FUND 206:			<u>1,712.24</u>
08/31/2022	029	66231	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	1,891.13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
08/31/2022	029	66236	PIONEER DOOR CO	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	7,808.50
				BUILDING MAINTENANCE - LABOR	748.001	357	1,250.00
				CHECK 029 66236 TOTAL FOR FUND 206:			<u>9,058.50</u>
08/31/2022	029	66249	SPECTRUM	TELEPHONE	853.000	357	89.99
08/31/2022	029	66251	STANDARD INSURANCE COMPANY	INSURANCE MEDICAL	716.000	357	2,677.73
08/31/2022	029	66254	STEVE'S OXFORD AUTOMOTIVE	VEHICLE MAINTENANCE-MEDICAL	791.003	357	178.58
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	199.99
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	38.14
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	70.98
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	601.90
				CHECK 029 66254 TOTAL FOR FUND 206:			<u>1,089.59</u>
08/31/2022	029	66257*#	TOOL SPORT & SIGN CO, INC	UNIFORM EXPENSE UNIFORMS	731.000	357	108.00
08/31/2022	029	66262	WEST SHORE FIRE INC.	OPERATING SUPPLIES-FIRE	742.001	357	1,303.02
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			73,103.05
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
08/31/2022	029	66176*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	302	1,339.80
08/31/2022	029	66179	C4 ELECTRONICS	ADDITIONS & IMPROVEMENTS	976.000	302	6,280.94
08/31/2022	029	66209*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	302	4.46
08/31/2022	029	66216*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	302	50.44
08/31/2022	029	66235*#	OXFORD TWP PARKS AND RECREATION	MAINTENANCE BLDG/GROUNDS	931.000	302	94.00
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			7,769.64
Fund: 208 PARKS & RECREATION FUND							
08/31/2022	029	66174	BIANCO TOURS	PROF/CONT TRAVEL	816.671	758	1,880.00
08/31/2022	029	66176*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	751	1,532.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
				INSURANCE MEDICAL	716.000	751	1,393.78
				INSURANCE MEDICAL	716.000	752	2,369.15
				INSURANCE MEDICAL	716.000	757	3,918.58
				CHECK 029 66176 TOTAL FOR FUND 208:			<u>9,213.83</u>
08/31/2022	029	66178	BRYNN PATTERSON	WAGES & FEES SUMMER CAMP	710.550	752	426.76
08/31/2022	029	66181	CARDMEMBER SERVICE	OPER. SUPPLIES SUMMER CAMP	740.550	752	71.88
				OPER. SUPPLIES SUMMER CAMP	740.550	752	15.23
				CHECK 029 66181 TOTAL FOR FUND 208:			<u>87.11</u>
08/31/2022	029	66182#	CARDMEMBER SERVICE	OFFICE SUPPLIES	728.000	751	12.00
				UNIFORM EXPENSE UNIFORMS	731.000	751	147.85
				EDUCATION WORKSHOPS AND CONFERENCES	957.000	751	887.20
				ADDITIONS & IMPROVEMENTS	976.000	751	605.98
				OPER. SUPPLIES MISC. SPECIAL EVENTS	740.610	752	136.47
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	197.55
				OPER. SUPPLIES YOUTH BOYS BASKETBALL	740.623	752	77.80
				OPER. SUPPLIES YOUTH SOCCER	740.625	752	99.69
				OPER. SUPPLIES PEE WEE SPORTS	740.627	752	67.80
				OFFICE SUPPLIES	728.000	757	283.59
				MAINTENANCE HARDWARE & MISC SUPPLIES	932.100	757	162.41
				CHECK 029 66182 TOTAL FOR FUND 208:			<u>2,678.34</u>
08/31/2022	029	66187	DAFOE'S FEED	SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	190.00
08/31/2022	029	66190	DAWN MEDICI	PROF/CONT SENIOR ENRICHMENT	816.402	758	540.00
08/31/2022	029	66191	DEANNE GRIGG	REFUND YOUTH SOFTBALL	964.621	752	150.00
08/31/2022	029	66192	DIANE HARRIS	REFUND SENIOR LIFE SKILLS	964.404	758	20.00
08/31/2022	029	66194	DONNA MARTIN	PROF/CONT SENIOR LIFE SKILLS	816.404	758	214.40
08/31/2022	029	66195*#	DTE ENERGY	UTILITIES - ELECTRIC - SEYMOUR	921.661	767	15.71
08/31/2022	029	66198	ELIZABETH WICKER	REFUND TRAVEL TRIPS	964.671	758	224.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
08/31/2022	029	66201*#	FIRSTNET - AT&T MOBILITY	CELL PHONES	854.000	751	530.74
08/31/2022	029	66202	GENESEE FIELDHOUSE	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	1,200.00
08/31/2022	029	66204*#	GRAND BLANC PRINTING CO, INC	PRINTING BROCHURE	900.000	751	1,292.03
08/31/2022	029	66206	HARBOR FREIGHT TOOLS	MAINTENANCE HAND TOOLS	932.102	757	404.41
08/31/2022	029	66207	HARTWICK ELECTRIC, INC.	SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	989.00
08/31/2022	029	66211	JEFF KINASZ	PUBLIC RELATIONS	880.000	751	16.75
08/31/2022	029	66213	JOHN CAMERON & SON	SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	2,820.00
08/31/2022	029	66226	NOVI PARKS, REC & CULTURAL SERVI	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	420.00
08/31/2022	029	66232	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	728.000	751	337.86
				OFFICE SUPPLIES	728.000	751	45.22
				OFFICE SUPPLIES	728.000	751	7.39
				OFFICE SUPPLIES	728.000	751	11.09
				CHECK 029 66232 TOTAL FOR FUND 208:			<u>401.56</u>
08/31/2022	029	66233	ORION TOWNSHIP PARKS & REC	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	65.00
08/31/2022	029	66234	OXFORD CHAMBER OF COMMERCE	PUBLIC RELATIONS	880.000	751	150.00
08/31/2022	029	66239#	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE MEDICAL	716.000	751	351.70
				LIFE INSURANCE	717.000	751	190.20
				INSURANCE MEDICAL	716.000	752	351.70
				LIFE INSURANCE	717.000	752	175.31
				INSURANCE MEDICAL	716.000	757	405.69
				LIFE INSURANCE	717.000	757	360.53
				LIFE INSURANCE	717.000	758	69.69
				CHECK 029 66239 TOTAL FOR FUND 208:			<u>1,904.82</u>
08/31/2022	029	66246	SAMANTHA ZEITER	WAGES & FEES SPLASH PARK	710.800	757	79.28
08/31/2022	029	66250	SPENCER OIL CO	GAS/DIESEL SEYMOUR	934.661	757	1,528.19

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
				GAS/DIESEL SEYMOUR	934.661	757	350.00
				CHECK 029 66250 TOTAL FOR FUND 208:			<u>1,878.19</u>
08/31/2022	029	66253	STEVE SADLER	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	594.00
08/31/2022	029	66257*#	TOOL SPORT & SIGN CO, INC	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	483.00
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	598.50
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	470.00
				OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	51.25
				OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	10.25
				CHECK 029 66257 TOTAL FOR FUND 208:			<u>1,613.00</u>
08/31/2022	029	66258	TURNER SANITATION	RENTAL FEES EQUIPMENT - POWELL	943.662	757	185.00
08/31/2022	029	66259*#	VC3, INC	COMPUTER PROGRAMMING	970.003	751	1,034.00
				Total for fund 208 PARKS & RECREATION FUND			<u>31,217.93</u>
Fund: 249 BUILDING DEPARTMENT FUND							
08/31/2022	029	66176*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	289	2,351.74
08/31/2022	029	66209*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	289	11.15
08/31/2022	029	66216*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	289	96.72
08/31/2022	029	66221	MATTHEW NEWMAN	MISCELLANEOUS	962.000	289	50.00
08/31/2022	029	66243	ROBERT GERDS	MILEAGE EXPENSE	860.000	289	700.00
08/31/2022	029	66256	TOM BERGER	MILEAGE EXPENSE	860.000	289	350.00
				Total for fund 249 BUILDING DEPARTMENT FUND			<u>3,559.61</u>
Fund: 296 CABLE TV FUND							
08/31/2022	029	66168	ADDISON TOWNSHIP	FEES ADDISON TWP. FRANCHISE FEES	800.001	296	5,472.27
08/31/2022	029	66171	ALVIN CAMPBELL	MILEAGE EXPENSE	860.000	296	27.50
08/31/2022	029	66189	DAVID F KENNY	MILEAGE EXPENSE	860.000	296	34.38
08/31/2022	029	66214	JOSEPH CALHOUN	MILEAGE EXPENSE	860.000	296	43.13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 296 CABLE TV FUND							
08/31/2022	029	66219	KYLE SNAGE	MILEAGE EXPENSE	860.000	296	40.63
08/31/2022	029	66241	PURE WATER PARTNERS	OFFICE SUPPLIES	728.000	296	40.00
Total for fund 296 CABLE TV FUND							5,657.91
Fund: 297 SAFETY PATH FUND							
08/31/2022	029	66175	BIRMINGHAM SEALCOAT	CAPITAL OUTLAY	970.001	852	5,960.90
Total for fund 297 SAFETY PATH FUND							5,960.90
Fund: 298 POLLY ANN TRAIL FUND							
08/31/2022	029	66245	ROSATI, SCHULTZ, JOPPICH, AMTSBUECH	SERVICES PROFESSIONAL	819.000	853	37.50
Total for fund 298 POLLY ANN TRAIL FUND							37.50
Fund: 590 SEWER FUND							
08/31/2022	029	66230	OAKLAND COUNTY TREASURER	PRINCIPAL PAYMENT	991.000	527	78,212.87
				INTEREST PAYMENT	993.000	527	16,310.11
CHECK 029 66230 TOTAL FOR FUND 590:							<u>94,522.98</u>
08/31/2022	029	66252	STATE OF MICHIGAN	SEWER EXTENSIONS	973.002	527	1,994.49
Total for fund 590 SEWER FUND							96,517.47
Fund: 701 TRUST & AGENCY FUND							
08/31/2022	029	66185	CLEARVIEW HOMES, LLC	BSER060-21 - PSE0058-21	283.000	000	500.00
				BC141-21 - PB0136-21	283.000	000	700.00
CHECK 029 66185 TOTAL FOR FUND 701:							<u>1,200.00</u>
08/31/2022	029	66186	Creative Decks and Finished Carp	BC137-22 - PB22-0139	283.000	000	100.00
08/31/2022	029	66188	Dale Barger on	BC156-22 - PB22-0151	283.000	000	100.00
08/31/2022	029	66193	DM Ludwig Construction	BC114-22 - PB22-0109	283.000	000	100.00
08/31/2022	029	66203	Glass Doctor of Michigan	BC124-22 - PB22-0119	283.000	000	100.00
08/31/2022	029	66205	Great Oaks Construction Services	BC096-22 - PB22-0081	283.000	000	100.00
08/31/2022	029	66215	Kapala Heating & Air Condi.	BC174-22 - PM22-0321	283.000	000	135.00
08/31/2022	029	66218	Krafty Construction	BC055-22 - PB22-0047	283.000	000	100.00
				BC162-22 - PB22-0152	283.000	000	100.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
				CHECK 029 66218 TOTAL FOR FUND 701:			200.00
08/31/2022	029	66244	Rockey & Gianna Gaizi	BSER050-21 - PSE0047-21	283.000	000	600.00
08/31/2022	029	66248	SILVERADO CUSTOM HOMES INC	BSER073-21 - PSE0071-21	283.000	000	500.00
				BSER079-21 - PSE0074-21	283.000	000	500.00
				BC163-21 - PB0159-21	283.000	000	400.00
				CHECK 029 66248 TOTAL FOR FUND 701:			1,400.00
				Total for fund 701 TRUST & AGENCY FUND			4,035.00
TOTAL - ALL FUNDS							279,975.91

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
09/14/2022	CD	S	104374	SUMMARY CD 09/14/2022	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		50,575.00
100-000-084.101			DUE FROM GENERAL FUND	12,790.00	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	19,812.50	
100-000-084.297			DUE FROM SAFETY PATH	980.00	
100-000-084.590			DUE FROM SEWER	11,272.50	
100-000-084.591			DUE FROM WATER	1,740.00	
100-000-084.701			DUE FROM TRUST & AGENCY	3,980.00	
101-000-202.000			ACCOUNTS PAYABLE	12,790.00	
101-000-215.000			DUE TO		12,790.00
249-000-202.000			ACCOUNTS PAYABLE	19,812.50	
249-000-215.000			DUE TO CLEARING FUND		19,812.50
297-000-202.000			ACCOUNTS PAYABLE	980.00	
297-000-215.000			DUE TO CLEARING FUND		980.00
590-000-202.000			ACCOUNTS PAYABLE	11,272.50	
590-000-215.000			DUE TO CLEARING FUND		11,272.50
591-000-202.000			ACCOUNTS PAYABLE	1,740.00	
591-000-215.000			DUE TO CLEARING FUND		1,740.00
701-000-202.000			ACCOUNTS PAYABLE	3,980.00	
701-000-215.000			DUE TO OTHER FUNDS		3,980.00
				<u>101,150.00</u>	<u>101,150.00</u>
				<u>101,150.00</u>	<u>101,150.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/14/2022	029	66263*#	CARLISLE/WORTMAN ASSOCIATES	PLANNER/PROF. SERVICES PLANNER	801.000	701	200.00
				PLANNER/PROF. SERVICES PLANNER	801.000	701	760.00
				PLANNER/PROF. SERVICES PLANNER	801.000	701	400.00
				PLANNER/PROF. SERVICES PLANNER	801.000	701	300.00
				PLANNER/PROF. SERVICES	801.009	701	1,680.00
				PLANNER/PROF. SERVICES	801.009	701	2,080.00
				CHECK 029 66263 TOTAL FOR FUND 101:			<u>5,420.00</u>
09/14/2022	029	66264*#	GARY R RENTROP PC	LEGAL FEES	826.000	266	2,450.00
				LEGAL FEES	826.000	701	3,910.00
				CHECK 029 66264 TOTAL FOR FUND 101:			<u>6,360.00</u>
09/14/2022	029	66267*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	447	510.00
				ENGINEERING FEES - GENERAL	821.000	447	500.00
				CHECK 029 66267 TOTAL FOR FUND 101:			<u>1,010.00</u>
				Total for fund 101 GENERAL FUND			12,790.00
Fund: 249 BUILDING DEPARTMENT FUND							
09/14/2022	029	66265	RICHARD VELLUCCI	BLDG - FEES ELECTRIC INSPECTORS	712.001	289	2,970.00
09/14/2022	029	66266	ROBERT GERDS	BLDG - FEES HEATING INSPECTOR	712.002	289	4,140.00
09/14/2022	029	66267*#	SHARPE ENGINEERING	SOIL EROSION INSPECTOR	712.013	289	3,380.00
				FEES ADMINISTRATIVE	727.000	289	200.00
				CHECK 029 66267 TOTAL FOR FUND 249:			<u>3,580.00</u>
09/14/2022	029	66268	TOM BERGER	BLDG - FEES BUILDING INSPECTOR	712.009	289	9,122.50
				Total for fund 249 BUILDING DEPARTMENT FUND			19,812.50
Fund: 297 SAFETY PATH FUND							
09/14/2022	029	66264*#	GARY R RENTROP PC	LEGAL FEES	826.000	852	20.00
09/14/2022	029	66267*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	852	440.00
				ENGINEERING FEES - GENERAL	821.000	852	520.00
				CHECK 029 66267 TOTAL FOR FUND 297:			<u>960.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 297 SAFETY PATH FUND							
				Total for fund 297 SAFETY PATH FUND			980.00
Fund: 590 SEWER FUND							
09/14/2022	029	66264*#	GARY R RENTROP PC	M24 SEWER EXTENSION S.A.D.	962.025	527	380.00
09/14/2022	029	66267*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	527	350.00
				ENGINEERING FEES - GENERAL	821.000	527	2,622.50
				M24 SEWER EXTENSION S.A.D.	962.025	527	7,920.00
CHECK 029 66267 TOTAL FOR FUND 590:							<u>10,892.50</u>
				Total for fund 590 SEWER FUND			11,272.50
Fund: 591 WATER FUND							
09/14/2022	029	66264*#	GARY R RENTROP PC	DRAHNER RD EASEMENT ACQUISITION	971.001	538	240.00
09/14/2022	029	66267*#	SHARPE ENGINEERING	DRAHNER RD EASEMENT ACQUISITION	971.001	538	1,500.00
Total for fund 591 WATER FUND							1,740.00
Fund: 701 TRUST & AGENCY FUND							
09/14/2022	029	66263*#	CARLISLE/WORTMAN ASSOCIATES	Consultation (Escrow)	283.001	000	120.00
				Consultation (Escrow)	283.001	000	200.00
				Consultation (Escrow)	283.001	000	40.00
				Consultation (Escrow)	283.001	000	360.00
				Consultation (Escrow)	283.001	000	360.00
CHECK 029 66263 TOTAL FOR FUND 701:							<u>1,080.00</u>
09/14/2022	029	66264*#	GARY R RENTROP PC	Consultation (Escrow)	283.001	000	920.00
				Consultation (Escrow)	283.001	000	180.00
CHECK 029 66264 TOTAL FOR FUND 701:							<u>1,100.00</u>
09/14/2022	029	66267*#	SHARPE ENGINEERING	Consultation (Escrow)	283.001	000	1,100.00
				Consultation (Escrow)	283.001	000	700.00
CHECK 029 66267 TOTAL FOR FUND 701:							<u>1,800.00</u>
Total for fund 701 TRUST & AGENCY FUND							3,980.00
TOTAL - ALL FUNDS							50,575.00

09/08/2022 12:37 PM
User: SMCCULLOUGH
DB: Oxford Township

CHECK DISBURSEMENT REPORT FOR OXFORD TOWNSHIP
CHECK NUMBER 66263 - 66268

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Committee and Representative Reports

September 14, 2022

American Rescue Plan Act

Cemetery

CDBG

Compensation

Election Commission

Gravel Inspection

Hazardous Waste (NO Haz)

Highway / Roads

North Oakland Transportation Authority (NOTA)

Oxford Area Cable Communications Commission (OACCC)

Oxford Addison Youth Assistance

Oxford Downtown Development Authority

Planned Unit Development (PUD)

Planning Commission

Polly Ann Trail

Safety Path

Southeast Michigan Council of Governments (SEMCOG)

Spongy Moth

Union Negotiations

Village Planning Commission

Water & Sewer

ZBA

AMERICAN RESCUE PLAN ACT COMMITTEE REPORT

Date: September 14, 2022

To: Board of Trustees

From: American Rescue Plan Act ("ARPA") Committee
(Jon Nold; Margie Payne; Curtis Wright; Danielle Smith)

Re: ARPA Committee Update

Dear Board Members:

The Committee continues to meet.

Funding in the amount of \$1 Million has been approved by the Township Board and allocated as follows:

- **\$100,000** for Camp Oakland Sanitary Sewer Pump Station upgrade.
- **\$100,000** for the Oxford Fire Department Radios and any remaining funds to be allocated for the proposed fire station on the west side of M-24 Highway south of Oakwood Road and north of Metamora Road.
- **\$300,000** for the North Area Sanitary Sewer Special Assessment District project on the east side of M-24 Highway.
- **\$100,000** for cemetery improvements.
- **\$150,000** for Ray Road Safety Path construction.
- **\$200,000** for the proposed fire station on the west side of M-24 Highway south of Oakwood Road and north of Metamora Road.
- **\$50,000** for improvements to the Polly Ann Trail

The second round of funding has been received in the amount of \$1,015,670.91. The ARPA Committee will be recommending funding allocation of this \$1,015,670.91 amount to the Township Board for consideration of approval for future projects.

CEMETERY COMMITTEE REPORT

Date: September 14, 2022

To: Board of Trustees

From: Cemetery Committee
(Jack Curtis; Curtis Wright)

Re: Oxford Township Cemetery
North Oxford Cemetery
Mt. Pleasant Cemetery

Dear Board Members:

- Trees are scheduled to be planted before the end of 2022 in the Oxford Cemetery on the north side of Burdick Street.
- Ditching and drive entrance improvements are planned for the North Oxford Cemetery in cooperation with the Road Commission for Oakland County depending on their work schedule.
- The roping and flag have been replaced at Mt. Pleasant Cemetery.
- Several improvements to the cemeteries will be planned based on the Township Board's support of the allocation of funds to the 2023 Cemetery Maintenance Fund.

ELECTION COMMISSION

Date: September 14, 2022

To: Board of Trustees

From: Election Commission
(Rod Charles; Jonathan Nold; Curtis Wright)

Re: Election Commission Report

Dear Board Members:

The Election Commission will be meeting:

between **September 29, 2022 and October 18, 2022** to appoint Precinct Election Inspectors for the November 8, 2022 General Election.

Ballots will be available at the end of September.

HIGHWAY AND ROADS COMMITTEE

Date: September 14, 2022

To: Board of Trustees

From: Highway and Roads Committee
(Jack Curtis; Joseph Ferrari; Curtis Wright)

Re: Highway and Roads

Dear Board Members:

Gravelling of Sanders Road, and gravelling West Drahner Road from Sanders Road to Baldwin Road remains to be completed. It is dependent on the Road Commission for Oakland County schedule.

No other road projects are proposed at this time.

POLLY ANN TRAIL

Date: September 14, 2022

To: Board of Trustees

From: Polly Ann Trailway Management Council Representatives
(*Jonathan Nold; Curtis Wright*)

Re: Polly Ann Trail

Dear Board Members:

- \$50,000.00 of American Rescue Plan Act funds have been allocated. This amount will be added to the amount allocated by Orion Township and Addison Township. The current purpose is use these funds as a match for a future grant for resurfacing a portion of the Polly Ann Trail.
- The Polly Ann Trail's 25th anniversary event was held August 27, 2022. It was a nice event.
- Placement of lighting from November 15, 2022 through January 9, 2023 on the Larry Obrecht Bridge was approved for the Holiday season.
- The 2023 Budget was approved at \$80,000.00.
- The Polly Ann Trail will be participating in the Oxford Chamber of Commerce Business and Health Expo on Thursday, September 22, 2022.

SAFETY PATH COMMITTEE

Date: September 14, 2022

To: Board of Trustees

From: Safety Path Committee
(*Joseph Ferrari; Margie Payne; Curtis Wright*)

Re: Safety Paths

Dear Board Members:

- Safety Path Chairman Ferrari continues to work hard at acquiring easements for future safety path locations.
- \$150,000.00 of American Rescue Plan Act funds have been allocated toward the completion of the Ray Road safety path. Easements have been secured to proceed with the project. Additional funding will have to be determined when this project will be bid for construction.
- Bids were requested to clean the existing portion of the safety path system. A proposed recommendation may be presented to the Township Board for consideration at the September 14, 2022 Meeting
- The Safety Path Committee is considering recommending to place a safety path millage question on the November 2024 Election ballot.

SPONGY MOTH COMMITTEE

Date: September 14, 2022

To: Board of Trustees

From: Spongy Moth Committee
(*Rod Charles; Curtis Wright*)

Re: Spongy Moths

Dear Board Members:

Nothing new to report.

It is expected that the monitoring process will begin in January 2023.

WATER AND SEWER COMMITTEE

Date: September 14, 2022

To: Board of Trustees

From: Water and Sewer Committee
(*Jack Curtis; Jonathan Nold; Curtis Wright*)

Re: Water and Sewer System

Dear Board Members:

The Water and Sewer Committee ("Committee") has been busy.

Some items include:

- The Special Assessment District ("SAD") with property owners continues in progress to create an M-24 sewer district where the property owners would participate in the cost of extending the new 18" sanitary sewer line north to service their properties and the opportunity to service the Brabb Dewey Subdivision. Construction will be scheduled for 2023. \$300,000 in ARPA Funds have been allocated, and grant funding is being pursued for the project.
- Work continues on another new wellfield location east side of M-24 Highway. The Michigan Department of Environment, Great Lakes, and Energy will be involved in the process.
- The Camp Oakland Sewer Pump Station engineering design continues with the assistance of the Oakland County Water Resources Commission.
- The East Drahner Road Water Main line has been bid out and a recommendation to hire a contractor will be proposed at the September 14, 2022 Township Board Meeting for consideration of approval. Project completion will depend on the availability of materials.
- Paul Stauder analyzed the water and sewer data to determine whether an adjustment is necessary in the water and sewer connection fees. A recommendation will be presented at the September 14, 2022 Township Board meeting based on Paul Stauder's research.
- A sign will be erected at the Dunlap Road water treatment plant replacing the current dilapidated sign.
- Both water towers have been cleaned.

Curtis Wright

From: Jon Nold
Sent: Thursday, September 8, 2022 1:10 PM
To: Curtis Wright
Subject: Quartey Committee updates for Township Board

Quartey Committee updates for Township Board

Oxford Township Single Trash Hauler (C. Wright, M. Payne, and J. Nold)

RRS (Resource Recycle Systems) is currently drafting the single hauler collection services RFP to solicit proposals from vendors to provide the selected services. RFP is scheduled to be completed by mid-September. Once reviewed and approved by the committee, a detailed presentation will be made before the Township Board at the October 12, 2022 meeting. The Township Board will be asked to consider taking the next step of authorizing release of the RFP through the Township procurement process.

Oxford Township Planning Commission (Jon Nold – Township Board Representative)

The Planning commission has completed two of the three medical marijuana facilities special land use and preliminary site plans. The third potential site has had the special land use approved and is awaiting preliminary site plan approval.

Oxford Village Planning Commission (Jon Nold – Township Board Representative)

Last meeting held on September 6, 2022 approved a new business sign for Nash-Flanders Law Office.

Discussion was held regarding illuminated signs and PC approval vs. administrative approval. M. Ortega of Mckenna will be reviewing the Village Ordinance to incorporate signage brightness controls (dimmer) and limits regarding luminance levels.

Date: September 14, 2022

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: Rescission of Approved Motion for Brabb-Dewey Subdivision Sanitary Sewer Engineering Design Fees

Dear Board Members:

At the August 24, 2022 Charter Township of Oxford Board of Trustees Special Meeting the Agenda was amended to add Brabb-Dewey Subdivision Sanitary Sewer Engineering Design Fees as an Agenda item.

Per the Michigan Townships Association Authorities and Responsibilities of Michigan Townships (*commonly referred to as the Red book*) a Special Meeting Agenda cannot be amended because there was not a full seven (7) member Township Board present (*see attached highlighted page*).

A motion was presented and approved. It is recommended to rescind the previously approved motion and reintroduce the item for a vote because it is now properly noticed and it is not a Special Township Board Meeting.

The following motion is offered for consideration:

I move to rescind the August 24, 2022 motion that approved an amount of \$125,750.00 and authorized Sharpe Engineering to proceed with the engineering design, topographical survey, and easement preparation and negotiations for the Brabb Dewey Sanitary Sewer Extension project.

The \$125,750.00 amount to be expensed to account 590-527-973.002 Sewer Extensions.

Scheduling and noticing special meetings of a township board

Open Meetings Act	General Law Township	Charter Township
<p>Scheduling (OMA does not address how a special meeting is called.)</p>	<p>Scheduling A <u>general law</u> township board special meeting may be called by:</p> <ol style="list-style-type: none"> 1. The board at a meeting, 2. The supervisor, or 3. A majority of the board, in a written request to the clerk stating the specific reason(s). (MCL 41.72a) <p><i>MTA recommends that the board and supervisor also notify the clerk in writing when calling a special meeting, including the specific reason(s).</i></p>	<p>Scheduling A <u>charter</u> township board special meeting may be called by:</p> <ol style="list-style-type: none"> 1. The board at a meeting, 2. The supervisor, in a written request to the clerk stating the specific reason(s), or 3. Two members of the board in a written request to the clerk stating the specific reason(s). (MCL 42.7) <p><i>MTA recommends that the board also notify the clerk in writing when calling a special meeting, including the specific reason(s).</i></p>
<p>Meeting Notice Notice must be posted at least 18 hours before the meeting time. (MCL 15.265) The notice must be visible to the public the entire 18 hours.</p> <p>If the township has a website and posts meeting information to it, the notice must also be posted there for the same period.</p>	<p>Meeting Notice The reason(s) for the meeting must be stated in the meeting notice.</p> <p>When the supervisor calls a special meeting, the clerk must give notice of the meeting to each board member, either in person or by leaving a written notice at the member's address. (MCL 41.72a)</p> <p><i>MTA recommends always giving each board member notice of any special meeting.</i></p>	<p>Meeting Notice The reason(s) for the meeting must be stated in the meeting notice.</p> <p>At least 24 hours' written notice of the time, place, and reason(s) for any special meeting must be served personally or left at each board member's usual place of residence by the township clerk or someone designated by the township clerk. (MCL 42.7) <i>(If called by a board at a meeting, those present have received sufficient notice.)</i></p>
<p>Business All decisions must be made in open session at a properly noticed public meeting.</p>	<p>Business to Be Conducted If <u>all</u> members are present, then any lawful business may be conducted.</p> <p>If any member is <u>not</u> present, the business is limited to the reason(s) listed in the meeting notice (which must be the same as the reason(s) in the original written request for or scheduling of the meeting). (MCL 41.72a)</p>	<p>Business to Be Conducted If <u>all</u> members are present, then any lawful business may be conducted.</p> <p>If any member is <u>not</u> present, the business is limited to the reason(s) listed in the meeting notice (which must be the same as the reason(s) in the original written request for or scheduling of the meeting). (MCL 42.7)</p>

Date: September 14, 2022

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: Brabb-Dewey Subdivision Sanitary Sewer Engineering Design Fees

Dear Board Members:

With the rescission of the motion that previously approved Brabb-Dewey Subdivision Sanitary Sewer Engineering Design Fees the same motion is proposed for approval because it is properly noticed on the Township Board Meeting Agenda, and it is not a Special Meeting.

The following motion is offered for consideration:

I move to approve an amount of \$125,750.00 and authorize Sharpe Engineering to proceed with the engineering design, topographical survey, and easement preparation and negotiations for the Brabb Dewey Sanitary Sewer Extension project.

The \$125,750.00 amount to be expensed to account 590-527-973.002 Sewer Extensions.



SHARPE ENGINEERING

101 N. WASHINGTON • SUITE 100 AM 48271
P. 919.877.2102 • SHARPE-ENGINEERING.COM

BRABB DEWEY SANITARY SEWER EXTENSION CONCEPTUAL COST ESTIMATE

Project: 016.06.01

Date: March 30, 2022

Description: Construct approx. 4,300 feet of 8" gravity sanitary sewer and 825 feet of 2" forcemain in Brabb-Dewey subdivision to connect to existing 18" sanitary sewer on Lapeer Road

CONSTRUCTION COSTS

CONSTRUCTION ITEM	QUANTITY	UNIT	UNIT PRICE	ESTIMATE
DEMOLITION				
Curb and gutter, concrete, rem	250	LF	\$20.00	\$5,000.00
Pvmt, HMA, rem	3,000	SY	\$8.00	\$24,000.00
Tree, rem	40	EA	\$500.00	\$20,000.00
Misc. removal items	1	LS	\$15,000.00	\$15,000.00
SUBTOTAL - DEMOLITION				\$64,000
SOIL EROSION SEDIMENT CONTROL				
Sediment control fence	5,000	LF	\$2.50	\$12,500.00
Catch basin filters	10	LF	\$50.00	\$500.00
Ditch sediment traps	10	LF	\$300.00	\$3,000.00
SUBTOTAL - SOIL EROSION SEDIMENT CONTROL				\$16,000
EARTHWORK				
Topsoil, strip, stockpile, and redistribute	2500	CY	\$3.00	\$7,500.00
Roadway base, 21AA agg, 8"	2,000	SY	\$25.00	\$50,000.00
SUBTOTAL - EARTHWORK				\$57,500
SANITARY SEWER				
San Sewer, 8", PVC	4,300	LF	\$140.00	\$602,000.00
San Forcemain, 2"	825	LF	\$100.00	\$82,500.00
San Manhole	14	EA	\$12,000.00	\$168,000.00
Tap existing MH	1	EA	\$1,000.00	\$1,000.00
San Sewer, 6", service lead	1,500	LF	\$90.00	\$135,000.00
Grinder pump, incl. 1.25" service line	9	EA	\$15,000.00	\$135,000.00
SUBTOTAL - SANITARY SEWER				\$1,123,500



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MUNICIPAL FEES

Permit Applications and Fees			0.50%	\$6,981.25
RCOC / WRC / MDOT Inspections			1.00%	\$13,962.50
Bonds / Insurance			0.50%	\$6,981.25
Sewer Connection Fees	78	EA	\$5,000.00	\$390,000.00

SUBTOTAL - MUNICIPAL FEES

\$417,925

SUBTOTAL - FEES AND SERVICES

\$669,525

SUBTOTAL - CONSTRUCTION COSTS

\$1,396,250

CONSTRUCTION CONTINGENCY

20%

\$279,250

SUBTOTAL - SERVICES AND FEES

\$669,525

TOTAL ESTIMATED PROJECT COST

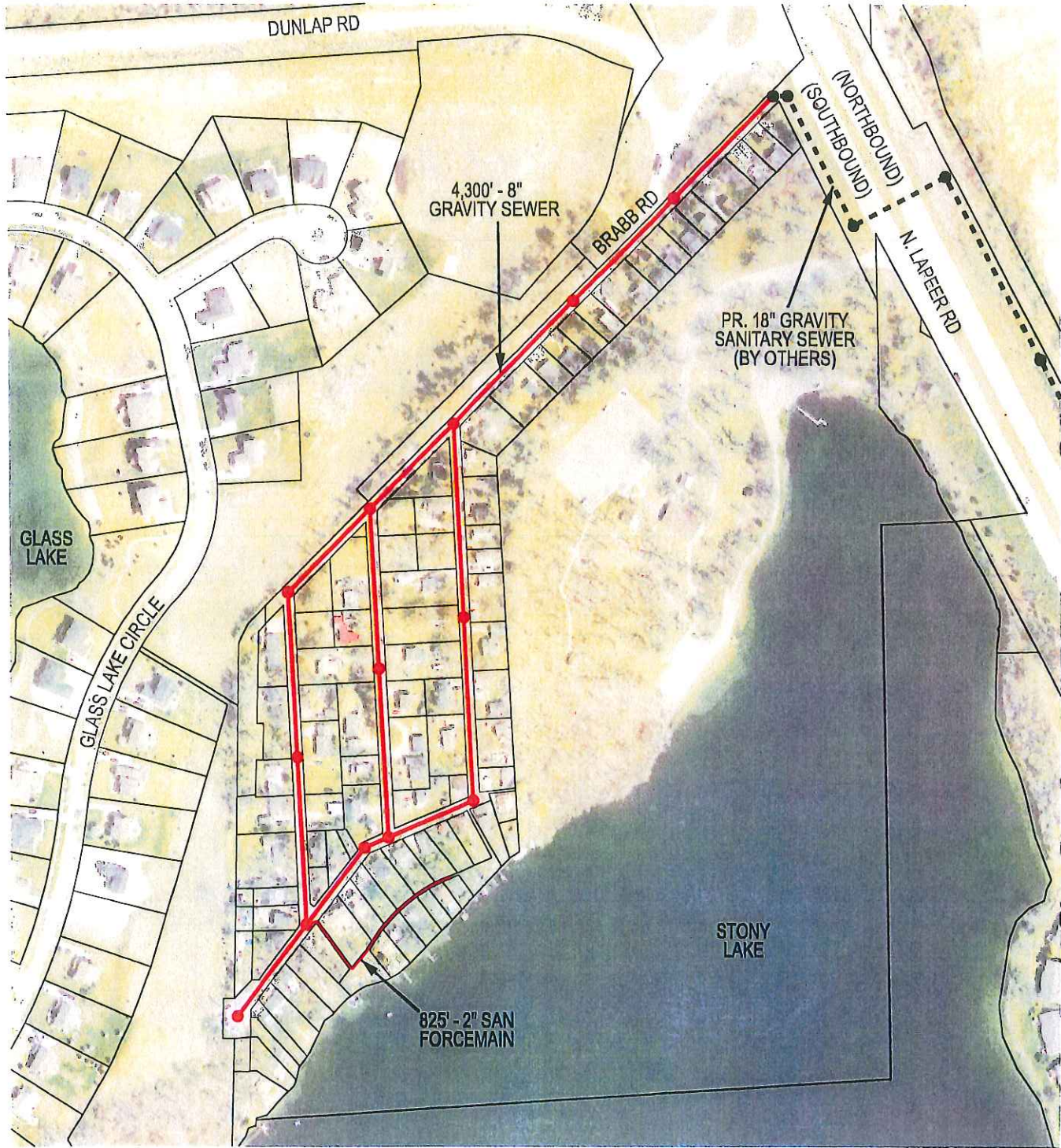
\$2,345,025

This estimate should only be used for reference as material prices and Contractor's methods of bidding frequently change. The above listed estimates are based on previous experience, anticipated construction conditions, and our best projections as to what future prices may be. This is not a binding maximum price for the project.

CHARTER TOWNSHIP OF OXFORD BRABB DEWEY SANITARY CONCEPT PLAN



SCALE: 1" = 300'



LEGEND

- PR. 8" SANITARY SEWER WITHIN BRABB DEWEY SUBDIVISION
- PR. 2" SANITARY FORCEMAIN WITHIN BRABB DEWEY SUBDIVISION
- - - PR. 18" GRAVITY SANITARY SEWER (BY OTHERS)



Date: September 14, 2022

To: Board of Trustees

From: American Rescue Plan Act ("ARPA") Committee
(Jon Nold, Margie Payne, Danielle Smith, Curtis Wright)

Re: ARPA Committee Fund Recommendations

Dear Board Members:

The ARPA Committee met on September 8, 2022 and discussed potential projects for funding allocations.

One of the projects discussed is the attached email from Oxford Township Parks and Recreation Director Phil Castonia to the ARPA Committee to consider a \$100,000.00 allocation of ARPA funds toward the proposed Farmers Market to be located at Seymour Lake Park.

Also, for an update, attached is a summary of the current ARPA fund allocations approved by the Township Board with the remaining ARPA Fund Balance, and a list of future projects the ARPA Committee is considering to recommend to the Township Board for consideration of approval.

Based on our discussion, the ARPA Committee is recommending the following motion for approval:

I move to allocate \$100,000.00 of American Rescue Plan Act funds to the Oxford Township Parks and Recreation for the proposed construction of a Farmers Market to be located at Seymour Lake Park.

Curtis Wright

From: Phil Castonia <PCastonia@oxparkrec.org>
Sent: Tuesday, August 23, 2022 1:42 PM
To: Curtis Wright; Jon Nold; MPayne@oxfordtownship.org
Cc: Danielle Smith
Subject: ARPA Funding Request

Good Afternoon,

Phil Castonia here, your new Parks and Recreation Director. I would like to make an initial request from you the Township ARPA Committee to consider a request for \$100,000 in funding for the soon to be constructed Farmers Market at Seymour Lake Township Park. I believe this is a perfect project that ARPA funding could benefit. This project was originally budgeted at \$297,000 but with material and labor shortages are costs are rising. While we have received a reimbursable grant from Oakland County for \$100,000, the additional \$100,000 from the Township would be a huge help with this project that will end up over \$300,000. Parks and Recreation will be covering the balance through our fund equity. This project would be perfect for a tri-party funding between the County, the Township and Parks and Recreation.

I look forward to meeting you tomorrow night and would be happy to discuss further before or after the meeting if you would like.

Thank you for your consideration.



Phil Castonia, CPRP

Director
Oxford Township | Parks & Recreation



☎ 248-628-1720 | 248-830-0917
✉ pcastonia@oxparkrec.org
🌐 www.OxParkRec.org
📍 2795 Seymour Lake Road, Oxford, MI 48371

Visit us on Facebook!

American Rescue Plan Act ("ARPA") - Use of Funds	
\$2,031,364.94 Total Funds received to date	
\$1,015,694.03 ARPA Funds first installment received in 2021	
\$1,015,670.91 ARPA Funds second installment received in 2022	
ARPA funds approved by the Oxford Township Board of Trustees	
\$100,000	Camp Oakland Sanitary Sewer Pump Station Engineering Design funds <i>(approved by the Township Board October 13, 2021)</i>
\$300,000	M-24 Sewer Line north of Harriet Street allocation <i>(approved by the Township Board January 12, 2022)</i>
\$100,000	Fire Radios and funding for proposed Fire Station #3 <i>(approved by the Township Board February 9, 2022)</i>
\$100,000	Cemetery Maintenance improvements including drainage, paving, and tree planting <i>(approved by the Township Board February 9, 2022)</i>
\$150,000	Ray Road Safety Path Construction <i>(approved by the Township Board February 9, 2022)</i>
\$200,000	Proposed Fire Station #3 <i>(approved by the Township Board March 9, 2022)</i>
\$50,000	Polly Ann Trail for pooling of funds with Orion Township (\$82,000) and Addison Township (\$30,000) to apply for a future resurfacing Grant. <i>(approved by the Township Board June 8, 2022)</i>
\$8,000	Legal Fees
<u>\$1,008,000</u>	= Total Amount Approved to date
\$7,694.03	= Remaining ARPA Funds first installment
\$1,015,670.91	= Remaining ARPA Funds second installment
\$1,023,364.94	= Remaining ARPA Funds

American Rescue Plan Act ("ARPA") - Use of Funds

Future Projects to be considered for ARPA funds received.

Broadband Service

Welcome to Oxford Signs

Doors for Oxford Public Library

Fire Hydrant Painting

Ventilators for Oxford Fire Department

Safety Path Construction, Maintenance, and Repairs

Water Treatment Plant

Electric Vehicle Charging Stations

MEMO

Current Agenda Item
--Treasurer--

To: Oxford Twp. Board of Trustees

From: Oxford Twp. Safety Path Committee

Date: September 8, 2022

Re: Safety Path Maintenance Services

Oxford Township Safety Path Committee members Joseph G. Ferrari and Curtis W. Wright surveyed the Oxford Township Safety Path system detailing the general maintenance that needs to be done to comply with township ordinances.

Attached are copies of the request for proposal(s) and the requested work to be performed. Only one contractor chose to bid on this project by the prescribed bid deadline and that was Urban Habitat Outdoor Services with a bid of \$30,000.00.

Because we had only received one bid, it was decided to solicit other vendors to see if there was any interest in this project. We received two quotes with one being \$20,000.00 (from Aaron's Lawn in Order) and another for \$90,000.00 (from Turman's Tree and Landscape). As this work is proposed to be done in the right-of-way, the township board can choose to allocate this expenditure from the Telecommunications Fund.

The Township Board must decide what company it would like to complete the Safety Path Maintenance Services. Both are highly recommended Oxford Township-based businesses that have done work locally—Urban Habitat (does work for the Polly Ann Trailways) and Aaron's Lawn in Order (does work for the township cemeteries).

Below are two (2) suggested motions for your consideration. Please choose the one you support.

Moved by: _____ Seconded by: _____

To award the Safety Path Maintenance Services to Urban Habitat Outdoor Services in the amount of \$30,000.00 with the funds to be expensed to the Telecommunications Fund, account number 239-807-890.000 (Contingency).

Moved by: _____ Seconded by: _____

To award the Safety Path Maintenance Services to Aaron's Lawn in Order in the amount of \$20,000.00 with the funds to be expensed to the Telecommunications Fund, account number 239-807-890.000 (Contingency).

RECEIVED

AUG 16 2022

Oxford Township

Urban Habitat Outdoor Services
P.O. Box 315
Oxford, MI 48371

Safety Path Maintenance Services Bid
Joseph G. Ferrari, Treasurer
Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371

CHARTER TOWNSHIP OF OXFORD

SAFETY PATH MAINTENANCE BID

SCHEDULE "A"

Contract Bid

Contract Bid Amount: \$ \$30,000

Name of Company: Urban Habitat Outdoor Services

Date: 8/15/2022

CHARTER TOWNSHIP OF OXFORD
SAFETY PATH MAINTENANCE BID
SCHEDULE "B"

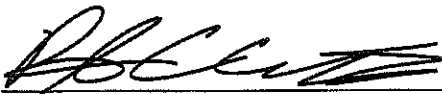
Bidding Contractor Information

Name of Company: Urban Habitat Outdoor Services

Street: P.O. Box 315

City/State/Zip: Oxford, MI 48371

Telephone: 248-212-8094

Signature:  _____

Printed Name & Title: Pete Wernis President

Date: 8/15/2022

CHARTER TOWNSHIP OF OXFORD

SAFETY PATH MAINTENANCE BID

SCHEDULE "C"

List of Equipment to be Used

1. (2) Ford F-350 pick up trucks _____
2. 16 yard dump trailer _____
3. Wood Chipper _____
4. (3) Weed Whips _____
5. (2) Backpack Blowers _____
6. (3) Hedge Trimmers _____
7. (2) Extended Hedge Trimmers _____
8. (2) Chainsaws _____
9. (1) Extended Chainsaw _____
10. (2) Zero Turn 60" Mowers _____

CHARTER TOWNSHIP OF OXFORD

SAFETY PATH MAINTENANCE BID

SCHEDULE "D"

References

(Include contact name and phone number)

1. Linda Moran (Polly Ann Trail) 248-310-6698
2. Jason Carey (Rochester Property Management Group) 248-650-8983
3. David Kohler (Welders & Presses) 586-295-1568

RECEIVED

AUG 22 2022

Oxford Township

CHARTER TOWNSHIP OF OXFORD

SAFETY PATH MAINTENANCE BID

SCHEDULE "A"

Contract Bid

Contract Bid Amount: \$ 20,000.00

Name of Company: Aaron's Lawn in Order

Date: _____

RECEIVED

AUG 22 2022

Oxford Township

CHARTER TOWNSHIP OF OXFORD

SAFETY PATH MAINTENANCE BID

SCHEDULE "B"

Bidding Contractor Information

Name of Company:

Aaron's Lawn in Order

Street:

2273 Malena Ln

City/State/Zip:

Oxford MI 48371

Telephone:

(248)496-1705

Signature:

Sean Vidican

Printed Name & Title:

Sean Vidican

Date:

8-22-22

CHARTER TOWNSHIP OF OXFORD

SAFETY PATH MAINTENANCE BID

SCHEDULE "C"

List of Equipment to be Used

1. Trimmers
2. Chainsaw — Extensions up to 20ft
3. Dump trailer
4. Mower with bagging system
5. 22' trailer with equipment
6. Kubota tractor if needed (BX23)
7. _____
8. _____
9. _____
10. _____

CHARTER TOWNSHIP OF OXFORD

SAFETY PATH MAINTENANCE BID

SCHEDULE "D"

References

(Include contact name and phone number)

1. Andy Grieves (248) 860-8146
2. Jessica Wilson 586)322-6482
3. Shaun Teal (248) 872-3436

CHARTER TOWNSHIP OF OXFORD

**REQUEST FOR PROPOSAL
FOR
SAFETY PATH MAINTENANCE**

The Charter Township of Oxford is seeking bids for safety path maintenance. Complete Bid Documents are available at the Oxford Township Office.

Bids are to be returned in a sealed envelope and addressed as follows:

Safety Path Maintenance Services Bid

Joseph G. Ferrari, Treasurer
Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371

Bids will be received at the Township Treasurer's office at the Charter Township of Oxford, 300 Dunlap Road, Oxford, MI 48371 until 3 p.m. local time Tuesday, August 16, 2022. Faxed copies will not be accepted.

The Charter Township of Oxford reserves the right to accept or reject any or all bids, in whole or in part, and to waive any informalities therein when such waiver is in the interest of the Charter Township of Oxford, and to award the contract to other than the low bidder.

Bids shall remain firm for a period of ninety (90) days.

CHARTER TOWNSHIP OF OXFORD
Request for Proposal
Oxford Township Safety Path Maintenance

Description of Services

The Charter Township of Oxford ("Township") is seeking bids for safety path maintenance services for all safety paths in Oxford Township. All qualified contractors providing a bid shall have the capabilities of providing the required services in a timely manner.

Description of Maintenance

The areas of the Oxford Township safety path to be maintained are listed on EXHIBIT "A" and identified on an attached location map.

Description of Equipment

The designated safety path areas as listed on EXHIBIT "A" and identified on the attached location map shall be maintained with proper equipment suitable for the required safety path maintenance.

Contractor Liability

The contractor shall be entirely responsible for any and all costs incurred by the Township in relation to any damage to all safety path maintenance areas and / or its surrounding areas caused in the safety path maintenance process. This includes, but is not limited to, lawn areas, trees, shrubs, bushes, road surfaces, and all curbs.

Bid Summary Form

Contractor must submit bid by **Tuesday August 16, 2022 at 3:00 p.m.** on the bid form available at the Township Office. Please mail or drop off the bid at:

The Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371
Attention: Joseph G. Ferrari, Safety Path Chairman

General Requirements

Pursuant to the following:

1. All areas must be maintained as necessary and as requested.
2. There shall be no stockpiling of grass clippings, brush, and debris on the lawn areas, entrance, driveways, parking lot area, and entrances.
3. All equipment shall meet all current MIOSHA and MDOT safety standards and shall be maintained to those standards.
4. Contractor must own or lease equipment that has the capability to satisfactorily complete the job.

5. Contractor must be able to provide service immediately upon signing the agreement.
6. Contractor shall be responsible for operating all equipment in a safe and prudent manner to prevent any injury or damages to persons or property. Contractor is liable for any damage to Township property areas due to the safety path maintenance process.
7. No equipment shall be left on Township property overnight.
8. All trucks, trailers, and drivers must meet State guidelines.
9. Contractor must provide supervision for all work and maintain constant communication with the Township. Contractor shall be accessible while performing services in the Township.
10. Contractor agrees to have ample equipment to provide service when and where required by the Township without creating any traffic problems upon any public or private roads.
11. Invoices shall contain description of the work; the date work was performed, and shall be submitted to the Safety Path Chairman for approval and payment processing to the Township Board for final approval.
12. Contractor will be supplied with a map of the areas requiring maintenance.
13. Contractor shall not commence work under this contract until he has obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverage shall be with an insurance carrier acceptable to the Charter Township of Oxford.
 - A. **Workers' Compensation Insurance:** The Contractor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including Employers Liability coverage, in accordance with all acceptable Statutes of the State of Michigan.
 - B. **Commercial General Liability Insurance:** The Contractor shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors coverage and (D) Broad Form General Liability Extensions or equivalent
 - C. **Motor Vehicle Liability Insurance:** The Contractor shall procure and maintain during the life of this contract, Motor Vehicle Liability Insurance, including Michigan No-Fault coverage, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
 - D. **Additional Insured:** Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that the following shall be "Additional Insured": The Charter Township of Oxford, all elected and appointed officials, all employees and volunteers, all board members, including employees and volunteers thereof.
 - E. **Cancellation Notice:** Workers' Compensation Insurance, Commercial General Liability Insurance and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days advance written notice of cancellation, Non-Renewal, Reduction and/or Material Change be sent to: Curtis W. Wright, Clerk, Charter Township of Oxford, 300 Dunlap Road, Oxford, MI 48371."

F. **Proof of Insurance Coverage:** The Contractor shall provide the Charter Township of Oxford at the time the contracts are returned by him/her for execution, certificates and/or policies as listed below:

1. A copy of certificate of Insurance for Workers' Compensation Insurance;
2. A copy of certificate of Insurance for Commercial General Liability Insurance;
3. A copy of certificate of Insurance for Vehicle Liability Insurance;
4. If so requested, Certified Copies of all policies mentioned above will be furnished;
5. A copy of documents stating the Contractor is licensed and bonded to do work in the State of Michigan.

G. If any of the above coverage expires during the term of this contract, Contractor shall deliver renewal certificates and/or policies to the Charter Township of Oxford at least thirty (30) days prior to the expiration date.

14. The Contractor shall indemnify, hold harmless and defend the Charter Township of Oxford, its elected and appointed officials, its agents, and employees against all claims, and damages, losses expenses, judgments or punitive awards, including attorney fees, which may be sustained or incurred on account of injury or death to person(s) or damage to or destruction of property resulting from the performance of work hereunder, not caused by sole negligence of the Charter Township of Oxford, its officials, its agents, or employees.
15. The Contract shall be binding upon the parties hereto and their respective successors and assigns.
16. The Charter Township of Oxford agrees to provide payment to Contractor for all services provided for the term of this Contract. Payment will be provided to Contractor per the Oxford Township regular payment processing schedule. Contractor agrees to remedy all substandard work within a reasonable amount of time as determined by the Township Safety Path Committee. The Township may withhold payment until substandard work is corrected.
17. The Contractor agrees to comply with MCL 37.1209 and MCL 37.2209 requirements prohibiting discrimination. A breach of this section shall be considered a material breach of this agreement.
18. The Charter Township of Oxford and Contractor agree that either party may terminate the Contract upon thirty (30) days written notice to the other party.

CHARTER TOWNSHIP OF OXFORD

SAFETY PATH MAINTENANCE BID

Safety Path Maintenance to be Performed

- **All tree branches and tree limbs trimmed up to 8.5 feet above the travelled portion of the safety path.**
- **All vegetation that is growing over the travelled portion of the safety path.**
- **Removal of all debris, dirt, and vegetation accumulation on the travelled portion of the safety path.**
- **Removal of all debris, dirt, and vegetation accumulation in the gutters of street crossings on the travelled portion of the safety path.**
- **Eradication of vegetation growing in the cracks of the bituminous surface of the travelled portion of the safety path.**
- **Create swale ditches, where possible, in areas where water accumulates on the travelled portion of the safety path.**
- **Edge the travelled portion of the safety path where overgrowth occurs.**
- **Removal and disposal of all items including, but not limited to, tree branches, tree limbs, dirt, debris, and vegetation.**

**CHARTER TOWNSHIP OF OXFORD
300 DUNLAP ROAD
OXFORD, MI 48371**

SAFETY PATH MAINTENANCE BID PACKET

CONTENTS

- **Safety Path Maintenance Request for Proposal**
- **Safety Path Maintenance to be Performed**
- **EXHIBIT "A": Description of Maintenance Areas**
- **Aerial Map identifying Maintenance Areas**
- **Schedule "A": Contract Bid**
- **Schedule "B": Bidding Contractor Information**
- **Schedule "C": List of Equipment to be Used**
- **Schedule "D": References**
- **Photos of Select Areas in need of Maintenance**

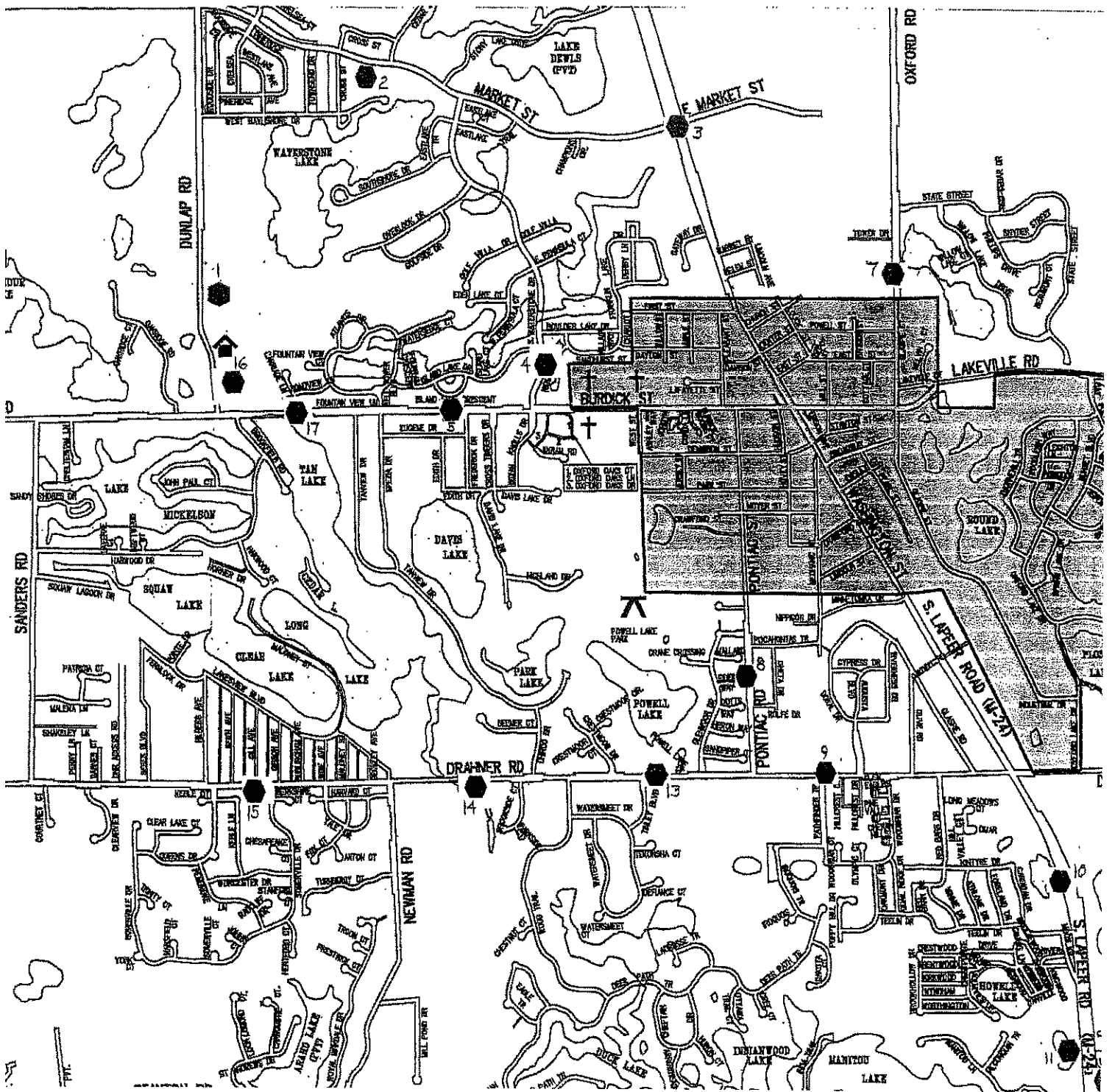
EXHIBIT "A"

Safety Path General Maintenance Issues

1. From Oxford Township offices entrance to the Westlake of Waterstone entrance along Dunlap Road (overhanging branches, side vegetation growth and path widening).
2. Market Street from Dunlap Road to M-24 has overhanging limbs (near Cross Street) and clean debris in gutters. Also, maintain the grounds near the guard station at M-24.
3. The median on M-24 and Market Street has debris that needs to be cleaned up and vegetation cut back.
4. Growth over the safety path on Waterstone Drive near Boulder Lake Drive south to Seymour Lake Road.
5. Seymour Lake Road has overhanging branches and ground debris by Waterstone subdivision.
6. Lakeville Road remove ground vegetation and gravel.
7. North Oxford Road has growth on the safety path and dangerous overhanging and side vegetation.
8. Pontiac Road by the Oxford Public Library has overhanging vegetation, an abundance of side growth, and the safety path needs to be cut back all the way to West Drahner Road.
9. The safety path bridge on West Drahner Road has overhanging limbs and vegetation growing from under the bridge. West Drahner Road east and west of Augusta Boulevard needs to be cut back and overhanging limbs need to be cut.
10. M-24 by Celtic Cove bookstore to the first entrance of Oxford Mills Mall needs to have sides cleared up and gutters cleaned.
11. M-24 needs to be trimmed back from the main large two billboard signs to the Seventh Day Adventist Church.
12. M-24 (east side across from Teelin Drive) south to the bridge on Indian Lake Road needs to be cleared of branches.

EXHIBIT "A"

13. West Drahner Road from the Glenmoor subdivision to Chirco Drive needs to be cleared including gutter dirt and mud, and overhang debris removed. There is a low spot at 430 W. Drahner Road that puddles and needs the water diverted away from the Safety Path.
14. Debris and side vegetation from Chirco Drive to Lakesview Drive and Newman Road needs to be cut back. The bridge also needs to have vegetation cut back as well.
15. On West Drahner Road from Newman to Sanders Road needs both sides of the Safety Path cut back.
16. On Dunlap Road from Seymour Lake Road to the Township offices needs to be cut back.
17. Seymour Lake Road from Dunlap to Bell Tower Drive needs to be cut back and overhanging and side vegetation removed.
18. Any graffiti located on the Safety Path.



Memo

To: Oxford Township Board of Trustees

From: Joseph G. Ferrari, Treasurer

Date: August 25, 2022

Re: Investment Policy and Resolution amendment

Due to market and Certificate of Deposit (CD) interest changes, we would like to amend our Investment Policy Resolution to include other financial institutions that have become more competitive recently. We have revised the list of approved financial institutions (please see highlighted and/or **bold** additions attached). We will also send our investment policy to each of the newly designated financial institutions so that they can review and sign that they agree to comply with it.

We also need to change Page 3 as follows to further clarify participation in the Oakland County Pool and Michigan CLASS:

8.0 INSTRUMENTS:

In accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended and Public Act 196 of 1997 the surplus funds of the Township may be invested as follows:

- a) In bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b) In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank or a savings and loan association which is a member of the Federal Deposit Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association or credit union is eligible to be a depository of surplus funds belonging to the State under Sections 5 and 6 of Act 105 of the Public Acts of 1855, as amended.
- c) In commercial paper rated at the time of purchase within the highest classification established by not less than two standard rating services and which matures not more than 270 days after the date purchase.
- d) Repurchase agreements shall be negotiated only with dealers or financial institutions with which the Township has negotiated a Master Repurchase Agreement. Repurchase Agreements must be signed with the bank or dealer and must contain provisions similar to those outlined in the Public Security Association's model Master Repurchase Agreement.
- e) In bankers' acceptances of United States banks.
- f) In mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan and who maintain a \$1.00 per share net asset value.

- g) In United States government or federal agency obligation repurchase agreements.
- (h) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 PA 7, MCL 124.501 to 124.512.
- i) Investment pools organized under the Surplus Funds Investment Pool Act, PA 367 of 1982 (MCL 129.111-129.118).
- j) Investment pools organized under the Local Government Investment Pool Act, PA 121 of 1985 (MCL 129.141-129.150).

If the board is in favor of this proposal, a sample motion has been prepared:

Moved by _____ Seconded by _____

That the Oxford Township Board of Trustees amend its Approved Township Investment Policy and Township Depositories Resolution, effective September 15, 2022, and authorize Treasurer Joseph G. Ferrari to address any follow-up implementation.

**CHARTER TOWNSHIP
OF OXFORD
OAKLAND COUNTY,
MICHIGAN**

**INVESTMENT POLICY
(LAST AMENDED SEPTEMBER 14, 2022)**

1.0 POLICY:

It is the policy of the Charter Township of Oxford (hereafter Township) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state statutes and local ordinances governing the investment of public funds.

2.0 SCOPE:

This investment policy applies to the investment activities of the Township except for its employee pension funds, which are organized and administered separately. These funds are accounted for in the annual financial report and include the following funds:

- General Fund
- Special Revenue Funds
- Capital Projects
- Enterprise Fund
- Trust & Agency Funds
- Debt Service Funds
- Any new funds that may be created by the Township in the future

This investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

3.0 PRUDENCE:

The standard of prudence to be applied by the investment officer shall be “prudent person” rule which means; “Investments shall be made with judgment and care – under circumstances then prevailing – which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.” The prudent person rule shall be applied in the context of managing the overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported to the chief executive in a timely fashion and appropriate action is taken to control adverse developments.

4.0 OBJECTIVES:

Funds of the Township will be invested in accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended, and in accordance with the following objectives, procedures and policy.

4.1 Safety of Capital – Safety of principal is the foremost objective of the Township. Each investment transaction shall seek to first ensure that capital losses are avoided whether they are from defaults or erosion of market value.

4.2 Liquidity – The Township’s investment portfolio will remain sufficiently liquid to enable the Township to meet all operating requirements, which might be reasonably anticipated.

4.3 Return on Investment – The investment portfolio of the Township shall be designed in a manner to attain a market rate of return throughout budgetary and economic cycles while preserving and protecting capital.

4.4 Protection of Purchasing Power – Funds held for water, sewer and capital projects shall be invested so that they can reasonably be expected to produce enough income to offset inflationary construction cost increase. However, such funds shall never be exposed to risks that would jeopardize the assets capital value or be in conflict with state law.

4.5 Maintain the Public’s Trust – All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. In addition, the overall investment program shall be designed and managed with a degree of professionalism worthy of the public trust. Investment officials shall also avoid any transaction that might knowingly impair public confidence in the Township’s ability to govern effectively.

5.0 DELEGATION OF AUTHORITY:

The Township Treasurer is designated as investment officer of the township and is responsible for investment decisions and activities. No persons except the Township Treasurer and Deputy Treasurer may engage in township investment transactions except as provided under the terms of this policy and the administrative direction established by the Township Treasurer.

6.0 ETHICS AND CONFLICT OF INTEREST:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the chief executive officer any material financial interest in financial institutions that conduct business with the township and they shall disclose any large personal financial/investment positions that could be related to the performance of the township’s portfolio. Employees and officers shall subordinate their personal investment transactions to those of the township particularly with regard to the timing of purchases and sales.

7.0 QUALIFIED INSTITUTIONS:

The township shall maintain a listing of financial institutions, which are attached and approved for investment purposes. Banks shall provide, at minimum, their quarterly and annual financial statement. The township shall conduct an annual evaluation of each bank’s credit worthiness to determine whether it should be on the “Qualified Institution” listing. Securities dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank as primary dealers or be non primary reporting dealers that have net capital equal to or greater than twice the amount required by the Securities and Exchange Commission’s net capital rule.

8.0 INSTRUMENTS:

In accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended and Public Act 196 of 1997 the surplus funds of the Township may be invested as follows:

- a) In bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b) In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank or a savings and loan association which is a member of the Federal Deposit Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association or credit union is eligible to be a depository of surplus funds belonging to the State under Sections 5 and 6 of Act 105 of the Public Acts of 1855, as amended.
- c) In commercial paper rated at the time of purchase within the highest classification established by not less than two standard rating services and which matures not more than 270 days after the date purchase.
- d) Repurchase agreements shall be negotiated only with dealers or financial institutions with which the Township has negotiated a Master Repurchase Agreement. Repurchase Agreements must be signed with the bank or dealer and must contain provisions similar to those outlined in the Public Security Association's model Master Repurchase Agreement.
- e) In bankers' acceptances of United States banks.
- f) In mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan and who maintain a \$1.00 per share net asset value.
- g) In United States government or federal agency obligation repurchase agreements.
- h) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 PA 7, MCL 124.501 to 124.512.
- i) Investment pools organized under the Surplus Funds Investment Pool Act, PA 367 of 1982 (MCL 129.111-129.118).
- j) Investment pools organized under the Local Government Investment Pool Act, PA 121 of 1985 (MCL 129.141-129.150).

9.0 SAFEKEEPING:

All securities purchased by the Township under this section shall be properly designated as an asset of the township and held in safekeeping. No withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the Treasurer as authorized herein, or by their respective designees.

Transactions in negotiable instruments, which have a value exceeding SIPC insurance protections and other insurance protection as may be applicable, with any one dealer, will be required to be settled on Delivery-vs.-Payments basis. A Trust Receipt from the contra-party and proof of Non-negotiable, non-collateralized Certificates of Deposit, as is the law in the State of Michigan, shall be evidenced by a Safekeeping Receipt from the issuing bank.

10.0 DIVERSIFICATION:

It is the policy of the Township to diversify its investment portfolios. Assets held in the common cash fund and other investment funds should be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, individual financial institution(s) or a specific class of securities. Diversification strategies shall be determined and revised by the Township Treasurer from time to time to meet diversification objectives (to reduce overall portfolio risks while attaining market average rates of return).

Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll, debt service) as well as considering sizable blocks of anticipated revenue (taxes, state revenue sharing payments).

11.0 SHORT-TERM VERSUS LONG-TERM PORTFOLIO:

Limitations on instruments, diversification and maturity scheduling shall depend upon whether the funds being invested are considered short-term or long-term funds. With the exception of debt service funds, capital funds, special assessment funds and cemetery funds, all funds shall be considered short-term and shall be invested in instruments whose maturities do not exceed two years at the time of purchase.

12.0 INTERNAL CONTROLS:

The treasurer shall establish a system of internal controls, which shall be reviewed annually by the independent auditor. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentations, unanticipated market changes or imprudent actions.

13.0 PERFORMANCE STANDARDS:

The investment portfolio will be designed to obtain a rate of return during budgetary and economic cycles, taking into account the Township's investment risk constraint and cash flow needs.

13.1 Market Yield (Benchmark) – The Township's investment strategy is passive. Given this strategy, the basis used by the Treasurer to determine whether market yields are being achieved shall be U.S. Treasury Bills.

14.0 COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS:

Before the township invests any surplus funds, competitive quotes shall be conducted. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotes will be requested for instruments, which meet the maturity required. If no specific maturity is required, a market trend (yield curve) analysis will be conducted to determine which maturities would be most advantageous.

Quotes will be requested from financial institutions for various options with regard to terms and instruments. The township will accept the quotes, which provides the highest rate of return within the maturity required and within the parameters of the township's investment policy.

Records indicating the quotes offered, the quotes accepted and a brief explanation of the decision, which was made regarding the investment, shall be kept for future review.

15.0 REPORTS:

The Township Treasurer shall prepare, at minimum, an annual report on the investment activity for the Township Board and the public.

16.0 EFFECTIVE DATE:

This amended policy shall become effective on September 15, 2022, the day following adoption by the Township Board.

Originally adopted at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 11th day of February, 1998.

First amended at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 13th day of May, 1998, retroactive to February 12, 1998.

Last amended at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 13th day of February, 2008.

Last amended at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 13th day of April 2022.

Last amended at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 14th day of September 2022.

CERTIFICATION

I hereby certify that I have received the Investment Policy of the Charter Township of Oxford, have personally read the Investment Policy, and agree to comply with the terms of the Investment Policy regarding the buying or selling of securities. We also pledge to exercise due diligence in informing you of all foreseeable risks associated with financial transactions conducted with our firm. We also agree to provide, at a minimum, yearly financial information regarding the performance of our institution.

Institution

Address

City

State

Authorized Official & Title

Signature

Date

APPENDIX A
CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND
STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Oxford Township Board of the Charter Township of Oxford, County of Oakland duly called and held on Wednesday, the 14th day of September, 2022, the following members:

Supervisor Jack L. Curtis, Clerk Curtis W. Wright, Treasurer Joseph G. Ferrari and Trustees, Catherine Colvin, Rod Charles, Margaret Payne and Jon Nold.

Constituting a quorum, being present, the following resolution was adopted.

WHEREAS, under the laws of the State of Michigan, this Board is required to provide by Resolution for the deposit of all public monies, including tax monies coming into the hands of said treasurer, in one or more banks and financial institutions to be designated in such Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Treasurer Joseph G. Ferrari is hereby directed to deposit all public money, including tax monies now in or coming into his hands as Treasurer in his name as Treasurer, in the following financial institution(s) as well as the Oakland County Investment Pool and **Michigan CLASS:**

Citizens Bank	Bank of America	Fifth Third Bank
Oxford Bank	Comerica Bank	First Merchants Bank
Chase Bank	Huntington Bank	Genisys Credit Union
Flagstar Bank	PNC Bank	Vibe Credit Union
Crestmark Bank	Michigan First Credit Union	The State Bank
Horizon Bank		

NOW, THEREFORE, BE IT FURTHER RESOLVED that this Resolution replaces any and all former versions of this same Resolution adopted previously by the Oxford Township Board of Trustees.

MOVED:

SECONDED:

Ayes:

Nays:

Absent:

Adopted at a regular meeting of the Charter Township of Oxford Board of Trustees held on the 14th day of September, 2022.

Curtis W. Wright, Clerk

STATE OF MICHIGAN)
COUNTY OF OAKLAND)^{SS}

I, Curtis W. Wright, duly elected Clerk of the Charter Township of Oxford do hereby certify that the foregoing is a true copy of a Resolution adopted by the Charter Township of Oxford at a regular meeting of the Board of Trustees held on the 14th day of September, 2022.

Curtis W. Wright, Clerk

OCTV Bullet Points

- 1) REVENUE (estimated) \$28,000 Less than last year.
- 2) Cover an average of community 53 events per month including: Sports... Meetings... Concerts... Ribbon Cuttings... Businesses... Community Leaders & Members etc including more than 150 My Life stories of our neighbors
- 3) Potential viewership of 28,000 family, parents, grand parents, neighbors and business owners.
Based on the following numbers: YouTube: 8.8 K Facebook Avg: 2.2 K = 10,000

Additional Platforms: Live Streaming, Roku, FireStick, Rumble, Spectrum, AT&T, WebPage

- 4) Oakland County Investment Pool:
 - a) Appears as if we are sitting on a nest egg, when in actuality the number flexes because we draw from that account for special purchases i.e. \$10,000 per year to set-aside for equipment replacement. Special, non-revolving purchases, extended repairs.
 - b) Intend to include Investment Pool total in our budget as a general fund after discussion with OACCC board.
- 5) Capital Equipment Expense is for:
 - a) Eying Large purchases needed such as in-house generator and battery back-up system
 - b) Replace studio cameras and dated field production gear for sports (based on a 3 & 5 Year Plan).

Advantages of Oxford Community Television in the community.

- Article in Craines about "The PreP" video production company who records live and on-demand High School events in areas that do not have Public Access crews. The company charges the schools (community) \$3,000 per game. OCTV covers an average of 127 games per school year which would cost the school system approximately \$525,000 to hire a company to cover their sporting events. This does not include the additional 48-50 school events we cover i.e. concerts and plays. \$525,000 plus 50 additional events will cost the community (\$144,000) would be nearly \$670,000....Double the entire OCTV budget.
- Business Promotion
- Community Promotion
- Event Promotion
- Education: Engage Shut-ins on Health, exercise, senior care, arts, religion, dining, news and entertainment.
- Recorder of Living History - Invaluable!



Your channel
Oxford Community Television

- Dashboard
- Content
- Playlists
- Analytics
- Comments
- Subtitles
- Copyright
- Monetization
- Settings
- Send feedback

Channel analytics

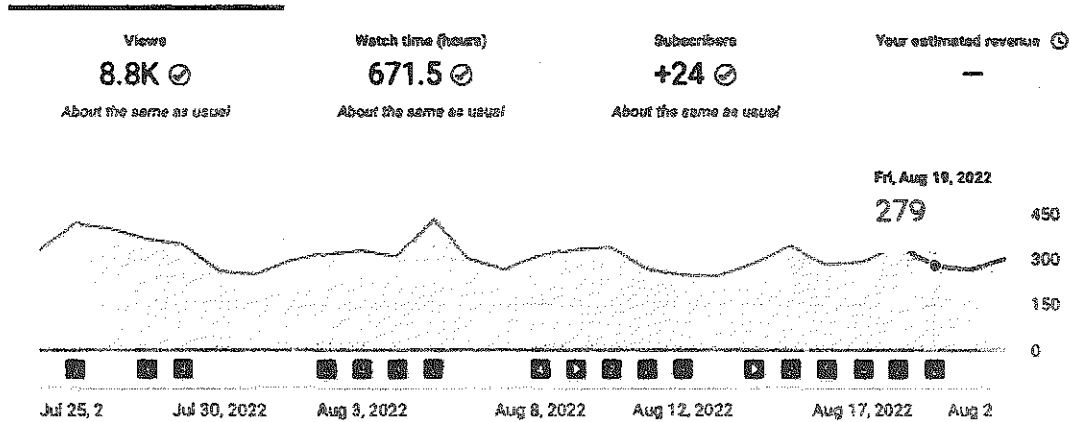
- Overview
- Content
- Audience
- Revenue
- Research

ADVANCED MODE

Jul 25 - Aug 21, 2022

Last 28 days

Your channel got 8,786 views in the last 28 days



SEE MORE

Realtime

Updating live

2,486

Subscribers

SEE LIVE COUNT

570

Views · Last 48 hours



Top content

Views

	Varsity Girls Tennis vs. Nort...	58
	Clear Lake Elementary 5th G...	23
	Michigan Renaissance Festi...	21

SEE MORE

Facebook

- Overview
- Results
- Audience
- Feedback
- Benchmarking
- Content
- Overview
- Content

Results

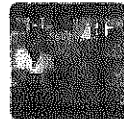
Facebook Page reach

2,207 ↓ 5.5%

See results report

Content

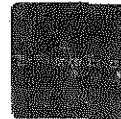
Sort by: Reach



Wed Jul 27, 1:09am
Lisa Farlin from Cine...
Post
Reach 1,357



Wed Jul 27, 6:05am
What a special honor L...
Post
Reach 346



Fri Aug 5, 12:01pm
This is the fourth episo...
Post
Reach 326



Fri Jul 29, 4:00pm
This is another classic ...
Post
Reach 229



Fri Aug 5, 9:24am
https://youtu.be/wr0fs...
Post
Reach 193



Fri Jul 29, 10:43am
https://youtu.be/rgMR...
Post
Reach 151

See content report



Oakland County Investment Pool
 Position Report - Portrait
 Investment #77691

Oakland County Treasury

As Of August 19, 2022

Investment #	77691	Managed Pool Accounts		(PAA)
Fund	77691	Begin Rate	0.6909553	Current 0.5587311
CUSIP	SYSTEM SYS77691	Rates as of	07/01/2022	Basis 365
Issuer	99999 Pooled Investments	Interest Period	ME	
Cert./Acct#		First Interest Due	11/01/2009	
Dealer	GASB 3	<input checked="" type="checkbox"/> Add Interest to Account Balance		
Custodian		<input type="checkbox"/> Include in Yield Calculation		
Asset Class	Cash and Equivalents S&P Moody's	<input checked="" type="checkbox"/> Clearing Account		
Investment Class	Book Value	Market Price		0
Beginning Balance Date	10/01/2021	Market Price Date		
Beginning Balance	233,676.46	Last Withdrawal Date		08/01/2022
Current Balance	209,654.19	Last Deposit Date		
Deactivate Date				
Accrued Interest from Previous Fiscal Year	134.55	Comment		
		Current Fiscal Year Interest Received to		1,050.63

Passbook Transactions

Trans. Dat	Deposit	Withdrawal	Int. Rcvd.	Balance	Rate	Cd Receipt	Comments
1/01/2022	0.00	6.32	30.40	209,560.05		FI	Interest Earnings
1/01/2022	0.00	0.00	0.00	209,560.05	0.559	R	Interest Earnings
1/01/2022	0.00	6.52	100.66	209,654.19		FI	Interest Earnings

OACCC 2022 Amended Budget 6/27/22

Fund 296	REVENUE	2022	2022 adju	2022	2023	2023 adju	2023	YTD	Accounting Notes
404.000	Capital Improvement Fund	\$0.00		\$0.00	\$0.00		\$0.00		
405.000	Capital Equipment Fund	\$0.00		\$0.00	\$0.00		\$0.00		
400.000	Opening Fund Balance	\$0.00		\$0.00	\$0.00		\$0.00		
678.000	Grant Revenue	\$0.00		\$0.00	\$0.00		\$0.00		
665.200	Interest Savings Account - Oxford Bank	\$0.00		\$0.00	\$0.00		\$0.00		
665.300	Interest CD/Pool Fund - Oakland County	\$0.00		\$0.00	\$0.00		\$0.00		
699.999	Revenue Appropriation from Fund Balance	\$18,000.00	\$3,000.00	\$21,000.00	\$21,000.00		\$21,000.00		
TOTAL Savings & fund Bal.&Grant TOTAL		\$18,000.00	\$3,000.00	\$21,000.00	\$21,000.00	\$0.00	\$21,000.00		
477.001	Addison TWP Charter Franchise Fee	\$39,193.00		\$39,193.00	\$39,193.00		\$39,193.00		
477.002	Oxford TWP Charter Franchise Fee	\$180,960.00		\$180,960.00	\$180,960.00		\$180,960.00		
477.003	Village of Oxford Charter Franchise Fee	\$36,000.00		\$36,000.00	\$20,000.00		\$20,000.00		
477.004	Village of Leonard Charter Franchise Fee	\$5,000.00		\$5,000.00	\$5,000.00		\$5,000.00		
477.005	Addison TWP AT&T Franchise Fee	\$11,069.00		\$11,069.00	\$8,000.00		\$8,000.00		
477.006	Oxford TWP AT&T Franchise Fee	\$42,500.00		\$42,500.00	\$33,056.00		\$33,056.00		
477.007	Village of Oxford AT&T Franchise Fee	\$3,293.00		\$3,293.00	\$4,660.00		\$4,660.00		
477.008	Village of Leonard AT&T Franchise Fee	\$0.00		\$0.00	\$0.00		\$0.00		
477.009	Addison Township AT&T PEG Fee 2%	\$0.00		\$0.00	\$3,144.00		\$3,144.00		
477.010	Oxford Township AT&T PEG Fee 2%	\$17,000.00		\$17,000.00	\$13,222.00		\$13,222.00		
477.011	Village of Oxford AT&T PEG Fee 2%	\$5,240.00		\$5,240.00	\$4,260.00		\$4,260.00		
477.012	Village of Leonard AT&T PEG Fee 2%	\$584.00		\$584.00	\$584.00		\$584.00		
477.013	Oxford TWP Comcast Franchise Fee	\$1,717.00		\$1,717.00	\$2,358.00		\$2,358.00		
477.014	Addison Twp. Comcast Franchise Fee	\$89.00		\$89.00	\$100.00		\$100.00		
477.015	PEG Fees - Oxford Township - Comcast	\$200.00		\$200.00	\$200.00		\$200.00		
477.016	PEG Fees - Addison Twp - Comcast	\$100.00		\$100.00	\$100.00		\$100.00		
477.017	Village of Oxford . Comcast Franchise Fee	\$200.00		\$200.00	\$600.00		\$600.00		
TOTAL Cable TV Franchise Fees TOTAL		\$343,145.00		\$343,145.00	\$315,437.00		\$315,437.00		
675.007	Underwriting	\$1,000.00		\$1,000.00	\$1,000.00		\$1,000.00		
675.000	Donations	\$0.00		\$0.00	\$0.00		\$0.00		
680.000	Miscellaneous	\$1,000.00		\$1,000.00	\$1,000.00		\$1,000.00		
680.001	DVD (donations)	\$1,000.00		\$1,000.00	\$1,000.00		\$1,000.00		
Cable Miscellaneous TOTAL		\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00		
Department Revenue TOTAL		\$364,145.00	\$3,000.00	\$367,145.00	\$339,437.00	\$0.00	\$339,437.00		

Fund 296	Expense	2022	2022 adju	2022	2023	2023 adju	2023 Adjusted	YTD	Accounting Notes
703.002	Station Manager	\$50,000.00		\$50,000.00	\$60,947.00		\$60,947.00		

OACCC 2022 Amended Budget 6/27/22

Fund 296	REVENUE	2022	2022 adju	2022	2023	2023 adj	2023	YTD	Accounting Notes
703.006	Salary Employee	\$0.00		\$0.00	\$50,000.00		\$50,000.00		
703.007	Hourly Employees	\$160,000.00		\$160,000.00	\$100,000.00		\$100,000.00		Transferring 33400 To Sal
703.004	Students	\$0.00		\$0.00	\$0.00		\$0.00		
715.000	S.S. Employer Share	\$19,400.00		\$19,400.00	\$20,000.00		\$20,000.00		
716.000	Medical Insurance	\$0.00		\$0.00	\$0.00		\$0.00		
720.000	Michigan Employee Security Com.	\$3,000.00		\$3,000.00	\$3,200.00		\$3,200.00		
727.000	Administrative Fees	\$4,200.00		\$4,200.00	\$4,200.00		\$4,200.00		
728.000	Office Supplies	\$2,500.00		\$2,500.00	\$2,000.00		\$2,000.00		
728.001	Supplies Production	\$0.00		\$0.00	\$1,000.00		\$1,000.00		
730.000	Postage	\$100.00		\$100.00	\$120.00		\$120.00		
800.003	Village of Oxford Reimbursement	\$19,436.00		\$19,436.00	\$19,500.00		\$19,500.00		
800.001	Addison Township Reimbursement	\$19,403.00		\$19,403.00	\$21,000.00		\$21,000.00		
800.005	Leonard Village Reimbursement	\$2,043.00		\$2,043.00	\$2,000.00		\$2,000.00		
800.006	Oxford Township Reimbursement	\$0.00		\$0.00	\$0.00		\$0.00		
807.000	Audit Fees	\$500.00		\$500.00	\$500.00		\$500.00		
815.000	(ADP) Contracted Payroll	\$0.00		\$0.00	\$0.00		\$0.00		
819.001	Services Professional	\$4,000.00		\$4,000.00	\$2,500.00		\$2,500.00		
853.000	Telephone thru internet	\$0.00		\$0.00	\$0.00		\$0.00		
853.001	Web. / ATT	\$10,000.00		\$10,000.00	\$13,000.00		\$13,000.00		
860.000	Mileage	\$4,000.00		\$4,000.00	\$3,000.00		\$3,000.00		
880.000	Public relations	\$1,300.00		\$1,300.00	\$700.00		\$700.00		
980.000	Contingencies	\$2,600.00		\$2,600.00	\$500.00		\$500.00		
955.000	Insurance	\$9,300.00		\$9,300.00	\$10,000.00		\$10,000.00		
920.000	Rent Expense	\$0.00		\$0.00	\$0.00		\$0.00		
921.000	Electric Bldg/Park Lights	\$5,000.00		\$5,000.00	\$6,500.00		\$6,500.00		
923.000	Heat	\$2,500.00		\$2,500.00	\$3,000.00		\$3,000.00		
929.000	Trash	\$1,100.00		\$1,100.00	\$1,400.00		\$1,400.00		
934.000	Gas & Vehicle Maintenance	\$1,200.00		\$1,200.00	\$700.00		\$700.00		
957.000	Education / Workshops	\$500.00		\$500.00	\$500.00		\$500.00		
962.000	Miscellaneous	\$0.00		\$0.00	\$0.00		\$0.00		
977.002	Equipment Camera / Camera accessories	\$7,800.00		\$7,800.00	\$1,500.00		\$1,500.00		
977.004	Equipment Computer / Computer Acc.	\$8,000.00		\$8,000.00	\$3,000.00		\$3,000.00		
977.005	Equipment Studio/Building	\$0.00		\$0.00	\$1,000.00		\$1,000.00		
970.005	Capital Improvement Expense - Building	\$0.00		\$0.00	\$0.00		\$0.00		
970.006	Capital Equipment Expense	\$18,000.00		0.000	\$7,670.00		\$7,670.00		
Fund 296	Department Expense TOTAL	\$355,882.00	\$0.00	\$355,882.00	\$339,437.00	\$0.00	\$339,437.00		

\$8,263.00

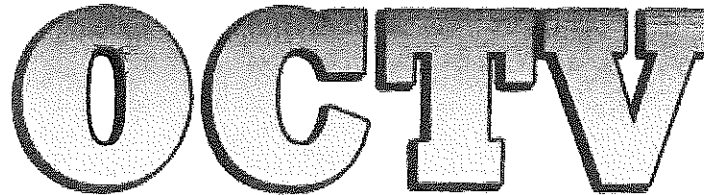
\$11,263.00

\$0.00

\$0.00

Revenue
\$24,708 Less than 2022

OCTV PROGRAMMING SCHEDULE



MONDAY Through FRIDAY

7:00 AM	Yoga	2:00 PM	Lydia's Kitchen
7:30 AM	Tai Chi	2:30 PM	My Life
8:00 AM	Moving Well	3:00 ~ 6 PM	Sports & Events
9:00 AM	Read Me A Story	6:00 PM	Oxford News
9:30 AM	Michigan Magazine	6:30 PM	Senior Moments
10:00 AM	Tai Chi	7:00 PM	Locally Grown/Mi Indy
10:30 AM	Lydia's Kitchen	7:30 PM	Mich Out of Doors
11:00 AM	My Life	8:00 ~11 PM	Government Meetings
11:30 AM	Daybreak/Senior Break	11:00 PM	Oxford News
12:00 PM	Oxford News	11:30 PM	Mich Out of Doors
12:30 PM	Our Community Access	12:00 ~ 7 AM	Movies
1:30 PM	Senior Moments		

SATURDAY

7:00 AM	Yoga	12:30 ~6:30 PM	Sports & Events
7:30 AM	Tai Chi	6:30 PM	Senior Moments
8:00 AM	Moving Well	7:00 PM	Locally Grown/Mi Indy
9:00 AM	Cartoons	7:30 PM	Michigan Our of Doors
10:00 AM	Lydia's Kitchen	8:00 -11 PM	Government Meetings
10:30 AM	Our Community Access	11:30 AM	My Life
11:00 AM	Michigan Magazine	11:00 PM	Oxford News
12:00 PM	Oxford News	11:30 PM	Our Community Access
		12-7 AM	Movies

SUNDAY

7:00 AM	Yoga	6:00 PM	Oxford News
7:30 AM	Christian Cartoons	6:30 PM	Senior Moments
8:00 AM	Christian Programs	7:00 PM	Our Community Access
9:00 AM	Oakwood Church	7:30 PM	Locally Grown/Mi Indy
10:00 AM	St. Joseph Mass	8:00 -11 PM	Government Meetings
11:00 AM	Renewal Ministries	11:00 PM	Oxford News
11:30 AM	Renewal Ministries	11:30 PM	Michigan Out of Doors
12:00 PM	Oxford News	12-7 AM	Movies
12:30 - 6 PM	Sports & Events		

\$ 3,000 per event



WHO ARE WE?

"The PreP" – We are a video production company who specializes in live and on-demand HS, college and professional sports. We produce and provide a HIGH LEVEL digital broadcast experience for your team and fans.

In Feb 2021 we launched and were the lead broadcast crew for OLSM basketball and OLSM baseball (2021 MHSAA and National Champions). In addition to OLSM duties, we were hired to broadcast the Catholic League baseball championship games, Detroit PSL basketball championship games and the Mitten Classic HS All Star Game and Skills Challenge in Southfield, MI.

In the end of the 2021 year we Launched our first season of Friday Night Clash following up with the first season of Full Court PreP! We have also been assigned the home broadcasts for the Motor City Cruise (Detroit Pistons G-League Affiliate), and we look forward to expanding our growth in the future with more sports and levels of play!

In 2022 We look forward to continuing coverage for OLSM, CHSL, PSL, and the NBA G-League. However, due to demand, as opportunities emerge you will begin to see more sports, more teams and more leagues added to our slate in the 2022-2023 seasons. We aim to bring you a high quality broadcast with information you won't find on ANY other stream.



Date: September 14, 2022

To: Board of Trustees

From: Water and Sewer Committee
(*Jack Curtis, Jon Nold, Curtis Wright*)

Re: East Drahner Road Water Main Project Bid Award

Dear Board Members:

The Water and Sewer Committee has been working to loop the water main on East Drahner Road. After securing easements the project is ready to move forward. The Water and Sewer Committee authorized Sharpe Engineering to solicit bids for a recommendation to the Oxford Township Board of Trustees to award a contract for the water main construction. Seven (7) bids were received.

Attached is a letter from Sharpe Engineering summarizing the water main project with his recommendation to award the bid.

Also attached is the Bid Tabulation Sheet with the three (3) lowest bidders, and the East Drahner Road Water Main Project plans.

The length of the project is approximately 2,300 feet extending from M-24 to the Woods of Tullamore Subdivision.

Sharpe Engineering is recommending to award the bid to Superior Excavating Inc.

The following motion is offered for your consideration:

I move to award the East Drahner Road Water Main project to Superior Excavating, Inc. in the base bid amount of \$702,689.00. This \$702,689.00 amount to be expensed to Water Fund Account 591-538-972.000 Water Line Extensions.



SHARPE ENGINEERING

101 N. WASHINGTON • OXFORD MI 48371
P. 248.877.2102 • SHARPE-ENGINEERING.COM

September 6, 2022

SE Project # 015.13.02

Charter Township of Oxford
300 Dunlap
Oxford, MI 48371

Re: E. Drahner Water Main Project
Bid Results

Oxford Township Board Members,

Please accept the following information to assist you in your decision towards the award of the contract for the E. Drahner Water Main Project.

Bids for the project were received on August 31, 2022 @ 10:00 am and were opened publicly and read aloud. A total of seven (7) bids were received ranging from \$702,689.00 to \$1,124,623.00 with the low bid being submitted by Superior Excavating, Inc. A copy of the bid results are attached for your reference.

Client references regarding previous projects were provided to us from Superior Excavating and we were able to contact several of these references. All the references indicated that the work performed under contract was completed satisfactorily and that they would recommend the contractor again should they be the low bidder on another one of their projects. Superior Excavating's qualifications and references also indicate that they have the equipment, manpower, and similar related experience to complete the project as designed. Superior Excavating has performed work directly for Oxford Township including the Lakeville Road water main project in 2017/18 and the Manitou Lane water main project in 2019, as well as several private infrastructure projects in Oxford Township for residential developers.

Based on the current construction material shortage, water main pipe, hydrants, valves, pipe fittings, and other project related items will not be available for several months. As such, this project is not projected to begin until possibly January of 2023. Superior Excavating is aware of the delay in materials and the pricing submitted in their bid reflects their understanding of the material shortage, meaning that they will not increase the unit prices submitted in the bid because of the delay in construction material availability.

On the basis of their submitted bid prices, qualifications, and review of references, we recommend that the E. Drahner Water Main Project be awarded to Superior Excavating, Inc. at the base bid of \$702,689.00. Final payment will be based on the unit prices submitted on the Bid Form and final field measurements in accordance with the contract documents.

During the construction phase, our inspector will be onsite to ensure the work is performed to the proper specifications and construction standards and to perform measurements such that proper payment to the contractor can be made.



SHARPE ENGINEERING

101 N. WASHINGTON • OXFORD MI 48371
P 248-877-2102 • SHARPE-ENGINEERING.COM

Please feel free to contact me if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jim Sharpe'.

Jim Sharpe
President

Attachments: Bid Results

cc via email: Kristine Terpstra – Superior Excavating

Bids received August 31, 2022 @ 10:00 a.m.

SE Project # 015.13.02

Engineer's Estimate: \$600,000

Bid Tabulation - E. Drahner Water Main Project Oxford Township, Oakland County, Michigan

ITEM #	DESCRIPTION	UNIT	QUANTITY	SUPERIOR EXCAVATING		DIPONIO CONTRACTING		DVM UTILITIES	
				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	Clearing, Brush Removal and Grading	LS	1	\$21,180.00	\$21,180.00	\$7,000.00	\$7,000.00	\$9,000.00	\$9,000.00
2	Tree, Remove	EA	7	\$2,750.00	\$19,250.00	\$2,043.00	\$14,301.00	\$3,800.00	\$26,600.00
3	Sediment Control Fence	LF	350	\$2.50	\$875.00	\$3.00	\$1,050.00	\$3.00	\$1,050.00
4	Inlet/CB Filter	EA	2	\$190.00	\$380.00	\$125.00	\$250.00	\$100.00	\$200.00
5	Ditch Sediment Trap	EA	7	\$700.00	\$4,900.00	\$500.00	\$3,500.00	\$1,000.00	\$7,000.00
6	4' High Temporary Construction Fence	LF	475	\$3.00	\$1,425.00	\$5.00	\$2,375.00	\$4.00	\$1,900.00
7	HMA Pvmnt, Remove, including subbase	SY	500	\$7.50	\$3,750.00	\$60.00	\$30,000.00	\$20.00	\$10,000.00
8	Gate, Remove	EA	1	\$500.00	\$500.00	\$200.00	\$200.00	\$100.00	\$100.00
9	Street Sign, Remove & Reinstall	EA	1	\$700.00	\$700.00	\$150.00	\$150.00	\$100.00	\$100.00
10	Light Post, Remove & Reinstall	EA	1	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$100.00	\$100.00
11	Split Rail Fence, Remove	LF	210	\$3.00	\$630.00	\$15.00	\$3,150.00	\$1.00	\$210.00
12	Split Rail Fence, Install	LF	210	\$13.00	\$2,730.00	\$34.00	\$7,140.00	\$20.00	\$4,200.00
13	Water Main, 16", CL-54 DIP (open cut)	LF	2,039	\$195.00	\$397,605.00	\$260.00	\$530,140.00	\$274.00	\$558,686.00
14	Water Main, 16", CL-54 DIP (directional drill)	LF	180	\$190.00	\$34,200.00	\$350.00	\$63,000.00	\$531.00	\$95,580.00
15	Water Main, 16", CL-54 DIP (in casing pipe)	LF	70	\$370.00	\$25,900.00	\$220.00	\$15,400.00	\$225.00	\$15,750.00
16	Steel Casing Pipe, Bore and Jack	LF	70	\$229.00	\$16,030.00	\$600.00	\$42,000.00	\$528.00	\$36,960.00
17	Water Main, 6", CL-54 DIP	LF	27	\$98.00	\$2,646.00	\$150.00	\$4,050.00	\$225.00	\$6,075.00
18	Gate Valve, 16"	EA	2	\$10,750.00	\$21,500.00	\$10,000.00	\$20,000.00	\$12,000.00	\$24,000.00
19	Gate Well, 6' Dia.	EA	2	\$6,200.00	\$12,400.00	\$7,500.00	\$15,000.00	\$7,000.00	\$14,000.00
20	Hydrant Assembly	EA	4	\$7,370.00	\$29,480.00	\$8,900.00	\$35,600.00	\$11,000.00	\$44,000.00
21	Storm Sewer, 12", CSP (Ditch Enclosure)	LF	13	\$46.00	\$598.00	\$100.00	\$1,300.00	\$83.00	\$1,079.00
22	Storm Sewer, 15", CSP, Remove & Reinstall	LF	10	\$54.00	\$540.00	\$150.00	\$1,500.00	\$42.00	\$420.00
23	Gravel Roadway, 24", 21AA Limestone	SY	110	\$74.00	\$8,140.00	\$70.00	\$7,700.00	\$72.00	\$7,920.00
24	HMA, 5E1 (1.5" Wearing)	TN	45	\$306.00	\$13,770.00	\$210.00	\$9,450.00	\$390.00	\$17,550.00
25	HMA, 4E1 (2.5" Leveling)	TN	70	\$273.00	\$19,110.00	\$210.00	\$14,700.00	\$390.00	\$27,300.00
26	Traffic Control	LS	1	\$25,800.00	\$25,800.00	\$15,000.00	\$15,000.00	\$15,600.00	\$15,600.00
27	Landscape Restoration	LS	1	\$22,000.00	\$22,000.00	\$60,000.00	\$60,000.00	\$7,600.00	\$7,600.00
28	Allowance - RCOC permit	EA	1	\$1,650.00	\$1,650.00	\$1,650.00	\$1,650.00	\$1,650.00	\$1,650.00
29	Allowance - WRC Permit	EA	1	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
30	Inspection Days *	EA	\$600.00	21	\$12,600.00	50	\$30,000.00	40	\$24,000.00
TOTAL PROJECT BID PRICE					\$702,689.00		\$938,006.00		\$959,830.00

OTHER BIDDERS:	TOTAL PROJECT BASE BID PRICE
C & P CONSTRUCTION	\$996,189.00
HMC	\$1,011,069.50
STANTE EXCAVATING	\$1,036,128.50
FDM CONTRACTING	\$1,124,623.00

Corrected by Engineer



PROJECT NO.	248.020.017
DATE	08/15/22
SCALE	AS SHOWN
PROJECT	E. DRAHNER WATER MAIN PROJECT

MSS DIC SYSTEM
EXHIBIT A
 800-482-7171 OR 811
 CONTACT THE MSS
 DEPARTMENT IN ADVANCE.

JAMES W. SHARPE
 PROFESSIONAL ENGINEER
 NO. 0207045638

DEVELOPED FOR
CHARTER TOWNSHIP OF OXFORD
 300 BURNHAM ROAD
 OXFORD, MI 48837
 248.862.0177

WATER MAIN PLAN & PROFILE
 (0+00 - 8+00)
 E. DRAHNER WATER MAIN PROJECT

CITY: OXFORD TWP
 COUNTY: OAKLAND
 SECTION: 26, J5
 T-5-N-R-10-E

DATE SUBMITTED: 08/31/21
 DATE SUBMITTED: 08/16/22
 SCALE: H-T-30'-H-T-3"
 SHEET: 02
 PROJECT: 015.13.02



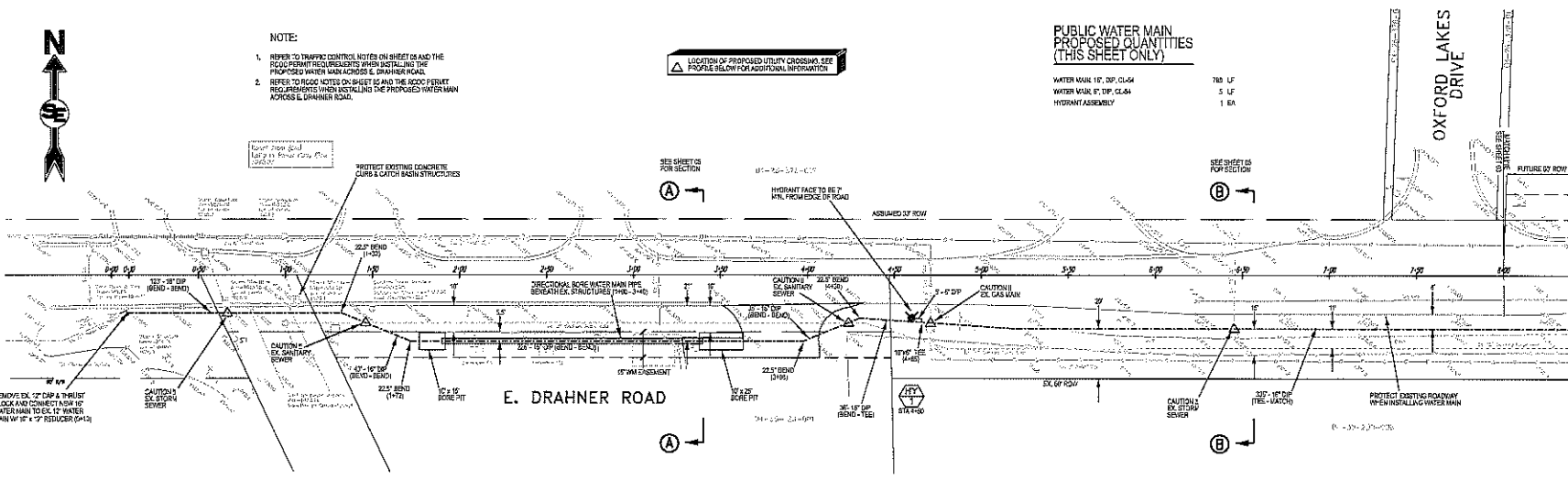
- NOTE:**
- REFER TO TRAFFIC CONTROL NOTES ON SHEET 01 AND THE ROAD PERMIT REQUIREMENTS WHEN INSTALLING THE PROPOSED WATER MAIN ACROSS E. DRAHNER ROAD.
 - REFER TO ROAD NOTES ON SHEET 01 AND THE ROAD PERMIT REQUIREMENTS WHEN INSTALLING THE PROPOSED WATER MAIN ACROSS E. DRAHNER ROAD.

LOCATION OF PROPOSED UTILITY CROSSINGS. SEE PROFILE BELOW FOR ADDITIONAL INFORMATION.

PUBLIC WATER MAIN PROPOSED QUANTITIES (THIS SHEET ONLY)

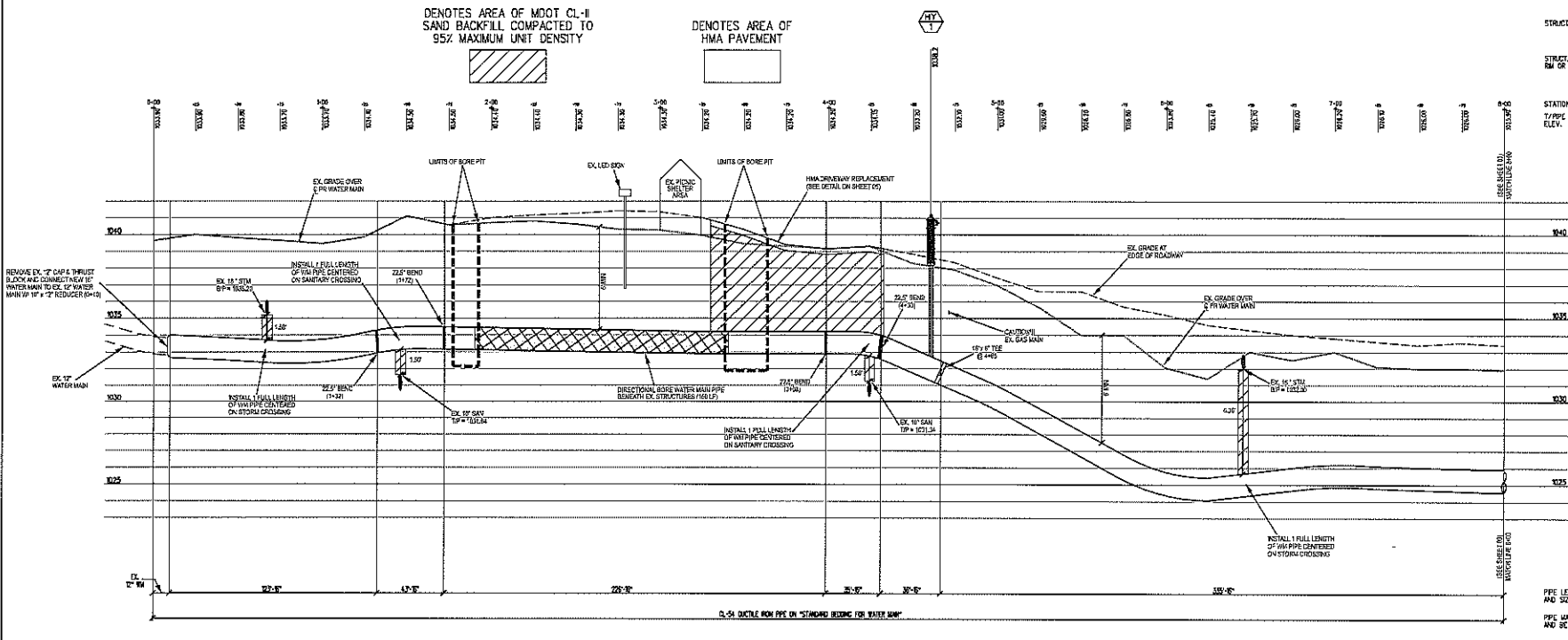
WATER MAIN 18" DIP: 0.64
 WATER MAIN 8" DIP: 0.44
 HYDRANT ASSEMBLY

780 LF
 5 LF
 1 EA



DIAGONAL Hatching DENOTES AREA OF MDOT CL-1 SAND BACKFILL COMPACTED TO 95% MAXIMUM UNIT DENSITY

Horizontal Hatching DENOTES AREA OF HMA PAVEMENT



STREET NO.
 STREET DIA. 18" OR 12" ELEV.
 STATION & E. ROAD
 T/PIPE ELEV.

PIPE LENGTH AND SIZE
 PIPE MATERIAL AND SLOPING



PROJECT NO.	075-13-02
DATE	08/15/22
SCALE	30'-1"=1'-0"
SHEET NO.	05
TOTAL SHEETS	05

MSS D15 SYSTEM
SEE 05 SHEET 001
800-482-7171 OR 811
CONTACT THE MSS
FOR A LIST OF APPROVED
INSTALLERS IN YOUR AREA

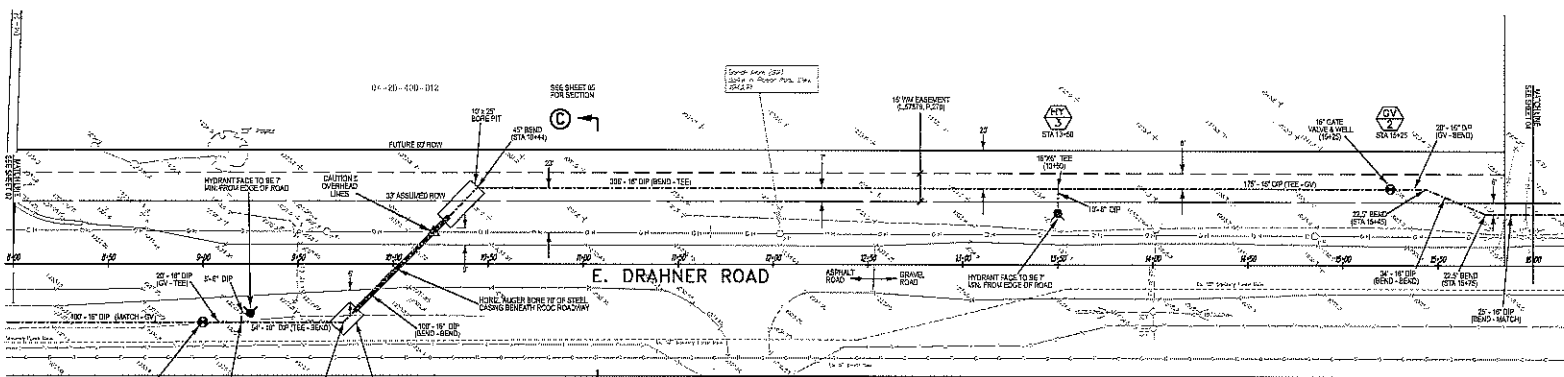
JAMES W. SHARPE
PROFESSIONAL ENGINEER
NO. 6227045559

DEVELOPED FOR
CHARTER TOWNSHIP OF OXFORD
1000 SUNLAP ROAD
OXFORD, MI 48361
313-238-2767

WATER MAIN PLAN & PROFILE
(8'-0" - 16'-0")
E. DRAHNER WATER MAIN PROJECT

CITY OXFORD TWP
COUNTY OAKLAND
SECTION 26.35
T-5-N-R-30-E

DATE SUBMITTED: 08/31/21
DATE SUBMITTED: 08/16/22
SCALE: P&P-30'-1"=1'-0"
PROJ: 075-13-02



- NOTE:**
- REFER TO TRAFFIC CONTROL NOTES ON SHEET 04 AND THE ROAD-FORMING REQUIREMENTS SHEET WHEN INSTALLING THE PROPOSED WATER MAIN ACROSS E. DRAHNER ROAD.
 - REFER TO ROAD NOTES ON SHEET 05 AND THE ROAD-PERMIT REQUIREMENTS SHEET WHEN INSTALLING THE PROPOSED WATER MAIN ACROSS E. DRAHNER ROAD.

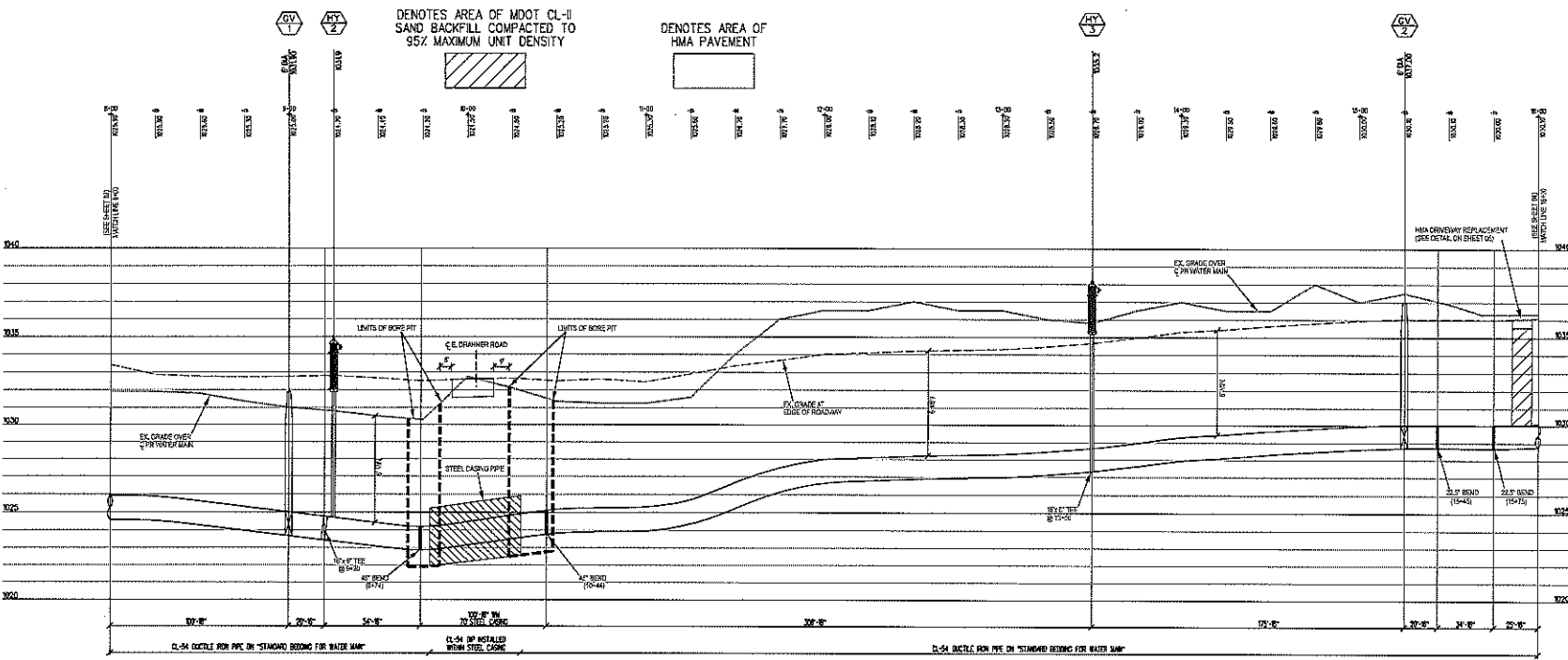
LOCATION OF PROPOSED UTILITY CROSSING. SEE PROFILE BELOW FOR ADDITIONAL INFORMATION.

PUBLIC WATER MAIN PROPOSED QUANTITIES (THIS SHEET ONLY)

WATER MAIN 18" DP, CL-54	834 LF
WATER MAIN 8" DP, CL-54	15 LF
HYDRANT CASING	2 EA
18" GATE VALVE	2 EA
8" GATE WELL	2 EA

GV 1 DENOTES AREA OF MOOT CL-II SAND BACKFILL COMPACTED TO 95% MAXIMUM UNIT DENSITY

HY 2 DENOTES AREA OF HMA PAVEMENT



STRUCT. NO.
 STRUCT. ON A RW OR F/O ELEV.
 STATION & C. ROAD
 TYPE/ELEV.

PIPE LENGTH AND SIZE
 PIPE MATERIAL AND BEDDING

REMOVAL AND DEMOLITION NOTES

- CONTACT MISS-DIG FOR UTILITY MARKING PRIOR TO ANY CONSTRUCTION ACTIVITIES.
- ALL DEMOLITION ITEMS REMOVED AS PART OF THE CONSTRUCTION ACTIVITIES SHALL BECOME PROPERTY OF THE CONTRACTOR AND SHALL BE DEPOSED OFF-SITE IN A SAFE AND LEGAL MANNER.
- ANY ITEMS NOT SPECIFICALLY CALLED OUT FOR REMOVAL BUT ARE REQUIRED FOR THE SUCCESSFUL COMPLETION OF THE PROJECT SHALL BE REMOVED BY THE CONTRACTOR AT HIS OWNERS RISK AND COST.
- ANY DAMAGE TO EXISTING UTILITIES, STRUCTURES AND CURBS, ETC. OUTSIDE THE SCOPE OF THE WORK SHALL BE CALLED OUT, REMOVED AND REPLACED PER EXISTING CROSS-SECTION AT AN ADDITIONAL COST TO THE OWNER.
- BROKER CARE SHALL BE TAKEN FOR DEMOLITION ITEMS ADJUTING EXISTING ITEMS TO REMAIN WITH A PROPER GRAD. EXHAUSTERS, ELECTRICAL, NEURAL, FUEL EXISTING, LANDSCAPING, ETC. SO AS NOT TO CAUSE DAMAGE.
- CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE WITHIN THE ROAD ROW.
- TOPSOIL MAY BE STRIPPED AND STOCKPILED ON THE SITE AT THE DISCRETION OF THE OWNER. ANY TOPSOIL SUBJECT TO COMPLETE PROPOSED REVEGETATION TAKEN FROM THIS STOCKPILE MUST BE SORELY USED TO REVEGETATION.
- ALL LAWN AREAS DISRUPTED BY THE CONTRACTOR OUTSIDE OF THE PROPOSED LIMITS OF CONSTRUCTION SHALL BE FULLY GRADED AND RESTORED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER.
- ALL EXISTING CURBS, STUUPS, AND ANY OTHER UNDESIRABLE MATERIALS DISCONTINUED DURING CONSTRUCTION SHALL BE REMOVED AND DEPOSED OFF-SITE. ALL MATERIALS SHALL BE REPLACED WITH MATERIAL THAT CAN BE MECHANICALLY COMPACTED TO 95% MAX. DENSITY.
- ALL SOIL EROSION AND RESTORATION DURING AND AFTER CONSTRUCTION SHALL BE REPLACED BY THE OWNER AND PAID FOR IN WRITTEN QUOTATION BEFORE CONSTRUCTION.
- ANY IRRIGATION SYSTEMS DAMAGED DURING CONSTRUCTION SHALL BE REPLACED BY THE OWNER AND PAID FOR IN WRITTEN QUOTATION BEFORE CONSTRUCTION.

IMPROVEMENT NOTES

- ALL CONSTRUCTION METHODS, WORKMANSHIP, AND MATERIALS SHALL CONFORM TO THE CLERK OF WORKS AND SPECIFICATIONS OF OXFORD TOWNSHIP AND OTHER AGENCIES HAVING JURISDICTION OVER THE PROJECT.
- ALL NECESSARY PERMITS, BONDS, INSURANCES, ETC. SHALL BE PAID FOR AND OBTAINED BY THE CONTRACTOR. RESPONSIBILITY TO THE CONTRACTOR FOR THESE ITEMS WILL NOT BE LACED TO THE CONTRACTOR UNLESS SPECIFICALLY NOTED ON THE BLUEPRINTS.
- CONTRACTOR SHALL BE RESPONSIBLE FOR DUST CONTROL DURING ALL PERIODS OF CONSTRUCTION.
- ALL FILL MATERIALS REQUIRED TO BRING THE SUBBASE TO CORRECT SKILL CONFORM TO THE PROJECT SPECIFICATIONS.
- IT IS NOT THE INTENT TO PROVIDE A BALANCED GRADE PLAN. MATERIAL THAT IS REQUIRED TO BE PLACED ABOVE THE EXISTING GRADE IS THE RESPONSIBILITY OF THE CONTRACTOR TO OBTAIN AS A SAFE AND LEGAL MANNER.
- IT SHALL BE THE CONTRACTORS RESPONSIBILITY TO VERIFY THE EXISTENCE AND LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION.

WATER MAIN NOTES

- REFER TO ALL DETAILS AND NOTES ON THE WATER MAIN DETAIL SHEET.
- ALL WATER MAINS SHALL BE CONSTRUCTED WITH A MINIMUM COVER OF 6' BELOW FINISHED GRADE INCLUDING FINISH DRAINAGE COVERAGES.
- GATE WELL FRAMES AND COVERS SHALL CONFORM TO THE STANDARDS OF OXFORD TOWNSHIP.
- ALL HYDRANTS SHALL BE 4" HYDRANTS FOR 500 PSI WITH 4" BROW BARREL, 4" MODEL, HOODING.
- ALL HYDRANTS SHALL BE PAINTED IN THE FIELD FOLLOWING SUCCESSFUL INSTALLATION WITH A FRESH COAT OF OLIVE/RED 331 ENAMEL, ETC. OR 314 VERNICELON OR APPROVED EQUAL.

TRAFFIC CONTROL NOTES

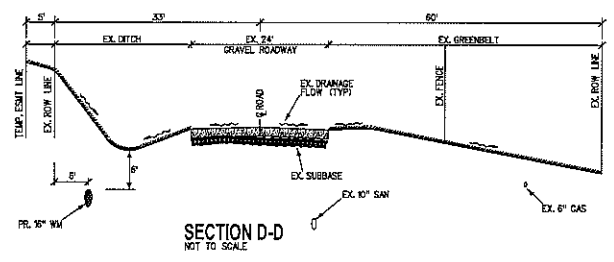
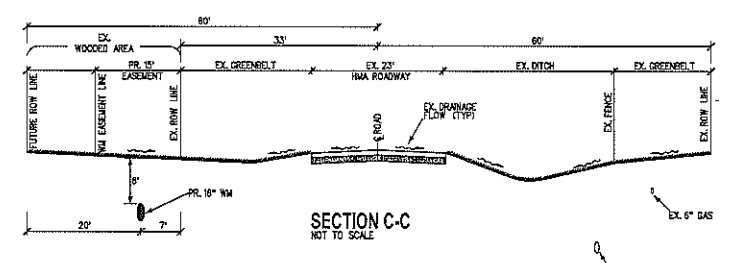
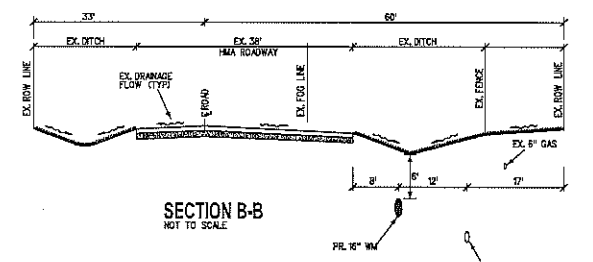
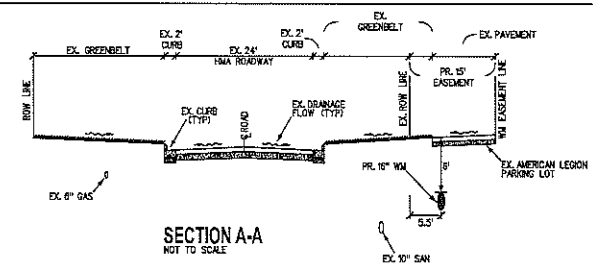
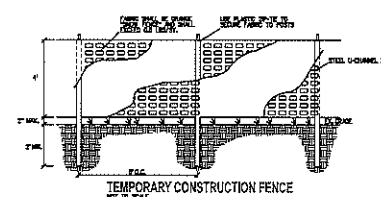
- TRAFFIC CONTROL SHALL BE PROVIDED FOR ALL ASPECTS OF CONSTRUCTION. TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE APPROVED ROAD PERMIT.
- THE CONTRACTOR MUST ADHERE TO THE DATES AND TIMES LISTED ON THE ROAD PERMIT AND THE PROJECT SPECIFICATIONS. FAILURE TO DO SO MAY RESULT IN THE PERMIT BEING REVOKED.
- CONTRACTOR SHALL ADHERE TO ALL THE REQUIREMENTS LISTED IN THE LATEST EDITIONS OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND SIGNS.
- ALL SIGNS THAT ARE PLACED WITHIN THE ROAD SHALL ADHERE TO ALL CURRENT ROAD AND UNPAVED STANDARDS.
- IN THE CASE OF PAVEMENT OPERATIONS OR OTHER ACTIVITIES WITHIN THE TRAVELED WAY AND ADJACENT TO THE EXISTING TRAVELED LAKE, THE CONTRACTOR SHALL ASSURE THAT NO PAVEMENT OPERATIONS ARE IN PROGRESS DURING NON-TRAVELING HOURS.
- THE CONTRACTOR SHALL ESTABLISH A TRAFFIC CONTROL SUPERVISOR ON-SITE DURING TRAVELING HOURS FOR TRAFFIC CONTROL ISSUES CONCERNS.
- THE CONTRACTOR WILL BE REQUIRED TO COVER UP ALL CONSTRUCTION SIGNS WITHIN OR PRIOR TO THE WORK TIME. CONSTRUCTION SIGNS SHALL BE COVERED IN A WAY SO AS NOT TO CAUSE DAMAGE TO THE SIGN. SHOULD A SIGN BE DAMAGED IT SHALL BE REPLACED BY THE CONTRACTOR AT NO COST TO THE OWNER.
- CONTRACTOR SHALL CONTACT THE ROAD INSPECTOR PRIOR TO ANY ROAD WORK BEING PERFORMED.
- PROVIDE TEMPORARY SIGNAGE AS REQUIRED BY THE RIGHT-OF-WAY CONSTRUCTION PERMIT. ALL SIGNS THAT ARE PART OF THE TEMPORARY WORK ZONE THAT ARE ASSIGNED TO REMAIN IN PLACE FOR MORE THAN 30 DAYS SHALL BE PLACED ON PERMANENT POSTS.
- ANY EQUIPMENT, MATERIALS, OR VEHICLES STOPPED WITHIN ROW SHALL BE CLEAR BY ANY SIGNAGE, DRAWINGS, AND MULTIMEDIA SHALL NOT BE SIGNAGE OR ROADWAY TRAFFIC.
- PLACE CONSTRUCTION BARRIERS ALONG CURB LINE / EDGE OF ROAD WHEN CONSTRUCTION ACTIVITIES OCCUR.
- WHEN REINSTALLING THE NEW WATER MAIN ACROSS E. BRANNERT ROAD, THE CONTRACTOR SHALL INSTALL IT USING A FULL-SCALE SITUATION. THE CONTRACTOR SHALL INSTALL THE ACROSS HALF OF THE ROADWAY MAINTAINING THE OTHER HALF FOR VEHICLES TO TRAVEL TO MARKET. PROVIDE FLAG CONTROLS NEEDED TO MAINTAIN TRAFFIC FLOW.

ROAD NOTES

- CONTRACTOR SHALL CALL ASPECTOR OR PERMIT SUPERVISOR BEFORE BEGINNING ANY WORK IN RIGHT-OF-WAY.
- "PROPER SIGNAGE" IS REQUIRED BEFORE ANY WORK IN RIGHT-OF-WAY IS STARTED.
- LANE CLOSURES ARE RESTRICTED TO BANKS AND HIGHWAY THROUGH FRIDAY.
- A FLAG PERSON IS REQUIRED FOR TEMPORARY ONE-LANE CLOSURES.
- BANKS TWO-WAY TRAFFIC AT ALL TIMES.
- WITHIN THE INFLUENCE OF THE ROADWAY, A DOT CLASS B AND, COMPACTED TO 95% MAX. UNIT DENSITY IS REQUIRED.
- SUITABLE BASE TO BE DETERMINED BY ROAD INSPECTOR IN THE FIELD.

BORER & JACK NOTES

- ALL BORE PITS SHALL HAVE SHEETING SHIELDING PER MICHIGAN STANDARDS.
- ALL BORE PITS SHALL BE BACKFILLED OR PLATES CURED AND PROVED MICHIGAN STANDARDS.
- BORER AND RECEIVING PITS SHALL BE LOCATED AS INDICATED ON THE PLANS. WHEN WITHIN A INFLUENCE OF PAVEMENT, STEEL PLATES AND/OR TRUCK EDGES SHALL BE USED TO PROTECT THE EXCAVATION.



DATE:	08/15/22
PROJECT:	OXFORD TWP. WATER MAIN REPLACEMENT
SCALE:	AS SHOWN
BY:	JWS
CHECKED BY:	JWS
DATE:	08/15/22

MISS DIG SYSTEM
 CALL 800-482-7171 OR 811
 CONTACT THE MISS DIG SYSTEM WORKING GROUP IN ADVANCE.

OXFORD TOWNSHIP
 ENGINEER OF RECORD
 JAMES W. SHARPE
 PROFESSIONAL ENGINEER
 NO. 632046483

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 PROFESSIONAL ENGINEER
 NO. 632046483
 ENGINEER OF RECORD
 JAMES W. SHARPE
 PROFESSIONAL ENGINEER
 NO. 632046483

DESIGNED FOR:
CHARTER TOWNSHIP OF OXFORD
 200 W. WASHINGTON ROAD
 OXFORD, OH 43085

CROSS SECTIONS, NOTES & DETAILS
 E. DRAINER WATER MAIN PROJECT

DATE:	08/31/21
PROJECT:	OXFORD TWP. WATER MAIN REPLACEMENT
SCALE:	AS SHOWN
BY:	JWS
CHECKED BY:	JWS
DATE:	08/15/22
PROJECT:	OXFORD TWP. WATER MAIN REPLACEMENT
SCALE:	AS SHOWN
BY:	JWS
CHECKED BY:	JWS
DATE:	08/15/22

CONSTRUCTION SEQUENCE

1. CLEAR TREES AND BROWN FOR WATERMAIN INSTALLATION
2. INSTALL SEDIMENT CONTROL FENCE, DITCH BASIN FILTERS & DITCH SEDIMENT TRAPS
3. INSTALL PROPOSED WATER MAIN PIPE
4. REPLACE ASPHALT DRIVEWAY APPROACHES AND DRIVEWAY ROADWAY
5. RESTORE DISTURBED LAWNS AREAS WITH 2" OF TOPSOIL, SEED AND MULCH BLANKETS
6. REMOVE ALL SESC MEASURES ONCE VEGETATION IS ESTABLISHED



DATE: 08/15/22	PROJECT: CHARTER TOWNSHIP OF OXFORD
DESIGNER: JAMES W. SHARPE	NO. 242628
CHECKED: JAMES W. SHARPE	NO. 242628
DATE: 08/15/22	PROJECT: CHARTER TOWNSHIP OF OXFORD

MISS DIG SYSTEM
 800-482-7171 OR 811
 CONTACT THE MISS DIG SYSTEM A WORKING PARTNER

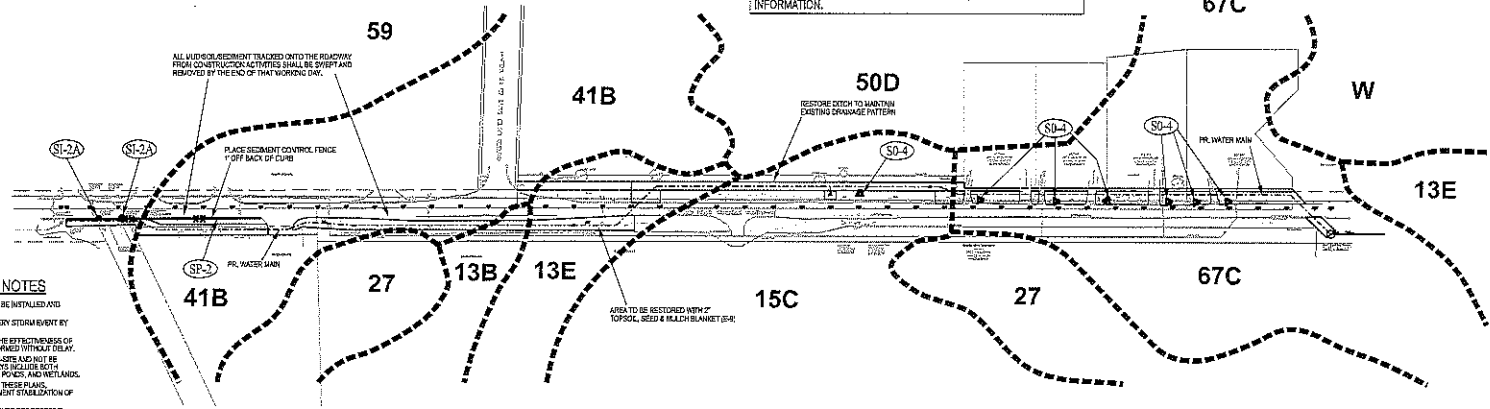
UNLESS OTHERWISE NOTED, ALL DIMENSIONS SHALL BE IN FEET AND INCHES. DIMENSIONS SHALL BE TO CENTER UNLESS OTHERWISE NOTED.

JAMES W. SHARPE
 PROFESSIONAL ENGINEER
 NO. 242628

DEVELOPER FROM
 CHARTER TOWNSHIP OF OXFORD
 300 N. W. 10th St
 OXFORD, OH 43085
 242.628.0767

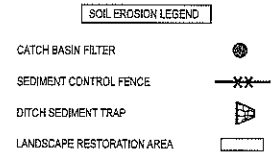
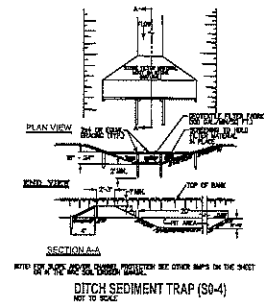
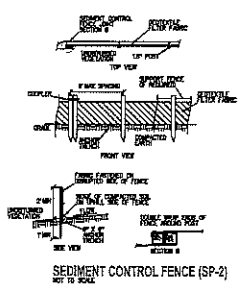
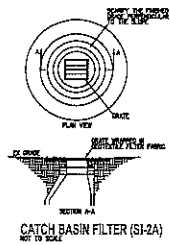
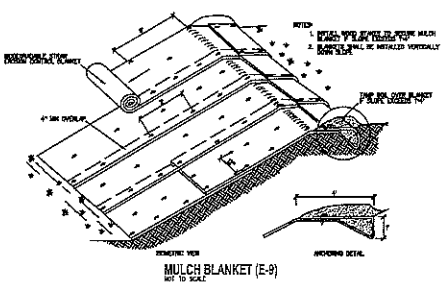
SESC PLAN
 E. DRAWNER WATER MAIN PROJECT

EX. SUBSOIL CONSISTS OF OSHTMO LOAMY SANDS (13B & 13E), SPRINGS LOAMY SAND (15C), ORMAS LOAMY SAND (67C), FOX SANDY LOAM (27), ADJACENT SANDY LOAMY (INCLUDING 41B), UDIPSAMENTS, ROLLING TO STEEP (50D), URBAN LAND (59), WATER (W), AND HOUGHTON AND ADRIAN MUCKS (27) PER NRCS SOILS INFORMATION.



EROSION CONTROL & LANDSCAPE NOTES

1. ALL SOIL EROSION AND SEDIMENTATION CONTROL SESC MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE EROSION CONTROL STANDARDS.
2. THE SESC EROSION CONTROLS WILL BE MAINTAINED WEEKLY AND AFTER EVERY STORM EVENT BY THE CONTRACTOR.
3. DAILY INSPECTIONS SHALL BE MADE BY THE CONTRACTOR TO DETERMINE THE EFFECTIVENESS OF ALL PROJECT SESC MEASURES. ANY NECESSARY REPAIRS SHALL BE PERFORMED WITHOUT DELAY.
4. ALL SEDIMENT FROM WORK ON THE PROJECT SITE SHALL BE CONTAINED ON SITE AND NOT BE ALLOWED TO COLLECT ON ANY OFF-SITE AREAS OR WATERWAYS. WATERWAYS INCLUDE BOTH INTERNAL AND EXTERNAL DRAINAGE SYSTEMS, OTHER DRAINAGE LINES, ROADS, AND DITCHES.
5. CONTRACTOR SHALL APPLY TEMPORARY SESC MEASURES AS DIRECTED ON THESE PLANS. CONTRACTOR SHALL MAINTAIN TEMPORARY MEASURES AS LONG AS PERMANENT STABILIZATION OF SLOPES, DITCHES, AND OTHER CHANNELS HAVE BEEN ESTABLISHED.
6. STAKING THE WORK SHALL BE DONE BY CONTRACTOR AS REQUIRED TO ENSURE PROGRESSIVE STABILIZATION OF ALL TURBULED AREAS.
7. THE CONTRACTOR SHALL PRESERVE NATURAL VEGETATION OUTSIDE OF THE GRADING AREAS INsofar AS POSSIBLE.
8. VEGETATION STABILIZATION OF ALL DISTURBED AREAS SHALL BE ESTABLISHED WITHIN 14 DAYS OF COMPLETION OF SOIL GRADING.
9. PROTECT ALL TREES TO REMAIN, INCLUDING THEIR BRANCHES AND ROOTS, FROM DAMAGE DUE TO THIS WORK.
10. INSTALL SESC MEASURES PRIOR TO THE START OF CONSTRUCTION ACTIVITIES. MAINTAIN ALL MEASURES THROUGHOUT DURATION OF PROJECT AND UNTIL NEW VEGETATION HAS BEEN ESTABLISHED.
11. ALL LOGS/SPERMANT TRACKED ONTO DRIVEWAYS OR PAVED WITH LOCAL ROADS FROM THIS SITE. LOGS/SPERMANT SHALL BE REMOVED BY THE CONTRACTOR BY THE END OF THE SAME WORKING DAY. USE HELICOPTER DUMPERS IF NECESSARY.
12. ALL PERMANENT SESC MEASURES SHALL BE INSTALLED AND OPERATIONAL BEFORE A FINAL CERTIFICATE OF COMPLETION IS ISSUED. TEMPORARY SESC MEASURES SHALL BE MAINTAINED UNTIL PERMANENT SESC MEASURES HAVE BEEN IMPLEMENTED.
13. ISSUANCE OF AN EROSION CONTROL PERMIT DOES NOT NEGATE THE NEED FOR ANY OTHER FEDERAL, STATE, OR LOCAL PERMITS.
14. ANY SESC DEVICES WHICH BECOME TORN, RIPPED, ZALLEN, OR FAILS TO PREVENT EROSION AS INTENDED, SHALL BE IMMEDIATELY REPAIRED AND REINSTALLED.
15. ANY MULCH OR SOIL STABILIZATION MEASURES WHICH ARE DESTROYED DUE TO CONSTRUCTION HEAVY MACHINERY, ETC, SHALL BE RESTORED IMMEDIATELY TO PREVENT FURTHER EROSION.
16. SHOULD DEBRIS BE COVERED, IT SHALL BE COVERED IN A MANNER WHICH WILL NOT CONTRIBUTE TO DEPOSITION OF SEDIMENT INTO WATERWAYS OR ON TO ROADWAYS.
17. LIMITS OF EROSION CONTROL SHALL BE CONTINUED TO THE WATER MAIN ELEMENTS. ADDITIONAL PROTECTION OUTSIDE OF THE ELEMENT SHALL BE RESTORED IN ACCORDANCE WITH THE LANDSCAPE SPECIFICATIONS, BUT SHALL NOT BE PERMANENT.
18. SITE RESTORATION SHALL BE PERFORMED BY PLACING 2" OF TOPSOIL WITH SEED AND MULCH BLANKETS IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS. LOGS/STYPS NOT ACCEPTABLE.
19. ALL REQUIRED LANDSCAPE RESTORATION INCLUDING TOPSOIL, SEEDING, AND HELICOPTER SHALL BE PERFORMED IN ACCORDANCE WITH THE LANDSCAPE RESTORATION SPECIFICATION PROVIDED IN THE BIDDING DOCUMENTS.



CITY: OXFORD TWP
 COUNTY: CRAWFORD
 SECTION: 26.35
 T: 5 N, R: 10 E

DATE: 08/15/22
 SUBMITAL: 08/15/22
 SCALE: 1" = 100'
 SHEET: 06
 PROJECT: DIS. 13.02

GENERAL NOTES

- ALL CONSTRUCTION PROCEDURES AND MATERIALS SHALL CONFORM TO THE CURRENT STANDARDS AND SPECIFICATIONS OF THE WATER RESOURCES COMMISSIONER'S OFFICE AND/OR THE LOCAL MUNICIPALITY.
- THE CONTRACTOR SHALL OBTAIN A WATER RESOURCES COMMISSIONER'S OFFICE WATER INSPECTION POINT PRIOR TO THE START OF CONSTRUCTION. SEE CORRESPONDING WATER MAIN CONSTRUCTION PERMIT REQUEST LETTER FOR COST OF THE PERMIT.
- A PRE-CONSTRUCTION MEETING SHALL BE HELD PRIOR TO THE START OF CONSTRUCTION AND SHALL BE FACILITATED BY THE LOCAL MUNICIPAL ENGINEER. THOSE IN ATTENDANCE SHALL INCLUDE: 1) LOCAL MUNICIPAL ENGINEER, 2) DESIGN ENGINEER, 3) OWNER/DEVELOPER, 4) ROAD COMMISSION FOR OAKLAND COUNTY, 5) OAKLAND COUNTY WATER RESOURCES COMMISSIONER'S OFFICE (ENGINEER, SUPERVISOR AND STAFF ENGINEERS) AND 6) ALL UTILITY COMPANIES. CONTRACTOR SHALL PROVIDE MATERIALS LISTING FOR APPROVAL BY MUNICIPAL ENGINEER AND OWNER.
- CONTRACTOR MUST CONTACT MISS DIG (1-800-462-7171) THRU WORKING DAYS BEFORE THE START OF CONSTRUCTION FOR UNDERGROUND UTILITY LOCATIONS. ALL UTILITIES SHALL BE LOCATED BEFORE CONSTRUCTION STARTS.
- ALL NECESSARY EASEMENTS FOR WATER MAINS SHALL BE PROVIDED IN THE NAME OF THE OWNER OF THE WATER MAIN PRIOR TO CONSTRUCTION AND ACCEPTANCE OF THE WATER DISTRIBUTION SYSTEM FOR SERVICE.
- ALL WATER MAINS SHALL BE CONSTRUCTED WITH A MINIMUM COVER OF FIVE AND ONE-HALF (5-1/2) FEET BELOW FINISHED GRADES INCLUDING OPEN DRAINAGE COURSES.
- ALL TRENCHES UNDER OR WITHIN A 1/4 INCH OF EXISTING OR PROPOSED PAVEMENT OR DRIVEWAYS SHALL BE BACKFILLED WITH THOROUGHLY COMPACTED CLASS 1 SAND TO CRACK AT NOT LESS THAN 80% OF THE MAXIMUM UNIT WEIGHT.
- WHERE TWO UTILITIES CROSS, PROVIDE CLASS 1 BACKFILL MATERIAL IN TRENCH (12) INCH COMPACT LAYERS TO THE UNDERSIDE OF THE HIGHER UTILITY.
- WHERE WATER MAINS MUST GO TO PASS UNDER OTHER UTILITIES, THE SECTIONS WHICH ARE DEEPER THAN NORMAL SHALL BE KEPT TO A MINIMUM LENGTH AND SHALL BE CONSTRUCTED WITH EIGHT AND ONE-QUARTER (11-1/4) DEGREE VERTICAL SEALS, PROPERLY ANCHORED. BEINGS GREATER THAN 11-1/4" MUST HAVE BOND RESTRAINTS.
- ALL PRECAST CONCRETE GATE WELL SECTIONS SHALL BE MANUFACTURED TO CONFORM WITH ASTM C678 STANDARD SPECIFICATIONS FOR PRECAST REINFORCED CONCRETE SECTIONS. EXCEPT WELL TRENCHES SHALL BE AS SHOWN ON THESE DETAILS. ALL JOINTS FOR PRECAST CONCRETE GATE WELL SECTIONS SHALL BE "MOVERED GROOVE TONGUE" WITH CASSETT MANUFACTURED TO CONFORM WITH ASTM C 443. STANDARD SPECIFICATION FOR JOINTS FOR PRECAST CONCRETE SEWER AND COLLECTOR PIPE USING RUBBER GASKETS.
- CONTRACTOR SHALL INSTALL VALVES, TAPPING SLEEVES AND GATE WELL STRUCTURES IN STRICT COMPLIANCE WITH MESSAGES PROVIDED ON SHEET 2 (A, 2-OF-2) BETWEEN GATE WELL WALL & CENTERLINE OF OPERATING MAIN TO ALLOW PROPER OPERATION OF MAIN THROUGH GATEWELL OPENING. ALL VALVES SHALL BE INSTALLED AS REQUIRED BY THE LOCAL PLUMBING INSPECTOR AND IN ACCORDANCE WITH THE STANDARDS OF THE WATER RESOURCES COMMISSIONER'S OFFICE OPERATIONS AND MAINTENANCE DIVISION AND THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL CONTROL DIVISION OF DRINKING WATER AND ENVIRONMENTAL HEALTH DIVISION.
- ALL WATER SERVICE CONNECTIONS TWO (2) INCHES AND SMALLER SHALL BE MADE BY THE WATER RESOURCES COMMISSIONER'S OFFICE, OPERATIONS AND MAINTENANCE DIVISION AFTER WATER MAIN ACCEPTANCE AND APPLICABLE TAP PERMITS ARE OBTAINED.
- ALL FITTINGS AND BONDS SHOULD BE BLOODED IN ACCORDANCE WITH THRUST BLOCK DETAILS, UNLESS ALTERNATE THRUST RESTRAINT SYSTEM, AS INDICATED IN PLANS AND SPECIFICATIONS, IS APPROVED BY WATER RESOURCES COMMISSIONER'S OFFICE AND THE LOCAL MUNICIPALITY.
- ALL STEEL AND IRON MATERIAL AND PRODUCTS FOR PERMANENT INCORPORATION INTO THE WORK SHALL MEET ANY AMERICAN NATIONAL STANDARD CODE OF REGULATIONS PERMITS (ASAP)

WATER MAIN MATERIALS NOTES

- WATER SUPPLY SYSTEM PIPING (3-INCH & LARGER) SHALL BE DUCTILE IRON OR HIGH DENSITY POLYETHYLENE (HDPE) UNLESS OTHERWISE APPROVED BY THE LOCAL COMMUNITY.
- DUCTILE IRON PIPE SHALL BE CLASS 54 FOR SIZES THREE (3) INCH THROUGH EIGHTEEN (18) INCH, CLASS 55 FOR TWENTY (20) INCH, AND CLASS 56 FOR TWENTY-FOUR (24) INCH AND LARGER. (ABBREVIATED "D.I." IN DETAILS AND ON THIS SHEET).
- PIPES OF SIZES LARGER THAN TWENTY-FOUR (24) INCHES IN NOMINAL DIAMETER SHALL MEET ALL THE REQUIREMENTS OF THE CURRENT AWWA C100 FOR DUCTILE IRON WATER PIPE.
- THE DUCTILE IRON PIPE TO BE FURNISHED AND DELIVERED UNDER THIS SPECIFICATION SHALL MEET ALL THE REQUIREMENTS OF THE CURRENT AWWA C110 FOR DUCTILE IRON WATER PIPE.
- REFER TO SHEET 5 FOR HDPE MATERIAL REQUIREMENTS.
- MECHANICAL AND SLIP-ON JOINTS FOR DUCTILE IRON WATER MAIN SHALL BE IN ACCORDANCE WITH AWWA C111 (ANSI A21.11).
- FLANGE JOINTS FOR DUCTILE IRON WATER MAIN SHALL BE IN ACCORDANCE WITH AWWA C116 (ANSI A21.10).
- FITTINGS FOR DUCTILE IRON PIPE SHALL BE DUCTILE IRON OR CAST IRON AND SHALL MEET REQUIREMENTS OF AWWA C110 (ANSI A21.10) OR AWWA C153 (ANSI A21.23). DUCTILE IRON FITTINGS SHALL BE RATED FOR 350 PSI. PIPE SIZES TWENTY-FOUR (24) INCH DIAMETER AND LESS AND 250 PSI FOR PIPE SIZES OVER TWENTY-FOUR (24) INCH DIAMETER. DUCTILE IRON FLANGE FITTINGS SHALL BE RATED FOR 250 PSI FOR ALL PIPE DIAMETERS.
- INSTALL BRASS WEDGES AT ALL PUSH ON JOINTS IN DUCTILE IRON PIPE INSTALLATIONS. TWO (2) WEDGES PER JOINT FOR PIPES 12 INCH IN DIAMETER AND LESS. FOUR WEDGES PER JOINT FOR PIPES GREATER THAN 12 INCHES IN DIAMETER.
- ALL WATER MAINS SHALL BE DESIGNED FOR 150 PSI MINIMUM WORKING PRESSURE.
- ALL BURRED BOLTS, NUTS, AND WASHERS SHALL BE AWWA C111 LOW ALLOY STEEL COATED WITH A MINIMUM OF TWO (2) COATS OF FLUOROPOLYMER EPOXY COATING AND HEAT CURED (COR-BLUE OR APPROVED EQUAL) AND POLY-WRAPPED WHEN SPECIFIED.
- ALL BURRED BOLTS, NUTS, AND WASHERS FOR ALL FLANGED CONNECTIONS SHALL BE STAINLESS STEEL (ASTM A303, GRADE 304) AND HAVE A NEVER SEIZE TYPE COMPOUND APPLIED TO THE THREADS PRIOR TO INSTALLATION.
- CORROSION STOPS USED FOR INSERTION INTO MAINS SHALL BE MULLER TYPE H-15000, FORD METER BOX PE-1000-X-Q-NL OR FORD METER BOX FB1000-4-Q-NL. ALL STOPS SHALL HAVE BRONZE CAST BODIES, NUTS, STEM WASHERS AND NUTS. INLET THREADS SHALL CONFORM TO THE LATEST VERSION OF AWWA C200.
- TEMPORARY CONNECTIONS, WHICH MAY BE MADE FOR COLORIMATING AND FLUSHING PURPOSES, SHALL INCLUDE A TESTABLE REDUCE PRESSURE ZONE (RPZ) VALVE WITH CURRENT CERTIFICATION.

VALVE AND SLEEVE NOTES

- GATE VALVES, SIZES THREE (3) INCH THROUGH SIXTEEN (16) INCH AND TAPPING WAIVES SHALL BE LOCAL MUNICIPAL STANDARD AS DETAILED WITH NON-RISING STEEL.
- ALL IN LINE GATE VALVES THREE (3) INCH AND LARGER SHALL BE IN WELLS AS DETAILS. SPECIFICATIONS SHALL INCLUDE THE DIRECTION OF OPERATION OF ALL VALVES.
- ALL GATE WELL COVERS SHALL BE LOCAL MUNICIPAL STANDARD AS DETAILED.
- ALL GATE VALVES WITH OPERATING WAIVES AT A DISTANCE GREATER THAN FIVE (5) FEET BELOW GROUND SURFACE SHALL BE PROVIDED WITH A STAINLESS STEEL EXTENSION STEM THE LENGTH OF THE EXTENSION STEM SHALL REACH WITHIN FIVE (5) FEET FROM THE GROUND SURFACE WHEN AN EXTENSION STEM IS USED. IT SHALL BE HELD IN PLACE BY A STAINLESS STEEL EXTENSION STEM GATE SURVEY FASTENED TO THE WALL OF THE GATE WELL. THE EXTENSION STEM SHALL BE MECHANICALLY ATTACHED TO THE OPERATING WAIVE. DETAILS OF THE EXTENSION SYSTEM AND THE METHOD OF INSTALLATION SHALL BE APPROVED BY THE ENGINEER PRIOR TO INSTALLATION.
- TAPPING VALVES SHALL BE AWWA C115 PL 304 AS MANUFACTURED BY E.I. WITH RESISTANT SODIUM GATE VALVES AS APPROVED BY LOCAL MUNICIPALITY.
- TAPPING SLEEVES SHALL BE ALL STAINLESS STEEL (BODY, FLANGE AND HARDWARE), MANUFACTURED BY ROMAC INDUSTRIES SST, JCM 424, SMITH-BEAR 863/65 OR APPROVED EQUAL BY THE WATER RESOURCES COMMISSIONER'S OFFICE.

HYDRANT REQUIREMENTS

- ALL HYDRANTS SHALL BE CONSTRUCTED WITH A SIZE (6) INCH COMPANION GATE WAIVE IN A THREE (3) PIECE, ADJUSTABLE DUCTILE IRON WAIVE BOX WHICH SHALL INCLUDE A FIVE AND ONE-QUARTER (5-1/4) INCH SCREW SHAVE. WAIVE BOXES SHALL BE SIZES 5000 AS MANUFACTURED BY TYLER PIPE (2) WAIVE BOX NO. 5000 OR APPROVED EQUAL.
- ALL HYDRANTS SHALL BE E.I. 800222 TRAFFIC MODEL, OR APPROVED EQUAL WITH A MINIMUM OF 6"-0" DEPTH OF BURY UNLESS OTHERWISE INDICATED. SELF-DRAINING HYDRANTS SHALL NOT BE USED. ALL HYDRANTS SHALL BE LOCAL MUNICIPAL STANDARD AS DETAILED. HYDRANTS SHALL HAVE BREAKAWAY FLANGE.
- ALL HYDRANTS SHALL BE PAINTED RED ABOVE GROUND AND BLACK BELOW GROUND WITH A FINISH COAT OF CLAMORITE 301 (ENAMEL, COLOR 314 VERMILION OR APPROVED EQUAL. HYDRANT CAP SHALL BE PAINTED SAME COLOR AS THE HYDRANT. FOR PONTIAC, YELLOW BIST-OLEUM #7043 SAFETY YELLOW.

ACCEPTANCE OF NEW WATER MAINS

- PRIOR TO WATER MAIN ACCEPTANCE THE FOLLOWING CONDITIONS MUST BE MET:
 - 1.1. PRESSURE TESTING AND BACTERIA TESTING MUST BE COMPLETED IN ACCORDANCE WITH THE WATER RESOURCES COMMISSIONER'S OFFICE REQUIREMENTS
 - 1.2. ALL EXISTENT AND RIGHT-OF-WAY ACQUISITION MUST BE ACCEPTED BY THE WATER RESOURCES COMMISSIONER'S OFFICE, RIGHT-OF-WAY DIVISION
 - 1.3. THE LOCAL MUNICIPALITY MUST BE PROVIDED WITH THE BILL OF SALE
 - 1.4. ALL "RECORD DRAWINGS" MUST BE ACCEPTED AND APPROVED BY THE WATER RESOURCES COMMISSIONER'S OFFICE, OPERATIONS AND MAINTENANCE DIVISION. THE WATER RESOURCES COMMISSIONER'S OFFICE AND LOCAL ENGINEER MUST WITNESS THE CONNECTION OF THE WATER MAIN TO THE EXISTING WATER MAIN, AFTER WHICH RESIDENTIAL AND COMMERCIAL TAPS WILL BE ALLOWED.
- THE CONTRACTOR SHALL NOTIFY THE WATER RESOURCES COMMISSIONER'S OFFICE, OPERATIONS AND MAINTENANCE DIVISION THROUGH THE LOCAL ENGINEER FOR NEW CONSTRUCTION TAP, PRESSURE TESTING, BACTERIOLOGICAL SAMPLING, CONNECTIONS TO EXISTING WATER MAIN AND FINAL FIELD REVIEW. A SEVENTY-TWO (72) HOUR ADVANCE NOTICE IS REQUIRED.
- THE CONTRACTOR SHALL DISINFECT AND PRESSURE TEST ALL NEW WATER MAIN CONSTRUCTION PURSUANT TO THE CURRENT STANDARDS SPECIFIED BY THE WATER RESOURCES COMMISSIONER'S OFFICE.
- HYDROSTATIC TESTING FOR DUCTILE IRON WATER MAIN SHALL BE COMPLETED IN ACCORDANCE WITH ANSI/AWWA C900, SEC. 8.2. THE SPECIFIED TEST PRESSURE IS 150 PSI OR 1.5 TIMES THE MAXIMUM ALLOWABLE OPERATING PRESSURE (MAOP) OF THE TEST SECTION, WHICHEVER IS GREATER. THE TEST METHOD IS GENERALLY SUMMARIZED AS FOLLOWS:
 - 4.1. SLOWLY FILL PIPELINE WITH WATER, VENTING ENTRAPPED AIR AS NECESSARY.
 - 4.2. REPAIR ANY VISIBLE LEAKS THAT OCCUR DURING FILLING OR AT ANY POINT DURING THE TEST.
 - 4.3. GRADUALLY APPLY PRESSURE UP TO THE SPECIFIED WORKING PRESSURE USING A SUITABLE PUMP CONNECTED TO THE LINE, BLEEDING TRAPPED AIR, AND ADDING WATER AS NECESSARY UNTIL A STABLE PRESSURE IS HELD.
 - 4.4. HYDROSTATIC TEST BEGINS AFTER THE PIPELINE IS STABILIZED AT THE WORKING PRESSURE BY INCREASING THE PRESSURE UP TO THE SPECIFIED TEST PRESSURE AND HOLD IT WITHIN PLUS/MINUS 5 PSI FOR THE DURATION OF THE TEST, OR A MINIMUM OF TWO HOURS.
 - 4.5. CAREFULLY RECORD THE AMOUNT OF MAKEUP WATER ADDED DURING THE TEST. THE HYDROLOGICAL TEST PASSES IF THE AMOUNT OF MAKEUP WATER DOES NOT EXCEED THE TESTING ALLOWANCE.
 - 4.6. IF THE TESTING ALLOWANCE IS EXCEEDED, LOCATE AND REPAIR ANY LEAKS AND REPEAT TEST.
- REFER TO SHEET 5 FOR HYDROSTATIC TESTING REQUIREMENTS FOR HDPE PIPE.
- PRESSURE TESTING AGAINST VALVES PHYSICALLY CONNECTED TO AN EXISTING WATER SUPPLY SYSTEM IS STRICTLY PROHIBITED.
- WHERE CONTRACTOR SUPPLIED GAUGES ARE REQUIRED, MINIMUM SIZE SHALL BE 3/8" DIAMETER OR LARGER GRADUATED IN ONE (1) OR TWO (2) POUND INCREMENTS FROM 1 TO 120 P.S.I. OR HIGHER.
- PRESSURE TESTING AND BACTERIA TESTING MUST BE SUCCESSFULLY COMPLETED PRIOR TO CONNECTING TO THE EXISTING WATER SUPPLY SYSTEM.

**WATER RESOURCES COMMISSIONER'S OFFICE
WATER SYSTEMS OPERATIONS AND MAINTENANCE DIVISION
RECORD DRAWING SPECIFICATIONS**

IN AREAS WHERE WATER SYSTEMS ARE OPERATED AND MAINTAINED BY THE WATER RESOURCES COMMISSIONER'S OFFICE, OPERATIONS AND MAINTENANCE DIVISION, FINAL ACCEPTANCE OF THE WATER SYSTEM MUST BE RENDERED BY THE WATER RESOURCES COMMISSIONER'S OFFICE, OPERATIONS AND MAINTENANCE DIVISION, BEFORE THE SYSTEM CAN BE USED FOR THE SERVICE INTENDED.

ONE ITEM REQUIRED FOR FINAL ACCEPTANCE SHALL BE THE SUBMISSION OF RECORD DRAWINGS TO THE WATER RESOURCES COMMISSIONER, OPERATIONS AND MAINTENANCE DIVISION, BY THE DESIGN ENGINEER. RECORD DRAWINGS SHALL BE DETAILED AS AND CONTAIN THE FOLLOWING INFORMATION:

- THE DESIGN ENGINEER SHALL FURNISH "RECORD DRAWINGS" WATER MAIN PLANS UPON JOB COMPLETION. "RECORD DRAWINGS" SHALL BE FORWARDED TO THE WATER RESOURCES COMMISSIONER BY THE LOCAL MUNICIPAL ENGINEER AFTER THEIR REVIEW AND APPROVAL.
- THE COVER SHEET SHALL BE SIGNED AND SEALED BY THE PROJECT DESIGN ENGINEER AND INCLUDE THE FOLLOWING CERTIFICATION STATEMENT:

I HEREBY CERTIFY THAT OUR FIRM HAS PREPARED THESE RECORD DRAWINGS OF THE IMPROVEMENTS AS CONSTRUCTED, AND THAT TO THE BEST OF MY KNOWLEDGE THESE IMPROVEMENTS WERE AS "RECORD DRAWINGS" MORE CONFORMED TO THE SPECIFICATIONS CONFORMANCE WITH THE APPROVED CONSTRUCTION PLANS, AND ALSO THAT THE WATER MAIN AND STRUCTURES, AS CONSTRUCTED, LIE WITHIN THE PRESENT DESCRIPTIONS REQUIRED BY THE WATER RESOURCES COMMISSIONER'S OFFICE.

(COMPANY NAME)

(ENGINEER'S SIGNATURE)

PROFESSIONAL ENGINEER NO. _____

ENGINEER SEAL

- THE MINIMUM SCALE SHALL BE ONE (1) INCH EQUALS FIFTY (50) FEET.
- THE SIZE, LENGTH, CLASS AND MANUFACTURER OF PIPE INSTALLED SHALL BE INDICATED.
- THE SIZE, BRAND AND MODEL NUMBERS OF ALL VALVES AND HYDRANTS INSTALLED SHALL BE INDICATED.
- A TOTAL RECORD DRAWING QUANTITY LIST SHALL BE INCLUDED, AS WELL AS A RECORD DRAWING QUANTITY LIST ON EACH INDIVIDUAL SHEET.
- THE LOCATIONS SHALL BE SHOWN ON THE PLANS WITH AN ACCURACY OF ONE (1) FOOT.
- THE OFFSET OF THE WATER MAIN FROM PROPERTY LINES SHALL BE INDICATED.
- ALL GATE VALVE WELLS, HYDRANTS AND ALL WATER SYSTEM APPURTENANCES SHALL BE LOCATED FROM THE NEAREST PROPERTY CORNER.
- ALL UNDERGROUND APPURTENANCES, SUCH AS GATE VALVE WELLS, METER PITS, PRESSURE REDUCING VALVE PITS, ETC. SHALL BE LOCATED FROM THE NEAREST HYDRANT THAT IS CONNECTED TO THE SAME WATER MAIN AS THE APPURTENANCE.
- THE LOCATION, SIZE, BRAND AND MODEL NUMBER OF EVERY RESTRAINED JOINT SHALL BE NOTED.
- THE ACCURATE LOCATION OF ALL UTILITY CROSSINGS WHERE THE REQUIREMENT SEPARATION, VERTICALLY OR HORIZONTALLY, IS LESS THAN THE TEN SECTORS SHALL BE NOTED.
- WATER MAINS 12" AND LARGER IN DIAMETER SHALL BE SHOWN IN PROFILE VIEW IN ADDITION TO PLAN VIEW ON THE CONSTRUCTION PLANS.

**WATER RESOURCES COMMISSIONER
WATER SYSTEM STANDARDS –
GATE VALVES**

COMMUNITY	DIRECTION TO OPEN	VALVE TYPE	
		STD. GATE VALVE	TAPPING VALVE
BIRCHAM FARMS	RIGHT	C115	C215
BLOOMFIELD HILLS	RIGHT	C115	C215
COMMERCIAL TOWNSHIP	LEFT	C115	C215
FRANCKTON HILLS	RIGHT	C115	C215
HIGHLAND TOWNSHIP	LEFT	C115	C215
NEEDO HARBOR	RIGHT	C115	C215
OAKLAND TOWNSHIP	LEFT	C115	C215
OAKWOOD LAKE VILLAGE	LEFT	C115	C215
OXFORD TOWNSHIP	LEFT	C115	C215
PONTIAC	LEFT	C115	C215
ROYAL OAK TOWNSHIP	RIGHT	C115	C215
SPRINGFIELD TOWNSHIP	LEFT	C115	C215
WALLED LAKE	LEFT	C115	C215

1) THIS RECORD DETAILED WERE MADE MANUFACTURED BY U.S. PIPE, WELDED BY JORDAN ROY WOODS, WELDED PARTS CONTROL APPROVED EQUAL.

**FIRE HYDRANT NOZZLE SIZE AND
THREAD SPECIFICATIONS**

CVT	PUMPER NOZZLE	HOSE NOZZLE	OPERATING NUT	DEPTH OF BURY	STYLE	MODEL #
BIRCHAM FARMS	(1) - 3-3/4"-DPD	(2) - 2-1/2"-DPD	1-1/8"	5'-6"	80R220	546220
BLOOMFIELD HILLS	(1) - 3-3/4"-DPD	(2) - 2-1/2"-DPD	1-1/8"	5'-6"	80R220	546220
COMMERCIAL TWP / BLOOMFIELD HILLS	(1) - 8"-STORZ	(2) - 2-1/2"-NST	1-1/2"	5'-6"	80R220	549120
FRANCKTON HILLS	(1) - 3-3/4"-DPD	(2) - 2-1/2"-NST	1-1/8"	5'-6"	80R220	543220
HIGHLAND TWP	(1) - 8"-STORZ	(2) - 2-1/2"-NST	1-1/2"	5'-6"	80R220	549120
NEEDO HARBOR	(1) - 3-3/4"-DPD	(2) - 2-1/2"-DPD	1-1/8"	5'-6"	80R220	546220
OAKLAND TWP	(1) - 4"-STORZ	(2) - 2-1/2"-DPD	1-1/2"	5'-6"	80R220	546310
OAKWOOD LAKE	(1) - 3-3/4"-DPD	(2) - 2-1/2"-DPD	1-1/8"	5'-6"	80R220	546220
OXFORD TWP	(1) - 8"-STORZ (2) - 4-1/2"-NST		1-1/2"	5'-6"	80R220	506010
PONTIAC	(1) - 3-3/4"-DPD	(2) - 2-1/2"-DPD	1-1/2"	5'-6"	80R220	506220
ROYAL OAK TWP	(1) - 3-3/4"-DPD	(2) - 2-1/2"-NST	1-1/8"	5'-6"	80R220	543220
SPRINGFIELD TWP	(1) - 8"-STORZ	(2) - 2-1/2"-NST	1-1/2"	5'-6"	80R220	549120
WALLED LAKE	(1) - 4-1/2"-NST	(2) - 2-1/2"-NST	1-1/8"	5'-6"	80R220	543420

- D.F.A. - DETROIT FIRE DEPARTMENT THROD
- ALL - 80000 STANDARD FIRE
- STORZ NOZZLES SHALL BE COMPATIBLE WITH STORZ COUPLED LARGE DIAMETER FIRE HOSE. NOZZLES SHOULD BE MADE OF "LEAD FREE" BRASS OR ALUMINUM AS APPROVED BY LOCAL CITY, VILLAGE OR TOWNSHIP. THE NOZZLE SHALL BE AN INTEGRAL PART OF THE HYDRANT. RESISTANT TO TAMPING AND HEAT. DIMENSIONS SHALL BE ON THE NOZZLE AND CAP TO PREVENT FAILURE UNDER HIGH PRESSURE. NOZZLE AND CAP SHALL MEET AWWA C900 SPECIFICATIONS. NOZZLE SHALL BE COMPATIBLE WITH HOSE LOCK TO PREVENT HOSE FROM DISCONNECTING WHILE IN USE.

**WATER MAIN
STANDARD DETAILS**

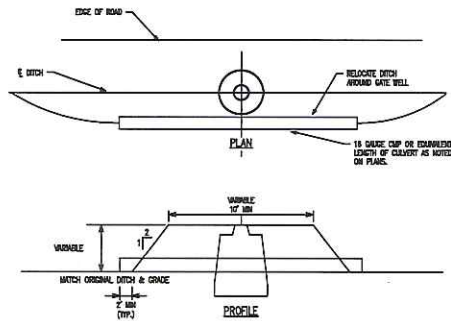
DESIGNED BY: WRC
SCALE: NONE
DRAWN BY: WRC/steph

DATE: 01/16/11
SCALE: NONE
DRAWN BY: WRC/steph

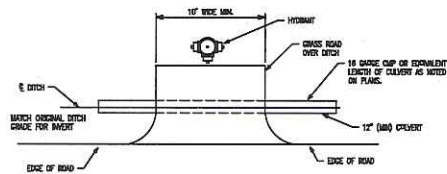
OWN: PUBLIC WORKS DIVISION, 4010 W. WOOD
WATERLOO, MICHIGAN
48186

WRC
WATER RESOURCES COMMISSIONER'S OFFICE

SHEET NO. 1 of 7

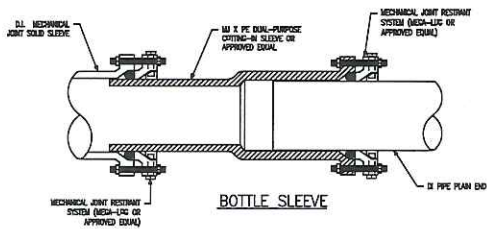


DITCH ENCLOSURE AT GATE WELL

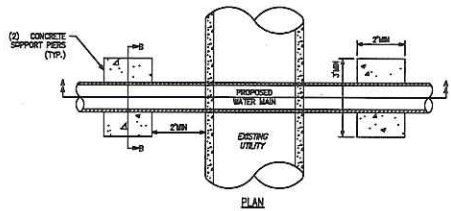


DITCH ENCLOSURE AT HYDRANT

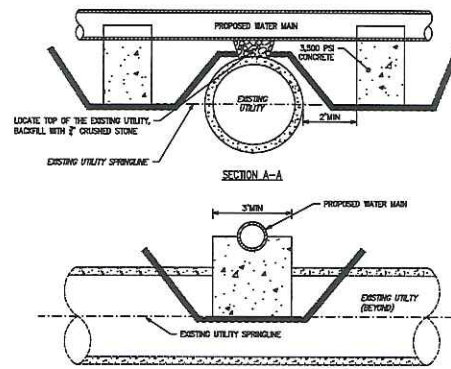
- NOTES:
- 1) REQUIRED FOR DITCHES GREATER THAN 18 INCHES IN DEPTH.
 - 2) CULVERT SHALL BE SIZED BASED ON THE EXISTING CARRY CAPACITY OF THE DITCH OR AS REQUIRED BY THE PERMITTING AUTHORITY FOR THE LOCAL ROAD AGENCY. COMPLEX ENGINEERING CALCULATIONS ARE REQUIRED FOR ALL CULVERT INSTALLATION.
 - 3) MINIMUM DEPTH OF COVER FOR CULVERT PIPE IS 12 INCHES UNLESS OTHERWISE AUTHORIZED BY CULVERT MANUFACTURER.
 - 4) END SECTIONS ON CULVERTS GREATER THAN 12 INCHES IN DIAMETER.



BOTTLE SLEEVE



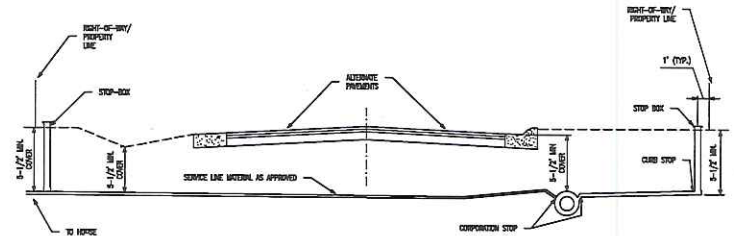
PLAN



SECTION B-B

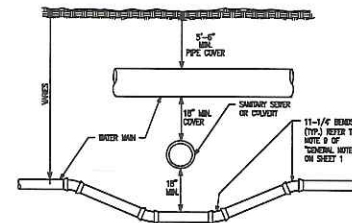
WATER MAIN CROSSING BRIDGE

- NOTES:
1. CROSSING BRIDGE IS REQUIRED WHEN 18 INCHES OF CLEARANCE OR GREATER ABOVE (OTHER A 31' INFLUENCE OF THE SPONGE LINES) AN EXISTING UTILITY CANNOT BE MAINTAINED.
 2. WATER MAIN PIPE SPANNING THE EXISTING UTILITY MUST BE CENTERED BETWEEN JOINTS OVER THE EXISTING UTILITY.
 3. ALL WORK NECESSARY TO INSTALL THE WATER MAIN CROSSING BRIDGE AS SHOWN SHALL BE CONSIDERED INCLUDED IN THE COST OF THE PROJECT UNLESS OTHERWISE NOTED.
 4. CROSSING FOR PROPOSED WATER MAIN 18-INCH AND LARGER SHALL BE DESIGNED BY A LICENSED PROFESSIONAL ENGINEER.



TYPICAL PUBLIC ROAD WATER SERVICE CONNECTION

- NOTES:
1. WATER SERVICE CURB STOP TO BE PLACED ONE (1) FOOT OFF THE PROPERTY LINE.
 2. LATERAL LOCATION SHALL BE AS REQUESTED BY THE ADJOINING PROPERTY OWNER.
 3. SERVICE TAP LOCATION TO BE AT CLOCK POSITION 10:30 OR 1:30 UNLESS OTHERWISE INDICATED.



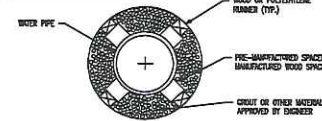
SEWER OR CULVERT CROSSING

UNLESS OTHERWISE SPECIFIED, MINIMUM COVERING PIPE SHALL BE ASTM A-130 GRADE B, WALL THICKNESS AS FOLLOWS:

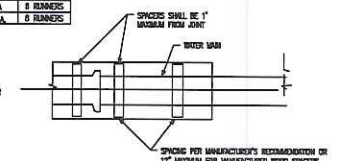
WORKING SIZE	MINIMUM WALL THICKNESS
12" - 14"	0.375
16" - 20"	0.500

REQUIRED QUANTITY OF SPACERS IN ACCORDANCE WITH SIZE:

TO 12" DIA.	4 RUNNERS
16" TO 30" DIA.	8 RUNNERS
36" TO 48" DIA.	8 RUNNERS



SUPPORT FOR WATER MAIN CONSTRUCTED IN CASING PIPE



WATER MAIN IN CASING SECTION

WATER MAIN IN CASING DETAILS

WATER MAIN SPECIAL DETAILS

DESIGN HISTORY	
NO.	DATE
1	10/15/2010
2	10/15/2010
3	10/15/2010
4	10/15/2010
5	10/15/2010
6	10/15/2010
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8	10/15/2010
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97	10/15/2010
98	10/15/2010
99	10/15/2010
100	10/15/2010

SCALE: NONE

DESIGNED BY: CADC

DRAWN BY: CADC

ONE PUBLIC WORKS SHEET, BLUE IS WAST WATER - ONE MEDICAL WAST WATER

WATER RESOURCES CORPORATION

SHEET NO. 4 OF 7

Date: September 14, 2022

To: Board of Trustees

From: Water and Sewer Committee
(*Jack Curtis, Jon Nold, Curtis Wright*)

Re: Sanitary Sewer Connection Fee Increase

Dear Board Members:

As you are aware, the Township Board approved for Paul Stauder, Managing Director of PFM Financial Advisors LLC, to conduct an analysis of the Oxford Township Sewer and Water systems and determine whether an increase is necessary for connection fees.

Based on Paul Stauder's analysis he is recommending an increase in the Sewer Connection fee.

The following motion is offered for your consideration:

I move that effective January 1, 2023 the sanitary sewer connection fee per Residential Equivalent Unit will increase to \$6,000.00 with the exception of the North Area Sanitary Sewer District Special Assessment District which is established by a prior agreement for sewer connection fees. Any other proposed development within the sanitary sewer district that desires to pre-pay sanitary sewer connection fees prior to January 1, 2023 is permitted to do so at the current \$5,000.00 connection fee rate.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 12, 2022

Treasurer Ferrari amended the above motion, Trustee Nold amended his second, to state that the above appointments are effective until the certification of the November 2022 General election.

Vote on amendment to the motion:

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

Vote on original motion:

Roll call:

Ayes: Payne, Wright, Ferrari, Curtis, Colvin, Nold, Charles

Nays: None

Absent: None

Motion Carried.

Trustee Payne moved, Trustee Charles seconded, to appoint Trustee Jon Nold to the ARPA Funding Committee, with the term of appointment expiring November 20, 2024.

Roll call:

Ayes: Payne, Ferrari, Curtis, Charles, Nold, Colvin, Wright

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Water and Sewer Tap Fee Analysis

Treasurer Ferrari moved, Trustee Nold seconded, to approve an amount not to exceed \$20,000.00 and authorize Paul Stauder to proceed with a water and sewer tap fee analysis. The cost of the analysis to be paid equally by the Sewer Fund and the Water Fund.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Transfer of Building Funds to the General Fund

Treasurer Ferrari moved, Trustee Nold seconded, that the amount of \$744,195.00 as summarized in the PSLZ letter dated December 6, 2021 be transferred from the Building Department Fund Balance account to the General Fund Balance account effective immediately.

Roll call:

Ayes: Ferrari, Wright, Curtis, Charles, Colvin, Payne, Nold

Nays: None

Absent: None

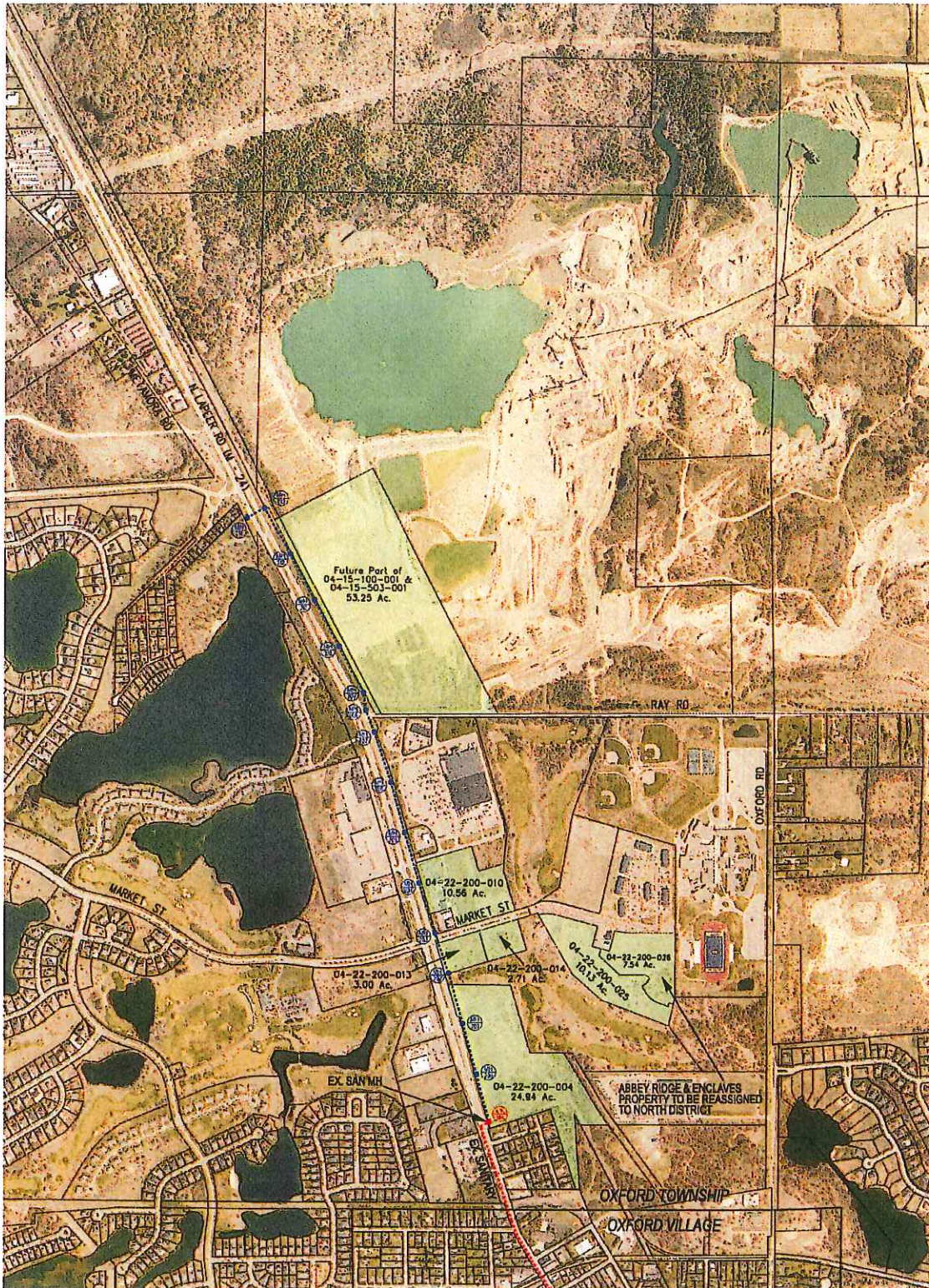
Motion Carried.



M-24 SANITARY SEWER SAD APPORTIONMENT PARCELS



SCALE: 1" = 400'



Date: September 14, 2022

To: Board of Trustees

From: Jack Curtis

Re. Building Department Purchase Request

Dear Board Members,

Attached is a quote from I.T. Right for the purchase of four (4) Microsoft Surface Pro tablets, four (4) Cover Keyboards and one (1) 24-inch desktop monitor. The tablets will be used by our inspectors while they are out in the field. The devices will also have wireless capabilities so inspections can be updated in BS&A in real time. The purchase of these tablets will help reduce the amount of paper used for inspections and improve the overall efficiency of the inspectors and building department staff.

The desktop monitor would be a second monitor for the administrative assistant to use. Each township employee has two monitors at their desks (either via a desktop monitor or laptop.)

The following motion is offered for consideration:

I move to approve the purchase of four Microsoft Surface Pro tablets, four Cover Keyboards and one 24-inch desktop monitor in the amount of \$6,955.00 with the cost to be paid through the Building Department Fund Balance.



www.vc3.com

855-487-4448

5815 Clark Rd Bath, MI 48808

Quote VC3Q23370

Valid through September 15, 2022

Prepared For:

Township of Oxford, MI
 Danielle Smith
 Phone: (248) 628-9787 x102
 300 Dunlap Road
 Oxford, MI 48371
 dsmith@oxfordtownship.org

Prepared By:

Monique Allen
 Phone: 517-318-0350 opt 5
 Fax:
 Email: monique.allen@vc3.com



Below is the interactive version of the quote, you can choose options and see the quote totals.

For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

*Quotes are Subject to Availability. Prices may vary if substitutions become necessary. Shipping charges included upon invoice.

Line Item Detail

Qty	Description	Picture	Unit Price	Ext Price
4	Microsoft Surface Pro 7+ Tablet - 12.3" - Core i5 11th Gen i5-1135G7 Quad-core (4 Core) 2.40 GHz - 16 GB RAM - 256 GB SSD - Windows 10 Pro - 4G - Platinum - microSDXC Supported - 2736 x 1824 - PixelSense Display - Cellular Phone Capability - LTE Advanced, LTE - 5 Megapixel Front Camera - 13.50 Hour Maximum Battery Run Time		\$1,570.00	\$6,280.00
<input checked="" type="checkbox"/>	4 FMN-00001 - Microsoft Type Cover Keyboard/Cover Case Tablet - Black - Bump Resistant, Scratch Resistant - 0.2" Height x 11.6" Width x 8.5" Depth		\$120.00	\$480.00
<input checked="" type="checkbox"/>	1 24" Monitor : HDMI, DisplayPort, and VGA - 24" Class - In-plane Switching (IPS) Black Technology - 1920 x 1080 - 16.7 Million Colors - 250 Nit - 7 ms - 75 Hz Refresh Rate - HDMI - VGA - DisplayPort - Speaker		\$195.00	\$195.00

Update Totals

SubTotal: \$6,955.00
Shipping: \$0.00
Sales Tax: \$0.00

Total: \$6,955.00

Ready to Accept?

Order Confirmation

We reserve the right to cancel orders arising from errors, inaccuracies, or omissions.

I agree to the terms and conditions of the above document and PDF attachment with an electronic signature below.

IP Address 66.188.6.178

PO Number

(Optional: Enter PO Number as your reference only.)

Comments

Email Address

dsmith@oxfordtownship.org

Printed Name

Signature

"signatures" could include: /john smith/; /js/; /js123/, etc

Uploads Area

Have Questions?

Not Ready To Accept? Have Questions?

(Note, you will receive a copy of your message by email.)

No questions posted yet.

Time expressed in Eastern Daylight Time UTC-04:00

This page was created using QuoteValet - The online quote delivery and acceptance vehicle for QuoteWerks.

Date: September 14, 2022

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: August 2, 2022 Primary Election certification

Dear Board Members:

Attached are the Canvass of Votes from the August 2, 2022 Primary Election as certified by the Board of Canvassers for Oakland County.

The following motion is offered for consideration:

I move to approve the Canvass of Votes for the August 2, 2022 Primary Election for the Charter Township of Oxford as presented, and to include them as an attachment to the minutes.

CANVASS OF VOTES CAST

- AT THE -

PRIMARY ELECTION

- HELD ON -

AUGUST 2, 2022

CHARTER TOWNSHIP OF OXFORD

**CANVASSED BY THE BOARD OF COUNTY CANVASSERS
OF
OAKLAND COUNTY, MICHIGAN**

Canvass Results - Local

Canvass Results

Run Time 8:56 AM
Run Date 06/12/2022

Oakland County, Michigan

Primary Election, Tuesday, August 2, 2022

8/2/2022

Page 11

Official Results

Registered Voters
158196 of 1034171 = 15.30%

Precincts Reporting

511 of 511 = 100.00%

Trustee - Oxford Township - Term Ending 11/20/2024 - Democratic Party - Vote for not more than 1

Precinct	Cast Votes	Undervotes	Overvotes	Invalid Votes	Rejected write-in votes	Unresolved write-in votes	Precinct Ballots Cast	Absentee Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage	
Oxford Township, Precinct 1	0	0	267	0	5	28	0	331	451	782	2,689	29.08%
Oxford Township, Precinct 2	0	0	181	0	3	22	0	256	320	576	2,616	22.02%
Oxford Township, Precinct 3	0	0	262	0	1	48	0	474	548	1,022	2,735	37.37%
Oxford Township, Precinct 4	0	0	208	0	4	34	0	427	458	885	2,552	34.68%
Oxford Township, Precinct 5	0	0	166	0	2	16	0	250	265	515	2,006	25.67%
Oxford Township, Precinct 6	0	0	183	0	3	33	0	357	449	806	2,364	34.09%
Oxford Township, Precinct 7	0	0	281	0	1	30	0	394	523	917	2,805	32.69%
Totals	0	0	1,548	0	19	211	0	2,489	3,014	5,503	17,767	30.97%

Canvass Results - Local

Canvass Results

Run Time 8:56 AM
Run Date 08/12/2022

Oakland County, Michigan

Primary Election, Tuesday, August 2, 2022

8/2/2022

Page 31

Official Results

Registered Voters
158196 of 1034171 = 15.30%

Precincts Reporting

511 of 511 = 100.00%

Trustee - Oxford Township - Term Ending 11/20/2024 - Republican Party - Vote for not more than 1

Precinct	Catherine Colvin	Cast Votes	Undervotes	Overvotes	Invalid Votes	Rejected write-in votes	Unresolved write-in votes	Precinct Ballots Cast	Absentee Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
Oxford Township, Precinct 1	322	322	113	0	27	6	0	331	451	782	2,689	29.08%
Oxford Township, Precinct 2	260	260	94	0	6	0	0	256	320	576	2,616	22.02%
Oxford Township, Precinct 3	502	502	169	0	8	3	0	474	548	1,022	2,735	37.37%
Oxford Township, Precinct 4	494	494	116	0	15	3	0	427	458	885	2,552	34.68%
Oxford Township, Precinct 5	242	242	72	0	5	3	0	250	265	515	2,006	25.67%
Oxford Township, Precinct 6	448	448	115	0	12	1	0	357	449	806	2,364	34.09%
Oxford Township, Precinct 7	437	437	139	0	12	0	0	394	523	917	2,805	32.69%
Totals	2,705	2,705	818	0	85	16	0	2,489	3,014	5,503	17,767	30.97%

Canvass Results - Local

Canvass Results

Run Time 8:58 AM
Run Date 08/12/2022

Oakland County, Michigan

Primary Election, Tuesday, August 2, 2022

8/2/2022

Page 65

Official Results

Registered Voters
158196 of 1094171 - 15.30%

Precincts Reporting
511 of 511 - 100.00%

North Oakland Transportation Authority Millage Renewal - Oxford Township - Nonpartisan Party

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Rejected write-in votes	Unresolved write-in votes	Precinct Ballots Cast	Absentee Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
Oxford Township, Precinct 1	542	192	734	48	0	0	0	331	451	782	2,689	29.08%
Oxford Township, Precinct 2	381	158	539	37	0	0	0	256	320	576	2,616	22.02%
Oxford Township, Precinct 3	678	285	963	59	0	0	0	474	548	1,022	2,735	37.37%
Oxford Township, Precinct 4	573	257	830	55	0	0	0	427	458	885	2,552	34.68%
Oxford Township, Precinct 5	352	143	495	20	0	0	0	250	265	515	2,006	25.67%
Oxford Township, Precinct 6	450	307	757	49	0	0	0	357	449	806	2,364	34.09%
Oxford Township, Precinct 7	627	232	859	58	0	0	0	394	523	917	2,805	32.69%
Totals	3,603	1,574	5,177	326	0	0	0	2,489	3,014	5,503	17,767	30.97%

STATEMENT OF VOTES

CHARTER TOWNSHIP OF OXFORD

The whole number of votes given by the DEMOCRATIC Party for candidates for the office of TRUSTEE - TERM ENDING 11/20/2024		Put figures in this column			
was Zero					0
and they were given for the following named persons:					
PERSONS RECEIVING THE VOTES	NUMBER OF VOTES WRITTEN IN WORDS				
1. No candidate filed	Zero				0
2.					
3.					
4.					
5.					
6.					
TOTAL					0
The whole number of votes given by the REPUBLICAN Party for candidates for the office of TRUSTEE - TERM ENDING 11/20/2024		Put figures in this column			
was Two thousand seven hundred five			2	7	0 5
and they were given for the following named persons:					
PERSONS RECEIVING THE VOTES	NUMBER OF VOTES WRITTEN IN WORDS				
1. Catherine Colvin	Two thousand seven hundred five		2	7	0 5
2.					
3.					
4.					
5.					
6.					
TOTAL			2	7	0 5

STATEMENT OF VOTES

CHARTER TOWNSHIP OF OXFORD

The whole number of votes given for and against the	Put figures in this column			
<p>North Oakland Transportation Authority Millage Renewal</p> <p>Shall the Charter Township of Oxford, consistent with Article IX, Sec. 6 of the Michigan Constitution, be authorized to renew a levy of up to .2315 mill (\$0.2315 x \$1,000.00) on the taxable value of property located in the Township of Oxford for a period of 5 years from 2024 through 2028, inclusive, for the purpose of funding capital and operating expenses for transportation services provided to seniors, disabled or low income residents by the North Oakland Transportation Authority? If approved and levied in full, this proposal will provide an estimated revenue of \$241,346.00 in the first year, which shall be disbursed to the North Oakland Transportation Authority (a portion of which, by law, will be disbursed to the Village of Oxford Downtown Development Authority).</p>				
was Five thousand one hundred seventy-seven	5	1	7	7
of which number Three thousand six hundred three	3	6	0	3
votes were marked YES				
and One thousand five hundred seventy-four	1	5	7	4
votes were marked NO				
TOTAL VOTES	5	1	7	7

CERTIFICATE OF DETERMINATION

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

The Board of Canvassers of the COUNTY of OAKLAND
(COUNTY, CITY, TOWNSHIP OR VILLAGE) (COUNTY, CITY, TOWNSHIP OR VILLAGE)
having Ascertained and Canvassed the Votes of said CHARTER TOWNSHIP OF OXFORD
(COUNTY, CITY, TOWNSHIP, VILLAGE OR SCHOOL)
at the PRIMARY Election, held on the 2ND day of AUGUST
in the year Two Thousand TWENTY-TWO.

Do Hereby Certify and Determine

That Catherine Colvin having received sufficient number of votes is nominated candidate by the
REPUBLICAN Party for the office of TRUSTEE - TERM ENDING 11/20/2024.

Do Further Hereby Determine

That the following propositions or questions were passed or defeated as indicated below:

1.	North Oakland Transportation Authority Millage Renewal NAME OF PROPOSITION	Having	Received Not Received	Sufficient votes was	Passed Defeated
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CERTIFICATE OF DETERMINATION



In Witness Whereof, We have hereunto set our hands and affixed the Seal of the Circuit Court of Oakland County this 12th day of AUGUST

in the year TWO THOUSAND TWENTY-TWO.

Wilma Cotton
CHAIRPERSON
[Signature]
[Signature]
[Signature]

**BOARD
OF
CANVASSERS**

ATTEST:

[Signature]
CLERK OF BOARD OF CANVASSERS
LISA BROWN

Wilma Cotton
CHAIRPERSON OF BOARD OF CANVASSERS



Memo

From: Oakland County Elections

Date: August 12, 2022

Re: Official Canvass

Enclosed please find the Official Canvass for the August 2, 2022 Primary Election.

If you have any questions, you may contact our office at (248) 858-0579.

Date: September 14, 2022

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: Purchase of Verity Scan Voting Tabulator

Dear Board Members:

I am requesting approval to purchase a Verity Scan voting tabulator.

This Verity Scan voting tabulator will be used to assist the Absent Voter Counting Board due to the increase in voters voting by Absent Voter Ballot voting their Ballot as an Absent Voter.

The cost of the tabulator unit to be paid from the 2022 Election Security Grant ("*Grant*") Reimbursement. The Grant reimburses up to \$1,500.00 per precinct for eligible purchases. Oxford Township currently has seven (7) voting precincts which totals \$10,500.00 in Grant funding.

The attached quoted cost of a new Verity Scan voting tabulator is \$5,545.00

The following motion is offered for consideration:

I move to approve the purchase of a Verity Scan voting tabulator from HART intercivic. The cost of the Verity Scan voting tabulator to be paid with Help America Vote Act – Election Security Grant funds and expensed to Elections account 101-262-977.000 Equipment Acquisition.



Quote Number 00010419
 Account Name Oxford Charter Township, MI
 Grand Total \$5,545.00

Item	Description	Unit Price	Quantity	Total Price
Verity Scan	Digital ballot scanner with remote transmission capability; includes 5 years of Service and Maintenance	\$5,500.00	1	\$5,500.00
vDrive	Flash memory card/audio card for use with Verity devices	\$45.00	1	\$45.00
Subtotal				\$5,545.00
Grand Total				\$5,545.00

Annual Service and Maintenance (Years 6-10)

Item	Description	Unit Price	Quantity	Total Price
Service and Maintenance - Verity Scan	Annual Service and Maintenance fee for Verity Scan in years 6-10	\$564.00	1	\$564.00

Proposed Annual Service & Maintenance \$564.00
 Total Years 6-10 \$2,820.00

Bill To 300 Dunlap Rd.
 Oxford, MI 48371

Ship To 300 Dunlap Rd.
 Oxford, MI 48371

Customer Contact

Contact Name Susan McCullough
 Email smccullough@oxfordtownship.org
 Phone (248) 628-9787 x107

General Information

Expiration Date 9/28/2022
 Instructions Please fax with signature to or scan and email to kclakeley@hartic.com to order.
 Payment Terms Net 30

Terms and Conditions

Taxes will be calculated in conjunction with the Customer based on the final approved price list.

Hart Approval

Prepared By Karen Clakeley
 Title Director, Strategic Accounts
 Signature *Karen Clakeley*

Customer Approval

Name: _____ Title: _____
 Customer Approval: _____ Date: _____

CHARTER TOWNSHIP OF OXFORD

Date: August 29, 2022

To: Curtis Wright

From: Jack Curtis

Re. Paper Usage

Curtis:

I would like to have an item added to the agenda for the September 14 township board meeting. I would like to discuss the excessive use of paper that is being used amongst our township officials and trustees. All trustees and officials received a laptop so we could conduct township business. We need to be more diligent about using them instead of printing off documents that are easily accessible.

If anyone needs computer training or guidance on how to access these documents, I would be more than happy to set that up.

Sincerely,

Jack Curtis
Supervisor
Oxford Township
ds