

**NOTICE OF REGULAR PUBLIC MEETING  
TOWN COUNCIL  
TOWN OF HOLIDAY LAKES, TEXAS**

Notice is hereby given that a Regular meeting of the Town Council of the Town of Holiday Lakes, Texas, will be held at 7:00 pm on Tuesday, November 25, 2025, at the Holiday Lakes Municipal Building, 195 North Texas Avenue, within the corporate limits of said town, at which time the following business will be considered and/or acted upon:

**Invocation and Pledge of Allegiance**

**Call to order.**

**Record Members Present and Establish Quorum**

**Action Item 1: Approve/Reject:** Minutes of Meeting on October 28, 2025.

**Action Item 2: Approve/Reject:** Pending bills and Actual Disbursements (aka: Financial Report) for October 2025.

**Presentation of Police Department Report**

**Action Item 3: Approve/Reject:** Police Department Policy and Procedure Manual

- a. Policy 7.5 – Search Warrants
- b. Policy 7.16 – Vehicle Impounds and Inventory
- c. Policy 7.21 – Animal Control
- d. Policy 7.23 – Special Watch Program
- e. Policy 7.24 – Police Chaplains
- f. Policy 8.6 – Honor Guard Detail

**Presentation of Court Report**

**Action Item 4: Approve/Reject:** Discuss, consider, and adopt a Resolution for Updating Bank Account Authorized Users

**Action Item 5: Approve/Reject:** December Council Meeting

**Action Item 6: Approve/Reject:** Voting for Brazoria County Appraisal District Board Members

**Action Item 7: Approve/Reject:** Discuss, consider, and adopt an Interlocal Agreement with Brazoria County for Clean Up of Oyster Creek.

**Action Item 8: Approve/Reject:** Discuss, consider, and adopt a resolution to designate authorized signatories for the Community Development Block Grant – MITIGATION PROGRAM (CDBG-MIT) program for GLO state contract number: 24-065-202-F505

**Action Item 9:** Approve/Reject: Discuss, consider, and adopt a resolution regarding Civil Rights which includes the following policies:

- o Citizen Participation Plan and Grievance Procedures;
- o Section 3 Policy;
- o Excessive Force Policy;
- o Limited English Proficiency (LEP) Standards Plan;
- o Section 504 Policy and Grievance Procedures;
- o Code of Conduct Policy

**Action Item 8: Approve/Reject:** Building Application Permit(s)

**Action Item 9: Approve/Reject:** Travel Trailer Permit(s)

**Action Item 10: Approve/Reject:** Manufactured Home Permit(s)

**Action Item 11: Closed Executive Session:** In accordance with the Open Meetings Act, Texas Government Code 551.074, to discuss: Appointment, Employment, Evaluation, Compensation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or Hear complaints or charges against a Public Officer or Employee.

**Action Item 12: Action to be taken as the result of closed executive session.**

**Action Item 13:** Elected Officials Reports: Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lighting; House Numbering; Code Enforcement; Ordinances; Regulations; Building Repair & Maintenance; Grants; and Roads & Drainage:

- |                                |                                 |
|--------------------------------|---------------------------------|
| A. Mayor Norman Schroeder      | B. Alderwoman Joyce Carr        |
| C. Alderman Lorenzo Macias Jr. | D. Alderman Terry Mitchell      |
| E. Alderwoman Kay Young        | F. Alderwoman Danielle Chandler |

**Action Item 14:** Public Comment

**Action item 15:** Adjournment

**NOTE: ITEMS NOT NECESSARILY DISCUSSED IN THE ORDER THEY APPEAR ON THE AGENDA. TOWN COUNCIL, AT ITS DISCRETION, MAY TAKE ACTION ON ANY OR ALL TIMES LISTED AT ANY TIME DURING THE MEETING.**

**CERTIFICATION**

I certify that a copy of the above October 28, 2025 Regular Council Meeting Agenda Notice of items to be considered for the Town of Holiday Lakes, Town Council was posted on the front door of the Municipal Building and in the bulletin board located by the mailboxes on the south side of the Holiday Lakes Municipal Building on October 21, 2025 and on the webpage of the Town of Holiday Lakes, Texas, all locations convenient and readily accessible to the General Public at all times.

***Sabrina Dodd***

Sabrina Dodd, Administrative Assistant