

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

June 2019

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 5/23/19

Highway, Buildings, and Grounds – 5/29/19

Government Operations – 5/30/19

Finance, Ways and Means – 9/28/17, 10/26/17, 11/16/17, 12/5/17, 12/19/17, 5/30/19

Administration and Oversight – 5/23/19

Criminal Justice, Public Safety and Emergency Communications – 5/23/19

Solid Waste and Recycling – 5/28/19

Health and Human Services – 5/28/19

Public Utility Service – 4/18/19, 4/26/19, 5/21/19 (2), 5/22/19

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

February 28, 2019 –Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Shwartz	X			
Bradstreet	X			
DiVeronica	X			
Jones	X			
Magliocca	X			

PRESENT:

Committee: Eve Ann Shwartz, Roger Bradstreet, Rocco DiVeronica, Dave Jones, and Joe Magliocca.

Supervisors: Dan Degear

County Staff: Melissa Martel Felton, Mark Scimone, and Gwen Williamson

Additional Present: Bill Buchan

Meeting called to order at 1:06 by Shwartz

The Committee unanimously approved the December 18, 2018 meeting minutes on a **MOTION** by Bradstreet and seconded by Jones at 1:06 A.M. 5/0/0

A:2-3: Dan Degear spoke in support of the resolution in today’s packet about addressing the lack of cellular phone coverage in New York State. Inadequate cell service affects costs, infrastructure, safety, economic development and more. Degear stressed the need to continue the focus on broadband upgrades, but cellular service is just as important. It was noted that the two issues are intrinsically connected. This resolution is “step one” toward raising awareness.

The Madison County Public Utility Services Committee unanimously approved a resolution calling on Governor Andrew M. Cuomo and the NYS Legislature to address the lack of cellular phone coverage for all New York State residents and visitors on a **MOTION** by DiVeronica and seconded by Magliocca at 1:13 P.M. 5/0/0

Degear out 1:14

A-1: Eve Ann Shwartz explained the proposed strategy to negotiate a new franchise agreement contract for the combined group of Brookfield, Cazenovia, Lincoln, Georgetown, and City of Oneida. These five entities have agreements that are expired or will expire in 2019. There are three specific points of negotiation for the following desired results:

- 1) Establish 5% as the percentage for everyone
- 2) Contract period change to 5 years
- 3) Include clearer language about how individuals can request costs to expand coverage to their location

Melissa offered to send copies of the franchise spread sheet out to all on this committee.

Bill Buchan said that any homeowner can request an “Aid to Construction Cost Survey” and it must be provided within 30 days. Dave Jones is aware of someone in Fenner who made this request and they received a “huge estimate”. Bill Buchan was advised by Carol McTeague that there is a cost break point (Reg:895) at 35 houses per aerial (linear) mile for a less expensive estimate. This cost break point refers to cable only.

There was discussion about using the franchise fee to expand services, how to be equal, and not appear to be “gifting” some with service and not others. Buchan said that a Local Law may go a long way to help on this issue. Buchan also noted that once the service is installed there is no long term obligation by the consumer. There is a cable/TV act that has nothing to do with internet. Magliocca asked if NYS Home Rule would overrule these acts. Could we get internet services elsewhere?

Carol McTeague had asked if everyone is willing to work together for a collective agreement. It was suggested to recruit as many communities as we can. Three Counties (Wayne, Thompson and Schoharie) were successful in a collective agreement. Shwartz suggested getting the people who worked on that agreement to come talk to this committee and the supervisors from the towns included in our collective agreement. Then we would do a Board resolution.

Magliocca suggested sending word to all the supervisors asking that they not re-sign any franchise agreements. They need to be made aware of this situation.

It was asked if the franchise agreements automatically renew if not signed, and Buchan shared that they do not.

The franchise agreement spreadsheet was reviewed and it was determined that Fenner, Smithfield and Sullivan should be included in the collective group.

Summary: The Committee plan of action is to:

- Tidy up the agreement spreadsheet for future sharing with supervisors
- Reach out to Schoharie County for possible meeting
- Ask Carol McTeague for copy of the new agreements
- Request Executive Session at Board of Supervisors' April meeting for contract negotiation
- Shwartz to contact supervisors of municipalities that have expiring contracts
- Melissa to contact Becky Marsala to determine why she asks supervisors for franchise revenue data
- Hold off on request for coverage maps, however, Shwartz will draft the letter for supervisors

A-2: Shwartz requested a status report from Jaymie in the Purchasing Department regarding the response on RFP 619 Broadband Consulting Services. Eve Ann reported that the response seems to very good so far.

Mark Scimone reported that he had been in touch with the State Broadband Office twice regarding suggested changes. Changes were made and Mark is still awaiting an updated response. Mark will stay on top of this.

New Business: 1) The article titled "A.G. Underwood Announces Settlements Establishing Industry-Wide Standards for Marketing Internet Speeds" was read and reviewed. Page two of this document addressed specific terms for Frontier:

"Frontier communications is required to spend no less than an additional \$25 million to upgrade its network infrastructure upstate to relieve congestion and improve service. Frontier also agreed to a series of specific requirements, including the obligation to advertise speeds as a range and to refund half the future fees paid by any customer who is not capable of receiving 100% of the speed they were told they would get."

Shwartz said that we need to get the specifics of who is charged with monitoring and enforcing this agreement.

Magliocca commented that this does show precedent. Buchan observed that whatever they did show should fall under the Freedom of Information Law. Scimone asked Buchan to draft a letter from the Committee requesting assistance from Ryan Moses, John Salka, and Rachel May.

Bradstreet out

The next scheduled MCPLUS meeting will be held on March 21, 2019 at 1:00 P.M. in the Supervisors' Conference Room.

Shwartz commented on the USDA funding for Rural Broadband Access (Agenda Item 2:2). Eve Ann said that Madison County appears to be excluded.

The meeting was adjourned on a **MOTION** by DiVeronica and seconded by Magliocca. 4/0/0

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	28-Feb-19
Eve Ann Schwartz	<i>Eve Schwartz</i>
Roger Bradstreet	<i>Roger Bradstreet</i>
Rocco DiVeronica	<i>Rocco DiVeronica</i>
Dave Jones	<i>Dave Jones</i>
Joe Magliocca	<i>Joe Magliocca</i>

Others Present:

Spencer Williams - Planning
Melanie Morant Gelton - County customer's office
William
[Signature]

Highway, Buildings and Grounds Committee

Minutes, April 17, 2019 Regular Meeting

- PRESENT:** Chairman Ron Bono, Supervisors Rocco DiVeronica & Bill Zupan
- ABSENT:** Vice Chairman Alexander Stepanski, Supervisor Roger Bradstreet
- ALSO:** Director of Public Facilities John Regan, Maintenance Supervisor David Reiss, Highway Superintendent Joe Wisinski, Assistant County Attorney Jeff Aumell, County Treasurer Cindy Edick

Call to Order: The meeting was called to order at 2:36 p.m. in the Supervisors Large Conference Room by Chairman Ron Bono.

COURTHOUSE

Bradley Roos from Multi-Vista presented the online construction photo documentation software to the committee. Gave an overview of the program and presented the pictures, floor plans, etc of the Courthouse Reno project.

HIGHWAY

Resolution: The Committee unanimously approved a resolution authorizing the chairman to approve rehabilitation of certain county roads and bridge replacements for 2019 on the motion of Supervisor Rocco DiVeronica and second of Bono.

Discussion: The Committee reviewed the listing of surplus county property and trade-in of bucket truck. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

Highway Highlights: Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

BUILDINGS & GROUNDS:

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.16 and enter into an agreement with Northeast Site & Tower Inc. for Mutton Hill Tower Removal on the motion of DiVeronica and second of Supervisor Bill Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.13 and enter into an agreement with Airside Technology Corporation on the motion of DiVeronica and second of Zupan.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Cooling Tower replacement on the motion of DiVeronica and second of Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Legionella Risk Management on the motion of DiVeronica and second of Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Cleveland Tramrail Syracuse Co, LLC on the motion of DiVeronica and second of Zupan.

Buildings & Grounds Highlights: Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

CENTRAL SERVICE: Monthly report was reviewed.

PREFERRED AGENDA: The Committee unanimously approved all resolutions except for the preferred agenda on the motion of DiVeronica and second of Zupan.

NEXT MEETING: Wednesday, May 29, 2019 @ 2:00 p.m.

ADJOURNMENT: The meeting was adjourned at 3:05 p.m. on the motion of DiVeronica and second of Zupan.

Respectfully submitted May 29, 2019, by Holly R. Fleming for Chairman Ronald Bono.

Criminal Justice, Public Safety and Emergency Communications Committee

Meeting Minutes

April 18, 2019

PRESENT: Chairman Pete Walrod
Supervisor Dan Degear
Supervisor Loren Corbin

ALSO: Board Chairman John Becker
Emergency Management Director Ted Halpin
Undersheriff RJ Lenhart
Probation Director Joanne Miller
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell

ABSENT: Vice Chairman Roger Bradstreet
Supervisor Tom Boylan

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the April 9, 2019 meeting were unanimously approved on the motion of Supervisor Dan Degear and second of Supervisor Loren Corbin.

Probation:

Probation Director Joanne Miller presented the following resolution to the Committee:

Authorizing the Modification of the 2019 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Sheriff's Office:

Undersheriff RJ Lenhart presented the following resolutions to the Committee:

Authorizing Chairman to Enter into Agreement with Valutec Card Solutions

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Authorizing Attendance at Out-of-State Conference – Seattle, WA (DDS)

The Committee unanimously approved the resolution on the motion of Walrod and second of Corbin.

Authorizing Chairman to Apply for Grant – Police Traffic Services

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Authorizing Chairman to Apply for Grant – Traffic Safety Plan

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Undersheriff Lenhart discussed the need to reclassify a Deputy position to a Sergeant position. Lenhart stated that the midnight shift is vacant and a supervisor is needed. Supervisor Corbin asked if any budget modification would be needed, and Lenhart agreed there would. Supervisor Degear made a motion to move the request for reclassification to the next level and Chairman Walrod seconded the motion, and it was unanimously approved.

The STOP DWI Quarterly Report for the 1st Quarter was provided for the Committee to review.

Undersheriff Lenhart advised that the 2018 Annual Report was available. Chairman Walrod asked for it to be available online for Board members review.

Other Committee Business:

First Assistant County Attorney Jeff Aumell presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into an Agreement with New York State Office of Indigent Legal Services for a Five-Year Distribution 2018-2023 (Statewide Expansion of Hurrell-Harring Grant)

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Authorizing the Chairman to Enter into an Agreement with the Stockbridge Valley Central School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Emergency Management:

Emergency Management Director Ted Halpin explained to the Committee that there was a Verizon telephone outage that affected the City of Oneida and surrounding areas involving the seven digit telephone lines for 911. Halpin said they would look into the cost of adding two additional lines.

Halpin stated that the final product of the 911 study should be available in a couple of weeks.

Halpin reported that the Emergency Management Office continues to deliver Stop the Bleed training.

Halpin provided an update on dam information. Work will start on the DeRuyter Dam in the next couple of months and there will be a tabletop exercise in June. The Town of Hamilton invited Halpin to a meeting to discuss the Madison Dam.

Halpin told the Committee that he attended a meeting at the Madison Firehouse to discuss the Bouckville Antique Show. There were some concerns about all of the people parked on route 20 last year.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Degear and second of Walrod.

Adjournment:

The Committee adjourned at 9:56 a.m. on the motion of Corbin and second of Degear.

Next Meeting Date:

Thursday, May 23, 2019 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

April 18, 2019– 10:30 A.M.- Conference Room #250

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones			X	10:43
Magliocca	X			
Reinhardt	X			
Zupan	X			

PRESENT:

Committee: Cliff Moses, Dave Jones (10:43), Joe Magliocca, John Reinhardt and Bill Zupan

Supervisors: John Becker (10:40-11:09), Ron Bono (10:59-11:11), Dan Degear (11:07-11:08)

County Staff: Karin Bump, Cindy Edick, Melissa Martel Felton (11:07-11:35), Scott Flaherty, Kipp Hicks, Scott Ingmire, Tom Reichel, Tess Southern, and Gwen Williamson

Meeting called to order at 10:31A.M. by Moses.

A-1: The Committee unanimously approved the March 21, March 28 and April 9 2019 meeting minutes on a **MOTION** by Magliocca and seconded by Reinhardt at 10:32 A.M 4/0/0

A-2: Cindy Edick presented the Sales Tax Update. The 2019 receipts exceed the 2018 receipts by 4.34%. Cindy noted that the most recent distribution was higher than is typical and she wasn't exactly sure why, however, these receipts tend to level out over time.

A-3: Tom Reichel presented the Career Center Update. The traffic at the center is decreasing as seasonal workers return to work. Unemployment stands at 5.2% as of the end of February, but that number will decrease as the stats begin to reflect the seasonal workers. The Career Center has been in conversation with Onondaga College to bring back the mobile training unit, tentatively planned for a session in the September-November time frame. More information to follow as it becomes available.

A-4: Kipp Hicks presented the IDA Update. Kipp noted that the Green Empire Farms project is moving along very quickly. Phase I may be done as early as July. Kipp, Scott Ingmire, and Mike Ellis are working on updating the maps of the remaining Elm Street parcels for use with future marketing and development. The Harbor Lights site is having to overcome some wetland issues and is working on it. The ARE Park "Plastics to Energy" RFPs are due by the end of the month. There is some concern over the recent legislation titled The Finger Lakes Community Preservation Act as it relates to incineration facilities.

Becker in 10:40

Hicks attended a meeting regarding marketing for the Trush Business Park. The Regional Economic Development Council is working on a possible Ag. Competition for the NY Southern Tier and CNY Finger Lakes regions. There would be competitions for the division of up to five million dollars and it would be spearheaded by Cornell University. Kipp will bring more details as they become available.

Jones in 10:43

A-5: Karin Bump presented the CCE Update. Karin announced that Jennifer Farwell is leaving AED and is wished well on her new position. A search for her replacement will begin soon. CCE is working with the Career Center to discuss the process for hiring youth as employees for farms and how to get the word out for open positions at farms. Karin was asked to speak before the Town and County Highway Departments recently and they discussed signage options for roads during heavy farm traffic times. Signs are needed alerting traffic to slow moving vehicles and road debris issues such as mud left on the road from tractors and farm equipment. Karin will continue working on this with the departments mentioned above and she will also contact Dan Davis. Karin asked if Madison County could share something about it on the website or Facebook page.

There will be a meeting with Ted Halpin on May 10th from 1:00-3:00 for emergency/1st responders regarding farm and large animal response. Issues that may be addressed include topics such as where to park emergency vehicles upon arriving at the scene, and how to handle animal evacuations, and safety issues. Karin met with the Madison County Fair Board. The hours of the Larkin building activities will be reduced this year and the ribbon cutting may be moved to 6 PM to encourage more attendance. CCE proposed a discounted ticket program for youth camps and youth program attenders which seemed favorably received. Karin shared some information from the recently received Ag Census data. She will have an infographic for the next meeting. Moses requested that she email the information to Planning and it will be sent along to the Planning Committee.

A-6: Scott Flaherty presented the Tourism Update. Flaherty distributed copies of the 2019 Annual Report. Scott highlighted the Madison County Tourism Strategic Plan 2019-2023 which is included in the report.

Bono in 10:59

Scott shared some quick screen shots from the advertising campaigns, highlighting trails and camping. Scott said that there are 90 people signed up to attend the Tourism Annual Dinner tonight.

A-7: Scott Ingmire presented the Planning Department Update. The Planning Department is extremely busy with many grants right now. Scott is working on the Public Transit Audit. Several of the resolutions in today's packet are pertaining to these grants.

Degear and Martel Felton in 11:07

RESOLUTIONS:

A-8: The Committee approved a resolution authorizing forgiveness of an economic development loan to the Town of Sullivan Development Corporation on a **MOTION** by Zupan and seconded by Jones at 11:09 A.M. 5/0/0
Becker out 11:09

A-9: The Committee approved a resolution authorizing an agreement with the New York Power Authority regarding "Reimagine the Canals" funding on a **MOTION** by Magliocca and seconded by Zupan at 11:10 A.M. 5/0/0

A-10: The Committee approved a resolution authorizing the modification of the 2019 adopted County budget (Reimagine the Canals) on a **MOTION** by Reinhardt and seconded by Zupan at 11:11 A.M. 5/0/0
Bono out 11:11

A-11: The Committee approved a resolution authorizing the modification of the 2019 adopted County budget (Clean Energy Community) on a **MOTION** by Jones and seconded by Zupan at 11:12 A.M. 5/0/0

A-12: The Committee approved moving forward a resolution creating two temporary vegetation harvester operator positions in the Planning Department by consensus. 11:14 A.M

A-13: The Committee approved a resolution authorizing the County to provide aquatic harvesting services to Madison County Lakes on a **MOTION** by Jones and seconded by Magliocca at 11:17 A.M. 5/0/0

Additional Item: Scott Ingmire explained that a small fee of \$50.00 per hour is charged back to the lake associations for the harvesting services. There is also funding in the FL-LOWPA grant to cover some of the expenses including wages and fuel for the program. Scott proposes paying for the program from the grant and allocating the money from the associations to a reserve account for future use. There was discussion regarding which type of reserve account to set up: for repairs or replacement of equipment. Cindy Edick said that if we set up an account with the intent for it to be used toward replacement of the harvester and the board decides in the future that it does NOT want to replace the machine, the money can be allocated to a different reserve account (a repair account could be set up for this if needed). The Committee expressed consensus to set up a "replacement" reserve account, and to have Cindy Edick draft a resolution to go before the June Board meeting.

A-14: The Committee approved a resolution authorizing the modification of the 2019 adopted County budget (MC Parks – Delphi) on a **MOTION** by Magliocca and seconded by Reinhardt at 11:31 A.M. 5/0/0

A-15: The Committee approved a resolution calling for a public hearing regarding the submission of a Community Development Block Grant application (Microenterprise) on a **MOTION** by Zupan and seconded by Jones at 11:35 A.M. 5/0/0

A-16: Agenda Resolutions that will be submitted for preferred agenda are 8, 9, 13, and 15.

A-17: New Business:

Martel-Felton out 11:35

Scott Ingmire presented information regarding a revision of the Gas Line Easement on Elm Street to National Grid as follows: In Section 3, the wording will change from “60-foot wide permanent easement and a 20-foot wide temporary construction easement” to “a 20-foot wide permanent easement and a 60-foot wide temporary construction easement”. Exhibit A is to be a map of only the area of the easement location on the County property and not the entire gas line.

A-18: The next scheduled Planning Committee meeting will be May 23, 2019 at 10:30 A.M. in the Supervisor’s conference Room #250.

A-19: The meeting was adjourned on a **MOTION** by Reinhardt and seconded by Zupan at 11:39 A.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	4/18/2019
Cliff Moses	<i>Cliff Moses</i>
Dave Jones	<i>Dave Jones 10:41 AM</i>
Joe Magliocca	<i>J. Magliocca</i>
John Reinhardt	<i>John Reinhardt</i>
Bill Zupan	<i>Bill Zupan</i>

Others Present:

NAME AND AFFILIATION

*Tom Reinhardt, Workforce Development
Scott Phibbs - Tourism*

Tess Southern - CCE Madison

Frank Brown - CCE Madison

W. Lawrence

Scott Fugitt - China

W. Lawrence

William D. Martin, Fulton - County Attorney's Office

Cindy Edick

Kipp Hicks

Administration and Oversight Committee

Meeting Minutes

April 18, 2019

COMMITTEE: Chairwoman Yvonne Nirelli
Vice Chairman Pete Walrod
Supervisor Ron Bono
Supervisor David Jones

OTHERS: Board Chairman John Becker
Board Vice Chairman Daniel Degear
Purchasing Agent Laurie Winters
County Attorney Tina Wayland-Smith
2nd Assistant County Attorney Melissa Martel-Felton

ABSENT: Supervisor Thomas Boylan

Chairwoman Yvonne Nirelli called the meeting to order at 11:33 a.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the April 9, 2019 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Ron Bono.

Purchasing:

2nd Assistant County Attorney Melissa Martel-Felton informed the Committee that ABC Farm is selling off their farm. They currently have six months remaining on approximately 87 acres of land that they lease from Madison County. Vice Chairman Walrod made a motion to waive ABC Farm's remaining six month lease; Supervisor Bono seconded, and it was unanimously carried.

Martel-Felton also informed the Committee that Springwater Farms returned their contract without payment, which is past due. The Committee asked Martel-Felton to send a letter to Springwater Farms following the meeting informing them that their contract is void.

Supervisor Bono made a motion to put the both properties out to bid immediately, with the option to lease one or both parcels; seconded by Vice Chairman Walrod, and unanimously carried.

Executive Session:

A motion was made by Board Chairman John Becker to enter into executive session at 11:40 a.m. to discuss the proposed acquisition, sale or lease of real property. Supervisor Bono seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Pete Walrod to exit executive session at 11:45 a.m. Board Chairman John Becker seconded the motion and it was unanimously carried.

Following a discussion with the Solid Waste Director Amy Miller and a lengthy discussion by the Committee, Board Chairman John Becker authorized the Administration and Oversight Committee to oversee the leasing of the vacant landfill parcels.

Purchasing Agent Laurie Winters addressed issues with departments not following the purchasing policy in regards to grant purchases, office supply purchases, uniform purchases,

printing services, etc. It was a consensus of the Committee that the purchasing policy needs to be enforced, with no exceptions. Winters was instructed to send a letter to department violating the Purchasing Policy and to copy the County Attorney. Chairwoman Nirelli recommended that this issue be revisited in 90 days.

Winters informed the Committee that the nursing bid was awarded to Moore Medical in June 2018. They have since been bought out by McKesson. Upon review by the County Attorney's Office, there is no change other than the name. A motion was made by Supervisor Ron Bono to continue purchasing nursing supplies through McKesson through the end of May 2019. Supervisor David Jones seconded the motion and it was unanimously approved.

Resolutions:

Designating Disposal of Obsolete and/or Surplus County Personal Property (Sheriff/Highway Vehicles)

The Committee unanimously approved the resolution on the motion of Walrod and second of Bono.

Designating Disposal of Obsolete and/or Surplus County Personal Property (Planning Vehicles)

The Committee unanimously approved the resolution on the motion of Walrod and second of Bono.

Other Committee Business:

Board Vice Chairman Dan Degear reminded the Committee of the Town of Cuyler's annexation request and the need to review the legal and economic effects of such. Chairwoman Yvonne Nirelli will meet with Finance Director Lou Anne Randall to get all of the information and documents to review for next month's meeting.

Preferred Agenda:

The Committee unanimously approved adding all resolutions to their Preferred Agenda on a motion of Supervisor Bono and second of Supervisor Jones.

Next Meeting: Tuesday, May, 14th (time to be determined)

Motion to Adjourn: The Committee adjourned at 12:39 p.m. on the motion of Vice Chairman Walrod and second of Supervisor Bono.

Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on May 14, 2019.

MADISON COUNTY BOARD OF HEALTH
Monday, April 22, 2019
Madison County Health Department, Wampsville, NY

BOARD OF HEALTH MEMBERS PRESENT

Alex Stepanski, Board of Supervisors Representative
Rachel Elder, MD
Jennifer Meyers, MD
Sam Barr, DMD
Wendy Cary – Vice President
Travis Hall, Clinical Psychologist

NOT PRESENT

Ofrana Reid, MD
John Endres, DVM – President (Excused)
Eric Faisst, Public Health Director (Excused)

OTHERS PRESENT

Dr. R. Seelan Newton, Medical Consultant
Aaron Lazzara, Assistant Director of Environmental Health
Kelly Golley, Assistant Director of Administrative Services
Katie Mungari, Director of Community Health
Deanna Matt, Confidential Secretary to the Director of Public Health

Wendy Cary called the meeting to order at 6:30pm indicating that there was a quorum. The Board reviewed the March 2019 minutes. Motion to approve the minutes was made by Dr. Meyers, seconded by Dr. Hall, and approved by all.

Presentation: Reality Check

Youth Summit held in Hamilton last month. Discussion and activity followed. Results shared with the BOH in regards to the desires of the youth at the event, for healthier communities with more opportunities for positive growth and less negative influences like tobacco and vape sales, etc. Copy of Dolgeville Law was distributed for reference of a local law establishing tobacco retail licensing.

Audit of Claims

The record of claims was distributed for review and discussion.

- Page 5 – one time per year expense for Solix
- Ergonomics purchase for 2 sit/stand stations. The price has come down considerably, and we will likely be getting more

Motion to Accept Audit of Claims made by Dr. Elder, 2nd by Supervisor Stepanski, All in Favor

Strategic Items

- Healthy Workplace
 - Conference Planning continuing to move forward – next meeting coming up next week – which will hopefully nail down keynote and breakout session speakers.
 - Integrated Worker Health Pilot
 - Meeting with Hood and Oneida Healthcare coming up mid-May
 - Internal workgroup sent out Health and Safety Culture Survey to the Health Department – we have received 17 responses. Subgroup working on data collection, management, and organization
 - Plans for the Wellness Center in the Health Dept. building have been approved. RFP out right now, hoping to start construction in June/July to conclude in Oct/Nov
- Dental Health
 - Dental Health Profile is complete, currently at the printer
 - The Schuyler Center provided training last week in how to introduce and familiarize the public with community fluoridation. There will be some challenges with the trainings and introductions, which the Schuyler Center representatives gave us strategies and helped us define the public population to engage.
 - The State has provided us with sample fluoride varnish kits to get local offices started
 - A request was made for more outreach to daycares to engage in dental care at an early age.
 - Work plans are moving forward
- Individual Water Systems
 - Environmental Health Specialist position is still open – we have 3 interviews scheduled for when Geoff returns from vacation. Pete Church has been continuing to work within the work plan, and is still getting appointments – we have received roughly 7 requests for testing this far.
- CHA/CHIP
 - 3 of the 4 assessments have been completed
 - Community Themes & Strengths assessment is underway with Zogby conducting phone surveys next month. Focus groups will include targeted at risk (elderly and low-income). Maps similar to those used by the Reality Check Youth Summit will be rolled out with this assessment to target youth

Reports

- County – No report
- Director's Report – No report
- City of Oneida – No Report
- Medical Director's Report
 - Flu rate is coming down, and most of what we are seeing is Type A

- Measles outbreak downstate has prompted an advisory from NYS which is included in the packet – mainly stating that any provider presenting symptoms will be immediately furloughed. Numbers have been jumping quickly
- There are a few Mumps cases out of state, but has not been declared an outbreak
- Locally there is no definition of religious exemptions, nor any legal precedence in NYS. Rockland county is being sued for their ban of unvaccinated individuals in public gathering places
- Further discussion occurred in regards to immunizations and regulations thereof.
- President's Report – No Report

Old Business

Action requested from the board in regards to Dr. Reid. To be discussed at next meeting

NOTE: Next meeting will be one week earlier due to Memorial Day holiday.

Discussion occurred in regards to Tick resurgence due to spring. Request made to put the Lyme Profile back to a predominant location on the MCDOH website, and reminded that the Health Department has tick kits and Lyme disease info available. Education items are available and will be going out – please contact the Health Dept. if any are needed. Info will be made available to Urgent Cares. Discussion occurred in regards to training and tick education with CME, Upstate or SUNY ESF.

Mosquitos will be out soon as well, the Health Dept. will provided educational resources for that as well.

Motion to adjourn made by Dr. Elder, 2nd by Dr. Hall, All in Favor – 7:27 pm

Next Meeting May 20, 2019 @ 6:30 pm

**** NOTE: One week earlier due to Memorial Day Holiday ****

Madison County Department of Health – Large Conference Room

Respectfully submitted by Deanna Matt



**Solid Waste and Recycling Committee Meeting
April 30, 2019 – Supervisors Conference Room,
County Office Building**

The meeting was called to order by Chairman James Goldstein at 9:01 a.m.

Those attending were Chairman James Goldstein, Solid Waste Committee Members Rick Bargabos, Eve Ann Shwartz and Mary Cavanagh and Solid Waste Director Amy Miller. Others present were County Attorney Tina Wayland-Smith; County Administrator Mark Scimone; and Solid Waste Office Assistant Sarah Gaudin.

Approve Minutes

Motion by M. Cavanagh to approve the March 26, 2019 Solid Waste & Recycling Committee meeting minutes as presented, seconded by R. Bargabos and carried.

Resolutions

Motion by R. Bargabos to approve the Purchase of a 2019 Landfill Trash Compactor, seconded by M. Cavanagh and carried.

Motion by E. Shwartz to approve an Intermunicipal Agreement with Village of Hamilton for Biosolids Disposal, seconded by R. Bargabos and carried.

Motion by E. Shwartz to approve entering into the Standard Solid Waste Agreement with Morgan Rubbish Removal and Shute's TJS Excavation, seconded by M. Cavanagh and carried.

Motion by J. Goldstein to approve entering into the Business Convenience Agreement with Payne Construction & Excavating, seconded by E. Shwartz and carried.

Motion by J. Goldstein to have the above resolutions put on the preferred agenda, seconded by R. Bargabos and carried.

Motion by M. Cavanagh to approve opting out of paper bag fee, seconded by R. Bargabos and carried.

Solid Waste Operations Position

A Miller reported to the Committee that the Landfill Operations Manager position is currently vacant due to the retirement of the employee holding this position. The Solid Waste Director and Deputy Director are currently filling the gap. A. Miller presented the Committee her recommendation to create a new Blue Collar Solid Waste Operations Supervisor position and abolish the position of Landfill Operations Manager, which is a Management/Confidential position. There was discussion on the breakdown of roles and responsibilities between the Director, Deputy Director, and the recommended position. The Solid Waste Committee supported moving this to the Government Operations Committee.

Earth Day Event

A. Miller reported to the Committee that the Earth Day event was a success despite that the weather didn't cooperate. Solid Waste Committee member M. Cavanagh was able to attend the event and stated the Recycling Coordinator, Kristin Welch, did a wonderful job on the tours of the recycling facility. A. Miller reported that Sheriff's office collected three tall boxes of medication during the event. A. Miller showed the Committee photos of the event.

Miscellaneous Landfill Updates

A. Miller updated the Committee that there would be a Shredding Day on June 8, 2019 from 9am to 1pm. There will also be a textiles collection for gently used clothing. The Solid Waste Department is considering hosting a fall shredding event in the southern part of the county.

A. Miller updated the Committee on the status of the leased land surrounding the landfill. A. Miller plans to have a meeting with Spring Water Farms to modify their agreement due to soil needs for the landfill. Once that meeting occurs, she will reach out to Committee members regarding the amendment.

County Attorney Tina Wayland-Smith informed the Committee that she received notice that Feher Rubbish Removal has been put under receivership and that Madison County is unlikely to be paid for the roughly \$20,000 owed to the Solid Waste Department.

Next Meeting Date

9:00 am on Tuesday, May 28, 2019 in the Supervisors Conference Room, County Office Building.

Adjourn

Motion to adjourn made by M. Cavanagh, seconded by E. Shwartz and carried. The meeting was adjourned at 10:15 am

Respectfully submitted by Amy Miller, Director Solid Waste Management.

HEALTH AND HUMAN SERVICES COMMITTEE
Tuesday April 30, 2019
Large Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice-Chairman, Town of Lebanon
Eve Ann Shwartz, Town of Hamilton
Loren Corbin, Town of Brookfield

Others Present

Shawn Prievo, Director of Administrative Services, Public Health Services
Michael Fitzgerald, Commissioner, Social Services
Mark Scimone, County Administrator
Tina Wayland-Smith, County Attorney
Tina Louis, Director, Madison County Youth Bureau
Kim Centore, Program Coordinator, Mental Health Services
Antara Mitra, Executive Director, Community Action Partnership
Beth Piersall, Confidential Secretary, Mental Health Services

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for March 26, 2019 and April 9, 2019. A motion to approve the minutes as written was made by Supervisor Corbin seconded by Vice Chairman Goldstein and carried unanimously.

Social Services

Commissioner Fitzgerald presented the Expenditure and Refund Summary. At this point Social Services is within limits at 25%. Daycare revenue increased, they served 183 children for the month of March.

Department of Social Services will be hosting Employee Appreciation Day on May 17th from 9-10 a.m. Committee members are welcome to attend.

Department of Social Services will have an intern from Colgate University this summer from June through August. Bailey Larson will be working on a project related to housing for homeless and transitional housing. Bailey will coordinate with local code enforcement officers regarding models that already exist and what is allowed in the county.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing Attendance at an Out-of-State Conference (Sheriff)

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Director Tina Louis provided a list and description of agencies the Youth Bureau Youth Board approved to receive state funding for 2019 through Office of Children and Family Services, OCFS. The agencies are Community Action Partnership Volunteer Mentoring Program, Village of Hamilton Summer Youth Recreation Program, The Haven at Skanda, Summer at Skanda Farm Program, Catholic Charities Community Case Management for At-Risk Youth, At-Risk Case Management, Madison County Children's Camp, Camp Lookout, Counselor in Training (CIT) Program, Cornell Cooperative Extension of Madison County - 4-H Youth Development Growing Life Skills Through 4-H Cloverbuds, and BRiDGES, Madison County Council on Alcoholism and Substance Abuse, Inc. LGBTQIA Youth Activities Group. This group was moved to the Hamilton area based on interest. It had been in Oneida previously. The Cornell Cooperative Extension project is a pilot program at the elementary school. This program is only open to children who have been identified by staff as benefiting from this service. Questions were raised in the meeting such as, how do we know that the children who truly need this after school program are the ones who will attend it, how are children referred/identified for the program and is transportation provided. The Committee discussed the possibility of the Board revising the contracts to include county funding in the amount of \$9,000. Health and Human Services Committee members would like feedback from Youth Board regarding potential funding. Director Louis will obtain the consensus from the Youth Board regarding expanding the number of agencies that receive funding or to increase the funding to existing agencies.

Director Tina Louis presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an Agreement with Agencies to Provide Youth Services and to Modify the 2019 Adopted County Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to enter into an Agreement with BRiDGES, Madison County Council on Alcoholism and Substance Abuse, Inc. and to Modify the 2019 Adopted County Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to enter into an Agreement with Cornell Cooperative Extension of Madison County and to Modify the 2019 Adopted County Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

In reference to questions raised about the CCE after school program, after the meeting, Director Louis referenced the application which states, "Students may be enrolled in Growing Life Skills through 4-H Cloverbuds at any time in grades K-2. Although all students will be invited to participate, students who are identified through the school's Instructional Support Team as benefitting most from this type of program will be targeted for participation. This will be done through contacting the child's family directly." Director Louis also reached out to Debra

Dushko, the Elementary Principal at Edward R. Andrews Elementary School in Morrisville, who provided additional information on how students were identified for the after school program: "We specifically identified students to send formal invitations to. The Director has followed up on the few who didn't return their slips. We have 23 registered and attending with more forms coming in. We sent out 30 initially to target the highest need Tier II kids first. We are working on getting volunteers lined up as the college kids are no longer available. Once that happens, we will expand beyond 30. The kids love the program so far so I anticipate that they will continue coming. We actually added special transportation to the program so that it would be convenient and kids would be on the bus a shorter time than they would have been had they ridden the regular late bus. This ensures any child who needs the program can participate."

Mental Health

Program Coordinator Kim Centore presented the following resolution to the Committee:

Authorizing the Chairman to execute a Contract and Modifying the 2019 Adopted County Budget

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing the Modification of the 2019 Adopted County Budget

A motion was made by Chairman Stepanski to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Public Health

Director of Administrative Services Shawn Prievo presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an Agreement and Modify the 2019 Budget

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing the Drinking Water Enhancement Grant Budget and Modifying the 2019 Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the 2019 Budget Modification for the Federal & State Grant Immunization Action Plan

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Chairman Stepanski and carried unanimously.

Authorizing the Modification of the 2019 Adopted County Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to enter into an Agreement with New York State Department of Agriculture and Markets

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing Attendance at an Out-of-State Conference (Public Health)

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Veterans Agency

County Administrator Mark Scimone provided an update regarding the Veterans Agency. Director Donald Smith will be retiring at the end of May. Two Veterans Counselors have been hired and they will be providing outreach in the southern part of the county. Both of the newly hired Veterans Counselors are veterans. Ron Raymer will attend the May Health and Human Services Committee meeting to discuss the transition to his role as Veterans Agency Director.

Cyberbullying Prevention Event

Antara Mitra, Executive Director of Community Action Partnership distributed flyers regarding this event. It will be held on May 9th from 6-7:30 p.m. at the Canastota VFW. The presenter is Tim Collins. The target audience is 4th-12th graders and their families. This event is co-sponsored by Madison County Department of Social Services and Community Action Partnership.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda with the exception of the budget modification upon motion by Vice Chairman Goldstein and seconded by Chairman Stepanski.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Supervisor Shwartz at 11:20 a.m., seconded by Supervisor Corbin and carried unanimously.

Next meeting: May 28, 2019 at 10:30 a.m.

Respectfully submitted by Beth Piersall for Chairman Alexander R. Stepanski

Finance, Ways and Means Committee

Meeting Minutes

May 2, 2019

- PRESENT: Chairman John A. Reinhardt
Supervisor Richard Bargabos
Supervisor Clifford Moses
Supervisor Mary Cavanagh
- ALSO: Board Vice Chairman Dan Degear (9:20 a.m.)
County Administrator Mark Scimone
County Clerk Michael Keville
Treasurer Cindy Edick
Deputy Treasurer Rebecca Marsala
Finance Director Lou Anne Randall
Assistant Finance Director Keith Lummis
County Attorney Tina Wayland-Smith
Supervisor Ronald Bono (9:49 a.m.)
- ABSENT: Vice Chairman Yvonne Nirelli

Chairman John A. Reinhardt called the meeting to order at 9:01 a.m. in the Supervisors Large Conference Room.

- I. Approval of Minutes:
Motion by C. Moses to approve the minutes of the March 28, 2019 meeting; seconded by M. Cavanagh.
Motion unanimously carried.
- II. County Clerk:
Department Updates

County Clerk Michael Keville presented a resolution to create a temporary part-time motor vehicle representative position in the County Clerk's Office. Dealer transactions are lagging because of personnel shortages and increased seasonal counter transactions. With the anticipation of additional vendors bringing approximately 800 deals in the spring and fall to our DMV, further delays are possible. A part time, seasonal employee working 18 hours per week would help ease the overload and allow for the increase in revenue. Dealers have expressed frustration with the service at other DMVs and are open to utilizing Madison County DMV for their transactions. To further increase revenue in the future, Keville is considering a courier service to pick up addition dealer work by enticing larger, out-of-county dealers to our DMV. Keville is willing to act as the courier in a temporary, trial basis through the end of the year to see if the impact to revenue would be worth adding the expense in 2020. A motion was made by M. Cavanagh to move the resolution to the Government Operation Committee; seconded by C. Moses. Motion unanimously approved.

April has been a busy month for the DMV. The number of transactions increased to 13,000 in 2019 from 11,000 in 2018. The total gain from DMV for the first quarter was only 2%, the 21% increase in April brought the YTD increase in DMV up to 7%.

Accounting for Clerk's Office books from 1913 to present are no longer needed since they are past their 6 year retention. Rather than dispose of the books, Keville will be selling them at the County's Celebration in May for \$25.00 a book or \$2.00 per page.

- III. County Treasurer:
2019 Sales Tax Report
Treasurer Cindy Edick presented the analysis of sales tax receipts, which shows us an increase from last year by \$267,953 (4.34%).

Tobacco Settlement payment was budgeted at \$800,000, but actually came in at \$807,156. Although this amount continues to decrease, it is still above the projected budget.

Public Facilities has requested a special meeting as additional funding is needed from construction contingency for a new flag pole and security scanner.

Auction Properties

Real Property Director/Deputy Treasurer Rebecca Marsala reported that April 30, 2019 was the final redemption date for the 2017 taxes. Of 75 parcels posted during the month of April, 31 were paid. 91 parcels are still unpaid and scheduled for auction. \$2.4 million in unpaid taxes has been collected via Xpress-pay since 2015, proving this to be a favorable method of payment.

IV. Finance Director:

Department Update

Finance Director Lou Anne Randall stated that the AUD report was filed 4/30/2019. Meeting this deadline made for a very busy April. Expectations are positive for the visit from the Auditors who will be in house within the next month.

V. Resolutions:

- 1. Indicating certain intent pursuant to RPTL § 487(9) and directing the Madison County Department of Law to issue certain notice to Nexamp, Inc.**
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 2. Authorizing the Chairman to enter into an agreement to upgrade SDG (ImageMate) Software**
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved
- 3. Authorizing the Chairman to enter into an agreement for the Parcel Viewer Application and support services VHB Engineering, Surveying, Landscape Architecture and Geology, PC (VHB)**
Motion by M. Cavanagh to approve the resolution; seconded by C. Moses. Motion unanimously approved.
- 4. Authorizing the Chairman to renew an agreement with Info Quick Solutions**
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 5. Authorizing the Chairman to execute a contract with Family Counseling Services and modifying the 2019 adopted County budget**
Motion by M. Cavanagh to approve the resolution; seconded by C. Moses. Motion unanimously approved.
- 6. Authorizing the Drinking Water Enhancement Grant budget and modifying the 2019 budget** Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 7. Authorizing the 2019 budget modification for the Federal & State Grant Immunization Action Plan**
Motion by R. Bargabos to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 8. Authorizing modification of the 2019 adopted County budget (Adult Vaccine)**
Motion by M. Cavanagh to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.

9. **Authorizing the Chairman to enter agreement and modify the 2019 budget**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
10. **Authorizing the Chairman to enter into an agreement with BRIDGES, Madison County Council on Alcoholism and Substance Abuse, Inc. and to modify the 2019 adopted County budget**
Motion by C. Moses to approve resolution; seconded by R. Bargabos. Motion unanimously approved.
11. **Authorizing the Chairman to enter into an agreement with Cornell Cooperative Extension of Madison County and to modify the 2019 adopted County budget**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
12. **Authorizing the Chairman to enter into agreements with agencies to provide Youth Services and to modify the 2019 adopted County budget**
Motion by M. Cavanagh to approve resolution; seconded by R. Bargabos. Motion unanimously approved.
13. **Authorizing the modification of the 2019 adopted County budget (Bundle 1-6)**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
14. **Opposing Senate Bill S1747 and Assembly Bill A3675**
Discussion: Vice Chairman Dan Degear believes this resolution could be divisive for our Board and that we shouldn't do anything unless there is an impact to the County. County Clerk Michael Keville stated that while licensing and insuring undocumented individuals may make roads safer for our residents, the adoption of the Driver's License Access and Privacy Act will create numerous security risks, open the door for voter fraud, and is in violation of the U.S. Constitution. Degear asked that the resolution be revised to remove the political and divisive language, highlight the issues, and bring it to the Committee of the Whole for further discussion.
Motion by R. Bargabos to approve resolution; seconded by C. Moses. Motion unanimously approved.
15. **Adopting Local Law No. 1 for the Year 2019**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
16. **Authorizing the Disbursement GAP Elimination Funds to Madison County Towns and Villages**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
17. **Approval – Mortgage Tax Report**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.

VI. Other Committee Business:

Local Law #5 of 1984 Amendment – County Attorney Tina Wayland-Smith provided a draft local law with the proposed changes for the committee to review. Options regarding the proposed law were discussed including the possible removal of the 2/3 vote and amending it for high volume industrial/energy projects. Wayland-Smith will research further and update the draft for review at the next meeting.

VII. Executive Session:

A motion was made by C. Moses to enter into executive session at 10:17 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. M Cavanagh seconded the motion and it was unanimously carried.

A motion was made by C. Moses to exit executive session at 10:47 a.m. M. Cavanagh seconded the motion and it was unanimously carried.

VIII. Preferred Agenda:

A motion was made by M. Cavanagh to include resolutions 1, 2, 3, 4, 13, 14, 15, 16, and 17 on the Committee's Preferred Agenda; second by R. Bargabos. Motion unanimously approved.

IX. Next Meeting Date: May 30, 2019 @ 9:00 a.m.

X. Adjournment:

The Committee adjourned at 10:50 a.m. on the motion of R. Bargabos and second of C. Moses. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman John A. Reinhardt.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
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Ryan D. Aylward
Director of Labor Relations
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GOVERNMENT OPERATIONS COMMITTEE

May 2, 2019

Minutes

Present: R. Bono, M. Cavanagh, D. Degear and C. Moses

Absent: P. Walrod

Also Present: R. Aylward, J. Becker, L. Burgess, J. Colburn, D. Curtis, J. Gordon, D. Hansen, B. Johnson, P. Lutwak, J. McGrath, A. Miller, T. Mullet, L. Randall, J. Reinhardt, M. Scimone, L. Shenandoah-Kurtz, T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 10:50 a.m.

I. MINUTES – Motion by C. Moses to approve March 28, 2019 meeting minutes. Second by M. Cavanagh. The motion was unanimously approved.

II. RESOLUTIONS

- A. Retiree Recognition - Motion by R. Bono. Second by M. Cavanagh. The motion was unanimously approved.
- B. Abolishing a Deputy Sheriff Position and Creating a Deputy Sheriff Sergeant Position - Motion by R. Bono. Second by C. Moses. The motion was unanimously approved
- C. Abolishing a Landfill Operations Manager Position and Creating a Landfill Operations Supervisor Position - Motion by J. Becker. Second by M. Cavanagh. The motion was unanimously approved.
- D. Authorizing Attendance at an Out of State Conference - Sheriff's - Motion by R. Bono. Second by M. Cavanagh. The motion was unanimously approved.
- E. Authorizing Attendance at an Out of State Conference - PH - Motion by J. Becker. Second by M. Cavanagh. The motion was unanimously approved.
- F. Authorizing the Chairman to Enter into an Agreement with TVC Albany, Inc., DBA Firstlight - Motion by M. Cavanagh. Second by P. Walrod. The motion was unanimously approved.
- G. Authorizing the Chairman to Enter into a Subscription with ALM Media LLC - Motion by J. Becker. Second by M. Cavanagh. C. Moses abstained. The motion was approved.
- H. Authorizing the County to Enter into an Agreement with Thomson Reuters - West Publishing Corporation - Motion by C. Moses. Second by J. Becker. The motion was unanimously approved.

- I. Creating Two Temporary Vegetation Harvester Operator Positions in the Planning Department - Motion by J. Becker. Second by C. Moses. The motion was unanimously approved.
- J. Creating a Temporary Part-time Motor Vehicle Representative Position in the County Clerk's Office - Motion by C. Moses. Second by M. Cavanagh. The motion was unanimously approved.
- K. Authorizing the Chairman to Enter into an Agreement with Lifetime Benefit Solutions - Motion by R. Bono. Second by M. Cavanagh. Opposed by J. Becker.

III. PREFERRED AGENDA VOTE - Motion by R. Bono to include resolutions B, C, D, E, F, G, H, I, and J in the Government Operations Committee Preferred Agenda. Second by M. Cavanagh. The motion was unanimously approved.

IV. OTHER

- A. Health Insurance Discussion - Representatives from Lifetime Benefit Solutions (LBS) were in attendance and asked to walk committee members through the claims processing procedures. Based on responses to a countywide employee survey and personal experiences shared with LBS, there appears to be a level of dissatisfaction by some participants that needs addressing. LBS agreed to take a look at all of the information gathered at the meeting and to come up with processes that will improve services and address the issues discussed.
- B. Travel Request Discussion - Committee members were presented with a situation in which an employee changed the original itinerary of a previously approved Out of State Travel Request to include an additional destination. This change resulted in an increased cost for airfare. The committee unanimously agreed that any cost incurred due to the change in itinerary would be the responsibility of the employee.
- C. New York State Election Law - R. Aylward updated the committee on a law recently passed that will allow employees to take three hours off to go and vote either at the beginning or end of their shift provided that they have given two day notice in advance of the request. The committee stated that more information is needed as it becomes available.

V. MOTION TO ENTER EXECUTIVE SESSION - Motion by M. Cavanagh to enter executive session. Second by C. Moses. The motion was unanimously approved.

- A. Litigation
- B. Labor Relations
- C. Negotiations
- D. Personnel Matters

Motion by M. Cavanagh to exit executive session. Second by C. Moses. The motion was unanimously approved.

VI. NEXT MEETING: Next Committee Meeting: May 30, 2019
Immediately Following Finance, Ways and Means Committee

Motion by M. Cavanagh to adjourn. Second by R. Bono.

Administration and Oversight Committee

Special Meeting Minutes

May 14, 2019

COMMITTEE: Chairwoman Yvonne Nirelli
Vice Chairman Pete Walrod
Supervisor Ronald Bono

OTHERS: Board Chairman John Becker
Board Vice Chairman Daniel Degear
County Administrator Mark Scimone
Purchasing Agent Laurie Winters
Finance Director Lou Anne Randall
County Attorney Tina Wayland-Smith
2nd Assistant County Attorney Melissa Martel Felton
Supervisor Clifford Moses
Supervisor Roger Bradstreet
Supervisor John Reinhardt
Supervisor Mary Cavanagh
County Clerk Michael Keville
Solid Waste Director Amy Miller

ABSENT: Supervisor Thomas Boylan
Supervisor David Jones

Chairwoman Yvonne Nirelli called the meeting to order at 11:30 a.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the April 18, 2019 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Ron Bono.

Resolution:

Requesting the Waiver of Rule No. 24 and No. 24-A for the purpose of awarding bid and authorizing the Chairman to sign an agreement for the leasing of land at the Madison County Landfill.

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

Authorizing Leasing of approximately 87 acres of County owned land in the Town of Lincoln

The Committee unanimously approved the resolution on the motion of Walrod and second of Bono.

Other Committee Business:

The Committee briefly reviewed and discussed the Town of Cuyler's request for a feasibility study to annex the Town of Cuyler into Madison County. Finance Director Lou Anne Randall, also serving as a Supervisor for the Town of Cuyler, provided the Committee with a Town of Cuyler Fact Sheet, 2019 Town and County Tax Rates, and Local Road Listing. The Town of Cuyler is contiguous to Madison County, bordering the Town of DeRuyter. The two towns work very closely together and share the same school district. The Committee recommended that a more thorough discussion be held at the next Administration

and Oversight Committee meeting, and then brought to the full Board for discussion. County Attorney Tina Wayland-Smith will look into the legal process of a potential annexation.

Next Meeting: Thursday, May 23, 2019 at 11:30 a.m.

Motion to Adjourn: The Committee adjourned at 11:42 a.m. on the motion of Supervisor Ron Bono and second of Supervisor Pete Walrod.

Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on May 23, 2019.

Finance, Ways and Means Committee

Meeting Minutes

May 14, 2019

- PRESENT: Chairman John A. Reinhardt
Vice Chairman Yvonne Nirelli
Supervisor Clifford Moses
Supervisor Mary Cavanagh
- ALSO: Board Vice Chairman Dan Degear
County Administrator Mark Scimone
County Clerk Michael Keville
Treasurer Cindy Edick
Finance Director Lou Anne Randall
County Attorney Tina Wayland-Smith
Supervisor Ronald Bono
Supervisor Pete Walrod
- ABSENT: Supervisor Richard Bargabos

Chairman John A. Reinhardt called the meeting to order at 11:15 a.m. in the Supervisors Large Conference Room.

- I. Approval of Minutes:
Motion by C. Moses to approve the minutes of the May 2, 2019 meeting; seconded by M. Cavanagh.
Motion unanimously carried
- II. Resolution:
 1. **Authorizing the modification of the 2019 adopted County budget (Courthouse renovation)**
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
- III. Next Meeting Date: May 30, 2019 @ 9:00 a.m.
- IV. Adjournment:
The Committee adjourned at 11:17 a.m. on the motion of C. Moses and second of M. Cavanagh. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman John A. Reinhardt and approved on May 30, 2019.

Highway, Buildings and Grounds Committee

Minutes, May 14, 2019 Special Meeting

PRESENT: Chairman Ron Bono, Vice Chairman Alexander Stepanski
Supervisors Rocco DiVeronica & Bill Zupan Roger Bradstreet

ALSO: Facilities Office Assistant III Holly Fleming, County Attorney
Tina Wayland-Smith, Assistant County Attorney Jeff Aumell,
County Treasurer Cindy Edick

Call to Order: The meeting was called to order at 10:58 a.m. in the
Supervisors Small Conference Room by Chairman Ron Bono.

BUILDINGS & GROUNDS:

Budget Modification: The Committee unanimously approved a resolution
authorizing the modification of the 2019 adopted county budget for Courthouse
Capital Project on the motion of Supervisor Rocco DiVeronica and second of
Supervisor Bill Zupan.

NEXT MEETING: Wednesday, May 29, 2019 @ 2:00 p.m.

ADJOURNMENT: The meeting was adjourned at 11:03 a.m. on the motion of Vice
Chairman Alex Stepanski and second of Zupan.

*Respectfully submitted May 29, 2019, by Holly R. Fleming for Chairman
Ronald Bono.*