

Crawford County Board of Commissioners

Regular Board Meeting of May 23, 2019

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairperson Shelly Pinkelman, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan on the 23rd day of May, 2019.

Invocation by Commissioner Jansen.

Pledge of Allegiance led by Commissioner McClain.

Roll Call: Jamison, Jansen, McClain, Pinkelman and Powers.

Absent – Lewis and Priebe.

Sandra Moore, County Clerk-Register of Deeds – Present.

Paul Compo, County Controller – Absent.

Others present at various times: Randy Herman, Jerry Crawford, Ilene Geiss-Wilson, Jeanne Brown, Julie McDonald, Marsha Koppa, Camarin Talarico, Cindy Goldman, Lydia Wagner, Deb Ellison and Monte Burmeister.

Approval of the Regular Board Minutes

Motion by McClain, second by Jansen, to approve the Minutes for the April 25, 2019 Regular Board Meeting as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Approval of Special Board Minutes

Motion by Jansen, second by McClain, to approve the Minutes for the May 20, 2019 Special Board Meeting as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Approval of the Agenda

Motion by McClain, second by Jansen, to accept the agenda and reflect the “Sheriff Kirk Alan Wakefield Memorial Scholarship Fund”. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Conflict of Interest Declare – None.

Brief Public Comment

MSU Extension – Health & Nutrition

Jeanne Brown, Health and Nutrition Instructor for MSU Extension appeared to inform Commissioners of her “Show Me Nutrition” curriculum designed for youth ranging from preschool to junior high age. Participants receive handouts and content to engage in activities designed to help them learn how to lead a healthy lifestyle. Show Me Nutrition educates youth with age-appropriate content on: • Nutrition • Food safety • Physical activity • Media influence and body image. Ms. Brown indicated she has set up a good pantry at the school and just completed a 6 weeks series class at the High School as well as a class at the Senior Center with participants receiving \$10 in grocery coupons. MSU Extension continues with free presentations to county residents funded through the building healthy communities grant.

Sheriff Kirk Alan Wakefield Memorial Scholarship Fund

Gerald Crawford read a Proclamation for Kirk Alan Wakefield Memorial Scholarship Fund to honor the memory of former Crawford County Sheriff Wakefield. Scholarships from the fund will support residents of Crawford County pursuing an education and career in Law Enforcement through Kirtland Community College’s Criminal Justice and Kirtland Regional Police Academy Programs.

Motion by Jamison, second by McClain, to establish April 16th as the Crawford County Sheriff Kirk Alan Wakefield day. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Commissioner Lewis now present at 10:13 a.m.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Jamison, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$40,465.66	Gross Payroll	<u>\$6,963.57</u>
Prepaid Invoices	\$64,387.65	Total COPS Fund	\$6,963.57
Gross Payroll	<u>\$294,558.50</u>		
Total General Fund	\$399,411.81	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$2,329.29
Millage/Road Patrol Fund		Prepaid Invoices	\$144.33
Balance from "Open Invoice Report"	\$28,866.70	Gross Payroll	<u>\$7,792.21</u>
Prepaid Invoices	\$100.90	Total Building & Zoning Fund	\$10,265.83
Gross Payroll	<u>\$21,220.03</u>		
Total Road Patrol fund	\$50,187.63	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$297.50
Sobriety Court		Prepaid Invoices	\$631.13
Prepaid Invoices	\$10,394.82	Gross Payroll	<u>\$31,260.03</u>
Gross Payroll	<u>\$7,471.41</u>	Total Central Dispatch Fund	\$32,188.66
Total Sobriety Court Fund	\$17,866.23		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$277.11
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	<u>\$0.00</u>
Prepaid Invoices	\$3,866.43	Total Courthouse Preservation Fund	\$277.11
Gross Payroll	<u>\$18,395.42</u>		
Total Tri-County Court	\$22,261.85	Law Library Fund	
		Balance from "Open Invoice Report"	\$400.00
Friend of the Court		Prepaid Invoices	<u>\$337.37</u>
Balance from "Open Invoice Report"	\$228.55	Total Law Library Fund	\$737.37
Prepaid Invoices	\$1,050.39		
Gross Payroll	<u>\$29,916.92</u>	Family/Probate Court	
Total Friend of the Court	\$31,195.86	Prepaid Invoices	\$29,317.31
		Gross Payroll	<u>\$17,224.65</u>
Airport Fund		Total Family/Probate Court	\$46,541.96
Balance from "Open Invoice Report"	\$0.00		
Prepaid Invoices	\$265.55	Deeds Automation Fund	
Gross Payroll	<u>\$47.93</u>	Balance from "Open Invoice Report"	<u>\$200.00</u>
Total Airport Fund	\$313.48	Total Deeds Automation Fund	\$200.00
DHD#10 Fund		Social Services Fund	
Prepaid Invoices	<u>\$752.02</u>	Prepaid Invoices	<u>\$170.00</u>
Total DHD#10 Fund	\$752.02	Total Social Services Fund	\$170.00
Landfill/Maintenance Fund		Veterans Service Fund	
Balance from "Open Invoice Report"	\$4,243.65	Balance from "Open Invoice Report"	\$1,178.32
Prepaid Invoices	\$450.91	Prepaid Invoices	\$1,947.64
Gross Payroll	<u>\$4,784.59</u>	Gross Payroll	<u>\$1,317.92</u>
Total Landfill/Maintenance fund	\$9,479.15	Total Veterans Service Fund	\$4,443.88
MSU Cooperative Extension Fund		Homeland Security Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$210.41	Prepaid Invoices	<u>\$169,227.75</u>
Gross Payroll	<u>\$478.92</u>	Total HSGP Fund	\$169,227.75
Total MSU fund	\$689.33		
		Indigent Defense Fund	
GIS Fund		Prepaid Invoices	<u>\$24,250.00</u>
Balance from "Open Invoice Report"	<u>\$1,230.75</u>	Total Indigent Defense Fund	\$24,250.00
Total GIS Fund	\$1,230.75		
		Correction Officer Training Fund	
Sheriff Youth Services Fund		Balance from "Open Invoice Report"	<u>\$585.00</u>
Balance from "Open Invoice Report"	<u>\$300.00</u>	Total Correction Officer Training	\$585.00
Total Sheriff Youth Services Fund	\$300.00		
		P.R.E. Fund	
		Balance from "Open Invoice Report"	<u>\$7,022.97</u>
		Total P. R. E. Fund	\$7,022.97

Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Powers – aye, Motion Carried.

Approval Correspondence

Motion by Jamison, second by Jansen, to accept the correspondence as presented.
Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Correspondence

1. Cheboygan County Board -Resolution 19-06 Supporting HB 4227 The Creation of a Committee on Michigan's Mining Future.
2. NEMCOG – Resolution Approving FY 2020 Community Corrections Grant Application.
Motion by Jansen, second by Jamison, to adopt a Resolution Approving FY 2020 Community Corrections Grant Application as submitted by NEMCOG. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Powers – aye, Jamison – aye, Motion Carried.
3. NACo – Voting Credential for 2019 Annual Conference.
4. Grayling Visitors Bureau – Annual Marketing Report for FY 2018.
5. MAC – General Government Committee Minutes.
6. Huron County Safety Committee – Resolution urging Governor Whitmer to respond to the Caro Center Critical Shortage of In-patient beds.
7. Kalkaska Residents – 12 letters to Keep Septic Regulations in place in the 10 county District Health #10.
8. Fiscally Ready Communities/Missaukee County Health Care Program & Rates.
9. 211 – Integrated Service Delivery.

Unfinished Business – None.

Department Reports

Sheriff Report

Undersheriff Randall Herman advised the Camp Security Contract was not awarded to the County, but rather DK got every military contract in the state except Alpena County. The department has hired 2 new seasonal employees and everything is going great in the department.

Clerks Report

The Clerk indicated Abigail Ertel's position on the Brownfield Authority is up July 1, 2019.

Court Presentation

Court Administration Julie McDonald introduced District Court Attorney /Magistrate, Camarin Talarico, District Court Supervisor, Cindy Goldman, Probation Compliance Officer, Deb Ellison and Lydia Wagner the newest employee handling Traffic/Tickets for District Court. Ms. McDonald advised these women handle district court matters from small claims, civil filings of less than \$6,000 (no attorneys allowed), general civil up to \$25,000, landlord/tenant cases, small claims, civil infractions, misdemeanors and crimes up to a year in jail. All criminal cases start in District Court, and are bound over to Circuit if required. Ms. McDonald reviewed the district court caseload with members, and remarked revenue is down and with the new marijuana laws there will be less criminal cases. Attorney/Magistrate Camarin Talarico is the 1st one to see in courthouse, read rights, informal hearings, daily deposits, reviews civil infraction letters and performs marriage ceremonies when needed. District Court Manager Cindy Goldman provided members with copies of a typical criminal docket and cases codes, reviews bond issuance, fines and costs. Probation Compliance Officer Deb Ellison meets with defendants and makes recommendations to the Judge. Traffic Tickets Clerk, Lydia Wagner accepts and enters traffic tickets into the system. Performs record search's and sets informal hearings.

Commissioner's Report

Commissioner Jamison – The Commissioner reported her Personnel & Labor Committee Recommendations. The commissioners advised the Septic Code issue with District Health Department #10 was moved to #1 priority with Michigan Northern counties and they had an interesting self insured health care program as a good presentation.

Construction Board of Appeal Reappointments

Motion by Jamison, second by Lewis, to reappoint Don Alexander, Marc Blossfield and Jason Small to the Construction Board of Appeals for 2 year terms ending April 30, 2021. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner Priebe – The Commissioner was absent and there are no Personnel & Labor Committee recommendations necessary.

Commissioner Pinkelman – The Commissioner advised she had nothing to report.

Commissioner McClain – The Commissioner reported her Ways & Means Committee Recommendations. The Commissioner indicated GRA restoration looks great. Hanson Hills Disk Golf Course was recently ranked 10th out of 400 Disk Golf sites in the State & 38th in the U.S. The Ragnar Relay Race is scheduled for June 15 – 16 with 139 Team of 8 Runners here. Event organizers will be here the week prior to the event, and many will camp right at Hanson Hills. There is a citizen interested in starting a Pickleball Court at Hansen Hills. The commissioners advised the COA Director is looking for a new building or site for a new location. Social isolation is a real problem and needs to be addressed amongst seniors. Department of Human Services caseload is getting better but still frustrated. Alice Stone is retiring with DHHS soon. Michigan Works grants had 15 applications and 9 were issued to Crawford County employers. The commissioners provided the Report to Stakeholders 2018 for Crawford AuSable Foundation.

Resolution Imposing 2019 Summer Property Tax Levy Resolution

Motion by McClain, second by Jamison, to adopt Resolution 05232019 to Impose 2019 Summer Property Tax Levy pursuant to Public Act of 2004, and Notice of Certification of County Allocated Tax Levy. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Powers – aye, Jamison – aye, Motion Carried.

Budget Schedule for FY 2020

Motion by McClain, second by Lewis, to offer a letter of support for funding on behalf of the Commission on Aging. Letter to be written to the Area Agency on Aging. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner Powers – The Commissioner advised she had nothing to report.

Commissioner Jansen – The Commissioner reported Road Commission members are doing great. Roberts Road has been pushed back a week.

Commissioner Lewis – The Commissioner advised the District Health Department #10 Septic Issue is a growing concern and turning into a big issue.

New Business

Road Commission Fidelity Insurance Pool

Motion by Jansen, second by Lewis, to authorize the County Road Board of Commissioner's to issue surety or fidelity insurance coverage to its Road Commissioners in the amount of \$10,000.00, pursuant to MCL 124.10. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Powers – aye, Jamison – aye, Jansen – aye, 0Motion Carried.

Public Transit – Amended By-Laws

The Clerk indicated the By-Laws have reduced the board membership from 7 to 5 which means that Dennis Long and Rick Grisham have both resigned from the CCTA Board. The County will not have a vacancy to fill until 2022.

Motion by McClain, second by Jamison, to accept the Amended Public Transmit By-Laws as submitted by CCTA. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Citizens to Speak – None.

Announcements – None.

Adjournment

Motion by Lewis, second by Jamison, to adjourn the meeting at 11:08 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Shelly Pinkelman, Chairperson
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds