



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda**

Call to Order and Roll Call - Monday, March 16, 2026 - 6:00 P.M.

1. Invocation: Central Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt,

Council Members:

___ Almond, ___ Caligiuri, ___ Drost, ___ Hermsen, ___ Holmberg, ___ Ibrahim, ___ Sword

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, please fill out the yellow slip provided at the podium before the meeting. The Mayor will call your name to step forward for public comment.

To ensure a productive meeting and that all voices can be heard, we ask that side conversations be kept to a minimum. Thank you for helping us maintain a quiet atmosphere so that everyone in the meeting can follow the discussion.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed,

discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. March 16, 2026 City Council Agenda
2. March 2, 2026 City Council Regular Meeting Minutes

Documents:

[City Council Minutes March 2 2026.pdf](#)

B. Consider a motion to receive and file financial reports for February 2026. (Consent Agenda)

Who is submitting this City Clerk
item.

Documents:

[Memo Financial Reports February 2026.docx](#)
[City Financial Report Feb 2026.pdf](#)

C. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this City Clerk
item.

Documents:

[Memo Liquor license 20260317.docx](#)

D. Consider approval of Pay Application No.8 in the amount of \$659,247.34 to Carl A. Nelson & Company for the YMCA Natatorium Completion project. (Consent Agenda)

Who is submitting this Community Services/Parks & Rec.
item.

Documents:

[Memo YMCA Natatorium Completion Pay App8 20260316.docx](#)
[24036 Oskaloosa YMCA Pay App 8-substantiation.pdf](#)
[2403602 Oskaloosa YMCA Natatorium Const Pay App 8_signed.pdf](#)

E. Consider approval of payment of \$17,780.90 to SVPA for services completed for the Natatorium at the Early Childhood and Recreation Center. (Consent Agenda)

Who is submitting this Community Services/Parks & Rec.
item.

Documents:

[MEMO SVPA Invoice 0041155 20260316.docx](#)
[SVPA 2026-3-5.pdf](#)

F. Consider a motion re-appointing Ruth Neubert to the Municipal Housing Agency. (Consent Agenda)

Who is submitting this Mayor
item.

Documents:

[Memo Reappointment of Ruth to Municipal Housing Agency 20260316.docx](#)

G. Consider a motion re-appointing Marilyn Porter to the Municipal Housing Agency. (Consent Agenda)

Who is submitting this Mayor
item.

Documents:

[Memo Reappointment of Marilyn to Municipal Housing Agency 20260316.docx](#)

H. Consider a motion re-appointing Beverly Hutchison to Civil Service Commission. (Consent Agenda)

Who is submitting this Mayor
item.

Documents:

[Memo Reappointment of Beverly to Civil Service Commission 20260316.docx](#)

I. Consider a motion appointing Susan Ward to the Historic Preservation Commission. (Consent Agenda)

Who is submitting this Mayor
item.

Documents:

[Memo Appointment to Historic Preservation 20260316.docx](#)
[Susan Ward HPC Application.pdf](#)

J. Consider a motion authorizing the City Manager to execute an

agreement with Access Systems for Information Technology Services. (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Memo Consider a motion authorizing the City Manager to execute an agreement with Access Systems for Information Technology Services 20260316.docx](#)
[City of Oskaloosa TITC.pdf](#)
[Access Systems Contract.pdf](#)

K. Consider a motion affirming the selection and listing agreement with R&R Real Estate Advisors, Inc. for surplus city-owned property located at 1716 A Avenue West. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[Memo agent for 1716 A Ave W 20260316.pdf](#)
[agent proposals summary.pdf](#)
[Tucker Commission Agreement Revision 3.10.26.pdf](#)
[Tucker RR sign prelim prototype.pdf](#)
[Tucker sample 2910 Grand Prairie Parkway Land Availability Flyer.pdf](#)

L. Consider a resolution approving a contract for Timeclock Plus Software and implementation fees. (Consent Agenda)

Who is submitting this City Clerk
item.

Documents:

[Memo Approve agreement TCP timekeeping solution 20260316.docx](#)
[Resolution TCP Software 20260316.doc](#)
[Q057204 - City of Oskaloosa_preview \(1\).pdf](#)

M. Consider a resolution approving an Emailed Direct Deposit Payroll Advice Policy. (Consent Agenda)

Who is submitting this City Clerk
item.

Documents:

[Memo Approve Emailed Direct Deposit Advice 20260316.docx](#)
[Resolution Emailed Direct Deposit Advice Policy 20260316.docx](#)
[Emailed Direct Deposit Advice Policy 03112026 .pdf](#)

N. Consider a resolution setting the date for a public hearing on charges of selling tobacco to a minor against APP1 Inc dba Stop-N-Go, 1308 A Avenue East. (Consent Agenda)

Who is submitting this City Attorney
item.

Documents:

[Memo - Tobacco violation sale to minor Stop N Go 20260316.docx](#)
[Resolution Sale of tobacco to minor Stop N Go 20260316.doc](#)
[Iowa DOJ Notice of tobacco sale to minor Stop N Go.pdf](#)

O. Consider a resolution setting the date for a public hearing on charges of selling tobacco to a minor against Druk Spirits Inc dba Hometown Wine & Spirits. (Consent Agenda)

Who is submitting this City Attorney
item.

Documents:

[Memo - Tobacco violation sale to minor Hometown Wine and Spirits 20260316.docx](#)
[Resolution Sale of tobacco to minor Hometown Wine and Spirits 20260316.doc](#)
[Iowa DOJ Notice of tobacco sale to minor Hometown Wine and Spirits.pdf](#)

P. Consider a resolution amending Resolutions No. 92-6-71 and 16-09-129 allowing payment of expenses without prior Council approval, subject to council approval and audit. (Consent Agenda)

Who is submitting this City Clerk
item.

Documents:

[Memo Amend resolutions 92-6-71 and 16-09-129 Authorize Clerk 20260316.docx](#)
[Resolution Amend authorize payments by clerk 20260316.doc](#)
[Authorize clerk.pdf](#)
[09-06-2016_Amend Res 92-6-71 City Clerk Authorization_16-09-129.pdf](#)

Q. Consider a resolution in support of an Iowa State Historic Tax Credit application to the Iowa Economic Development Authority by William Penn University for the Spencer Chapel historic rehabilitation project at 201 Trueblood Avenue. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[Memo historic tax credit support 20260316.pdf](#)
[Resolution historic tax credit support 20260316.docx](#)

R. Consider an ordinance to amend Chapter 10.56, “Municipal Parking Lots” of the Oskaloosa Municipal Code of the City of Oskaloosa, Iowa (3rd Reading) (Consent Agenda)

Who is submitting this Public Works
item.

Documents:

[Memo 10.56 Municipal Parking Lots Updates 20260316.docx](#)
[Ordinance 10.56 Municipal Parking Lots Updates 20260316.docx](#)
[Chapter 10.56 Municipal Parking Lots - REDLINE.docx](#)

6. ----- End of Consent Agenda -----

7. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission** : One vacancy for a term ending December 2028
- o **Building Code Board of Appeals** : One vacancy for an ex officio member
- o **Civil Service Commission**: One vacancy for a term ending March 2029.
- o **Planning and Zoning Commission**: One vacancy for a term ending April 2027.

8. Regular Agenda

The following agenda items require specific action by the City Council:

A. Monthly update on the YMCA Natatorium Completion project.

Who is submitting this Community Services/Parks & Rec.
item.

Documents:

[Memo YMCA Natatorium Completion 20260316.docx](#)

B. Consider a resolution approving and authorizing execution of a Development Agreement by and between the City of Oskaloosa and Oskaloosa Multifamily, LLC (Public Hearing)

Who is submitting this City Manager
item.

Documents:

Memo - Consider entering into a Development Agreement with Oskaloosa Multifamily LLC (HEARING).docx
Oskaloosa Multifamily, LLC DA - Authorizing Resolution.docx
Oskaloosa Multifamily, LLC DA - Development Agreement (developer signed).pdf
Westgate Townhomes - Elevations and Floorplans - 12.29.25.pdf
Westgate Townhomes Concept - 12.29.25.pdf
26-BTC-15 Redevelopment Award Letter.pdf
26-WHTIP-052 Award_Letter.pdf
Beacon - Mahaska County, IA - Parcel Report_ 1014300033.pdf
Beacon - Mahaska County, IA - Parcel Report_ 1014300042.pdf
Letter of Support - AHEAD Regional Housing Trust Fund.pdf
Letter of Support - Mahaska Chamber and Development Group.pdf
Letter of Support - Mahaska Health.pdf
Letter of Support - Musco Lighting.pdf
Letter of support for Hubbell Realty brownfield development project.pdf
Oskaloosa TIF Application - 1.8.26.pdf
TIF Analysis Hubbell 01132026 (FINAL).xlsx
Resolution of Support - Oskaloosa Multifamily LLC - 5.23.25.pdf

C. Consider a resolution approving an agreement with Industrial Development, LLC for proposed public improvements to 1st Avenue West.

Who is submitting this Public Works
item.

Documents:

Memo 1st Avenue West Improvements 20260316.docx
Resolution 1st Avenue West Improvements 20260316.docx
MUSCO Letter to City 260309.pdf
Prelim Plans 5026014 02-18-2026.pdf

D. Consider a request for the vacation and sale of the 54.5 foot by 12 foot east-west alley adjacent to 307 North E Street. (PUBLIC HEARING)

Who is submitting this Public Works
item.

Documents:

Memo 307 North E Street Alley Vacate 20260316.docx
Resolution APPROVING 307 North E Street Alley Vacate 20260316.docx
307 North E St. Alley Survey Map.pdf
Location Photos.pdf
307 North E St. Alley Application_Redacted.pdf

E. Consider a request for the vacation and sale of the 60 foot by 16.5 foot east-west alley adjacent to 601 C Ave W. (PUBLIC HEARING)

Who is submitting this Public Works
item.

Documents:

[Memo 601 C Ave West Alley Vacate 20260316.docx](#)
[Resolution APPROVING 601 C Ave West Alley Vacate 20260316.docx](#)
[601 C Ave West Alley Response Map.pdf](#)
[Location photos.pdf](#)
[601 C Ave West Alley Application_Redacted.pdf](#)

F. Consider a resolution levying a special assessment against private property for cutting and removal of weeds by the city of Oskaloosa, Iowa in accordance with Title 8, Chapter 8.20 of the City Code of the city of Oskaloosa, Iowa. (Public Hearing)

Who is submitting this City Clerk
item.

Documents:

[Memo Weed November Assessment 20260316.docx](#)
[Resolution November 2025 weed assessment 20260316.docx](#)
[Exhibit A Mowing November 2025.pdf](#)
[Assessment schedule - Mowing November 2025.docx](#)

G. Consider an ordinance amending Chapters 17.04 "Zoning District Regulations", 17.05 "Site Development Regulations", and 17.06 "Supplemental Site Standards". (1st reading, Public Hearing)

Who is submitting this Development Services Department
item.

Documents:

[Memo zoning code review amends 20260316.docx](#)
[Ordinance 20260316 zoning review amends.docx](#)

H. Consider a resolution scheduling a public hearing on the vacation and sale of the 143.8 foot by 66 foot east-west segment of 2nd Avenue West adjacent to 215 South D Street.

Who is submitting this Public Works
item.

Documents:

[Memo 2nd Ave West Street Vacate 20260316.docx](#)
[Resolution 2nd Ave West Street Vacate 20260316.docx](#)
[2nd Ave W Street Vacate.pdf](#)

I. **Consider an ordinance to amend Oskaloosa City Code Title 2 “Administration and Personnel” by adding a new section 2.92 to the Code creating an Arts and Culture Commission according to the terms and conditions thereof. (2nd Reading)**

Who is submitting this item. Community Services/Parks & Rec.

Documents:

[Memo Amend City Code 20260316.docx](#)
[Ord_Arts and Culture Commission_City Code.docx](#)
[Arts and Culture Commission version 2122026 Clean version.docx](#)

9. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

10. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, request items to be sent to Committee for review and discussion, or give direction to the City Manager.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.