

Crawford County Board of Commissioners

Regular Board Meeting of October 24, 2019

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairperson, Shelly Pinkelman at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 24th day of October, 2019.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Jamison, Jansen, Lewis, McClain, Powers and Priebe.

Absent – None.

Sandra Moore, County Clerk - Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Paul Lerg, Marcia Koppa, Lynnette Corlew, Shawn Kraycs, Robert Englebrecht, Michael Jakobi, James Scrogin and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by McClain, second by Lewis, to approve the Minutes for the September 26, 2019 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Lewis, second by Powers, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Conflict of Interest Declared – None.

Brief Public Comment - None.

2019 Equalization Millage Apportionment Report

Equalization Director Robert Englebrecht appeared to review the 2019 Millage Apportionment Report and the 2019 1-4029 Tax Rate County Request. Mr. Englebrecht indicated the taxable value went up approximately 2% over the past year.

Motion by Lewis, second by Priebe, to accept the 2019 Millage Apportionment Report as presented. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

Agenda Amendment

Consensus to move Paul Lerg’s presentation after Unfinished Business.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Priebe, to authorize payment of the following prepaid bills and claims:

General Fund:		COPS in Schools Fund	
Prepaid Invoices	\$185,277.64	Gross Payroll	\$5,865.17
Gross Payroll	\$484,408.87	Total COPS Fund	\$5,865.17
Total General Fund	\$669,686.51		
		Building & Zoning Fund	
S.T.I.N.G.		Prepaid Invoices	\$4,249.77
Prepaid Invoices	\$350.00	Gross Payroll	\$12,777.28
Gross Payroll	\$10,271.58	Total Building & Zoning Fund	\$17,027.05
Total S.T.I.N.G. fund	\$10,621.58		
		Central Dispatch Fund	
Millage/Road Patrol Fund		Prepaid Invoices	\$2,792.56
Prepaid Invoices	\$10,756.70	Gross Payroll	\$52,536.18
Gross Payroll	\$29,379.30	Total Central Dispatch Fund	\$55,328.74
Total Road Patrol fund	\$40,136.00		
		Courthouse Preservation Fund	
Sobriety Court		Prepaid Invoices	\$974.83
Prepaid Invoices	\$28,407.36	Total Courthouse Preservation Fund	\$974.83
Gross Payroll	\$12,074.84		
Total Sobriety Court Fund	\$40,482.20	Law Library Fund	
		Prepaid Invoices	\$379.00

Special Projects Fund		Total Law Library Fund	<u>\$379.00</u>
Prepaid Invoices	<u>\$17,000.00</u>		
Total Special Projects Fund	<u>\$17,000.00</u>	Family/Probate Court	
		Prepaid Invoices	\$102,188.37
Tri-County 46th Trial Court		Gross Payroll	<u>\$19,548.89</u>
Prepaid Invoices	\$4,195.26	Total Family/Probate Court	<u>\$121,737.26</u>
Gross Payroll	<u>\$31,045.66</u>		
Total Tri-County Court	<u>\$35,240.92</u>	Remonumentation Fund	
		Prepaid Invoices	<u>\$885.80</u>
Friend of the Court		Total Remonumentation Fund	<u>\$885.80</u>
Prepaid Invoices	\$4,092.39		
Gross Payroll	<u>\$46,815.19</u>	Sports Complex Fund	
Total Friend of the Court	<u>\$50,907.58</u>	Prepaid Invoices	<u>\$401.19</u>
		Total Sports Complex fund	<u>\$401.19</u>
Family Counseling Fund	\$0.00		
Prepaid Invoices	<u>\$0.00</u>	Social Services Fund	
Total Family Counseling Fund	<u>\$0.00</u>	Prepaid Invoices	<u>\$105.00</u>
		Total Social Services Fund	<u>\$105.00</u>
Airport Fund			
Prepaid Invoices	\$1,079.92	Veterans Service Fund	
Gross Payroll	<u>\$88.53</u>	Prepaid Invoices	\$3,668.27
Total Airport Fund	<u>\$1,168.45</u>	Gross Payroll	<u>\$6,182.44</u>
		Total Veterans Service Fund	<u>\$9,850.71</u>
DHD#10 Fund			
Prepaid Invoices	<u>\$687.79</u>	Homeland Security Fund	
Total DHD#10 Fund	<u>\$687.79</u>	Prepaid Invoices	<u>\$5,173.13</u>
		Total HSGP Fund	<u>\$5,173.13</u>
Landfill/Maintenance Fund			
Prepaid Invoices	\$8,087.94	Indigent Defense Fund	
Gross Payroll	<u>\$5,980.67</u>	Prepaid Invoices	<u>\$39,955.47</u>
Total Landfill/Maintenance fund	<u>\$14,068.61</u>	Total Indigent Defense Fund	<u>\$39,955.47</u>
Correction Officer's Training Fund		Concealed Pistol License Fund	
Prepaid Invoices	<u>\$349.00</u>	Prepaid Invoices	\$205.92
Total COT Fund	<u>\$349.00</u>	Gross Payroll	<u>\$532.81</u>
		Total Concealed Pistol License Fund	<u>\$738.73</u>
GIS Fund			
Prepaid Invoices	<u>\$855.00</u>	Brownfield Redevelopment Fund	
Total GIS Fund	<u>\$855.00</u>	Prepaid Invoices	<u>\$1,960.00</u>
		Total CCBRA fund	<u>\$1,960.00</u>

Roll Call: Jansen – aye, Lewis - aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

Approval Correspondence

Motion by McClain, second by Jamison, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. Arenac County Board – Resolution Opposing Legalization to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to Michigan voters.
2. Lake County Board – Resolution Opposing the Trial Court Funding Commission Interim Report.
3. Lapeer County Board – Resolution in Support of Line 5 Tunnel.
4. Mackinac County Board – Resolution in Support of Line 5 Tunnel.
5. Menominee County Board – Resolution in Support of Enbridge Line 5 Tunnel.
6. Public Hearing Notice – Special Land Use Permit Hearing Held Monday, October 21, at 6:00 p.m. at the City.
7. Greg Dulkowski – Resignation from COA position effective immediately.

Motion by McClain, second by Jansen, to submit a letter thanking Greg

Dulkowski for his term of service on the Commission on Aging Board. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

8. SmithCurrie - \$1,704 in PILT Underpayments in FY 2015 – 2017. The Controller advised this was Crawford County's settlement offer.
9. NMCAC – 5th Anniversary Open House at 112 S. 4th St. Roscommon from 3 – 6 p.m.
10. Camp Grayling – Minutes from 9-17-19.
11. City of Grayling – Sawmill Lofts Neighborhood Enterprise Zone #1. City Council will be the entity to allow the property to be held for a number of years through tax abatement. Discussion followed on several of the parcels waiting development.

Unfinished Business

Commissioners Rules of Order

Commissioners requested the issue be placed on the January agenda. The Controller advised that there are some restrictions and rules that can be changed to allow for teleconference.

Recess at 10:20 a.m. for a short Library presentation to honor retiring Library Board Member Lynnette Corlew. Meeting resumed at 10:45 a.m.

Members thanked and congratulated Lynnette Corlew on her 5 years of exceptional service to the Library Board.

Library Board By-Law Amendments

Motion by Priebe, second by Lewis, to Amend the Library Board of Trustees By-Laws adopt the Crawford County Rules of Order as affirmed by the Library Board on September 12, 2019. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison, Jansen – aye, Motion Carried.

Department Reports

Sheriff Report

Sheriff Shawn Kraycs advised the department has five (5) new certified police officers under the age of 25. The Sheriff indicated the CAD Computer program for records and program management will need to be replaced in 2021. The Motorola main frame system was shared between Roscommon and Crawford County. Roscommon has chosen another software vendor, thus making us either pay to move the server to Crawford or seek a new vendor. Sheriff Kraycs is seeking the option to pay to have the server moved to Crawford County or to order a new system. The system presently costs \$50,000 annually. Sheriff Kraycs advised the county will have to do something within the next 15 months. The Sheriff announced he is working on a program to slow folks down along the newly paved roads.

Clerk/Register Report

The Clerk advised she also is looking at a potential change within her software vendor to allow for on line records and to offer streamlined services. The Clerk indicated she posted the Library Board position for the November Committee Meeting and has a potential applicant.

Controller Report

COA Loan Resolution

Motion by McClain, second by Lewis by Pinkelman, to authorize the Board to enter into the Loan Resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its Commission on Aging Center and raise a portion of the costs of such undertaking by issuance of its

bonds in the amount of \$428,000.00. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis- - aye, Motion Carried.

Impact of Governor’s Budget Cuts on Crawford County

County Controller Compo advised the impact to the County is \$547,405 which represents 9.1% of the general fund budget or approximately ½ of our existing road patrol staff and the total community impact of \$986,505. This is 9% of General Fund Budget. Treasurer Wagner spent time with Representative Rendon and does not see a change to affect the winter tax cycle.

Consensus to draft a letter to Governor Whitmer, Senator VanderWall, Representative Rendon and MAC to advise of the drastic cuts the Governor’s budget has on the Crawford County budget and community impact.

FY 2019 General Fund Budget Amendments

Motion by McClain, second by Jansen, to adopt the following FY 2019 General Fund Budget Amendments in the amount of \$7,000.00 and the \$17,500 Amendments. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis- - aye, McClain – aye, Motion Carried.

FY 2019 Special Revenue Fund Budget Amendments

Motion by McClain, second by Jansen, to adopt the following FY 2019 Special Revenue Fund Budget Amendments:

DESCRIPTION	LINE ITEM	REVENUE	
FUND 205 - REVENUE SHARING DISTRIBUTION FUND			
AMENDED BUDGET	\$328,980.00	\$328,980.00	
205-125-402.000	FUND BALANCE TRANSFER	\$35,000.00	
205-125-999.261	TRANSFER TO CENTRAL DISPATCH FUND	\$15,000.00	
205-125-999.206	TRANSFER TO STING FUND		
205-125-999.101	TRANSFER TO GENERAL FUND		
TOTAL		\$378,980.00	
FUND 211 - SPECIAL PROJECTS FUND			
AMENDED BUDGET	\$36,500.00	\$36,500.00	
211-000-402.000	FUND BALANCE TRANSFER	\$17,000.00	
211-211-800.000	OTHER SERVICES & CHARGES		
TOTAL		\$30,250.00	
FUND 261 - CENTRAL DISPATCH FUND			
AMENDED BUDGET	\$488,500.00	\$488,500.00	
261-325-699.100	TRANSFERS IN	\$13,250.00	
261-325-402.000	FUND BALANCE TRANSFER	\$15,000.00	
TOTAL		\$28,250.00	
FUND 292 - CHILD CARE FUND			
AMENDED BUDGET	\$674,405.00	\$674,405.00	
292-667-844.100	RESIDENTIAL CARE - PRIVATE IN STATE		
292-662-587.000	GOVT BENEFIT COLLECTIONS	\$15,000.00	
292-999-402.000	FUND BALANCE TRANSFER	\$30,000.00	
292-292-542.000	STATE REIMBURSEMENTS	\$15,000.00	
	LINE ITEM	\$734,405.00	
FUND 232 – LIQUOR LAW FUND			
AMENDED BUDGET		REVENUE	EXPENSE
232-999-699-100	FUND BALANCE TRANSFER	\$2,000.00	\$2,000.00
232-365-999-090	TRANSFER TO GENERAL FUND	1,331.55	1,331.55

Roll Call: Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis- - aye, McClain – aye, Pinkelman – aye, Motion Carried.

Employee Handbook

Motion by Jansen, second by Powers, to adopt the Employee handbook effective November 1, 2019. Roll Call: Priebe – aye, Jamison – aye, Jansen – aye, Lewis- - aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

Medical Insurance Buy – Out Policy Statement

Motion by McClain, second by Priebe, to adopt the Policy Statement for a Medical Insurance Buy-Out for those employees that have alternative health care coverage. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

Budget Performance Report

The revenue and expenditure report for FY-2019 was reviewed with revenues at 95.66 and expenses at 98.85. It was noted that Central Dispatch and Child Care Funds are large this year.

Resolution Honoring Sheriff Road Officer

Motion by Jansen, second by Jamison, to adopt a Resolution Honoring Sheriff Road Officer Michael “Jake” Jacobi for his service to the department since 2009. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

ORV Ordinance Change

Consensus to cancel the ORV Public Hearing for December and place the Hearing on the February Regular Meeting.

COA Building Purchase

The Controller announced the purchase of the new COA Building will not happen in November, 2019. There is an out standing interest in the property, which will take some time to clear title. It was recommended to continue to move forward with Bond Council, and allow the bond issue to be placed on the March 10th Presidential Primary Election.

Motion by McClain, second by Priebe, to authorize the Controller to submit language to Bond Council for the Commission on Aging 3 Million Dollar Bond. Roll Call: Jansen – aye, Lewis- - aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

Commissioners Reports

Commissioner Jamison – The Commissioner had no Personnel & Labor Committee recommendations to report. The Commissioner advised the Housing Commission is looking at a foreclosed property. Northern Homes has a rehab job starting on Cobble Creek in December.

Commissioner Priebe – The Commissioner had no Law Enforcement Committee recommendations to report. The Commissioner indicated the Library is moving along and the parking lot has been repaved. Rotary International in holding a “Polio Day Social” at Hanson Hills from 5 -7 tonight.

Commissioner Pinkelman - The Commissioner suggested members invite Legislators, MAC & MTA to a future meeting.

Motion by Jansen, second by McClain, to invite State Legislators, MAC & MTA to our February 27th, 2020 Board Meeting. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

The Clerk offered a 2020 calendar that mirrored 2019 meetings. It was suggested to hold the calendar for the November Ways & Means Meeting.

Commissioner McClain – The Commissioner advised she has no Ways & Means Committee recommendations to report. The Director of DHHS will be attending an upcoming meeting to help offset court funding. It was viewed the Director needs more involvement with Commissioners.

Commissioner Jansen – The Commissioner advised the Airport Board meet and still reviewing airport standards. Winter strike will be held January 20 – 31st, 2020. The Commissioner indicated Roger Popp continues to give his presentation to the Road Commission with enthusiasm and has requested a change of road priorities. It was noted Crawford County only

gets 5 miles of road per budget year which simply isn't enough. Looking at possible road millage for 2020. Reviewed road changes and any connections with Lansing for more funding.

Commissioner Powers – The Commissioner indicated Mental Health is moving forward.

Commissioner Lewis – The Commissioner indicated the Health Department continues to visit the Public Drain Code for Kalkaska County as it is still being debated.

New Business

Resolution Supporting Four Year Terms for County Commissioner

Motion by Priebe, second by Jamison, to adopt the Resolution supporting four (4) year terms for County Commissioners #10242019-4CC. Roll Call: Lewis - aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

Appointment to Commission On Aging

Motion by McClain, second by Priebe, to appoint Jessica Hiar to the Commission on Aging for a term ending 6-30-2020. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Recess at 12:10 p.m. and concluded at 12: 17 p.m.

Executive Session

Motion by McClain, second by Jansen, to authorize the Commissioner to enter into an Executive Session at 12:18 p.m. to review the POAM Tentative Agreement. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis - aye, Motion Carried.

Executive Session Minutes

Motion by Lewis, second by Priebe, to approve the minutes of the Executive Session of October 24, 2019 as read. Ayes (0) none, nays (0) none, absent (0) none, Motion Carried.

POAM - DSA & Dispatch Agreements

Motion by Jansen, second by Lewis, to authorize the board to enter into the Letter of Understanding between the County and the Police Officers Association POAM Dispatch. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis - aye, McClain – aye, Motion Carried.

Motion by Lewis, second by Jamison, to authorize the board to enter into the Letter of Understanding between the County and the Police Officers Association POAM (DSA). Roll Call: Powers – aye, Priebe – aye, Jamison - aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Citizens to Speak – None.

Announcements

The Crawford AuSable Day Care and Preschool is coming to the Mt Hope Church near the High School.

Adjournment

Motion by Priebe, second by Lewis, to adjourn meeting at 12:46 p.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Shelley Pinkelman, Chairperson
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds