

Eagles Mere Borough Minutes

February 5, 2024

Regular Monthly Meeting

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President Lee Middleton with the following council members in attendance in the room: Vice President, Jim Way, Dennis Craig, Jan Johnson and Mayor, John Brownback.

In the Gallery: Ed Kassab, Michael Kennedy, John Shoemaker, Wendy Hastings, Kathy Martin, Brian Smith, Dave Hewitt, Peter Savage, Kay Wilson and Liz Johnson, plus 4 residents on the phone.

Call to Order-Organizational Meeting: President, Lee Middleton

Motion to Revise the Published Agenda- (if needed) No motion made.

Public Issues and Comments – A video was presented celebrating Eagles Mere Borough's 125-year history. The Pennsylvania State Bureau Association presented the board with an award of 125-year recognition and presented a plaque, signed by the PSAB president, to display.

Minutes- A motion to approve the minutes of the previous Regular Meeting of January 2, 2023, was made by Dennis Craig to except as amended, and seconded by Jim Way. All approved. The motion was approved.

Treasurer's Report – Interim financial report through January 2024, as distributed with the minutes. A motion was made to accept the treasurer's report by Mr. Craig and seconded by Jim Way. All in favor. The motion was approved.

Open Records Officer:

- 5 right to know request received and replied to all requests.

Zoning & Ordinance Officer report:

- No Report.

Street Superintendent Report: No Report.

Mayor's Report: John Brownback no report.

Emergency Management Coordinator's report: John Brownback made a motion to adopt the 2024 Eagles Mere EOP. Dennis seconded the motion. All approved. Motion carried.

Committees:

- **Finance:** The 2022 audit is near completion. The auditor will begin 2023 soon after we receive the 2022 audit.
-
- **Museum:** No Report

- **Infrastructure:** No Report

- **Ordinance:** The regular scheduled committee meeting is on February 16, 2024 at 10 AM at which time there will be an open discussion of the proposed tabled ordinance. Residents are reminded to send comments and suggestions to the borough office.

Dennis Craig made a motion for Resolution #2401 to approve fees for the Eagles Mere Tax collector adopted February 5, 2024.

The fees are:

1. Tax Certification. The tax collector is authorized to charge a fee of fifteen (\$15.00) dollars for each request for the preparation of a tax certification. This fee shall be retained by the tax collector.
2. Duplicate Tax Bill. The tax collector is authorized to charge a fee of two (\$2.00) dollars for each request for the provision of a duplicate tax bill. This fee shall be retained by the tax collector.
3. Returned Check. The tax collector is authorized to charge a fee of thirty (\$30.00) dollars for each check that is dishonored or otherwise returned to the tax collector without payment. This fee shall be retained by the tax collector.

The motion seconded by Jan Johnson. All in favor. Motion approved.

- **Personnel:** No report

- **Website:** Updates continue to be made as needed.

Continuing Business- None

New Business:

Julie Adams resigned from the zoning hearing board as of January 29, 2024. She is commended for her service to the community and the board. Julie's hard work is greatly appreciated.

Mike Scary, the alternate will step into the position until a new board member is appointed.

Workshops/Conferences- The 2024 PSAB conference is June 2nd through June 5th at the Hershey Lodge.

Payment of Bills- Approval to pay the bills through January was moved by Dennis Craig and seconded by Jim Way. All in favor. The motion passed.

Adjournment- The meeting was adjourned by the President at 7:41 pm.

Respectfully Submitted,

Julie Norton
Secretary/Treasurer