



EPIC

Meeting

Location: Civic Center Room 3109

Date: June 26, 2025

Time: 4:31pm

Facilitator: Olivia Quagliani

EPIC Members			
David Williams	Derick Singleton	Sara Peppers	Trudy Smith
Rebecca Perez (Online)	Ronna Sanchez (Online)	Darci Martinez (Online)	Councilmember Chacon (Online)
Councilmember Teter (Online)			

Absent			
Lucy Molina	Laura Martinez	Renata Trisilawati	

Meeting Minutes

Agenda Items

- I. **Welcome and Roll Call** – 4:30pm
- II. **City Attorney Announcement** – Lee Z. (C.A.) described what his role is. How to effectively operate. How participation in a Board & Commission is handled. Scope, role and authority. The advisory commission should discussed environmental policies and focus then bring them to C.A. then the council will determine the final decision. A council member will need to attend each meeting. City staff role is narrow and administrative only. Any other questions



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will need to be directed to C.A. office. Respect the chain of command. Lee rephrased C.A. is here to help with any questions and responded that they should look at the ordinance. However, if they have any questions about any specific project, they will get direction from EPIC then have any of the 2 councilmembers assigned to EPIC bring to City Manager’s attention.

III. Project Accelerator Update: Update was provided (Growing Water Smart Workshop).

IV. Review May Minutes – Minutes for April and May can’t be approved due to not having a quorum.

V. Budget Update – June 2025

- David and Rebecca request for donation will be discussed in next month’s meeting.
- Trudy would like to have swag. Item to be discussed in next month’s meeting.
- Discussion of the above items will move to next meeting due to not having a quorum.

Short Term Goals			
Expense Details	Budget	Actuals	% Spent
Programs	\$ 7,000.00	\$ -	0%
Total	\$ 7,000.00	\$ -	0%
Incidentals			
Category	Budget	Actuals	% Spent
Food Budget	\$ 2,500.00	\$ 1,088.00	44%
Swag	\$ 2,000.00	\$ -	0%
Marketing + Outreach	\$ 1,000.00	\$ -	0%
Total	\$ 5,500.00	\$ 1,088.00	20%

VI. Sub-Committee Updates – Items will be discussed in next month’s meeting.



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VII. Yearly Update Presentation (Due June 18) – Derick will present to Council on July 7.

VIII. Open Floor and Announcements– Trudy would like to put in the minutes that she is done as a chair. David went to Adams County Water Master Plan that he would like to include in next month’s meeting.

IX. Closing – 6:17pm

Action Items	Owner(s)	Deadline	Status
EPIC be invited to landfill	Melody Mascarenaz	TBD	August or September
Presentation to Council from EPAC	EPIC	July 7	Derick will present to Council.
Appointing New Chair	EPIC	TBD	Postponing discussion to the next meeting.
Committee to come up with swag ideas	EPIC	July	Discussed, more info at next meeting